



## AGENDA

**FINANCE COMMITTEE  
WEDNESDAY, SEPTEMBER 14, 2022, AT 9:00 AM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

ON MARCH 4, 2020, CALIFORNIA GOVERNOR GAVIN NEWSOM DECLARED A STATE OF EMERGENCY IN CALIFORNIA AS A RESULT OF THE COVID-19 PANDEMIC, AN EMERGENCY THAT REMAINS IN EFFECT AND FROM WHICH OUTBREAKS AND EXPOSURE CONTINUES TO PRESENT AN IMMINENT THREAT FOR SOME ATTENDEES.

**ACCORDINGLY, THE BOARD OF DIRECTORS AND PUBLIC MAY ATTEND THIS MEETING IN-PERSON, TELEPHONE, OR BY VIDEO CONFERENCE.**

To join by Zoom please click the below link:

<https://us02web.zoom.us/j/85705916404?pwd=VSs0MncrZmwvM1pJOVJlNkRhT29YZz09>

Or you may join by phone at 1-253-215-8782, Meeting ID: 857 0591 6404 Passcode: 141160

1. **CALL TO ORDER -**
2. **PLEDGE OF ALLEGIANCE -**
3. **DETERMINATION OF QUORUM -**
4. **APPROVAL OF AGENDA -**
5. **PUBLIC COMMENT -**
6. **ITEMS FOR APPROVAL –**
  - Draft Minutes August 10, 2022
7. **JULY 2022 CHECK REGISTER –** Director Anne Roman – Review, ask questions and refer to the Board of Directors for approval.
8. **LAIF INVESTMENT PERFORMANCE 2021/22 –** Director Anne Roman - Receive for information and refer to the Board of Directors for approval.
9. **STAFF REPORT –** Director Anne Roman
10. **GENERAL MANAGRS REPORT –** GM Sarah Johnson
11. **NEXT MEETING DATE –** October 12, 2022, at 9:00 a.m.
12. **ADJOURNMENT -**

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Pages 4-14

Pages 15-17

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
FINANCE COMMITTEE MEETING  
Wednesday, August 10, 2022  
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Floen called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Floen and Director Delph

STAFF PRESENT –Sarah Johnson, General Manager, Anne Roman, Director of Finance, and Autumn Rich, Accounting Supervisor, Jeremiah Nazario, Distribution Supervisor, and Steve Corbin, Production Supervisor

GUESTS - 1

APPROVAL OF AGENDA – Minor change to the agenda; should state “Draft Minutes July 13, 2022” instead of “Draft Minutes June 8, 2022”. MSC<sup>1</sup> (Delph/Floen) motion carried to approve the July 13, 2022, Finance Committee Agenda.

PUBLIC COMMENT – None

ITEMS FOR APPROVAL – Draft Minutes July 13, 2022

MSC<sup>1</sup> (Delph/Floen) motion carried to approve the Draft Minutes of July 13, 2022.

JUNE 2022 CHECK REGISTER – Director Anne Roman – The committee reviewed the June 2022 check register and a brief Q&A followed. MSC<sup>1</sup> (Delph/Floen) motion carried to refer the June 2022 check register to the Board of Directors for approval.

APPROPRIATION LIMIT FOR FISCAL YEAR 2022/23 – Director Anne Roman reported on the 22/23 calculation below:

- The cost of living (based on per capita personal income) increased from 5.73% to 7.55%.
- The population for unincorporated portions of San Bernardino County, which applies to JBWD, decreased from -0.20% to -0.46%.

The calculation using these two figure results is an increase of 7.055% or \$143,180

- The District anticipates approximately \$650,419 in general tax revenues (the “free” portion of the 1% property tax) plus up to \$30,000 in interest revenue, which is also subject to the Limit. All other revenues, such as user fees (because they do not exceed the cost of service) are not subject to the Limit. The total of these subject revenues, \$680,419, is significantly below the 22/23 appropriation limit of \$2,172,660.

MSC<sup>1</sup> (Delph/Floen) motion carried to refer the Appropriation Limit for Fiscal Year 2022/23 to the Board of Directors for approval.

21/22 BAD DEBT WRITE-OFF of \$3,358.87 – Director Anne Roman gave the staff report and reported that this year’s bad debt situation is an anomaly, making our normal analysis and comparison with prior years unhelpful. Still, here are a few statistics for consideration:

- The number of accounts to be written off this year is 24 compared to 154 last year.
- The amounts range from \$7.16 to \$533.42, averaging \$146.
- There are 4 accounts on the list that have prior bad debt.
- 7 (or 30%) of the 24 accounts are locked basic fee accounts (inactive water service). That is a lower percentage than usual, likely because debt from unlocked accounts (active water service) fell under the shutoff moratorium, eliminating the main disincentive for non-payment.

MSC<sup>1</sup> (Delph/Floen) motion carried to refer the 21/22 Bad Debt Write-Off of \$3,358.87 to the Board of Directors for approval.

COPPER MOUNTAIN MESA (CMM) ASSESSMENT DISTRICT STATUS UPDATE – Director Anne Roman informed the Committee that of the \$4,551,389 original balance, the bond debt had an outstanding balance of \$2,622,000 as of 6/30/2021. The 40-year Bonds are scheduled to be paid off in 2036. In July 2022, the District began working with NBS, our CMM Assessment District Administrator, to prepare for a bond call in September 2022, to be funded by an excess balance in the LAIF Redemption account. Through this process, the District will prepay the debt principal while maintaining the existing repayment schedule for future payments. This will not only save the assessment district participants interest of up to \$128,000 over the repayment term but also offer increased opportunity for future bond calls, thus compounding the effect.

