

**President**  
Tom Floen

**VP**  
Stacy Doolittle

**Directors**  
Jane Jarlsberg  
Tomas Short  
David Fick

**General  
Manager**  
Sarah Johnson

**Legal Counsel**  
Jeff Hoskinson



## **REGULAR MEETING AGENDA OF THE BOARD OF DIRECTORS**

**Wednesday, November 15, 2023, at 5:30 p.m.**

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 872 8707 9239

PASSCODE: 61750

### **MISSION, VISION, AND VALUES**

#### **Mission Statement**

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

#### **Vision Statement**

To achieve excellence in all District endeavors.

#### **Values**

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

### **1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

### **2. DETERMINATION OF A QUORUM**

Consideration of Board Member requests for remote participation.

### **3. APPROVAL OF AGENDA**

### **4. PUBLIC COMMENT**

This designated time is for members of the public to provide comments on any District related matter, whether appearing on the agenda or not. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

**5. CONSENT CALENDAR**

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

**A. DRAFT MINUTES – 11.01.23**

**B. CHECK REGISTER – SEPTEMBER 2023**

**6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION**

**7. ACTION CALENDAR**

**A. RESERVE FUNDING TRANSFERS FOR FISCAL YEAR 2022/2023**

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE

RECOMMENDED ACTION: RECOMMEND THE BOARD OF DIRECTORS REVIEW AND APPROVE THE RESERVE FUNDING TRANSFERS

**8. REPORTS AND COMMENTS**

For informational purposes only on subjects not covered by the agenda. No action is to be taken. The Board may provide staff with requests for future agenda items.

**A. DIRECTOR REPORTS/COMMENTS**

**B. GENERAL MANAGER REPORT**

**9. ADJOURNMENT**

<b>CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS</b>	<b>DATE</b>	<b>TIME</b>	<b>ATTENDEE(S)</b>
MWA – BOARD MEETING	11.16.23	9:30AM	Floen
ASBCSD – DINNER MEETING	11.20.23	6:00PM	Short
JBWD – REGULAR BOARD MEETING	12.06.23	5:30PM	All

## **MEETING INFORMATION**

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website [www.jbwd.com](http://www.jbwd.com), subject to the staff's availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

JOSHUA BASIN WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
MEETING MINUTES  
NOVEMBER 1, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the board meeting to order at 5:30 p.m.
2. DETERMINATION OF A QUORUM – President Floen, Vice President Doolittle, Director Short, Director Fick  
(Director Jarlsberg – Absent)

STAFF PRESENT –Interim Director of Operations, Jeremiah Nazario, General Manager, Sarah Johnson,  
Director of Administration, David Shook, Executive Assistant, Lisa Thompson

CITIZENS ADVISORY COUNCIL PRESENT – CAC Member Dave Carrillo

CONSULTANTS PRESENT – Kathleen Radnich, Public Outreach Consultant, Jeff Hoskinson, Legal Counsel

3. APPROVAL OF AGENDA –

1<sup>st</sup> – Doolittle

2<sup>nd</sup> - Short

4/0/0 motion carried to approve the agenda.

4. PUBLIC COMMENT – None

5. CONSENT CALENDAR –

- A. DRAFT MINUTES – 10.18.23

1<sup>st</sup> – Short

2<sup>nd</sup> – Fick

4/0/0 motion carried to approve the consent calendar.

6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION – None

7. PRESENTATIONS

For informational purposes only on subjects not covered by the agenda. No action is to be taken.

- A. PUBLIC OUTREACH REPORT

Public Outreach Consultant, Kathleen Radnich reported on the monthly events that took place in 2023:

- January - Capital Improvement Replacement Program. The district replaced infrastructure safely and promptly even while experiencing staffing shortages. Radnich thanked the Director of Operations, Jeremiah Nazario, and his team.
- February - Careers in Water
- March - Water Conservation with Native Plant Gardening
- April - Water Emergencies, California Earthquake Preparedness month
- May - Water Conservation with the Desert Tortoise
- June – Hydration for Good Health
- July - Understanding Our Aquifer Water Resources. The annual Consumer Confidence Report was issued.

- August - Benefits of Rain Harvesting
- September – Water for Emergencies, National Preparedness Month
- October - Protecting our Groundwater
- November – Winterizing
- December - Water Savings Holiday Tips
- Radnich encouraged the public to stop by the farmer’s market this month for tips and tricks on winterizing.
- November 9, 2023, Winterizing class online. Visit the district website to register.
- November 16, 2023, the fourth LIHWAP event will be held at the district office from 10:00am to 12:00pm.
- November District Holidays Observed
  - Thursday, November 9, 2023, in observance of Veterans Day.
  - Thursday, November 23, 2024, in observance of Thanksgiving Day.

8. ACTION CALENDAR

A. APPOINTMENT OF NEW CITIZENS ADVISORY COUNCIL (CAC) MEMBERS

1st – Short

2nd – Doolittle

4/0/0 motion carried to appoint Fred Jaross and Aret Zelli as Citizens Advisory Council Members.

9. REPORTS AND COMMENTS

A. DIRECTOR REPORTS AND COMMENTS -

PRESIDENT FLOEN

- Reports – Completed the annual ethics training for directors.
- Comments – None

VICE PRESIDENT DOOLITTLE

- Reports – None
- Comments – None

DIRECTOR JARLSBERG

- Reports – None
- Comments –None

DIRECTOR SHORT

- Reports – None
- Comments – None

DIRECTOR FICK

- Reports – Attended the MWA board meeting on October 26<sup>th</sup> through Zoom.
- Comments – Fick learned about the West Victorville Banking System at the MWA board meeting.

## B. GENERAL MANAGERS REPORT –

General Manager, Sarah Johnson reported on the following:

- The next CAC meeting is on Tuesday, November 14<sup>th</sup> at 5:00 pm.
- The fourth LIHWAP event will be held at the district office on November 16, 2023, from 10:00 a.m. to 12:00 pm.
- We are working on numerous projects such as:
  - Updating CAC bylaws.
  - On October 30<sup>th</sup>, Johnson met again with MWA, HDWD, and BigHorn for the ongoing discussions regarding the pipeline contract. A MOU is being worked on that will be brought to the board soon (hopefully January 2024). Subsequently, a pipeline contract will be worked on and brought to the board later in 2024 for review.
  - Staff is in the process of updating the internal purchasing process in preparation for the upcoming recruitment of the new Purchasing & Inventory Technician position.
  - Staff is in process of reorganizing the modules of Geoviewer to improve the quality of the data.
  - Staff is meeting with USGS next week to review information on our aquifers, levels of wells, and recharge data. Johnson will bring the information back to the board soon.
  - Staff is in the process of working on a new website and its implementation.
  - Working on District tours planning in February 2024.
  - In the process of working on the end-of-year audit report that will come to the board in December.
- Next month, we will add a new Project List agenda item, which will be on the first board meeting agenda of the month. The project list is comprised of multiple ongoing projects, including budget-approved projects, in which the board will have the opportunity to ask questions and receive status updates.
- District staff participated in the Great Shake Out last Thursday, October 26<sup>th</sup>. Johnson mentioned we take emergency preparedness seriously and worked out some kinks with the exercise.

## 10. ADJOURNMENT

1<sup>st</sup> – Doolittle

2<sup>nd</sup> – Short

President Floen called the board to adjourn at 6:12 p.m.

Respectfully submitted,

---

Sarah Johnson, General Manager & Board Secretary



Joshua Basin Water District

# Check Report

By Vendor DBA Name

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP-AP Cash</b>						
	**Void**	09/06/2023	Regular	0.00	0.00	65663
	**Void**	09/20/2023	Regular	0.00	0.00	65676
000495	ACCONTEMPS	09/06/2023	Regular	0.00	1,716.80	65653
<a href="#">62442871</a>	Invoice	09/06/2023	TEMPORARY LABOR	0.00	1,716.80	
000504	ACTION PUMPING INC	09/20/2023	Regular	0.00	2,307.50	65674
<a href="#">24365</a>	Invoice	09/20/2023	HDMC WW: PUMPING	0.00	2,307.50	
000501	ACWA JPIA	09/06/2023	Regular	0.00	34,337.41	65639
<a href="#">0700529</a>	Invoice	09/06/2023	EE HEALTH BENEFIT & EAP OCT 23	0.00	34,337.41	
013998	AMAZON CAPITAL SERVICES INC	09/20/2023	Regular	0.00	4,879.07	65675
<a href="#">11M4-PT1C-7TMY</a>	Credit Memo	09/20/2023	UNIFORMS	0.00	-191.52	
<a href="#">199F-FCL6-4XMM</a>	Invoice	09/20/2023	OFFICE SUPPLIES/COMPUTER EQUIPMENT	0.00	2,059.88	
<a href="#">19GW-VR9M-7N...</a>	Invoice	09/20/2023	COMPUTER EQUIPMENT/OFFICE SUPPLIES	0.00	729.48	
<a href="#">1JQM-RJFG-4VVVR</a>	Invoice	09/20/2023	SAFETY/VEHICLE MAINT/SHOP EXP/SHOP OFFICE SUPPL	0.00	2,281.23	
000675	AQUA METRIC SALES COMPANY	09/06/2023	Regular	0.00	53,036.28	65658
<a href="#">INV0096614</a>	Invoice	09/06/2023	INVENTORY	0.00	23,390.37	
<a href="#">INV0096615</a>	Invoice	09/06/2023	INVENTORY	0.00	29,645.91	
000675	AQUA METRIC SALES COMPANY	09/20/2023	Regular	0.00	107,535.44	65703
<a href="#">INV0096734</a>	Invoice	09/20/2023	INVENTORY	0.00	82,298.26	
<a href="#">INV0096735</a>	Invoice	09/20/2023	INVENTORY	0.00	24,256.68	
<a href="#">INV0096736</a>	Invoice	09/20/2023	METER READING ANTENNA	0.00	980.50	
013019	ARBORIST SERVICES	09/20/2023	Regular	0.00	775.00	65693
<a href="#">9153</a>	Invoice	09/20/2023	DEMO GARDEN/BUILD MAINT THRU 9/15/23	0.00	775.00	
001630	ATT MOBILITY	09/20/2023	Manual	0.00	2,079.10	902331
<a href="#">829480028X090...</a>	Invoice	09/20/2023	COMMUNICATIONS - AUG 23	0.00	2,079.10	
000214	BABCOCK LABORATORIES INC	09/06/2023	Regular	0.00	2,187.77	65640
<a href="#">CH31020-2287</a>	Invoice	09/06/2023	HDMC WWTP - SAMPLING	0.00	368.03	
<a href="#">CH31195-2287</a>	Invoice	09/06/2023	SAMPLING	0.00	109.14	
<a href="#">CH31348-2287</a>	Invoice	09/06/2023	SAMPLING	0.00	36.38	
<a href="#">CH31350-2287</a>	Invoice	09/06/2023	SAMPLING	0.00	127.33	
<a href="#">CH31404-2287</a>	Invoice	09/06/2023	SAMPLING	0.00	242.89	
<a href="#">CH31409-2287</a>	Invoice	09/06/2023	SAMPLING	0.00	36.38	
<a href="#">CH31588-2287</a>	Invoice	09/06/2023	HDMC WWTP - SAMPLING	0.00	411.67	
<a href="#">CH31897-2287</a>	Invoice	09/06/2023	SAMPLING	0.00	109.14	
<a href="#">CH32312-2287</a>	Invoice	09/06/2023	SAMPLING	0.00	109.14	
<a href="#">CH32335-2287</a>	Invoice	09/06/2023	SAMPLING	0.00	269.64	
<a href="#">CI30082-2287</a>	Invoice	09/06/2023	HDMC WWTP - SAMPLING	0.00	368.03	
000214	BABCOCK LABORATORIES INC	09/20/2023	Regular	0.00	1,615.12	65677
<a href="#">CI30331-2287</a>	Invoice	09/20/2023	SAMPLING	0.00	235.40	
<a href="#">CI30603-2287</a>	Invoice	09/20/2023	HDMC WWTP - SAMPLING	0.00	255.97	
<a href="#">CI30631-2287</a>	Invoice	09/20/2023	SAMPLING	0.00	353.92	
<a href="#">CI30632-2287</a>	Invoice	09/20/2023	SAMPLING	0.00	106.18	
<a href="#">CI30633-2287</a>	Invoice	09/20/2023	SAMPLING	0.00	106.18	
<a href="#">CI31020-2287</a>	Invoice	09/20/2023	SAMPLING	0.00	314.58	
<a href="#">CI31023-2287</a>	Invoice	09/20/2023	SAMPLING	0.00	242.89	

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013813	BACKFLOW SOLUTIONS INC	09/20/2023	Regular	0.00	495.00	65678
<a href="#">8428</a>	Invoice	09/20/2023	ANNUAL BACKFLOW SOLUTIONS ONLINE SUBSCRIPTION	0.00	495.00	
004110	BURRTEC WASTE AND RECYCLING SVCS	09/06/2023	Manual	0.00	1,873.31	902318
<a href="#">BW083123</a>	Invoice	09/06/2023	TRASH REMOVAL (SHOP) - AUG 23	0.00	1,711.28	
<a href="#">BW0923</a>	Invoice	09/06/2023	TRASH & RECYCLING (OFFICE) - SEPT 23	0.00	162.03	
004110	BURRTEC WASTE AND RECYCLING SVCS	09/06/2023	Regular	0.00	-1,873.31	902318
004110	BURRTEC WASTE AND RECYCLING SVCS	09/06/2023	Manual	0.00	1,017.67	902327
<a href="#">BW083123-1</a>	Invoice	09/06/2023	TRASH REMOVAL (SHOP) - AUG 23	0.00	855.64	
<a href="#">BW0923-1</a>	Invoice	09/06/2023	TRASH & RECYCLING (OFFICE) - SEPT 23	0.00	162.03	
001517	CalPERS	09/01/2023	Manual	0.00	14,526.13	902315
<a href="#">PPE 8-25-23</a>	Invoice	09/01/2023	PAY PERIOD ENDING 8/25/23	0.00	14,526.13	
001517	CalPERS	09/29/2023	Manual	0.00	29,299.67	902326
<a href="#">PPE 9-22-23</a>	Invoice	09/29/2023	PAY PERIOD ENDING 9/22/23	0.00	14,656.03	
<a href="#">PPE 9-8-23</a>	Invoice	09/29/2023	PAY PERIOD ENDING 9/8/23	0.00	14,643.64	
014075	CARBON HEALTH MEDICAL GROUP OF CALIFOR	09/20/2023	Regular	0.00	115.00	65679
<a href="#">090723</a>	Invoice	09/20/2023	EMPLOYMENT RECRUITING EXPENSE	0.00	115.00	
013889	CARL OTTESONS CERTIFIED BACKFLOW TESTING	09/20/2023	Regular	0.00	500.00	65680
<a href="#">7335</a>	Invoice	09/20/2023	CROSS CONNECTION CONSULTING - SEPT 23	0.00	500.00	
001555	CENTRATREL LLC	09/20/2023	Regular	0.00	1,669.42	65681
<a href="#">230902252101</a>	Invoice	09/20/2023	DISPATCH SERVICES - AUG 23	0.00	1,669.42	
000510	CHARTER COMMUNICATIONS	09/20/2023	Regular	0.00	550.00	65682
<a href="#">116905701090123</a>	Invoice	09/20/2023	INTERNET SERVICES - SEPT 23	0.00	550.00	
000510	CHARTER COMMUNICATIONS	09/06/2023	Manual	0.00	377.88	902320
<a href="#">0008970082223</a>	Invoice	09/06/2023	SCADA INTERNET - SEPT 23	0.00	377.88	
000237	COLONIAL LIFE AND ACCIDENT INSURANCE CO	09/06/2023	Manual	0.00	766.30	902317
<a href="#">39905610805867</a>	Invoice	09/06/2023	EE LIFE INSURANCE - AUG 23	0.00	766.30	
013373	CORE AND MAIN LP	09/06/2023	Regular	0.00	117,524.04	65641
<a href="#">T089276</a>	Invoice	09/06/2023	MAINLINE/LEAK REPAIR SUPPLIES/INVENTORY	0.00	2,059.85	
<a href="#">T340179</a>	Invoice	09/06/2023	INVENTORY/BELMONT PIPELINE SUPPLIES	0.00	15,909.99	
<a href="#">T347370</a>	Invoice	09/06/2023	INVENTORY/BELMONT PIPELINE SUPPLIES	0.00	27,573.08	
<a href="#">T347628</a>	Invoice	09/06/2023	INVENTORY	0.00	1,864.80	
<a href="#">T347895</a>	Invoice	09/06/2023	INVENTORY	0.00	50,852.83	
<a href="#">T400651</a>	Invoice	09/06/2023	INVENTORY	0.00	4,941.70	
<a href="#">T414275</a>	Invoice	09/06/2023	INVENTORY	0.00	14,321.79	
013373	CORE AND MAIN LP	09/20/2023	Regular	0.00	467,441.36	65683
<a href="#">S893667</a>	Invoice	09/20/2023	MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,299.04	
<a href="#">T342307</a>	Invoice	09/20/2023	INVENTORY	0.00	82,948.53	
<a href="#">T438611</a>	Invoice	09/20/2023	TILFORD PH2 INSTALL SUPPLIES	0.00	1,626.43	
<a href="#">T456541</a>	Invoice	09/20/2023	INVENTORY	0.00	2,925.20	
<a href="#">T456559</a>	Invoice	09/20/2023	INVENTORY	0.00	3,729.07	
<a href="#">T505202</a>	Invoice	09/20/2023	INVENTORY	0.00	82,948.53	
<a href="#">T505206</a>	Invoice	09/20/2023	INVENTORY	0.00	82,948.53	
<a href="#">T505210</a>	Invoice	09/20/2023	INVENTORY	0.00	82,948.53	
<a href="#">T518538</a>	Invoice	09/20/2023	INVENTORY	0.00	117,663.00	
<a href="#">T535325</a>	Invoice	09/20/2023	INVENTORY	0.00	8,404.50	
014064	DIGIUM CLOUD SERVICE	09/20/2023	Regular	0.00	739.49	65700
<a href="#">INV00267188</a>	Invoice	09/20/2023	DIGIUM - SEPT 23	0.00	739.49	
013928	DIRTY BOYS DESIGNZ	09/20/2023	Regular	0.00	65.25	65689
<a href="#">52421</a>	Invoice	09/20/2023	UNIFORMS	0.00	65.25	



Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
002565 <a href="#">202307198</a>	DUDEK AND ASSOCIATES INC Invoice	09/20/2023	09/20/2023 ENG SERV: HDMC WWTP - AUG 23	Regular	0.00 0.00	1,140.00 1,140.00	65684
000156 <a href="#">2300106</a> <a href="#">2300107</a>	FORSHOCK Invoice Invoice	09/06/2023 09/06/2023	09/06/2023 MONTHLY SCADA MONITORING - SEPT 23 MONTHLY SCADA MONITORING - SEPT 23	Regular	0.00 0.00 0.00	243.00 38.00 205.00	65648
013222 <a href="#">FC0923</a>	FRONTIER COMMUNICATIONS INC Invoice	09/06/2023	09/06/2023 HDMC WWTP - TELEPHONE - SEPT 23	Regular	0.00 0.00	221.56 221.56	65642
000058 <a href="#">10751266</a>	GARDA CL WEST INC Invoice	09/06/2023	09/06/2023 COURIER FEES - SEPT 23	Regular	0.00 0.00	827.56 827.56	65643
014085 <a href="#">012M6782</a>	HARRINGTON INDUSTRIAL PLASTICS LLC Invoice	09/20/2023	09/20/2023 E2-1 RESERVOIR UPGRADE SUPPLIES	Regular	0.00 0.00	16,207.45 16,207.45	65685
013802 <a href="#">915282</a>	HASA INC Invoice	09/06/2023	09/06/2023 WATER TREATMENT EXPENSE	Regular	0.00 0.00	897.14 897.14	65644
004165 <a href="#">99274</a>	HI GRADE MATERIALS CO Invoice	09/20/2023	09/20/2023 D1-1 BOOSTER STN UPGRADE SUPPLIES	Regular	0.00 0.00	5,398.29 5,398.29	65686
004195 <a href="#">HD0823</a>	HOME DEPOT CREDIT SERVICES Invoice	09/20/2023	09/20/2023 SHOP EXPENSE/EMERGENCY SUPPLIES/SMALL TOOLS	Manual	0.00 0.00	3,315.54 3,315.54	902332
013797 <a href="#">246238</a>	INFOSEND INC Invoice	09/20/2023	09/20/2023 PRINT & MAIL WATER BILL - AUG 23	Regular	0.00 0.00	3,604.86 3,604.86	65687
013989 <a href="#">1027</a>	IRIDIUM SOLUTIONS Invoice	09/06/2023	09/06/2023 CONSULTING SERVICES - AUGUST 23	Regular	0.00 0.00	7,600.00 7,600.00	65650
013369 <a href="#">3824</a>	ISHRED INCORPORATED Invoice	09/06/2023	09/06/2023 ARCHIVE RECORD SHREDDING - AUG 23	Regular	0.00 0.00	70.00 70.00	65645
013369 <a href="#">3996</a>	ISHRED INCORPORATED Invoice	09/20/2023	09/20/2023 ARCHIVE RECORD SHREDDING - SEPT 23	Regular	0.00 0.00	70.00 70.00	65688
009054 <a href="#">23-0903-1</a>	KATHLEEN J RADNICH Invoice	09/06/2023	09/06/2023 PUBLIC RELATIONS SERVICES	Regular	0.00 0.00	651.00 651.00	65646
009054 <a href="#">23-0910-1</a> <a href="#">23-0918-1</a>	KATHLEEN J RADNICH Invoice Invoice	09/20/2023 09/20/2023	09/20/2023 PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	Regular	0.00 0.00 0.00	1,008.00 546.00 462.00	65690
000134 <a href="#">165678</a>	KENNEDY JENKS CONSULTANTS INC Invoice	09/06/2023	09/06/2023 ANN'L WATER SUPPLY ASSESSMENT - JULY 23	Regular	0.00 0.00	1,820.00 1,820.00	65647
000134 <a href="#">166112</a>	KENNEDY JENKS CONSULTANTS INC Invoice	09/20/2023	09/20/2023 ANN'L WATER LOSS REPORT CY 2022 - AUG 23	Regular	0.00 0.00	434.35 434.35	65691
005640 <a href="#">6652</a> <a href="#">6653</a>	KILLER BEE PEST CONTROL Invoice Invoice	09/20/2023 09/20/2023	09/20/2023 BEE REMOVAL BEE REMOVAL	Regular	0.00 0.00 0.00	300.00 150.00 150.00	65692
006504 <a href="#">36090</a> <a href="#">36128</a>	MC CALL'S METERS SALES & SERVICE Invoice Invoice	09/20/2023 09/20/2023	09/20/2023 CERTIFIED FLOW TEST CERTIFIED FLOW TEST	Regular	0.00 0.00 0.00	100.00 50.00 50.00	65695
014084 <a href="#">MDOA081523</a>	MCPEEK'S CHRYSLER DODGE JEEP RAM OF ANA Invoice	09/11/2023	09/11/2023 2022 RAM 2500	Regular	0.00 0.00	79,862.95 79,862.95	65665
014042 <a href="#">MSR090123</a>	MISSION SQUARE RETIREMENT Invoice	09/01/2023	09/01/2023 EE & ER 457 REMITTANCE - 09/01/23	Manual	0.00 0.00	3,887.50 3,887.50	902314
014042 <a href="#">MSR091523</a>	MISSION SQUARE RETIREMENT Invoice	09/15/2023	09/15/2023 EE & ER 457 REMITTANCE - 09/15/23	Manual	0.00 0.00	3,662.50 3,662.50	902328

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
014042	MISSION SQUARE RETIREMENT	09/29/2023	Manual	0.00	3,437.50	902333
<a href="#">MSR092923</a>	Invoice	09/29/2023	EE & ER 457 REMITTANCE - 09/29/23	0.00	3,437.50	
013990	MOMS DESERT VALLEY CLEANING	09/20/2023	Regular	0.00	1,500.00	65694
<a href="#">202309</a>	Invoice	09/20/2023	JANITORIAL SERVICES - SEPT 23	0.00	1,500.00	
000233	NAPA AUTO PARTS	09/06/2023	Regular	0.00	4,266.04	65662
<a href="#">446804</a>	Invoice	09/06/2023	PUMP PLNT SUPP/VEHICLE MAINT: V38,V36,V31 & V34	0.00	731.48	
<a href="#">446861</a>	Credit Memo	09/06/2023	CREDIT: CORE DEPOSIT	0.00	-103.31	
<a href="#">446951</a>	Invoice	09/06/2023	VEHICLE MAINTENANCE: V46, V47 & V48	0.00	57.16	
<a href="#">446953</a>	Invoice	09/06/2023	VEHICLE MAINTENANCE: V48	0.00	27.19	
<a href="#">447089</a>	Invoice	09/06/2023	EMERGENCY SUPPLIES & OFFICE SUPPLIES	0.00	704.13	
<a href="#">447095</a>	Invoice	09/06/2023	EMERGENCY SUPPLIES	0.00	1,438.76	
<a href="#">447137</a>	Invoice	09/06/2023	SHOP SUPPLIES	0.00	97.32	
<a href="#">447596</a>	Invoice	09/06/2023	PUMPING PLANT SUPPLIES	0.00	1,272.31	
<a href="#">447831</a>	Invoice	09/06/2023	DUMP TRUCK SUPPLIES: E1DT	0.00	41.00	
000233	NAPA AUTO PARTS	09/20/2023	Regular	0.00	2,789.53	65706
<a href="#">446314</a>	Invoice	09/20/2023	SHOP EXPENSE	0.00	21.52	
<a href="#">448178</a>	Invoice	09/20/2023	VEHICLE MAINTENANCE: V39	0.00	257.41	
<a href="#">449111</a>	Invoice	09/20/2023	MAINT SUPP: E1DT, E2WT, E2PH, E4544, E5410 & E6672	0.00	1,095.33	
<a href="#">449220</a>	Invoice	09/20/2023	VEHICLE MAINTENANCE: V37, V38, V39, V35, V40 & V42	0.00	1,415.27	
013352	NIELSEN FIRE AND ICE HEATING AND AIR	09/20/2023	Regular	0.00	210.00	65698
<a href="#">I-12002-1</a>	Invoice	09/20/2023	A/C MAINTENANCE - SHOP	0.00	210.00	
000070	ONLINE INFORMATION SERVICES INC	09/20/2023	Regular	0.00	264.52	65696
<a href="#">1210577</a>	Invoice	09/20/2023	ID VERIF. SERV. THRU 08/31/23	0.00	264.52	
008415	PRUDENTIAL OVERALL SUPPLY	09/06/2023	Regular	0.00	223.17	65649
<a href="#">23534467</a>	Invoice	09/06/2023	SHOP EXPENSE	0.00	135.29	
<a href="#">23534471</a>	Invoice	09/06/2023	SHOP EXPENSE	0.00	87.88	
008415	PRUDENTIAL OVERALL SUPPLY	09/20/2023	Regular	0.00	224.64	65697
<a href="#">23540646</a>	Invoice	09/20/2023	SHOP EXPENSE	0.00	136.76	
<a href="#">23540648</a>	Invoice	09/20/2023	SHOP EXPENSE	0.00	87.88	
009065	RDO EQUIPMENT COMPANY	09/06/2023	Regular	0.00	706.08	65651
<a href="#">W3111845</a>	Invoice	09/06/2023	TRACTOR MAINTENANCE: E200	0.00	706.08	
013782	RENES AQUATICS	09/06/2023	Regular	0.00	500.00	65652
<a href="#">RA082523</a>	Invoice	09/06/2023	CPR & AED TRAINING	0.00	500.00	
000091	SAN BERNARDINO COUNTY RECORDER	09/20/2023	Regular	0.00	60.00	65699
<a href="#">SB090623</a>	Invoice	09/20/2023	RELEASE OF LIENS	0.00	60.00	
013831	SATMODO LLC	09/06/2023	Regular	0.00	164.26	65654
<a href="#">231046</a>	Invoice	09/06/2023	EMERGENCY SATELLITE PHONES - SEPT 23	0.00	164.26	
013820	SC FUELS	09/20/2023	Regular	0.00	4,681.18	65701
<a href="#">2473416-IN</a>	Invoice	09/20/2023	FUEL FOR VEHICLES	0.00	4,681.18	
009880	SOUTHERN CALIFORNIA EDISON CO	09/06/2023	Manual	0.00	4,676.72	902319
<a href="#">SCE0823</a>	Invoice	09/06/2023	POWER TO BLDGS & GEN - AUG 23	0.00	4,676.72	
009878	SOUTHERN CALIFORNIA EDISON	09/06/2023	Manual	0.00	46,778.83	902321
<a href="#">SCE0823</a>	Invoice	09/06/2023	POWER FOR PUMPING - AUG 23	0.00	46,778.83	
009878	SOUTHERN CALIFORNIA EDISON	09/20/2023	Manual	0.00	72.68	902329
<a href="#">SCE0923</a>	Invoice	09/20/2023	POWER FOR PUMPING - SEPT 23	0.00	72.68	
VEN01020	SOUTHWEST NETWORKS INC	09/20/2023	Regular	0.00	14,667.50	65702
<a href="#">23-8073</a>	Invoice	09/20/2023	SUPPLEMENTAL IT (AMC) - AUG 23	0.00	1,092.50	
<a href="#">23-9025SC</a>	Invoice	09/20/2023	IT SERVICES - 10/23 - 12/23	0.00	13,575.00	

