

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, APRIL 20, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the special meeting to order at 5:30 p.m.

DETERMINATION OF A QUORUM – President Floen asked for a rollcall and the following Directors are present: Vice President Doolittle, Director Delph, and Director Unger are in attendance via teleconference. Director Jarlsberg is absent.

STAFF PRESENT – Sarah Johnson, General Manager, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Beverly Krushat, and Executive Assistant, and Lisa Thompson, Lead Customer Service Representative are in attendance via teleconference.

CONSULTANTS PRESENT – Jeff Hoskinson, General Counsel, and Kathleen Radnich, Public Information Consultant

APPROVAL OF AGENDA – MSC¹ (Doolittle/Delph) 4/0/1 motion carried to approve the Agenda of April 20, 2022.

Ayes: Delph, Doolittle, Floen, and Unger

Noes: None

Absent: Jarlsberg

STATE OF EMERGENCY FINDINGS – The Board of Directors renewed its findings set forth in Resolution No. 21-1035 for an additional 30 days.

MSC¹ (Doolittle/Delph) 4/0/1 motion carried to renew the State of Emergency findings for another 30 days.

Ayes: Delph, Doolittle, Floen, and Unger

Noes: None

Absent: Jarlsberg

PUBLIC COMMENT - NONE

CONSENT CALENDAR –

MSC¹ (Doolittle/Delph) 4/0/1 motion carried to renew the State of Emergency findings for another 30 days.

Ayes: Delph, Doolittle, Floen, and Unger

Noes: None

Absent: Jarlsberg

CUSTOMER SERVICE INFORMATION PRESENTATION – Lisa Thompson, Lead Customer Service Rep., gave a presentation on recent updates with the Customer Service area. With increased service volume, new customer applications, new meter purchases, completed service orders, and additional improvements implemented and added to the web site. The Board of Directors received for information only and no action was taken.

FINANCE OUTSOURCING ASSISTANCE – Director Roman gave the staff report and stated that she consulted with Cindy Byerrum, CPA, and Partner at the accounting firm of Eide Bailly, LLP in reference to assistance from her firm. She currently serves as a Consulting Director of Finance for Twentynine Palms Water District, and also with Big Horn Desert View Water Agency. Director Roman reiterated that since we are down in staff, and although the proposed 22/23 budget may include a new Finance position, that position would be taking on many tasks that haven't received the appropriate attention, rather than easing the existing workload. Staff requests a 21/22 budget amendment of \$25,000 for accounting services as well as authorization to execute the agreement. At an average rate of \$180 per hour, this would provide approximately 139 hours of assistance this fiscal year. A brief Q&A followed with the Board.

MSC¹ (Unger/Delph) 4/0/1 motion carried to approve contracting with Eide Bailly, LLP..

Ayes: Delph, Doolittle, Floen, and Unger

Noes: None

Absent: Jarlsberg

DIRECTORS REPORTS/COMMENTS – Kathleen Radnich, Public Information Consultant gave an update on the following:

- Home schooled students in the Demonstration Garden April 20th.
- JT Earth day, April 22nd from 6-6:30 p.m.
- MBCA Landscape Tours will include the Demonstration Garden on April 24th, at 9 a.m.
- DIY Drip Irrigation Course April 27th & 28th from 6-8 p.m.
- Hosted booth on water emergencies at the 4th Annual “Help Yourself-Help Your Neighbor” at the Walmart parking lot on April 30th, at 9 a.m.
- Water Education Festival at La Contenta Middle School May 19th, 8 a.m. to 2 p.m.

Director Delph, Director Unger, and Vice President Doolittle commented on the meetings they attended.

FUTURE DIRECTOR MEETINGS – President Floen read off the list of upcoming meetings.

ADJOURNMENT – MSC¹ (Unger/Delph) motion carried to adjourn the meeting at 6:39 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary