



**FINANCE COMMITTEE MEETING
WEDNESDAY, JUNE 8, 2022 AT 9:00 AM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

The public may attend this meeting in person at 61750 Chollita Road, Joshua Tree, CA 92252
or on online by clicking the zoom link below.

<https://us02web.zoom.us/j/89070142527?pwd=dml5aEFOOFVxa240bDNZaGdrbC94Zz09>

You may also join by phone at 1-253-215-8782, Meeting ID: 8907 7014 2527 Passcode: 073830

AGENDA

1. **CALL TO ORDER -**
2. **PLEDGE OF ALLEGIANCE -**
3. **DETERMINATION OF QUORUM -**
4. **APPROVAL OF AGENDA -**
5. **PUBLIC COMMENT -**
6. **ITEMS FOR APPROVAL –**

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7. **MARCH & APRIL 2022 CHECK REGISTERS** – Director Anne Roman - Review, ask questions, and refer to the Board of Directors for approval.

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8. **VENDOR SPOTLIGHT: NBS** – Director Anne Roman - Recommend that the Committee receive for information only.
9. **STAFF REPORT** – Director Anne Roman
10. **NEXT MEETING DATE** – July 13, 2022, at 9:00 a.m.
11. **ADJOURNMENT -**

JOSHUA BASIN WATER DISTRICT
Minutes of the
FINANCE COMMITTEE MEETING
Wednesday, April 13, 2022
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Floen called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Floen and Director Unger

STAFF PRESENT –Sarah Johnson, Acting General Manager, Anne Roman, Director of Finance, and Autumn Rich, Accounting Supervisor

GUESTS -2

APPROVAL OF AGENDA – MSC¹ (Unger/Floen) motion carried to approve the April 13, 2022 Finance Committee Agenda.

PUBLIC COMMENT – None

ITEMS FOR APPROVAL –

MSC¹ (Unger/Floen) motion carried to approve the Draft Minutes of March 9, 2022.

JANUARY 2022 CHECK REGISTER – The Committee reviewed the January 2022 check register and a brief Q&A followed. MSC¹ (Unger/Floen) motion carried to refer the January 2022 check register to the Board of Directors for approval.

WELL 14 (4-LOG) BUDGET UPDATE AND AMENDMENT – Director Anne Roman gave the staff report and a brief Q&A followed with the Committee. MSC¹ (Unger/Floen) motion carried to refer the Well 14 budget update and amendment to the Board of Directors for approval.

REVISED FIELD SERVICE TECHNICIAN I/II JOB DESCRIPTION – Acting General Manager Sarah Johnson gave the staff report and a brief Q&A followed. MSC¹ (Unger/Floen) motion carried to refer the Field Service Technician I/II job description to the Board of Directors for approval.

STAFF REPORTS – Director Anne Roman gave the Committee an update on the of potential outsourcing of assistance from Cindy Byerrum, Eide Bailley, LLC. The Committee received for information only.

ADJOURNMENT - MSC¹ (Unger/Floen) motion carried to adjourn the Finance Committee meeting at 9:56 a.m.

Respectfully Submitted,

Anne Roman, Director of Finance



Check Report

By Vendor DBA Name

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACCONTEMPS	03/09/2022	Regular	0.00	1,093.64	64154
59542495	Invoice	03/09/2022	TEMPORARY LABOR	0.00	1,093.64	
000495	ACCONTEMPS	03/23/2022	Regular	0.00	2,960.32	64198
59496848	Invoice	03/23/2022	TEMPORARY LABOR	0.00	807.36	
59604542	Invoice	03/23/2022	TEMPORARY LABOR	0.00	1,076.48	
59631702	Invoice	03/23/2022	TEMPORARY LABOR	0.00	1,076.48	
000504	ACTION PUMPING, INC.	03/23/2022	Regular	0.00	1,102.50	64179
20173	Invoice	03/23/2022	HDMC WW: PUMPING	0.00	1,102.50	
000501	ACWA/JPIA	03/09/2022	Regular	0.00	28,326.95	64132
0681475	Invoice	03/09/2022	EE HEALTH BENEFIT & EAP MAR 22	0.00	28,326.95	
000501	ACWA/JPIA	03/23/2022	Regular	0.00	24,502.91	64180
0683042	Invoice	03/23/2022	EE HEALTH BENEFIT & EAP APR 22	0.00	24,502.91	
000675	AQUA-METRIC SALES COMPANY	03/09/2022	Regular	0.00	2,725.00	64160
INV0086922	Invoice	03/09/2022	ANNUAL AMR SUPPORT 03/30/22 - 03/29/23	0.00	2,725.00	
000675	AQUA-METRIC SALES COMPANY	03/23/2022	Regular	0.00	9,393.39	64200
INV0087236	Invoice	03/23/2022	INVENTORY	0.00	9,393.39	
013019	ARBORIST SERVICES	03/09/2022	Regular	0.00	1,550.00	64147
9092	Invoice	03/09/2022	DEMO GARDEN/BUILD MAINT THRU 1/15/22	0.00	775.00	
9094	Invoice	03/09/2022	DEMO GARDEN/BUILD MAINT THRU 2/15/22	0.00	775.00	
013019	ARBORIST SERVICES	03/23/2022	Regular	0.00	775.00	64190
9097	Invoice	03/23/2022	DEMO GARDEN/BUILD MAINT THRU 3/15/22	0.00	775.00	
001630	AT&T MOBILITY	03/16/2022	Manual	0.00	2,310.47	901944
829480028X0305...	Invoice	03/16/2022	COMMUNICATIONS - FEB 22	0.00	2,310.47	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	03/09/2022	Regular	0.00	18,187.54	64133
643518	Invoice	03/09/2022	LABOR LEGAL SERVICES THRU 1/31/22	0.00	10,317.26	
643675	Invoice	03/09/2022	LEGAL SERVICES THRU 1/31/22	0.00	7,870.28	
000214	BABCOCK LABORATORIES, INC.	03/09/2022	Regular	0.00	1,222.75	64134
CB21092-2287	Invoice	03/09/2022	SAMPLING	0.00	606.90	
CB21717-2287	Invoice	03/09/2022	SAMPLING	0.00	102.00	
CB21718-2287	Invoice	03/09/2022	WELL 14 4-LOG TREATMENT - SAMPLING	0.00	34.00	
CB22179-2287	Invoice	03/09/2022	HDMC WWTP - SAMPLING	0.00	227.85	
CC20080-2287	Invoice	03/09/2022	SAMPLING	0.00	252.00	
000214	BABCOCK LABORATORIES, INC.	03/23/2022	Regular	0.00	1,039.63	64181
CC20610-2287	Invoice	03/23/2022	SAMPLING	0.00	102.00	
CC20826-2287	Invoice	03/23/2022	HDMC WWTP - SAMPLING	0.00	605.25	
CC20935-2287	Invoice	03/23/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CC21055-2287	Invoice	03/23/2022	SAMPLING	0.00	168.00	
CC21141-2287	Invoice	03/23/2022	SAMPLING	0.00	34.00	
CC21142-2287	Invoice	03/23/2022	SAMPLING	0.00	119.00	
CL12367-2287CM	Credit Memo	03/23/2022	HDMC WWTP - SAMPLING	0.00	-227.85	
013882	BOOT WORLD, INC. #20	03/09/2022	Regular	0.00	629.36	64135
55711	Invoice	03/09/2022	SAFETY BOOTS	0.00	629.36	

