

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING
MEETING MINUTES
NOVEMBER 1, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the board meeting to order at 5:30 p.m.
2. DETERMINATION OF A QUORUM – President Floen, Vice President Doolittle, Director Short, Director Fick
(Director Jarlsberg – Absent)

STAFF PRESENT –Interim Director of Operations, Jeremiah Nazario, General Manager, Sarah Johnson,
Director of Administration, David Shook, Executive Assistant, Lisa Thompson

CITIZENS ADVISORY COUNCIL PRESENT – CAC Member Dave Carrillo

CONSULTANTS PRESENT – Kathleen Radnich, Public Outreach Consultant, Jeff Hoskinson, Legal Counsel

3. APPROVAL OF AGENDA –
 - 1st – Doolittle
 - 2nd - Short4/0/0 motion carried to approve the agenda.
4. PUBLIC COMMENT – None
5. CONSENT CALENDAR –
 - A. DRAFT MINUTES – 10.18.23
 - 1st – Short
 - 2nd – Fick4/0/0 motion carried to approve the consent calendar.
6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION – None
7. PRESENTATIONS
For informational purposes only on subjects not covered by the agenda. No action is to be taken.

A. PUBLIC OUTREACH REPORT

Public Outreach Consultant, Kathleen Radnich reported on the monthly events that took place in 2023:

- January - Capital Improvement Replacement Program. The district replaced infrastructure safely and promptly even while experiencing staffing shortages. Radnich thanked the Director of Operations, Jeremiah Nazario, and his team.
- February - Careers in Water
- March - Water Conservation with Native Plant Gardening
- April - Water Emergencies, California Earthquake Preparedness month
- May - Water Conservation with the Desert Tortoise
- June – Hydration for Good Health
- July - Understanding Our Aquifer Water Resources. The annual Consumer Confidence Report was issued.

- August - Benefits of Rain Harvesting
- September – Water for Emergencies, National Preparedness Month
- October - Protecting our Groundwater
- November – Winterizing
- December - Water Savings Holiday Tips
- Radnich encouraged the public to stop by the farmer’s market this month for tips and tricks on winterizing.
- November 9, 2023, Winterizing class online. Visit the district website to register.
- November 16, 2023, the fourth LIHWAP event will be held at the district office from 10:00am to 12:00pm.
- November District Holidays Observed
 - Thursday, November 9, 2023, in observance of Veterans Day.
 - Thursday, November 23, 2024, in observance of Thanksgiving Day.

8. ACTION CALENDAR

A. APPOINTMENT OF NEW CITIZENS ADVISORY COUNCIL (CAC) MEMBERS

1st – Short

2nd – Doolittle

4/0/0 motion carried to appoint Fred Jaross and Aret Zelli as Citizens Advisory Council Members.

9. REPORTS AND COMMENTS

A. DIRECTOR REPORTS AND COMMENTS -

PRESIDENT FLOEN

- Reports – Completed the annual ethics training for directors.
- Comments – None

VICE PRESIDENT DOOLITTLE

- Reports – None
- Comments – None

DIRECTOR JARLSBERG

- Reports – None
- Comments –None

DIRECTOR SHORT

- Reports – None
- Comments – None

DIRECTOR FICK

- Reports – Attended the MWA board meeting on October 26th through Zoom.
- Comments – Fick learned about the West Victorville Banking System at the MWA board meeting.

B. GENERAL MANAGERS REPORT –

General Manager, Sarah Johnson reported on the following:

- The next CAC meeting is on Tuesday, November 14th at 5:00 pm.
- The fourth LIHWAP event will be held at the district office on November 16, 2023, from 10:00 a.m. to 12:00 pm.
- We are working on numerous projects such as:
 - Updating CAC bylaws.
 - On October 30th, Johnson met again with MWA, HDWD, and BigHorn for the ongoing discussions regarding the pipeline contract. A MOU is being worked on that will be brought to the board soon (hopefully January 2024). Subsequently, a pipeline contract will be worked on and brought to the board later in 2024 for review.
 - Staff is in the process of updating the internal purchasing process in preparation for the upcoming recruitment of the new Purchasing & Inventory Technician position.
 - Staff is in process of reorganizing the modules of Geoviewer to improve the quality of the data.
 - Staff is meeting with USGS next week to review information on our aquifers, levels of wells, and recharge data. Johnson will bring the information back to the board soon.
 - Staff is in the process of working on a new website and its implementation.
 - Working on District tours planning in February 2024.
 - In the process of working on the end-of-year audit report that will come to the board in December.
- Next month, we will add a new Project List agenda item, which will be on the first board meeting agenda of the month. The project list is comprised of multiple ongoing projects, including budget-approved projects, in which the board will have the opportunity to ask questions and receive status updates.
- District staff participated in the Great Shake Out last Thursday, October 26th. Johnson mentioned we take emergency preparedness seriously and worked out some kinks with the exercise.

10. ADJOURNMENT

1st – Doolittle

2nd – Short

President Floen called the board to adjourn at 6:12 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary





1. Draft Minutes 11.01..23

Final Audit Report

2023-11-17

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