



AMENDED AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

WEDNESDAY, JUNE 21, 2023

5:30 PM

Meeting Attendance is available in person at 61750 Chollita Rd, Joshua Tree, CA 92252,
by phone at 1 (669) 444- 9171, or virtually by using the following link:

[HTTPS://US02WEB.ZOOM.US/J/82784846900?pwd=CFFzT3LWAEZ6RUN4dLQ5AMHEENFPZz09](https://us02web.zoom.us/j/82784846900?pwd=CFFzT3LWAEZ6RUN4dLQ5AMHEENFPZz09)

Meeting ID: 827

Passcode:

8484 6900

61750

OUR MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers’ trust by prioritizing the needs of the community...doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**
2. **CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS**
3. **DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**

This is the time set aside for public comment on any District related matter, whether appearing on the agenda or not. Under provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, however, comments on a particular Agenized item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

6. **CONSENT CALENDAR**

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

A. DRAFT MINUTES – 06.07.23

B. CHECK REGISTER – APRIL 2023

7. **ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION**

8. **ACTION CALENDAR**

A. EASEMENT AGREEMENT FOR SPECIAL DISTRICTS OF SAN BERNARDINO COUNTY

PRESENTED BY: INTERIM DIRECTOR OF OPERATIONS, JEREMIAH NAZARIO

RECOMMENDED ACTION: RECOMMEND THE BOARD AUTHORIZES THE GENERAL MANAGER TO EXECUTE THE AGREEMENT PROVIDING EASEMENT TO SAN BERNARDINO COUNTY – COUNTY SERVICE AREA 20 JOSHUA TREE PARK AND RECREATION DISTRICT

B. 3RD QUARTER ENDING 03/31/23 FINANCIAL REPORT

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: RECEIVE REPORT, ASK QUESTIONS, AND APPROVE

C. STANDBY PUBLIC HEARING

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: ADOPT RESOLUTION NO. ~~23-1054~~ 23-1056 ESTABLISHING WATER AVAILABILITY CHARGES FOR 2023/2024 AND AUTHORIZING COLLECTION BY SAN BERNARDINO COUNTY

9. **INFORMATIONAL ITEMS AND REPORTS**

For informational purposes only on subjects not covered by the agenda. No action is to be taken. The Board may provide staff with requests for future agenda items.

A. GENERAL MANAGERS REPORT

B. DIRECTOR REPORTS AND COMMENTS

10. **CLOSED SESSION** – Pursuant to Government Code Section 54957 (b)(1) Public Performance Evaluation of the General Manager.

OPEN SESSION – Report Out on General Manager Performance Evaluation and Consideration of Potential Contract and Salary Modifications.

11. **ADJOURNMENT**

CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS

	DATE/TIME	ATTENDEE(S)
MWA - BOARD MEETING	06/29/23 9:30AM	Fick
JBWD - BOARD MEETING - CANCELLED	07/05/23 5:30PM	None
JBWD – CITIZEN’S ADVISORY COMMITTEE	07/11/23 5:00PM	CAC Members <i>For information only</i>
JBWD - FINANCE COMMITTEE - CANCELLED	07/12/23 9:00AM	None
JBWD - WRO COMMITTEE	07/12/23 10:30AM	Doolittle/Jarlsberg
MWA – BOARD MEETING	07/13/23 9:30AM	Doolittle
ASBCSD DINNER	07/17/23 6:00PM	TBD
JBWD – BOARD MEETING	07/19/23 5:30PM	All

INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District’s office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff’s availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability, who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Sarah Johnson, Secretary of the Board of Directors, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING
MEETING MINUTES
JUNE 7, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the board meeting to order at 5:30pm
2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS. - No requests received.
3. DETERMINATION OF A QUORUM – President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

STAFF PRESENT – Director of Finance, Anne Roman, Director of Administration, David Shook, Interim Director of Operations, Jeremiah Nazario, General Manager, Sarah Johnson, Executive Assistant, Lisa Thompson

CITIZENS ADVISORY COUNCIL PRESENT –none

CONSULTANTS PRESENT – Jeff Hoskinson, Legal Counsel, Alex Handlers, Bartle Wells, Kathleen Radnich, Public Outreach Consultant

4. APPROVAL OF AGENDA –
1st - Jarlsberg
2nd - Doolittle
5/0/0 motion carried to approve the agenda, with Item 8C- closed session/open session public performance evaluation of the general manager moved to the end of the meeting.

5. PUBLIC COMMENT –

Charles Magda asked about the district providing customers with a survey to get a reduction on the water bill like Southern California Edison. General Manager, Sarah Johnson, said that since the district is a public agency Prop 218 does not allow discounts to customers, that type of program is primarily used for private agencies.

6. CONSENT CALENDAR –
1st – Doolittle
2nd – Short
5/0/0 motion carried to approve consent calendar.

7. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION - none

8. ACTION CALENDAR

- A. BUDGET: 22/23 REVISED BUDGET AND 23/24 PROPOSED BUDGET

Anne Roman, Director of Finance, made her presentation on the revised 22/23 budget and proposed 23/24 budget to the Board in detail.

1st - Short

2nd - Fick

5/0/0 motion carried to for the Board to approve the 22/23 revised budget and 23/24 proposed budget.

B. 2023 WATER CAPACITY STUDY/PROPOSED CHARGE INCREASES & OTHER “DEVELOPMENT FEE” REPORT

Anne Roman, Director of Finance, made her presentation on the 2023 Water Capacity Study/Proposed charge increases and other development fee report to the Board.

Public comment:

- Kathleen Radnich, Public Outreach Consultant, said that she has been approached by customers after we raised the rates, and the discussion about the proposed water capacity charge increase, led her to some confusion. Radnich asked if new construction pays its way, anything larger than a 1” meter, customers with the larger capacity meters only pay a flat consumption fee where other residents are subjected to tiered rates, and cheaper if they upgrade and just get a flat rate. She had three individuals point this out to her ask about this. She is looking for a response. Alex Handlers, Bartle Wells Consultant said that anyone who has a meter up to a 1” in size pay the tiered rates and customer who have larger meters will pay a uniform rate, they don’t get the benefit of paying at a lower rate, so they are not getting a discount they are paying the average cost per unit which is their fair share.
- Charles Magda wanted to know if the proposed increase was for new connections and not for all rate payers.

1st – Doolittle

2nd – Short

5/0/0 motion carried for the Board to approve the 2023 Water Capacity Study/Proposed Charge Increases and Other Development Fee Report, modified to July 1, 2023.

9. INFORMATION ITEMS AND REPORTS

A. GENERAL MANAGERS REPORT – GM Johnson gave her report on the following items:

- Capital Improvement crew finished major tie-ins in the Tilford 2 project. Johnson said that the crew was incredible, and the safety measures they took were impressive.
- Tomorrow we are going into a new website meeting kickoff. While we won’t see the progress right away, we are excited to end up with a user-friendly streamlined website.
- HDWD has invited our board and me to participate in the board best practices training presented by CSDA. The date is tentatively planned for August 2023.
- We will be kicking off our Strategic Planning process to look to the next five years in conjunction with the Capital Improvement Plan in a couple of months.
- The District has partnered with the County for the LIHWAP program which the date will be rescheduled sometime in June 2023.

B. DIRECTOR REPORTS AND COMMENTS

PRESIDENT FLOEN –

- Reports – President Floen attended the following events: MWA Board Meeting on May 11, 2023. President Floen appointed Director Jarlsberg to be the primary and Vice President Doolittle to be the District’s secondary ACWA JPIA representative.
- Comments – President Floen said that he bonded with Director Jarlsberg on their way to the MWA Board Meeting in Apple Valley, CA.

VICE PRESIDENT DOOLITTLE-

- Reports – Vice President Doolittle will attend the MWA TAC meeting on June 8, 2023, in lieu of President Floen
- Comments - None

DIRECTOR JARLSBERG-

- Reports – Director Jarlsberg attended the MWA Board Meeting on May 25, 2023, along with President Floen.
- Comments – Jarlsberg said there was a discussion of an RFP and water purchases budget at MWA Board Meeting.

DIRECTOR SHORT-

- Reports - No report
- Comments – Director Short said that the MWA Board meeting scheduled for May 11, 2023 was cancelled.

DIRECTOR FICK-

- Reports - No report
- Comments – None

10. ADJOURNED TO CLOSED SESSION AT 7:46PM pursuant to Government Code Section 54957 (b)(1) Public Performance Evaluation of the General Manager. RETURNED TO OPEN SESSION AT 9:19PM – General Counsel, Jeff Hoskinson stated no reportable action.

11. ADJOURNMENT

1st – Short

2nd – Jarlsberg

President Floen called the board to adjourn at 9:20pm.

Respectfully submitted,

Sarah Johnson, General Manager & Board Secretary



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACQUITEMPS	04/05/2023	Regular	0.00	11,406.24	65222
61717841	Invoice	04/05/2023	TEMPORARY LABOR	0.00	443.50	
61735390	Invoice	04/05/2023	TEMPORARY LABOR	0.00	2,011.74	
61735430	Invoice	04/05/2023	TEMPORARY LABOR	0.00	1,612.80	
61753713	Invoice	04/05/2023	TEMPORARY LABOR	0.00	1,612.80	
61771181	Invoice	04/05/2023	TEMPORARY LABOR	0.00	2,037.20	
61789646	Invoice	04/05/2023	TEMPORARY LABOR	0.00	2,075.40	
61807471	Invoice	04/05/2023	TEMPORARY LABOR	0.00	1,612.80	
000495	ACQUITEMPS	04/19/2023	Regular	0.00	8,061.04	65270
61841244	Invoice	04/19/2023	TEMPORARY LABOR	0.00	2,037.20	
61841249	Invoice	04/19/2023	TEMPORARY LABOR	0.00	1,612.80	
61854433	Invoice	04/19/2023	TEMPORARY LABOR	0.00	362.88	
61875493	Invoice	04/19/2023	TEMPORARY LABOR	0.00	398.16	
61876409	Invoice	04/19/2023	TEMPORARY LABOR	0.00	2,037.20	
61876412	Invoice	04/19/2023	TEMPORARY LABOR	0.00	1,612.80	
000501	ACWA JPIA	04/19/2023	Regular	0.00	25,533.75	65249
0699175	Invoice	04/19/2023	EE HEALTH BENEFIT & EAP MAY 23	0.00	25,533.75	
013998	AMAZON CAPITAL SERVICES INC	04/05/2023	Regular	0.00	3,220.98	65197
1FM6-94G6-CY4F	Invoice	04/05/2023	UNIFORMS/PUBLIC INFORMATION/SHOP OFFICE SUPPLIES	0.00	1,129.30	
1FM6-94G6-F7GG	Invoice	04/05/2023	COMPRESSOR SUPPLIES	0.00	1,477.18	
1MTJ-VRCH-7NGC	Credit Memo	04/05/2023	CREDIT: OFFICE SUPPLIES	0.00	-24.56	
1XGK-JCMR-CJYT	Invoice	04/05/2023	SAFETY SUPPLIES	0.00	639.06	
013998	AMAZON CAPITAL SERVICES INC	04/19/2023	Regular	0.00	3,589.75	65250
1VQX-XYXC-FFCF	Invoice	04/19/2023	EE TRAINING/OFFICE SUPPLIES/PERSONNEL SUPPLIES	0.00	734.39	
1W37-9PQT-9P3G	Invoice	04/19/2023	PETTIBONE SUPPLIES	0.00	2,855.36	
000675	AQUA METRIC SALES COMPANY	04/19/2023	Regular	0.00	63,092.26	65275
INV0094204	Invoice	04/19/2023	INVENTORY	0.00	63,092.26	
013019	ARBORIST SERVICES	04/05/2023	Regular	0.00	775.00	65214
9134	Invoice	04/05/2023	DEMO GARDEN/BUILD MAINT THRU 3/15/23	0.00	775.00	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	04/19/2023	Regular	0.00	16,543.70	65251
676368	Invoice	04/19/2023	LEGAL SERVICES THRU 2/28/23	0.00	9,453.36	
678069	Invoice	04/19/2023	LABOR LEGAL SERVICES THRU 3/31/23	0.00	821.10	
678070	Invoice	04/19/2023	LEGAL SERVICES THRU 3/31/23	0.00	6,269.24	
001630	ATT MOBILITY	04/19/2023	Manual	0.00	2,806.25	902223
829480028X0405...	Invoice	04/19/2023	COMMUNICATIONS - MAR 23	0.00	2,806.25	
000214	BABCOCK LABORATORIES INC	04/05/2023	Regular	0.00	2,264.61	65198
CC31489-2287	Invoice	04/05/2023	HDMC WWTP - SAMPLING	0.00	368.03	
CC31531-2287	Invoice	04/05/2023	HDMC WWTP - SAMPLING	0.00	255.97	
CC31580-2287	Invoice	04/05/2023	SAMPLING	0.00	210.00	
CC31588-2287	Invoice	04/05/2023	SAMPLING	0.00	119.00	
CC31728-2287	Invoice	04/05/2023	SAMPLING	0.00	102.00	
CC32344-2287	Invoice	04/05/2023	HDMC WWTP - SAMPLING	0.00	411.67	
CC32451-2287	Invoice	04/05/2023	HDMC WWTP - SAMPLING	0.00	255.97	
CD30016-2287	Invoice	04/05/2023	SAMPLING	0.00	252.00	
CD30029-2287	Invoice	04/05/2023	SAMPLING	0.00	34.00	
CD30114-2287	Invoice	04/05/2023	HDMC WWTP - SAMPLING	0.00	255.97	

Check Report

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000214	BABCOCK LABORATORIES INC	04/19/2023	Regular	0.00	1,816.00	65252
CB31421-2287	Invoice	04/19/2023	SAMPLING	0.00	227.00	
CB31424-2287	Invoice	04/19/2023	SAMPLING	0.00	119.00	
CC30034-2287	Invoice	04/19/2023	SAMPLING	0.00	70.00	
CC32285-2287	Invoice	04/19/2023	SAMPLING	0.00	102.00	
CC32286-2287	Invoice	04/19/2023	SAMPLING	0.00	17.00	
CC32516-2287	Invoice	04/19/2023	SAMPLING	0.00	34.00	
CD30464-2287	Invoice	04/19/2023	SAMPLING	0.00	102.00	
CD30599-2287	Invoice	04/19/2023	HDMC WWTP - SAMPLING	0.00	368.03	
CD30927-2287	Invoice	04/19/2023	HDMC WWTP - SAMPLING	0.00	255.97	
CD31021-2287	Invoice	04/19/2023	SAMPLING	0.00	227.00	
CD31029-2287	Invoice	04/19/2023	SAMPLING	0.00	294.00	
004110	BURRTEC WASTE AND RECYCLING SVCS	04/05/2023	Manual	0.00	592.67	902217
BW033123	Invoice	04/05/2023	TRASH REMOVAL (SHOP) - MAR 23	0.00	430.64	
BW0423	Invoice	04/05/2023	TRASH & RECYCLING (OFFICE) - APR 23	0.00	162.03	
013838	CALIFORNIA ASSOCIATION OF MUTUAL WATER CC	04/05/2023	Regular	0.00	5,000.00	65199
00038	Invoice	04/05/2023	COMMUNITY WATER SYSTEMS ALLIANCE - POLICY SPONSER	0.00	5,000.00	
001517	CalPERS	04/13/2023	Manual	0.00	12,870.33	902218
PPE 4-7-23	Invoice	04/13/2023	PAY PERIOD ENDING 4/7/23	0.00	12,870.33	
001555	CENTRATTEL LLC	04/05/2023	Regular	0.00	641.73	65200
230402252101	Invoice	04/05/2023	DISPATCH SERVICES - MAR 23	0.00	641.73	
000510	CHARTER COMMUNICATIONS	04/19/2023	Regular	0.00	550.00	65253
116905701040123	Invoice	04/19/2023	INTERNET SERVICES - APR 23	0.00	550.00	
000510	CHARTER COMMUNICATIONS	04/05/2023	Manual	0.00	377.87	902212
0008970032223	Invoice	04/05/2023	SCADA INTERNET - APR 23	0.00	377.87	
000237	COLONIAL LIFE AND ACCIDENT INSURANCE CO IN	04/05/2023	Manual	0.00	1,598.68	902213
39905610305915	Invoice	04/05/2023	EE LIFE INSURANCE - MAR 23	0.00	1,598.68	
000112	COPPER MOUNTAIN MEDIA KXCM FM	04/19/2023	Regular	0.00	400.00	65254
23030007	Invoice	04/19/2023	ADVERTISING: WATER CONSERVATION MEDIA CAMPAIGN	0.00	400.00	
013373	CORE AND MAIN LP	04/05/2023	Regular	0.00	22,347.08	65201
S408624	Invoice	04/05/2023	INVENTORY/MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,408.57	
S425880	Invoice	04/05/2023	INVENTORY/MAINLINE/LEAK REPAIR SUPPLIES	0.00	2,280.22	
S449106	Invoice	04/05/2023	INVENTORY/MAINLINE/LEAK REPAIR SUPPLIES	0.00	14,074.09	
S451724	Invoice	04/05/2023	INVENTORY	0.00	929.25	
S487094	Invoice	04/05/2023	MAINLINE/LEAK REPAIR SUPPLIES	0.00	720.73	
S495046	Invoice	04/05/2023	MAINLINE/LEAK REPAIR SUPPLIES	0.00	809.09	
S505712	Invoice	04/05/2023	MAINLINE/LEAK REPAIR SUPPLIES	0.00	2,125.13	
013373	CORE AND MAIN LP	04/19/2023	Regular	0.00	19,051.46	65255
Q948860	Invoice	04/19/2023	INVENTORY	0.00	9,463.84	
S539793	Invoice	04/19/2023	INVENTORY	0.00	8,990.74	
S568499	Invoice	04/19/2023	MAINLINE/LEAK REPAIR SUPPLIES	0.00	596.88	
014059	DARRELL DANIELSER	04/05/2023	Regular	0.00	116.78	65237
DD040523	Invoice	04/05/2023	METER UPGRADE RECONCILIATION REFUND	0.00	116.78	
013376	DE NORA HOLDINGS IS INC	04/05/2023	Regular	0.00	13,445.34	65202
9200055478	Invoice	04/05/2023	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	3,000.00	
9200067243	Invoice	04/05/2023	PUMPING PLANT REPAIRS	0.00	10,445.34	
014064	DIGIUM CLOUD SERVICE	04/19/2023	Regular	0.00	739.21	65272
INV00249749	Invoice	04/19/2023	DIGIUM - MAY 23	0.00	739.21	
013928	DIRTY BOYS DESIGNZ	04/05/2023	Regular	0.00	241.43	65211
52338	Invoice	04/05/2023	UNIFORMS	0.00	241.43	