Check Report

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
009920 <a href="#">ST0923</a>	STANDARD INSURANCE CO Invoice	09/06/2023	09/06/2023 Regular EE LIFE INSURANCE - SEPT 23	0.00	2,030.57	65655
013788 <a href="#">1339</a> <a href="#">1340</a>	STURDIVAN EMERGENCY MANAGEMENT CONS Invoice Invoice	09/06/2023 09/06/2023	09/06/2023 Regular HAZARD MITIGATION PLAN - KICK OFF MEETING EMERGENCY MANAGEMENT CONSULTING 2023-2024	0.00 0.00	16,571.43 6,071.43 10,500.00	65657
009980 <a href="#">SWRCB090623</a>	SWRCB FEES Invoice	09/06/2023	09/06/2023 Regular D-1 EXAM	0.00	30.00	65664
010850 <a href="#">820230344</a>	UNDERGROUND SERVICE ALERT Invoice	09/06/2023	09/06/2023 Regular TICKET DELIVERY SERVICE - AUG 23	0.00	101.00	65659
014038 <a href="#">223930151-001</a>	UNITED RENTALS NORTH AMERICA INC Invoice	09/20/2023	09/20/2023 Regular EQUIPMENT RENTAL	0.00	5,016.92	65704
CC-ANNE <a href="#">US0823</a>	US BANK CORPORATE Invoice	09/06/2023	09/06/2023 Manual TRELLO/ATLASSIAN SOFTWARE ANNUAL SUBSCRIPTION	0.00	359.97	902323
CC-DAN <a href="#">US0823</a>	US BANK CORPORATE Invoice	09/06/2023	09/06/2023 Manual EE TRAINING/EMERGENCY SUPPLIES/SHOP EXP	0.00	8,257.74	902325
CC-DAVID <a href="#">US0823</a>	US BANK CORPORATE Invoice	09/06/2023	09/06/2023 Manual ADOBE/PUBLIC INFO/BLDG MAINT-OFFC/OFFC SUPPLIES	0.00	925.30	902322
CC-SARAH <a href="#">US0823</a>	US BANK CORPORATE Invoice	09/06/2023	09/06/2023 Manual EE TRAINING/FUEL-VEHICLES/COMPUTER EQUIPMENT	0.00	4,220.54	902324
009500 <a href="#">USDA 09/23 LN</a>	USDA RURAL DEVELOPMENT Invoice	09/05/2023	09/05/2023 Manual CMM PRINCIPAL & INT LOAN #2	0.00	160,717.35	902316
011101 <a href="#">119439</a>	VAGABOND WELDING SUPPLY Invoice	09/06/2023	09/06/2023 Regular SHOP EXPENSE	0.00	78.30	65656
014056 <a href="#">24AR1075772</a>	VISUAL EDGE IT INC Invoice	09/06/2023	09/06/2023 Regular OFFICE EXPENSE 7/30/23 - 8/29/23	0.00	221.79	65660
000327 <a href="#">9010</a>	WATER QUALITY SPECIALISTS Invoice	09/06/2023	09/06/2023 Regular HDMC WWTP: OPERATION & MAINT - AUG 23	0.00	3,821.00	65661
011615 <a href="#">51063602</a>	WESTERN EXTERMINATOR CO Invoice	09/20/2023	09/20/2023 Regular PEST CONTROL SERVICES - SHOP	0.00	41.50	65705
013359 <a href="#">4751006</a>	XEROX FINANCIAL SERVICES Invoice	09/20/2023	09/20/2023 Manual OFFICE EXPENSE 8/30/23 - 9/29/23	0.00	334.94	902330

Bank Code AP Summary

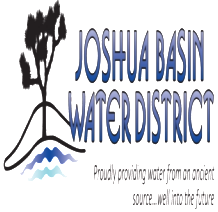
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	114	58	0.00	976,115.54
Manual Checks	23	20	0.00	290,587.17
Voided Checks	0	3	0.00	-1,873.31
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>137</b>	<b>81</b>	<b>0.00</b>	<b>1,264,829.40</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	114	58	0.00	976,115.54
Manual Checks	23	20	0.00	290,587.17
Voided Checks	0	3	0.00	-1,873.31
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>137</b>	<b>81</b>	<b>0.00</b>	<b>1,264,829.40</b>

### Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	9/2023	1,264,829.40
			<b>1,264,829.40</b>



Joshua Basin Water District

# Check Report

By Vendor DBA Name

Date Range: 09/01/2023 - 09/30/2023

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PR-Payroll Account</b>						
013940	PAYLOCITY	09/20/2023	09/20/2023 Manual	0.00	1,324.23	950051
<a href="#">INV1602380</a>	Invoice	09/20/2023	PAYROLL PROCESSING FEE - SEPT 23	0.00	1,324.23	
013940	PAYLOCITY	09/20/2023	09/20/2023 Manual	0.00	34.25	950052
<a href="#">INV1588142</a>	Invoice	09/20/2023	HR ONLINE - SEPT 23	0.00	34.25	

**Bank Code PR Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,358.48
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>1,358.48</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,358.48
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>1,358.48</b>

### Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	9/2023	1,358.48
			<b>1,358.48</b>