MSC<sup>1</sup> (Delph/Floen) motion carried to refer the Copper Mountain Mesa (CMM) Assessment District bonds to the Board of Directors to receive for information only.

STAFF REPORTS – None

NEXT MEETING – September 14, 2022

ADJOURNMENT - MSC<sup>1</sup> (Delph/Floen) motion carried to adjourn the Finance Committee meeting at 10:08 a.m.

Respectfully Submitted,

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Anne Roman, Director of Finance



Proudly providing water from an ancient source ....well into the future.

# Check Report

By Vendor DBA Name

Date Range: 07/01/2022 - 07/31/2022

Vendor Number Payable #	Vendor DBA Name Payable Type	Payment Date Post Date	Payment Type Payable Description	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash						
	**Void**	07/13/2022	Regular	0.00	0.00	64535
	**Void**	07/26/2022	Regular	0.00	0.00	64585
000495	ACCONTEMPS	07/13/2022	Regular	0.00	1,648.36	64523
<a href="#">60287609</a>	Invoice	06/30/2022	TEMPORARY LABOR	0.00	941.92	
<a href="#">60343883</a>	Invoice	07/13/2022	TEMPORARY LABOR	0.00	706.44	
000495	ACCONTEMPS	07/26/2022	Regular	0.00	941.92	64580
<a href="#">60369243</a>	Invoice	07/27/2022	TEMPORARY LABOR	0.00	941.92	
000501	ACWA/JPIA	07/13/2022	Regular	0.00	27,587.47	64501
<a href="#">0689219</a>	Invoice	07/13/2022	EE HEALTH BENEFIT & EAP AUG 22	0.00	27,587.47	
000501	ACWA/JPIA	07/26/2022	Regular	0.00	38,381.12	64561
<a href="#">0008882</a>	Invoice	07/27/2022	PROPERTY INSURANCE 7/22 - 6/23	0.00	38,381.12	
013992	APEX EQUIPMENT INC	07/05/2022	Regular	0.00	119,149.00	64492
<a href="#">2058</a>	Invoice	07/05/2022	PETTIBONE	0.00	119,149.00	
000675	AQUA-METRIC SALES COMPANY	07/26/2022	Regular	0.00	51,532.38	64582
<a href="#">DIR000846</a>	Invoice	07/27/2022	METER SERVICE REPAIR	0.00	56.11	
<a href="#">INV0089431</a>	Invoice	07/27/2022	INVENTORY	0.00	51,476.27	
013019	ARBORIST SERVICES	07/13/2022	Regular	0.00	387.50	64513
<a href="#">9107-1</a>	Invoice	06/30/2022	DEMO GARDEN/BUILD MAINT THRU 6/30/22	0.00	387.50	
001630	AT&T MOBILITY	07/13/2022	Manual	0.00	2,808.91	902029
<a href="#">829480028X0705..</a>	Invoice	06/30/2022	COMMUNICATIONS - JUN 22	0.00	2,808.91	
000214	BABCOCK LABORATORIES, INC.	07/13/2022	Regular	0.00	312.00	64502
<a href="#">CF21945-2287</a>	Invoice	06/30/2022	SAMPLING	0.00	102.00	
<a href="#">CF21966-2287</a>	Invoice	06/30/2022	SAMPLING	0.00	210.00	
000214	BABCOCK LABORATORIES, INC.	07/20/2022	Regular	0.00	623.98	64550
<a href="#">CG20336-2287</a>	Invoice	07/20/2022	HDMC WWTP - SAMPLING	0.00	384.75	
<a href="#">CG20620-2287</a>	Invoice	07/20/2022	HDMC WWTP - SAMPLING	0.00	239.23	
000214	BABCOCK LABORATORIES, INC.	07/26/2022	Regular	0.00	1,161.46	64562
<a href="#">CG20177-2287</a>	Invoice	07/27/2022	SAMPLING	0.00	102.00	
<a href="#">CG20803-2287</a>	Invoice	07/27/2022	SAMPLING	0.00	252.00	
<a href="#">CG20884-2287</a>	Invoice	07/27/2022	HDMC WWTP - SAMPLING	0.00	239.23	
<a href="#">CG20891-2287</a>	Invoice	07/27/2022	HDMC WWTP - SAMPLING	0.00	239.23	
<a href="#">CG21251-2287</a>	Invoice	07/27/2022	SAMPLING	0.00	210.00	
<a href="#">CG21377-2287</a>	Invoice	07/27/2022	SAMPLING	0.00	119.00	
001012	BARTLE WELLS ASSOCIATES	07/20/2022	Regular	0.00	7,685.00	64551
<a href="#">447D-1001</a>	Invoice	07/20/2022	2022 RATE & FEE STUDY	0.00	7,685.00	
004110	BURRTEC WASTE & RECYCLING SVCS	07/13/2022	Manual	0.00	820.86	902025
<a href="#">BW063022</a>	Invoice	06/30/2022	TRASH REMOVAL (SHOP) - JUN 22	0.00	820.86	
004110	BURRTEC WASTE & RECYCLING SVCS	07/31/2022	Manual	0.00	459.85	902034
<a href="#">BW0722</a>	Invoice	07/31/2022	TRASH & RECYCLING (OFFICE) - JUL 22 TRASH	0.00	162.03	
<a href="#">BW0722B</a>	Invoice	07/31/2022	REMOVAL (SHOP) - JULY 22	0.00	297.82	
001517	CalPERS	07/07/2022	Manual	0.00	38,086.42	902022
<a href="#">100000016853765</a>	Invoice	07/07/2022	ADDITIONAL DISCRETIONARY ER CONTRIBUTION	0.00	27,320.00	
<a href="#">PPE 6-17-22</a>	Invoice	06/30/2022	PAY PERIOD ENDING 6/17/22	0.00	10,766.42	

