



**FINANCE COMMITTEE MEETING
WEDNESDAY, JANUARY 12, 2022 AT 9:00 AM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

Pursuant to Resolution No. 21-1035, and in an effort to protect public health and prevent the spread of Covid-19 (Coronavirus), and because state and local officials are recommending measures to promote social distancing, the public may view this meeting online.

There will be no public location for attending in person.

This virtual meeting will be streamed at:

<https://us02web.zoom.us/j/87881195084?pwd=a3RNZ2dTUTThBbC9yWkEzK0NKUXNBdz09>

You may also join by phone at 1-253-215-8782, Meeting ID: 87881195084 Passcode: 790021

AGENDA

1. **CALL TO ORDER -**
2. **PLEDGE OF ALLEGIANCE -**
3. **DETERMINATION OF QUORUM -**
4. **APPROVAL OF AGENDA -**
5. **PUBLIC COMMENT -**
6. **ITEMS FOR APPROVAL –**

Pages 2-12

- September 2021 Check Register (reviewed by the Finance Committee on 09/08/2021)

Page 13

- Draft Minutes December 8, 2021

Pages 14-25

7. **NOVEMBER 2021 CHECK REGISTERS** – Director Anne Roman - Review, ask questions, and refer to the Board of Directors for approval.

Pages 26-38

8. **1ST QUARTER ENDING 09/30/21 FINANCIAL REPORT** – Director Anne Roman – Receive report, ask questions, and refer to the Board of Directors for approval.

9. **STAFF REPORT** – Director Anne Roman

10. **ADJOURNMENT -**



Check Report

By Vendor DBA Name

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACCOUNTEMPS	09/08/2021	Regular	0.00	4,441.30	63645
58286329	Invoice	09/08/2021	TEMPORARY LABOR	0.00	649.23	
58316227	Invoice	09/08/2021	TEMPORARY LABOR	0.00	2,496.18	
58331405	Invoice	09/08/2021	TEMPORARY LABOR	0.00	649.23	
58359153	Invoice	09/08/2021	TEMPORARY LABOR	0.00	646.66	
000495	ACCOUNTEMPS	09/22/2021	Regular	0.00	7,740.54	63689
58378492	Invoice	09/22/2021	TEMPORARY LABOR	0.00	2,948.21	
58404224	Invoice	09/22/2021	TEMPORARY LABOR	0.00	486.28	
58404751	Invoice	09/22/2021	TEMPORARY LABOR	0.00	2,044.16	
58448896	Invoice	09/22/2021	TEMPORARY LABOR	0.00	1,607.20	
58461852	Invoice	09/22/2021	TEMPORARY LABOR	0.00	654.69	
000504	ACTION PUMPING, INC.	09/08/2021	Regular	0.00	2,205.00	63626
18371	Invoice	09/08/2021	HDMC WW: PUMPING	0.00	2,205.00	
000501	ACWA/JPIA	09/22/2021	Regular	0.00	24,923.11	63663
Q673493	Invoice	09/22/2021	EE HEALTH BENEFIT & EAP OCT 21	0.00	24,923.11	
013896	ANTHONY BUTKA	09/22/2021	Regular	0.00	3,169.00	63664
AB082621	Invoice	09/22/2021	ELECTION SUPERVISOR:UNION DECERTIFICA...	0.00	3,169.00	
013019	ARBORIST SERVICES	09/22/2021	Regular	0.00	775.00	63678
9080	Invoice	09/22/2021	DEMO GARDEN/BUILD MAINT THRU 9/15/21	0.00	775.00	
013878	ARTURO GRADILLA	09/22/2021	Regular	0.00	324.06	63665
AG080921	Invoice	09/22/2021	REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	209.44	
AG080921-1	Invoice	09/22/2021	REIMB:MEAL EXPENSE FOR TRISTATE SEMIN...	0.00	114.62	
001630	AT&T MOBILITY	09/08/2021	Manual	0.00	2,584.96	901809
829480028X0905...	Invoice	09/08/2021	COMMUNICATIONS - AUG 21	0.00	2,584.96	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	09/22/2021	Regular	0.00	3,123.13	63666
631789	Invoice	09/22/2021	LABOR LEGAL SERVICES THRU 8/31/21	0.00	2,211.83	
631790	Invoice	09/22/2021	LEGAL SERVICES THRU 8/31/21	0.00	911.30	
000214	BABCOCK LABORATORIES, INC.	09/08/2021	Regular	0.00	636.45	63627
C110344-2287	Invoice	09/08/2021	SAMPLING	0.00	168.00	
CH11976-2287	Invoice	09/08/2021	SAMPLING	0.00	102.00	
C110444-2287	Invoice	09/08/2021	HDMC WWTP - SAMPLING	0.00	366.45	
000214	BABCOCK LABORATORIES, INC.	09/22/2021	Regular	0.00	1,665.75	63667
C110643-2287	Invoice	09/22/2021	SAMPLING	0.00	102.00	
C110685-2287	Invoice	09/22/2021	SAMPLING	0.00	17.00	
C110686-2287	Invoice	09/22/2021	SAMPLING	0.00	68.00	
C110868-2287	Invoice	09/22/2021	HDMC WWTP - SAMPLING	0.00	327.60	
C110890-2287	Invoice	09/22/2021	HDMC WWTP - SAMPLING	0.00	227.85	
C111126-2287	Invoice	09/22/2021	HDMC WWTP - SAMPLING	0.00	227.85	
C111291-2287	Invoice	09/22/2021	SAMPLING	0.00	42.00	
C111627-2287	Invoice	09/22/2021	SAMPLING	0.00	168.00	
C111628-2287	Invoice	09/22/2021	SAMPLING	0.00	119.00	
C111681-2287	Invoice	09/22/2021	HDMC WWTP - SAMPLING	0.00	366.45	
013813	BACKFLOW SOLUTIONS, INC.	09/22/2021	Regular	0.00	495.00	63668
6507	Invoice	09/22/2021	ANNUAL BACKFLOW SOLUTIONS ONLINE SU...	0.00	495.00	

Check Report

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013975	BEST BUY AUTOMOTIVE EQUIPMENT	09/08/2021	Regular	0.00	26,651.98	63644
SALES ORDER #SO...	Invoice	09/08/2021	AUTO LIFT FOR SHOP	0.00	26,651.98	
013356	BUILDER'S SUPPLY	09/22/2021	Regular	0.00	76.06	63683
1259290	Invoice	09/22/2021	PUMPING PLANT SUPPLIES	0.00	67.40	
1340380	Invoice	09/22/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	8.66	
004110	BURRTEC WASTE & RECYCLING SVCS	09/08/2021	Manual	0.00	459.85	901806
BW0921	Invoice	09/08/2021	TRASH & RECYCLING (OFFICE) - SEPT 21	0.00	162.03	
BW0921B	Invoice	09/08/2021	TRASH REMOVAL (SHOP) - SEPT 21	0.00	297.82	
004110	BURRTEC WASTE & RECYCLING SVCS	09/22/2021	Manual	0.00	1,356.27	901811
BW083121	Invoice	09/22/2021	TRASH REMOVAL (SHOP) - AUG 21	0.00	1,356.27	
001517	CalPERS	09/27/2021	Manual	0.00	12,502.81	901814
PPE 9-10-21	Invoice	09/27/2021	PAY PERIOD ENDING 9/10/21	0.00	12,502.81	
001517	CalPERS	09/27/2021	Manual	0.00	12,516.21	901815
PPE 8-27-21	Invoice	09/27/2021	PAY PERIOD ENDING 8/27/21	0.00	12,516.21	
013822	CARL PALMER	09/22/2021	Regular	0.00	367.49	63669
CP090821	Invoice	09/22/2021	REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	216.16	
CP090821-1	Invoice	09/22/2021	REIMB:MEAL EXPENSE FOR TRISTATE SEMIN...	0.00	151.33	
001555	CENTRATEL LLC	09/08/2021	Regular	0.00	568.86	63628
210902252101	Invoice	09/08/2021	DISPATCH SERVICES - AUG 21	0.00	568.86	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	09/08/2021	Manual	0.00	1,612.18	901803
3990561-0805083	Invoice	09/08/2021	EE LIFE INSURANCE - AUG 21	0.00	1,612.18	
013373	CORE & MAIN LP	09/08/2021	Regular	0.00	8,507.93	63630
P329507	Invoice	09/08/2021	INVENTORY	0.00	4,896.81	
P378835	Invoice	09/08/2021	INVENTORY/MAINLINE LEAK REPAIR SUPPLI...	0.00	2,326.26	
P378866	Invoice	09/08/2021	MAINLINE/LEAK REPAIR SUPPLIES	0.00	179.29	
P442502	Invoice	09/08/2021	MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,105.57	
013373	CORE & MAIN LP	09/22/2021	Regular	0.00	4,781.95	63670
P378864	Invoice	09/22/2021	INVENTORY	0.00	4,781.95	
013935	DIAMOND ENVIRONMENTAL SERVICES, LP.	09/08/2021	Regular	0.00	84.66	63631
0003426465	Invoice	09/08/2021	PORTABLE TOILET RENTAL: WELL 14 4-LOG	0.00	84.66	
002565	DUDEK AND ASSOCIATES, INC	09/22/2021	Regular	0.00	7,080.94	63671
202106859	Invoice	09/22/2021	ENG SERV: HDMC WASTEWATER PLANT TH...	0.00	7,080.94	
VEN01466	FEDAK & BROWN LLP	09/08/2021	Regular	0.00	220.00	63632
FB082721	Invoice	09/08/2021	FINANCIAL AUDIT 20/21 - AUG 21	0.00	220.00	
000156	FORSHOCK	09/08/2021	Regular	0.00	243.00	63640
2100090	Invoice	09/08/2021	MONTHLY SCADA MONITORING - SEPT 21	0.00	38.00	
2100091	Invoice	09/08/2021	MONTHLY SCADA MONITORING - SEPT 21	0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC.	09/08/2021	Regular	0.00	206.07	63633
FC0921	Invoice	09/08/2021	HDMC WWTP - TELEPHONE	0.00	206.07	
000058	GARDA CL WEST, INC.	09/08/2021	Regular	0.00	484.38	63634
10652199	Invoice	09/08/2021	COURIER FEES - SEPT 21	0.00	484.38	
013802	HASA, INC.	09/22/2021	Regular	0.00	550.32	63672
772924	Invoice	09/22/2021	WATER TREATMENT EXPENSE	0.00	550.32	
004195	HOME DEPOT CREDIT SERVICES	09/22/2021	Manual	0.00	2,455.93	901813
HD0821	Invoice	09/22/2021	WELL 14 4-LOG/TILFORD PIPELINE/PUMPING..	0.00	2,455.93	

Check Report

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000025	ICMA RC	09/03/2021	09/03/2021 Manual 457 EE CONTRIBUTION	0.00	39,000.00	901799
ICMARC090321	Invoice	09/03/2021		0.00	39,000.00	
000025	ICMA RC	09/30/2021	09/30/2021 Manual 457 REMITTANCE - SEP 21	0.00	4,440.00	901817
ICMARC0921	Invoice	09/30/2021		0.00	4,440.00	
013365	IMAGE SOURCE	09/08/2021	09/08/2021 Regular OFFICE EXPENSE 7/30/21 - 8/29/21	0.00	264.69	63629
25AR1324002	Invoice	09/08/2021		0.00	209.49	
25AR1325676	Invoice	09/08/2021	SHOP EXPENSE 8/01/21 - 8/31/21	0.00	55.20	
013797	INFOSEND, INC.	09/22/2021	09/22/2021 Regular PRINT & MAIL WATER BILL - AUG 21	0.00	3,186.44	63673
197979	Invoice	09/22/2021		0.00	3,186.44	
004720	INLAND WATER WORKS	09/22/2021	09/22/2021 Regular PUMPING PLANT SUPPLIES	0.00	36.85	63674
S1049046.001	Invoice	09/22/2021		0.00	36.85	
009054	KATHLEEN J. RADNICH	09/08/2021	09/08/2021 Regular PUBLIC RELATIONS SERVICES	0.00	1,956.00	63635
21-0829-1	Invoice	09/08/2021		0.00	1,032.00	
21-0905-1	Invoice	09/08/2021	PUBLIC RELATIONS SERVICES	0.00	924.00	
009054	KATHLEEN J. RADNICH	09/22/2021	09/22/2021 Regular PUBLIC RELATIONS SERVICES	0.00	1,299.54	63675
21-0912-1	Invoice	09/22/2021		0.00	588.00	
21-0919-1	Invoice	09/22/2021	PUBLIC RELATIONS SERVICES	0.00	711.54	
000134	KENNEDY/JENKS CONSULTANTS, INC.	09/08/2021	09/08/2021 Regular 2020 URBAN WATER MGMT PLAN UPDATE	0.00	10,065.00	63636
149185	Invoice	09/08/2021		0.00	10,065.00	
005640	KILLER BEE PEST CONTROL	09/22/2021	09/22/2021 Regular BEE REMOVAL	0.00	90.00	63676
6090	Invoice	09/22/2021		0.00	90.00	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	09/08/2021	09/08/2021 Regular TEMPORARY LABOR	0.00	5,158.40	63637
37-49-10894	Invoice	09/08/2021		0.00	2,579.20	
37-49-10954	Invoice	09/08/2021	TEMPORARY LABOR	0.00	2,579.20	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	09/22/2021	09/22/2021 Regular TEMPORARY LABOR	0.00	4,836.00	63677
37-49-11014	Invoice	09/22/2021		0.00	2,256.80	
37-49-11050	Invoice	09/22/2021	TEMPORARY LABOR	0.00	2,579.20	
013898	MCCI, LLC.	09/08/2021	09/08/2021 Regular LASERFICHE SUBSCRIPTION: 11/21/21 - 11/...	0.00	14,619.00	63638
R24631	Invoice	09/08/2021		0.00	14,619.00	
006507	McMASTER-CARR SUPPLY COMPANY	09/08/2021	09/08/2021 Regular WELL 14 4-LOG TREATMENT/SM TOOLS/PU...	0.00	2,738.07	63639
64269007	Invoice	09/08/2021		0.00	2,366.76	
64283457	Invoice	09/08/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	371.31	
006507	McMASTER-CARR SUPPLY COMPANY	09/22/2021	09/22/2021 Regular PUMPING PLANT SUPPLIES & SMALL TOOLS ...	0.00	109.47	63679
64292754	Invoice	09/22/2021		0.00	76.98	
64386012	Invoice	09/22/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	32.49	
013851	MICAH NAZARIO	09/22/2021	09/22/2021 Regular REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	300.42	63680
MNO90821	Invoice	09/22/2021		0.00	216.16	
MNO90821-1	Invoice	09/22/2021	REIMB:MEAL EXPENSE FOR TRISTATE SEMIN...	0.00	84.26	
000233	NAPA AUTO PARTS	09/08/2021	09/08/2021 Regular VEHICLE MAINTENANCE: V33	0.00	893.53	63654
375202	Invoice	09/08/2021		0.00	417.58	
375307	Invoice	09/08/2021	VACUUM MAINTENANCE: E83	0.00	80.26	
375345	Invoice	09/08/2021	VEHICLE MAINTENANCE: V33	0.00	40.52	
376156	Invoice	09/08/2021	VEHICLE MAINTENANCE: V33	0.00	268.83	
376402	Invoice	09/08/2021	VEHICLE MAINTENANCE: V27	0.00	86.34	
000233	NAPA AUTO PARTS	09/22/2021	09/22/2021 Regular VEHICLE MAINTENANCE: V32, V33 & V40	0.00	275.10	63697
374826	Invoice	09/22/2021		0.00	212.83	
375258	Credit Memo	09/22/2021	CREDIT: VEHICLE MAINTENANCE V35	0.00	-169.11	
376521	Invoice	09/22/2021	CIRP SUPPLIES	0.00	48.57	