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
004110	BURRTEC WASTE & RECYCLING SVCS	03/09/2022	Manual	0.00	890.49	901940
BW022822	Invoice	03/09/2022	TRASH REMOVAL (SHOP) - FEB 22	0.00	430.64	
BW0322	Invoice	03/09/2022	TRASH & RECYCLING (OFFICE) - MAR 22	0.00	162.03	
BW0322B	Invoice	03/09/2022	TRASH REMOVAL (SHOP) - MAR 22	0.00	297.82	
001517	CalPERS	03/04/2022	Manual	0.00	11,626.56	901925
PPE 2-25-22	Invoice	03/04/2022	PAY PERIOD ENDING 2/25/22	0.00	11,626.56	
001517	CalPERS	03/04/2022	Manual	0.00	559.11	901926
PPE 2-11-22 - 01	Invoice	03/04/2022	PAY PERIOD ENDING 2/11/21	0.00	559.11	
001517	CalPERS	03/04/2022	Manual	0.00	11,347.49	901927
PPE 2-11-22	Invoice	03/04/2022	PAY PERIOD ENDING 2/11/21	0.00	11,347.49	
001517	CalPERS	03/30/2022	Manual	0.00	10,201.51	901951
PPE 3-18-22	Invoice	03/30/2022	PAY PERIOD ENDING 3/18/22	0.00	10,201.51	
001555	CENTRATTEL LLC	03/09/2022	Regular	0.00	629.23	64136
220302252101	Invoice	03/09/2022	DISPATCH SERVICES - FEB 22	0.00	629.23	
013202	CLA-VAL	03/23/2022	Regular	0.00	1,646.85	64186
840171	Invoice	03/23/2022	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,646.85	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	03/09/2022	Manual	0.00	1,612.18	901931
3990561-0205042	Invoice	03/09/2022	EE LIFE INSURANCE - FEB 22	0.00	1,612.18	
013373	CORE & MAIN LP	03/09/2022	Regular	0.00	7,224.90	64138
Q323762	Invoice	03/09/2022	INVENTORY	0.00	7,124.43	
Q358331	Invoice	03/09/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	100.47	
013373	CORE & MAIN LP	03/23/2022	Regular	0.00	69,349.84	64182
Q131975	Invoice	03/23/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	434.79	
Q318503	Invoice	03/23/2022	TILFORD SUPPLIES	0.00	60,253.80	
Q421237	Invoice	03/23/2022	MAINLINE/LEAK REPAIR SUPPLIES	0.00	524.33	
Q431853	Invoice	03/23/2022	TILFORD SUPPLIES	0.00	2,015.04	
Q431905	Invoice	03/23/2022	TILFORD SUPPLIES	0.00	6,121.88	
013928	DIRTY BOYS DESIGNZ	03/09/2022	Regular	0.00	282.76	64145
52204	Invoice	03/09/2022	UNIFORMS	0.00	282.76	
013885	DOCUSIGN, INC.	03/23/2022	Regular	0.00	9,832.50	64183
INV31943507	Invoice	03/23/2022	ESIGNATURE BUSINESS 2/1/22 – 1/31/23	0.00	9,832.50	
002565	DUDEK AND ASSOCIATES, INC	03/09/2022	Regular	0.00	1,140.00	64139
202200427	Invoice	03/09/2022	ENG SERV: HDMC WWTP THRU 1/28/22	0.00	1,140.00	
002565	DUDEK AND ASSOCIATES, INC	03/23/2022	Regular	0.00	1,630.00	64184
202201041	Invoice	03/23/2022	ENG SERV: HDMC WWTP THRU 2/25/22	0.00	1,630.00	
003025	FEDEX	03/23/2022	Regular	0.00	45.13	64185
7-688-19054	Invoice	03/23/2022	SHIPPING	0.00	45.13	
000156	FORSHOCK	03/09/2022	Regular	0.00	243.00	64148
2200149	Invoice	03/09/2022	MONTHLY SCADA MONITORING - MAR 22	0.00	38.00	
2200150	Invoice	03/09/2022	MONTHLY SCADA MONITORING - MAR 22	0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC.	03/09/2022	Regular	0.00	204.99	64140
FC0322	Invoice	03/09/2022	HDMC WWTP - TELEPHONE	0.00	204.99	
000058	GARDA CL WEST, INC.	03/09/2022	Regular	0.00	901.77	64141
10681302	Invoice	03/09/2022	COURIER FEES - MAR 22	0.00	901.77	
003950	GRANITE CONSTRUCTION CO	03/09/2022	Regular	0.00	1,116.29	64142
2188739	Invoice	03/09/2022	MAINLINE REPAIR: ASPHALT PATCH	0.00	1,116.29	

