



AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTORS

WEDNESDAY, MARCH 1, 2023

5:30 PM

THIS MEETING MAY BE ATTENDED IN PERSON AT THE DISTRICT OFFICE BOARDROOM AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252, BY PHONE AT 1-669-900-6833, OR BY VIDEO CONFERENCE.

JOIN BY ZOOM

[HTTPS://US02WEB.ZOOM.US/J/6175061750?PWD=EDJGdTBBTLBRKzLBUkXAANRKQ1k2Dz09](https://us02web.zoom.us/j/6175061750?pwd=EDJGdTBBTLBRKzLBUkXAANRKQ1k2Dz09)

Meeting ID: 617 506 1750

Passcode: 61750

OUR MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community...doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**
2. **CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS**
3. **DETERMINATION OF A QUORUM**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**

This is the time set aside for public comment on any District related matter, whether appearing on the agenda or not. Under provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, however, comments on a particular Agenized item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

6. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

- A. DRAFT MINUTES – 02.15.23**
- B. OCTOBER 2022 CHECK REGISTER**
- C. NOVEMBER 2022 CHECK REGISTER**

7. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

8. ACTION CALENDAR

A. AUDIT PRICING PROPOSAL FOR FISCAL YEARS 22/23 THROUGH 26/27

PRESENTED BY: Director of Finance, Anne Roman

RECOMMENDED ACTION: Receive report, review proposal, and authorize the General Manager to enter into a contract with C.J. Brown & Company, CPAs.

B. RESERVE FUNDING TRANSFERS FOR FISCAL YEARS 2021/22

PRESENTED BY: Director of Finance, Anne Roman

RECOMMENDED ACTION: Review, ask questions, and approve reserve funding transfers for 2021/22

C. ACQUISITION OF SKYTRAK (PETTIBONE) FROM UNITED RENTALS

PRESENTED BY: Interim Director of Operations, Jeremiah Nazario

RECOMMENDED ACTION: Recommend the board authorizes the General Manager to execute the Purchase Agreement with United Rentals in the amount of \$135,607.57.

9. INFORMATIONAL ITEMS AND REPORTS

A. PUBLIC OUTREACH REPORT

PRESENTED BY: Kathleen Radnich, Consultant for Public Outreach

For informational purposes only on subjects not covered by the agenda. No action is to be taken

B. GENERAL MANAGERS REPORT

For informational purposes only on subjects not covered by the agenda. No action is to be taken.

C. DIRECTOR REPORTS AND COMMENTS

For informational purposes only on subjects not covered by the agenda and no action to be taken. The Board may provide staff with requests for future agenda items.

10. FUTURE DIRECTOR MEETINGS

	DATE/TIME	ATTENDEE(S)
A. JBWD - Finance Committee	03/08/23 9:00 am	Floen/Delph
B. JBWD - Water Resources Committee	03/08/23 10:30 am	Doolittle/Jarlsberg
C. MWA – Board Meeting	03/09/23 9:30 am	Short
D. MWA – Morongo Basin Pipeline Commission	03/08/23 2:00 pm	Floen
E. JBWD – Regular Board of Directors Meeting	03/15/23 5:30 pm	All

11. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff's availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability, who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Sarah Johnson, Secretary of the Board of Directors, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

JOSHUA BASIN WATER DISTRICT
REGULAR BOARD OF DIRECTORS
MEETING MINUTES
FEBRUARY 15, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the board meeting to order at 5:30pm
2. DETERMINATION OF A QUORUM – All Directors are present.

STAFF PRESENT –

Sarah Johnson, General Manager; Anne Roman, Director of Finance; Autumn Rich, Accounting Supervisor; David Shook, Director of Administration; Jeremiah Nazario, Interim Director of Operations; Brandon Warner, CIRP Supervisor; Steve Corbin, Production Supervisor; Lisa Thompson, Executive Assistant.

CITIZENS ADVISORY COUNCIL PRESENT –

Chairperson David Carrillo, Karen Morton, Karen Tracy, Glen Harris.

CONSULTANTS PRESENT –

Kathleen Radnich, Public Information Consultant; Jeff Hoskinson, Legal Counsel; Alex Handlers, Bartle Wells

3. APPROVAL OF AGENDA –

1st -Delph

2nd -Doolitte

5/0/0 motion carried to approve agenda.

4. PUBLIC COMMENT –

- A. Karen Morton reported burst pipe on dirt road and mentioned that the cones were still there. Staff briefly responded that work was still ongoing.

5. CONSENT CALENDAR

A. DRAFT MEETING MINUTES – 01.10.23

B. DRAFT MEETING MINUTES – 01.18.23

C. DRAFT MEETING MINUTES – 02.01.23

1st - Delph

2nd -Jarlsberg

5/0/0 motion carried to approve consent calendar minutes.

6. ITEMS PULLED FROM THE CONSENT CALENDAR – none.

7. ACTION CALENDAR

A1. PUBLIC HEARING TO CONSIDER INCREASES TO WATER RATES AND CHARGES

1st -Delph

2nd -Jarlsberg

5/0/0 motion carried to accept and file the water rate study report.

A2. PUBLIC HEARING:

- President Floen opened the hearing relative to the noticed water rate increases at 5:38pm.

- Staff/Consultant Presentations and questions:
 - Consultant Alex Handler provided a power point presentation summarizing the water rate study.
 - Director of Finance, Anne Roman commented that the district has saved money switching bill printing companies and saving approximately \$14,000. Districts using inhouse paving, utility marking.
 - Vice President Doolittle thanked Consultant Handlers for his presentation.
 - President Floen commented that the district has a “culture of thrift.” The rates cannot exceed the cost of service. We have not addressed the cost of wastewater.
 - Director Delph commented that we don’t make a profit. Board members pay the same as the rate payers. Inflation and Mojave Water pipeline costs increased. We need to keep up with the pipes. The best management practices using percentage of rate increases. The past rate increase did not factor in capital improvement. Pipe cost has increased dramatically, and we need to replace pipe.
 - Director Jarlsberg commented that the rate increase will help save water. Cutbacks are mandated for the District but people that have a lot of trees will pay those higher rates. Gas has gone up tremendously and she now has to figure out how to cut those costs.
 - Director Short asked for clarification on how to mitigate the increased costs as discussed in the rate study report. Consultant Handlers provided clarification and stated the community has done a good job on conservation on average. Director Short asked about the other scenarios that were in the rate study. Director of Finance, Anne Roman provided clarification on the pros and cons of each scenario.

- Public Testimony Relative To Proposed Rate Increases
 - Charles Magda stated that he completes a Southern California Edison survey once or twice a year, and they provide a discount on bill for completion. Magda asked if the District could consider doing the same thing. He also expressed that he uses the water from his showing to water the trees.
 - Patricia Jensen questioned the fairness of the tiered rate system. She requested more definite numbers.
 - Ann Lear stated that many Joshua Tree residents are on a fixed income. In the past two months the gas bill doubled, Edison is increasing their rates, and now the water district is increasing rates. She stated that this is not sustainable.
 - Gary Link provided community and income statistics. Link suggested the District should apply for heavy duty grants. Link stated the he read about a certain individual who broke the rules and was dismissed last year for embezzlement. Link suggested that the District needs an external audit. Director Delph responded that the check registers are public information and available. The Finance Committee goes over check registers every meeting. The District has an external audit completed each year. Director Delph also stated it was our employees who brought the situation to the auditors regarding the former General Manager.
 - Tracy Johns raised concerns about the rates impacting the community. She stated that we must have safe and reliable water which is fundamental. She expressed concerns on we can ease the impact on the people who are the most vulnerable. She would like to see if there are more programs available for low income households. Johns also expressed appreciation of the transparency for the Rate Study process.
 - Ben Lawless understands that we need to raise rates, but is there any way possible to keep the rates lower. He thanked Director Short for his service.

- Deb Bollinger a 24-year rate payer stated that she understands infrastructure needs replacement and the District may need to treat for chromium-6, but she did not support the rate increase. She also expressed concerns about being in a low income community.
- Frank Erickson a long term resident of Joshua Tree expressed concerns about increasing costs. Erickson does is best to conserve water and lives on a fixed income without the ability to earn more as he is the primary caretaker for his wife. He also expressed the same sentiment that CAC member, Hannah Campbell, stated that we are not going to be able to keep up.
- Buck Buckley does not support the rate increase because he does not have confidence that the pipe replacement will get done.
- Tony Callaway stated that she used to be on the State Water Board. She had questions on what percentage of rate increase for chromium-6. She also expressed concerns being in a poor community, she doesn't get all of the mailings, and has very high pressure.
- CAC member Glen Harris stated that he has been involved with the rate study process for at least a year. He appreciates the new administration onboard that is now running the District. The board members are looking at ways to offset bills for those that need it. Harris explained that many miles of pipe have reached the end of their life and we have to get very aggressive at replacing the pipes. Additionally we may see future mandates to reduce usage, which will result in the district losing money towards replacing pipe.
- Catherine Freeman questioned the Tilford project. She stated that the District needs to focus on the need to have, not the nice to haves. Freeman also stated she wants the District to respond to the notes she sends in with her water bills.
- Sandra Smith a 22 year resident in Joshua Tree wanted to know why the District did not take care of the infrastructure sooner.
- CAC Chair David Carrillo mentioned to the public to come to the Citizen's Advisor Council to see what is going on, our field guys work very hard. We have a great General Manager.

A3. PRESIDENT FLOEN CLOSED THE HEARING AT 8:13PM.

A4. PROTESTS TABULATED AND REPORTED

- General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Director of Operations Nazario, examined and tallied all received protests in open public session. Based on this process, 81 protests were received and, in light of the number received, all were counted as valid as such numbers were substantially less than a majority protest.

7B. CONSIDERATION OF RESOLUTION 23-1052, AS PRESENTED OR AMENDED AT DIRECTION OF THE BOARD, TO ADOPT RATE INCREASE, TAKE RELATED ACTIONS, AND MAKE RELATED FINDINGS.

Director Delph motioned to adopt Resolution 23-1052 as presented. Director Jarlsberg seconded the motion.

Voting For: Director Delph, Director Jarlsberg

Voting Against: President Floen, Vice President Doolittle, Director Short

Motion Failed: 2-3 to adopt Resolution 23-1052 as presented.

Director Doolittle motioned to adopt Resolution 23-1052, with Exhibit A amended to "Scenario B," as presented to the Board at its December 2022 meeting. Motion failed for lack of a second.

President Floen moved to adopt Resolution 23-1052, as presented, but with direction to implement the rates “Scenario C,” as presented to the Board at its December 2022 meeting. Director Short seconded the motion.

Voting For: President Floen, Vice President Doolittle, Director Short, Director Delph, Director Jarlsberg.

Voting Against: None.

Motion Passed: 5-0 to adopt Resolution 23-1052 as presented, with implementation of Scenario C at this time.

8. INFORMATIONAL ITEMS AND REPORTS

A. DIRECTOR REPORTS AND COMMENTS

Director Doolittle attended Water Resources and Operations Committee meeting last week and reported on the number of service orders, fire flows for development, valve exercised, and mainline leaks.

Director Delph attended the finance committee meeting.

Director Jarlsberg attended no meetings.

Director Short attended the Mojave Water Agency (MWA”) Technical Advisory Committee (“TAC”) meeting and reported on urban water use standards.

President Floen attended 5 meetings, Copper Mountain Mesa Association Board meeting, MWA meeting, etc.

9. FUTURE DIRECTOR MEETINGS

Directors will attend meetings as follows:

10. ADJOURNMENT

1st -Delph

2nd -Jarlsberg

President Floen called the Board to adjourn at 9:09pm

Respectfully submitted,

Sarah Johnson, General Manager & Board Secretary



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
	Void	10/05/2022	Regular	0.00	0.00	64712
000495	ACQUITEMPS	10/05/2022	Regular	0.00	4,281.03	64729
60696892	Invoice	10/05/2022	TEMPORARY LABOR	0.00	1,110.12	
60733477	Invoice	10/05/2022	TEMPORARY LABOR	0.00	1,522.55	
60778466	Invoice	10/05/2022	TEMPORARY LABOR	0.00	941.92	
60802661	Credit Memo	10/05/2022	CREDIT: TEMPORARY LABOR	0.00	-134.56	
60802664	Credit Memo	10/05/2022	CREDIT: TEMPORARY LABOR	0.00	-100.92	
60835445	Invoice	10/05/2022	TEMPORARY LABOR	0.00	941.92	
000495	ACQUITEMPS	10/19/2022	Regular	0.00	1,883.84	64783
60857160	Invoice	10/19/2022	TEMPORARY LABOR	0.00	941.92	
60895316	Invoice	10/19/2022	TEMPORARY LABOR	0.00	941.92	
000501	ACWA JPIA	10/19/2022	Regular	0.00	74,276.00	64756
JPIA100122	Invoice	10/19/2022	AUTO & GENERAL LIABILITY 10/22 - 10/23	0.00	74,276.00	
000501	ACWA JPIA	10/19/2022	Regular	0.00	28,444.30	64757
10042022	Invoice	10/19/2022	EE HEALTH BENEFIT & EAP NOV 22	0.00	28,444.30	
013998	AMAZON CAPITAL SERVICES INC	10/05/2022	Regular	0.00	1,303.02	64706
11PJ-WFCG-P4JT	Invoice	10/05/2022	OFFICE SUPPLIES	0.00	94.34	
1TPX-XXDR-JGRY	Invoice	10/05/2022	OFFICE SUPPLIES	0.00	424.37	
1VLA-KHJC-RL61	Invoice	10/05/2022	OFFICE SUPPLIES	0.00	784.31	
013019	ARBORIST SERVICES	10/05/2022	Regular	0.00	775.00	64721
9117	Invoice	10/05/2022	DEMO GARDEN/BUILD MAINT THRU 9/15/22	0.00	775.00	
013019	ARBORIST SERVICES	10/19/2022	Regular	0.00	775.00	64775
9120	Invoice	10/19/2022	DEMO GARDEN/BUILD MAINT THRU 10/15/22	0.00	775.00	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	10/05/2022	Regular	0.00	5,553.35	64707
660216	Invoice	10/05/2022	LABOR LEGAL SERVICES THRU 8/31/22	0.00	267.75	
660217	Invoice	10/05/2022	LEGAL SERVICES THRU 8/31/22	0.00	5,285.60	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	10/19/2022	Regular	0.00	5,413.07	64758
663164	Invoice	10/19/2022	LABOR LEGAL SERVICES THRU 9/30/22	0.00	396.90	
663165	Invoice	10/19/2022	LEGAL SERVICES THRU 9/30/22	0.00	5,016.17	
001630	ATT MOBILITY	10/19/2022	Manual	0.00	2,443.98	902098
829480028X1005..	Invoice	10/19/2022	COMMUNICATIONS - SEPT 22	0.00	2,443.98	
000214	BABCOCK LABORATORIES INC	10/05/2022	Regular	0.00	2,330.18	64708
CI20695-2287	Invoice	10/05/2022	SAMPLING	0.00	68.00	
CI20811-2287	Invoice	10/05/2022	HDMC WWTP - SAMPLING	0.00	216.08	
CI20819-2287	Invoice	10/05/2022	HDMC WWTP - SAMPLING	0.00	343.96	
CI21279-2287	Invoice	10/05/2022	SAMPLING	0.00	119.00	
CI21549-2287	Invoice	10/05/2022	SAMPLING	0.00	210.00	
CI21718-2287	Invoice	10/05/2022	SAMPLING	0.00	146.64	
CI21993-2287	Invoice	10/05/2022	HDMC WWTP - SAMPLING	0.00	646.04	
CI22012-2287	Invoice	10/05/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CJ20035-2287	Invoice	10/05/2022	SAMPLING	0.00	102.00	
CJ20220-2287	Invoice	10/05/2022	HDMC WWTP - SAMPLING	0.00	239.23	
000214	BABCOCK LABORATORIES INC	10/19/2022	Regular	0.00	1,822.51	64759
CJ20334-2287	Invoice	10/19/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CJ20596-2287	Invoice	10/19/2022	SAMPLING	0.00	252.00	

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CJ20598-2287	Invoice	10/19/2022	SAMPLING	0.00	220.00	
CJ20800-2287	Invoice	10/19/2022	HDMC WWTP - SAMPLING	0.00	343.96	
CJ20934-2287	Invoice	10/19/2022	SAMPLING	0.00	423.36	
CJ21140-2287	Invoice	10/19/2022	HDMC WWTP - SAMPLING	0.00	343.96	
004110	BURRTEC WASTE AND RECYCLING SVCS	10/05/2022	Manual	0.00	459.85	902083
BW1022	Invoice	10/05/2022	TRASH & RECYCLING (OFFICE) - OCT 22	0.00	162.03	
BW1022B	Invoice	10/05/2022	TRASH REMOVAL (SHOP) - OCT 22	0.00	297.82	
004110	BURRTEC WASTE AND RECYCLING SVCS	10/19/2022	Manual	0.00	430.64	902097
BW093022	Invoice	10/19/2022	TRASH REMOVAL (SHOP) - SEPT 22	0.00	430.64	
013941	CALIFORNIA SPECIAL DISTRICT ASSOCIATION	10/19/2022	Regular	0.00	8,810.00	64761
CSDA100122	Invoice	10/19/2022	2023 CSDA MEMBERSHIP RENEWAL	0.00	8,810.00	
001517	CalPERS	10/06/2022	Manual	0.00	10,802.08	902089
PPE 9-23-22	Invoice	10/06/2022	PAY PERIOD ENDING 9/23/22	0.00	10,802.08	
001517	CalPERS	10/14/2022	Manual	0.00	10,948.52	902091
PPE 10-7-22	Invoice	10/14/2022	PAY PERIOD ENDING 10/7/22	0.00	10,948.52	
001555	CENTRATEL LLC	10/05/2022	Regular	0.00	1,118.95	64709
221002252101	Invoice	10/05/2022	DISPATCH SERVICES - OCT 22	0.00	1,118.95	
001560	CENTURY FORMS	10/19/2022	Regular	0.00	603.16	64760
3335	Invoice	10/19/2022	#10 WINDOW ENVELOPES	0.00	603.16	
000510	CHARTER COMMUNICATIONS	10/05/2022	Manual	0.00	375.63	902084
0008970092222	Invoice	10/05/2022	SCADA INTERNET - OCT 22	0.00	375.63	
014026	COCO APOLLO AMARIAH FAMILY TRUST	10/19/2022	Regular	0.00	219.59	64797
CA06242022-1	Invoice	10/19/2022	METER UPGRADE RECONCILIATION REFUND	0.00	219.59	
000237	COLONIAL LIFE AND ACCIDENT INSURANCE CO INI	10/05/2022	Manual	0.00	1,728.76	902081
39905610905993	Invoice	10/05/2022	EE LIFE INSURANCE - SEPT 22	0.00	1,728.76	
013373	CORE AND MAIN LP	10/05/2022	Regular	0.00	26,919.17	64711
Q677132	Invoice	10/05/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,583.74	
R464502	Invoice	10/05/2022	INVENTORY	0.00	2,946.63	
R508457	Invoice	10/05/2022	INVENTORY	0.00	2,696.94	
R558087	Invoice	10/05/2022	INVENTORY & MAINLINE/LEAK REPAIR SUPPL..	0.00	2,317.26	
R571270	Invoice	10/05/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	536.16	
R572828	Invoice	10/05/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	2,066.65	
R572834	Invoice	10/05/2022	INVENTORY	0.00	2,943.86	
R574258	Invoice	10/05/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	563.73	
R574260	Invoice	10/05/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	474.10	
R591487	Invoice	10/05/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	558.47	
R591524	Invoice	10/05/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	739.32	
R596429	Invoice	10/05/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	169.77	
R600123	Invoice	10/05/2022	INVENTORY	0.00	5,501.72	
R600133	Invoice	10/05/2022	INVENTORY	0.00	6,199.94	
R605258	Invoice	10/05/2022	INVENTORY	0.00	317.82	
R608314	Credit Memo	10/05/2022	CREDIT: INVENTORY	0.00	-2,696.94	
013373	CORE AND MAIN LP	10/19/2022	Regular	0.00	13,405.36	64762
R478821	Invoice	10/19/2022	INVENTORY	0.00	2,629.16	
R479181	Invoice	10/19/2022	INVENTORY	0.00	8,668.92	
R600126	Invoice	10/19/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	128.23	
R632882	Invoice	10/19/2022	INVENTORY	0.00	75.32	
R632886	Invoice	10/19/2022	INVENTORY & MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,720.55	
R664812	Invoice	10/19/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	183.18	

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013928 52277	DIRTY BOYS DESIGNZ Invoice	10/05/2022	10/05/2022 Regular UNIFORMS	0.00 0.00	21.75 21.75	64719
014041 DD10172022	DONALD DOLTAR Invoice	10/19/2022	10/19/2022 Regular EMPLOYMENT RECRUITING EXPENSE	0.00 0.00	79.00 79.00	64763
002565 202207495	DUDEK AND ASSOCIATES INC Invoice	10/05/2022	10/05/2022 Regular ENG SERV: HDMC WWTP THRU 8/26/22	0.00 0.00	855.00 855.00	64713
002565 202208132	DUDEK AND ASSOCIATES INC Invoice	10/19/2022	10/19/2022 Regular ENG SERV: HDMC WWTP THRU 9/30/22	0.00 0.00	1,425.00 1,425.00	64764
013818 0925557-IN	EBIX INC Invoice	10/19/2022	10/19/2022 Regular INSURANCE CERTIFICATION SERVICES 9/1/22 - 8/31/23	0.00 0.00	7,416.87 7,416.87	64766
013991 EI01383041	EIDE BAILLY LLP Invoice	10/05/2022	10/05/2022 Regular ACCOUNTING/AUDIT SERVICES - AUGUST 22	0.00 0.00	2,275.50 2,275.50	64714
013991 EO01393225	EIDE BAILLY LLP Invoice	10/19/2022	10/19/2022 Regular ACCOUNTING/AUDIT SERVICES - SEPTEMBER 22	0.00 0.00	1,526.25 1,526.25	64767
003025 7-892-18590	FEDEX Invoice	10/05/2022	10/05/2022 Manual SHIPPING	0.00 0.00	78.17 78.17	902085
000156 2200236 2200237	FORSHOCK Invoice Invoice	10/19/2022 10/19/2022	10/19/2022 Regular MONTHLY SCADA MONITORING - OCT 22 MONTHLY SCADA MONITORING - OCT 22	0.00 0.00	243.00 38.00 205.00	64777
013222 FC1022	FRONTIER COMMUNICATIONS INC Invoice	10/05/2022	10/05/2022 Regular HDMC WWTP - TELEPHONE	0.00 0.00	212.77 212.77	64715
000058 10710352	GARDA CL WEST INC Invoice	10/05/2022	10/05/2022 Regular COURIER FEES - OCT 22	0.00 0.00	701.67 701.67	64716
003950 2334969	GRANITE CONSTRUCTION CO Invoice	10/19/2022	10/19/2022 Regular MAINLINE/LEAK REPAIR SUPPLIES	0.00 0.00	2,232.58 2,232.58	64768
013802 849252	HASA INC Invoice	10/05/2022	10/05/2022 Regular WATER TREATMENT EXPENSE	0.00 0.00	755.94 755.94	64717
013374 118297	HERCULES INDUSTRIES, INC. Invoice	10/19/2022	10/19/2022 Regular PUMPING PLANT MAINTENANCE SUPPLIES	0.00 0.00	257.42 257.42	64769
004152 46166 46167	HI DESERT STAR Invoice Invoice	10/19/2022 10/19/2022	10/19/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00 0.00	510.00 390.00 120.00	64770
004195 HD0822	HOME DEPOT CREDIT SERVICES Invoice	10/05/2022	10/05/2022 Manual SHOP EXP/PUMPING PLANT SUPP/SHOP SUPPLIES	0.00 0.00	3,450.32 3,450.32	902078
004195 HD0922	HOME DEPOT CREDIT SERVICES Invoice	10/19/2022	10/19/2022 Manual TILFORD PH2/SHOP EXP/MAINLINE/PUMPING PLNT	0.00 0.00	2,808.19 2,808.19	902099
000025 ICMARC093022	ICMA RC Invoice	10/06/2022	10/06/2022 Manual EE & ER 457 REMITTANCE - 9/30/22	0.00 0.00	2,768.75 2,768.75	902088
013365 25AR1512631 25AR1516335	IMAGE SOURCE Invoice Invoice	10/05/2022 10/05/2022	10/05/2022 Regular OFFICE EXPENSE 8/30/22 - 9/29/22 SHOP EXPENSE 9/01/22 - 9/30/22	0.00 0.00	196.06 173.71 22.35	64710
013797 219800	INFOSEND INC Invoice	10/05/2022	10/05/2022 Regular PRINT & MAIL WATER BILL - AUG 22	0.00 0.00	3,311.14 3,311.14	64718
013797 221598	INFOSEND INC Invoice	10/19/2022	10/19/2022 Regular PRINT & MAIL WATER BILL - SEPT 22	0.00 0.00	3,352.46 3,352.46	64771