Check Report

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
377526	Invoice	09/22/2021	VEHICLE MAINTENANCE: V37	0.00	182.81	
003930	NBS	09/22/2021	09/22/2021 Regular	0.00	273.26	63682
721000185	Invoice	09/22/2021	STANDBY FEE AUDIT	0.00	273.26	
013352	NIELSEN FIRE AND ICE	09/22/2021	09/22/2021 Regular	0.00	65.00	63686
16844	Invoice	09/22/2021	A/C MAINTENANCE - OFFICE	0.00	65.00	
013004	PAOLO FICARA	09/08/2021	09/08/2021 Regular	0.00	500.00	63641
091	Invoice	09/08/2021	PARCEL RENTAL: 0606-321-31 - SEPT 2021	0.00	500.00	
008137	PARKHOUSE TIRE INC	09/08/2021	09/08/2021 Regular	0.00	956.92	63642
2030204839	Invoice	09/08/2021	VEHICLE MAINTENANCE: V41	0.00	956.92	
008137	PARKHOUSE TIRE INC	09/22/2021	09/22/2021 Regular	0.00	55.00	63684
2030204918	Invoice	09/22/2021	TIRE DISPOSAL	0.00	55.00	
VEN01533	PAYMENTUS GROUP INC.	09/20/2021	09/20/2021 Manual	0.00	4,191.80	901810
INV-15-115558	Invoice	09/20/2021	CREDIT CARD PROCESSING FEE - AUG 21	0.00	4,191.80	
008414	PROVIDEO	09/08/2021	09/08/2021 Regular	0.00	85.00	63646
1783	Invoice	09/08/2021	YOU TUBE BOARD MEETINGS - AUG 21	0.00	85.00	
008415	PRUDENTIAL OVERALL SUPPLY	09/08/2021	09/08/2021 Regular	0.00	177.08	63643
23203526	Invoice	09/08/2021	SHOP EXPENSE	0.00	109.97	
23203528	Invoice	09/08/2021	SHOP EXPENSE	0.00	67.11	
008415	PRUDENTIAL OVERALL SUPPLY	09/22/2021	09/22/2021 Regular	0.00	177.08	63685
23209410	Invoice	09/22/2021	SHOP EXPENSE	0.00	109.97	
23209412	Invoice	09/22/2021	SHOP EXPENSE	0.00	67.11	
013938	PURA AQUA, INC.	09/22/2021	09/22/2021 Regular	0.00	6,847.74	63687
12852	Invoice	09/22/2021	PUMPING PLANT & WELL 14 4-LOG TREATM...	0.00	6,847.74	
009065	RDO EQUIPMENT COMPANY	09/22/2021	09/22/2021 Regular	0.00	1,747.19	63688
W2710745	Invoice	09/22/2021	TRACTOR REPAIR: E71	0.00	1,747.19	
013831	SATMOD0 LLC	09/08/2021	09/08/2021 Regular	0.00	151.86	63647
177002	Invoice	09/08/2021	EMERGENCY SATELLITE PHONES - SEPT 21	0.00	151.86	
013820	SC FUELS	09/08/2021	09/08/2021 Regular	0.00	3,616.94	63648
1942472-IN	Invoice	09/08/2021	FUEL FOR VEHICLES	0.00	3,616.94	
013820	SC FUELS	09/22/2021	09/22/2021 Regular	0.00	4,642.18	63690
1957491-IN	Invoice	09/22/2021	FUEL FOR VEHICLES	0.00	4,642.18	
013833	SERVICEMASTER 360 PREMIER CLEANING	09/22/2021	09/22/2021 Regular	0.00	997.65	63691
J82340	Invoice	09/22/2021	JANITORIAL SERVICES - SEPT 21	0.00	997.65	
009880	SOUTHERN CALIFORNIA EDISON CO	09/08/2021	09/08/2021 Manual	0.00	3,837.86	901807
SCE0821	Invoice	09/08/2021	POWER TO BLDGS & GEN - AUG 21	0.00	3,837.86	
VEN01020	SOUTHWEST NETWORKS, INC.	09/08/2021	09/08/2021 Regular	0.00	15,798.75	63649
21-8068	Invoice	09/08/2021	SUPPLEMENTAL IT SERVICES (AMC) - THRU 8...	0.00	1,023.75	
21-90125C	Invoice	09/08/2021	OFFICE 365 MONTHLY MAINT - OCT 21	0.00	738.00	
21-90275C	Invoice	09/08/2021	IT SERVICES - 10/21 - 12/21	0.00	14,037.00	
013852	SPENCER LAYMON	09/22/2021	09/22/2021 Regular	0.00	160.18	63692
S1090821	Invoice	09/22/2021	REIMB:MEAL EXPENSE FOR TRISTATE SEMIN...	0.00	160.18	
009920	STANDARD INSURANCE CO	09/29/2021	09/29/2021 Manual	0.00	1,403.43	901816
ST1021	Invoice	09/29/2021	EE LIFE INSURANCE - OCT 21	0.00	1,403.43	
001898	STEPHEN CORBIN	09/22/2021	09/22/2021 Regular	0.00	258.72	63693
SC090921	Invoice	09/22/2021	REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	258.72	

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013936 0096	TESS ELECTRIC Invoice	09/22/2021	09/22/2021 Regular CONSULTATION SERVICES - WELL 14 4-LOG ...	0.00	7,780.00	63681
013364 TC090821	THOMAS SCOTT CARPENTER Invoice	09/22/2021	09/22/2021 Regular REIMB:TRAVEL EXPENSE FOR TRISTATE SEM...	0.00	258.72	63695
000510 0008970082221	TIME WARNER CABLE Invoice	09/08/2021	09/08/2021 Manual SCADA INTERNET - SEPT 21	0.00	358.96	901804
013196 146960636-0	TPX COMMUNICATIONS Invoice	09/08/2021	09/08/2021 Manual TELEPHONE (OFFICE) - SEPT 21	0.00	640.55	901808
013923 US0821-1	U.S. BANK CORPORATE Invoice	09/08/2021	09/08/2021 Manual TELEPHONE (OFFICE)/SUPPLIES/UNIFORMS/...	0.00	1,271.11	901800
013927 US0821-1	U.S. BANK CORPORATE Invoice	09/08/2021	09/08/2021 Manual COMPUTER EQUIPMENT/OFFICE SUPPLIES/...	0.00	9,853.42	901802
013924 US0821-1	U.S. BANK CORPORATE Invoice	09/08/2021	09/08/2021 Manual POSTAGE	0.00	56.85	901801
010850 820210347	UNDERGROUND SERVICE ALERT Invoice	09/08/2021	09/08/2021 Regular TICKET DELIVERY SERVICE - AUG 21	0.00	208.00	63650
009500 USDA 09/21 LN	USDA RURAL DEVELOPMENT Invoice	09/02/2021	09/02/2021 Manual CMM PRINCIPAL & INT LOAN #2	0.00	185,982.35	901798
011101 114844	VAGABOND WELDING SUPPLY Invoice	09/22/2021	09/22/2021 Regular WELL 14 4-LOG TREATMENT SUPPLIES	0.00	870.00	63694
000327 7407	WATER QUALITY SPECIALISTS Invoice	09/08/2021	09/08/2021 Regular HDMC WWTP: OPERATION/MAINT/EMERG...	0.00	4,220.01	63651
011510 09199	WELLS TAPPING SERVICE, INC. Invoice	09/08/2021	09/08/2021 Regular 2 HOT TAPS: TILFORD WAY PIPELINE	0.00	1,000.00	63652
013809 2108-206	WEST COAST CIVIL, INC. Invoice	09/08/2021	09/08/2021 Regular ENG: D-1-1 BOOSTER STATION DESIGN	0.00	4,353.75	63653
013888 100242	WIENHOFF DRUG TESTING Invoice	09/22/2021	09/22/2021 Regular DOT COLLECTION MONTHLY FEE - AUG 21	0.00	20.00	63696
013359 2788647	XEROX FINANCIAL SERVICES Invoice	09/08/2021	09/08/2021 Manual SHOP EXPENSE 8/27/21 - 9/26/21	0.00	225.12	901805
013359 2807746	XEROX FINANCIAL SERVICES Invoice	09/22/2021	09/22/2021 Manual OFFICE EXPENSE 8/30/21 - 9/29/21	0.00	415.42	901812

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	64	0.00	200,371.52
Manual Checks	21	20	0.00	285,165.08
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	130	84	0.00	485,536.60

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	109	64	0.00	200,371.52
Manual Checks	21	20	0.00	285,165.08
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	130	84	0.00	485,536.60

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	9/2021	485,536.60
			485,536.60



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 09/01/2021 - 09/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	09/03/2021	Manual	0.00	414.62	950003
349946	Invoice	09/03/2021	PAYROLL PROCESSING FEE	0.00	397.05	
349967	Invoice	09/03/2021	PAYROLL PROCESSING FEE	0.00	17.57	
000248	PAYCHEX	09/17/2021	Manual	0.00	400.53	950004
350074	Invoice	09/17/2021	PAYROLL PROCESSING FEE	0.00	400.53	
000248	PAYCHEX	09/20/2021	Manual	0.00	153.90	950005
1625354	Invoice	09/20/2021	TIME & LABOR ONLINE USAGE FEE	0.00	153.90	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	4	3	0.00	969.05
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	3	0.00	969.05

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	4	3	0.00	969.05
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<u>4</u>	<u>3</u>	<u>0.00</u>	<u>969.05</u>

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	9/2021	<u>969.05</u>
			969.05