Check Report

Date Range: 07/01/2022 - 07/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Payable	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Description		Discount Amount	Payable Amount	
001517	CalPERS	07/13/2022	Manual		0.00	72,537.37	902028
<a href="#">100000016853136</a>	Invoice	07/13/2022	EMPLOYER UNFUNDED ACCRUED LIABILITY CONT		0.00	56,503.00	
<a href="#">100000016853147</a>	Invoice	07/13/2022	EMPLOYER UNFUNDED ACCRUED LIABILITY CONT		0.00	5,089.00	
<a href="#">PPE 7-1-22</a>	Invoice	07/13/2022	PAY PERIOD ENDING 7/1/22		0.00	10,945.37	
013994	CARPET-N-THINGS	07/13/2022	Regular		0.00	8,650.00	64503
<a href="#">CT032222</a>	Invoice	06/30/2022	FLOORING: LOBBY REFRESH		0.00	8,650.00	
001555	CENTRATel LLC	07/13/2022	Regular		0.00	1,005.13	64504
<a href="#">220702252101</a>	Invoice	07/13/2022	DISPATCH SERVICES - JUL 22		0.00	1,005.13	
000510	CHARTER COMMUNICATIONS	07/06/2022	Manual		0.00	375.63	902020
<a href="#">0008970062222</a>	Invoice	07/06/2022	SCADA INTERNET - JUL 22		0.00	375.63	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	07/06/2022	Manual		0.00	1,515.02	902021
<a href="#">39905610605987</a>	Invoice	06/30/2022	EE LIFE INSURANCE - JUN 22		0.00	1,515.02	
013373	CORE & MAIN LP	07/13/2022	Regular		0.00	2,456.70	64506
<a href="#">R097757</a>	Invoice	06/30/2022	TILFORD SUPPLIES		0.00	1,293.00	
<a href="#">R144342</a>	Invoice	07/13/2022	TILFORD SUPPLIES		0.00	1,163.70	
013373	CORE & MAIN LP	07/26/2022	Regular		0.00	11,779.79	64564
<a href="#">R089320</a>	Invoice	07/27/2022	MAINLINE/LEAK REPAIR SUPPLIES & INVENTORY		0.00	8,892.67	
<a href="#">R215703</a>	Invoice	07/27/2022	TILFORD SUPPLIES & INVENTORY		0.00	2,887.12	
001933	COUNTY OF SAN BERNARDINO	07/13/2022	Regular		0.00	10,000.00	64507
<a href="#">1800001024</a>	Invoice	07/13/2022	LAFCO 2022-2023 BUDGET		0.00	10,000.00	
013943	CYBER PHOTO-GRAPHICS	07/26/2022	Regular		0.00	1,159.09	64565
<a href="#">10529</a>	Invoice	07/27/2022	UNIFORMS		0.00	1,159.09	
013928	DIRTY BOYS DESIGNZ	07/20/2022	Regular		0.00	2,583.95	64554
<a href="#">52257</a>	Invoice	07/20/2022	UNIFORMS		0.00	2,583.95	
002565	DUDEK AND ASSOCIATES, INC	07/13/2022	Regular		0.00	1,425.00	64508
<a href="#">202205406</a>	Invoice	06/30/2022	ENG SERV: HDMC WWTP THRU 6/30/22		0.00	1,425.00	
013991	EIDE BAILLY LLP	07/26/2022	Regular		0.00	4,711.95	64566
<a href="#">EI01359760</a>	Invoice	06/30/2022	ACCOUNTING/AUDIT SERVICES - JUNE 2022		0.00	4,711.95	
VEN01466	FEDAK & BROWN LLP	07/13/2022	Regular		0.00	11,858.00	64509
<a href="#">FB06302022-1</a>	Invoice	06/30/2022	FINANCIAL AUDIT 20/21 - JUN 22		0.00	9,120.00	
<a href="#">FB063022</a>	Invoice	06/30/2022	FINANCIAL AUDIT 20/21 - JUN 22		0.00	2,738.00	
003025	FEDEX	07/06/2022	Regular		0.00	34.42	64494
<a href="#">7-798-90364</a>	Invoice	06/30/2022	SHIPPING		0.00	34.42	
013212	FIDELITY NATIONAL TITLE COMPANY	07/26/2022	Regular		0.00	3,000.00	64567
<a href="#">FNT072222</a>	Invoice	07/27/2022	LAND AQUISITION: SUNSET RD		0.00	3,000.00	
000156	FORSHOCK	07/13/2022	Regular		0.00	243.00	64515
<a href="#">2200206</a>	Invoice	07/13/2022	MONTHLY SCADA MONITORING - JUL 22		0.00	38.00	
<a href="#">2200207</a>	Invoice	07/13/2022	MONTHLY SCADA MONITORING - JUL 22		0.00	205.00	
000156	FORSHOCK	07/20/2022	Regular		0.00	840.00	64556
<a href="#">2200204</a>	Invoice	06/30/2022	SCADA: WELL 14 4-LOG START UP		0.00	840.00	
013222	FRONTIER COMMUNICATIONS INC.	07/20/2022	Regular		0.00	208.40	64552
<a href="#">FC0722</a>	Invoice	07/20/2022	HDMC WWTP - TELEPHONE		0.00	208.40	
000058	GARDA CL WEST, INC.	07/05/2022	Regular		0.00	731.80	64493
<a href="#">10697494</a>	Invoice	07/05/2022	COURIER FEES - JUL 22		0.00	731.80	
003950	GRANITE CONSTRUCTION CO	07/26/2022	Regular		0.00	1,116.29	64568
<a href="#">2270999</a>	Invoice	07/27/2022	MAINLINE AND LEAK REPAIR		0.00	1,116.29	