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
004195	HOME DEPOT CREDIT SERVICES	03/23/2022	Manual	0.00	4,151.63	901946
HD0222	Invoice	03/23/2022	CUST AREA REFRESH/SMALL TOOLS/TILFORD...	0.00	4,151.63	
000025	ICMA RC	03/07/2022	Manual	0.00	3,237.50	901928
ICMARC0322	Invoice	03/07/2022	EE & ER 457 REMITTANCE - 3/4/22	0.00	3,237.50	
000025	ICMA RC	03/07/2022	Manual	0.00	6,475.00	901929
ICMARC0222	Invoice	03/07/2022	EE & ER 457 REMITTANCE - FEB 22	0.00	6,475.00	
013365	IMAGE SOURCE	03/09/2022	Regular	0.00	173.79	64137
25AR1408272	Invoice	03/09/2022	OFFICE EXPENSE 1/30/22 - 2/27/22	0.00	107.98	
25AR1411394	Invoice	03/09/2022	SHOP EXPENSE 2/01/22 - 2/28/22	0.00	65.81	
013797	INFOSEND, INC.	03/09/2022	Regular	0.00	3,095.08	64143
206430	Invoice	03/09/2022	PRINT & MAIL WATER BILL - JAN 22	0.00	3,095.08	
013797	INFOSEND, INC.	03/23/2022	Regular	0.00	3,096.66	64187
208342	Invoice	03/23/2022	PRINT & MAIL WATER BILL - FEB 22	0.00	3,096.66	
004720	INLAND WATER WORKS	03/09/2022	Regular	0.00	11,956.82	64144
S1050981.001	Invoice	03/09/2022	INVENTORY	0.00	11,956.82	
004720	INLAND WATER WORKS	03/23/2022	Regular	0.00	107.75	64188
S1054058.001	Invoice	03/23/2022	TILFORD SUPPLIES	0.00	107.75	
009054	KATHLEEN J. RADNICH	03/09/2022	Regular	0.00	2,425.50	64146
220220-1	Invoice	03/09/2022	PUBLIC RELATIONS SERVICES	0.00	798.00	
22027-1	Invoice	03/09/2022	PUBLIC RELATIONS SERVICES	0.00	861.00	
220306-1	Invoice	03/09/2022	PUBLIC RELATIONS SERVICES	0.00	766.50	
009054	KATHLEEN J. RADNICH	03/23/2022	Regular	0.00	1,669.50	64189
220313-1	Invoice	03/23/2022	PUBLIC RELATIONS SERVICES	0.00	840.00	
220320-1	Invoice	03/23/2022	PUBLIC RELATIONS SERVICES	0.00	829.50	
006507	McMASTER-CARR SUPPLY COMPANY	03/23/2022	Regular	0.00	167.96	64191
73984421	Invoice	03/23/2022	SMALL TOOLS - PRODUCTION	0.00	167.96	
006800	MOJAVE WATER AGENCY	03/09/2022	Regular	0.00	394.37	64149
INV02708	Invoice	03/09/2022	2022 AWAC CALENDARS	0.00	394.37	
006800	MOJAVE WATER AGENCY	03/23/2022	Regular	0.00	436,920.00	64192
MWA022822	Invoice	03/23/2022	WATER RECHARGE PURCHASE	0.00	436,920.00	
000233	NAPA AUTO PARTS	03/09/2022	Regular	0.00	168.23	64166
395450	Invoice	03/09/2022	VEHICLE MAINTENANCE: V37,V38,V39 & V32	0.00	168.23	
000233	NAPA AUTO PARTS	03/23/2022	Regular	0.00	552.60	64203
397041	Invoice	03/23/2022	VEHICLE MAINTENANCE: V42	0.00	143.42	
397042	Invoice	03/23/2022	VEHICLE MAINTENANCE: V32	0.00	409.18	
003930	NBS	03/23/2022	Regular	0.00	6,753.11	64193
1221000994	Invoice	03/23/2022	CMM ADMIN FEES - 2ND QTR 22	0.00	2,054.58	
1221000995	Invoice	03/23/2022	STANDBY ADMIN FEES - 2ND QTR 22	0.00	4,698.53	
013352	NIELSEN FIRE AND ICE HEATING AND AIR	03/23/2022	Regular	0.00	4,400.00	64196
I-5345-1	Invoice	03/23/2022	A/C MINI SPLIT - VAULT	0.00	4,400.00	
000070	ONLINE INFORMATION SERVICES, INC.	03/09/2022	Regular	0.00	210.73	64150
1114370	Invoice	03/09/2022	ID VERIF. SERV. THRU 02/28/22	0.00	210.73	
VEN01533	PAYMENTUS GROUP INC.	03/18/2022	Manual	0.00	4,005.45	901948
INV-15-120400	Invoice	03/18/2022	CREDIT CARD PROCESSING FEE - FEB 22	0.00	4,005.45	
013828	PRO SECURITY SYSTEMS, INC.	03/23/2022	Regular	0.00	1,200.00	64194
17525	Invoice	03/23/2022	ANNUAL MAINT THRU 3/31/23	0.00	1,200.00	

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
008415	PRUDENTIAL OVERALL SUPPLY	03/09/2022	Regular	0.00	179.07	64151
23286559	Invoice	03/09/2022	SHOP EXPENSE	0.00	111.96	
23286561	Invoice	03/09/2022	SHOP EXPENSE	0.00	67.11	
008415	PRUDENTIAL OVERALL SUPPLY	03/23/2022	Regular	0.00	179.07	64195
23292993	Invoice	03/23/2022	SHOP EXPENSE	0.00	111.96	
23292995	Invoice	03/23/2022	SHOP EXPENSE	0.00	67.11	
008201	PURCHASE POWER	03/23/2022	Manual	0.00	1,033.75	901945
PB031322	Invoice	03/23/2022	POSTAGE REFILL FOR METER	0.00	1,033.75	
013361	QUINN COMPANY	03/09/2022	Regular	0.00	5,838.60	64152
WOG00012407	Invoice	03/09/2022	GENERATOR #1: FUEL POLISHING & PARTS	0.00	788.60	
WOG00012408	Invoice	03/09/2022	GENERATOR #2: FUEL POLISHING	0.00	600.00	
WOG00012409	Invoice	03/09/2022	GENERATOR #3: FUEL POLISHING	0.00	1,400.00	
WOG00012410	Invoice	03/09/2022	GENERATOR #4: FUEL POLISHING	0.00	1,400.00	
WOG00012411	Invoice	03/09/2022	GENERATOR #5: FUEL POLISHING	0.00	600.00	
WOG00012412	Invoice	03/09/2022	GENERATOR #6: FUEL POLISHING	0.00	500.00	
WOG00012413	Invoice	03/09/2022	GENERATOR #7: FUEL POLISHING	0.00	550.00	
009065	RDO EQUIPMENT COMPANY	03/09/2022	Regular	0.00	133,991.51	64153
E1049435	Invoice	03/09/2022	410L JOHN DEERE BACKHOE (C&M)	0.00	133,152.26	
P6912845	Invoice	03/09/2022	TRACTOR REPAIR: E7135	0.00	839.25	
009065	RDO EQUIPMENT COMPANY	03/23/2022	Regular	0.00	7,768.27	64197
P7012445	Invoice	03/23/2022	TRACTOR REPAIR: E5410	0.00	114.52	
R3036535	Invoice	03/23/2022	RENTAL EQUIPMENT: TILFORD PIPELINE	0.00	7,653.75	
013831	SATMODO LLC	03/09/2022	Regular	0.00	151.86	64155
189137	Invoice	03/09/2022	EMERGENCY SATELLITE PHONES - MAR 22	0.00	151.86	
013820	SC FUELS	03/09/2022	Regular	0.00	4,023.01	64156
2074602-IN	Invoice	03/09/2022	FUEL FOR VEHICLES	0.00	4,023.01	
013833	SERVICEMASTER 360 PREMIER CLEANING	03/09/2022	Regular	0.00	1,047.53	64157
J82579	Invoice	03/09/2022	JANITORIAL SERVICES - MAR 22	0.00	1,047.53	
009898	SOCALGAS	03/09/2022	Manual	0.00	856.89	901942
GAS0222	Invoice	03/09/2022	HEAT FOR SHOP - THRU 2/17/22	0.00	856.89	
009880	SOUTHERN CALIFORNIA EDISON CO	03/09/2022	Manual	0.00	2,167.43	901941
SCE0222	Invoice	03/09/2022	POWER TO BLDGS & GEN - FEB 22	0.00	2,167.43	
009878	SOUTHERN CALIFORNIA EDISON	03/09/2022	Manual	0.00	3,845.83	901934
SCE0321	Invoice	03/09/2022	POWER FOR PUMPING - WELL 10 MAR 21	0.00	3,845.83	
009878	SOUTHERN CALIFORNIA EDISON	03/10/2022	Manual	0.00	118,265.38	901943
SCE0222	Invoice	03/10/2022	POWER FOR PUMPING - FEB 22	0.00	118,265.38	
VEN01020	SOUTHWEST NETWORKS, INC.	03/09/2022	Regular	0.00	23,985.27	64158
22-2062	Invoice	03/09/2022	SUPPLEMENTAL IT (AMC) - THRU 2/28/22	0.00	2,018.75	
22-2511	Invoice	03/09/2022	OFFICE COMPUTER EQUIPMENT	0.00	2,476.10	
22-2513	Invoice	03/09/2022	SHOP COMPUTER EQUIPMENT	0.00	3,955.42	
22-3021SC	Invoice	03/09/2022	IT SERVICES - 4/22 - 6/22	0.00	14,565.00	
22-3026SC	Invoice	03/09/2022	OFFICE 365 MONTHLY MAINT - APR 22	0.00	794.00	
22-3034SC	Invoice	03/09/2022	SUPPLEMENTAL IT (AMC) - THRU 3/31/22	0.00	176.00	
009920	STANDARD INSURANCE CO	03/09/2022	Regular	0.00	1,339.10	64159
ST0322	Invoice	03/09/2022	EE LIFE INSURANCE - MAR 22	0.00	1,339.10	
013923	STATE WATER RESOURCES CONTROL BOARD	03/23/2022	Regular	0.00	22,318.67	64199
SWRCB031622	Invoice	03/23/2022	RETURN EXCESS ARREARAGE FUNDS	0.00	22,318.67	