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
13-00384-000	RAUSCHENBERG, NEIL C	9/8/2021	Refund	340.80	Check #: 63655
61-00219-009	INC, LAKE TAHOE T-SHIRT COMPANY	9/8/2021	Refund	0.40	Check #: 63656
06-00155-007	COULTER, KEVIN	9/8/2021	Refund	55.13	Check #: 63657
12-00356-012	FALIP, NOLWEEN	9/8/2021	Refund	49.43	Check #: 63658
50-00033-016	STEWART, GEORGE G	9/8/2021	Refund	49.43	Check #: 63659
53-00006-014	TEHRANIRAD, OMID	9/8/2021	Refund	55.13	Check #: 63660
53-00107-010	POTTER, MICHAEL E	9/8/2021	Refund	5.16	Check #: 63661
62-00107-009	AVANTINI, DARLENE H	9/8/2021	Refund	43.73	Check #: 63662
03-00156-013	SCHAFER, LAURIE J	9/22/2021	Refund	24.10	Check #: 63698
03-00440-000	WAYNE, BRIAN SARGEANT & BURT	9/22/2021	Refund	38.02	Check #: 63699
04-00157-005	HARRIS, JESSICA J	9/22/2021	Refund	127.69	Check #: 63700
07-00092-000	AGMT, YOSHIKO WICKER TRUST	9/22/2021	Refund	51.93	Check #: 63701
10-00260-000	SALDAMANDO, VICTOR	9/22/2021	Refund	108.93	Check #: 63702
10-00367-011	DIEMART, JENNIFER	9/22/2021	Refund	262.38	Check #: 63703
13-00353-012	A.I.M. RENTAL PROPERTIES	9/22/2021	Refund	228.21	Check #: 63704
53-00042-019	THOMPSON, DONNA L	9/22/2021	Refund	35.94	Check #: 63705
56-00019-007	ABBAS & ABDOL SHARGHI	9/22/2021	Refund	18.40	Check #: 63706
56-00205-011	KUNZ, JACOB T	9/22/2021	Refund	152.75	Check #: 63707
				<u>1,647.56</u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 JOSHUA TREE, CA 92252

DIRECTOR PAY
 08/14/2021 - 09/10/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10513	Doolittle, Stacy	08/17/2021	Director Pay Note: SPECIAL ZOOM CALL (SOLAR COMMITTEE) 1/DIR/504/	1.0000	\$173.63	
		08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		08/26/2021	Director Pay Note: MWA BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		08/30/2021	Director Pay Note: BUILDING AD- HOC COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		09/07/2021	Director Pay Note: ENERGY & CLIMATE CONTROL MEETING (SUBSTITUTE FOR SOLAR MEETING) 1/DIR/504/	1.0000	\$173.63	
		09/08/2021	Director Pay Note: WRO COMMITTEE 1/DIR/504/	1.0000	\$173.63	
Totals:					\$1,041.78	\$0.00
Employee Total:					\$1,041.78	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		09/08/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		09/09/2021	Director Pay Note: MOJAVE WATER AGENCY BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

DIRECTOR PAY
08/14/2021 - 09/10/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10512	Jarlsberg, Jane	08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$173.63	\$0.00
Employee Total:					\$173.63	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		08/30/2021	Director Pay Note: BUILDING AD-HOC COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		09/08/2021	Director Pay Note: WRO COMMITTEE 1/DIR/504/	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	08/18/2021	Director Pay Note: JBWD BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		09/08/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>			
Director Pay	15.0000	\$2,604.45		Grand Totals:	\$2,604.45	\$0.00
				Grand Total:	\$2,604.45	

JOSHUA BASIN WATER DISTRICT
Minutes of the
FINANCE COMMITTEE MEETING
Wednesday, December 8, 2021
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Unger called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Unger and Vice President Floen

STAFF PRESENT –Mark Ban, General Manager, Sarah Johnson, Director of Administration, Anne Roman, Director of Finance, and Autumn Rich, Accounting Supervisor,

GUESTS -1

APPROVAL OF AGENDA –

MSC¹ (Floen/Unger) motion carried to approve the December 8, 2021 Finance Committee Agenda.

PUBLIC COMMENT – None

APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

- Draft Minutes of October 13, 2021
- Draft Minutes of November 10, 2021

MSC¹ (Floen/Unger) motion carried to approve the draft minutes of October 13, 2021 and November 10, 2021.

OCTOBER 2021 CHECK REGISTER – The Committee reviewed the October 2021 check register and a brief Q&A followed.

MSC¹ (Floen/Unger) motion carried to refer the October 2021 check register (w/six 6 additional pages) to the Board of Directors for approval.

WATER AVAILABILITY (STANDBY) REFUNDS FOLLOW UP/WIND DOWN – Director Anne Roman gave the staff report and a brief Q&A followed.

MSC¹ (Floen/Unger) motion carried to refer the Water Availability (Standby) Refunds to the Board of Directors for approval.

STAFF REPORTS – None.

ADJOURNMENT - MSC¹ (Floen/Unger) motion carried to adjourn the Finance Committee meeting at 9:37 a.m.