Check Report

Date Range: 07/01/2022 - 07/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013996 <a href="#">HC072522</a>	HANNAH CAMPBELL Invoice	07/27/2022	07/26/2022 Regular ADMIN BUILDING MURAL	0.00 0.00	270.00 270.00	64569
013802 <a href="#">828072</a>	HASA, INC. Invoice	06/30/2022	07/13/2022 Regular WATER TREATMENT EXPENSE	0.00 0.00	730.80 730.80	64510
004152 <a href="#">44224</a> <a href="#">44225</a>	HI-DESERT STAR Invoice Invoice	07/20/2022 07/20/2022	07/20/2022 Regular PUBLIC NOTICE: STANDBY HEARING PUBLIC NOTICE: WATER CONSERVATION	0.00 0.00 0.00	896.00 381.00 515.00	64553
004165 <a href="#">0189685</a>	HI-GRADE MATERIALS CO. Invoice	06/30/2022	07/26/2022 Regular WELL 14 4-LOG TREATMENT SUPPLIES	0.00 0.00	1,091.51 1,091.51	64571
004195 <a href="#">HD0622</a>	HOME DEPOT CREDIT SERVICES Invoice	06/30/2022	07/31/2022 Manual TILFORD SUPPLIES/WELL 14 4-LOG/SMALL TOOLS	0.00 0.00	2,709.40 2,709.40	902032
000025 <a href="#">ICMARC062422</a> <a href="#">ICMARC070822</a>	ICMA RC Invoice Invoice	06/30/2022 07/20/2022	07/20/2022 Manual EE & ER 457 REMITTANCE - 6/24/22 EE & ER 457 REMITTANCE - 7/8/22	0.00 0.00 0.00	5,606.25 2,837.50 2,768.75	902030
013365 <a href="#">25AR1467538</a> <a href="#">25AR1471207</a>	IMAGE SOURCE Invoice Invoice	06/30/2022 06/30/2022	07/13/2022 Regular OFFICE EXPENSE 5/30/22 - 6/29/22 SHOP EXPENSE 6/01/22 - 6/30/22	0.00 0.00 0.00	233.48 177.74 55.74	64505
013365 <a href="#">25AR1480139</a>	IMAGE SOURCE Invoice	07/27/2022	07/26/2022 Regular OFFICE EXPENSE 6/30/22 - 7/29/22	0.00 0.00	204.64 204.64	64563
013797 <a href="#">215513</a>	INFOSEND, INC. Invoice	06/30/2022	07/26/2022 Regular PRINT & MAIL WATER BILL - JUN 22	0.00 0.00	3,195.03 3,195.03	64572
013989 <a href="#">1006</a>	IRIDIUM SOLUTIONS Invoice	06/30/2022	07/13/2022 Regular CONSULTING SERVICES - JUNE 22	0.00 0.00	5,500.00 5,500.00	64521
013369 <a href="#">914</a>	I-SHRED INCORPORATED Invoice	07/13/2022	07/13/2022 Regular ARCHIVE RECORD SHREDDING	0.00 0.00	280.00 280.00	64511
009054 <a href="#">220626-1</a>	KATHLEEN J. RADNICH Invoice	06/30/2022	07/06/2022 Regular PUBLIC RELATIONS SERVICES	0.00 0.00	693.00 693.00	64495
009054 <a href="#">220703-2</a> <a href="#">220710-1</a>	KATHLEEN J. RADNICH Invoice Invoice	07/13/2022 07/13/2022	07/13/2022 Regular PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	0.00 0.00 0.00	924.00 399.00 525.00	64512
009054 <a href="#">220717-1</a>	KATHLEEN J. RADNICH Invoice	07/20/2022	07/20/2022 Regular PUBLIC RELATIONS SERVICES	0.00 0.00	714.00 714.00	64555
009054 <a href="#">220724-1</a>	KATHLEEN J. RADNICH Invoice	07/27/2022	07/26/2022 Regular PUBLIC RELATIONS SERVICES	0.00 0.00	1,050.00 1,050.00	64573
000134 <a href="#">156244</a> <a href="#">156247</a>	KENNEDY/JENKS CONSULTANTS, INC. Invoice Invoice	06/30/2022 06/30/2022	07/26/2022 Regular ANNUAL WATER SUPPLY ASSESSMENT (AWSA) 2020 URBAN WATER MGMT PLAN UPDATE	0.00 0.00 0.00	15,073.75 4,363.75 10,710.00	64574
005640 <a href="#">6184</a>	KILLER BEE PEST CONTROL Invoice	06/30/2022	07/26/2022 Regular BEE REMOVAL	0.00 0.00	100.00 100.00	64575
006507 <a href="#">80063645</a>	McMASTER-CARR SUPPLY COMPANY Invoice	06/30/2022	07/13/2022 Regular SHOP EXPENSE	0.00 0.00	44.30 44.30	64514
013990 <a href="#">202207</a>	MOM'S DESERT VALLEY CLEANING Invoice	07/27/2022	07/26/2022 Regular JANITORIAL SERVICES - JULY 22	0.00 0.00	1,500.00 1,500.00	64576