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
004720	INLAND WATER WORKS	10/19/2022	Regular	0.00	20,497.98	64772
S1055987.001	Invoice	10/19/2022	INVENTORY & TILFORD PH2 INSTALL SUPPLIES	0.00	20,430.28	
S1055987.002	Invoice	10/19/2022	INVENTORY	0.00	67.70	
013989	IRIDIUM SOLUTIONS	10/05/2022	Regular	0.00	11,000.00	64727
1008	Invoice	10/05/2022	CONSULTING SERVICES - AUGUST 22	0.00	5,500.00	
1009	Invoice	10/05/2022	CONSULTING SERVICES - SEPTEMBER 22	0.00	5,500.00	
009054	KATHLEEN J RADNICH	10/05/2022	Regular	0.00	3,108.00	64720
220102-1	Invoice	10/05/2022	PUBLIC RELATIONS SERVICES	0.00	724.50	
220911-1	Invoice	10/05/2022	PUBLIC RELATIONS SERVICES	0.00	693.00	
220918-1	Invoice	10/05/2022	PUBLIC RELATIONS SERVICES	0.00	840.00	
220925-1	Invoice	10/05/2022	PUBLIC RELATIONS SERVICES	0.00	850.50	
009054	KATHLEEN J RADNICH	10/19/2022	Regular	0.00	1,533.00	64773
2201016-1	Invoice	10/19/2022	PUBLIC RELATIONS SERVICES	0.00	714.00	
220109-1	Invoice	10/19/2022	PUBLIC RELATIONS SERVICES	0.00	819.00	
000134	KENNEDY JENKS CONSULTANTS INC	10/19/2022	Regular	0.00	1,831.25	64774
158253	Invoice	10/19/2022	2020 URBAN WATER MGMT PLAN UPDATE	0.00	1,831.25	
014039	KRUGER'S TRAINING ACADEMY	10/19/2022	Regular	0.00	1,500.00	64765
KTA101322	Invoice	10/19/2022	EMPLOYEE TRAINING: BACKFLOW	0.00	1,500.00	
006507	McMASTER CARR SUPPLY COMPANY	10/05/2022	Regular	0.00	178.42	64723
84821858	Invoice	10/05/2022	SHOP EXPENSE	0.00	39.00	
85527267	Invoice	10/05/2022	WATER TREATMENT EXPENSE	0.00	139.42	
014040	MICHELLE RIVERA	10/19/2022	Regular	0.00	79.00	64778
MR101722	Invoice	10/19/2022	EMPLOYMENT RECRUITING EXPENSE	0.00	79.00	
014042	MISSION SQUARE RETIREMENT	10/18/2022	Manual	0.00	2,768.75	902092
MSR101422	Invoice	10/18/2022	EE & ER 457 REMITTANCE - 10/14/22	0.00	2,768.75	
013990	MOMS DESERT VALLEY CLEANING	10/05/2022	Regular	0.00	1,500.00	64722
202209	Invoice	10/05/2022	JANITORIAL SERVICES - SEPT 22	0.00	1,500.00	
013990	MOMS DESERT VALLEY CLEANING	10/19/2022	Regular	0.00	1,500.00	64776
202210	Invoice	10/19/2022	JANITORIAL SERVICES - OCT 22	0.00	1,500.00	
000233	NAPA AUTO PARTS	10/05/2022	Regular	0.00	1,118.13	64743
415066	Invoice	10/05/2022	VEHICLE MAINTENANCE: V43	0.00	274.50	
415074	Invoice	10/05/2022	CIRP: SMALL TOOLS	0.00	21.20	
415136	Credit Memo	10/05/2022	CREDIT: CIRP SUPPLIES	0.00	-17.39	
416165	Invoice	10/05/2022	VEHICLE MAINTENANCE: V33 & SHOP SUPPLIES	0.00	424.05	
416246	Invoice	10/05/2022	VEHICLE MAINTENANCE: V33	0.00	178.81	
416636	Invoice	10/05/2022	VEHICLE MAINTENANCE: V33	0.00	172.60	
416637	Invoice	10/05/2022	SMALL TOOLS - DISTRIBUTION	0.00	64.36	
003930	NBS	10/05/2022	Regular	0.00	7,163.54	64724
202209-1919	Invoice	10/05/2022	CMM ADMIN FEES - 4TH QTR 22	0.00	1,984.63	
202209-2121	Invoice	10/05/2022	STANDBY ADMIN FEES - 4TH QTR 22	0.00	5,178.91	
000070	ONLINE INFORMATION SERVICES INC	10/19/2022	Regular	0.00	201.87	64779
1153695	Invoice	10/19/2022	ID VERIF. SERV. THRU 09/30/22	0.00	201.87	
008137	PARKHOUSE TIRE INC	10/19/2022	Regular	0.00	2,217.21	64780
2030218904	Invoice	10/19/2022	MOTOR GRADER MAINT: E6672	0.00	701.71	
2030219333	Invoice	10/19/2022	VEHICLE MAINTENANCE: V44	0.00	1,515.50	
013940	PAYLOCITY	10/05/2022	Regular	0.00	34.25	64725
INV1133974	Invoice	10/05/2022	HR ONLINE - SEPT 22	0.00	34.25	

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
VEN01533	PAYMENTUS GROUP INC	10/21/2022	Manual	0.00	4,071.70	902100
INV-15-127505	Invoice	10/21/2022	CREDIT CARD PROCESSING FEE - SEPT 22	0.00	4,071.70	
008200	PITNEY BOWES INC	10/05/2022	Manual	0.00	246.33	902082
3105733446	Invoice	10/05/2022	LEASING CHARGES - 3RD QTR 22	0.00	246.33	
008403	PRECISION GARAGE DOORS & GATES, INC.	10/19/2022	Regular	0.00	825.00	64781
769610609	Invoice	10/19/2022	GATE BOARD: EL25 CAMERA BOARD	0.00	825.00	
008403	PRECISION GARAGE DOORS & GATES, INC.	10/19/2022	Regular	0.00	-825.00	64781
008415	PRUDENTIAL OVERALL SUPPLY	10/05/2022	Regular	0.00	199.86	64726
23383676	Invoice	10/05/2022	SHOP EXPENSE	0.00	73.29	
23383677	Invoice	10/05/2022	SHOP EXPENSE	0.00	126.57	
008415	PRUDENTIAL OVERALL SUPPLY	10/19/2022	Regular	0.00	199.86	64782
23390021	Invoice	10/19/2022	SHOP EXPENSE	0.00	73.29	
23390024	Invoice	10/19/2022	SHOP EXPENSE	0.00	126.57	
009065	RDO EQUIPMENT COMPANY	10/05/2022	Regular	0.00	2,630.85	64728
P7856545	Invoice	10/05/2022	2022 JD 200G EXCAVATOR & JD 410L SUPPLIES: E5410	0.00	1,822.85	
P8513435	Credit Memo	10/05/2022	CREDIT: MOTOR GRADER MAINT: E6672	0.00	-808.00	
W8662835	Invoice	10/05/2022	MOTOR GRADER MAINT: E6672	0.00	1,616.00	
009618	SAMS MARKET	10/19/2022	Regular	0.00	637.87	64784
SM082522	Invoice	10/19/2022	SHOP EXPENSE 7/22 - 9/22	0.00	637.87	
000091	SAN BERNARDINO COUNTY RECORDER	10/05/2022	Regular	0.00	120.00	64730
SB091422	Invoice	10/05/2022	RELEASE OF LIENS	0.00	120.00	
013831	SATMODO LLC	10/05/2022	Regular	0.00	151.86	64731
207213	Invoice	10/05/2022	EMERGENCY SATELLITE PHONES - OCT 22	0.00	151.86	
013820	SC FUELS	10/05/2022	Regular	0.00	6,793.68	64732
2231962-IN	Invoice	10/05/2022	FUEL FOR VEHICLES	0.00	6,793.68	
013820	SC FUELS	10/19/2022	Regular	0.00	5,028.67	64798
2248589-IN	Invoice	10/19/2022	FUEL FOR VEHICLES	0.00	5,028.67	
013011	SERGIO D FIERRO	10/05/2022	Regular	0.00	990.00	64733
JBWD-108	Invoice	10/05/2022	CIMIS STATION MAINT: JUL TO SEPT 2022	0.00	990.00	
009880	SOUTHERN CALIFORNIA EDISON CO	10/19/2022	Manual	0.00	4,459.20	902093
SCE0922	Invoice	10/19/2022	POWER TO BLDGS & GEN - SEPT 22	0.00	4,459.20	
009878	SOUTHERN CALIFORNIA EDISON	10/19/2022	Manual	0.00	145,569.43	902095
SCE0922	Invoice	10/19/2022	POWER FOR PUMPING - JUNE TO SEPT 22	0.00	145,569.43	
VEN01020	SOUTHWEST NETWORKS INC	10/05/2022	Regular	0.00	3,899.00	64734
22-10018SC	Invoice	10/05/2022	OFFICE 365 MONTHLY MAINT - NOV 22	0.00	794.00	
22-8059	Invoice	10/05/2022	SUPPLEMENTAL IT (AMC) - THRU 8/31/22	0.00	2,187.50	
22-9094	Invoice	10/05/2022	MOBILE DEVICE MANAGMENT FEE	0.00	10.00	
22-9095	Invoice	10/05/2022	SUPPLEMENTAL IT (AMC) - THRU 9/30/22	0.00	807.50	
22-9101	Invoice	10/05/2022	OFFICE EQUIPMENT MAINTENANCE	0.00	100.00	
009920	STANDARD INSURANCE CO	10/05/2022	Regular	0.00	2,759.90	64735
ST0922	Invoice	10/05/2022	EE LIFE INSURANCE - SEPT 22	0.00	1,366.34	
ST1022	Invoice	10/05/2022	EE LIFE INSURANCE - OCT 22	0.00	1,393.56	
013993	TIME WARNER CABLE	10/05/2022	Regular	0.00	550.00	64736
116905701090122	Invoice	10/05/2022	TELEPHONE AND UTILITIES - SEPT 22	0.00	550.00	
013993	TIME WARNER CABLE	10/19/2022	Regular	0.00	550.00	64785
116905701100122	Invoice	10/19/2022	INTERNET SERVICES - OCT 22	0.00	550.00	

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013924	TOYOTA OF THE DESERT SCION OF THE DESERT	10/24/2022	Regular	0.00	57,126.66	64799
TD102022	Invoice	10/24/2022	2023 TOYOTA TUNDRA CREW CAB 4X4	0.00	57,126.66	
013196	TPX COMMUNICATIONS	10/19/2022	Manual	0.00	676.15	902096
162029653-0	Invoice	10/19/2022	TELEPHONE (OFFICE) - OCT 22	0.00	676.15	
010690	TYLER TECHNOLOGIES	10/19/2022	Regular	0.00	59.10	64786
025-396836	Invoice	10/19/2022	CALL NOTIFICATION FEES: JUL - SEPT 2022	0.00	59.10	
010850	UNDERGROUND SERVICE ALERT	10/05/2022	Regular	0.00	137.75	64737
920220358	Invoice	10/05/2022	TICKET DELIVERY SERVICE - SEPT 22	0.00	137.75	
014038	UNITED RENTALS NORTH AMERICA INC	10/05/2022	Regular	0.00	2,771.37	64738
210114794-001	Invoice	10/05/2022	EQUIPMENT RENTAL	0.00	2,771.37	
014038	UNITED RENTALS NORTH AMERICA INC	10/19/2022	Regular	0.00	1,584.64	64787
210865337-001	Invoice	10/19/2022	EQUIPMENT RENTAL	0.00	1,584.64	
000247	UNITED STATES PLASTIC CORP	10/05/2022	Regular	0.00	440.09	64739
6923797	Invoice	10/05/2022	PUMPING PLANT SUPPLIES	0.00	440.09	
CC-BEV	US BANK CORPORATE	10/05/2022	Manual	0.00	2,013.98	902086
US0922	Invoice	10/05/2022	OFFICE SUPPLIES/TELEPHONE/SUBSCRIPT/BLDG MAINT	0.00	2,013.98	
CC-ANNE	US BANK CORPORATE	10/05/2022	Manual	0.00	256.87	902087
US0922	Invoice	10/05/2022	SUBSCRIPTIONS	0.00	256.87	
CC-DAN	US BANK CORPORATE	10/05/2022	Manual	0.00	3,383.67	902090
US0922	Invoice	10/05/2022	UNIFORMS/SHOP EXPENSE/SMALL TOOLS/VCLE MAINT	0.00	3,383.67	
CC-SARAH	US BANK CORPORATE	10/05/2022	Manual	0.00	4,097.43	902079
US0922	Invoice	10/05/2022	WATER TRTMNT EXP/EE RECRUITMENT EXP/SMML TOOLS	0.00	4,097.43	
011114	VAN DYKE CORP	10/05/2022	Regular	0.00	500.00	64740
18952	Invoice	10/05/2022	TILFORD PH2 INSTALL SUPPLIES	0.00	500.00	
000327	WATER QUALITY SPECIALISTS	10/05/2022	Regular	0.00	3,605.00	64741
8277	Invoice	10/05/2022	HDMC WWTP: OPERATION & MAINT - SEPT 22	0.00	3,605.00	
011510	WELLS TAPPING SERVICE INC	10/19/2022	Regular	0.00	525.00	64788
9453	Invoice	10/19/2022	HOT TAP: TILFORD PH2 INSTALL	0.00	525.00	
013809	WEST COAST CIVIL INC	10/19/2022	Regular	0.00	75,373.00	64789
2208-210	Invoice	10/19/2022	ENG: D-1-1 BOOSTER STATION DESIGN	0.00	4,828.00	
2209-217	Invoice	10/19/2022	ENG: D-1-1 BOOSTER STATION DESIGN	0.00	22,410.00	
2209-219	Invoice	10/19/2022	ENG: BELMONT DESIGN/SURVEY THRU 9/30...	0.00	48,135.00	
011615	WESTERN EXTERMINATOR CO	10/05/2022	Regular	0.00	37.05	64742
27007123	Invoice	10/05/2022	PEST CONTROL SERVICES - SHOP	0.00	37.05	
011615	WESTERN EXTERMINATOR CO	10/19/2022	Regular	0.00	41.50	64790
27643079	Invoice	10/19/2022	PEST CONTROL SERVICES - SHOP	0.00	41.50	
013359	XEROX FINANCIAL SERVICES	10/05/2022	Manual	0.00	230.13	902080
3513009	Invoice	10/05/2022	SHOP EXPENSE 9/27/22 - 10/26/22	0.00	230.13	
013359	XEROX FINANCIAL SERVICES	10/19/2022	Manual	0.00	397.60	902094

Check Report

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3531047	Invoice	10/19/2022	OFFICE EXPENSE 9/30/22 - 10/29/22	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	148	75	0.00	424,306.30
Manual Checks	24	23	0.00	204,466.13
Voided Checks	0	2	0.00	-825.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	172	100	0.00	627,947.43

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	148	75	0.00	424,306.30
Manual Checks	24	23	0.00	204,466.13
Voided Checks	0	2	0.00	-825.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	172	100	0.00	627,947.43