Respectfully Submitted,

Anne Roman, Director of Finance



Check Report

By Vendor DBA Name

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	ACCONTEMPS	11/03/2021	Regular	0.00	3,858.49	63812
58677212	Invoice	11/03/2021	TEMPORARY LABOR	0.00	644.09	
58678190	Invoice	11/03/2021	TEMPORARY LABOR	0.00	1,607.20	
58725026	Invoice	11/03/2021	TEMPORARY LABOR	0.00	1,607.20	
000495	ACCONTEMPS	11/03/2021	Regular	0.00	644.09	63839
58736055	Invoice	11/03/2021	TEMPORARY LABOR	0.00	644.09	
000495	ACCONTEMPS	11/17/2021	Regular	0.00	7,582.33	63860
58754407	Invoice	11/17/2021	TEMPORARY LABOR	0.00	5,000.00	
58769920	Invoice	11/17/2021	TEMPORARY LABOR	0.00	1,607.20	
58775619	Invoice	11/17/2021	TEMPORARY LABOR	0.00	483.71	
58822127	Invoice	11/17/2021	TEMPORARY LABOR	0.00	491.42	
000501	ACWA/JPIA	11/17/2021	Regular	0.00	18,622.81	63840
0676703	Invoice	11/17/2021	EE HEALTH BENEFIT & EAP DEC 21	0.00	18,622.81	
000501	ACWA/JPIA	11/17/2021	Regular	0.00	12,865.83	63876
JPIA111721	Invoice	11/17/2021	WORKERS COMP JUL - SEPT 21	0.00	12,865.83	
000675	AQUA-METRIC SALES COMPANY	11/17/2021	Regular	0.00	2,794.08	63864
SO0067556	Invoice	11/17/2021	INVENTORY	0.00	2,794.08	
013019	ARBORIST SERVICES	11/03/2021	Regular	0.00	775.00	63802
9083	Invoice	11/03/2021	DEMO GARDEN/BUILD MAINT THRU 10/15/...	0.00	775.00	
001630	AT&T MOBILITY	11/17/2021	Manual	0.00	2,574.13	901853
829480028X1105...	Invoice	11/17/2021	COMMUNICATIONS - OCT 21	0.00	2,574.13	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	11/03/2021	Regular	0.00	3,037.65	63792
634452	Invoice	11/03/2021	LEGAL SERVICES THRU 9/30/21	0.00	3,037.65	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	11/17/2021	Regular	0.00	4,168.29	63841
637025	Invoice	11/17/2021	LABOR LEGAL SERVICES THRU 10/31/21	0.00	142.80	
637027	Invoice	11/17/2021	LEGAL SERVICES THRU 10/31/21	0.00	4,025.49	
000214	BABCOCK LABORATORIES, INC.	11/03/2021	Regular	0.00	1,030.45	63793
CG11644-2727CR-2	Credit Memo	11/03/2021	HDMC WWTP - SAMPLING	0.00	-60.00	
CJ11357-2287	Invoice	11/03/2021	SAMPLING	0.00	178.00	
CJ11368-2287	Invoice	11/03/2021	SAMPLING	0.00	294.00	
CJ11999-2287	Invoice	11/03/2021	SAMPLING	0.00	252.00	
CJ12032-2287	Invoice	11/03/2021	HDMC WWTP - SAMPLING	0.00	366.45	
000214	BABCOCK LABORATORIES, INC.	11/17/2021	Regular	0.00	514.85	63842
CK10534-2287	Invoice	11/17/2021	HDMC WWTP - SAMPLING	0.00	227.85	
CK11314-2287	Invoice	11/17/2021	SAMPLING	0.00	119.00	
CK11316-2287	Invoice	11/17/2021	SAMPLING	0.00	168.00	
013338	BEVERLY KRUSHAT	11/03/2021	Regular	0.00	179.20	63794
BK102821	Invoice	11/03/2021	REIMB: MILEAGE	0.00	179.20	
004110	BURRTEC WASTE & RECYCLING SVCS	11/03/2021	Manual	0.00	459.85	901838
BW1121	Invoice	11/03/2021	TRASH & RECYCLING (OFFICE) - NOV 21	0.00	162.03	
BW1121B	Invoice	11/03/2021	TRASH REMOVAL (SHOP) - NOV 21	0.00	297.82	
004110	BURRTEC WASTE & RECYCLING SVCS	11/17/2021	Manual	0.00	430.64	901852
BW103121	Invoice	11/17/2021	TRASH REMOVAL (SHOP) - OCT 21	0.00	430.64	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
001517	CalPERS	11/08/2021	11/08/2021 Manual	0.00	25,970.82	901849
PPE 10-22-21	Invoice	11/08/2021	PAY PERIOD ENDING 10/22/21	0.00	13,252.37	
PPE 10-8-21	Invoice	11/08/2021	PAY PERIOD ENDING 10/8/21	0.00	12,718.45	
001555	CENTRATEL LLC	11/17/2021	11/17/2021 Regular	0.00	650.09	63844
211102252101	Invoice	11/17/2021	DISPATCH SERVICES - OCT 21	0.00	650.09	
001560	CENTURY FORMS	11/17/2021	11/17/2021 Regular	0.00	567.87	63843
3284	Invoice	11/17/2021	A/P LASER CHECKS	0.00	567.87	
013790	COLANTUONO, HIGHSMITH & WHATLEY, PC	11/17/2021	11/17/2021 Regular	0.00	70.00	63845
49769	Invoice	11/17/2021	LEGAL SERVICES - OCT 21	0.00	70.00	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	11/03/2021	11/03/2021 Manual	0.00	1,612.18	901840
3990561-1005084	Invoice	11/03/2021	EE LIFE INSURANCE - OCT 21	0.00	1,612.18	
013373	CORE & MAIN LP	11/03/2021	11/03/2021 Regular	0.00	11,451.90	63796
P646424	Invoice	11/03/2021	MAINLINE/LEAK REPAIR SUPPLIES	0.00	287.50	
P652294	Invoice	11/03/2021	INVENTORY/MAINLINE/LEAK REPAIR SUPPLI...	0.00	1,433.59	
P667051	Invoice	11/03/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,702.45	
P718673	Invoice	11/03/2021	MAINLINE/LEAK REPAIR SUPPLIES	0.00	872.78	
P755017	Invoice	11/03/2021	INVENTORY	0.00	2,490.32	
P755928	Invoice	11/03/2021	INVENTORY/MAINLINE/LEAK REPAIR SUPPLI...	0.00	6,085.41	
P762446	Credit Memo	11/03/2021	INVENTORY	0.00	-1,420.15	
013928	DIRTY BOYS DESIGNZ	11/17/2021	11/17/2021 Regular	0.00	48.94	63850
52174	Invoice	11/17/2021	UNIFORMS	0.00	48.94	
VEN01466	FEDAK & BROWN LLP	11/03/2021	11/03/2021 Regular	0.00	2,250.00	63797
FB102821	Invoice	11/03/2021	FINANCIAL AUDIT 20/21 - OCT 21	0.00	2,250.00	
000156	FORSHOCK	11/03/2021	11/03/2021 Regular	0.00	243.00	63804
2100114	Invoice	11/03/2021	MONTHLY SCADA MONITORING - NOV 21	0.00	38.00	
2100115	Invoice	11/03/2021	MONTHLY SCADA MONITORING - NOV 21	0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC.	11/03/2021	11/03/2021 Manual	0.00	205.47	901837
FC1121	Invoice	11/03/2021	HDMC WWTP - TELEPHONE	0.00	205.47	
000058	GARDA CL WEST, INC.	11/03/2021	11/03/2021 Regular	0.00	530.45	63798
10662157	Invoice	11/03/2021	COURIER FEES - NOV 21	0.00	530.45	
013802	HASA, INC.	11/17/2021	11/17/2021 Regular	0.00	732.67	63846
785394	Invoice	11/17/2021	WATER TREATMENT EXPENSE	0.00	732.67	
004152	HI-DESERT STAR	11/17/2021	11/17/2021 Regular	0.00	250.00	63847
39496	Invoice	11/17/2021	ADVERTISING: WATER CONSERVATION MED...	0.00	250.00	
004195	HOME DEPOT CREDIT SERVICES	11/17/2021	11/17/2021 Manual	0.00	2,293.86	901850
HD1021	Invoice	11/17/2021	WELL 14 4-LOG/PUMPING PLANT/TILFORD P...	0.00	2,293.86	
000025	ICMA RC	11/30/2021	11/30/2021 Manual	0.00	5,475.00	901858
ICMARC1121	Invoice	11/30/2021	457 REMITTANCE - NOV 21	0.00	5,475.00	
013365	IMAGE SOURCE	11/03/2021	11/03/2021 Regular	0.00	169.84	63795
25AR1351823	Invoice	11/03/2021	OFFICE EXPENSE 09/30/21 - 10/29/21	0.00	124.19	
25AR1355583	Invoice	11/03/2021	SHOP EXPENSE 10/01/21 - 10/31/21	0.00	45.65	
004720	INLAND WATER WORKS	11/03/2021	11/03/2021 Regular	0.00	161.63	63799
S1050678.C01	Invoice	11/03/2021	TILFORD SUPPLIES	0.00	161.63	
004720	INLAND WATER WORKS	11/17/2021	11/17/2021 Regular	0.00	393.29	63848
S1049934.C01	Invoice	11/17/2021	MAINLINE & LEAK REPAIR SUPPLIES	0.00	393.29	
013978	IOPREDICT, INC.	11/17/2021	11/17/2021 Regular	0.00	624.00	63849
1338	Invoice	11/17/2021	EMPLOYEE RECRUITING EXPENSE	0.00	624.00	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
009054	KATHLEEN J. RADNICH	11/03/2021	Regular	0.00	1,890.00	63800
21-1024-1	Invoice	11/03/2021	PUBLIC RELATIONS SERVICES	0.00	924.00	
21-1031-1	Invoice	11/03/2021	PUBLIC RELATIONS SERVICES	0.00	966.00	
009054	KATHLEEN J. RADNICH	11/17/2021	Regular	0.00	861.00	63851
21-1107-1	Invoice	11/17/2021	PUBLIC RELATIONS SERVICES	0.00	861.00	
006947	KCDZ-FM	11/17/2021	Regular	0.00	1,000.00	63855
318-00016-0000	Invoice	11/17/2021	ADVERTISING: WATER CONSERVATION DUR...	0.00	1,000.00	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	11/03/2021	Regular	0.00	5,158.40	63801
37-49-11274	Invoice	11/03/2021	TEMPORARY LABOR	0.00	2,579.20	
37-49-11311	Invoice	11/03/2021	TEMPORARY LABOR	0.00	2,579.20	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	11/17/2021	Regular	0.00	3,546.40	63852
37-49-11368	Invoice	11/17/2021	TEMPORARY LABOR	0.00	1,289.60	
37-49-11392	Invoice	11/17/2021	TEMPORARY LABOR	0.00	1,289.60	
37-49-11427	Invoice	11/17/2021	TEMPORARY LABOR	0.00	967.20	
000205	LORI G. HERBEL	11/17/2021	Regular	0.00	525.00	63853
DEC - MAR 21	Invoice	11/17/2021	PUBLIC INFO/FARMER'S MARKET	0.00	525.00	
006507	McMASTER-CARR SUPPLY COMPANY	11/03/2021	Regular	0.00	114.28	63803
66581697	Invoice	11/03/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	114.28	
006507	McMASTER-CARR SUPPLY COMPANY	11/17/2021	Regular	0.00	567.74	63854
67662015	Invoice	11/17/2021	PUMPING PLANT SUPPLIES/WELL 14 4-LOG/...	0.00	562.12	
67961607	Invoice	11/17/2021	SMALL TOOLS - PRODUCTION	0.00	5.62	
006810	MOJAVE DESERT AQMD	11/03/2021	Regular	0.00	2,487.37	63805
MD16113	Invoice	11/03/2021	PERMIT FEE - PARK BLVD	0.00	350.65	
MD16114	Invoice	11/03/2021	PERMIT RENEWAL FEES - VARIOUS LOCATIO...	0.00	1,780.60	
MD16115	Invoice	11/03/2021	PERMIT RENEWAL FEE - CHOLLITA	0.00	356.12	
013883	MUNICODE	11/03/2021	Regular	0.00	2,800.00	63806
00365447	Invoice	11/03/2021	CODIFICATION OF RECORDS	0.00	2,800.00	
000233	NAPA AUTO PARTS	11/03/2021	Regular	0.00	235.54	63820
380608	Invoice	11/03/2021	VEHICLE MAINTENANCE: V31 & V32	0.00	16.79	
381411	Invoice	11/03/2021	VACUUM MAINTENANCE: E72	0.00	94.91	
381609	Invoice	11/03/2021	VEHICLE MAINTENANCE: V32, V35 & V30	0.00	123.84	
000233	NAPA AUTO PARTS	11/17/2021	Regular	0.00	576.95	63866
382129	Invoice	11/17/2021	VACUUM MAINTENANCE: E82	0.00	73.66	
382567	Invoice	11/17/2021	VACUUM MAINTENANCE: E72	0.00	179.56	
382656	Invoice	11/17/2021	SHOP EXPENSE	0.00	48.90	
383989	Invoice	11/17/2021	PUMPING PLANT SUPPLIES	0.00	274.83	
013352	NIELSEN FIRE AND ICE HEATING AND AIR	11/03/2021	Regular	0.00	7,850.00	63810
1-4156-1	Invoice	11/03/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	7,850.00	
000070	ONLINE INFORMATION SERVICES, INC.	11/03/2021	Regular	0.00	213.57	63807
1093082	Invoice	11/03/2021	ID VERIF. SERV. THRU 10/31/21	0.00	213.57	
013004	PAOLO FICARA	11/03/2021	Regular	0.00	500.00	63808
11/01/21	Invoice	11/03/2021	PARCEL RENTAL: 0606-321-31 - NOV 2021	0.00	500.00	
008137	PARKHOUSE TIRE INC	11/17/2021	Regular	0.00	2,626.11	63856
2030207426	Invoice	11/17/2021	TRACTOR SUPPLIES: E5410	0.00	1,158.61	
2030207453	Invoice	11/17/2021	VEHICLE MAINTENANCE: V40	0.00	1,076.31	
2030207530	Invoice	11/17/2021	VEHICLE MAINTENANCE: V30	0.00	391.19	
VEN01533	PAYMENTUS GROUP INC.	11/19/2021	Manual	0.00	4,030.55	901857
INV-15-116648	Invoice	11/19/2021	CREDIT CARD PROCESSING FEE - OCT 21	0.00	4,030.55	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
008202	PITNEY BOWES INC.	11/17/2021	Manual	0.00	269.08	901856
1019353390	Invoice	11/17/2021	OFFICE SUPPLIES	0.00	269.08	
008415	PRUDENTIAL OVERALL SUPPLY	11/03/2021	Regular	0.00	177.08	63809
23228438	Invoice	11/03/2021	SHOP EXPENSE	0.00	109.97	
23228439	Invoice	11/03/2021	SHOP EXPENSE	0.00	67.11	
008415	PRUDENTIAL OVERALL SUPPLY	11/17/2021	Regular	0.00	177.08	63857
23235696	Invoice	11/17/2021	SHOP EXPENSE	0.00	109.97	
23235697	Invoice	11/17/2021	SHOP EXPENSE	0.00	67.11	
013938	PURA AQUA, INC.	11/03/2021	Regular	0.00	3,327.50	63838
13054	Invoice	11/03/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	3,327.50	
013938	PURA AQUA, INC.	11/17/2021	Regular	0.00	3,496.80	63858
13059	Invoice	11/17/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	3,496.80	
009065	RDO EQUIPMENT COMPANY	11/03/2021	Regular	0.00	12,687.30	63811
W2725745	Invoice	11/03/2021	JD 410J REPAIRS	0.00	12,687.30	
009065	RDO EQUIPMENT COMPANY	11/17/2021	Regular	0.00	334.24	63859
P6383045	Invoice	11/17/2021	EXCAVATOR 135G SUPPLIES: E7135	0.00	334.24	
013831	SATMODO LLC	11/03/2021	Regular	0.00	151.86	63813
180752	Invoice	11/03/2021	EMERGENCY SATELLITE PHONES - NOV 21	0.00	151.86	
013820	SC FUELS	11/03/2021	Regular	0.00	9,013.96	63814
1972750-IN	Invoice	11/03/2021	FUEL FOR VEHICLES	0.00	4,208.96	
1987965-IN	Invoice	11/03/2021	FUEL FOR VEHICLES	0.00	4,805.00	
013833	SERVICEMASTER 360 PREMIER CLEANING	11/03/2021	Regular	0.00	997.65	63815
J82417	Invoice	11/03/2021	JANITORIAL SERVICES - NOV 21	0.00	997.65	
009880	SOUTHERN CALIFORNIA EDISON CO	11/17/2021	Manual	0.00	2,686.16	901854
SCE1021	Invoice	11/08/2021	POWER TO BLDGS & GEN - OCT 21	0.00	2,686.16	
VEN01020	SOUTHWEST NETWORKS, INC.	11/03/2021	Regular	0.00	380.00	63816
21-10062	Invoice	11/03/2021	SUPPLEMENTAL IT SERVICES (AMC) - THRU 1...	0.00	380.00	
VEN01020	SOUTHWEST NETWORKS, INC.	11/17/2021	Regular	0.00	1,955.58	63861
21-11009SC	Invoice	11/17/2021	OFFICE 365 MONTHLY MAINT - DEC 21	0.00	738.00	
21-11507	Invoice	11/17/2021	OFFICE SUPPLIES	0.00	1,217.58	
009920	STANDARD INSURANCE CO	11/03/2021	Manual	0.00	1,364.16	901841
ST1121	Invoice	11/03/2021	EE LIFE INSURANCE - NOV 21	0.00	1,364.16	
013788	STURDIVAN EMERGENCY MANAGEMENT CONSUL	11/17/2021	Regular	0.00	12,426.00	63863
1279	Invoice	11/17/2021	SAN BERNARDINO COUNTY FIRE CUPA AND ...	0.00	551.00	
1281	Invoice	11/17/2021	AMERICAN WATER INFRASTRUCTURE ACT OF..	0.00	11,875.00	
013936	TESS ELECTRIC	11/03/2021	Regular	0.00	14,615.00	63837
00123	Invoice	11/03/2021	CONSULTATION SERVICES - WELL 14 4-LOG ...	0.00	14,615.00	
000510	TIME WARNER CABLE	11/03/2021	Manual	0.00	358.96	901839
0008970102221	Invoice	11/03/2021	SCADA INTERNET - NOV 21	0.00	358.96	
013196	TPX COMMUNICATIONS	11/17/2021	Manual	0.00	639.68	901851
149282845-0	Invoice	11/17/2021	TELEPHONE (OFFICE) - NOV 21	0.00	639.68	
013923	U.S. BANK CORPORATE	11/03/2021	Manual	0.00	5,956.24	901846
US1021	Invoice	11/03/2021	BUILDING MAINTENANCE - OFFICE/TELEPH...	0.00	5,956.24	
013927	U.S. BANK CORPORATE	11/03/2021	Manual	0.00	26,497.80	901847
US1021	Invoice	11/03/2021	COMPUTER EQUIPMENT/ FUEL-VEHICLES/S...	0.00	26,497.80	