Check Report

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
014062	DUANE WEYZEL	04/05/2023	Regular	0.00	116.78	65238
DW040523	Invoice	04/05/2023	METER UPGRADE RECONCILIATION REFUND	0.00	116.78	
013991	EIDE BAILLY LLP	04/05/2023	Regular	0.00	3,172.75	65203
EI01478049	Invoice	04/05/2023	ACCOUNTING/AUDIT SERVICES - JANUARY & FEBRUARY 23	0.00	3,172.75	
013991	EIDE BAILLY LLP	04/19/2023	Regular	0.00	1,259.85	65256
EI01491863	Invoice	04/19/2023	ACCOUNTING/AUDIT SERVICES - MARCH 23	0.00	1,259.85	
013781	EISENHOWER OCCUPATIONAL HEALTH SERVICES	04/05/2023	Regular	0.00	340.00	65204
138562	Invoice	04/05/2023	PRE-EMPLOYMENT PHYSICAL	0.00	340.00	
003025	FEDEX	04/19/2023	Regular	0.00	34.86	65257
8-092-63218	Invoice	04/19/2023	SHIPPING	0.00	34.86	
000156	FORSHOCK	04/05/2023	Regular	0.00	243.00	65217
2300043	Invoice	04/05/2023	MONTHLY SCADA MONITORING - APR 23	0.00	38.00	
2300044	Invoice	04/05/2023	MONTHLY SCADA MONITORING - APR 23	0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC	04/05/2023	Regular	0.00	223.61	65205
FC0423	Invoice	04/05/2023	HDMC WWTP - TELEPHONE - APR 23	0.00	223.61	
000058	GARDA CL WEST INC	04/05/2023	Regular	0.00	721.91	65206
10733027	Invoice	04/05/2023	COURIER FEES - APR 23	0.00	721.91	
013840	GOVOFFICE LLC	04/05/2023	Regular	0.00	4,805.00	65207
INV4322579	Invoice	04/05/2023	WEBSITE HOSTING 2023	0.00	4,805.00	
013802	HASA INC	04/19/2023	Regular	0.00	897.14	65259
878692	Invoice	04/19/2023	WATER TREATMENT EXPENSE	0.00	897.14	
013199	HI DESERT CULTURAL CENTER	04/05/2023	Regular	0.00	1,500.00	65208
2023-040001	Invoice	04/05/2023	ADVERTISING: WATER CONSERVATION MEDIA CAMPAIGN	0.00	1,500.00	
014050	HI DESERT STAR THE DESERT TRAIL	04/19/2023	Regular	0.00	523.75	65258
49451	Invoice	04/19/2023	PUBLIC NOTICE: DIRECTOR VACANCY	0.00	163.75	
49480	Invoice	04/19/2023	ADVERTISING: WATER CONSERVATION MEDIA CAMPAIGN	0.00	360.00	
004195	HOME DEPOT CREDIT SERVICES	04/19/2023	Manual	0.00	1,720.31	902225
HD0423-EPD	Invoice	04/19/2023	D1-1 BOOSTER/PUMP PLNT/MAINLINE/SHOP SUPPLIES	0.00	1,720.31	
004195	HOME DEPOT CREDIT SERVICES	04/24/2023	Manual	0.00	1,552.48	902229
HD0323	Invoice	04/24/2023	MAINLINE SUPPLIES/SMALL TOOLS/SAFETY/BUILD MAINT	0.00	1,552.48	
013797	INFOSEND INC	04/19/2023	Regular	0.00	3,475.44	65261
232930	Invoice	04/19/2023	PRINT & MAIL WATER BILL - MAR 23	0.00	3,475.44	
004720	INLAND WATER WORKS	04/05/2023	Regular	0.00	26,178.82	65209
S1055987.003	Invoice	04/05/2023	INVENTORY/TILFORD PH2 INSTALL SUPPLIES	0.00	26,178.82	
013989	IRIDIUM SOLUTIONS	04/05/2023	Regular	0.00	5,500.00	65220
1019	Invoice	04/05/2023	CONSULTING SERVICES - MARCH 23	0.00	5,500.00	
013369	ISHRED INCORPORATED	04/05/2023	Regular	0.00	70.00	65210
2838	Invoice	04/05/2023	ARCHIVE RECORD SHREDDING - APR 23	0.00	70.00	
013206	JOSHUA TREE NATIONAL PARK NATIONAL PARK SI	04/19/2023	Regular	0.00	1,163.73	65262
JTNP041023	Invoice	04/19/2023	PLANT SALES REVENUE	0.00	1,163.73	
014055	JOSHUA TREE VOICE	04/05/2023	Regular	0.00	325.00	65212
514	Invoice	04/05/2023	ADVERTISING: WATER CONSERVATION MEDIA CAMPAIGN	0.00	325.00	
009054	KATHLEEN J RADNICH	04/05/2023	Regular	0.00	2,142.00	65213
23-0319-1	Invoice	04/05/2023	PUBLIC RELATIONS SERVICES	0.00	819.00	
23-0326-1	Invoice	04/05/2023	PUBLIC RELATIONS SERVICES	0.00	1,323.00	
009054	KATHLEEN J RADNICH	04/19/2023	Regular	0.00	1,858.50	65263

Check Report

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
23-0402-1	Invoice	04/19/2023	PUBLIC RELATIONS SERVICES	0.00	1,155.00	
23-0416-1	Invoice	04/19/2023	PUBLIC RELATIONS SERVICES	0.00	703.50	
005640	KILLER BEE PEST CONTROL	04/19/2023	Regular	0.00	150.00	65264
6457	Invoice	04/19/2023	BEE REMOVAL	0.00	150.00	
014061	MARK ARMSTRONG	04/05/2023	Regular	0.00	116.78	65239
MA040523	Invoice	04/05/2023	METER UPGRADE RECONCILIATION REFUND	0.00	116.78	
006507	McMASTER CARR SUPPLY COMPANY	04/05/2023	Regular	0.00	66.30	65216
94928881	Invoice	04/05/2023	SMALL TOOLS - PRODUCTION	0.00	66.30	
006507	McMASTER CARR SUPPLY COMPANY	04/19/2023	Regular	0.00	459.65	65266
95861620	Invoice	04/19/2023	SMALL TOOLS	0.00	400.35	
95936925	Invoice	04/19/2023	PUMPING PLANT SUPPLIES	0.00	59.30	
014042	MISSION SQUARE RETIREMENT	04/18/2023	Manual	0.00	3,135.00	902226
MSR041823	Invoice	04/18/2023	EE & ER 457 REMITTANCE - 4/18/23	0.00	3,135.00	
014042	MISSION SQUARE RETIREMENT	04/28/2023	Manual	0.00	3,135.00	902228
MSR042823	Invoice	04/28/2023	EE & ER 457 REMITTANCE - 4/28/23	0.00	3,135.00	
006800	MOJAVE WATER AGENCY	04/19/2023	Regular	0.00	34,265.00	65267
MWA040623	Invoice	04/19/2023	WATER RECHARGE PURCHASE	0.00	34,265.00	
013990	MOMS DESERT VALLEY CLEANING	04/05/2023	Regular	0.00	1,500.00	65215
202303	Invoice	04/05/2023	JANITORIAL SERVICES - MAR 23	0.00	1,500.00	
013990	MOMS DESERT VALLEY CLEANING	04/19/2023	Regular	0.00	1,500.00	65265
202304	Invoice	04/19/2023	JANITORIAL SERVICES - APR 23	0.00	1,500.00	
000233	NAPA AUTO PARTS	04/05/2023	Regular	0.00	1,260.37	65236
432426	Invoice	04/05/2023	VEHICLE MAINTENANCE: V41	0.00	273.28	
432609	Invoice	04/05/2023	TRACTOR MAINT: E41	0.00	168.17	
432610	Invoice	04/05/2023	TRACTOR MAINT: E41	0.00	40.41	
432727	Invoice	04/05/2023	TRACTOR MAINT: E41	0.00	179.56	
432729	Invoice	04/05/2023	TRACTOR MAINT: E41	0.00	166.13	
432859	Invoice	04/05/2023	TRACTOR MAINT: E41	0.00	266.69	
432917	Invoice	04/05/2023	TRACTOR MAINT: E41	0.00	166.13	
000233	NAPA AUTO PARTS	04/19/2023	Regular	0.00	377.97	65279
434907	Invoice	04/19/2023	VEHICLE MAINTENANCE: V34	0.00	343.21	
435245	Invoice	04/19/2023	VEHICLE MAINTENANCE: V44 & V45	0.00	34.76	
003930	NBS	04/05/2023	Regular	0.00	7,163.54	65218
202303-1438	Invoice	04/05/2023	CMM ADMIN FEES - 2ND QTR 23	0.00	1,984.63	
202303-1470	Invoice	04/05/2023	STANDBY ADMIN FEES - 2ND QTR 23	0.00	5,178.91	
000070	ONLINE INFORMATION SERVICES INC	04/19/2023	Regular	0.00	247.57	65268
1182099	Invoice	04/19/2023	ID VERIF. SERV. THRU 03/31/23	0.00	247.57	
VEN01533	PAYMENTUS GROUP INC	04/20/2023	Manual	0.00	3,931.75	902227
INV-15-133589	Invoice	04/20/2023	CREDIT CARD PROCESSING FEE - MAR 23	0.00	3,931.75	
008200	PITNEY BOWES INC	04/05/2023	Manual	0.00	246.33	902216
3106027892	Invoice	04/05/2023	LEASING CHARGES - 1ST QTR 23	0.00	246.33	
008415	PRUDENTIAL OVERALL SUPPLY	04/05/2023	Regular	0.00	294.25	65219
23465964	Invoice	04/05/2023	SHOP EXPENSE	0.00	158.96	
23465968	Invoice	04/05/2023	SHOP EXPENSE	0.00	135.29	
008415	PRUDENTIAL OVERALL SUPPLY	04/19/2023	Regular	0.00	233.60	65269
23472204	Invoice	04/19/2023	SHOP EXPENSE	0.00	87.88	
23472210	Invoice	04/19/2023	SHOP EXPENSE	0.00	145.72	

Check Report

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
009065	RDO EQUIPMENT COMPANY	04/05/2023	Regular	0.00	101.42	65221
P8590945	Invoice	04/05/2023	VACUUM MAINTENANCE: E82	0.00	50.49	
P8629245	Invoice	04/05/2023	STREET BROOM MAINT: E10SB	0.00	50.93	
014063	RICK HOOGEVEEN	04/05/2023	Regular	0.00	320.25	65240
RH040523	Invoice	04/05/2023	METER UPGRADE RECONCILIATION REFUND	0.00	320.25	
009618	SAMS MARKET	04/19/2023	Regular	0.00	1,906.20	65271
SM033123	Invoice	04/19/2023	SHOP EXPENSE 1/23 - 3/23	0.00	1,906.20	
013831	SATMODO LLC	04/05/2023	Regular	0.00	164.26	65223
219543	Invoice	04/05/2023	EMERGENCY SATELLITE PHONES - APR 23	0.00	164.26	
013820	SC FUELS	04/05/2023	Regular	0.00	4,172.40	65224
2350200-IN	Invoice	04/05/2023	FUEL FOR VEHICLES	0.00	4,172.40	
013820	SC FUELS	04/25/2023	Regular	0.00	9,268.38	65280
2349205-IN	Invoice	04/25/2023	FUEL FOR VEHICLES	0.00	2,598.74	
2365908-IN	Invoice	04/25/2023	FUEL FOR VEHICLES	0.00	6,669.64	
013011	SERGIO D FIERRO	04/19/2023	Regular	0.00	990.00	65273
JBWD-110	Invoice	04/19/2023	CIMIS STATION MAINT: JAN TO MAR 2023	0.00	990.00	
009898	SOCALGAS	04/17/2023	Manual	0.00	1,251.41	902219
GAS0323	Invoice	04/17/2023	HEAT FOR SHOP - THRU 3/17/23	0.00	1,251.41	
009898	SOCALGAS	04/19/2023	Manual	0.00	689.17	902224
GAS0423	Invoice	04/19/2023	HEAT FOR SHOP - THRU 4/17/23	0.00	689.17	
009880	SOUTHERN CALIFORNIA EDISON CO	04/19/2023	Manual	0.00	2,195.40	902220
SCE0323	Invoice	04/19/2023	POWER TO BLDGS & GEN - MAR 23	0.00	2,195.40	
009878	SOUTHERN CALIFORNIA EDISON	04/05/2023	Regular	0.00	3,150.00	65225
7501517420	Invoice	04/05/2023	ANNUAL EFFICIENCY TESTING	0.00	3,150.00	
009878	SOUTHERN CALIFORNIA EDISON	04/05/2023	Manual	0.00	34,668.56	902215
SCE0323	Invoice	04/05/2023	POWER FOR PUMPING - MAR 23	0.00	34,668.56	
VEN01020	SOUTHWEST NETWORKS INC	04/05/2023	Regular	0.00	21,068.73	65226
23-2022SC	Invoice	04/05/2023	OFFICE 365 MONTHLY MAINT - MAR 23	0.00	794.00	
23-3021SC	Invoice	04/05/2023	OFFICE 365 MONTHLY MAINT - APR 23	0.00	794.00	
23-3022SC	Invoice	04/05/2023	IT SERVICES - 4/23 - 6/23	0.00	13,365.00	
23-3068	Invoice	04/05/2023	SUPPLEMENTAL IT (AMC) - THRU 3/31/23	0.00	878.75	
23-3097SC	Invoice	04/05/2023	MOBILE DEVICE MANAGEMENT FEE	0.00	30.00	
23-3521	Invoice	04/05/2023	METER READING LAPTOP	0.00	4,412.98	
23-4009SC	Invoice	04/05/2023	OFFICE 365 MONTHLY MAINT - MAY 23	0.00	794.00	
009920	STANDARD INSURANCE CO	04/05/2023	Regular	0.00	1,503.06	65227
ST0423	Invoice	04/05/2023	EE LIFE INSURANCE - APR 23	0.00	1,503.06	
014060	TONY KIM	04/05/2023	Regular	0.00	116.78	65241
TK040523	Invoice	04/05/2023	METER UPGRADE RECONCILIATION REFUND	0.00	116.78	
013196	TPX COMMUNICATIONS	04/19/2023	Manual	0.00	347.11	902221
168795904-0	Invoice	04/19/2023	TELEPHONE (OFFICE) - APR 23	0.00	347.11	
014054	TT TECHNOLOGIES INC	04/05/2023	Regular	0.00	8,024.44	65229
0240998	Invoice	04/05/2023	MOLE PULLING ATTACHMENT	0.00	247.02	
0241067	Invoice	04/05/2023	MOLE (HORIZONTAL BORING TOOL)	0.00	7,777.42	
010690	TYLER TECHNOLOGIES	04/05/2023	Regular	0.00	250.00	65230
025-416050	Invoice	04/05/2023	HOST REPORTING SERVICES - PROJECT MANAGEMENT	0.00	250.00	
010690	TYLER TECHNOLOGIES	04/19/2023	Regular	0.00	10.50	65276
025-418787	Invoice	04/19/2023	CALL NOTIFICATION FEES: JAN - MAR 2023	0.00	10.50	