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	10/2022	627,947.43
			627,947.43



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 10/01/2022 - 10/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
013940	PAYLOCITY	10/05/2022	Manual	0.00	1,139.00	950030
110972651	Invoice	09/30/2022	PAYROLL PROCESSING FEE	0.00	1,139.00	
013940	PAYLOCITY	10/28/2022	Manual	0.00	1,190.00	950031
111098748	Invoice	10/28/2022	PAYROLL PROCESSING FEE	0.00	1,190.00	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	2,329.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	2,329.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	2,329.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	2,329.00

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	10/2022	2,329.00
			2,329.00

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
06-00159-000	CROWN RENTAL & INVESTMENTS LLC	10/5/2022	Refund	181.90	Check #: 64744
11-00020-005	RIGGS-CUYNO, MARY	10/5/2022	Refund	97.88	Check #: 64745
56-00166-018	AMODIO, FRANK	10/5/2022	Refund	204.87	Check #: 64746
62-00110-022	OCEGUEDA, MARCO	10/5/2022	Refund	172.30	Check #: 64747
64-99279-000	RODRIGUEZ, JOHN	10/5/2022	Refund	3,223.00	Check #: 64748
65-00285-001	BAILEY REAL ESTATE INVESTMENTS LLC	10/5/2022	Refund	33.42	Check #: 64749
05-00071-005	AUTRY, CHANTELLE	10/5/2022	Refund	68.24	Check #: 64750
12-00382-000	RAUSCHENBERG, NEIL C	10/5/2022	Refund	310.15	Check #: 64751
05-00125-011	MCKENNEY, CHANNEL Y	10/5/2022	Refund	115.84	Check #: 64752
12-00058-013	KEELY, CHRISTOPHER J	10/5/2022	Refund	137.51	Check #: 64753
52-00063-005	WAHLBERG, TERRY A	10/5/2022	Refund	152.59	Check #: 64754
65-05953-003	MARGARET JOYCE WHITNEY & JANET DAWN BRIGGS	10/5/2022	Refund	5.34	Check #: 64755
06-00159-000	CROWN RENTAL & INVESTMENTS LLC	10/19/2022	Refund	47.55	Check #: 64791
11-00139-003	GATES, GERRY	10/19/2022	Refund	10.70	Check #: 64792
13-00364-025	GRIMES, KARI A	10/19/2022	Refund	218.16	Check #: 64793
53-00005-003	CORBAN CAPITAL LLC	10/19/2022	Refund	261.76	Check #: 64794
53-00080-013	MARTIN, BREANNA J	10/19/2022	Refund	176.44	Check #: 64795
55-00319-000	RAUSCHENBERG, NEIL C	10/19/2022	Refund	20.40	Check #: 64796
				<u>5,438.05</u>	

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay

09/24/2022 - 10/21/2022

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions Reimbursements</u>		
511	FLOEN, TOM	10/05/2022	Board Meeting - JBWD - Paid	\$173.63		
		10/12/2022	Board Meeting - Special JBWD - Paid	\$173.63		
		Totals:			\$347.26	\$0.00
		Employee Total:			\$347.26	
		<hr/>				
512	JARLSBERG, JANE	10/17/2022	Mileage Reimbursement		\$112.13	
		10/17/2022	ASBCSD DINNER		\$35.00	
		10/05/2022	Board Meeting - JBWD - Paid	\$173.63		
		10/06/2022	MWA Board Meeting – Paid	\$173.63		
		10/12/2022	Board Meeting - Special JBWD - Paid	\$173.63		
		10/13/2022	MWA Board Meeting – Paid	\$173.63		
		10/17/2022	Dinner - ASBCSD - Paid	\$173.63		
		Totals:			\$868.15	\$147.13
Employee Total:			\$791.02			
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513	DOOLITTLE, STACY	10/05/2022	Board Meeting - JBWD - Paid	\$173.63		
		10/12/2022	Board Meeting - Special JBWD - Paid	\$173.63		
		Totals:			\$347.26	\$0.00
		Employee Total:			\$347.26	
<hr/>						
514	DELPH, BARBARA	10/12/2022	Board Meeting - Special JBWD - Paid	\$173.63		
		Totals:			\$173.63	\$0.00
		Employee Total:			\$173.63	
<hr/>						
Grand Totals:			\$1,736.30	\$147.13		
Grand Total:			\$1,883.43			



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 11/01/2022 - 11/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACOUNTEMPS	11/02/2022	Regular	0.00	4,941.92	64826
60915979	Invoice	11/02/2022	TEMPORARY LABOR	0.00	4,000.00	
60937419	Invoice	11/02/2022	TEMPORARY LABOR	0.00	941.92	
000504	ACTION PUMPING INC	11/30/2022	Regular	0.00	1,170.00	64880
22185	Invoice	11/30/2022	SEPTIC SYSTEM REPAIR – OFFICE	0.00	1,170.00	
000501	ACWA JPIA	11/02/2022	Regular	0.00	20,153.94	64801
JPIA110122	Invoice	11/02/2022	WORKERS COMP JUL - SEPT 22	0.00	20,153.94	
000501	ACWA JPIA	11/30/2022	Regular	0.00	28,444.30	64881
0695327	Invoice	11/30/2022	EE HEALTH BENEFIT & EAP DEC 22	0.00	28,444.30	
013998	AMAZON CAPITAL SERVICES INC	11/15/2022	Regular	0.00	3,461.21	64852
1QXD-RW3J-PQJ7	Invoice	11/15/2022	OFFICE SUPPLIES & SAFETY SUPPLIES	0.00	3,470.67	
1XTF-PT7F-P9D6	Credit Memo	11/15/2022	OFFICE SUPPLIES	0.00	-9.46	
000675	AQUA METRIC SALES COMPANY	11/02/2022	Regular	0.00	2,952.58	64833
INV0091295	Invoice	11/02/2022	METER REPAIR SUPPLIES	0.00	2,952.58	
013019	ARBORIST SERVICES	11/30/2022	Regular	0.00	775.00	64888
9122	Invoice	11/30/2022	DEMO GARDEN/BUILD MAINT THRU 11/15/22	0.00	775.00	
000502	ASSOCIATION OF CALIFORNIA WATER AGENCIES	11/02/2022	Regular	0.00	18,850.00	64802
AG23	Invoice	11/02/2022	AGENCY DUES 2023	0.00	18,850.00	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	11/30/2022	Regular	0.00	5,182.17	64882
666083	Invoice	11/30/2022	LABOR LEGAL SERVICES THRU 10/31/22	0.00	412.65	
666084	Invoice	11/30/2022	LEGAL SERVICES THRU 10/31/22	0.00	4,769.52	
001630	ATT MOBILITY	11/16/2022	Manual	0.00	10,242.15	902113
829480028X1105...	Invoice	11/16/2022	COMMUNICATIONS - OCT 22	0.00	10,242.15	
000214	BABCOCK LABORATORIES INC	11/02/2022	Regular	0.00	3,430.75	64803
CJ21269-2287	Invoice	11/02/2022	SAMPLING	0.00	34.00	
CJ21346-2287	Invoice	11/02/2022	SAMPLING	0.00	738.53	
CJ21605-2287	Invoice	11/02/2022	SAMPLING	0.00	252.00	
CJ21691-2287	Invoice	11/02/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CJ21736-2287	Invoice	11/02/2022	HDMC WWTP - SAMPLING	0.00	384.75	
CJ21880-2287	Invoice	11/02/2022	SAMPLING	0.00	282.24	
CJ22173-2287	Invoice	11/02/2022	SAMPLING	0.00	102.00	
CJ22238-2287	Invoice	11/02/2022	SAMPLING	0.00	174.20	
CJ22255-2287	Invoice	11/02/2022	SAMPLING	0.00	1,223.80	
000214	BABCOCK LABORATORIES INC	11/15/2022	Regular	0.00	1,121.19	64853
CK20798-2287	Invoice	11/15/2022	HDMC WWTP - SAMPLING	0.00	343.96	
CK20800-2287	Invoice	11/15/2022	SAMPLING	0.00	17.00	
CK20986-2287	Invoice	11/15/2022	SAMPLING	0.00	294.00	
CK20987-2287	Invoice	11/15/2022	SAMPLING	0.00	227.00	
CK20993-2287	Invoice	11/15/2022	HDMC WWTP - SAMPLING	0.00	239.23	
000214	BABCOCK LABORATORIES INC	11/30/2022	Regular	0.00	1,473.30	64883
CK21415-2287	Invoice	11/30/2022	HDMC WWTP - SAMPLING	0.00	1,121.22	
CK21499-2287	Invoice	11/30/2022	SAMPLING	0.00	102.00	
CK21507-2287	Invoice	11/30/2022	SAMPLING	0.00	34.00	
CK21851-2287	Invoice	11/30/2022	HDMC WWTP - SAMPLING	0.00	216.08	

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Date Range: 11/01/2022 - 11/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
001012	BARTLE WELLS ASSOCIATES	11/02/2022	Regular	0.00	11,925.00	64804
447D-1002	Invoice	11/02/2022	2022 RATE & FEE STUDY	0.00	11,925.00	
004110	BURRTEC WASTE AND RECYCLING SVCS	11/02/2022	Manual	0.00	459.85	902102
BW1122	Invoice	11/02/2022	TRASH & RECYCLING (OFFICE) - NOV 22	0.00	162.03	
BW1122B	Invoice	11/02/2022	TRASH REMOVAL (SHOP) - NOV 22	0.00	297.82	
004110	BURRTEC WASTE AND RECYCLING SVCS	11/16/2022	Manual	0.00	1,049.23	902114
BW103122	Invoice	11/16/2022	TRASH REMOVAL (SHOP) - OCT 22	0.00	1,049.23	
000229	C AND S ELECTRIC	11/02/2022	Regular	0.00	600.00	64809
3617	Invoice	11/02/2022	CUST SVC ARE REFRESH	0.00	600.00	
001517	CalPERS	11/02/2022	Manual	0.00	12,055.07	902101
PPE 10-21-22	Invoice	11/02/2022	PAY PERIOD ENDING 10/21/22	0.00	12,055.07	
001517	CalPERS	11/30/2022	Manual	0.00	12,387.01	902125
PPE 11-4-22	Invoice	11/30/2022	PAY PERIOD ENDING 11/4/22	0.00	12,387.01	
001517	CalPERS	11/30/2022	Manual	0.00	11,750.15	902126
PPE 11-18-22	Invoice	11/30/2022	PAY PERIOD ENDING 11/18/22	0.00	11,750.15	
001555	CENTRATTEL LLC	11/02/2022	Regular	0.00	675.77	64805
221102252101	Invoice	11/02/2022	DISPATCH SERVICES - NOV 22	0.00	675.77	
000510	CHARTER COMMUNICATIONS	11/15/2022	Regular	0.00	550.00	64854
116905701110122	Invoice	11/15/2022	INTERNET SERVICES - NOV 22	0.00	550.00	
000510	CHARTER COMMUNICATIONS	11/02/2022	Manual	0.00	375.63	902106
0008970102222	Invoice	11/02/2022	SCADA INTERNET - NOV 22	0.00	375.63	
013790	COLANTUONO HIGHSMITH AND WHATLEY PC	11/15/2022	Regular	0.00	159.00	64855
53655	Invoice	11/15/2022	LEGAL SERVICES - OCT 22	0.00	159.00	
000112	COPPER MOUNTAIN MEDIA KXCM FM	11/02/2022	Regular	0.00	400.00	64807
22090008	Invoice	11/02/2022	ADVERTISING: WATER CONSERVATION MEDIA	0.00	400.00	
013373	CORE AND MAIN LP	11/02/2022	Regular	0.00	1,969.17	64808
R508465	Invoice	11/02/2022	SMALL TOOLS - DISTRIBUTION	0.00	289.13	
R701094	Invoice	11/02/2022	INVENTORY	0.00	855.75	
R783791	Invoice	11/02/2022	SMALL TOOLS - DISTRIBUTION	0.00	824.29	
013373	CORE AND MAIN LP	11/15/2022	Regular	0.00	5,393.17	64856
R820390	Invoice	11/15/2022	SMALL TOOLS - DISTRIBUTION	0.00	1,300.34	
R820586	Invoice	11/15/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	4,092.83	
013373	CORE AND MAIN LP	11/30/2022	Regular	0.00	33,781.20	64885
R701091	Invoice	11/30/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	183.18	
R757261	Invoice	11/30/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,098.40	
R758682	Invoice	11/30/2022	INVENTORY	0.00	6,199.94	
R855677	Invoice	11/30/2022	INVENTORY	0.00	3,735.42	
R912908	Invoice	11/30/2022	INVENTORY	0.00	3,206.10	
R934271	Invoice	11/30/2022	INVENTORY	0.00	6,199.94	
R938767	Invoice	11/30/2022	MAINLINE/LEAK REPAIR SUPPLIES & INVENTORY	0.00	6,697.73	
R938776	Invoice	11/30/2022	MAINLINE/LEAK REPAIR SUPPLIES & INVENTORY	0.00	3,573.04	
R948425	Invoice	11/30/2022	INVENTORY	0.00	2,887.45	
002565	DUDEK AND ASSOCIATES INC	11/15/2022	Regular	0.00	1,140.00	64857
202209243	Invoice	11/15/2022	ENG SERV: HDMC WWTP THRU 10/28/22	0.00	1,140.00	
013991	EIDE BAILLY LLP	11/15/2022	Regular	0.00	693.75	64858
E101412897	Invoice	11/15/2022	ACCOUNTING/AUDIT SERVICES - OCTOBER 22	0.00	693.75	
013781	EISENHOWER OCCUPATIONAL HEALTH SERVICES	11/15/2022	Regular	0.00	273.00	64859
132422	Invoice	11/15/2022	PRE-EMPLOYMENT PHYSICAL/DRUG SCREENING	0.00	273.00	