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000510	TIME WARNER CABLE	03/09/2022	Manual	0.00	376.20	901932
0008970022222	Invoice	03/09/2022	SCADA INTERNET - MAR 22	0.00	376.20	
013196	TPX COMMUNICATIONS	03/09/2022	Manual	0.00	674.80	901933
153914087-0	Invoice	03/09/2022	TELEPHONE (OFFICE) - MAR 22	0.00	674.80	
010690	TYLER TECHNOLOGIES	03/09/2022	Regular	0.00	27,769.91	64161
025-368499	Invoice	03/09/2022	INCODE SAAS FEES 03/01/2022 - 02/28/2023	0.00	35,321.00	
025-368500	Credit Memo	03/09/2022	INCODE ANN'L FEES PRORATED THRU 6/30/22	0.00	-7,551.09	
CC-BEV	U.S. BANK CORPORATE	03/09/2022	Manual	0.00	2,752.62	901936
US0222	Invoice	03/09/2022	TELEPHONE-FEB 22/BUILD MAINT/SUBSCRIP...	0.00	2,752.62	
CC-ANNE	U.S. BANK CORPORATE	03/09/2022	Manual	0.00	179.88	901939
US0222	Invoice	03/09/2022	SUBSCRIPTION	0.00	179.88	
CC-DAN	U.S. BANK CORPORATE	03/09/2022	Manual	0.00	3,085.85	901937
US0222	Invoice	03/09/2022	CUST SERV REFRSH/SAFETY/SHOP EXPENSE	0.00	3,085.85	
CC-JIM	U.S. BANK CORPORATE	03/09/2022	Manual	0.00	2.99	901938
US0222	Invoice	03/09/2022	SUBSCRIPTION	0.00	2.99	
CC-SARAH	U.S. BANK CORPORATE	03/09/2022	Manual	0.00	671.19	901935
US0222	Invoice	03/09/2022	PERSONNEL SUPPLIES & SUBSCRIPTIONS	0.00	671.19	
010850	UNDERGROUND SERVICE ALERT	03/09/2022	Regular	0.00	112.30	64162
220220346	Invoice	03/09/2022	TICKET DELIVERY SERVICE - FEB 22	0.00	112.30	
009500	USDA RURAL DEVELOPMENT	03/02/2022	Manual	0.00	56,124.85	901924
USDA 03/22 LN	Invoice	03/02/2022	CMM INT. - LOAN #2	0.00	56,124.85	
000327	WATER QUALITY SPECIALISTS	03/09/2022	Regular	0.00	3,500.00	64163
7797	Invoice	03/09/2022	HDMC WWTP: OPERATION & MAINT - FEB 22	0.00	3,500.00	
013809	WEST COAST CIVIL, INC.	03/09/2022	Regular	0.00	11,356.00	64164
2202-215	Invoice	03/09/2022	ENG: D-1-1 BOOSTER STATION DESIGN	0.00	11,356.00	
011615	WESTERN EXTERMINATOR CO.	03/23/2022	Regular	0.00	37.05	64201
14694052	Invoice	03/23/2022	PEST CONTROL SERVICES - SHOP	0.00	37.05	
013888	WIENHOFF DRUG TESTING	03/09/2022	Regular	0.00	240.00	64165
102171	Invoice	03/09/2022	ANNUAL CONSORTIUM FEE THRU 11/15/21	0.00	240.00	
013827	WRIGHT PAINTING COMPANY, INC.	03/23/2022	Regular	0.00	8,960.00	64202
2174	Invoice	03/23/2022	CUST SVC AREA REFRESH PAINTING	0.00	3,960.00	
WP031722	Invoice	03/23/2022	CUST SVC AREA REFRESH PAINTING	0.00	5,000.00	
013359	XEROX FINANCIAL SERVICES	03/09/2022	Manual	0.00	225.12	901930
3107572	Invoice	03/09/2022	SHOP EXPENSE 2/27/22 - 3/26/22	0.00	225.12	
013359	XEROX FINANCIAL SERVICES	03/23/2022	Manual	0.00	397.60	901947

Check Report

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3125691	Invoice	03/23/2022	OFFICE EXPENSE 2/28/22 - 3/29/22	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	103	60	0.00	913,845.57
Manual Checks	28	26	0.00	247,077.77
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	131	86	0.00	1,160,923.34

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	103	60	0.00	913,845.57
Manual Checks	28	26	0.00	247,077.77
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	131	86	0.00	1,160,923.34

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	3/2022	1,160,923.34
			1,160,923.34



Check Report

By Vendor DBA Name

Date Range: 03/01/2022 - 03/31/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	03/20/2022	Manual	0.00	148.20	950023
2186262	Invoice	03/20/2022	TIME & LABOR ONLINE USAGE FEE	0.00	148.20	
013940	PAYLOCITY	03/18/2022	Manual	0.00	1,039.50	950022
109925310	Invoice	03/18/2022	PAYROLL PROCESSING FEE	0.00	1,039.50	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,187.70
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,187.70

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	2	2	0.00	1,187.70
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	1,187.70

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	3/2022	1,187.70
			1,187.70

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
13-00173-022	STINSON, SCOTT	3/9/2022	Refund	163.98	Check #: 64167
10-00429-004	SLADE, JUSTIN W	3/9/2022	Refund	148.68	Check #: 64168
50-00060-002	KEELER, FREDA	3/9/2022	Refund	38.03	Check #: 64169
50-00065-003	MILLER, RONDA	3/9/2022	Refund	47.43	Check #: 64170
64-99274-000	PRIZZI, CHRISTOPHER	3/9/2022	Refund	340.55	Check #: 64171
64-99276-000	TRI STAR CONTRACTING	3/9/2022	Refund	3,584.39	Check #: 64172
65-01065-003	BARAVALLE, CRISTIAN V	3/9/2022	Refund	262.18	Check #: 64173
05-00182-016	FOX, JESSICA A	3/9/2022	Refund	73.17	Check #: 64174
57-00024-010	JIANG, DIANRUI	3/9/2022	Refund	43.73	Check #: 64175
57-00243-003	JIANG, DIANRUI	3/9/2022	Refund	73.53	Check #: 64176
62-00155-017	TEHRANIRAD, OMID	3/9/2022	Refund	117.38	Check #: 64177
65-00239-004	VILLA, MAGDALENA	3/9/2022	Refund	65.90	Check #: 64178
06-00077-006	FERGUSON, GARY D	3/23/2022	Refund	140.41	Check #: 64204
06-00095-017	PACKARD, ANDREW	3/23/2022	Refund	91.46	Check #: 64205
06-00129-022	PEARSON, JEFFREY	3/23/2022	Refund	35.53	Check #: 64206
10-00261-019	HEFFINGTON, DON	3/23/2022	Refund	60.83	Check #: 64207
11-00111-012	JOHNSON, SHANNON	3/23/2022	Refund	11.09	Check #: 64208
55-00199-007	BURGETT, DAVID R II	3/23/2022	Refund	123.63	Check #: 64209
62-00259-000	RIZO, FRANCISCO MEDINA	3/23/2022	Refund	7.81	Check #: 64210
63-00076-010	KEOUGH, ANGELA VISSER	3/23/2022	Refund	180.19	Check #: 64211
				<u>5,609.90</u>	