Check Report

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
010850 320230357	UNDERGROUND SERVICE ALERT Invoice	04/05/2023	04/05/2023 Regular TICKET DELIVERY SERVICE - MAR 23	0.00	148.25	65231
014038 217941550-001	UNITED RENTALS NORTH AMERICA INC Invoice	04/05/2023	04/05/2023 Regular JACKHAMMER SUPPLIES	0.00	1,156.16	65232
CC-ANNE US0323	US BANK CORPORATE Invoice	04/05/2023	04/05/2023 Manual TRELLO ANNUAL SUB/SPEC DISTRICT RESERVE GUIDELINES	0.00	25.41	902210
CC-DAN US0323	US BANK CORPORATE Invoice	04/05/2023	04/05/2023 Manual EE TRAINING/SM TOOLS/PUMP PLNT SUPPLIES/SHOP EXP	0.00	3,912.27	902209
CC-DAVID US0323	US BANK CORPORATE Invoice	04/05/2023	04/05/2023 Manual OFFSITE STORAGE/BUILDING MAINTENANCE - OFFICE	0.00	321.65	902211
CC-SARAH US0323	US BANK CORPORATE Invoice	04/05/2023	04/05/2023 Manual DIRECTOR TRAINING/SOFTWARE/TELEPHONE/EE TRAINING	0.00	4,679.61	902208
010900 318608	USABLUBOOK Invoice	04/19/2023	04/19/2023 Regular PUMPING PLANT SUPPLIES	0.00	791.80	65260
011101 118945	VAGABOND WELDING SUPPLY Invoice	04/05/2023	04/05/2023 Regular SHOP EXPENSE	0.00	123.11	65228
011101 119004	VAGABOND WELDING SUPPLY Invoice	04/19/2023	04/19/2023 Regular PUMPING PLANT SUPPLIES	0.00	2,136.94	65274
014058 VK040523	VERONICA KOLTUNIAK Invoice	04/05/2023	04/05/2023 Regular METER UPGRADE RECONCILIATION REFUND	0.00	116.78	65242
014056 25AR1599427	VISUAL EDGE IT INC Invoice	04/05/2023	04/05/2023 Regular OFFICE EXPENSE 2/28/23 - 3/29/23	0.00	238.69	65233
014056 24AR767794	VISUAL EDGE IT INC Invoice	04/19/2023	04/19/2023 Regular SHOP EXPENSE 3/01/23 - 3/31/23	0.00	46.69	65277
014057 WM040523	WARREN A MCEWAN Invoice	04/05/2023	04/05/2023 Regular METER UPGRADE RECONCILIATION REFUND	0.00	76.17	65243
000327 8677	WATER QUALITY SPECIALISTS Invoice	04/05/2023	04/05/2023 Regular HDMC WWTP: OPERATION & MAINT - MAR 23	0.00	3,605.00	65234
011510 9571	WELLS TAPPING SERVICE INC Invoice	04/05/2023	04/05/2023 Regular HOT TAP: JT SALOON/DIVISION MAINLINE REPLACEMENT	0.00	525.00	65235
011615 35597174	WESTERN EXTERMINATOR CO Invoice	04/19/2023	04/19/2023 Regular PEST CONTROL SERVICES - SHOP	0.00	41.50	65278
013359 3958334 4063937	XEROX FINANCIAL SERVICES Invoice Invoice	04/05/2023 04/05/2023	04/05/2023 Manual OFFICE EXPENSE 2/28/23 - 3/29/23 SHOP EXPENSE 3/27/23 - 4/26/23	0.00 0.00	627.73 397.60 230.13	902214
013359	XEROX FINANCIAL SERVICES	04/19/2023	04/19/2023 Manual	0.00	397.60	902222

Check Report

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4091298	Invoice	04/19/2023	OFFICE EXPENSE 3/30/23 - 4/29/23	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	148	79	0.00	361,076.04
Manual Checks	24	22	0.00	81,082.59
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	172	101	0.00	442,158.63

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	148	79	0.00	361,076.04
Manual Checks	24	22	0.00	81,082.59
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	172	101	0.00	442,158.63

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	4/2023	442,158.63
			442,158.63



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
013940	PAYLOCITY	04/20/2023	Manual	0.00	1,230.00	950041
INV1357210	Invoice	04/20/2023	PAYROLL PROCESSING FEE - APR 23	0.00	1,230.00	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,230.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,230.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,230.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,230.00

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	4/2023	1,230.00
			1,230.00

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>
06-00100-014	BOBADILLA, DEREK D	4/5/2023	Refund	259.93 Check #: 65186
10-00476-000	WHITE, ERIC C	4/5/2023	Refund	60.77 Check #: 65187
12-00381-000	RAUSCHENBERG, NEIL C	4/5/2023	Refund	193.31 Check #: 65188
11-00357-003	BAXTER, JOSHUA D	4/5/2023	Refund	158.72 Check #: 65189
53-00031-005	FINNICUM, CARL T	4/5/2023	Refund	18.44 Check #: 65190
55-00162-011	2 DIMES LLC	4/5/2023	Refund	179.76 Check #: 65191
55-00174-021	AVANTSTAY	4/5/2023	Refund	142.50 Check #: 65192
55-00184-007	2 DIMES LLC	4/5/2023	Refund	133.34 Check #: 65193
63-00172-000	SHERA, ALAN R	4/5/2023	Refund	310.00 Check #: 65194
63-00174-000	RODRIGUEZ, JOHN	4/5/2023	Refund	99.86 Check #: 65195
65-00178-002	OUTRIDER INVESTMENTS LLC	4/5/2023	Refund	203.19 Check #: 65196
05-00088-009	DABOUSH, KATHLEEN	4/19/2023	Refund	205.85 Check #: 65244
04-00092-011	CERVANTES, HENRY A	4/19/2023	Refund	4.60 Check #: 65245
11-00232-006	PIERCE, CHERI L	4/19/2023	Refund	141.02 Check #: 65246
12-00070-006	LOLWING, LINDSEY A	4/19/2023	Refund	180.70 Check #: 65247
53-00048-013	A.I.M. RENTAL PROPERTIES	4/19/2023	Refund	80.05 Check #: 65248
				<u>2,372.04</u>

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay

03/25/2023 - 04/21/2023

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Reimbursements</u>	
511	FLOEN, TOM	04/05/2023	Board Meeting - JBWD - Paid	\$173.63		
		04/05/2023	Committee Meeting - Finance - Unpaid	\$0.00	(Same Day Board Meeting)	
		04/19/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$347.26	\$0.00
		Employee Total:			\$347.26	
512	JARLSBERG, JANE	03/27/2023	Director Training - Mileage Reimbursement		\$62.95 ACWA Region 9 Salton Sea Tour	
		03/27/2023	Training - Paid	\$173.63	ACWA Region 9 Salton Sea Tour	
		04/05/2023	Board Meeting - JBWD - Paid	\$173.63		
		04/05/2023	Committee Meeting - Finance - Unpaid	\$0.00	(Same Day Board Meeting)	
		04/05/2023	Committee Meeting - Water Resources & Ops - Unpaid	\$0.00	(Same Day Board Meeting)	
		04/06/2023	Other - Paid	\$173.63	MWA TAC Meeting	
		04/19/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$694.52	\$62.95
		Employee Total:			\$631.57	
513	DOOLITTLE, STACY	04/05/2023	Board Meeting - JBWD - Paid	\$173.63		
		04/05/2023	Committee Meeting - Water Resources & Ops - Unpaid	\$0.00		
		03/27/2023	Training - Paid	\$173.63	ACWA Region 9 Salton Sea Tour	
		04/13/2023	MWA Board Meeting – Paid	\$173.63		
		04/19/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$694.52	\$0.00
Employee Total:			\$694.52			
515	SHORT, THOMAS	04/05/2023	Board Meeting - JBWD - Paid	\$173.63		
		04/19/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$347.26	\$0.00
		Employee Total:			\$347.26	
Grand Totals:				\$2,083.56	\$62.95	
Grand Total:				\$2,146.51		



Board of Directors Staff Report

MEETING DATE: June 21, 2023
PRESENTED BY: Jeremiah Nazario, Interim Director of Operations
TOPIC: **Easement Agreement for San Bernardino County Special Districts**
RECOMMENDATION: Recommend the board authorizes the General Manager to execute the agreement providing easement to San Bernardino County - County Service Area 20 Joshua Tree Park and Recreation District.

Analysis:

Frank Haggard, Regional Manager of San Bernardino County - County Service Area 20 Joshua Tree Park and Recreation District has requested to replace their sign currently located at 6250 Sunburst St., Joshua Tree (near the obsolete Well 11 site). The sign is positioned at the entrance of the Joshua Tree Community Center Park. The already preexisting sign has been located at this site for several decades. To staff's knowledge, there is not a proper easement agreement on file.

Staff has worked with legal counsel to draft a proper easement agreement allowing San Bernardino County Special Districts to replace their sign. This has zero impact on JBWD and will not affect any of our facilities. The new sign will be more up to date with some landscaping done along with some accent lights for viewing the sign at night-time. Attached are pictures of the old sign along with the newly proposed sign.

As a district we want to maintain our positive relationship with San Bernardino County and all special districts.

STRATEGIC PLAN ITEM: 5.3 Enhance Relationships with External Partners and Agencies

FISCAL IMPACT: N/A

RECORDING REQUESTED BY:
County of San Bernardino
Request recording without fee. Record
for benefit of County of San Bernardino
pursuant to Section 6103 of Government Code.

AND WHEN RECORDED, MAIL TO:
County of San Bernardino
Attn: Real Estate Services
385 N. Arrowhead Ave., 3rd Floor
San Bernardino, CA 92415-0180

APN: 0603-191-33-0000

EXEMPT FROM RECORDING FEES PER GOVT. CODE §27383
NO DOCUMENTARY TRANSFER TAX PER R&T CODE §11922

SIGNAGE EASEMENT

JOSHUA BASIN WATER DISTRICT, a California county water district formed and organized pursuant to Water Code section 30000 *et seq.* ("**JBWD**"), hereby grants, subject to the terms and conditions set forth herein, to the **COUNTY OF SAN BERNARDINO**, a political subdivision of the State of California formed and created pursuant to Section 1 of Article 11 of the California Constitution ("**County**"), its successors and assigns, for a limited term extending through June 30, 2033, unless extended as set forth herein, an easement ("Easement") for signage purposes upon, across, above, and under the western 40 feet of that real property described in Exhibit A attached hereto, which is incorporated herein in full by this reference ("the Easement Area"), though the actual Easement Area shall ultimately be defined by and limited to that portion for Easement Area in which the sign is in fact installed and located. The Easement shall include a reasonable right of ingress and egress to and from the Easement, for the purpose of constructing, installing, inspecting, repairing, replacing and maintaining a sign for the Joshua Tree Community Center, together with incidental appurtenances and connections. The Easement shall also include a view easement with respect to a view of the sign across the Easement Area to adjacent Sunburst Street and from the driveway immediately adjacent to the Easement Area. JBWD agrees not to unreasonably obstruct, in any way, the County's rights of access to the Easement or the view of the sign within the Easement from the aforementioned roadways.

This easement shall be subject to: covenants, conditions, restrictions, easements, rights, and rights-of-way and encumbrances of record or apparent. County shall be required to comply with all applicable federal, State, and local laws and ordinances relative to its erection of its sign within the Easement Area.

Extension of Term and Notice of Termination. The term of this Easement shall extend through, as set forth above, June 30, 2033. Thereafter, this Easement shall be automatically extended month-to-month until such time as either the County or JBWD provides 60-days written notice to the other of the termination of this Easement. Upon the expiration or termination of this Easement, County shall be responsible for removing, at its sole cost and expense, any signs or improvements installed by the County within the Easement Area, with such obligation surviving the termination or expiration of this Easement.

JBWD Reserved Rights. Notwithstanding the foregoing, JBWD shall maintain the right to use its property in, over, under, above, and around the Easement Area in a manner that does not unreasonably interfere with this Easement. Subject to the provisions of this Easement below, it is understood and agreed that the easement acquired herein is also acquired subject to the rights of the JBWD to use the Easement Area for any purpose whatsoever to the extent that such use does not interfere with the County's use of its easement or the public's ability to reasonably view and read the sign from both directions on Sunburst Street and from the driveway immediately adjacent to the Easement Area. JBWD may elect to submit plans for improvements over or otherwise impacting the Easement Area to the County for its written comment, so as to avoid potential conflicts, with any comments from the County to be made to JBWD within fourteen (14) days of submission.

Restoration of Site. Following its construction of its sign, or any subsequent repair or replacement work, the County shall be responsible at its sole expense for restoring the ground surface to a condition reasonably consistent with its existing condition before the County's commencement of any work.

Indemnification. As a condition of this easement, the County agrees, to the maximum extent permitted by law, to hold harmless, defend, and indemnify JBWD and its directors, officers, officials, agents, and employees, from and against any and all liabilities, losses, damages, expenses, and costs (including without limitation attorney's fees and costs of litigation) of every nature arising out of or in connection with (1) the County's use of this Easement; (2) the County's work or operations within the Easement Area, which shall include the work not only of the County, but any of its employees, agents, contractors, or subcontractors; or (3) the County's failure to comply with any of its obligations contained in this Easement, except to the extent such loss or damage was caused by the sole active negligence or willful misconduct of JBWD. The obligations of this paragraph shall survive the expiration or termination of this Easement.

Insurance. The County agrees to procure and maintain for the duration of the Easement, and require that any contractors performing work for the County within the Easement procure and maintain for the duration of their work, insurance against claims for injuries or death to persons or damages to property that may arise from or in connection with the use of the Easement or performance of work therein. Such coverage shall include: (1) commercial general liability (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with a limit of at least \$1 million per occurrence and \$2 million aggregate, or the full occurrence and aggregate limits of the policies available, whichever is greater; (2) automobile liability coverage (Form CA 00 01), covering any auto, or hired and non-owned, with a limit of no less than \$1 million for bodily injury and property damage each accident; and (3) worker's compensation insurance as required by the State of California, with statutory limits, and Employer's Liability insurance with a limit no less than \$1 million per accident for bodily injury or disease, with a waiver of subrogation against JBWD and its directors, officials, officers, and employees (though such provision shall apply regardless of whether JBWD has received a waiver of subrogation from the insurer). JBWD, as well as its directors, officials, officers, and employees ("JBWD Parties"), shall be given additional insured status (at least as broad as ISO Form CG 20 10 10 01) with respect to liability arising out of work or operations performed by or on behalf of the County or its contractors including materials, parts, or equipment furnished in connection with any work or operations. For any claims related to this Easement, the County's insurance shall be primary at least as broad as ISO CG 20 01 04 13 as respects JBWD and the JBWD Parties. Any insurance or self-insurance maintained by JBWD or the JBWD Parties shall be excess of the County's insurance and shall

not contribute with it. County may satisfy its obligations through a policy of self-insurance, but any contractors of County shall be required to declare and have approved any self-insured retentions.

Insurance is to be placed with insurers having a current A.M. Best rating of no less than A-:VII or as otherwise approved by JBWD. JBWD reserves the right on request to require complete, certified copies of all required insurance policies, including policy Declaration pages and Endorsement pages, or otherwise request evidence of coverage, but shall have no obligation to verify such coverage.

Miscellaneous Terms. The covenants contained herein shall run with the land. This Easement shall inure to the benefit of and be binding upon the County and JBWD and their respective assigns, heirs and voluntary and involuntary successors in interest.

Acceptance by County. The County agrees, by acceptance and recordation of this Grant of Easement from JBWD, that the terms and conditions herein set forth shall be binding upon and inure to the benefit of the County.

IN WITNESS WHEREOF, Grantor has executed this instrument this _____ day of _____, 2023.

GRANTOR:

Sarah Johnson, General Manager
Joshua Basin Water District

EXHIBIT A

The Easement shall consist of the western 40 feet of the following property:

That portion (approximately .35 acres) of the south one-half of the southwest one-quarter of the northwest one-quarter of the southeast one-quarter of Section 25, Township 1 North, Range 6 East, San Bernardino Meridian, being more particularly described as follows:

Commencing at the intersection of the centerline of Verbena Road (60.00 feet wide), with the easterly line of the west one-half of said Section 25, said intersection being shown by map of Tract No. 2860, recorded in Book 41, pages 4 and 5 of Maps, in the office of the County Recorder of San Bernardino County, California, said easterly line being also the centerline of Sunburst Street (60.00 feet wide);

Then North 00°12'40" West along the centerline of Sunburst Street a distance of 285.00 feet;

Then North 89°47'20" East a distance of 30.00 feet to the northwest corner of that certain parcel of land conveyed to Mono Power Company by Deed recorded June 16, 1971, in Book 7689 at Page 352, Official Records of said County, said northwest corner being the Point of Beginning;

Then continuing North 89°47'20" East along the north line of said parcel conveyed to Mono Power Company a distance of 280.00 feet to the northeast corner thereof;

Then North 00°12'40" West on the northerly prolongation of the easterly line of said parcel conveyed to Mono Power Company a distance of 54.8 feet, more or less, to the north line of the south one-half of the southwest one-quarter of the northwest one-quarter of the southeast one-quarter of said Section 25;

Then South 89°47'20" West along said north line of the south one-half of the southwest one-quarter of the northwest one-quarter of the southeast one-quarter of Section 25, a distance of 280.00 feet to the east line of Sunburst Street (60.00 feet wide);

Then South 00°12'40" East along the east line of Sunburst Street (60.00 feet wide) a distance of 54.8 feet, more or less, to the Point of Beginning.

**Basis of Bearings is the centerline of Sunburst Street taken as South 00°12'40" East as shown by map on file in Book 28 of Record of Surveys at Page 7, Records of San Bernardino County, California.

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF _____) ss.

On _____, before me, _____
_____ (here insert name and title of the officer),
personally appeared _____, who proved to me on the
basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the same in his/her/their
authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s),
or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the
foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by that certain Signage Easement dated _____, 2023, to which this Certificate is attached from the JOSHUA BASIN WATER DISTRICT (“Grantor”), to the COUNTY OF SAN BERNARDINO (“Grantee”), is hereby accepted by the undersigned officer or agent on behalf of the Grantee, pursuant to authority conferred by resolution of the County Board of Supervisors adopted on _____, and the Grantee consents to recordation thereof.

Dated: _____

COUNTY OF SAN BERNARDINO

By: _____

THIS MAP IS FOR THE PURPOSE OF AD VALOREM TAXATION ONLY.



E.1/2, Sec.25, T.1N.,R.6E., S.B.B.&M.