Check Report

Date Range: 11/01/2022 - 11/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
VEN01466 FB103122	FEDAK AND BROWN LLP Invoice	11/15/2022	11/15/2022 Regular FINANCIAL AUDIT 21/22 - OCT 22	0.00	7,308.00	64860
003025 7-935-89733	FEDEX Invoice	11/15/2022	11/15/2022 Manual SHIPPING	0.00	104.98	902111
000156 2200247 2200248	FORSHOCK Invoice Invoice	11/02/2022 11/02/2022	11/02/2022 Regular MONTHLY SCADA MONITORING - NOV 22 MONTHLY SCADA MONITORING - NOV 22	0.00 0.00	243.00 38.00 205.00	64818
013222 FC1122	FRONTIER COMMUNICATIONS INC Invoice	11/02/2022	11/02/2022 Regular HDMC WWTP - TELEPHONE	0.00	211.73	64810
000058 10713489	GARDA CL WEST INC Invoice	11/02/2022	11/02/2022 Regular COURIER FEES - NOV 22	0.00	773.14	64811
000058 10716846	GARDA CL WEST INC Invoice	11/30/2022	11/30/2022 Regular COURIER FEES - DEC 22	0.00	773.14	64886
003950 2350762	GRANITE CONSTRUCTION CO Invoice	11/02/2022	11/02/2022 Regular MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,116.29	64812
013802 857854	HASA INC Invoice	11/15/2022	11/15/2022 Regular WATER TREATMENT EXPENSE	0.00	944.84	64861
013199 20220207	HI DESERT CULTURAL CENTER Invoice	11/02/2022	11/02/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00	3,000.00	64813
004152 46747	HI DESERT STAR Invoice	11/02/2022	11/02/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00	240.00	64814
004195 HD1022	HOME DEPOT CREDIT SERVICES Invoice	11/28/2022	11/28/2022 Manual SHOP SUPPLIES/SMALL TOOLS/PUMP PLNT SUPPLIES	0.00	4,933.02	902121
013365 25AR1525876 25AR1530199	IMAGE SOURCE Invoice Invoice	11/02/2022 11/02/2022	11/02/2022 Regular OFFICE EXPENSE 9/30/22 - 10/29/22 SHOP EXPENSE 10/01/22 - 10/31/22	0.00 0.00	211.26 180.79 30.47	64806
013365 25AR1540660	IMAGE SOURCE Invoice	11/30/2022	11/30/2022 Regular OFFICE EXPENSE 10/30/22 - 11/29/22	0.00	189.91	64884
013797 223526	INFOSEND INC Invoice	11/15/2022	11/15/2022 Regular PRINT & MAIL WATER BILL - OCT 22	0.00	3,367.49	64862
004720 S1059300.001	INLAND WATER WORKS Invoice	11/02/2022	11/02/2022 Regular INVENTORY & TILFORD PH2 INSTALL SUPPLIES	0.00	2,945.10	64815
013989 1010	IRIDIUM SOLUTIONS Invoice	11/02/2022	11/02/2022 Regular CONSULTING SERVICES - OCTOBER 22	0.00	5,500.00	64824
009054 2201023-1 2201030-1 220630-1	KATHLEEN J RADNICH Invoice Invoice Invoice	11/02/2022 11/02/2022 11/02/2022	11/02/2022 Regular PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES PUBLIC RELATIONS SERVICES	0.00 0.00 0.00	1,533.00 577.50 493.50 462.00	64816
009054 221106-1	KATHLEEN J RADNICH Invoice	11/15/2022	11/15/2022 Regular PUBLIC RELATIONS SERVICES	0.00	903.00	64863
009054 221113-1	KATHLEEN J RADNICH Invoice	11/15/2022	11/15/2022 Regular PUBLIC RELATIONS SERVICES	0.00	829.50	64879
009054 221120-1	KATHLEEN J RADNICH Invoice	11/30/2022	11/30/2022 Regular PUBLIC RELATIONS SERVICES	0.00	588.00	64887

Check Report

Date Range: 11/01/2022 - 11/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Payable	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Description		Discount Amount	Payable Amount	
000134	KENNEDY JENKS CONSULTANTS INC	11/02/2022	Regular		0.00	7,430.00	64817
157532	Invoice	11/02/2022	ANNUAL WATER SUPPLY ASSESSMENT (AWSA)		0.00	500.00	
157533	Invoice	11/02/2022	2020 URBAN WATER MANAGEMENT PLAN		0.00	775.00	
158252	Invoice	11/02/2022	2020 URBAN WATER MANAGEMENT PLAN		0.00	6,155.00	
000134	KENNEDY JENKS CONSULTANTS INC	11/15/2022	Regular		0.00	3,750.00	64864
159118	Invoice	11/15/2022	2020 URBAN WATER MANAGEMENT PLAN		0.00	3,750.00	
006507	McMASTER CARR SUPPLY COMPANY	11/15/2022	Regular		0.00	195.89	64866
87257327	Invoice	11/15/2022	PUMPING PLANT SUPPLIES		0.00	195.89	
014042	MISSION SQUARE RETIREMENT	11/01/2022	Manual		0.00	3,147.50	902109
MSR102822	Invoice	11/01/2022	EE & ER 457 REMITTANCE - 10/28/22		0.00	3,147.50	
014042	MISSION SQUARE RETIREMENT	11/10/2022	Manual		0.00	3,097.50	902110
MSR111022	Invoice	11/10/2022	EE & ER 457 REMITTANCE - 11/10/22		0.00	3,097.50	
014042	MISSION SQUARE RETIREMENT	11/23/2022	Manual		0.00	2,585.00	902120
MSR112522	Invoice	11/23/2022	EE & ER 457 REMITTANCE - 11/25/22		0.00	2,585.00	
006810	MOJAVE DESERT AQMD	11/02/2022	Regular		0.00	2,611.76	64819
MD17880	Invoice	11/02/2022	PERMIT FEE - PARK BLVD		0.00	368.18	
MD17888	Invoice	11/02/2022	PERMIT RENEWAL FEE - CHOLLITA		0.00	373.93	
MD17889	Invoice	11/02/2022	PERMIT RENEWAL FEES - VARIOUS LOCATIONS		0.00	1,869.65	
013990	MOMS DESERT VALLEY CLEANING	11/15/2022	Regular		0.00	1,500.00	64865
202211	Invoice	11/15/2022	JANITORIAL SERVICES - NOV 22		0.00	1,500.00	
000233	NAPA AUTO PARTS	11/02/2022	Regular		0.00	85.42	64837
418797	Invoice	11/02/2022	SHOP EXPENSE & VEHICLE MAINT: V41 & V40		0.00	63.90	
419335	Invoice	11/02/2022	VEHICLE MAINTENANCE: V36		0.00	21.52	
000233	NAPA AUTO PARTS	11/15/2022	Regular		0.00	181.66	64875
421004	Invoice	11/15/2022	VEHICLE MAINTENANCE: V33		0.00	181.66	
000233	NAPA AUTO PARTS	11/30/2022	Regular		0.00	735.65	64901
421301	Invoice	11/30/2022	VEHICLE MAINTENANCE: V27		0.00	357.79	
421401	Invoice	11/30/2022	VEHICLE MAINTENANCE: V33		0.00	335.90	
422089	Invoice	11/30/2022	SHOP EXPENSE		0.00	41.96	
013352	NIELSEN FIRE AND ICE HEATING AND AIR	11/02/2022	Regular		0.00	2,502.50	64823
I-5632-1	Invoice	11/02/2022	A/C MAINTENANCE - SHOP		0.00	965.00	
I-5637	Invoice	11/02/2022	A/C MAINTENANCE - OFFICE		0.00	825.00	
I-6140-1	Invoice	11/02/2022	A/C MAINTENANCE - OFFICE		0.00	160.00	
I-6668-1	Invoice	11/02/2022	A/C MAINTENANCE - OFFICE		0.00	127.50	
I-8076-1	Invoice	11/02/2022	A/C MAINTENANCE - OFFICE		0.00	340.00	
I-8582-1	Invoice	11/02/2022	A/C MAINTENANCE - OFFICE		0.00	85.00	
013808	NOBEL SYSTEMS INC	11/02/2022	Regular		0.00	7,500.00	64820
15495	Invoice	11/02/2022	WATER AUDIT VALIDATION - 2021		0.00	2,500.00	
15518	Invoice	11/02/2022	WATER AUDIT VALIDATION - 2018 & 2019		0.00	5,000.00	
013808	NOBEL SYSTEMS INC	11/02/2022	Regular		0.00	-7,500.00	64820
013808	NOBEL SYSTEMS INC	11/15/2022	Regular		0.00	5,000.00	64867
15518	Invoice	11/02/2022	WATER AUDIT VALIDATION - 2018 & 2019		0.00	5,000.00	
000070	ONLINE INFORMATION SERVICES INC	11/15/2022	Regular		0.00	170.76	64868
1159339	Invoice	11/15/2022	ID VERIF. SERV. THRU 10/31/22		0.00	170.76	
008137	PARKHOUSE TIRE INC	11/02/2022	Regular		0.00	4,510.21	64821
2030218983	Invoice	11/02/2022	MOTOR GRADER MAINT: E6672		0.00	3,525.06	
2030219669	Invoice	11/02/2022	VACUUM MAINTENANCE: E82		0.00	985.15	

Check Report

Date Range: 11/01/2022 - 11/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013940	PAYLOCITY	11/21/2022	Manual	0.00	34.25	902117
INV1202673	Invoice	11/21/2022	HR ONLINE - OCT 22	0.00	34.25	
VEN01533	PAYMENTUS GROUP INC	11/21/2022	Manual	0.00	4,410.40	902119
INV-15-128299	Invoice	11/21/2022	CREDIT CARD PROCESSING FEE - OCT 22	0.00	4,410.40	
008403	PRECISION GARAGE DOORS & GATES, INC.	11/15/2022	Regular	0.00	12,100.00	64869
6769610926	Invoice	11/15/2022	NEW LOBBY DOORS	0.00	12,100.00	
013828	PRO SECURITY SYSTEMS INC	11/30/2022	Regular	0.00	625.00	64889
18636	Invoice	11/30/2022	SECURITY SYSTEM REPAIRS	0.00	625.00	
008415	PRUDENTIAL OVERALL SUPPLY	11/02/2022	Regular	0.00	313.76	64822
23396746	Invoice	11/02/2022	SHOP EXPENSE	0.00	73.29	
23396752	Invoice	11/02/2022	SHOP EXPENSE	0.00	240.47	
008415	PRUDENTIAL OVERALL SUPPLY	11/15/2022	Regular	0.00	199.86	64870
23403208	Invoice	11/15/2022	SHOP EXPENSE	0.00	73.29	
23403209	Invoice	11/15/2022	SHOP EXPENSE	0.00	126.57	
008415	PRUDENTIAL OVERALL SUPPLY	11/30/2022	Regular	0.00	199.86	64890
23409547	Invoice	11/30/2022	SHOP EXPENSE	0.00	73.29	
23409548	Invoice	11/30/2022	SHOP EXPENSE	0.00	126.57	
013361	QUINN COMPANY	11/30/2022	Regular	0.00	7,499.09	64891
BOG00001165	Credit Memo	11/30/2022	CREDIT: GENERATOR 3 ANNUAL MAINTENANCE	0.00	-1,449.38	
BOG00001166	Credit Memo	11/30/2022	CREDIT: GENERATOR 4 ANNUAL MAINTENANCE	0.00	-1,449.38	
WOG00014910	Invoice	11/30/2022	GENERATOR 1 ANNUAL MAINTENANCE	0.00	978.55	
WOG00014911	Invoice	11/30/2022	GENERATOR 2 ANNUAL MAINTENANCE	0.00	978.55	
WOG00014912	Invoice	11/30/2022	GENERATOR 3 ANNUAL MAINTENANCE	0.00	1,449.38	
WOG00014913	Invoice	11/30/2022	GENERATOR 4 ANNUAL MAINTENANCE	0.00	1,449.38	
WOG00014914	Invoice	11/30/2022	GENERATOR 5 ANNUAL MAINTENANCE	0.00	968.84	
WOG00014915	Invoice	11/30/2022	GENERATOR 6 ANNUAL MAINTENANCE	0.00	840.05	
WOG00014916	Invoice	11/30/2022	GENERATOR 7 ANNUAL MAINTENANCE	0.00	911.90	
WOG00014923	Invoice	11/30/2022	GENERATOR 3 ANNUAL MAINTENANCE	0.00	1,410.60	
WOG00014924	Invoice	11/30/2022	GENERATOR 4 ANNUAL MAINTENANCE	0.00	1,410.60	
009065	RDO EQUIPMENT COMPANY	11/02/2022	Regular	0.00	846.07	64825
P8002745	Invoice	11/02/2022	TRACTOR MAINT: E200	0.00	846.07	
R3158735	Invoice	11/02/2022	EQUIPMENT RENTAL: TILFORD PH2 INSTALL	0.00	7,519.46	
R3170035	Credit Memo	11/02/2022	CREDIT: EQUIPMENT RENTAL: TILFORD PH2	0.00	-7,519.46	
009065	RDO EQUIPMENT COMPANY	11/15/2022	Regular	0.00	5,660.68	64871
R3170135	Invoice	11/15/2022	EQUIPMENT RENTAL: TILFORD PH2 INSTALL	0.00	5,660.68	
009065	RDO EQUIPMENT COMPANY	11/30/2022	Regular	0.00	92.40	64892
E1153335	Credit Memo	11/30/2022	CREDIT: 2022 JD 200G EXCAVATOR/SOLD 2018 JD 135G	0.00	-116,018.99	
E1155735	Invoice	11/30/2022	2022 JD 200G EXCAVATOR/SOLD 2018 JD 135G	0.00	116,018.99	
P8111745	Invoice	11/30/2022	TRACTOR MAINTENANCE: JD 410J	0.00	92.40	
001912	SAN BERNARDINO COUNTY FIRE PROTECTION DIS	11/02/2022	Regular	0.00	1,136.00	64827
IN0169505	Invoice	11/02/2022	HAZMAT CUPA PERMIT TO 11/30/23	0.00	1,136.00	
000091	SAN BERNARDINO COUNTY RECORDER	11/02/2022	Regular	0.00	100.00	64828
SB102722	Invoice	11/02/2022	RELEASE OF LIENS	0.00	100.00	
013831	SATMODO LLC	11/02/2022	Regular	0.00	151.86	64829
209435	Invoice	11/02/2022	EMERGENCY SATELLITE PHONES - NOV 22	0.00	151.86	
013820	SC FUELS	11/15/2022	Regular	0.00	4,037.21	64872
2262469-IN	Invoice	11/15/2022	FUEL FOR VEHICLES	0.00	4,037.21	
009880	SOUTHERN CALIFORNIA EDISON CO	11/15/2022	Manual	0.00	3,086.52	902112
SCE1022	Invoice	11/15/2022	POWER TO BLDGS & GEN - OCT 22	0.00	3,086.52	