Check Report

Date Range: 07/01/2022 - 07/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000233	NAPA AUTO PARTS	07/13/2022	Regular	0.00	2,388.88	64534
<a href="#">406435</a>	Invoice	06/30/2022	VEHICLE MAINTENANCE: V42	0.00	36.95	
<a href="#">407627</a>	Invoice	06/30/2022	VEHICLE MAINTENANCE: V42 & V39	0.00	162.62	
<a href="#">407731</a>	Invoice	06/30/2022	VEHICLE MAINTENANCE: V27	0.00	177.64	
<a href="#">408399</a>	Invoice	07/13/2022	VEHICLE MAINTENANCE/DUMP TRUCK SUPPLIES	0.00	1,756.05	
<a href="#">408531</a>	Invoice	07/13/2022	VEHICLE MAINTENANCE: V37, V36 & V42	0.00	255.62	
000233	NAPA AUTO PARTS	07/26/2022	Regular	0.00	9,670.98	64584
<a href="#">408465</a>	Credit Memo	07/27/2022	CREDIT: CORE RETURNS	0.00	-88.09	
<a href="#">408528</a>	Invoice	07/27/2022	VEHICLE MAINTENANCE	0.00	9,759.07	
013995	NATIONAL BUSINESS FURNITURE	07/26/2022	Regular	0.00	3,296.02	64577
<a href="#">MK581252-TDQ</a>	Invoice	07/27/2022	OFFICE SUPPLIES	0.00	3,296.02	
003930	NBS	07/13/2022	Regular	0.00	6,799.96	64516
<a href="#">202206-1172</a>	Invoice	07/13/2022	STANDBY ADMIN FEES - 3RD QTR 22	0.00	4,698.75	
<a href="#">202206-1173</a>	Invoice	07/13/2022	CMM ADMIN FEES - 3RD QTR 22	0.00	2,101.21	
000070	ONLINE INFORMATION SERVICES, INC.	07/13/2022	Regular	0.00	251.73	64517
<a href="#">1136596</a>	Invoice	06/30/2022	ID VERIF. SERV. THRU 06/30/22	0.00	251.73	
013004	PAOLO FICARA	07/20/2022	Regular	0.00	1,000.00	64557
<a href="#">PF060122</a>	Invoice	06/30/2022	PARCEL RENTAL: 0606-321-31 - JUN 2022	0.00	500.00	
<a href="#">PF070122</a>	Invoice	07/20/2022	PARCEL RENTAL: 0606-321-31 - JUL 2022	0.00	500.00	
008137	PARKHOUSE TIRE INC	07/13/2022	Regular	0.00	100.00	64518
<a href="#">2030215130</a>	Invoice	06/30/2022	TIRE DISPOSAL	0.00	100.00	
013940	PAYLOCITY	07/13/2022	Regular	0.00	384.25	64549
<a href="#">INV1103948</a>	Invoice	06/30/2022	HR ONLINE IMPLEMENTATION FEES	0.00	384.25	
013940	PAYLOCITY	07/20/2022	Regular	0.00	34.25	64558
<a href="#">INV1110905</a>	Invoice	07/20/2022	HR ONLINE - JULY 22	0.00	34.25	
VEN01533	PAYMENTUS GROUP INC.	07/21/2022	Manual	0.00	4,011.85	902031
<a href="#">INV-15-123989</a>	Invoice	06/30/2022	CREDIT CARD PROCESSING FEE - JUN 22	0.00	4,011.85	
008200	PITNEY BOWES INC.	07/13/2022	Manual	0.00	246.33	902024
<a href="#">3105571882</a>	Invoice	06/30/2022	LEASING CHARGES - 2ND QTR 22	0.00	246.33	
013828	PRO SECURITY SYSTEMS, INC.	07/26/2022	Regular	0.00	975.00	64578
<a href="#">18184</a>	Invoice	07/27/2022	BUILDING MAINTENANCE - OFFICE	0.00	975.00	
008415	PRUDENTIAL OVERALL SUPPLY	07/13/2022	Regular	0.00	195.76	64519
<a href="#">23345375</a>	Invoice	06/30/2022	SHOP EXPENSE	0.00	124.52	
<a href="#">23345376</a>	Invoice	06/30/2022	SHOP EXPENSE	0.00	71.24	
008415	PRUDENTIAL OVERALL SUPPLY	07/26/2022	Regular	0.00	195.76	64579
<a href="#">23351163</a>	Invoice	07/27/2022	SHOP EXPENSE	0.00	71.24	
<a href="#">23351166</a>	Invoice	07/27/2022	SHOP EXPENSE	0.00	124.52	
008201	PURCHASE POWER	07/31/2022	Manual	0.00	487.73	902033
<a href="#">PB041222</a>	Credit Memo	06/30/2022	CREDIT: POSTAGE FROM PREVIOUS METER	0.00	-1,025.77	
<a href="#">PB071222</a>	Invoice	07/31/2022	POSTAGE REFILL FOR METER	0.00	1,513.50	
013361	QUINN COMPANY	07/13/2022	Regular	0.00	2,118.83	64520
<a href="#">WOG00013299</a>	Invoice	06/30/2022	GENERATOR REPAIR: GR5	0.00	2,118.83	
013361	QUINN COMPANY	07/20/2022	Regular	0.00	546.75	64559
<a href="#">WOG00013300</a>	Invoice	06/30/2022	GENERATOR REPAIR: GR6	0.00	546.75	
009065	RDO EQUIPMENT COMPANY	07/13/2022	Regular	0.00	246.65	64522
<a href="#">P7475645</a>	Invoice	06/30/2022	STREET BROOM MAINT: E10SB	0.00	246.65	