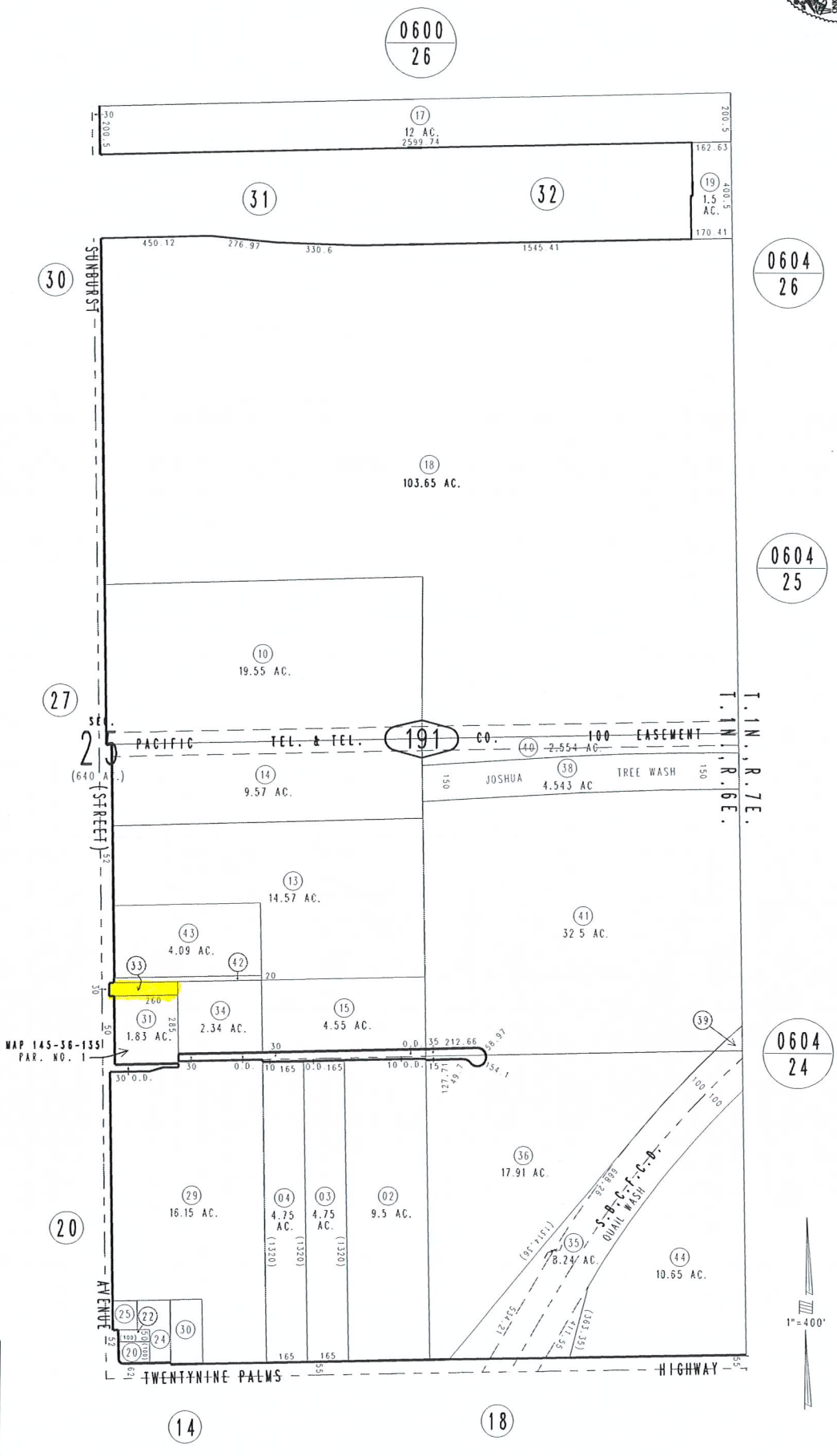
Morongo Unified Tax Rate Area 94004

0603-19 26

March 2005

Assessor's Map Book 0603 Page 19 San Bernardino County

REVISED



MAP 145-36-1351 PAR. NO. 1



SIGN
PROPERTY -
JWD OWNER

Property Information Management System

San Bernardino County
Office of the Assessor



PROPERTY INFORMATION REPORT FOR PARCEL 0603-191-33-0000



Property Information

Property Address (Main Situs) Protected per CA. Govt. Code Sect. 6254.21
Protected per CA. Govt. Code Sect. 6254.21

Owner and Mailing Address JOSHUA BASIN COUNTY WATER DISTRICT
Protected per CA. Govt. Code Sect. 6254.21
Protected per CA. Govt. Code Sect. 6254.21

Effective Date 02/28/1976

Parcel 0603191330000

Parcel Status ACTIVE
Parcel Type REAL PROPERTY
Property ID
Tax Status EXEMPT FROM ASSESSM
Use Code VACANT
Land Access
Size 0 TO 4,999 SQ. FEET
Land Type SINGLE FAMILY RESIDENT
District YUCCA VALLEY
Resp Group REAL PROPERTY
Resp Unit RES ZONE(MAX 4 UTS) &USE EX HPC/MHM(1-4 UTS,CHURCH)

Current Owners

Name	Document Numbers
JOSHUA BASIN COUNTY WATER DISTRICT	
R/I SOLE OWNER	
% Int 0.0000000	
Type BILLED OWNER	
Acquisition Date NONE	
Document Date NONE	
Inactive Date NONE	

Legal Parcel Map

Parcel Map	Parcel Nbr	Unit	Book	Page
	0603191330000			

Legal Description

THAT PTN OF S 1/2 SW 1/4 NW 1/4 SE 1/4 SEC 25 TP 1N R 6E DESC AS FOL COM AT INTERSECTION OF CENTER LINE VERBENA RD WITH ELY LI W 1/2 OF SD SEC 25 SD ELY LI BEING ALSO THE CENTERLINE SUNBURST ST TH N00 DEG 12 MIN 40 SECONDS W ALG C L SUNBURST ST 285 FT TH N 89 DEG 47 MIN 20 SECONDS E 30 FT TO NW COR OF THAT CERTAIN PAR OF LAND CONVEYED TO MONO POWER CO BY DEED REC 6/16/71 BK 7689 P 352 O R SD NW COR BEING POB TH CON N 89 DEG 47 MIN 20 SECONDS E 280 FT TO NE COR THEREOF TH N 00 DEG 12 MIN 40SECONDS W 54.8 FT M/L TO N LI OF S 1/2 SW 1/4 NW 1/4 SE 1/4 SD SEC 25 TH S 89 DEG 47 MIN 20 SECONDSW ALG SD N LI OF S 1/2 SW 1/4 NW 1/4 SE 1/4 SEC 25 A DISTANCE OF 280 FT TO E LI SUNBURST ST TH S 00DEG 12 MIN 40 SECONDS E ALG E LI SUNBURST ST 54.8 FT M/L TO POB



No Legal Reason for Change Found

No Active Homeowner's Exemptions Found

05 - SWHE
FANCY RESIDENT



San Bernardino County - PIMS
Property Information for Parcel 0603-191-33-0000

Assessor

Parcel	Parcel Status	Parcel Type	Property ID	Tax Status	Use Code	Land Access	Size	Land Type	District	Resp Group	Resp Unit
0603191330000	A	0		2	VACANT		00	05	YUCCA VALLEY	D	RES

Property Address (Main Situs)
Protected per CA. Govt. Code Sect. 6254.21
Protected per CA. Govt. Code Sect. 6254.21

Owner and Mailing Address	Effective Date
JOSHUA BASIN COUNTY WATER DISTRICT	02/28/1976
Protected per CA. Govt. Code Sect. 6254.21	

Current Owners

Name	R/I	% Int	Type	Acquisition Date	Document Date	Inactive Date	Document Nbrs
JOSHUA BASIN COUNTY WATER DISTRICT	SO	0.0000000	B	NONE	NONE	NONE	

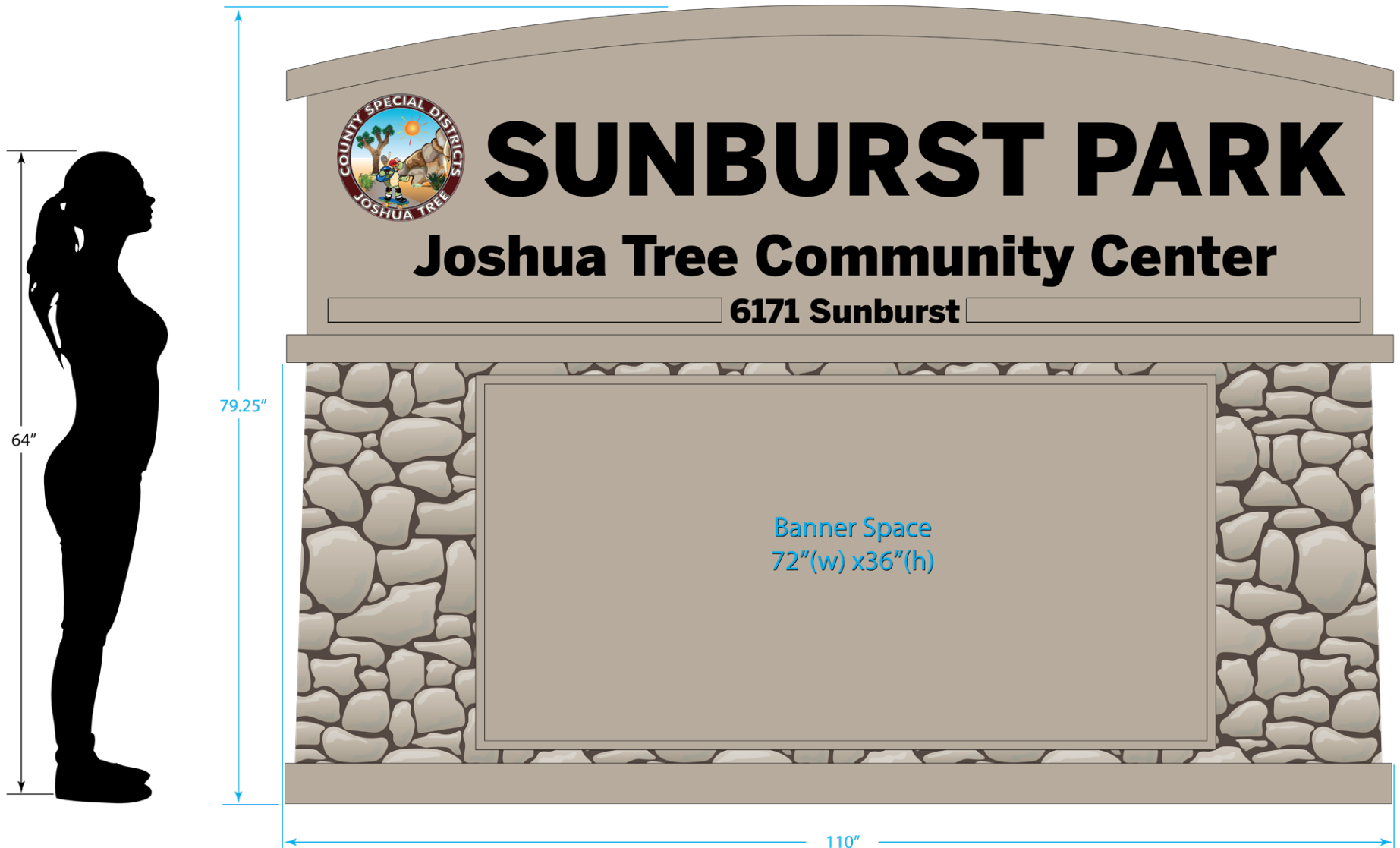
Legal Description

THAT PTN OF S 1/2 SW 1/4 NW 1/4 SE 1/4 SEC 25 TP 1N R 6E DESC AS FOL COM AT INTERSECTION OF CENTER LINE VERBENA RD WITH ELY LI W 1/2 OF SD SEC 25 SD ELY LI BEING ALSO THE CENTERLINE SUNBURST ST TH N 00 DEG 12 MIN 40 SECONDS W ALG C L SUNBURST ST 285 FT TH N 89 DEG 47 MIN 20 SECONDS E 30 FT TO NW COR OF THAT CERTAIN PAR OF LAND CONVEYED TO MONO POWER CO BY DEED REC 6/16/71 BK 7689 P 352 O R SD NW COR BEING POB TH CON N 89 DEG 47 MIN 20 SECONDS E 280 FT TO NE COR THEREOF TH N 00 DEG 12 MIN 40 SECONDS W 54.8 FT M/L TO N LI OF S 1/2 SW 1/4 NW 1/4 SE 1/4 SD SEC 25 TH S 89 DEG 47 MIN 20 SECONDS W ALG SD N LI OF S 1/2 SW 1/4 NW

No Legal Reason for Change was found

No Active Hox Exemptions as of 11/24/2009 were found

Proposed Sunburst Park Monument Sign





Board of Directors Staff Report

MEETING DATE: 06/21/2023
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **3RD QUARTER ENDING 03/31/23 FINANCIAL REPORT**
RECOMMENDATION: Receive report, ask questions, and approve.

ANALYSIS:

The 3RD quarter ending 03/31/23 Financial Report is attached and was reviewed in detail at the 06/14/23 Finance Committee meeting. See "JBWD FINANCIALS AT A GLANCE" pages for highlights.

A note about using this report:

- Both revenues and expenses are generally not incurred evenly throughout the year. Some costs may be incurred early on, others near year end.
- Each Department Head manages their own budget and can better provide details of budget vs. costs.
- The included Operating Board Report is an OPERATING expense report. CAPITAL COSTS are not included in that budget vs. actual reporting. Capital reporting requires more analysis, manual application of overhead costs and allocations, and involvement from Project Managers in a reconciliation process. This more labor-intensive type of reporting will be provided on a *by project/by request* basis.
- Analysis continues throughout the year and only the 06/30 Audited financial statements contain final figures.

STRATEGIC PLAN ITEM: 4.4 Ensure Timely Financial Transactions and Reports

FISCAL IMPACT:

JBWD FINANCIALS AT A GLANCE ❶
 QUARTER ENDING 03/31/23


CASH BALANCES as of	03/31/2023		CHG FROM	LAST QUARTER	PRIOR YEAR
			PY	12/31/2022	03/31/2022
UNRESTRICTED	\$	6,128,322	23%	\$ 6,390,195	\$ 4,992,246
LEGALLY RESTRICTED		4,392,598	16%	4,175,138	3,792,174
BOARD DESIGNATED		6,552,011	4%	6,552,011	6,329,929
	\$	<u>17,072,930</u>	13%	<u>\$ 17,117,344</u>	<u>\$ 15,114,349</u>
INCREASE FROM LAST YEAR	\$	1,958,582			
INCREASE FROM LAST QTR	\$	(44,413)			

PROP TAXES/ASSESSMENTS		YTD as of		03/31/2023	
	BILLED		COLLECTED		
PROPERTY TAXES	\$	795,667	\$	524,842	
Collected %		100%		66%	
CMM ASSESSMENTS (PASS-THRU)					
Current		256,281		169,814	
Prior		-		40,017	
Collected % of Current		100%		66%	
STANDBY ASSESSMENTS					
Current		1,183,789		811,706	
Prior		-		120,257	
Collected % of Current		100%		69%	
TOTAL	\$	<u>2,235,737</u>	\$	<u>1,666,636</u>	
Collected %		100%		75%	

EXCLUDES ID #2 TRAILING ADJUSTMENTS



CASH FLOW		QE 03/31/2023	
		BEGINNING BALANCE > \$ 17,117,343	
MAJOR SOURCE OF FUNDS DURING QUARTER			
WATER PAYMENTS	\$	1,487,810	
DEVELOPMENT FEES		174,918	
PROPERTY TAX & ASSESS		305,436	
HDMC REIMB & O/H		70,200	
LAIF INTEREST & MISC.	\$81,339 INT	132,355	
		<u>PLUS TOTAL SOURCE OF FUNDS ></u>	<u>2,170,719</u>
MAJOR USE OF FUNDS DURING QUARTER			
DEBT SERVICE	CMM \$	44,717	
CAPITAL COSTS		236,209	
O&M, PAYROLL, MISC.		1,934,206	
		<u>LESS TOTAL USE OF FUNDS ></u>	<u>2,215,132</u>
		<u>ENDING BALANCE ></u>	<u>\$ 17,072,930</u>



Pettibone, Rate Study, Compressor, Belmont Design...