Check Report

Date Range: 11/01/2022 - 11/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
009878	SOUTHERN CALIFORNIA EDISON	11/02/2022	Manual	0.00	35,364.94	902108
SCE1022	Invoice	11/02/2022	POWER FOR PUMPING - OCT 22	0.00	35,364.94	
VEN01020	SOUTHWEST NETWORKS INC	11/02/2022	Regular	0.00	2,903.28	64830
22-10085	Invoice	11/02/2022	COMPUTER EQUIPMENT MAINTENANCE	0.00	200.00	
22-100865C	Invoice	11/02/2022	MOBILE DEVICE MANAGEMENT FEE	0.00	15.00	
22-10093	Invoice	11/02/2022	SUPPLEMENTAL IT (AMC) - THRU 10/30/22	0.00	522.50	
22-10521	Invoice	11/02/2022	OFFICE COMPUTER EQUIPMENT	0.00	2,165.78	
VEN01020	SOUTHWEST NETWORKS INC	11/30/2022	Regular	0.00	864.00	64894
22-100045C	Invoice	11/30/2022	MOBILE DEVICE MANAGEMENT FEE	0.00	30.00	
22-110155C	Invoice	11/30/2022	OFFICE 365 MONTHLY MAINT - DEC 22	0.00	794.00	
22-110165C	Invoice	11/30/2022	MOBILE DEVICE MANAGEMENT FEE	0.00	40.00	
009920	STANDARD INSURANCE CO	11/02/2022	Regular	0.00	1,393.56	64831
ST1122	Invoice	11/02/2022	EE LIFE INSURANCE - NOV 22	0.00	1,393.56	
009920	STANDARD INSURANCE CO	11/30/2022	Regular	0.00	1,370.44	64895
ST1222	Invoice	11/30/2022	EE LIFE INSURANCE - DEC 22	0.00	1,370.44	
009980	SWRCB FEES	11/02/2022	Regular	0.00	55.00	64832
SWRCB-102622	Invoice	11/02/2022	GRADE T1 EXAM	0.00	55.00	
009980	SWRCB FEES	11/30/2022	Regular	0.00	70.00	64896
SWRCB-111522	Invoice	11/30/2022	D-1 RENEWAL	0.00	70.00	
013196	TPX COMMUNICATIONS	11/16/2022	Manual	0.00	675.44	902115
163202263-0	Invoice	11/16/2022	TELEPHONE (OFFICE) - NOV 22	0.00	675.44	
010690	TYLER TECHNOLOGIES	11/30/2022	Regular	0.00	2,756.25	64897
025-402280	Invoice	11/30/2022	SUPPORT ACCT MANAGER MAINT 1/1/22 - 6/30/23	0.00	2,756.25	
010850	UNDERGROUND SERVICE ALERT	11/02/2022	Regular	0.00	195.50	64834
1020220350	Invoice	11/02/2022	TICKET DELIVERY SERVICE - OCT 22	0.00	195.50	
013925	UNIVAR SOLUTIONS	11/30/2022	Regular	0.00	2,428.69	64898
50573262	Invoice	11/30/2022	WATER TREATMENT EXPENSE	0.00	2,428.69	
CC-BEV	US BANK CORPORATE	11/02/2022	Manual	0.00	4,581.39	902104
US1022	Invoice	11/02/2022	SHOP & OFFICE SUPPLIES/TELEPHONE/SUBSCRIPTION	0.00	4,581.39	
CC-BEV	US BANK CORPORATE	11/30/2022	Manual	0.00	2,705.85	902131
US1122	Invoice	11/30/2022	OFFICE SUPPLIES/STORAGE/SUBSCRIPTION	0.00	2,705.85	
CC-ANNE	US BANK CORPORATE	11/02/2022	Manual	0.00	2,115.98	902105
US1022	Invoice	11/02/2022	SHOP OFFICE EQUIP/EE TRAINING/SUBSCRIPTION	0.00	2,115.98	
CC-DAN	US BANK CORPORATE	11/02/2022	Manual	0.00	6,959.06	902118
US1022	Invoice	11/02/2022	SML TOOLS/UNIFORMS/TOYOTA DEPOSIT/SHOP SUPPLY	0.00	6,959.06	
CC-DAN	US BANK CORPORATE	11/30/2022	Manual	0.00	4,795.12	912130
US1122	Invoice	11/30/2022	SHOP OFFICE SUPP/ VEHICLE MAINT/SM TOOLS	0.00	4,795.12	
CC-SARAH	US BANK CORPORATE	11/02/2022	Manual	0.00	7,600.24	902107
US1022	Invoice	11/02/2022	JACKHAMMER/EE RECRUITING/SUBSCRIPTION	0.00	7,600.24	
CC-SARAH	US BANK CORPORATE	11/30/2022	Manual	0.00	232.03	902132
US1122	Invoice	11/30/2022	OFFICE SUPPLIES/ADMINISTRATIVE UNIFORMS	0.00	232.03	
014043	US PATRIOT STEEL LLC	11/10/2022	Regular	0.00	-22,000.00	64800
014043	US PATRIOT STEEL LLC	11/10/2022	Regular	0.00	22,000.00	64800
UPS102522	Invoice	10/26/2022	INVENTORY/EQUIPMENT BUILDING	0.00	22,000.00	
011101	VAGABOND WELDING SUPPLY	11/15/2022	Regular	0.00	1,302.83	64873
117903	Invoice	11/15/2022	PUMPING PLANT SUPPLIES	0.00	1,302.83	

Check Report

Date Range: 11/01/2022 - 11/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000327 8341	WATER QUALITY SPECIALISTS Invoice	11/02/2022	Regular HDMC WWTP: OPERATION & MAINT - OCT 22	0.00	3,605.00	64835
013926 2022-26	WATERWISEPRO TRAINING LLC Invoice	11/30/2022	Regular EMPLOYEE TRAINING	0.00	900.00	64893
013809 2210-206	WEST COAST CIVIL INC Invoice	11/30/2022	Regular ENG: BELMONT DESIGN/SURVEY THRU 10/31/22	0.00	9,200.00	64899
011615 28515366	WESTERN EXTERMINATOR CO Invoice	11/15/2022	Regular PEST CONTROL SERVICES - SHOP	0.00	41.50	64874
013888 108432	WIENHOFF DRUG TESTING Invoice	11/02/2022	Regular EMPLOYEE TRAINING	0.00	100.00	64836
013888 109350	WIENHOFF DRUG TESTING Invoice	11/30/2022	Regular ANNUAL CONSORTIUM FEE THRU 11/15/22	0.00	170.00	64900
013359 3575248	XEROX FINANCIAL SERVICES Invoice	11/02/2022	Manual SHOP EXPENSE 10/27/22 - 11/26/22	0.00	230.13	902103
013359 3595356	XEROX FINANCIAL SERVICES Invoice	11/17/2022	Manual OFFICE EXPENSE 10/30/22 - 11/29/22	0.00	397.60	902116

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	154	85	0.00	298,685.51
Manual Checks	27	26	0.00	135,376.04
Voided Checks	0	2	0.00	-29,500.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	181	113	0.00	404,561.55

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	154	85	0.00	298,685.51
Manual Checks	27	26	0.00	135,376.04
Voided Checks	0	2	0.00	-29,500.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	181	113	0.00	404,561.55

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	11/2022	404,561.55
			404,561.55



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 11/01/2022 - 11/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
013940	PAYLOCITY	11/25/2022	Manual	0.00	1,226.50	950032
111204032	Invoice	11/25/2022	PAYROLL PROCESSING FEE	0.00	1,226.50	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,226.50
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,226.50

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,226.50
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,226.50

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	11/2022	1,226.50
			1,226.50

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
07-00031-011	WATKINS, ERIC C	11/2/2022	Refund	118.83	Check #: 64838
10-00319-003	DIETZ, MARK	11/2/2022	Refund	190.98	Check #: 64839
11-00032-008	LOWE, KAREN	11/2/2022	Refund	57.28	Check #: 64840
11-00231-002	IANIRO, ANNA	11/2/2022	Refund	242.09	Check #: 64841
14-00196-003	KLEIN, SEAN	11/2/2022	Refund	111.76	Check #: 64842
55-00154-006	FISHBACK, MIKE	11/2/2022	Refund	172.93	Check #: 64843
55-00296-005	BECK, SARAH	11/2/2022	Refund	45.49	Check #: 64844
55-00312-012	JADE TAILOR & CAROLINE MARTIN	11/2/2022	Refund	72.13	Check #: 64845
55-00319-000	RAUSCHENBERG, NEIL C	11/2/2022	Refund	27.15	Check #: 64846
56-00026-008	JOSHUA TREE GROUP LLC	11/2/2022	Refund	237.64	Check #: 64847
58-00191-000	ABASSY, SULTAN	11/2/2022	Refund	56.67	Check #: 64848
64-99281-000	SHERA, ALAN R	11/2/2022	Refund	2,841.60	Check #: 64849
64-99283-000	CROWN RENTAL & INVESTMENTS LLC	11/2/2022	Refund	1,780.04	Check #: 64850
65-01071-002	LARSON, SARA J	11/2/2022	Refund	94.63	Check #: 64851
03-00286-001	SHOWGHI, GRETHA G	11/15/2022	Refund	84.07	Check #: 64876
09-00057-004	SPENCER, LARRY	11/15/2022	Refund	1.38	Check #: 64877
60-00291-000	HOUDINI DEVELOPMENT LLC	11/15/2022	Refund	243.65	Check #: 64878
01-00119-005	AVANTSTAY	11/30/2022	Refund	186.28	Check #: 64902
13-00229-012	PARKER, STEPHEN G	11/30/2022	Refund	58.62	Check #: 64903
13-00356-005	LONG, COLBY R	11/30/2022	Refund	171.13	Check #: 64904
13-00357-005	LONG, COLBY R	11/30/2022	Refund	171.13	Check #: 64905
13-00358-005	LONG, COLBY R	11/30/2022	Refund	171.13	Check #: 64906
62-00239-001	RAUSCHENBERG, NEIL C	11/30/2022	Refund	228.86	Check #: 64907
64-99278-000	AGUILAR, RAUL A	11/30/2022	Refund	700.67	Check #: 64908
				<u>8,066.14</u>	

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay

10/22/2022 - 11/18/2022

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Deductions</u>
511	FLOEN, TOM	10/22/2022	Meeting with GM - Paid	\$173.63	
		11/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		11/09/2022	Board Meeting - Special JBWD - Paid	\$173.63	
		11/14/2022	MBPLC Meeting – Paid	\$173.63	
			Totals:		\$694.52
		Employee Total:		\$694.52	
512	JARLSBERG, JANE	11/02/2022	MWA Board Meeting – Unpaid	\$0.00	11/2/22 MWA Board Meeting was not paid in lieu of being paid for the 10/13/22 MWA meeting that was not attended.
		11/09/2022	Board Meeting - Special JBWD - Paid	\$173.63	
		11/17/2022	MWA Board Meeting – Paid	\$173.63	
			Totals:		\$347.26
		Employee Total:		\$347.26	
513	DOOLITTLE, STACY	10/22/2022	Meeting with GM - Paid	\$173.63	
		10/27/2022	MWA Board Meeting – Paid	\$173.63	
		10/31/2022	Ethics Training - Paid	\$173.63	
		11/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		11/09/2022	Board Meeting - Special JBWD - Paid	\$173.63	
			Totals:		\$868.15
		Employee Total:		\$868.15	
514	DELPH, BARBARA	10/22/2022	MWA Board Meeting – Paid	\$173.63	10/13/22 Meeting (Director Jarlsberg paid in error.)
		11/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		11/09/2022	Board Meeting - Special JBWD - Paid	\$173.63	
			Totals:		\$520.89
		Employee Total:		\$520.89	
		Grand Totals:		\$2,430.82	\$0.00
		Grand Total:		\$2,430.82	



Board of Directors Staff Report

MEETING DATE: 02/08/2023
 PRESENTED BY: Anne Roman, Director of Finance
 TOPIC: **AUDIT PRICING PROPOSAL FOR 22/23 THROUGH 26/27**
 RECOMMENDATION: Receive report, review proposal, and authorize the General Manager to enter into a contract with C.J. Brown & Company, CPAs.