Check Report

Date Range: 07/01/2022 - 07/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
009618 <a href="#">SM062922</a>	SAMS MARKET Invoice	06/30/2022	07/06/2022 Regular SHOP EXPENSE 4/22 - 6/22	0.00 0.00	1,291.98 1,291.98	64496
000091 <a href="#">SB063022</a>	SAN BERNARDINO COUNTY RECORDER Invoice	07/06/2022	07/06/2022 Regular RELEASE OF LIENS	0.00 0.00	40.00 40.00	64497
000091 <a href="#">SB071822</a>	SAN BERNARDINO COUNTY RECORDER Invoice	07/27/2022	07/26/2022 Regular RELEASE OF LIENS	0.00 0.00	300.00 300.00	64581
013831 <a href="#">200335</a>	SATMODO LLC Invoice	07/13/2022	07/13/2022 Regular EMERGENCY SATELLITE PHONES - JUL 22	0.00 0.00	151.86 151.86	64524
013820 <a href="#">216508-IN</a>	SC FUELS Invoice	07/13/2022	07/13/2022 Regular FUEL FOR VEHICLES	0.00 0.00	4,950.46 4,950.46	64525
013011 <a href="#">JBWD-107</a>	SERGIO D FIERRO Invoice	06/30/2022	07/13/2022 Regular CIMIS STATION MAINT: APR TO JUN 2022	0.00 0.00	990.00 990.00	64526
009880 <a href="#">SCE0622</a>	SOUTHERN CALIFORNIA EDISON CO Invoice	06/30/2022	07/13/2022 Manual POWER TO BLDGS & GEN - JUN 22	0.00 0.00	3,162.54 3,162.54	902023
VEN01020 <a href="#">22-6062</a> <a href="#">22-70345C</a> <a href="#">22-70355C</a>	SOUTHWEST NETWORKS, INC. Invoice Invoice Invoice	06/30/2022 07/13/2022 07/13/2022	07/13/2022 Regular SUPPLEMENTAL IT (AMC) - THRU 6/30/22 OFFICE 365 MONTHLY MAINT - AUG 22 SUPPLEMENTAL IT (AMC) - 7/5/22	0.00 0.00 0.00	2,081.50 1,187.50 794.00 100.00	64527
009920 <a href="#">ST0722</a>	STANDARD INSURANCE CO Invoice	07/06/2022	07/06/2022 Regular EE LIFE INSURANCE - JUL 22	0.00 0.00	1,245.23 1,245.23	64498
013788 <a href="#">1293</a>	STURDIVAN EMERGENCY MANAGEMENT CONSUL Invoice	07/13/2022	07/13/2022 Regular EMERGENCY COMMUNICATOR TOOL - 22/23	0.00 0.00	2,750.00 2,750.00	64528
013982 <a href="#">1515 PARK BLVD</a>	TAYLOR GARAGE DOORS & GATES, INC. Invoice	06/30/2022	07/06/2022 Regular NEW BAY DOOR INSTALL	0.00 0.00	6,500.00 6,500.00	64499
013364 <a href="#">TC07182022</a>	THOMAS SCOTT CARPENTER Invoice	07/20/2022	07/20/2022 Regular REIMB: EMPLOYEE TRAINING	0.00 0.00	299.99 299.99	64560
013993 <a href="#">116905701070122</a> <a href="#">116905701070122</a>	TIME WARNER CABLE Invoice Invoice	06/30/2022 07/13/2022	07/13/2022 Regular TELEPHONE AND UTILITIES - JUN 22 TELEPHONE AND UTILITIES - JUL 22	0.00 0.00 0.00	1,100.00 550.00 550.00	64529
013196 <a href="#">158531316-0</a>	TPX COMMUNICATIONS Invoice	07/13/2022	07/13/2022 Manual TELEPHONE (OFFICE) - JUL 22	0.00 0.00	674.55 674.55	902026
010690 <a href="#">025-386185</a>	TYLER TECHNOLOGIES Invoice	06/30/2022	07/13/2022 Regular CALL NOTIFICATION FEES: APR - JUN 2022	0.00 0.00	29.50 29.50	64530
CC-BEV <a href="#">US0722</a>	U.S. BANK CORPORATE Invoice	07/27/2022	07/27/2022 Manual OFFICE SUPPLIES/SUBSCRIPTION/EE TRAINI...	0.00 0.00	4,897.15 4,897.15	902036
CC-ANNE <a href="#">US0722</a>	U.S. BANK CORPORATE Invoice	07/27/2022	07/27/2022 Manual EE TRAINING/OFFICE SUPPLIES/SUBSCRIPT...	0.00 0.00	850.99 850.99	902039
CC-DAN <a href="#">US0722</a>	U.S. BANK CORPORATE Invoice	07/27/2022	07/27/2022 Manual UNIFORMS/SHOP EXPENSE/SHOP OFFICE SU...	0.00 0.00	3,841.48 3,841.48	902037
CC-SARAH <a href="#">US0722</a>	U.S. BANK CORPORATE Invoice	08/10/2022	07/27/2022 Manual EMPLOYEE TRAINING	0.00 0.00	1,191.01 1,191.01	902038
010850 <a href="#">620220344</a>	UNDERGROUND SERVICE ALERT Invoice	06/30/2022	07/13/2022 Regular TICKET DELIVERY SERVICE - JUN 22	0.00 0.00	153.55 153.55	64531
010900 <a href="#">024824</a>	USABLUBOOK Invoice	07/27/2022	07/26/2022 Regular PUMPING PLANT SUPPLIES	0.00 0.00	3,127.76 3,127.76	64570