Check Report

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013924	U.S. BANK CORPORATE	11/03/2021	11/03/2021 Manual GOVERNMENT TAX WEBINAR/DROPBOX SU...	0.00	529.88	901845
US1021	Invoice	11/03/2021		0.00	529.88	
013925	U.S. BANK CORPORATE	11/03/2021	11/03/2021 Manual SUBSCRIPTION: SHARED EMAIL TEMPLATES	0.00	36.00	901843
US1021	Invoice	11/03/2021		0.00	36.00	
013926	U.S. BANK CORPORATE	11/03/2021	11/03/2021 Manual VEHICLE MAINT:V42/WELL 14 4-LOG TREAT...	0.00	931.12	901844
US1021	Invoice	11/03/2021		0.00	931.12	
010850	UNDERGROUND SERVICE ALERT	11/03/2021	11/03/2021 Regular TICKET DELIVERY SERVICE - OCT 21	0.00	112.30	63817
1020210340	Invoice	11/03/2021		0.00	112.30	
011101	VAGABOND WELDING SUPPLY	11/17/2021	11/17/2021 Regular SHOP EXPENSE	0.00	500.72	63862
115175	Invoice	11/17/2021		0.00	87.00	
115290	Invoice	11/17/2021	SHOP EXPENSE	0.00	413.72	
000327	WATER QUALITY SPECIALISTS	11/03/2021	11/03/2021 Regular HDMC WWTP: OPERATION & MAINT - OCT 21	0.00	3,508.80	63818
7535	Invoice	11/03/2021		0.00	3,508.80	
013809	WEST COAST CIVIL, INC.	11/03/2021	11/03/2021 Regular ENG: D-1-1 BOOSTER STATION DESIGN	0.00	23,992.25	63819
2109-213	Invoice	11/03/2021		0.00	23,992.25	
013809	WEST COAST CIVIL, INC.	11/17/2021	11/17/2021 Regular ENG: D-1-1 BOOSTER STATION DESIGN	0.00	27,312.00	63865
2110-203	Invoice	11/17/2021		0.00	27,312.00	
013359	XEROX FINANCIAL SERVICES	11/03/2021	11/03/2021 Manual SHOP EXPENSE 10/27/21 - 11/26/21	0.00	225.12	901842
2891005	Invoice	11/03/2021		0.00	225.12	
013359	XEROX FINANCIAL SERVICES	11/17/2021	11/17/2021 Manual OFFICE EXPENSE 10/30/21 - 11/29/21	0.00	397.60	901855
2910728	Invoice	11/17/2021		0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	60	0.00	220,335.23
Manual Checks	23	21	0.00	82,944.30
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	123	81	0.00	303,279.53