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay

02/12/2022 - 03/11/2022

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Deductions</u>
509	UNGER, REBECCA	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/09/2022	Committee Meeting - Finance - Paid	\$173.63	
		03/02/2022	Committee Meeting - Legislative & Public Info	\$0.00	
			Totals:		\$520.89
			Employee Total:	\$520.89	
511	FLOEN, TOM	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		02/17/2022	GM AdHoc Meeting - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/04/2022	Committee Meeting - ADHOC - Paid	\$173.63	
		03/09/2022	Committee Meeting - Finance - Paid	\$173.63	
			Totals:	\$868.15	\$0.00
			Employee Total:	\$868.15	
512	JARLSBERG, JANE	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/02/2022	Committee Meeting - Legislative & Public Info	\$0.00	
		03/09/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
			Totals:		\$520.89
			Employee Total:	\$520.89	
513	DOOLITTLE, STACY	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		02/24/2022	MWA Board Meeting - Paid	\$173.63	
		03/09/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
			Totals:		\$694.52
			Employee Total:	\$694.52	
514	DELPH, BARBARA	02/16/2022	Board Meeting - JBWD - Paid	\$173.63	
		02/17/2022	GM AdHoc Meeting - Paid	\$173.63	
		03/02/2022	Board Meeting - JBWD - Paid	\$173.63	
		03/04/2022	Committee Meeting - ADHOC	\$173.63	

- Paid		
Totals:	\$694.52	\$0.00
Employee Total:	\$694.52	
<hr/>		
Grand Totals:	\$3,298.97	\$0.00
Grand Total:	\$3,298.97	



Check Report

By Vendor DBA Name

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACCONTEMPS	04/06/2022	Regular	0.00	269.12	64236
59695396	Invoice	04/06/2022	TEMPORARY LABOR	0.00	269.12	
000495	ACCONTEMPS	04/20/2022	Regular	0.00	1,293.86	64264
59699785	Invoice	04/20/2022	TEMPORARY LABOR	0.00	511.14	
59730148	Credit Memo	04/20/2022	TEMPORARY LABOR	0.00	-293.76	
59742994	Invoice	04/20/2022	TEMPORARY LABOR	0.00	538.24	
59786027	Invoice	04/20/2022	TEMPORARY LABOR	0.00	538.24	
000501	ACWA/JPIA	04/06/2022	Regular	0.00	24,502.91	64219
0684596	Invoice	04/06/2022	EE HEALTH BENEFIT & EAP MAY 22	0.00	24,502.91	
000501	ACWA/JPIA	04/27/2022	Regular	0.00	13,562.88	64275
JPIA042522	Invoice	04/27/2022	WORKERS COMP JAN - MAR 22	0.00	13,562.88	
013983	ANDREW SANCHEZ	04/27/2022	Regular	0.00	79.00	64276
AS042522	Invoice	04/27/2022	REIMB: LIVESCAN REIMBURSEMENT 4/5/22	0.00	79.00	
000675	AQUA-METRIC SALES COMPANY	04/20/2022	Regular	0.00	35,341.31	64268
INV0087603	Invoice	04/20/2022	INVENTORY	0.00	21,295.71	
INV0087807	Invoice	04/20/2022	INVENTORY	0.00	14,045.60	
001630	AT&T MOBILITY	04/20/2022	Manual	0.00	2,637.16	901967
829480028X0405...	Invoice	04/20/2022	COMMUNICATIONS - MAR 22	0.00	2,637.16	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	04/06/2022	Regular	0.00	8,094.46	64220
646158	Invoice	04/06/2022	LABOR LEGAL SERVICES THRU 2/28/22	0.00	4,559.74	
646159	Invoice	04/06/2022	LEGAL SERVICES THRU 2/28/22	0.00	3,534.72	
000214	BABCOCK LABORATORIES, INC.	04/06/2022	Regular	0.00	1,113.98	64221
CC21671-2287	Invoice	04/06/2022	SAMPLING	0.00	102.00	
CC21880-2287	Invoice	04/06/2022	HDMC WWTP - SAMPLING	0.00	384.75	
CC22119-2287	Invoice	04/06/2022	SAMPLING	0.00	17.00	
CC22121-2287	Invoice	04/06/2022	SAMPLING	0.00	102.00	
CC22303-2287	Invoice	04/06/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CD20135-2287	Invoice	04/06/2022	SAMPLING	0.00	17.00	
CD20137-2287	Invoice	04/06/2022	SAMPLING	0.00	252.00	
000214	BABCOCK LABORATORIES, INC.	04/20/2022	Regular	0.00	685.19	64249
CC21385-2287	Invoice	04/20/2022	HDMC WWTP - SAMPLING	0.00	239.23	
CD20613-2287	Invoice	04/20/2022	SAMPLING	0.00	34.00	
CD20614-2287	Invoice	04/20/2022	SAMPLING	0.00	68.00	
CD20924-2287	Invoice	04/20/2022	HDMC WWTP - SAMPLING	0.00	343.96	
013858	BRANDON WARNER	04/27/2022	Regular	0.00	60.00	64277
BW042122	Invoice	04/27/2022	D-2 RENEWAL	0.00	60.00	
013985	BRUCE COLLINS	04/27/2022	Regular	0.00	79.00	64278
BC042522	Invoice	04/27/2022	REIMB: LIVESCAN REIMBURSEMENT 4/25/22	0.00	79.00	
004110	BURRTEC WASTE & RECYCLING SVCS	04/06/2022	Manual	0.00	1,236.95	901960
BW033122	Invoice	04/06/2022	TRASH REMOVAL (SHOP) - MAR 22	0.00	777.10	
BW0422	Invoice	04/06/2022	TRASH & RECYCLING (OFFICE) - APR 22	0.00	162.03	
BW0422B	Invoice	04/06/2022	TRASH REMOVAL (SHOP) - APR 22	0.00	297.82	