TERMS: QE - QUARTER ENDING; YTD - FISCAL YEAR-TO-DATE; AS OF - CUMULATIVE THROUGH

DEVELOPMENT FEES			03/31/2023	
	QE QTY	QE TOTAL	YTD QTY	YTD TOTAL
TOTAL METERS SOLD	11	\$ 174,918	46	\$ 994,115
METER UPGRADES	6		11	
METERS W/ WASTEWATER	5		22	

Includes meter installation, water capacity & wastewater capacity charges

JBWD FINANCIALS AT A GLANCE ②

QUARTER ENDING 03/31/23



BUDGET VS. ACTUAL COSTS				YTD 03/31/23 - 75% of YEAR
DEPARTMENT	BUDGET	ACTUAL YTD	% OF BUDGET	NOTES
REVENUES				
OPERATING REVENUES	\$ 6,345,500	\$ 5,119,228	81%	
NON-OPERATING REVENUES	2,424,069	3,622,392	149%	Incl LAIF Int YTD \$133,351; 2.07% as of 1/15/23
OTHER	-		UNBUDGETED	
TOTAL REVENUES	8,769,569	8,741,621	100%	
EXPENSES				
PRODUCTION	1,931,351	1,291,321	67%	
DISTRIBUTION	1,214,725	668,695	55%	
CUSTOMER SERVICE	775,594	439,795	57%	
ADMINISTRATION	1,291,364	757,459	59%	
FINANCE	932,485	537,284	58%	
HUMAN RESOURCES	267,677	77,045	29%	
BONDS, LOANS & STBY	578,011	903,873	156%	\$375k CMM bond call; unbudgeted
CAPITAL IMPROVEMENT (CIRP)	448,027	424,264	95%	Expensed costs; depends on capital work.
HDMC TREATMENT (REIMB)	230,300	117,853	51%	Fully reimbursed plus overhead
TOTAL EXPENSES	7,669,533	5,217,590		
SURPLUS (DEFICIT)	\$ 1,100,035	\$ 3,524,031		

68% Percent of Budget Spent vs. 75% of Year

*Before depreciation

BUDGET ADJUSTMENTS		QE	03/31/2023
			ADJUSTMENT
TRACTOR REPAIR / MAINT (NON-CIRP)	\$		(6,000)
CIRP: SMALL TOOLS/MISC EXP.			6,000
CUSTOMER SERVICE - OTHER			(3,250)
ADMIN: SOFTWARE			3,250
UTILITY LOCATING (DIG ALERT)			9,000
CP #A22213: 2 LOCATORS			(9,000)
INCR (DECR) TO NET REVENUES			\$ -

CONSUMPTION		ROLLING 12 MONTHS	
12 MONTHS ENDING:	CONS (UNITS)	INCR (DECR) FROM PY	
03/31/2023	478,853.00	-8.98%	
03/31/2022	526,096.00	3.99%	
03/31/2021	505,900.00		
TWO YEAR CHANGE>		-5.35%	



TOP 10 CONSUMERS	QE 03/31/2023
ACCOUNT	CONS (UNITS)
Hi-Desert Medical Center (hospital and CCC)	2,689
Quail Springs Village Apartments	2,437
Joshua Tree Memorial Park	1,794
Individual	1,034
JT Parks & Recreation	936
Morongo Unified School District	763
Yucca Trails Apts.	750
Lazy H Mobilehome Park	666
Autocamp	551
Joshua Tree Laundry	529

TERMS: QE - QUARTER ENDING; YTD - FISCAL YEAR-TO-DATE; AS OF - CUMULATIVE THROUGH



CASH BALANCES
As of 03/31/23

	CURRENT	INCR				PRIOR QTR	PRIOR YEAR
	3/31/23	(DECR)	LEGALLY	BOARD	UN-	12/31/22	3/31/22
	TOTAL	FROM PY	RESTRICTED	DESIGNATED	RESTRICTED	TOTAL	TOTAL
Petty Cash	\$ 701	-14%			\$ 701	\$ 701	\$ 800
Change Fund	1,500	0%			1,500	1,500	1,500
General Fund	451,523	6%			451,523	512,324	426,188
Payroll Fund	38,216	-365%			38,216	53,167	177,860
LAIF Operating Reserve	1,901,156	5%			1,901,156	1,901,156	1,802,491
Cash Flow Reserve	3,735,227	31%			3,735,227	3,921,347	2,583,406
Equip/Technology Reserve	242,516	-50%		\$ 242,516		242,516	363,522
Emergency Capital Reserve	2,000,000	0%		2,000,000		2,000,000	2,000,000
Meter Replacement Reserve	1,205,996	20%		1,205,996		1,205,996	970,030
Building Reserve	96,441	31%		96,441		96,441	66,441
Studies/Reports Reserve	105,408	-6%		105,408		105,408	111,306
Consumer/Project Deposits	350,230	7%	\$ 350,230			291,078	324,818
Water Capacity	1,397,651	39%	1,397,651			1,297,926	846,806
Wastewater Capacity	2,104,648	17%	2,104,648			2,047,344	1,738,537
Cap Improv Reserve (formerly CIP Reserve)	2,901,649	3%		2,901,649		2,901,649	2,818,629
CMM Redemption	290,028	-119%	290,028			289,141	634,699
Reserve	246,767	1%	246,767			245,560	244,076
Prepayment	3,273	1%	3,273			4,089	3,238
	\$ 17,072,930	11%	\$ 4,392,598	\$ 6,552,011	\$ 6,128,322	\$ 17,117,343	\$ 15,114,348
			\$ 10,944,608		\$ 6,128,322		
			RESTRICTED		UNRESTRICTED		

COMPARISON WITH LAST QUARTER \$ (44,413) DECREASE
COMPARISON WITH LAST YEAR \$ 1,958,582 INCREASE

TREASURER'S STATEMENT: This investment portfolio is in conformity with all the elements described in California Government Code section 53646(b) and the Joshua Basin Water District's Investment Policy. The Director of Finance believes the portfolio contains enough cash flow liquidity to meet the next six month's expected expenditures.

Anne Roman
Anne Roman, Director of Finance

COMMON QUESTION: What causes changes in cash?
Think of our cash accounts in terms of a savings account. Whenever you earn more or spend less, the balance increases and, when doing the opposite, the balance decreases. Over a year, many factors change the cash balances, including changes in earning, spending, and the timing of those transactions.

In the last few years, unbudgeted (and legally restricted) development revenue has been a particularly large factor in increasing cash balances.



CASH FLOW

3rd Quarter Ending 03/31/23

Beginning Cash Balance 01/01/2023		<u>General Fund</u> \$ 17,117,343
 <u>Source of Funds (Revenues)</u>		
Total cash received during the quarter from all sources		2,170,719
	<i>Major sources:</i>	
- Water bill payments received from ratepayers	\$ 1,487,810	
- Property Tax/Assessment payments	305,436	
- Meter Installation/Capacity Fees	174,918	
<i>Approx. 11 new meters (5 in the wastewater zone) and 6 meter upgrades</i>		
- Consumer/Project Deposits	26,709	
- Special services (penalties, fire flows, will serves)	17,994	
- LAIF Interest Revenue	81,339	
- HDMC Reimbursement (including \$12,894 in overhead)	70,200	
- Liens and bad debt	6,313	
 <u>Use of Funds (Expenses)</u>		
Total use of cash during the quarter for all purposes		2,215,132
- Debt Service (CMM Interest)	\$ 44,717	
- Capital costs during the quarter	<i>\$236,209 including:</i>	
-- Pettibone	\$ 135,608	
-- Rate Study	30,792	
-- Compressor/Jackhammer	20,663	
-- Belmont Design	16,765	
-- Building Refresh (<i>including lobby d</i>	12,723	
-- D-1-1 Booster	12,143	
-- SCADA Computer & Software	5,145	
-- Tilford Phase 2	1,650	
-- JT Saloon Pipeline	721	
Ending Cash Balance 03/31/2023		<u><u>\$ 17,072,930</u></u>
Total cash decreased	\$ (44,413)	



**Property Tax and Assessment Revenues and Collections
As of 03/31/23**

	CURRENT YEAR				PRIOR YEAR		
	2022/2023				2021/2022		
	Billed Revenue	Y-T-D Collections	Billed % Collected	% incr/(decr) vs. Prior Yr	Billed Revenue	Y-T-D Collections	Billed % Collected
ID#2	\$ -	\$ (2,441)			\$ -	\$ (2,379)	
General District Taxes	795,667	524,842	66%		650,419	415,268	64%
CMM Assessment District	256,281	169,814	66%		242,133	167,454	69%
Prior		40,017		-30%		57,277	
Standby Assessments	1,183,789	811,706	69%		1,197,257	789,903	66%
Prior		120,257		0%		120,277	
TOTAL, incl Prior	\$ 2,235,737	\$ 1,664,194	74%		\$ 2,089,808	\$ 1,547,799	74%

Negative = Decrease

Total Property tax and Assessment **revenues** changed from last year by:

7% \$ 145,929

Total Property tax and Assessment **collections** changed from last year by:

8% \$ 116,395

CMM prior year tax **collections** changed from last year by:

-30% \$ (17,260)

Standby prior year tax **collections** changed from last year by:

0% \$ (19)

Increases (decreases) in Prior year **collections** may indicate that property sales are increasing (decreasing) since taxes must be paid as ownership is transferred.

ID #2 has been paid off for several years and any activities are trailing adjustments.



BUDGET ADJUSTMENTS
3rd Quarter Ending 03/31/23

During this quarter, the following major budget adjustments were made

<u>Account/Project:</u>	<u>Before Adjustment:</u>	<u>Adjustment:</u>	<u>After Adjustment Fiscal Year Budget:</u>	<u>After Adjustment Inception to Date Budget (Projects only):</u>	<u>Other Info:</u>
01-5-02-03206 TRACTOR REPAIR / MAINT (NON-CIRP)	\$ 20,000	\$ (6,000)	\$ 14,000	N/A	Approved by GM Authority; Correction to original budgeting
01-5-12-02213 CIRP: SMALL TOOLS/MISC EXP.	12,833	6,000	18,833	N/A	Approved by GM Authority; Correction to original budgeting
01-5-03-07015 CUSTOMER SERVICE - OTHER	78,000	(3,250)	74,750	N/A	Approved by GM Authority; Incode Hosted Services for Geoviewer AP
01-5-53-04015 ADMIN: SOFTWARE	188,296	3,250	191,546	N/A	Approved by GM Authority; Incode Hosted Services for Geoviewer AP
01-5-02-04005 UTILITY LOCATING (DIG ALERT)	5,000	9,000	14,000	N/A	Approved by GM Authority; Move from Capital, S/B Expense
01-7-70-22213 CP #A22213: 2 LOCATORS	9,000	(9,000)	-	-	Approved by GM Authority; Move from Capital, S/B Expense
Total Adjustments - Incr (Decr) to Net Revenues		\$ -			



BOARD REPORT SUMMARY
Year-to-Date as of 03/31/23
 75% of year

REVENUES (Year-to-date)

Total Revenues	100%
Water Revenues (Operating Revenues)	81%
Property Tax & Assessment Revenues	107%
HDMC Revenues (billed in arrears)	33%
Unbudgeted Development (Capacity) Fees	
YEAR-TO-DATE total \$994,115	
(46 meters YTD incl. 22 with wastewater; 11 upgrades)	

EXPENSES (Year-to-date)

	% of budget
Production	67%
Distribution	55%
Customer Service	57%
Administration	59%
Finance	58%
Human Resources	29%
Bonds, Loans & Standby (& Non-Op Exp)	156% <i>Due to unbudgeted CMM Bond call of \$375k</i>
CIRP	95% <i>Expensed costs: Budget results depend upon capital project invo</i>
HDMC Treatment Plant	51% <i>Budget is a rough estimate; costs are 100% reimbursed.</i>
Benefits Allocated	51%
Field Allocated	80%
Office Allocated	73%

68%* vs 75%
 *63% without \$375k CMM Bond Call
 Based on Original Budget

NOTE: Neither revenues nor our expenses are evenly distributed throughout the year.

SUMMARY

Total Operating Revenues exceed Total Operating Expenses by \$3,524,031

REGULAR CHECK REGISTER ROLLING 12 MONTH TOTALS

<u>MAR 23</u>	<u>FEB 23</u>	<u>JAN 23</u>	<u>DEC 22</u>	<u>NOV 22</u>	<u>OCT 22</u>
993,694	68,374	489,436	216,325	404,562	627,947
<u>SEPT 22</u>	<u>AUG 22</u>	<u>JULY 22</u>	<u>JUN 22</u>	<u>MAY 22</u>	<u>APR 22</u>
871,634	823,512	549,206	421,430	385,440	288,734



**Operating Board Report (Budget Report)

Account Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Program: 39 - ** OPERATING REVENUES **							
01-39-41010-FI	METERED WATER SALES	3,427,000.00	3,427,000.00	223,800.51	2,729,694.76	-697,305.24	79.65 %
01-39-41012-FI	ALLOW FOR CAAP/BILLING ADJ	-11,500.00	-11,500.00	0.00	-4,175.00	7,325.00	36.30 %
01-39-41015-FI	BASIC FEES	2,290,000.00	2,290,000.00	216,537.28	1,942,043.56	-347,956.44	84.81 %
01-39-41016-FI	BASIC FEES - LOCKED/PULLED	410,000.00	410,000.00	30,376.96	268,005.58	-141,994.42	65.37 %
01-39-41030-FI	PRIVATE FIRE PROTECTION SERV.	30,000.00	30,000.00	3,337.83	30,040.33	40.33	100.13 %
01-39-41040-FI	SPECIAL SERVICES REVENUE	200,000.00	200,000.00	18,165.99	153,619.06	-46,380.94	76.81 %
Program: 39 - ** OPERATING REVENUES ** Total:		6,345,500.00	6,345,500.00	492,218.57	5,119,228.29	-1,226,271.71	80.67%
Program: 40 - ** NON-OPERATING REVENUES **							
01-40-41045-FI	HDMC WWTP OPERATIONS REIMB ...	230,300.00	230,300.00	0.00	75,818.96	-154,481.04	32.92 %
01-40-41046-FI	HDMC WWTP OVERHEAD/FEES RE...	51,817.50	51,817.50	0.00	17,059.27	-34,758.23	32.92 %
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,197,257.00	1,197,257.00	0.00	1,191,157.62	-6,099.38	99.49 %
01-40-43000-FI	PROPERTY TAX REVENUE	650,419.00	650,419.00	0.00	795,666.97	145,247.97	122.33 %
01-40-43020-FI	ASSESSMENT REVENUE - CMM	244,275.00	244,275.00	0.00	256,281.00	12,006.00	104.91 %
01-40-44010-FiD	WATER CAPACITY CHARGES	0.00	0.00	45,763.00	581,083.00	581,083.00	0.00 %
01-40-44030-FiD	METER INSTALLATION & UPGRADE ...	0.00	0.00	12,012.00	131,453.63	131,453.63	0.00 %
01-40-44050-FI	WASTEWATER CAPACITY CHARGES	0.00	0.00	26,116.00	281,578.00	281,578.00	0.00 %
01-40-47000-FI	MISCELLANEOUS REVENUE	20,000.00	20,000.00	-32.35	7,442.29	-12,557.71	37.21 %
01-40-47002-FI	INTEREST REVENUE	30,000.00	30,000.00	45.36	133,351.23	103,351.23	444.50 %
01-40-47010-FiD	GAIN/LOSS ON SALE OF ASSETS	0.00	0.00	0.00	151,500.00	151,500.00	0.00 %
01-40-47030-FiD	PLANT SALES (SALES TAXABLE)	0.00	0.00	0.00	0.49	0.49	0.00 %
Program: 40 - ** NON-OPERATING REVENUES ** Total:		2,424,068.50	2,424,068.50	83,904.01	3,622,392.46	1,198,323.96	149.43%
Revenue Total:		8,769,568.50	8,769,568.50	576,122.58	8,741,620.75	-27,947.75	99.68%
Expense							
Program: 01 - ** PRODUCTION **							
01-01-5-01-01118-FI	PRODUCTION SALARY (incl STBY,CL...	414,308.00	414,308.00	37,254.80	215,513.84	198,794.16	52.02 %
01-01-5-01-02205-RL	WATER TREATMENT EXPENSE	20,000.00	20,000.00	780.36	14,511.05	5,488.95	72.56 %
01-01-5-01-02210-RL	SMALL TOOLS - PRODUCTION	10,333.34	10,333.34	3,219.46	9,057.11	1,276.23	87.65 %
01-01-5-01-03102-GM	WATER RECHARGE PURCHASE	571,000.00	571,000.00	364,455.00	364,455.00	206,545.00	63.83 %
01-01-5-01-03108-RL	RECHARGE MAINT/REPAIR	5,000.00	5,000.00	480.00	480.00	4,520.00	9.60 %
01-01-5-01-03111-D/P	EQUIPMENT RENTAL	20,000.00	20,000.00	0.00	4,356.01	15,643.99	21.78 %
01-01-5-01-03115-RL	PUMPING PLANT REPAIR & MAINT.	35,000.00	35,000.00	7,180.63	24,697.48	10,302.52	70.56 %
01-01-5-01-03120-RL	TANK & RESERVOIR MAINTENANCE	30,000.00	30,000.00	17,985.00	17,985.00	12,015.00	59.95 %
01-01-5-01-03207-RL	GENERATOR (ALL) REPAIR & MAINT...	25,000.00	25,000.00	0.00	7,499.09	17,500.91	30.00 %
01-01-5-01-04004-RL	LABORATORY SERVICES	20,000.00	20,000.00	462.00	10,694.77	9,305.23	53.47 %
01-01-5-01-06105-RL	POWER FOR PUMPING (ELECTRIC)	325,000.00	325,000.00	53,336.54	336,700.01	-11,700.01	103.60 %
01-01-5-01-06501-RL	TELEMETRY / SCADA EXPENSE	5,000.00	5,000.00	243.00	2,357.33	2,642.67	47.15 %
01-01-5-01-07002-GM	RIGHT OF WAY	17,000.00	17,000.00	0.00	18,777.44	-1,777.44	110.46 %
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	296,040.82	296,040.82	55,055.33	154,110.70	141,930.12	52.06 %
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	137,668.42	137,668.42	46,394.60	110,126.19	27,542.23	79.99 %
Program: 01 - ** PRODUCTION ** Total:		1,931,350.58	1,931,350.58	586,846.72	1,291,321.02	640,029.56	66.86%
Program: 02 - ** DISTRIBUTION **							
01-02-5-02-01130-FI	DISTRIBUTION SALARY (incl STBY,C...	512,451.00	512,451.00	32,018.84	235,624.48	276,826.52	45.98 %
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	12,833.33	12,833.33	274.59	12,953.32	-119.99	100.93 %
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00 %
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	80,000.00	80,000.00	3,579.85	84,530.86	-4,530.86	105.66 %
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT. (NON-CI...	20,000.00	14,000.00	421.34	2,093.92	11,906.08	14.96 %
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	5,000.00	14,000.00	1,299.55	11,088.48	2,911.52	79.20 %
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	366,165.26	366,165.26	68,096.53	185,904.16	180,261.10	50.77 %