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	60	0.00	220,335.23
Manual Checks	23	21	0.00	82,944.30
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	123	81	0.00	303,279.53

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	11/2021	303,279.53
			303,279.53



Check Report

By Vendor DBA Name

Date Range: 11/01/2021 - 11/30/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	11/20/2021	Manual	0.00	112.00	950010
1789067	Invoice	11/20/2021	TIME & LABOR ONLINE USAGE FEE	0.00	112.00	
000248	PAYCHEX	11/12/2021	Manual	0.00	399.48	950011
350548	Invoice	11/12/2021	PAYROLL PROCESSING FEE	0.00	399.48	
000248	PAYCHEX	11/26/2021	Manual	0.00	410.88	950012
350644	Invoice	11/26/2021	PAYROLL PROCESSING FEE	0.00	410.88	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	3	3	0.00	922.36
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	922.36

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	3	3	0.00	922.36
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	922.36

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	11/2021	922.36
			922.36

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
06-00067-004	AITKEN, JAMES T	11/17/2021	Refund	143.51	Check #: 63867
10-00422-008	DIAZ, ADRIANA	11/17/2021	Refund	131.44	Check #: 63868
55-00312-012	JADE TAILOR & CAROLINE MARTIN	11/17/2021	Refund	72.13	Check #: 63869
63-00163-016	FINN, JEFFREY L	11/17/2021	Refund	196.31	Check #: 63870
09-00002-014	DADA, STEPHAN	11/17/2021	Refund	119.14	Check #: 63871
10-00333-011	SULLIVAN, JONATHAN P	11/17/2021	Refund	205.57	Check #: 63872
13-00385-000	RAUSCHENBERG, NEIL C	11/17/2021	Refund	129.93	Check #: 63873
55-00297-008	BOYD, DANIEL C	11/17/2021	Refund	24.17	Check #: 63874
65-00126-003	HERRERA, MARY H	11/17/2021	Refund	38.03	Check #: 63875
64-00018-001	MORONGO BASIN HUMANE SOCIETY	11/29/2021	Refund	4,681.90	Check #: 63877
				<u>5,742.13</u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 JOSHUA TREE, CA 92252

DIRECTOR PAY
 10/23/2021 - 11/19/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10513	Doolittle, Stacy	10/23/2021	Director Pay Note: THE GREAT SHAKEOUT 1/DIR/504/	1.0000	\$173.63	
		11/02/2021	Director Pay Note: BUILDING ADHOC COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		11/03/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/10/2021	Director Pay Note: WATER RESOURCE & OPERATIONS COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: LAFCO MEETING 1/DIR/504/	0.0000		
Totals:					\$868.15	\$0.00
Employee Total:					\$868.15	

DIRECTOR PAY
10/23/2021 - 11/19/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	10/23/2021	Director Pay Note: THE GREAT SHAKEOUT 1/DIR/504/	1.0000	\$173.63	
		11/03/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/10/2021	Director Pay Note: MORONGO BASIN PIPELINE COMMISSION 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$694.52	\$0.00
Employee Total:					\$694.52	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10512	Jarlsberg, Jane	11/10/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		11/10/2021	Director Pay Note: WATER RESOURCES & OPERATIONS COMMITTEE 1/DIR/504/	0.0000		
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

DIRECTOR PAY
10/23/2021 - 11/19/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	11/03/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	10/28/2021	Director Pay Note: MWA BOARD OF DIRECTOS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/03/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/10/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		11/17/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
		11/18/2021	Director Pay Note: MOJAVE WATER AGENCY BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$868.15	\$0.00
Employee Total:					\$868.15	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	Grand Totals:	\$3,125.34	\$0.00
Director Pay	18.0000	\$3,125.34		Grand Total:	\$3,125.34	

**JOSHUA BASIN WATER DISTRICT
MEETING AGENDA ITEM STAFF REPORT**

Finance Committee

DATE: January 12, 2021

REPORT TO: Committee members
PREPARED BY: Anne Roman, Director of Finance
TOPIC: **1ST QUARTER ENDING 09/30/21 FINANCIAL REPORT**
RECOMMENDATION: Receive report, ask questions, and refer to the Board of Directors for approval.

ANALYSIS: The 1st quarter ending 09/30/21 Financial Report is attached and will be reviewed in detail in the meeting. See Financial Report Summary page for highlights.

A note about using this report:

- First quarter reporting is the least valuable since minimal data exists.
- Keep in mind that both revenues and expenses are generally not incurred evenly throughout the year. Some costs may be incurred early on, others near year end.
- Each Department Head manages their own budget and can better provide details of budget vs. costs.
- This is an OPERATING report. CAPITAL COSTS are not included in this reporting. Capital reporting requires more analysis and involvement from Project Managers and will be provided on a *by project/by request* basis.
- Analysis continues throughout the year and only the 06/30 Audited financial statements contain final figures.

STRATEGIC PLAN N/A
ITEM:
FISCAL IMPACT:



1st QUARTER ENDING 09/30/21 FINANCIAL REPORT SUMMARY

CASH BALANCES

Total cash is \$13,556,350
 General Fund Cash - \$13,556,350; CIRP Loan Cash - \$0
 Total cash is \$362,215 more than last quarter, and \$1,902,384 more than one year ago

CASH FLOW

\$1,742,492 water bill and related payments collected during the quarter
 \$435,344 received for 26 meter installs, including capacity fees
 \$100,030 property taxes/assessments collected during the quarter (clean up payments)
 \$81,834 reimbursements received for HDMC WWTP, including \$15,031 in overhead
 \$27,2216 received in Grant revenues (BLM)
 \$453,873 spent on debt service payments (CIRP; CMM)
 \$226,757 spent on capital projects
 Total cash increased \$362,215 during the quarter

PROPERTY TAX AND ASSESSMENT COLLECTIONS

All property tax and assessment revenues are recorded for year but collections start in second quarter.
 Property tax and assessment **revenues** decreased by \$9,400 from last year.
 Property tax and assessment **collections** decreased by \$21,373 from last year.

BOARD REPORT

Total Revenues are 29.58% of budget
 Water Revenues are 32.42% of budget
 Expenses are 18% of budget
 Total operating revenues exceed total operating expenses by \$819,302
 Proposed Budget adjustment included: \$27k to Building Repair/Maint-Office for temporary trailer and offsite storage

WATER SALES CONSUMPTION STATISTICS

YTD consumption through 09/30/21 is 13.11% more than last year and 0.74% more than two years ago.
 The top 10 users represent the following types of accounts:

Public agency	7,869
Housing (multi-unit)	5,805
Hospital/Medical	4,637
Commercial	3,187
Individual	1,070
	<hr/>
	22,568



CASH BALANCES 09/30/21

	CURRENT 9/30/21 TOTAL	LEGALLY RESTRICTED	DISTRICT RESTRICTED	UN- RESTRICTED	LAST QTR 6/30/21 TOTAL	LAST YEAR 9/30/20 TOTAL
Petty Cash	800			800	800	1,045
Change Fund	1,500			1,500	1,500	1,500
General Fund	494,817			494,817	152,512	373,233
Payroll Fund	116,841			116,841	31,980	97,207
LAIIF Operating Reserve	1,802,491			1,802,491	1,708,965	1,686,373
Cash Flow Reserve	1,803,860			1,803,860	2,162,561	1,550,497
Equip/Technology Reserve	363,522		363,522		363,522	193,522
Emergency Capital Reserve	2,000,000		2,000,000		1,897,329	2,000,000
Meter Replacement Reserve	970,030		970,030		970,030	734,931
Building Reserve	66,441		66,441		66,441	36,441
Studies/Reports Reserve	111,306		111,306		111,306	61,306
Consumer/Project Deposits	333,121	333,121			353,622	330,832
Water Capacity	416,268	416,268			1,060,233	620,660
Wastewater Capacity	1,527,531	1,527,531			1,371,919	1,137,205
Cap Improv Reserve (formerly CIP Reserve)	2,818,629		2,818,629		2,050,134	1,720,073
CMM Redemption	480,562	480,562			642,841	444,575
Reserve	245,396	245,396			245,206	244,098
Prepayment	3,234	3,234			3,231	3,217
	13,556,350	3,006,113	6,329,929	4,220,309	13,194,134	11,236,715
CIRP Loan Fund	0	0			1	417,251
	13,556,350	3,006,113	6,329,929	4,220,309	13,194,135	11,653,966

\$9,336,042	\$4,220,309
RESTRICTED	UNRESTRICTED

COMPARISON WITH LAST QUARTER \$ 362,215 INCREASE
 COMPARISON WITH LAST YEAR \$ 1,902,384 INCREASE

Common question: What causes change in cash?