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
001517 PPE 3-25-22	CalPERS Invoice	04/04/2022	04/04/2022 Manual PAY PERIOD ENDING 3/25/22	0.00	9,943.87	901954
001517 PPE 4-8-22	CalPERS Invoice	04/19/2022	04/19/2022 Manual PAY PERIOD ENDING 4/8/22	0.00	9,729.60	901971
001517 100000016774104	CalPERS Invoice	04/20/2022	04/20/2022 Manual LATE REPORTING FEE	0.00	200.00	901972
013889 6209	CARL OTTESON'S CERTIFIED BACKFLOW TESTING I Invoice	04/06/2022	04/06/2022 Regular WELL 14 BACKFLOW TEST	0.00	50.00	64222
001555 220402252101	CENTRATTEL LLC Invoice	04/06/2022	04/06/2022 Regular DISPATCH SERVICES - APR 22	0.00	625.20	64223
000510 0008970032222	CHARTER COMMUNICATIONS Invoice	04/06/2022	04/06/2022 Manual SCADA INTERNET - APR 22	0.00	376.21	901963
000237 39905610305053	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC. Invoice	04/06/2022	04/06/2022 Manual EE LIFE INSURANCE - MAR 22	0.00	1,612.18	901955
000112 22030004	COPPER MOUNTAIN MEDIA/KXCM-FM Invoice	04/20/2022	04/20/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00	220.00	64250
013373 Q497668	CORE & MAIN LP Invoice	04/20/2022	04/20/2022 Regular SMALL TOOLS - DISTRIBUTION	0.00	3,116.34	64251
002565 202202025	DUDEK AND ASSOCIATES, INC Invoice	04/20/2022	04/20/2022 Regular ENG SERV: HDMC WWTP THRU 3/25/22	0.00	1,875.00	64252
003025 7-717-72934	FEDEX Invoice	04/20/2022	04/20/2022 Regular SHIPPING	0.00	51.18	64253
000156 2200159 2200161	FORSHOCK Invoice Invoice	04/06/2022 04/06/2022	04/06/2022 Regular MONTHLY SCADA MONITORING - APR 22 MONTHLY SCADA MONITORING - APR 22	0.00 0.00	243.00 38.00 205.00	64231
013222 FC0422	FRONTIER COMMUNICATIONS INC. Invoice	04/06/2022	04/06/2022 Regular HDMC WWTP - TELEPHONE	0.00	204.99	64225
000058 10685611	GARDA CL WEST, INC. Invoice	04/06/2022	04/06/2022 Regular COURIER FEES - APR 22	0.00	705.97	64226
013840 INV224342	GOVOFFICE LLC Invoice	04/06/2022	04/06/2022 Regular WEBSITE HOSTING 2022	0.00	4,805.00	64227
003950 2202509	GRANITE CONSTRUCTION CO Invoice	04/06/2022	04/06/2022 Regular MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,713.93	64228
013802 802252	HASA, INC. Invoice	04/20/2022	04/20/2022 Regular WATER TREATMENT EXPENSE	0.00	804.55	64254
013199 20220202	HI-DESERT CULTURAL CENTER Invoice	04/20/2022	04/20/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00	500.00	64255
004152 42599	HI-DESERT STAR Invoice	04/20/2022	04/20/2022 Regular ADVERTISING: WATER CONSERV MEDIA CAMPAIGN	0.00	200.00	64256
004195 HD0322	HOME DEPOT CREDIT SERVICES Invoice	04/20/2022	04/20/2022 Manual CUST SVC AREA REFRESH/SHOP OFFICE SUPPLIES	0.00	6,809.00	901970
000025 ICMARC040122	ICMA RC Invoice	04/05/2022	04/01/2022 Manual EE & ER 457 REMITTANCE - 4/1/22	0.00	2,800.00	901952
000025 ICMARC031822	ICMA RC Invoice	04/01/2022	04/01/2022 Manual EE & ER 457 REMITTANCE - 3/18/22	0.00	3,237.50	901953

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000025	ICMA RC	04/20/2022	Manual	0.00	2,956.25	901973
ICMARC041522	Invoice	04/20/2022	EE & ER 457 REMITTANCE - 4/15/22	0.00	2,956.25	
013365	IMAGE SOURCE	04/06/2022	Regular	0.00	261.28	64224
24AR1422188	Invoice	04/06/2022	OFFICE EXPENSE 2/28/22 - 3/29/22	0.00	205.29	
25AR1426314	Invoice	04/06/2022	SHOP EXPENSE 3/01/22 - 3/31/22	0.00	55.99	
004720	INLAND WATER WORKS	04/06/2022	Regular	0.00	115.72	64229
S1054058.002	Invoice	04/06/2022	TILFORD SUPPLIES	0.00	115.72	
013984	JOSEPH VINCENT	04/27/2022	Regular	0.00	79.00	64279
JV042522	Invoice	04/27/2022	REIMB: LIVESCAN REIMBURSEMENT 4/5/22	0.00	79.00	
009054	KATHLEEN J. RADNICH	04/06/2022	Regular	0.00	1,092.00	64230
220327-1	Invoice	04/06/2022	PUBLIC RELATIONS SERVICES	0.00	1,092.00	
009054	KATHLEEN J. RADNICH	04/20/2022	Regular	0.00	2,068.50	64257
220403-1	Invoice	04/20/2022	PUBLIC RELATIONS SERVICES	0.00	1,396.50	
220410-1	Invoice	04/20/2022	PUBLIC RELATIONS SERVICES	0.00	672.00	
000134	KENNEDY/JENKS CONSULTANTS, INC.	04/20/2022	Regular	0.00	900.00	64258
153936	Invoice	04/20/2022	2020 URBAN WATER MGMT PLAN UPDATE	0.00	900.00	
006507	McMASTER-CARR SUPPLY COMPANY	04/20/2022	Regular	0.00	2,077.97	64259
75603132	Invoice	04/20/2022	SMALL TOOLS - PRODUCTION	0.00	2,077.97	
000193	MORONGO BASIN CONSERVATION ASSOCIATION,	04/20/2022	Regular	0.00	1,000.00	64260
MBCA040522	Invoice	04/20/2022	SUPPORT OF DESERT WISE LANDSCAPE TOUR	0.00	1,000.00	
000233	NAPA AUTO PARTS	04/06/2022	Regular	0.00	559.82	64245
398364	Invoice	04/06/2022	VEHICLE MAINTENANCE: V82, V32, V35, V40...	0.00	559.82	
000070	ONLINE INFORMATION SERVICES, INC.	04/06/2022	Regular	0.00	265.77	64232
1119838	Invoice	04/06/2022	ID VERIF. SERV. THRU 03/31/22	0.00	265.77	
013004	PAOLO FICARA	04/06/2022	Regular	0.00	500.00	64233
PF040122	Invoice	04/06/2022	PARCEL RENTAL: 0606-321-31 - APRIL 2022	0.00	500.00	
008137	PARKHOUSE TIRE INC	04/20/2022	Regular	0.00	771.88	64261
2030211761	Invoice	04/20/2022	WATER TRUCK MAINTENANCE: E2WT	0.00	771.88	
VEN01533	PAYMENTUS GROUP INC.	04/21/2022	Manual	0.00	3,858.60	901974
INV-15-121377	Invoice	04/21/2022	CREDIT CARD PROCESSING FEE - MAR 22	0.00	3,858.60	
008200	PITNEY BOWES INC.	04/06/2022	Manual	0.00	320.21	901956
3105427986	Invoice	04/06/2022	LEASING CHARGES - 1ST QTR 22	0.00	320.21	
013828	PRO SECURITY SYSTEMS, INC.	04/20/2022	Regular	0.00	3,244.49	64271
024132	Invoice	04/20/2022	LABOR & INSTALL	0.00	3,244.49	
008415	PRUDENTIAL OVERALL SUPPLY	04/06/2022	Regular	0.00	281.35	64234
23299487	Invoice	04/06/2022	SHOP EXPENSE	0.00	210.11	
23299489	Invoice	04/06/2022	SHOP EXPENSE	0.00	71.24	
008415	PRUDENTIAL OVERALL SUPPLY	04/20/2022	Regular	0.00	195.76	64262
23306489	Invoice	04/20/2022	SHOP EXPENSE	0.00	124.52	
23306491	Invoice	04/20/2022	SHOP EXPENSE	0.00	71.24	
009065	RDO EQUIPMENT COMPANY	04/06/2022	Regular	0.00	2,894.54	64235
R3041635	Invoice	04/06/2022	TILFORD SUPPLIES	0.00	2,894.54	
009065	RDO EQUIPMENT COMPANY	04/20/2022	Regular	0.00	1,818.00	64263
W8262835	Invoice	04/20/2022	TRACTOR REPAIR: JD WHEEL LOADER 544K	0.00	1,818.00	
009618	SAMS MARKET	04/20/2022	Regular	0.00	539.40	64265
SM033122	Invoice	04/20/2022	SHOP EXPENSE 1/22 - 3/22	0.00	539.40	