****Operating Board Report (Budget Report)**

For Fiscal: 2022-2023 Period Ending: 03/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	170,275.35	170,275.35	57,383.22	136,499.81	33,775.54	80.16 %
Program: 02 - ** DISTRIBUTION ** Total:		1,211,724.94	1,214,724.94	163,073.92	668,695.03	546,029.91	55.05%
Program: 03 - ** CUSTOMER SERVICE **							
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SERVICE	57,477.00	57,477.00	14,456.66	61,245.20	-3,768.20	106.56 %
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER SERV.	229,643.00	229,643.00	3,950.23	69,290.09	160,352.91	30.17 %
01-03-5-03-03100-FID	METER INSTALLATION & UPDGRAD...	0.00	0.00	0.00	48,941.16	-48,941.16	0.00 %
01-03-5-03-03107-JC	METER SERVICE REPAIR (INTERNAL...	60,000.00	60,000.00	3,228.01	15,602.70	44,397.30	26.00 %
01-03-5-03-05201-JC	METER READING EQUIPMENT & EX...	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-03-5-03-07000-DOA	MISC UTILITY ADJUSTMENTS	0.00	0.00	2,628.98	2,628.98	-2,628.98	0.00 %
01-03-5-03-07004-DOA	LOW INCOME ASSISTANCE (UNITED...	6,650.00	6,650.00	200.00	1,501.10	5,148.90	22.57 %
01-03-5-03-07010-DOF	BAD DEBT	35,000.00	35,000.00	-77.28	867.39	34,132.61	2.48 %
01-03-5-03-07015-DOA	CUSTOMER SERVICE - OTHER (Bill pr...	78,000.00	74,750.00	7,206.96	53,751.33	20,998.67	71.91 %
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	200,794.47	200,794.47	37,342.17	107,005.57	93,788.90	53.29 %
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	19,119.30	19,119.30	6,443.26	15,314.30	3,805.00	80.10 %
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	86,502.67	87,160.15	21,537.66	63,647.34	23,512.81	73.02 %
Program: 03 - ** CUSTOMER SERVICE ** Total:		778,186.44	775,593.92	96,916.65	439,795.16	335,798.76	56.70%
Program: 04 - ** ADMINISTRATION **							
01-04-5-04-01108-FI	ADMINISTRATION SALARY	386,929.00	386,929.00	48,496.69	213,955.41	172,973.59	55.30 %
01-04-5-04-01121-FI	DIRECTORS SALARY	31,253.40	31,253.40	4,167.12	25,523.61	5,729.79	81.67 %
01-04-5-04-01210-GM	DIRECTORS / C.A.C. TRAINING	25,000.00	25,000.00	2,234.18	9,573.81	15,426.19	38.30 %
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-04-5-04-07008-GM	BUSINESS EXPENSE	6,000.00	6,000.00	2,530.51	4,192.50	1,807.50	69.88 %
01-04-5-04-07014-GM	PUBLIC INFORMATION	45,000.00	45,000.00	4,147.50	38,198.34	6,801.66	84.89 %
01-04-5-04-07016-GM	MEMBERSHIP, DUES & SUBSCRIPT (...	60,000.00	60,000.00	125.00	39,352.00	20,648.00	65.59 %
01-04-5-04-07020-GM	WATER CONSERVATION EXPENSE	15,000.00	15,000.00	620.00	6,320.00	8,680.00	42.13 %
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSONNEL	55,000.00	55,000.00	9,359.28	41,187.45	13,812.55	74.89 %
01-04-5-04-07218-CRP	SAFETY EXPENSE (EQUIP & SUPPLIE...	23,000.00	23,000.00	541.24	3,982.11	19,017.89	17.31 %
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	12,000.00	12,000.00	164.26	14,708.54	-2,708.54	122.57 %
01-04-5-04-07401-GMH	PROPERTY INSURANCE & RISK MG...	141,100.00	141,100.00	0.00	92,391.58	48,708.42	65.48 %
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	291,883.96	291,883.96	54,282.27	152,149.06	139,734.90	52.13 %
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	157,996.72	159,197.60	39,338.42	115,924.96	43,272.64	72.82 %
01-04-5-05-02305-GM	MAPS/DRAFTING SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-04-5-05-04008-GM	ENGINEERING CONTRACT SERVICES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
Program: 04 - ** ADMINISTRATION ** Total:		1,290,163.08	1,291,363.96	166,006.47	757,459.37	533,904.59	58.66%
Program: 06 - ** FINANCE **							
01-06-5-06-01101-FI	FINANCE SALARY	384,996.00	384,996.00	43,530.96	239,558.46	145,437.54	62.22 %
01-06-5-06-04009-DOF	ACCOUNTING/AUDIT SERVICES	75,000.00	75,000.00	0.00	25,813.50	49,186.50	34.42 %
01-06-5-06-07001-DOF	FINANCE - OTHER (P/R Proc, Bank f...	37,000.00	37,000.00	2,200.24	19,679.77	17,320.23	53.19 %
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	281,762.90	281,762.90	52,400.05	140,244.51	141,518.39	49.77 %
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	152,566.25	153,725.85	37,986.34	111,987.95	41,737.90	72.85 %
Program: 06 - ** FINANCE ** Total:		931,325.15	932,484.75	136,117.59	537,284.19	395,200.56	57.62%
Program: 07 - ** HUMAN RESOURCES **							
01-07-5-07-01102-FI	PERSONNEL SALARY	77,026.00	77,026.00	0.00	0.00	77,026.00	0.00 %
01-07-5-07-01105-GMH	AWARDS SALARY/LEAVE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-07-5-07-01215-GMH	EMPLOYEE TRAINING	25,000.00	25,000.00	975.00	15,874.17	9,125.83	63.50 %
01-07-5-07-01217-GMH	EMPLOYEE EDUCATION	5,000.00	5,000.00	0.00	1,671.45	3,328.55	33.43 %
01-07-5-07-01905-GMH	EMPLOYMENT RECRUITING EXPENSE	16,000.00	16,000.00	0.00	2,370.24	13,629.76	14.81 %
01-07-5-07-01910-GMH	LABOR LEGAL FEES	40,000.00	40,000.00	785.40	7,955.01	32,044.99	19.89 %
01-07-5-07-01915-GMH	PERSONNEL - OTHER	10,000.00	10,000.00	155.00	1,803.59	8,196.41	18.04 %
01-07-5-07-01920-GMH	AWARDS GIFTS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	56,388.73	56,388.73	10,486.73	24,975.46	31,413.27	44.29 %
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	30,530.36	30,762.40	7,601.52	22,395.02	8,367.38	72.80 %
Program: 07 - ** HUMAN RESOURCES ** Total:		267,445.09	267,677.13	20,003.65	77,044.94	190,632.19	28.78%
Program: 09 - ** BONDS, LOANS & STANDBY **							
01-09-5-09-08115-FI	CMM PRINCIPLE	132,000.00	132,000.00	0.00	507,000.00	-375,000.00	384.09 %
01-09-5-09-08130-FI	(CIRP) MUNICIPAL FINANCE LOAN P...	170,247.19	170,247.19	0.00	152,005.90	18,241.29	89.29 %
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	112,275.00	112,275.00	44,717.35	100,842.20	11,432.80	89.82 %

****Operating Board Report (Budget Report)**

For Fiscal: 2022-2023 Period Ending: 03/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-09-5-09-08220-FI	(CIRP) MUNICIPAL FINANCE LOAN I...	97,643.71	97,643.71	0.00	115,885.00	-18,241.29	118.68 %
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CHARGE	1,500.00	1,500.00	166.92	5,136.58	-3,636.58	342.44 %
01-09-5-09-08325-FI	ADMINISTRATION - CMM	12,000.00	12,000.00	0.00	7,938.84	4,061.16	66.16 %
01-09-5-09-08330-DOF	STANDBY ADMINISTRATION	52,344.63	52,344.63	0.00	15,064.25	37,280.38	28.78 %
Program: 09 - ** BONDS, LOANS & STANDBY ** Total:		578,010.53	578,010.53	44,884.27	903,872.77	-325,862.24	156.38%
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP)							
01-12-5-12-01136-FI	CIRP: STANDBY/CALLBACK	0.00	0.00	4,048.22	55,129.96	-55,129.96	0.00 %
01-12-5-12-01212-FI	CIRP: COMPENSATED LEAVE	63,042.00	63,042.00	4,962.59	45,889.30	17,152.70	72.79 %
01-12-5-12-02213-CRP	CIRP: SMALL TOOLS/MISC. EXP.	12,833.33	18,833.33	1,227.78	14,360.77	4,472.56	76.25 %
01-12-5-12-02213-FI	CIRP: SALARY (excl STBY,CLBK)	439,848.00	439,848.00	7,971.00	85,165.92	354,682.08	19.36 %
01-12-5-12-98001-FI	EE BENEFITS ALLOCATED	314,294.86	314,294.86	58,450.08	157,932.28	156,362.58	50.25 %
01-12-5-12-98002-FI	FIELD EXPENSES ALLOCATED	146,186.93	146,186.93	49,265.36	117,291.41	28,895.52	80.23 %
01-12-5-12-98777-FI	CIRP: SALARY CLEARING (PROJ SAL...	-329,886.00	-329,886.00	0.00	0.00	-329,886.00	0.00 %
01-12-5-12-98779-FI	CIRP: BENEFITS CLEARING (PROJ BE...	-204,291.65	-204,291.65	-7,657.57	-51,505.22	-152,786.43	25.21 %
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM..		442,027.47	448,027.47	118,267.46	424,264.42	23,763.05	94.70%
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **							
01-20-5-20-03101-DWR	HDMC: OTHER	62,300.00	62,300.00	0.00	41,746.27	20,553.73	67.01 %
01-20-5-20-04100-DWR	HDMC: CONTRACTED OPERATION E...	150,000.00	150,000.00	8,925.91	63,509.88	86,490.12	42.34 %
01-20-5-20-06100-DWR	HDMC: PUMPING POWER	18,000.00	18,000.00	1,253.68	12,596.53	5,403.47	69.98 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** Total..		230,300.00	230,300.00	10,179.59	117,852.68	112,447.32	51.17%
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **							
01-51-5-51-01211-FI	COMPENSATED LEAVE	316,958.00	316,958.00	18,034.99	213,959.99	102,998.01	67.50 %
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	739,746.00	739,746.00	34,884.40	299,878.69	439,867.31	40.54 %
01-51-5-51-01220-FI	GROUP INSURANCE EXPENSE	21,079.00	21,079.00	1,537.07	16,241.59	4,837.41	77.05 %
01-51-5-51-01225-FI	WORKERS COMPENSATION INSUR...	99,380.00	99,380.00	0.00	38,786.58	60,593.42	39.03 %
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%@55	328,533.00	328,533.00	20,305.42	167,884.09	160,648.91	51.10 %
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@62	50,040.00	50,040.00	9,390.41	51,127.65	-1,087.65	102.17 %
01-51-5-51-01232-FI	RETIREMENT: PERS - TEMP	3,483.00	3,483.00	0.00	0.00	3,483.00	0.00 %
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUTION	33,000.00	33,000.00	2,885.00	11,720.00	21,280.00	35.52 %
01-51-5-51-01250-GMH	MISC. BENEFITS: WELLNESS	9,000.00	9,000.00	0.00	4,371.85	4,628.15	48.58 %
01-51-5-51-01305-FI	PAYROLL TAXES	206,112.00	206,112.00	19,673.26	118,351.30	87,760.70	57.42 %
01-51-5-51-98000-FI	ALLOCATED EXPENSES - BENEFITS	-1,807,331.00	-1,807,331.00	-336,113.16	-922,321.74	-885,009.26	51.03 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:		0.00	0.00	-229,402.61	0.00	0.00	0.00%
Program: 52 - ** FIELD ALLOCATED TO DEPTS **							
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	15,000.00	15,000.00	0.00	10,875.36	4,124.64	72.50 %
01-52-5-52-01405-GMH	TEMPORARY LABOR - FIELD	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	20,000.00	20,000.00	1,639.99	23,172.42	-3,172.42	115.86 %
01-52-5-52-02209-DWR	SHOP OFFICE SUPPLIES	20,000.00	20,000.00	471.81	11,444.72	8,555.28	57.22 %
01-52-5-52-03205-D/P	TOOL / EQUIP REPAIR	0.00	0.00	28,866.94	28,966.93	-28,966.93	0.00 %
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHOP/SITE	34,400.00	34,400.00	3,400.72	23,620.54	10,779.46	68.66 %
01-52-5-52-04015-CRP	OPS: SOFTWARE	123,850.00	123,850.00	0.00	85,850.22	37,999.78	69.32 %
01-52-5-52-04018-DOA	OPS: COMP EQUIP & EQUIP MAINT	0.00	0.00	0.00	7,807.96	-7,807.96	0.00 %
01-52-5-52-05005-D/P	FUEL-VEHICLES	100,000.00	100,000.00	3,076.11	51,014.79	48,985.21	51.01 %
01-52-5-52-05010-D/P	AUTO EXPENSE - FIELD	20,000.00	20,000.00	3,486.11	27,627.03	-7,627.03	138.14 %
01-52-5-52-06305-DOA	COMMUNICATIONS-MOBILE	29,000.00	29,000.00	2,675.25	17,414.85	11,585.15	60.05 %
01-52-5-52-07009-D/P	REGULATORY-PERMITS, FEES, CERTS	96,000.00	96,000.00	5,955.00	91,436.89	4,563.11	95.25 %
01-52-5-52-98000-FI	ALLOCATED EXPENSES - FIELD	-473,250.00	-473,250.00	-159,486.44	-379,231.71	-94,018.29	80.13 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS ** Total:		0.00	0.00	-109,914.51	0.00	0.00	0.00%
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **							
01-53-5-53-01405-GMH	TEMPORARY LABOR - OFFICE	15,000.00	15,000.00	19,773.89	43,718.05	-28,718.05	291.45 %
01-53-5-53-02105-DOA	OFFICE SUPPLIES	35,000.00	35,000.00	1,635.18	29,085.47	5,914.53	83.10 %
01-53-5-53-02107-DOA	ADMIN: COMP EQUIP & EQUIP MA...	26,000.00	26,000.00	230.13	13,485.45	12,514.55	51.87 %
01-53-5-53-02110-DOA	POSTAGE	33,500.00	33,500.00	4,918.18	22,515.02	10,984.98	67.21 %
01-53-5-53-03906-DOA	BUILDING REPAIR/MAINT - OFFICE	54,800.00	54,800.00	4,570.26	34,135.55	20,664.45	62.29 %
01-53-5-53-04015-DOA	ADMIN: SOFTWARE	188,296.00	191,546.00	12,812.02	115,109.07	76,436.93	60.09 %
01-53-5-53-05010-DOA	AUTO EXPENSE - OFFICE	4,000.00	4,000.00	0.00	543.72	3,456.28	13.59 %
01-53-5-53-06205-DOA	TELEPHONE AND UTILITIES	71,000.00	71,000.00	7,080.92	55,362.94	15,637.06	77.98 %

****Operating Board Report (Budget Report)**

For Fiscal: 2022-2023 Period Ending: 03/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-53-5-53-98000-FI ALLOCATED EXPENSES - OFFICE	-427,596.00	-430,846.00	-106,463.94	-313,955.27	-116,890.73	72.87 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS ** Total:	0.00	0.00	-55,443.36	0.00	0.00	0.00%
Expense Total:	7,660,533.28	7,669,533.28	947,535.84	5,217,589.58	2,451,943.70	68.03%
Fund: 01 - GENERAL FUND Surplus (Deficit):	1,109,035.22	1,100,035.22	-371,413.26	3,524,031.17	2,423,995.95	320.36%
Report Surplus (Deficit):	1,109,035.22	1,100,035.22	-371,413.26	3,524,031.17	2,423,995.95	320.36%

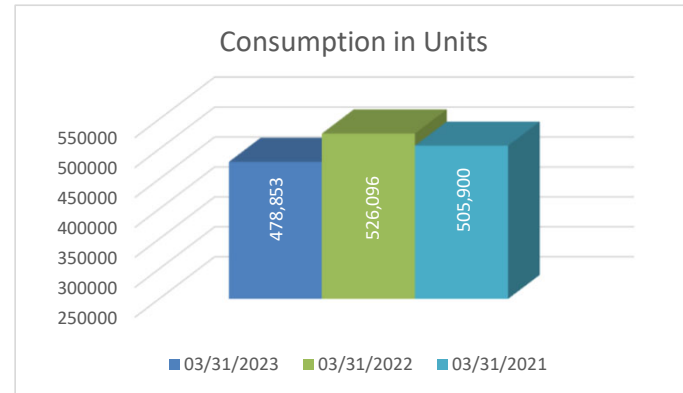
Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	1,109,035.22	1,100,035.22	-371,413.26	3,524,031.17	2,423,995.95
Report Surplus (Deficit):	1,109,035.22	1,100,035.22	-371,413.26	3,524,031.17	2,423,995.95



Water Sales Consumption Statistics as of 03/31/23

Rolling 12 months ending:	CURRENT 03/31/2023	PRIOR 1 03/31/2022	PRIOR 2 03/31/2021
CCF (units)	478,853	526,096	505,900
Gallons	358,182,044	393,519,808	378,413,200
Acre Feet	1,099	1,208	1,161
Change/PY	-8.98% <i>decrease</i>	3.99% <i>increase</i>	
Change from Two Years Prior			-5.35% <i>decrease</i>



CONSUMPTION RANKING - TOP TEN

	ACCOUNT NAME	Consumption (CCF/units)					ACCOUNT TOTALS
		HOUSING	HOSPITAL/MED	COMMERICAL	PUBLIC AGENCY	INDIVIDUAL/TEMP	
1	Hi-Desert Medical Center (hospital and CCC)		2,689				2,689
2	Quail Springs Village Apartments	2,437					2,437
3	Joshua Tree Memorial Park			1,794			1,794
4	Individual					1,034	1,034
5	JT Parks & Recreation				936		936
6	Morongo Unified School District				763		763
7	Yucca Trails Apts.	750					750
8	Lazy H Mobilehome Park	666					666
9	Autocamp			551			551
10	Joshua Tree Laundry			529			529
	TYPE TOTALS	3,853	2,689	2,874	1,699	1,034	12,149



Board of Directors Staff Report

MEETING DATE: 06/21/2023
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGES FOR FISCAL YEAR 2023/2024**
RECOMMENDATION: Adopt Resolution No. ~~23-1054~~ **23-1056** establishing Water Availability Charges for 2023/2024 and authorizing collection by San Bernardino County.

ANALYSIS:

The Annual Standby Public Hearing is a legal requirement, necessary each year regardless of whether there is a rate change. The proposed rates are unchanged since 1996 and authorized by the Uniform Standby Charge Procedures Act (Government Code 54984 et seq.). Although no change to the Standby charges is proposed, the District is legally required to advertise and hold a public hearing and adopt a resolution setting the rates annually.

