

JOSHUA BASIN WATER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
WEDNESDAY, FEBRUARY 16, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the meeting to order at 5:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Floen asked for a rollcall and the following Directors are present: Vice President Doolittle, Director Delph, Director Jarlsberg, and Director Unger are in attendance via teleconference.

STAFF PRESENT –Sarah Johnson, Acting General Manager, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Brandon Warner, CIRP Supervisor, and Beverly Krushat, Executive Assistant, are in attendance via teleconference.

CONSULTANTS PRESENT –Jeff Hoskinson, General Counsel and Kathleen Radnich, Public Information Consultant.

APPROVAL OF AGENDA – MSC<sup>1</sup> (Delph/Doolittle) 5/0/0 motion carried to approve the Agenda of February 16, 2022.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

STATE OF EMERGENCY FINDINGS – GOV'T CODE §54953(e) – The Board of Directors voted unanimously to extend the State of Emergency Findings for another 30 days.

MSC<sup>1</sup> (Unger/Jarlsberg) 5/0/0 motion carried to extend the State of Emergency Findings for another 30 days.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

PUBLIC COMMENT – None

CONSENT CALENDAR – Director Jarlsberg requested that the December check register be pulled from the Consent Calendar for a brief Q&A.

MSC<sup>1</sup> (Delph/Jarlsberg) 5/0/0 motion carried to approve the December 2021 check register.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

MSC<sup>1</sup> (Jarlsberg/Unger) 5/0/0 motion carried to approve the draft minutes of February 2, 2022.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

EVAPORATIVE COOLER STUDY – Mr. Tony Walters, Conservation Specialist, Mojave Desert Resource Conservation District, gave a brief presentation on the purpose and methods he used to conduct the Evaporative Cooler Study. This was followed by brief questions and comments. The Board received for information only and no reportable action was taken.

BY DIVISION BOUNDARY ADJUSTMENT UPDATE (GOV'T CODE § 2200 *ET SEQ*) – General Counsel Hoskinson shared with the Board that the District is required by Water Code Section 30733(d) to adjust the boundaries of its By-Division voter districts after each federal decennial census, provided that the population in its existing boundaries deviates by more than 10 percent. In making such adjustments, if necessary, the District is required to adjust the boundaries of its divisions so that, as far as practicable, the divisions are equal in population and in compliance with specified provisions of Federal law. In adjusting such boundaries, the Board should give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the division. The District is required to complete such adjustments by April 17, 2022, pursuant to Elections Code Section 22000.1(b). Based on a prior internal analysis, indications were that the District would be required to adjust its boundaries due to a more than 10 percent deviation between its By-Division district population totals. In January 2022, the Board hired a demographer, Cooperative Strategies, to confirm that the adjustments were necessary, and based on such results, initiate the process of preparing new maps. General Counsel Hoskinson will provide a brief update on those findings, and summary of the steps that will follow over the next few meetings. The Board received for information only and no reportable action was taken.

SADDLEBACK PIPELINE & DESIGN PROJECT RECAP – Director Anne Roman gave an update and overview on the District's first in-house Capital Improvement Replacement Program (CIRP) project of 22,300 linear feet that was completed near the end of fiscal year 20/21. The original budget set by the Budget Manager in fiscal year 18/19 was \$867,791 for 21,500 LF. During subsequent “mid-term” budget reviews over the duration of the project, this budget was increased, largely due to material cost increases, footage increases, and COVID delays. Some significant costs that seemingly were not considered in the original budget included the cost of depreciation of the specialized CIRP equipment. By 20/21, the total revised budget had risen to \$1,121,929. Total project costs excluding internal overhead, amounted to \$1,102,703, resulting in the project coming in \$20,227 under the revised budget. By applying the final-known linear footage (LF) of 22,300, the “per LF” cost amounted to \$50.31. Overhead, a re-allocation of pre-existing internal costs, is generally not considered in budgeting or the budget versus actual comparison. Additional costs from Labor overhead and General overhead attributed to the project amounted to \$198,545, for a capital asset/total job cost of \$1,300,248. The Board received for information only and no reportable action was taken.

DIRECTOR MEETING REPORTS – Kathleen Radnich, Public Information Consultant gave a staff report on upcoming classes and events, theme for Farmers' Market is “Careers in Water”, grant updates, and presented the Virtual District Tour Video (09:15 minutes). Board members gave a brief report on the meetings they attended.

FUTURE DIRECTOR MEETINGS – President Floen read off the list of the upcoming meetings.

RECESS – At approximately 7:14 p.m. the Board members took a short recess before they began the Closed Session.

CLOSED SESSION – At approximately 7:19 p.m. the Board members returned from a short recess and met in Closed Session on Item #13 of the Agenda.

RETURN TO OPEN SESSION – At approximately 7:58 p.m. the Board returned to Open Session and General Counsel Hoskinson stated that no reportable action was taken.

ADJOURNMENT – The Board of Directors adjourned the meeting at 7:59 p.m.

Respectfully Submitted,



---

Sarah Johnson, Acting General Manager & Board Secretary