ANALYSIS:

In response to the Board’s prior direction to solicit a pricing proposal from our existing auditor Fedak & Brown, LLP, now renamed C.J. Brown & Company, CPAs, please consider the following information and attached proposal.

The attached proposal covers five years, spanning from fiscal years 2022/2023 to 2026/2027 for a five-year not to exceed cost of \$132,480:

Engagement Fees By Fiscal Year	Audit Service Fees*	Not-to-Exceed Estimate of Out of Pocket Costs**	Total Audit Fee	State Controller’s Report	Total Engagement
Fiscal Year 2023	\$ 23,500	800	24,300	650	24,950
Fiscal Year 2024	24,225	825	25,050	650	25,700
Fiscal Year 2025	24,970	850	25,820	650	26,470
Fiscal Year 2026	25,745	875	26,620	650	27,270
Fiscal Year 2027	26,540	900	27,440	650	28,090
Total Five Year Contract Price	\$ 124,980	4,250	129,230	3,250	132,480

* Professional audit services fees – labor only.
 ** Estimate of out-of-pocket costs consist of: travel, mileage, postage and printing costs. Out-of-pocket costs may not be fully utilized.

Not included in this proposal is the cost for “Single Audits,” which are required upon receipt of \$750,000 in federal grant funding in any fiscal year. If we are fortunate enough to be awarded the types of grants that we anticipate for Chromium 6, Single Audits will be required and will need to be priced separately.

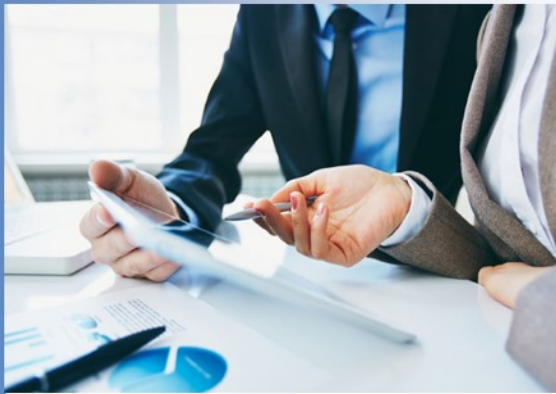
Our prior five-year contract for 2017/2018 through 2021/2022 was written for a not-to-exceed amount of \$116,480, which, by comparison with the current proposal, indicates an increase of about 14% over the five-year period. We find this proposal to be favorable, cost-wise, considering that recent inflation has amounted to almost 10% for a one-year period alone. In addition, other audit firms may have proposed even higher fees based on the management comments in the 20/21 and 21/22 audits or even declined to submit a proposal.

C.J. Brown & Company is a smaller firm, offering the advantage of consistent access to senior level staff, as opposed to a larger firm, where we might expect our primary contact to be an intern. The firm’s proposal states: “We want the Board to understand that we will provide **any** assistance and answer **any** questions that the District’s staff or members of the Boards may have when they arise for the entire duration of our contract. We find it important to stay abreast of the District’s activities and issues during the entire engagement.” District staff agrees that the firm’s audit staff has always been readily accessible and helpful for both big and small issues.

Please review the proposal and authorize the General Manager to enter into a new contract with C.J. Brown & Company, CPAs. Thank you.

STRATEGIC PLAN ITEM: 2.5 Conduct the Annual Audit

FISCAL IMPACT: \$132,480 over a period of five years, excluding Single Audits.



**Certified
Public
Accountants**



**Consultants
& Advisors**



Cost Proposal to Provide Audit Services

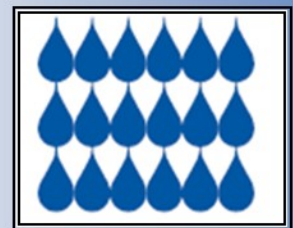
**For the Years Ending
June 30, 2023 through 2027**

**Christopher J. Brown CPA, CGMA
Jonathan P. Abadesco, CPA**

10805 Holder Street, Suite 150
Cypress, California 90630

1945 Chicago Avenue, Suite C-1
Riverside, California 92507

Phone: (657) 214-2307
Email: chris@cjbrowncpa.com



**C.J. Brown & Company, CPAs
An Accountancy Corporation**



C.J. Brown & Company CPAs
An Accountancy Corporation

Christopher J. Brown, CPA, CGMA
Jonathan Abadesco, CPA
Jeffrey Palmer

Cypress Office:
10805 Holder Street, Suite 150
Cypress, California 90630
(657) 214-2307

Riverside Office:
1945 Chicago Avenue, Suite C-1
Riverside, California 92507
(657) 214-2307

January 31, 2023

Ms. Anne Roman, Director of Finance
Joshua Basin Water District
61750 Chollita Road
Joshua Tree, California 92252

Re: Request for Audit Services Proposal

Dear Ms. Roman:

Based on our understanding of the Joshua Basin Water District (District) requirements, our fee for audit services at our discounted rates for the fiscal year ending June 30, 2023 will be **\$23,500**. This fee is based on our understanding of the District's audit requirements.

Assuming there is no substantial change in the District's activities and operations, our fee for audit services for the fiscal years ending June 30, 2024 through 2027 will be **\$24,225**, **\$24,970**, **\$25,745** and **\$26,540**, respectively.

Our estimate for out-of-pocket expenses is a separate estimate and may not be utilized in total to the amount estimated. Again, these fees are based on the estimated costs to complete the audit. The components of this audit services fee proposal and out-of-pocket costs for the fiscal year ending June 30, 2023 through 2027 are itemized in the attached Exhibits.

Our not-to-exceed fee proposal is contingent upon our understanding of your requirements and the assistance we require as noted in our original audit technical proposal.

Additional services not included in this proposal will be based on our discounted billing rates based on the level of experience required. We would execute a separate contract for these services, if they are requested by the District.

I am authorized to make representations for C.J. Brown & Company CPAs and am duly authorized to sign a contract with the District.

Christopher J. Brown, CPA CGMA

January 31, 2023

Date

Exhibit I – Proposed Hours and Our Fees

Proposed Hours and Our Fees

We anticipate that, for the fiscal year ending June 30, 2023 through 2027, the audit of the District will require approximately 190 audit hours. These hours, by major area, are summarized as follows:

Breakout of Audit Hours					
<u>Audit Steps</u>	<u>Partner</u>	<u>Manager</u>	<u>Supervisor</u>	<u>Staff</u>	<u>Total</u>
Planning	4	4	4	4	16
Controls Testwork	8	8	18	28	62
Substantive Testwork	8	8	22	34	72
Reporting	15	15	6	4	40
	<u>35</u>	<u>35</u>	<u>50</u>	<u>70</u>	<u>190</u>

As shown above, we expect approximately 37% of engagement hours to come from the Partners and Managers assigned to the engagements.

Working on the premise that we will be provided with all the documents listed per our audit requirements (will be provided prior to commencement of fieldwork), we expect to perform the audit of the District at fees as stated in the attached Schedule of Professional Fees on Page 3 for the fiscal year ending June 30, 2023 through 2027, respectively.

Our fees are based on the product of the time spent on the engagement and the billing rates of the individuals assigned, plus out-of-pocket costs (such as report reproductions, typing, postage, travel, copies, telephone, etc.). We will obtain the assistance of District's personnel to the extent possible and otherwise endeavor to keep these charges to a minimum. We will submit progress billings monthly to your office as our work progresses, which will be due and payable thirty days from the date of the invoice.

Based upon the present size and scope of the activities of the District, we expect to perform the services enumerated above at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the audit.

In accordance with your request for proposal and the Office of Management and Budget Circular A-128, we will maintain our work papers for a minimum of seven years and make them available to the District, state agencies, the General Accounting Office, and other parties upon the direction of the District. We have provided a breakdown of our current hourly rates, which would apply to this engagement on the attached Schedule of Professional Fees by Hours on Pages 4 through 6 of this cost proposal.

We want the Board to understand that we will provide **any** assistance and answer **any** questions that the District's staff or members of the Boards may have when they arise for the entire duration of our contract. We find it important to stay abreast of the District's activities and issues during the entire engagement.

We would like to thank you and the Board for the opportunity to submit a proposal for the auditing services of the District. Because of our experience in special districts and agencies, we will provide you with accounting updates (GASB) to assist in your operations as well as meet the audit needs of the organization. We will also continually make recommendations on these and other matters that come to our attention. We are proud of the professional services we provide and encourage you to make inquiries to any of our clients about their satisfaction with our services and the quality of our staff.

Exhibit II – Schedule of Professional Fees

Joshua Basin Water District					
Engagement Fees By Fiscal Year	Audit Service Fees*	Not-to-Exceed Estimate of Out of Pocket Costs**	Total Audit Fee	State Controller's Report	Total Engagement
Fiscal Year 2023	\$ 23,500	800	24,300	650	24,950
Fiscal Year 2024	24,225	825	25,050	650	25,700
Fiscal Year 2025	24,970	850	25,820	650	26,470
Fiscal Year 2026	25,745	875	26,620	650	27,270
Fiscal Year 2027	<u>26,540</u>	<u>900</u>	<u>27,440</u>	<u>650</u>	<u>28,090</u>
Total Five Year Contract Price	\$ <u>124,980</u>	<u>4,250</u>	<u>129,230</u>	<u>3,250</u>	<u>132,480</u>

* Professional audit services fees – labor only.

** Estimate of out-of-pocket costs consist of: travel, mileage, postage and printing costs. Out-of-pocket costs may not be fully utilized.

Exhibit III – Schedule of Professional Fees by Hours

Joshua Basin Water District Fiscal Year 2023

Breakdown of Fees by Hours

	Hours	Hourly Rates	Total
Fiscal Year 2023 Audit of:			
District's Annual Financial Report			
Partner - Engagement & Technical	35	\$ 160	\$ 5,600
Manager	35	140	4,900
Supervisor	50	120	6,000
Staff	70	100	7,000
Total Financial Statement Audit for 2023	190		23,500
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)			800
Total Maximum for 2023			24,300
Additional Items Asked to be Priced by the District			
Preparation of the District's Annual State Controller's Report	5	130	650
Total Maximum with Additional Items for 2023	195		\$ 24,950

Joshua Basin Water District Fiscal Year 2024

Breakdown of Fees by Hours

	Hours	Hourly Rates	Total
Fiscal Year 2024 Audit of:			
District's Annual Financial Report			
Partner - Engagement & Technical	35	\$ 164	\$ 5,740
Manager	35	143	5,005
Supervisor	50	124	6,200
Staff	70	104	7,280
Total Financial Statement Audit for 2024	190		24,225
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)			825
Total Maximum for 2024			25,050
Additional Items Asked to be Priced by the District			
Preparation of the District's Annual State Controller's Report	5	130	650
Total Maximum with Additional Items for 2024	195		\$ 25,700

Exhibit III – Schedule of Professional Fees by Hours

Joshua Basin Water District Fiscal Year 2025			
Breakdown of Fees by Hours			
	Hours	Hourly Rates	Total
Fiscal Year 2025 Audit of:			
District's Annual Financial Report			
Partner - Engagement & Technical	35	\$ 168	\$ 5,880
Manager	35	148	5,180
Supervisor	50	127	6,350
Staff	70	108	7,560
Total Financial Statement Audit for 2025	190		24,970
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)			850
Total Maximum for 2025			25,820
Additional Items Asked to be Priced by the District			
Preparation of the Agency's Annual State Controller's Report	5	130	650
Total Maximum with Additional Items for 2025	195		\$ 26,470

Joshua Basin Water District Fiscal Year 2026			
Breakdown of Fees by Hours			
	Hours	Hourly Rates	Total
Fiscal Year 2026 Audit of:			
District's Annual Financial Report			
Partner - Engagement & Technical	35	\$ 172	\$ 6,020
Manager	35	151	5,285
Supervisor	50	132	6,600
Staff	70	112	7,840
Total Financial Statement Audit for 2026	190		25,745
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)			875
Total Maximum for 2026			26,620
Additional Items Asked to be Priced by the District			
Preparation of the District's Annual State Controller's Report	5	130	650
Total Maximum with Additional Items for 2026	195		\$ 27,270

Exhibit III – Schedule of Professional Fees by Hours

**Joshua Basin Water District
Fiscal Year 2027**

Breakdown of Fees by Hours

	<u>Hours</u>	<u>Hourly Rates</u>	<u>Total</u>
Fiscal Year 2027 Audit of:			
District's Annual Financial Report			
Partner - Engagement & Technical	35	\$ 177	\$ 6,195
Manager	35	155	5,425
Supervisor	50	136	6,800
Staff	70	116	8,120
Total Financial Statement Audit for 2027	<u>190</u>		<u>26,540</u>
Out-of-Pocket Expenses (Travel, Postage & Printing Costs)			<u>900</u>
Total Maximum for 2027			<u>27,440</u>
Additional Items Asked to be Priced by the District			
Preparation of the District's Annual State Controller's Report	5	130	650
Total Maximum with Additional Items for 2027	<u>195</u>		<u>\$ 28,090</u>



Board of Directors Staff Report

MEETING DATE: 02/08/23
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **RESERVE FUNDING TRANSFERS FOR 2021/22**
RECOMMENDATION: Review, ask questions, and approve reserve funding transfers for 2021/22.