The public hearing should be conducted as follows:

- Receive Staff Report
- Board Questions
- Open Public Hearing; receive public comments
- Close Public Hearing
- Board Discussion and Action

As required, the updated Annual Standby Report prepared by NBS, the District's Standby Administrator, is attached for 2023/24. The full listing of parcel charges is available at: <https://tinyurl.com/Standby23-24>

Water availability charges, also called Standby charges, are levied annually on all non-exempt parcels within the District, regardless of whether there is water service to the parcel. Exempt parcels¹ are government-owned but not all government-owned parcels are exempt. Since 1992, the Board of Directors has directed the Standby assessments primarily for the Morongo Basin Pipeline expenses, including purchase of recharge water. Remaining Water availability charge revenues will be used exclusively for other lawful purposes of the District, such as capital costs and operation and maintenance expenses of the District's water facilities benefiting the properties assessed or other debt service payments.

Notice of public hearing was published in the Hi-Desert Star on 06/07/23 and 06/14/23. Individual mailed notification is not required since we are proposing no change to the rates or methodology. Any written protests will be counted at the public hearing and the data used to "fill in the blank" on page one of the attached Resolution 23-1054.

¹ Refer to Section 2.2 and 3.4 of the Annual Standby Report.

STRATEGIC PLAN ITEM: N/A

FISCAL IMPACT: Standby revenues of \$1,182,601.76 will be billed to JBWD property owners via the County Tax Rolls as a result of this approval.

[Click here to view Item 8C Supporting Documentation - Annual Standby Report](#)

RESOLUTION NO. ~~23-1054~~ 23-1056

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JOSHUA BASIN WATER DISTRICT ESTABLISHING A WATER AVAILABILITY CHARGE FOR FISCAL YEAR 2023-2024 AND AUTHORIZING THE COLLECTION THEREOF BY THE COUNTY OF SAN BERNARDINO

WHEREAS, the Board of Directors of the District has found and determined that the availability of a dependable supply of high quality water for domestic uses and purposes is a benefit conferred upon the lands proposed to be charged and, conversely, that the lack of such a supply diminishes the value of such lands; and

WHEREAS, that as a result of steadily-increasing overdraft of its groundwater supplies and in anticipation of the need for a supplemental source of water, the voters approved the formation of assessment districts and the issuance of bonds for the purpose of financing the construction of a supplemental water supply project, thereby obligating the District to repay the bonded indebtedness incurred thereunder; and

WHEREAS, in 1996, the Board of Directors engaged the services of a qualified engineer for the purpose of establishing a schedule of water availability charges varying according to land uses and benefit derived or to be derived from the use and availability of facilities to provide potable water for domestic uses and purposes, which schedule was the subject of a published and mailed notice of hearing and a public protest hearing; and

WHEREAS, the water availability charge for fiscal year 2023-2024 is proposed to be continued at the same rate and in the same manner, and pursuant to the same methodology as established in 1996, and which has been continued from year-to-year since then; and

WHEREAS, pursuant to Section 54984.7 of the Uniform Standby Charge Procedures Act, the Board of Directors conducted a public hearing pursuant to published notice in order to hear any and all objections to the proposed renewal of the water availability charge for fiscal year 2023-2024; and

WHEREAS, the written protests received represent less than ____ percent of the parcels subject to the water availability charge.

NOW, THEREFORE, the Board of Directors of the Joshua Basin Water District hereby resolves as follows:

1. **District Zones of Benefit**. There is hereby established within the District four Zones of Benefit:

ZONE 1: Any size parcel served by one or more meters.

ZONE 2: Any size parcel within a half mile of a water mainline and in the same pressure zone as the mainline.

ZONE 3: Any size parcel within one mile of a water main and in the same pressure zone of the mainline.

ZONE 4: All other parcels.

2. **Adoption of Water Availability Charge.** That there shall be adopted, for each parcel in the District, for fiscal year 2023-2024, a water availability charge established in accordance with the benefit conferred and in the amount as determined by the applicable District Zone of Benefit and the land use zoning adopted by the County of San Bernardino, which charge is more specifically shown on Exhibit “A” attached hereto and made a part hereof.

3. **Rate and Methodology.** The rate and methodology of the water availability charge adopted herein is the same and remains unchanged for this Fiscal Year, and that such charge is reasonable and necessary, and does not exceed the actual cost to the District of providing the service.

4. **Dedication and Use of Revenue.** The revenue generated by the water availability charge is hereby dedicated and shall be used to finance the capital costs of the District’s water system, to repay bonded indebtedness incurred by the voters and operation and maintenance of the District’s water facilities benefiting the properties assessed.

5. **Exemptions.** The water availability charge established hereunder is exempt from the California Environmental Quality Act in accordance with Section 21080 (b) (8) of the Public Resources Code, because the revenue generated by such charge shall be used for the repayment of debt related to capital projects necessary to maintain water service, and is also exempt from Article XIID of the California Constitution because (a) the charge was in existence prior to November 6, 1996, (b) because the rate and methodology used to establish the schedule of charges is the same as in previous years, and (c) because the charges are imposed to finance the capital cost of the District’s water system and to repay bonded indebtedness. If and to the extent any charge is higher than in previous years, such increase is attributable solely to events other than an increased rate or revised methodology, such as a change in the density, intensity or nature of use of land, or consent of the landowner.

6. **Water Service to Exempt Property.** No new connection to the District’s water system shall be allowed to any parcel which has been exempted from the water availability charge unless the applicant for water service pays an in-lieu water availability fee calculated as the total amount of water availability charges which would have been assessed against that parcel had it not been exempt, and unless the applicant agrees that the parcel will be subject to the water availability charge from that date forward.

7. **Delinquent Charge.** Water availability charges that have become delinquent shall, with a basic penalty of 6% for non-payment of the charge and interest at the rate of 1/2 of 1 percent per month for each month of non-payment, become a lien on the property when a certificate is recorded in the office of the San Bernardino County Recorder pursuant to Government Code, Section 54984.9 (b) which lien shall have the force, effect and priority of a judgment lien.

8. **Collection by the County.** The water availability charge shall be collected on the San Bernardino County Tax Roll in the same manner, and by the same persons and at the same time as, together with and not separately from, the District's general taxes. The Secretary of the District is hereby authorized and directed to forthwith file a certified copy of this Resolution in the office of the Auditor of the County of San Bernardino on or before August 10, 2023.

9. **Effective Date.** The effective date of this Resolution is the 1st day following the date of its adoption.

PASSED AND ADOPTED this 21st day of June, 2023 pursuant to the following votes:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

By _____
Tom Floen, President,
Board of Directors

Sarah Johnson, Board Secretary

**EXHIBIT A
JOSHUA BASIN WATER DISTRICT
WATER AVAILABILITY (STANDBY) CHARGES**

**SCHEDULE A
MINIMUM PER PARCEL UP TO 1.25 ACRES**

NEW COUNTY ZONES	District Zone 1	District Zone 2	District Zone 3	District Zone 4
20MRM40M*	\$30.00	\$50.00		
3MRM*	\$40.00	\$60.00		
4MRM*	\$40.00	\$60.00	\$50.00	
RM	\$30.00	\$50.00	\$50.00	
RS	\$40.00	\$60.00	\$50.00	
RS1	\$40.00	\$60.00	\$50.00	
RS8M*	\$30.00	\$50.00		
RS10M	\$30.00	\$50.00		
RS14M, RS18M*	\$30.00	\$50.00		
RS20M	\$30.00	\$50.00		
RL, RL2.5*	\$30.00	\$50.00	\$40.00	\$40.00
RL5	\$30.00	\$50.00	\$40.00	\$40.00
RL10	\$30.00	\$50.00	\$40.00	\$40.00
RL20	\$30.00	\$50.00	\$40.00	\$40.00
RC, RC40*, OS, FW	\$40.00	\$60.00	\$40.00	\$40.00
CG-SCp, CS, CO, CN, IC, IN	\$40.00	\$60.00	\$50.00	

* Cannot be assigned to parcels created after 2018

**SCHEDULE B
COST PER ACRE FOR PARCELS OVER 1.25 ACRES**

District Zone 1	District Zone 2	District Zone 3	District Zone 4	ACREAGE
\$20.00	\$30.00			0+ Acres
\$20.00	\$30.00			0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$35.00	\$25.00		0-40 Acres
	\$25.00	\$15.00		41+ Acres
\$20.00	\$30.00	\$25.00		0-40 Acres
	\$25.00	\$15.00		41+ Acres
\$20.00	\$30.00	\$20.00		0-40 Acres
	\$25.00			41+ Acres
\$20.00	\$30.00			0+ Acres
\$20.00	\$35.00			0-40 Acres
\$15.00	\$25.00			41-80 Acres
\$10.00	\$15.00			81-160 Acres
	\$10.00			161-320 Acres
	\$1.00			321+ Acres
\$20.00	\$30.00			0-40 Acres
\$15.00	\$25.00			41-80 Acres
\$10.00	\$15.00			81-160 Acres
	\$10.00			161-320 Acres
	\$1.00			321+ Acres
\$20.00	\$30.00			0+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$10.00	\$15.00	\$10.00	\$10.00	81-160 Acres
\$5.00	\$8.00	\$5.00	\$4.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$12.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$8.00	\$10.00	\$8.00	\$8.00	81-160 Acres
\$4.00	\$5.00	\$4.00	\$3.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00				41+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0+ Acres
\$15.00	\$25.00	\$15.00	\$15.00	0-40 Acres
	\$12.00	\$10.00	\$8.00	41-160 Acres
	\$5.00	\$4.00	\$3.00	161-320 Acres
	\$1.00	\$1.00	\$1.00	321+ Acres
\$25.00	\$35.00	\$25.00		0-40 Acres
	\$25.00			41+ Acres

**JOSHUA BASIN WATER DISTRICT
Water Availability (Standby) Zoning Descriptions**

DISTRICT ZONE DESCRIPTIONS

ZONE 1 Any size parcel served by one or more meters
 ZONE 2 Any size parcel within 1/2 mile of a water mainline and in the same pressure zone as the mainline
 ZONE 3 Any size parcel within one mile of a water mainline and within the same pressure zone of the mainline
 ZONE 4 All other parcels

COUNTY ZONE DESCRIPTIONS

RM Residential, multi-family
3MRM Residential, multi-family, 3,000 sq. ft. per unit, 14.5 units per acre
4MRM Residential, multi-family, 4,000 sq. ft. per unit, 10.8 units per acre
20MRM40M Residential, multi-family, 20,000 sq. ft. per unit, 2.18 units per acre

RS Residential, single family
RS1 Residential, single family, 1 acre min.
RS8M Residential, single family, 8,000 sq. ft. min.
RS10M Residential, single family, 10,000 sq. ft. min.
RS14M, RS18M Residential, single family, 14,000 sq. ft. min.
RS20M Residential, single family, 20,000 sq. ft. min.

RL Rural Living
RL2.5 Rural Living, one residence per 2.5 acres
RL5 Rural Living, one residence per 5 acres
RL10 Rural Living, one residence per 10 acres
RL20 Rural Living, one residence per 20 acres

RC, RC40, OS, FW Resource Conservation, Open Space, Floodway

CG-SCp, CS Commercial Properties, Sign Control
CO, CN Commercial Properties, Neighborhood Commercial
IC, IN Industrial and Institutional Properties

JOSHUA BASIN WATER DISTRICT

Annual Standby Report for:

Water Availability Standby Charge

Fiscal Year 2023/24

**JOSHUA BASIN WATER DISTRICT
WATER AVAILABILITY STANDBY CHARGE**

**61750 Chollita Rd,
Joshua Tree, CA 92252
Phone - (760) 366- 8438**

BOARD MEMBERS

Tom Floen, President

Stacy Doolittle, Vice President

Jane Jarlsberg, Director

Tyler “Thomas” Short, Director

David Fick, Director

DISTRICT STAFF

Anne Roman, Director of Finance

Sarah Johnson, General Manager

NBS

Danielle Wood, Client Services Director

Stephanie Parson, Project Manager

Andrew Kraus, Administrator

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1. EXECUTIVE SUMMARY

WHEREAS, the Board of Directors (the “Board”) for the Joshua Basin Water District (the “District”), County of San Bernardino, State of California, directed NBS Government Finance Group, DBA NBS to prepare and file a report presenting the specifications describing the general nature and location of the facilities and an estimate of the costs of the maintenance and operations for the facilities for the Water Availability Standby Charge (the “Standby Charge”) for Fiscal Year 2023/2024. The report includes an assessment of the estimated costs of the maintenance and operations of the facilities, the apportionment methodology and the net amount upon all assessable parcels within the District;

WHEREAS, on July 17, 1996, the District established and levied a Standby Charge with Resolution No. 96-564 under the authority of the Uniform Standby Charge Procedures Act (Section 54984 et. seq. of the California Government Code, hereinafter the “Act”);

THEREFORE, the Standby Charge is estimated to generate revenues of \$1,182,602 for Fiscal Year 2023/2024 and these revenues are dedicated to cover the cost of operations and maintenance together with incidental expenses outlined below:

SUMMARY OF CHARGES	
DESCRIPTION	AMOUNT
Power Expense for System Operation	\$340,000
Water Purchase for Recharge	685,300
Preventative Maintenance Programs: Reservoirs	30,000
Pumping Plant Repair & Maintenance	50,000
Production Department Employee Salaries	447,940
Capital Improvement Replacement Program (CIRP) Debt Service	267,891
Total	\$1,821,131

In accordance with the requirements of the Act, the total Standby Charge costs are apportioned upon the lots, pieces, or parcels, or portions of lots or subdivisions of land that uniquely and especially benefit from the operation and maintenance activities. This apportionment process is more fully described in Section 3, Method of Apportionment.

2. OVERVIEW

2.1 Introduction

The Joshua Basin Water District owns and operates significant water-related infrastructure facilities. The purpose of the existence and construction of these facilities and, therefore, the responsibility of the District, is to provide potable water to property owners, residents, and businesses within the District.

The District obtains its supply of water from underlying ground waters. A study completed by the United States Geological Survey (USGS) determined that the amount of water extracted by the District exceeds the inflow or supply to the District's groundwater basins. In anticipation of the need for additional or supplemental water, the District's voters, in 1960, approved inclusion in the formation of the Mojave Water Agency which would have access to water provided by the State Water Project (SWP). As additional insurance, in 1991, voters of the District together with those of other nearby water districts, approved a bond issue to finance the construction of the 72-mile Morongo Basin Pipeline which conveys SWP water to the Morongo Basin area. The pipeline has been constructed and is maintained by the Mojave Water Agency. As one of the beneficiaries and future users, the District signed a contract and was responsible for a portion of the pipeline construction and maintenance costs. This contract obligation was ultimately paid off in Fiscal Year 2021/2022.

To allow delivery and use of water from the SWP and the Morongo Basin Pipeline, the District completed design, property acquisition, and construction of a delivery pipeline and recharge basins in 2014. Funding of the \$9.4 million project was provided substantially by state and federal grants, the Mojave Water Agency, and excess funds in the Morongo Basin Pipeline Reserve Fund. The District funded \$1.3 million or 14%.

The District has budgeted 1,100 acre-feet of SWP water recharge in Fiscal Year 2023/2024.

Following a review of the Report, the Board may continue the Standby Charge, per California Government Code Section 54984.7, may confirm the Report as submitted, and may order the levy and collection of the charges for Fiscal Year 2023/2024. If the Standby Charge is continued, the information is submitted to the San Bernardino County Auditor-Controller and included on the property tax roll for Fiscal Year 2023/2024.

2.2 Effect of Proposition 218

On November 5, 1996, California voters approved Proposition 218 with a final vote of 56.5% to 43.5%. The provisions of the Proposition, now articles XIII C and XIII D of the California Constitution, added substantive and procedural requirements for standby charges.

Proposition 218 provides that property owned by local, state, and federal agencies may not be exempted from a benefit assessment, such as the District's Standby Charge, unless the Agency can demonstrate that it receives no special benefit from the services or facilities for which that charge is levied. (California Constitution Article XIII D, § 4(a).)

The Standby Charge has been in effect at the current rate since 1996, before the enactment of Proposition 218 and is grandfathered under Proposition 218 unless and until it is increased. (California Constitution Article XIID, §5.) Legislation interpreting Proposition 218 clarifies that, as an exempt charge, the procedure

is also exempt from the requirement that government-owned parcels be assessed. (Government Code §53753.5.) Unless and until the Standby Charge is increased, it may be re-authorized from year-to-year pursuant to the Uniform Standby Charge Procedures Act (Government Code §54984 et seq.), exempt from the Proposition 218 procedures.

Publicly owned property including lands owned by the federal government and the local school district have been exempted from the Standby Charge. When the District sent an assessment notice to the U.S. Bureau of Land Management ("BLM"), which owns extensive property within the District, the BLM responded by claiming an exemption under the California Statehood Act and declined to pay. The local school district was not assessed based upon the California Supreme Court decision in *San Marcos Water District v. San Marcos Unified School District*. After 1996, as local, state and federal government agencies have acquired lands which were previously privately-owned, the District has initiated Standby Charges on those parcels in compliance with Proposition 218.

2.3 Use of Funds

Availability of supplemental water benefits all of the land within the District. Therefore, a Standby Charge is collected from all of the ± 12,000 parcels within the District, except those exempt. The primary use of the revenues, since enactment in 1996, has been to pay the debt obligation and operation and maintenance costs for the Morongo Basin Pipeline as required by the District's agreement with the Mojave Water Agency. Although the final annual debt service payment was incurred and paid in Fiscal Year 2021/2022, costs associated with the purchase of supplemental recharge water, obtained through the Morongo Basin Pipeline, will substantially exceed the original \$220,000 annual debt service payment moving forward. Standby Charge revenues over that amount will be used exclusively for capital costs and operation and maintenance of the District's water facilities benefiting the properties from which the Standby Charge is collected.