**JOSHUA BASIN WATER DISTRICT  
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
09-00067-004	WORCESTER, NOI	9/6/2023	Refund	227.35	Check #: 65635
10-00076-015	A.I.M. RENTAL PROPERTIES	9/6/2023	Refund	230.35	Check #: 65636
53-00065-019	TRI VALLEY REALTY	9/6/2023	Refund	205.76	Check #: 65637
64-99296-000	ORTEGA, JESSE	9/6/2023	Refund	3,389.59	Check #: 65638
03-00244-016	PLANNED PARENTHOOD ARIZONA INC	9/20/2023	Refund	202.10	Check #: 65666
07-00151-003	HUYNH, HA T	9/20/2023	Refund	50.45	Check #: 65667
08-00137-009	WU, ANTHONY JOHN	9/20/2023	Refund	95.95	Check #: 65668
11-00026-005	STOWELL, BROOKLYN J	9/20/2023	Refund	88.00	Check #: 65669
50-00106-010	KING, PHILLIP M	9/20/2023	Refund	604.20	Check #: 65670
55-00260-009	KOSHOFER, AMBER	9/20/2023	Refund	14.03	Check #: 65671
57-00078-014	NCEM LLC	9/20/2023	Refund	223.35	Check #: 65672
63-00162-015	BURKART, MELISSA	9/20/2023	Refund	108.85	Check #: 65673
				<b><u>5,439.98</u></b>	

Joshua Basin Water District  
 61750 Chollita Rd.  
 Joshua Tree, CA 92252

## Director Pay Report

08/12/2023 - 09/22/2023

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Reimbursements</u>	
511	FLOEN, TOM	08/16/2023	Board Meeting - JBWD - Paid	\$173.63		
		08/24/2023	MWA Board Meeting – Paid	\$173.63		
		09/06/2023	Board Meeting - JBWD - Paid	\$173.63		
		09/13/2023	Committee Meeting - Finance - Paid	\$173.63		
		09/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$868.15	\$0.00
		Employee Total:			\$868.15	
512	JARLSBERG, JANE	08/16/2023	Board Meeting - JBWD - Paid	\$173.63		
		09/06/2023	Board Meeting - JBWD - Paid	\$173.63		
		09/13/2023	Committee Meeting - Finance - Paid	\$173.63	Jane filled in for FC Committee meeting.	
		09/13/2023	Committee Meeting - Water Resources & Ops - Unpaid	\$0.00	Attended Finance Committee prior to the WRO Committee the same day	
		09/18/2023	Dinner - ASBCSD - Paid	\$173.63		
		09/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$868.15	\$0.00
Employee Total:			\$868.15			
513	DOOLITTLE, STACY	08/16/2023	Board Meeting - JBWD - Paid	\$173.63		
		09/06/2023	Board Meeting - JBWD - Paid	\$173.63		
		09/12/2023	Training - Paid	\$173.63	CSDA Webinar	
		09/13/2023	Committee Meeting - Water Resources & Ops - Paid	\$173.63		
		09/18/2023	Dinner - ASBCSD - Paid	\$173.63		
		09/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$1,041.78	\$0.00
Employee Total:			\$1,041.78			
515	SHORT, THOMAS	08/16/2023	Board Meeting - JBWD - Paid	\$173.63		
		09/06/2023	Board Meeting - JBWD - Paid	\$173.63		
		09/18/2023	Dinner - ASBCSD - Paid	\$173.63		
		09/20/2023	Board Meeting - JBWD - Paid	\$173.63		
		Totals:			\$694.52	\$0.00
Employee Total:			\$694.52			
516	FICK, DAVID	08/16/2023	Board Meeting - JBWD - Paid	\$173.63		
		09/06/2023	Board Meeting - JBWD - Paid	\$173.63		



09/18/2023	Dinner - ASBCSD - Paid	\$173.63	
09/20/2023	Board Meeting - JBWD - Paid	\$173.63	
	Totals:	\$694.52	\$0.00
	Employee Total:	\$694.52	
	Grand Totals:	\$4,167.12	\$0.00
	Grand Total:	\$4,167.12	



## Board of Directors Staff Report

MEETING DATE: 11/15/2023  
PRESENTED BY: Anne Roman, Director of Finance  
TOPIC: **RESERVE FUNDING TRANSFERS FOR FISCAL YEAR 2022/23**  
RECOMMENDATION: Recommend that the Board of Directors review and approve Reserve Funding Transfers.

---

### ANALYSIS:

The current Reserve Fund Policy indicates, “[t]he Board shall approve any reallocation of funds, transfers among reserve funds, or action that is inconsistent with this policy.” *Although reserve use is initially proposed and approved with the budget process, actual needs/proposed use will fluctuate from the budget depending upon several factors, such as:*

- Budgeted project costs may transform over time, adding or removing components in the interest of meeting certain timelines or saving money.
- The District does not encumber or set aside reserve funding specifically for each budgeted project (with exception of project-specific reserve funds like meter replacement). We are currently using a first-come, first-served basis for reserve funding of projects.
- An in-progress project may receive reserve funding in one fiscal year, yet funds could be depleted before the project is completed in the next fiscal year.

LAIF reserve fund transfers are typically made once per year, except legally restricted reserves which are adjusted as the legal need arises. Since most project costs are reconciled as part of the audit process in late summer/early fall, the annual reserve fund transfer is generally delayed into the subsequent fiscal year. The transfers proposed herein are made only among Board-designated reserve funds, which does not impact any of the legally restricted reserve balances or the restricted vs. unrestricted audit balances.

For fiscal year 22/23, the proposed transfer of reserve funding for USAGE is:

- **\$2,032,957** FROM individual LAIF reserve funds TO the LAIF-Cash Flow Reserve. This is detailed in Column 3 “**Less: USAGE**” of the attached Table 1.

For fiscal year 22/23, the proposed transfer of REPLENISHMENT funding is:

- \$2,567,000 designated by the 2022/23 Rate Study FROM the LAIF-Cash Flow Reserve TO the individual LAIF reserves. This is detailed in Column 4 “Plus: NEW FUNDING” of the attached Table 1.
- This replenishment funding is rate-generated and dependent upon meeting revenue and expense budget targets at fiscal year-end. The 22/23 budget targets were met allowing for full transfer of the reserve funding designated by the 2022/23 Rate study.