ANALYSIS:

The current Reserve Fund Policy indicates, “[t]he Board shall approve any reallocation of funds, transfers among reserve funds, or action that is inconsistent with this policy.” Although reserve use is initially proposed and approved with the budget process, actual needs/proposed use will fluctuate from the budget depending upon several factors, such as:

- Budgeted project costs may transform over time, adding or removing components in the interest of meeting certain timelines or saving money.
- The District does not encumber or set aside reserve funding specifically for each budgeted project (with the exception of project-specific reserve funds like meter replacement). We are currently using a first-come, first-served basis for reserve funding of projects.
- An in-progress project may receive reserve funding in one fiscal year, yet funds could be depleted before the project is completed in the next fiscal year.

LAIF reserve fund transfers are only made once per year, with the exception of legally restricted reserves, which are adjusted as the legal need arises. Since most project costs are reconciled as part of the audit process in late summer/early fall, the annual reserve fund transfer for Board designated funds may be delayed into the subsequent fiscal year. The transfers proposed today are made only among Board-designated reserve funds, which does not impact any of the legally restricted reserve balances or the proportion of the District’s restricted vs. unrestricted balances.

For fiscal year 21/22, the proposed transfer of reserve funding from various LAIF reserve funds TO the LAIF-Cash Flow Reserve is in the amount of **\$1,527,918**. It is detailed in Column 3 “**Funds to Unrestrict**” of the attached Table 1.

\$1,750,000 in funding that was designated by the 2018 Rate Study for replenishment of individual LAIF reserves is proposed for transfer FROM the LAIF-Cash Flow Reserve. This funding is rate-generated and dependent upon meeting revenue and expense budget targets

at fiscal year-end. The 21/22 budget target was met allowing for full transfer of the reserve funding designated by the 2018 Rate study. This funding is detailed in Column 4 “Funds to Restrict” of the attached Table 1.

Additionally, a proposed transfer from the LAIF-Water Capacity Reserve legally restricted revenues for the system expansion component of the completed Tilford Phase 1 Mainline Replacement project will be forthcoming to the Board.

Finally, the Reserve Fund Policy itself is being reviewed by Staff and will be reviewed comprehensively with the Board in early to mid-2023.

Please review, ask questions, and approve reserve funding transfers for 2021/22.

STRATEGIC PLAN ITEM:

FISCAL IMPACT:

Transfer funding FROM various LAIF reserve funds to reimburse the LAIF-Cash Flow fund for 21/22 project costs paid by the fund in the amount of **\$1,527,918**.

Transfer funding FROM LAIF-Cash Flow reserve TO various LAIF reserve funds as specified by the 2018 Rate Study in the total of **\$1,750,000**.

The net difference is a decrease to the LAIF-Cash Flow reserve of \$222,082. Intra-LAIF fund transfers, as proposed herein, do not change the total LAIF balance.

TABLE 1: JBWD RESERVE USE FOR FISCAL YEAR 21/22 (to be transferred as of 10/01/22)

1		2	3	4	5
LAIF Reserve Account & Usage Details	Reserve Type	Balance before Transfer 09/30/22	Less Funds to Unrestrict	Add Funds to Restrict	Balance after Transfer 10/01/22
EQUIPMENT & TECHNOLOGY REPLACEMENT RESERVE Designated for use only with replacement items. <i>410 JD Backhoe, Wachs Valve Turn Machine, Toyota Tundra</i>	Board designated	\$363,522	\$291,006	\$170,000	\$242,516
METER REPLACEMENT RESERVE A specific designated program for proactive replacement of meters, MXU's, ball and check valves. Transfer reflects purchased inventory not installations.	Board designated	\$970,030	\$264,034	\$500,000	\$1,205,996
CAPITAL RESERVE Designated for capital costs not eligible for/funded by other individual replacement reserves: <i>Additional portion of Well 14 4-Log, New Bay Door, Well 17 Chlorine Analyzer Auto Lift for Shop, Paylocity Payroll implementation, Tilford Design</i>	Board designated	\$2,818,629	\$916,980	\$1,000,000	\$2,901,649
BUILDING REPLACEMENT RESERVE <i>None in 21/22</i>	Board designated	\$66,441	\$0	\$30,000	\$96,441
STUDIES & REPORTS REPLACEMENT RESERVE <i>AWIA Compliance Plan, 2020 Urban Water Management Plan</i>	Board designated	\$111,306	\$55,898	\$50,000	\$105,408
EMERGENCY CAPITAL REPLACEMENT RESERVE <i>None in 21/22</i>	Board designated	\$2,000,000	\$0	\$0	\$2,000,000
WASTEWATER/SEWER CAPACITY RESERVE Legally restricted for eligible uses such as system expansion. <i>None in 21/22</i>	Legally restricted	\$1,991,194	\$0	Replenishment depends on development and is restricted in the quarter received.	\$1,991,194
WATER CAPACITY RESERVE Legally restricted for eligible uses such as system expansion. <i>(Tilford Phase I transfer forthcoming in 22/23)</i>	Legally restricted	\$1,224,152	\$0 <i>\$867,166. Saddleback transfer approved in Sept '21.</i>	Replenishment depends on development and is restricted in the quarter received.	\$1,224,152
OTHER LEGALLY RESTRICTED RESERVES Legally restricted for CMM, customer and project deposits, etc.	Legally restricted	\$685,847	N/A	N/A	\$685,847
SUBTOTAL / TOTAL OF TRANSFERS		\$10,231,121	\$1,527,918	\$1,750,000	\$10,453,203
OPERATING RESERVE Designated for 3 months of operating expense	Board designated	\$1,901,156	\$0	\$0	\$1,901,156
CASH FLOW RESERVE Designated for 3 months of operating expense and cash fluctuations	Board designated	\$2,915,562	\$1,750,000	\$1,527,918	\$2,693,480
TOTAL LAIF BALANCE* <i>*Intra-LAIF transfers do not affect total</i>		\$15,047,839			\$15,047,839

Target
\$1,901,156

Target
\$1,901,156



Board of Directors Staff Report

MEETING DATE: March 1, 2023
PRESENTED BY: Jeremiah Nazario/ Interim Director of Operations
TOPIC: **Acquisition of Skytrak (Pettibone) from United Rentals**
RECOMMENDATION: Recommend the board authorizes the General Manager to execute the Purchase Agreement with United Rentals in the amount of \$135,607.57.

Analysis:

The purchase of a Pettibone was pre-approved in the current budget. During this past year, staff has been actively sourcing vendors from whom we could purchase this equipment. Staff has reviewed quotes from several vendors and found United Rentals to be the best value. Attached, the board will find pictures and documents of the equipment from the sourced vendor. CIRP Supervisor, Brandon Warner, Construction and Maintenance 2/Mechanic, Dan Bock and Interim Director of Operations, Jeremiah Nazario, went to the location to discuss the details and view the equipment personally. Since this is a used piece of equipment, our mechanic Bock, has inspected and gave his recommendation of this Skytrak being good and sound. This piece of equipment will fully meet the districts needs while keeping staff safe with the proper safety measures designed in the machinery.

STRATEGIC PLAN ITEM:

Goal 1.0 - Maintain and enhance the operational efficiency and reliability of the District's water resources and infrastructure.

Goal 1.2.2 – Update & Implement - CIRP Equipment

FISCAL IMPACT:

\$135,607.57 (budgeted Item \$175,208.68)

This purchase results in a savings of \$39,601.11 from the budgeted amount.



BRANCH 554
36025 CATHEDRAL CANYON DR
CATHEDRAL CITY CA 92234-7262
760-328-6573
888-824-9960 FAX

216361475

Job Site

JOSHUA BASIN
6258 PARK BLVD
JOSHUA TREE CA 92252

Office: 760-366-8438 **Cell:** 760-910-4560

Customer #	: 5115847
Quote Date	: 02/21/23
UR Job Loc	: 6258 PARK BLVD, JOSH
UR Job #	: 1
Customer Job ID:	
P.O. #	: NPOR
Ordered By	: DAN BOCK
Written By	: ALEXANDER MARTINEZ
Salesperson	: ALEXANDER MARTINEZ

JOSHUA BASIN WATER DISTRICT
PO BOX 675
JOSHUA TREE CA 92252

**This is not an invoice
Please do not pay from this document**

Qty	Equipment #	Price	Amount		
1	169148AH CC: 233-1600 FORKLIFT VARIABLE REACH 10000# 40-49' Make: SKYTRAK Model: 10042 Serial #: 0160070641 Model Year: 16 HR OUT: 2089.200 REACHFORK-12MONTHS/1600HRS WHEN OPERATED IN CALIFORNIA, ANY OFF-ROAD DIESEL VEHICLE MAY BE SUBJECT TO THE CALIFORNIA AIR RESOURCES BOARD IN-USE OFF-ROAD DIESEL VEHICLE REGULATION. IT THEREFORE COULD BE SUBJECT TO RETROFIT OR ACCELERATED TURNOVER REQUIREMENTS TO REDUCE EMISSIONS OF AIR POLLUTANTS. FOR MORE INFORMATION, PLEASE VISIT THE CALIFORNIA AIR RESOURCES BOARD WEBSITE AT HTTP://WWW.ARB.CA.GOV/MSPROG/ORDIESEL/ORDIESEL.HTM 1 YR of full United Gaurd Warranty	99007.00	99007.00		
SALES ITEMS:					
Qty	Item number	Stock class	Unit	Price	Amount
1	UNITED GUARD UNITED GUARD SERVICE CONTRACT UM: (EA) EACH	MCI	EA	28712.03	28712.03
	DELIVERY CHARGE				200.00
				Sub-total:	127919.03
				Tax:	7688.54
				Total:	135607.57

CONTACT: DAN BOCK
CELL#: 760-910-4560
Dlv/Pku loc selected by Map Pin Option

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #
IN ORDER TO CLOSE THIS CONTRACT

Note: This proposal may be withdrawn if not accepted within 30 days.

WHERE PERMITTED BY LAW, UNITED RENTALS MAY IMPOSE A SURCHARGE OF 1.8% FOR CREDIT CARD PAYMENTS ON CHARGE ACCOUNTS. THIS SURCHARGE IS NOT GREATER THAN OUR MERCHANT DISCOUNT RATE FOR CREDIT CARD TRANSACTIONS AND IS SUBJECT TO SALES TAX IN SOME JURISDICTIONS.
THIS IS NOT A SALE AGREEMENT/INVOICE. THE ITEMS LISTED ABOVE ARE SUBJECT TO AVAILABILITY AND ACCEPTANCE OF THE TERMS AND CONDITIONS OF UNITED'S SALE AGREEMENT/INVOICE WHICH ARE AMENDED FROM TIME TO TIME AND POSTED ONLINE AT <https://www.unitedrentals.com/legal/sale-agreement> AND INCORPORATED HEREIN BY REFERENCE. A PAPER COPY OF THE SALE AGREEMENT/INVOICE TERMS IS AVAILABLE UPON REQUEST.

Unit Number 169148AH	Make SKYTRAK	Model 10042	Serial Number	
Rental Contract Number 216055318		Jobsite 216055318 2586814 - COACHELLA VALLEY ARENA	Customer Name BAKER ELECTRIC ESCONDIDO	
Date - Out N/A	Hour Meter or Odometer - Out N/A	Date - In 2023-02-15	Hour Meter or Odometer - In 2091.2	

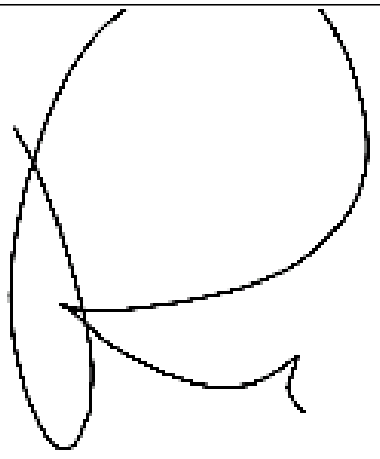
Condition - Out	
<input type="checkbox"/>	Equipment is clean and in good condition, including the following items as applicable: <ul style="list-style-type: none"> - Structure and components secure and undamaged <input checked="" type="checkbox"/> - Tires and tracks in good condition - Safety devices, decals, and manuals present and functional - Fuel tank full, inspected for Red Dye and machine starts - Machine fully functional
<input type="checkbox"/>	Deficiencies noted below

Condition - In	
<input type="checkbox"/>	Equipment is clean and in good condition, including the following items as applicable: <ul style="list-style-type: none"> - Structure and components secure and undamaged <input checked="" type="checkbox"/> - Tires and tracks in good condition - Safety devices, decals, and manuals present and functional - Fuel tank full, inspected for Red Dye and machine starts - Machine fully functional
<input type="checkbox"/>	Deficiencies noted below

Standard Photos - Out	



Signatures - Out	
Customer	<hr/> Signature <hr/> Print Name
United Rentals	<hr/> Signature <hr/> Print Name

Signatures - In	
Customer	<hr/> Signature <hr/> Print Name
United Rentals	<div style="text-align: right;">  </div> <hr/> Signature POLICARPIO MONTANEZ <hr/> Print Name