**Check Report**

Date Range: 07/01/2022 - 07/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000327	WATER QUALITY SPECIALISTS	07/13/2022	Regular	0.00	4,039.01	64532
<a href="#">8068</a>	Invoice	06/30/2022	HDMC WWTP: OPERATION & MAINT - JUN 22	0.00	4,039.01	
013809	WEST COAST CIVIL, INC.	07/13/2022	Regular	0.00	1,610.00	64533
<a href="#">2206-205</a>	Invoice	06/30/2022	ENG: D-1-1 BOOSTER STATION DESIGN	0.00	1,610.00	
011615	WESTERN EXTERMINATOR CO.	07/26/2022	Regular	0.00	37.05	64583
<a href="#">867786</a>	Invoice	07/27/2022	PEST CONTROL SERVICES - SHOP	0.00	37.05	
000009	WESTERN PUMP, INC.	07/06/2022	Regular	0.00	1,677.35	64500
<a href="#">W42780</a>	Invoice	06/30/2022	REPAIRS: GAS PUMP	0.00	802.35	
<a href="#">W42990</a>	Invoice	06/30/2022	ANNUAL AQMD 461 TEST: VAPOR RECOVERY	0.00	875.00	
013359	XEROX FINANCIAL SERVICES	07/13/2022	Manual	0.00	627.93	902027
<a href="#">3334765</a>	Invoice	07/13/2022	SHOP EXPENSE 6/27/22 - 7/26/22	0.00	230.13	
<a href="#">3354087</a>	Invoice	07/13/2022	OFFICE EXPENSE 6/30/21 - 7/29/21	0.00	397.80	

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	79	0.00	404,294.28
Manual Checks	26	19	0.00	144,911.27
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>135</b>	<b>100</b>	<b>0.00</b>	<b>549,205.55</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	79	0.00	404,294.28
Manual Checks	26	19	0.00	144,911.27
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>135</b>	<b>100</b>	<b>0.00</b>	<b>549,205.55</b>

### Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	7/2022	549,205.55
			<b>549,205.55</b>



# Check Report

By Vendor DBA Name

Date Range: 07/01/2022 - 07/31/2022

07/22/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PR-Payroll Account</b>						
013940	PAYLOCITY	07/22/2022	Manual	0.00	1,331.50	950028
<u>110640277</u>	Invoice	07/22/2022	PAYROLL PROCESSING FEE	0.00	1,331.50	

**Bank Code PR Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,331.50
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,331.50</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,331.50
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,331.50</b>

### Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	7/2022	1,331.50
			<b>1,331.50</b>

**JOSHUA BASIN WATER DISTRICT  
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
04-00087-008	HAMM, RAYMOND	7/13/2022	Refund	42.83	Check #: 64536
54-00275-001	LUGO, FRANZIA	7/13/2022	Refund	254.39	Check #: 64537
55-00312-012	JADE TAILOR & CAROLINE MARTIN	7/13/2022	Refund	288.52	Check #: 64538
56-00161-001	RUIZ, MARA YASMIN DIAZ	7/13/2022	Refund	0.18	Check #: 64539
62-00100-009	FOGDEN, ALETA	7/13/2022	Refund	9.66	Check #: 64540
15-00026-004	63969 SULLIVAN LLC	7/13/2022	Refund	46.14	Check #: 64541
07-00066-016	WARD, HESTER VANHOOVEN	7/13/2022	Refund	124.39	Check #: 64542
07-00127-022	GREEN, DYLAN	7/13/2022	Refund	142.68	Check #: 64543
09-00138-001	RAUSCHENBERG, NEIL C	7/13/2022	Refund	108.69	Check #: 64544
51-00038-007	POMERCIO, RICH	7/13/2022	Refund	35.61	Check #: 64545
55-00322-000	RAUSCHENBERG, NEIL C	7/13/2022	Refund	184.39	Check #: 64546
61-00243-004	BROWN, JOHN M	7/13/2022	Refund	186.78	Check #: 64547
62-00254-001	RAUSCHENBERG, NEIL C	7/13/2022	Refund	29.09	Check #: 64548
03-00379-009	HART, RACHEL	7/27/2022	Refund	129.25	Check #: 64586
14-00142-000	BULLOCK, JENNIFER	7/27/2022	Refund	70.37	Check #: 64587
51-00106-004	PIERCE, RAY	7/27/2022	Refund	156.85	Check #: 64588
62-00099-010	CRUZ, JEREMIAH L	7/27/2022	Refund	154.07	Check #: 64589
65-00114-007	GIOVANDO, CHIARA	7/27/2022	Refund	279.61	Check #: 64590
				<u>2,243.50</u>	