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000091 SB042022	SAN BERNARDINO COUNTY RECORDER Invoice	04/20/2022 04/20/2022	Regular RELEASE OF LIENS	0.00 0.00	140.00 140.00	64272
013831 192294	SATMODO LLC Invoice	04/06/2022 04/06/2022	Regular EMERGENCY SATELLITE PHONES - APR 22	0.00 0.00	151.86 151.86	64237
013820 2091445-IN	SC FUELS Invoice	04/06/2022 04/06/2022	Regular FUEL FOR VEHICLES	0.00 0.00	5,667.93 5,667.93	64238
013820 2106056-IN	SC FUELS Invoice	04/20/2022 04/20/2022	Regular FUEL FOR VEHICLES	0.00 0.00	1,710.86 1,710.86	64266
013011 JBWD-106	SERGIO D FIERRO Invoice	04/06/2022 04/06/2022	Regular CIMIS STATION MAINT: JAN TO MAR 2022	0.00 0.00	990.00 990.00	64239
009898 GAS0322	SOCALGAS Invoice	04/06/2022 04/06/2022	Manual HEAT FOR SHOP - THRU 3/21/22	0.00 0.00	835.94 835.94	901962
009880 SCE0322	SOUTHERN CALIFORNIA EDISON CO Invoice	04/20/2022 04/20/2022	Manual POWER TO BLDGS & GEN - MAR 22	0.00 0.00	2,176.46 2,176.46	901969
009878 SCE0322	SOUTHERN CALIFORNIA EDISON Invoice	04/06/2022 04/06/2022	Manual POWER FOR PUMPING - MAR 22	0.00 0.00	30,428.85 30,428.85	901959
VEN01020 22-3090 22-3507	SOUTHWEST NETWORKS, INC. Invoice Invoice	04/06/2022 04/06/2022 04/06/2022	Regular SUPPLEMENTAL IT (AMC) - THRU 3/31/22 OFFICE COMPUTER EQUIPMENT	0.00 0.00 0.00	2,478.68 997.50 1,481.18	64240
VEN01020 22-4016SC	SOUTHWEST NETWORKS, INC. Invoice	04/20/2022 04/20/2022	Regular OFFICE 365 MONTHLY MAINT - MAY 22	0.00 0.00	794.00 794.00	64267
009920 ST0422	STANDARD INSURANCE CO Invoice	04/06/2022 04/06/2022	Regular EE LIFE INSURANCE - APR 22	0.00 0.00	1,401.23 1,401.23	64241
013788 1287	STURDIVAN EMERGENCY MANAGEMENT CONSUL Invoice	04/06/2022 04/06/2022	Regular EMERGENCY RESPONSE PLAN	0.00 0.00	500.00 500.00	64242
009981 SWRCB042022	SWRCB FEES Invoice	04/20/2022 04/20/2022	Regular WELL 10, 15, 16 & 17 EXTRACTION	0.00 0.00	200.00 200.00	64273
013924 TD042022	TOYOTA OF THE DESERT: SCION OF THE DESERT Invoice	04/20/2022 04/20/2022	Regular TOYOTA TUNDRA 4X4 2022	0.00 0.00	60,178.26 60,178.26	64274
013196 155071594-0	TPX COMMUNICATIONS Invoice	04/06/2022 04/06/2022	Manual TELEPHONE (OFFICE) - APR 22	0.00 0.00	674.80 674.80	901964
010690 025-374468	TYLER TECHNOLOGIES Invoice	04/20/2022 04/20/2022	Regular CALL NOTIFICATION FEES: JAN - MAR 2022	0.00 0.00	33.50 33.50	64269
CC-BEV US0322	U.S. BANK CORPORATE Invoice	04/06/2022 04/06/2022	Manual DIRECTORS / C.A.C. EDUCATION/OFFICE SUP...	0.00 0.00	8,347.92 8,347.92	901966
CC-ANNE US0322	U.S. BANK CORPORATE Invoice	04/06/2022 04/06/2022	Manual RATE SETTING WORKSHOP/NOTARY FEES	0.00 0.00	190.00 190.00	901957
CC-DAN US0322	U.S. BANK CORPORATE Invoice	04/06/2022 04/06/2022	Manual SMALL TOOLS/VEHICLE MAINT:V35,40,41,43	0.00 0.00	2,268.67 2,268.67	901965
CC-SARAH US0322	U.S. BANK CORPORATE Invoice	04/06/2022 04/06/2022	Manual EE TRAINING/SUBSCRIPTION/EE RECRUITING	0.00 0.00	594.50 594.50	901958
010850 320220345	UNDERGROUND SERVICE ALERT Invoice	04/06/2022 04/06/2022	Regular TICKET DELIVERY SERVICE - MAR 22	0.00 0.00	212.95 212.95	64243
000327 7866	WATER QUALITY SPECIALISTS Invoice	04/06/2022 04/06/2022	Regular HDMC WWTP: OPERATION & MAINT - MAR 22	0.00 0.00	3,500.00 3,500.00	64244

Check Report

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013888	WIENHOFF DRUG TESTING	04/20/2022	Regular	0.00	50.00	64270
105124	Invoice	04/20/2022	EMPLOYEE TRAINING	0.00	50.00	
013359	XEROX FINANCIAL SERVICES	04/06/2022	Manual	0.00	230.13	901961
3162100	Invoice	04/06/2022	SHOP EXPENSE 3/27/22 - 4/26/22	0.00	230.13	
013359	XEROX FINANCIAL SERVICES	04/20/2022	Manual	0.00	397.60	901968
3182140	Invoice	04/20/2022	OFFICE EXPENSE 3/30/22 - 4/29/22	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	58	0.00	196,871.62
Manual Checks	25	23	0.00	91,862.40
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	103	81	0.00	288,734.02

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	78	58	0.00	196,871.62
Manual Checks	25	23	0.00	91,862.40
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	103	81	0.00	288,734.02