To the extent that water availability revenues exceed expenses indicated above, they will be used for other lawful purposes of the District that qualify for grandfathering under article XIII D, section 5.

Standby Charge revenues are dedicated to the lawful purposes of (a) meeting the District's expenses of maintaining and operating permanent public improvements constituting the water system, (b) purchasing or leasing supplies, equipment, or material necessary for the operation of the District's water system, (c) meeting debt repayment obligations and financial reserve requirements, and (d) obtaining funds for capital projects necessary to maintain service within existing service areas.

3. METHOD OF APPORTIONMENT

3.1 General and Special Benefit

All properties within the District receive a general benefit by virtue of the existence of the District in its sole power to purchase, extract and sell water within its boundaries. Properties within the District also receive a special benefit due to the availability of the supplemental SWP water source.

The benefit is related to the size and development potential of each parcel and proximity to an existing usable pipeline. Derivation of an availability amount, therefore, is based on San Bernardino County (the "County") land use zoning, parcel size, and District-designated zone - the location related to a pipeline from which service can be provided. Larger parcels within the same District zone receive a greater benefit and, therefore, will be assessed a larger amount than smaller parcels. Additionally, parcels closer, but not connected to usable pipelines, will be assessed more than those further away as there is a greater benefit due to the availability of those existing pipelines, and therefore, accessibility to water. Parcels currently connected will be assessed less than others as they are already paying a basic fee in their user charge, a portion of which is used for system maintenance. It has been determined that every parcel proposed to be assessed a Standby Charge in the District for Fiscal Year 2023/2024 receives a special benefit.

The adoption and approval of the Standby Charge pre-dates the passage of Proposition 218 by the State's voters and follows the methodology and rates existing before the adoption of Proposition 218.

3.2 Definitions

County Zone: County Land Use Zoning District designation assigned by the County Land Use Zoning Services Department.

Parcel: any legal part or portion of land.

Parcel Size: acreage of land.

District Zone One Parcel: any size parcel served by one or more meters as of April 1 of the calendar year in which the Standby Charges are being calculated.

District Zone Two Parcel: any size parcel within 0.5 miles of a water main and in the same pressure zone as the main as of April 1 of the calendar year in which the Standby Charges are being calculated.

District Zone Three Parcel: any size parcel within 1.0 miles of a water main and within the same pressure zone of the main as of April 1 of the calendar year in which the Standby Charges are being calculated.

District Zone Four Parcel: all remaining parcels not designated in another District Zone as of April 1 of the calendar year in which the Standby Charges are being calculated.

Miles: miles are determined using the most accurate measuring tools available to the District at the time in which the Standby Charges are being calculated. For Fiscal Year 2023/2024, the District measured miles using Geographic Information Systems based on the parcels closest vertex and a state plane projection.

3.3 Apportionment Formula

The Standby Charges are determined by:

- Parcel Size
- County Zone
- District Zone

The table found in Section 4, Standby Charge Rates, indicates the basis for the assessment amount per parcel and per acre for lands within the District related to the County Zone designation and District Zone location.

Levy amounts on properties with undivided interest parcels will be calculated by first determining a total applicable levy amount, based upon the total acreage of the physical property that they occupy. The calculated total levy amount will then be spread proportionately to each undivided interest parcel, based upon each parcel's County-assigned portion of the total interest for a given property.

3.4 Exemptions

In recognition of the benefit to all properties, the District proposes to assess and collect from each benefiting property, an amount related to the benefit received. Because BLM lands and other publicly owned lands not previously assessed are, for practical purposes, not subject to assessment, the District proposes to clarify that such lands, which are not subject to the Standby Charge and are not currently connected to the water system, shall not be entitled to connect to the District's water system or to receive water service from the District, unless a fee is paid which is equivalent to the Standby Charge which would have been assessed against the property had it not been exempt and unless the owner agrees to be subject to future assessment of Standby Charges.

4. STANDBY CHARGE RATES

The following page indicates the basis for the assessment amount per parcel and per acre for lands within the District related to the County Zone designation and District Zone location.

**EXHIBIT A
JOSHUA BASIN WATER DISTRICT
WATER AVAILABILITY (STANDBY) CHARGES**

**SCHEDULE A
MINIMUM PER PARCEL UP TO 1.25 ACRES**

NEW COUNTY ZONES	District Zone 1	District Zone 2	District Zone 3	District Zone 4
20MRM40M*	\$30.00	\$50.00		
3MRM*	\$40.00	\$60.00		
4MRM*	\$40.00	\$60.00	\$50.00	
RM	\$30.00	\$50.00	\$50.00	
RS	\$40.00	\$60.00	\$50.00	
RS1	\$40.00	\$60.00	\$50.00	
RS8M*	\$30.00	\$50.00		
RS10M	\$30.00	\$50.00		
RS14M, RS18M*	\$30.00	\$50.00		
RS20M	\$30.00	\$50.00		
RL, RL2.5*	\$30.00	\$50.00	\$40.00	\$40.00
RL5	\$30.00	\$50.00	\$40.00	\$40.00
RL10	\$30.00	\$50.00	\$40.00	\$40.00
RL20	\$30.00	\$50.00	\$40.00	\$40.00
RC, RC40*, OS, FW	\$40.00	\$60.00	\$40.00	\$40.00
CG-SCp, CS, CO, CN, IC, IN	\$40.00	\$60.00	\$50.00	

* Cannot be assigned to parcels created after 2018

**SCHEDULE B
COST PER ACRE FOR PARCELS OVER 1.25 ACRES**

District Zone 1	District Zone 2	District Zone 3	District Zone 4	ACREAGE
\$20.00	\$30.00			0+ Acres
\$20.00	\$30.00	\$25.00		0-40 Acres 41+ Acres
\$20.00	\$35.00	\$25.00		0-40 Acres 41+ Acres
\$20.00	\$25.00	\$15.00		0-40 Acres 41+ Acres
\$20.00	\$30.00	\$25.00		0-40 Acres 41+ Acres
\$20.00	\$25.00	\$15.00		0-40 Acres 41+ Acres
\$20.00	\$30.00	\$20.00		0-40 Acres 41+ Acres
\$20.00	\$30.00	\$25.00		0+ Acres
\$20.00	\$35.00			0-40 Acres
\$15.00	\$25.00			41-80 Acres
\$10.00	\$15.00			81-160 Acres
	\$10.00			161-320 Acres
	\$1.00			321+ Acres
\$20.00	\$30.00			0-40 Acres
\$15.00	\$25.00			41-80 Acres
\$10.00	\$15.00			81-160 Acres
	\$10.00			161-320 Acres
	\$1.00			321+ Acres
\$20.00	\$30.00			0+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$10.00	\$15.00	\$10.00	\$10.00	81-160 Acres
\$5.00	\$8.00	\$5.00	\$4.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$12.00	\$25.00	\$15.00	\$12.00	41-80 Acres
\$8.00	\$10.00	\$8.00	\$8.00	81-160 Acres
\$4.00	\$5.00	\$4.00	\$3.00	161-320 Acres
\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
\$15.00				41+ Acres
\$20.00	\$30.00	\$20.00	\$15.00	0+ Acres
\$15.00	\$25.00	\$15.00	\$15.00	0-40 Acres
	\$12.00	\$10.00	\$8.00	41-160 Acres
	\$5.00	\$4.00	\$3.00	161-320 Acres
	\$1.00	\$1.00	\$1.00	321+ Acres
\$25.00	\$35.00	\$25.00		0-40 Acres
	\$25.00			41+ Acres

**JOSHUA BASIN WATER DISTRICT
Water Availability (Standby) Zoning Descriptions**

DISTRICT ZONE DESCRIPTIONS

ZONE 1 Any size parcel served by one or more meters
ZONE 2 Any size parcel within 1/2 mile of a water mainline and in the same pressure zone as the mainline
ZONE 3 Any size parcel within one mile of a water mainline and within the same pressure zone of the mainline
ZONE 4 All other parcels

COUNTY ZONE DESCRIPTIONS

RM Residential, multi-family
3MRM Residential, multi-family, 3,000 sq. ft. per unit, 14.5 units per acre
4MRM Residential, multi-family, 4,000 sq. ft. per unit, 10.8 units per acre
20MRM40M Residential, multi-family, 20,000 sq. ft. per unit, 2.18 units per acre

RS Residential, single family
RS1 Residential, single family, 1 acre min.
RS8M Residential, single family, 8,000 sq. ft. min.
RS10M Residential, single family, 10,000 sq. ft. min.
RS14M, RS18M Residential, single family, 14,000 sq. ft. min.
RS20M Residential, single family, 20,000 sq. ft. min.

RL Rural Living
RL2.5 Rural Living, one residence per 2.5 acres
RL5 Rural Living, one residence per 5 acres
RL10 Rural Living, one residence per 10 acres
RL20 Rural Living, one residence per 20 acres

RC, RC40, OS, FW Resource Conservation, Open Space, Floodway

CG-SCp, CS Commercial Properties, Sign Control
CO, CN Commercial Properties, Neighborhood Commercial
IC, IN Industrial and Institutional Properties

5. METHOD FOR UPDATING COUNTY ZONING

The following pages provide a framework for the activities necessary to determine the classification of parcels into newly created County Zones.

**Joshua Basin Water District
Water Availability Assessment (Standby Charge)
County Land Use Zoning District Update Procedure**

The Joshua Basin Water District, Water Availability Assessment (Standby Charge) relies on three factors to determine the annual amount due per parcel. The factors include the parcel size, District zoning⁽¹⁾, and County Land Use Zoning District. The rate table created when the Standby Charge was established provided accommodations for all changes in parcel size and District zoning, but not for changes in County Land Use Zoning Districts, as changes by the County were not anticipated. Notwithstanding, the County has made changes to its Land Use Zoning Districts since the establishment of the Standby Charge. This document provides a framework of the activities necessary to determine the classification of parcels into newly created County Land Use Zoning Districts.

The approval of the Standby Charge pre-dates the passage of Proposition 218. As stated in the Annual Standby Report, “The water availability charge has been in effect at the current rate since 1996, prior to the enactment of Proposition 218 and is entitled to an exemption from the procedural requirements of Proposition 218 unless and until it is increased.” Therefore, to not be considered an increase, all newly designated zone classifications caused by changes to County Land Use Zoning Districts must result in rates that are equal to or less than the amount assigned to the most similar Original County Land Use Zoning Districts⁽²⁾.

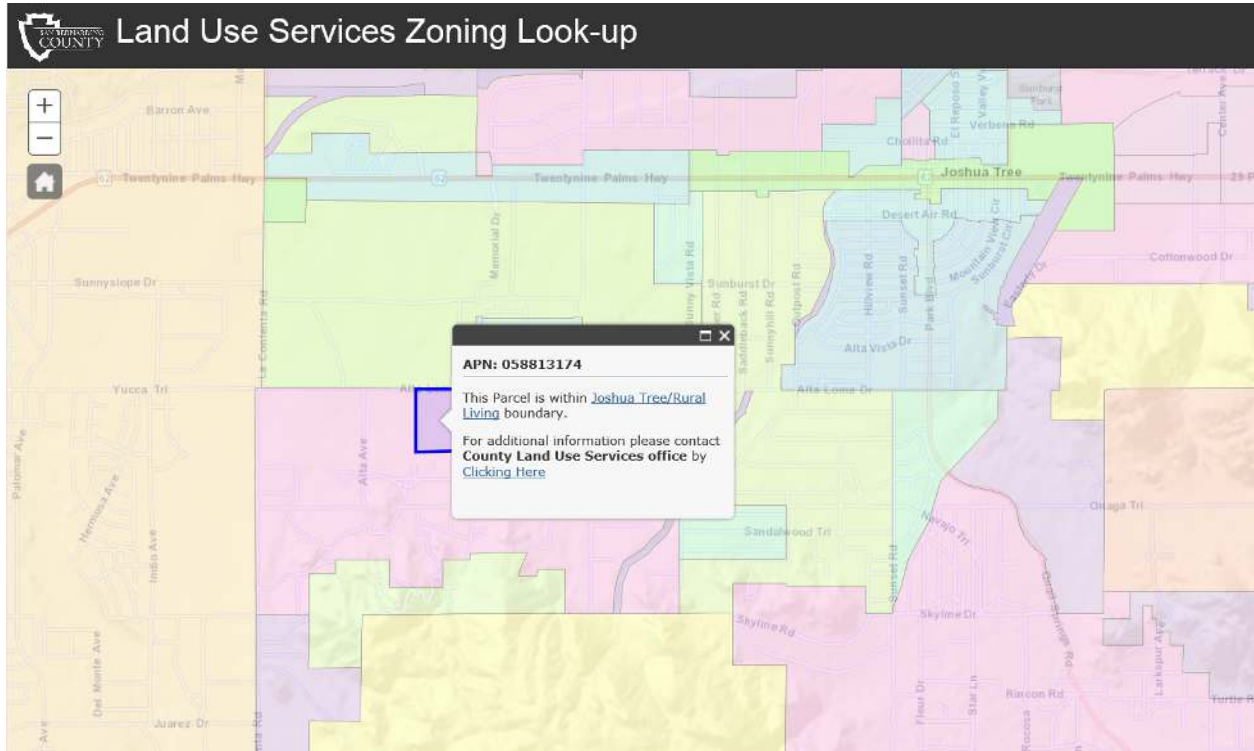
On an annual basis, the County Land Use Zoning District Update Procedures to be undertaken by the District or its agents includes:

1. Obtain a current listing of active County Land Use Zoning Districts.
2. Determine which County Land Use Zoning Districts are not shown on the most recently updated Standby Rate Table to determine the “New County Land Use Zoning Districts.”
3. Review the Original County Land Use Zoning Districts descriptions to determine the most similar Original County Land Use Zoning District.
4. Assign the rate from the most similar Original County Land Use Zoning District to the New County Land Use Zoning Districts. If there are more than one Original County Land Use Zoning Districts that closely fit the description of the New County Land Use Zoning District, assign the lowest rates associated with those Original County Land Use Zoning Districts.
5. Update Exhibit A, Schedules A and B to reflect the New County Land Use Zoning Districts and rates.

Documentation on this annual process along with all assumptions and determinations will be included in the Annual Standby Report that is approved by the Board of Directors. The District may experience a loss in revenue due to unforeseen County land use zone changes, but in no event can the rates for the new classifications exceed the previously approved rates without a Proposition 218 balloting procedure.

⁽¹⁾ District Zones are determined based on parcel proximity to existing District pipelines.

⁽²⁾ Original County Land Use Zoning Districts were included on the rate table when the Standby Charge was established.



Sample of a New County Land Use Zoning District, Rural Living (RL) classification.

RL10	RL10	\$30.00	\$50.00	\$40.00	\$40.00	\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
						\$15.00				41+ Acres
RL5	RL5	\$30.00	\$50.00	\$40.00	\$40.00	\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
						\$12.00	\$25.00	\$15.00	\$12.00	41-80 Acres
						\$8.00	\$10.00	\$8.00	\$8.00	81-160 Acres
						\$4.00	\$5.00	\$4.00	\$3.00	161-320 Acres
						\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
RL2.6 →	RL	\$30.00	\$50.00	\$40.00	\$40.00	\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
						\$15.00	\$25.00	\$15.00	\$12.00	41-80 Acres
						\$10.00	\$15.00	\$10.00	\$10.00	81-160 Acres
						\$5.00	\$8.00	\$5.00	\$4.00	161-320 Acres
						\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
COMMERCIAL / INDUSTRIAL	COMMERCIAL / INDUSTRIAL	\$40.00	\$60.00	\$50.00		\$25.00	\$35.00	\$25.00		0-40 Acres
							\$25.00			41+ Acres
	RS	\$40.00	\$60.00	\$50.00		\$20.00	\$30.00	\$20.00		0-40 Acres
							\$25.00			41+ Acres
RS1	RS1	\$40.00	\$60.00	\$50.00		\$20.00	\$30.00	\$20.00		0-40 Acres
							\$25.00			41+ Acres

6. PARCEL LISTING

The parcel listing for the Standby Charge is provided on the following pages.

Assessor's parcel identification, for each lot or parcel subject to the Standby Charge, shall be based on the County Assessor's secured roll data for the applicable year in which this report is prepared and is incorporated herein by reference.

A listing of assessor's parcels subject to the Standby Charge in Fiscal Year 2023/24, along with the assessment amounts, is on file in the office of the County Clerk and incorporated herein by reference. Based on County Assessor's secured roll data, current assessor's parcels, including corrected and/or new assessor's parcels, will be submitted and/or resubmitted to the County Auditor/Controller. The annual assessment amount to be levied and collected for the resubmitted parcel(s) shall be determined in accordance with the method of apportionment and assessment rate approved in this report. Therefore, if a single assessor's parcel has a status change in development, other land use change, or subdivides into multiple assessor's parcels, the assessment amounts applied to each of the new assessor's parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment amount.

For Complete Parcel Listing, see:
<https://tinyurl.com/Standby23-24>

Joshua Basin Water District
Water Availability Standby Charges
Fiscal Year 2023/24 Preliminary Billing Report

APN	Levy Amount	Installment Rounding	Total
0632-371-34-0000	300.00	0.00	300.00
0632-371-35-0000	176.82	0.00	176.82
0632-371-36-0000	300.00	0.00	300.00
0632-371-37-0000	150.00	0.00	150.00
0632-371-38-0000	150.00	0.00	150.00
0632-371-39-0000	150.00	0.00	150.00
0632-371-40-0000	57.84	0.00	57.84
0632-371-41-0000	38.56	0.00	38.56
11,600 Accounts	\$1,182,604.92	(\$3.16)	\$1,182,601.76
11,600 Total Accounts	\$1,182,604.92	(\$3.16)	\$1,182,601.76

For Complete Parcel Listing, see:
<https://tinyurl.com/Standby23-24>