Joshua Basin Water District  
 61750 Chollita Rd.  
 Joshua Tree, CA 92252

## Director Pay

06/18/2022 - 07/15/2022

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Reimbursements</u>	
511	FLOEN, TOM	06/29/2022	Board Meeting - Special JBWD - Paid	\$173.63		
		07/13/2022	Committee Meeting - Finance - Paid	\$173.63		
		Totals:			\$347.26	\$0.00
		Employee Total:			\$347.26	
		<hr/>				
512	JARLSBERG, JANE	06/24/2022	Mileage Reimbursement		\$98.51	
		06/24/2022	ACWA Conference - Paid	\$173.63		
		06/29/2022	Board Meeting - Special JBWD - Paid	\$173.63		
		07/13/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63		
		Totals:			\$520.89	\$98.51
Employee Total:			\$422.38			
<hr/>						
513	DOOLITTLE, STACY	06/24/2022	Mileage Reimbursement		\$97.46	
		06/24/2022	ACWA Conference - Paid	\$173.63		
		06/29/2022	Board Meeting - Special JBWD - Paid	\$173.63		
		07/13/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63		
		07/14/2022	MWA Board Meeting - Paid	\$173.63		
		Totals:			\$694.52	\$97.46
Employee Total:			\$597.06			
<hr/>						
514	DELPH, BARBARA	06/23/2022	MWA Board Meeting - Paid	\$173.63		
		06/24/2022	ACWA Conference - Paid	\$173.63		
		06/29/2022	Board Meeting - Special JBWD - Paid	\$173.63		
		07/13/2022	Committee Meeting - Finance - Paid	\$173.63		
		Totals:			\$694.52	\$0.00
Employee Total:			\$694.52			
<hr/>						
Grand Totals:			\$2,257.19	\$195.97		
Grand Total:			\$2,453.16			

**JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA ITEM STAFF REPORT**

**Finance Committee**

**DATE: September 14, 2022**

**REPORT TO:** Finance Committee  
**PREPARED BY:** Anne Roman, Director of Finance  
**TOPIC:** LAIF INVESTMENT PERFORMANCE 2021/22  
**RECOMMENDATION:** Receive for information only.

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**ANALYSIS:** Attached is the annual LAIF Investment Performance update for the fiscal year 2021/22. This is unaudited but no significant audit adjustments are anticipated.

As the primary investment vehicle for the District, LAIF or the Local Agency Investment Fund, is a secure and liquid investment option authorized in the District's approved Investment Policy. Other minor investments held at US Bank earn insignificant interest and are not included in the attached summary.

In 2021/22, interest of \$55,447.35 was earned based on rates ranging from .24% in the first quarter to .75% in the final quarter. Interest is allocated proportionately among internal LAIF funds such as the legally segregated Capacity funds and the CMM funds. In 2021/22, approximately \$12,906 was allocated to the legally segregated funds with the remainder of \$42,542 being allocated to the District's Cash Flow Reserve Fund.

For comparison, LAIF interest earnings for the last several fiscal years have ranged from a low of \$36,623 in 2015/16 to a high of \$227,906 in 2018/19.

To address a common question about the security of this particular investment, the following information is derived directly from the LAIF Statutes posted on California State Treasurer's office website:

Moneys placed with the Treasurer for deposit in the Local Agency Investment Fund by cities, counties, special districts, nonprofit corporations, or qualified quasi-governmental agencies shall not be subject to either of the following:

- a. Transfer or loan pursuant to Sections...
- b. Impoundment or seizure by any state official or state agency.

<https://www.treasurer.ca.gov/pmia-laif/answer/laifstatutes.asp>

Although more investment options have become available in recent years, LAIF remains as a safe, liquid, and, importantly, low maintenance option for the District. While other investment options, such as The California Employers' Pension Prefunding Trust (CEPPT) and The California Cooperative Liquid Assets Securities System (California CLASS) may yield somewhat higher returns, they

do not guarantee return of the invested principal balance. The District's goal has always been to protect the principal first and foremost, minimizing risk of loss. Furthermore, lean staffing levels do not accommodate the required time or expertise to properly manage the workload associated with a more aggressive investment portfolio. LAIF is a tried-and-true option that has served the District well.

**STRATEGIC PLAN ITEM:** 4.4 Ensure Timely Financial Transactions and Reports  
**FISCAL IMPACT:** None



**LAIF QUARTERLY INTEREST ALLOCATION (Unaudited)  
FOR THE FISCAL YEAR ENDED  
06/30/2022**

**ANNUAL RECAP**

DATE	RATE & QUARTER EARNING	ALL OTHER LAIF FUNDS 11303	LAIF WATER CAP 11310	LAIF WASTEWTR CAP 11313	LAIF CMM RESERVE 11325	LAIF CMM REDEMP 11320	LAIF CMM PREPAY 11330	LAIF HDMC 11338	TOTAL
	07/01 - 09/30/21	0.24%	10,269,401.83	416,268.42	1,527,531.39	245,395.94	480,561.00	3,233.94	
% ALLOC		0.7935	0.0322	0.1180	0.0190	0.0371	0.0002	0.0000	1.0000
\$ ALLOC	7,821.27	6,205.94	251.56	923.11	148.30	290.41	1.95	0.00	7,821.27

10/01 - 12/31/21	0.23%	11,470,621.74	617,226.98	1,614,847.50	245,544.24	648,737.44	3,235.89	0.00	14,600,213.79
\$ ALLOC	7,785.49	6,116.65	329.13	861.11	130.94	345.94	1.73	0.00	7,785.49

01/01 - 03/31/22	0.32%	11,040,644.01	846,806.11	1,738,536.61	244,076.00	634,698.93	3,237.62	0.00	14,507,999.28
\$ ALLOC	11,675.30	8,884.95	681.47	1,399.09	196.42	510.77	2.61	0.00	11,675.30

04/01 - 06/30/22	0.75%	11,698,832.95	992,744.11	1,810,355.70	244,272.42	695,229.17	3,240.23	0.00	15,444,674.58
\$ ALLOC	28,165.29	21,334.28	1,810.39	3,301.41	445.46	1,267.84	5.91	0.00	28,165.29

<b>ANNUAL ALLOCATION</b>	<b>55,447.35</b>	<b>42,541.82</b>	<b>3,072.55</b>	<b>6,484.71</b>	<b>921.11</b>	<b>2,414.96</b>	<b>12.19</b>	<b>0.00</b>	<b>55,447.35</b>
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