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	4/2022	288,734.02
			288,734.02



Check Report

By Vendor DBA Name

Date Range: 04/01/2022 - 04/30/2022

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013940	PAYLOCITY	04/29/2022	Manual	0.00	1,022.00	950024
110160168	Invoice	04/29/2022	PAYROLL PROCESSING FEE	0.00	1,022.00	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,022.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,022.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	1	1	0.00	1,022.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,022.00

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	4/2022	1,022.00
			1,022.00

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
07-00077-006	MAD CAPITAL LLC	4/6/2022	Refund	190.42	Check #: 64212
10-00129-011	HERNANDEZ, ERIN C	4/6/2022	Refund	77.20	Check #: 64213
10-00279-015	CHARLNOES, SYLVANA B	4/6/2022	Refund	96.21	Check #: 64214
14-00014-003	SOSA, EVELYN	4/6/2022	Refund	229.95	Check #: 64215
55-00257-014	MORRISON, ROBY L II	4/6/2022	Refund	166.70	Check #: 64216
56-00021-002	MULLER, NELIA	4/6/2022	Refund	59.36	Check #: 64217
57-00016-005	THOMSON, STEVEN	4/6/2022	Refund	212.64	Check #: 64218
12-00218-007	LAI, RAYMOND W	4/20/2022	Refund	148.83	Check #: 64246
61-00219-014	SANTOS, RAMON	4/20/2022	Refund	49.98	Check #: 64247
62-00204-011	KLUKIEWICZ, SHELLEY	4/20/2022	Refund	150.17	Check #: 64248
				<u>1,381.46</u>	

Joshua Basin Water District
 61750 Chollita Rd.
 Joshua Tree, CA 92252

Director Pay

03/12/2022 - 04/22/2022

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Adjustment Type</u>	<u>Additions</u>	<u>Deductions</u>		
509	UNGER, REBECCA	03/16/2022	Board Meeting - JBWD - Paid	\$173.63			
		03/29/2022	Board Meeting - Special JBWD - Paid	\$173.63			
		04/06/2022	Board Meeting - JBWD - Paid	\$173.63			
		04/13/2022	Committee Meeting - Finance - Paid	\$173.63			
		04/20/2022	Board Meeting - JBWD - Paid	\$173.63			
		Totals:			\$868.15	\$0.00	
		Employee Total:			\$868.15		
511	FLOEN, TOM	03/16/2022	Board Meeting - JBWD - Paid	\$173.63			
		03/29/2022	Board Meeting - Special JBWD - Paid	\$173.63			
		04/06/2022	Board Meeting - JBWD - Paid	\$173.63			
		04/13/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63			
		04/20/2022	Board Meeting - JBWD - Paid	\$173.63			
		Totals:			\$868.15	\$0.00	
		Employee Total:			\$868.15		
512	JARLSBERG, JANE	04/06/2022	DIRECTOR TRAINING - MILEAGE REIMBURSEMENT		\$169.65		
		03/16/2022	Board Meeting - JBWD - Paid	\$173.63			
		03/29/2022	Board Meeting - JBWD - Paid	\$173.63			
		04/02/2022	Training - Paid	\$173.63			
		04/03/2022	Training - Paid	\$173.63			
		04/04/2022	Training - Paid	\$173.63			
		04/05/2022	Training - Paid	\$173.63			
		04/06/2022	Training - Paid	\$173.63			
		04/06/2022	Board Meeting - JBWD - Unpaid	\$0.00			
		04/13/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63			
		04/20/2022	Board Meeting - JBWD - Unpaid	\$0.00			
		Totals:			\$1,389.04	\$169.65	
		Employee Total:			\$1,558.69		
		513	DOOLITTLE, STACY	03/12/2022	Training - Paid	\$173.63	
				03/14/2022	Training - Paid	\$173.63	

03/16/2022	Board Meeting - JBWD - Paid	\$173.63	
03/24/2022	MWA Board Meeting – Paid	\$173.63	
03/16/2022	Committee Meeting - ADHOC - Unpaid	\$0.00	
03/29/2022	Board Meeting - Special JBWD - Paid	\$173.63	
04/06/2022	Board Meeting - JBWD - Paid	\$173.63	
04/13/2022	Committee Meeting - Water Resources & Ops - Paid	\$173.63	
04/20/2022	Board Meeting - JBWD - Paid	\$173.63	
	Totals:	\$1,389.04	\$0.00
	Employee Total:	\$1,389.04	

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DELPH, BARBARA

03/16/2022	Board Meeting - JBWD - Paid	\$173.63	
03/16/2022	Building ADHOC - Unpaid	\$0.00	
03/26/2022	Committee Meeting - ADHOC - Paid	\$173.63	
03/29/2022	Board Meeting - Special JBWD - Paid	\$173.63	
03/30/2022	Training - Paid	\$173.63	
04/06/2022	Board Meeting - JBWD - Paid	\$173.63	
04/07/2022	MWA Board Meeting – Paid	\$173.63	
04/20/2022	Board Meeting - JBWD - Paid	\$173.63	
	Totals:	\$1,215.41	\$0.00
	Employee Total:	\$1,215.41	
	Grand Totals:	\$5,729.79	\$169.65
	Grand Total:	\$5,899.44	

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Finance Committee

DATE: June 8, 2022

REPORT TO: Finance Committee Members
PREPARED BY: Anne Roman, Director of Finance
TOPIC: **VENDOR SPOTLIGHT: NBS**
RECOMMENDATION: Receive for information only.

ANALYSIS: NBS is an organization that the District has utilized in some capacity for over 15 years. They specialize in the following services:

- Special Financing district formation & consulting
- **Special financing district annual administration**
- Fee Studies & **cost allocation plans**
- Utility rate & Capacity fee studies
- Fiscal impact analyses & Development impact fees
- **Public engagement**

The District currently uses NBS to administer its Copper Mountain Mesa (CMM) Assessment District annual billing and reporting. Since about 2019, the District has also used NBS to administer our Water Availability (Standby) billing, kicked off by a long-overdue parcel audit to review accuracy. As a result of that parcel audit, NBS was hired to administer refunds of some identified overpayments and engage the public in that process.

Why are these services needed? For CMM, bond covenants require complex annual reporting and other compliance measures. In addition, NBS helps the District with delinquency management for CMM. All costs for CMM administration are passed through to the beneficiaries of the assessment district.

Regarding the District's Water Availability (Standby) Assessments, NBS assists with managing and billing over 12,500 accounts that generate about 14% of the District's total revenue.

In the future, we hope to utilize NBS to develop a [Overhead] Cost Allocation Plan for the District. NBS describes such a plan as being "used for optimal budgeting purposes and...many forms of cost recovery efforts" (NBSgov.com;/fee-studies/). This has never been done in the history of the District and is not only recommended to bolster the defensibility of overhead rates charged to projects, but also actually a requirement for certain Federal and State financing options. This project will be initiated as soon as time and budget allow.

Every JBWD Staff member that has worked with NBS praises their staffs' professionalism and the value of the services provided. As a 100% employee-owned organization, it is apparent that their staff takes great pride in their work. We hope to continue our successful partnership with NBS for many years to come.

STRATEGIC PLAN ITEM: N/A
FISCAL IMPACT: N/A