In addition, a transfer of \$295,557 will be made from the LAIF-Cash Flow Reserve to the LAIF-Operating Reserve, since the Reserve Policy requires that 3 months of operating expenses are set aside in this account.

Upcoming items:

- A proposed transfer from the LAIF-Water Capacity Reserve for the system expansion component of the Tilford Phase 2 Mainline Replacement project will be forthcoming once the recently-completed project is reconciled.
- The Reserve Fund Policy itself has been reviewed by Finance Staff and the proposed changes will be presented to the Finance Committee in January 2024.

The Finance Committee reviewed this topic on 11/08/2023. Please review and approve the proposed reserve fund transfers.

**STRATEGIC PLAN ITEM:** 2.12 Maintain and Enhance Finance Department Protocols

**FISCAL IMPACT:** Transfer \$2,032,957 in funding FROM individual LAIF Reserve funds to reimburse the LAIF-Cash Flow Reserve for 22/23 project costs paid by the fund.

Transfer \$2,567,000 in funding FROM LAIF-Cash Flow Reserve TO various LAIF Reserve funds as specified by the 2022/23 Rate Study.

Transfer \$295,557 in funding FROM LAIF-Cash Flow Reserve TO LAIF-OPERATING reserve as specified by the Reserve Policy.

These actions will result in a net decrease to the LAIF-Cash Flow Reserve of \$829,600, the intra-LAIF fund transfers proposed herein do not change the total LAIF balance.

**TABLE 1: JBWD 2022/23 RESERVE TRANSFERS SCHEDULED FOR 10/01/23 TRANSFER**

1			2	3	4	5
LAIF RESERVE ACCOUNT	USAGE / OTHER DETAILS	RESERVE TYPE	BEGINNING BALANCE 07/01/23	Less: USAGE	Plus: NEW FUNDING	ENDING BALANCE 10/01/23
EQUIPMENT & TECHNOLOGY REPLACEMENT	Scada computer & software; Compressor/jackhammer; VXU & VGB; Excavator upgrade	Board designated	\$242,516	\$271,957	\$300,000	\$270,559
METER REPLACEMENT	Materials ordered only	Board designated	\$1,205,996	\$155,003	\$182,000	\$1,232,993
CAPITAL (ROUTINE)	Tiford Phase 1 remainder; Building Refresh; Toyota Tundra (non-repl); Office septic tank; Pettibone; JT Saloon Pipeline; Remainder of Well 14 4-Log	Board designated	\$2,901,650	\$1,511,392	\$1,785,000	\$3,175,258
BUILDING REPLACEMENT	None in 2022/23	Board designated	\$96,441	\$0	\$0	\$96,441
STUDIES & REPORTS REPLACEMENT	Urban Water Management Plan remainder; Ann'l Water Supply Assessment; Rate & Fee Study	Board designated	\$105,409	\$94,605	\$300,000	\$310,804
EMERGENCY CAPITAL REPLACEMENT	\$395,166 Tilford Phase 1 Water Capacity release was previously transferred TO this reserve.	Board designated	\$2,395,166	\$0	\$0	\$2,395,166
WASTEWATER CAPACITY	None in 2022/23	Legally restricted	\$2,174,246	\$0	Replenishment depends on development and is restricted in the quarter received.	\$2,174,246
WATER CAPACITY	\$395,166 Tilford Phase 1 release was previously transferred FROM this reserve.	Legally restricted	\$1,124,204	\$0	Replenishment depends on development and is restricted in the quarter received.	\$1,124,204
OTHER LEGALLY RESTRICTED RESERVES	Legally restricted for CMM, customer and project deposits, etc	Legally restricted	\$935,629	N/A	N/A	\$935,629
<b>SUBTOTAL / TOTAL OF TRANSFERS</b>			<b>\$11,181,256</b>	<b>\$2,032,957</b>	<b>\$2,567,000</b>	<b>\$11,715,299</b>
OPERATING	Designated for 3 months of operating expenses	Board designated	\$1,844,157	\$0	\$295,557	\$2,139,714
CASH FLOW	Designated for 3 months of operating expenses and cash fluctuations	Board designated	\$4,443,390	\$2,862,557	\$2,032,957	\$3,613,790
<b>TOTAL LAIF BALANCE*</b>			<b>\$17,468,803</b>	<b>*Intra-LAIF transfers do not affect total balance</b>		<b>\$17,468,803</b>

**CASH MAP**  
10/2023

BANK	TYPE	ACCOUNT NAME						PURPOSE & REPLENISHMENT
US BANK		GENERAL FUND (GF)			PAYROLL FUND			Daily use
		^physical account^			^physical account^			
LAIF FUND WITH STATE OF CALIFORNIA	BOARD DESIGNATED	LAIF CASH FLOW RESERVE			LAIF OPERATING RESERVE			Weekly use to replenish GF if short-funded or reduce GF if over-funded to maximize protection & interest.
		^physical account^			^virtual account^			
	LEGALLY RESTRICTED	LAIF BUILDING REPLACEMENT	LAIF REPORTS & STUDIES	LAIF EQUIP & TECH	LAIF METER REPL	LAIF CAPITAL RESERVE	LAIF EMERGENCY CAPTIAL	Annual reduction by reserve-eligible costs paid during year from GF. Annual replenishment by Rate Study if Rev/Exp targets are met.
		^virtual account^	^virtual account^	^virtual account^	^virtual account^	^virtual account^	^virtual account^	
	LAIF CMM BOND FUNDS	LAIF WATER CAPACITY	LAIF WASTEWATER CAPACITY	LAIF CONSUMER & PROJ DEPOSITS			CMM: Periodic replenishment by Copper Mountain Mesa bond debt collections via tax rolls; Reduced by debt service payments.  CAPACITY: Periodic replenishment by Development payments rec'd; Reduction by reimbursement to District for expansion projects funded by GF.	
	^virtual account^	^virtual account^	^virtual account^	^virtual account^				