Think of our cash accounts in terms of a personal savings account. Whenever you earn more or spend less, the balance increases and, when doing the opposite, the balance decreases. Over the period of a year, many factors change the cash balances, including changes in earning, spending, and the timing of those transactions. In the last few years, unbudgeted (and legally restricted) development revenue has been a particularly large factor in increasing cash balances.



1st Quarter Ending 09/30/21 CASH FLOW EXPLANATION

	<u>General Fund</u>	<u>CIRP Loan</u>
Beginning Cash Balance 07/01/21	\$13,194,134	\$1.03
 <u>Source of Funds (Revenues)</u>		
Total cash received during the quarter from all sources	2,479,367	-
	<i>Major sources:</i>	
- Water bill payments received from ratepayers	1,742,492	
- Meter Installation/Capacity Fees	435,344	
<i>Approx. 26 new meters (12 in the wastewater zone) and 5 meter upgrades</i>		
- Property Tax/Assessment payments (clean up payments)	100,030	
- HDMC Reimbursement (including \$15,031 in overhead)	81,834	
- Consumer/Project Deposits	36,245	
- Special services (penalties, fire flows, will serves)	32,487	
- Grant revenue (BLM)	27,216	
- Liens and bad debt	12,760	
- Interest Revenue	10,050	
- Credit card rebate	909	
 <u>Use of Funds (Expenses)</u>		
Total use of cash during the quarter for all purposes	2,117,151	1.03
- Debt Service (CIRP; CMM)	453,873.25	
- Capital costs during the quarter	<i>\$226,757 including:</i>	
-- Wachs Valve Turning Machine	83,994	
-- Well 14 4-Log	55,031	
-- Tilford Pipeline & Design	35,257	
-- Autolift for Shop	26,652	
-- 2020 Urban Water Management Plan Update	13,876	
-- D-1-1 Booster	8,589	
-- AWIA Compliance Plan	660	
 Ending Cash Balance 09/30/21	<hr/> <hr/> \$13,556,350	<hr/> <hr/> \$0.00
 Total cash increased	 \$362,215	



CASH FLOW

July - Sept. 2021

	<u>GENERAL FUND</u>	<u>LOAN</u>
FUND BALANCE AT BEGINNING OF PERIOD	\$ 13,194,134.07	\$ 1.03
FUNDS PROVIDED BY:		
Water Sales	\$ 1,742,491.82	
Credit Card Rebate	908.99	
Grant Revenues	27,215.75	
Turn On/Special Services Revenue/Misc	32,487.15	
Liens & Bad Debt	12,759.62	
Refunds to District (MWA)	-	
Consumer Deposits	36,245.00	
HDMC WWTP Operations Reimbursement	66,803.52	
HDMC WWTP Operations Overhead Revenue	15,030.79	
Project Deposits	-	
Property Taxes Received - G.D.	14,789.60	
Property Taxes Received - ID #2	-	
Standby Collections - Prior	17,526.91	
Standby Collections - Current	44,507.30	
Property Taxes Received - CMM	23,206.37	
Water Capacity Charges/Connection Fees	304,936.66	
Wastewater Capacity Charges	78,337.00	
Hzone Reimbursement Fees	-	
Meter Installation Fees	52,070.00	
LAIF Interest	10,050.43	
TOTAL SOURCE OF FUNDS	<u>2,479,366.91</u>	<u>1.03</u>
FUNDS USED FOR:		
Debt Service	\$ 453,873.25	
Loan Reimb. to GF for Prior Quarter Costs	-	
Capital Additions - Self funded	226,756.77	
Capital Additions - Loan Funded	-	
Operating Expenses	<u>724,444.93</u>	
Total Disbursements	1,405,074.95	
Loan Fees		1.03
Bank Transfer Payroll	330,889.39	
Employee Funded Payroll Taxes & CALPERS	163,911.09	
Employer Funded Payroll Taxes & CALPERS	162,481.90	
Employee Funded 457 Transfer	52,200.00	
Employer Funded 457 Annual Transfer	-	
Bank Fees/Charges (net of interest)	2,593.56	
Total Transfers	712,075.94	
TOTAL USE OF FUNDS	<u>2,117,150.89</u>	<u>1.03</u>
FUND BALANCE AT END OF PERIOD	<u>\$ 13,556,350.09</u>	<u>\$ (0.00)</u>



Property Tax and Assessment Revenues and Collections as of 09/30/21

	CURRENT YEAR				PRIOR YEAR		
	2021/2022				2020/2021		
	Billed Revenue	Y-T-D Collections	Billed % Collected	% incr/(decr) Vs. Last Yr	Billed Revenue	Y-T-D Collections	Billed % Collected
ID#2	0	-6			0	15	
General District Taxes <i>Est</i>	569,277	14,743	3%		569,277	10,808	2%
CMM Assessment District	242,133	12,078	5%		257,488	14,202	6%
Prior		11,129		-2%		11,345	
Standby Assessments	1,197,257	44,286	4%		1,191,301	44,214	4%
Prior		17,527		-57%		40,545	
TOTAL	2,008,667	99,757	5%		2,018,067	121,130	6%

Collections this quarter are related to County clean up checks from the prior fiscal years. 21/22 collections began in November.

Negative = Decrease

Total Property tax and Assessment revenues changed from last year by:	-0.5%	-\$9,400
Total Property tax and Assessment collections changed from last year by:	-17.6%	-\$21,373
CMM prior year tax collections changed from last year by:	-1.9%	-\$216
Standby prior year tax collections changed from last year by:	-56.8%	-\$23,018

Decreases in Prior year tax collections can be an indication that property sales are slowing since taxes must be paid as ownership is transferred.

ID #2 has been paid off for several years and these are straggling adjustments.



1st Quarter Ending 09/30/21 BOARD REPORT SUMMARY

REVENUES (Year-to-date)

Total Revenues are 29.58% of budget
 Water Revenues (Operating Revenues) are 32.42% of budget
 Property Tax & Assessment Revenues are 0% of budget (*will begin collecting in 2nd quarter*)
 Unbudgeted Development Fees QE 9/30/21 total \$435,344 (26 new meters incl. 12 with wastewater)
 HDMC Revenues are 0% of budget (*billed in arrears; will begin in 2nd quarter*)

EXPENSES (Year-to-date)

	<u>% of budget</u>	
Production	11%	<i>Southern CA Edison has not billed since June 2021</i>
Distribution	19%	
Customer Service	18%	
Administration	19%	
Development & Engineering	15%	
Finance	21%	<i>Office Allocated costs include Field Temp Labor & need adjustment.</i>
Human Resources	15%	
Bonds, Loans & Standby	66%	<i>Normal: CIRP loan and CMM principal paid at beginning of year.</i>
CIRP	47%	<i>Field Allocated costs include iPADS (at 59%)</i>
HDMC Treatment Plant	25%	<i>Budget is a rough estimate; costs are 100% reimbursed.</i>
Benefits Allocated	23%	
Field Allocated	37%	<i>Includes iPad costs; Ops-Software, Support & Comp at 59%</i>
Office Allocated	34%	<i>Includes Field Temp Labor; to be adjusted from Salary savings.</i>

TOTAL 18% vs 25% of year

NOTE: Neither our revenues nor our expenses are evenly distributed throughout the year.

SUMMARY

Total Operating Revenues exceed Total Operating Expenses by \$819,302.



**Operating Board Report (Budget Report)

Account Summary

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Program: 39 - ** OPERATING REVENUES **							
01-39-41010-FI	METERED WATER SALES	3,427,000.00	3,427,000.00	392,533.75	1,262,658.30	-2,164,341.70	36.84 %
01-39-41011-FI	(WATER CASHFLOW CONTRA)	-205,620.00	-205,620.00	0.00	0.00	205,620.00	0.00 %
01-39-41012-FI	ALLOW FOR CAAP/BILLING ADJ	-7,725.00	-7,725.00	0.00	-1,833.00	5,892.00	23.73 %
01-39-41015-FI	BASIC FEES	2,290,000.00	2,290,000.00	193,250.90	576,737.41	-1,713,262.59	25.19 %
01-39-41016-FI	BASIC FEES - LOCKED/PULLED	410,000.00	410,000.00	28,340.62	85,943.45	-324,056.55	20.96 %
01-39-41030-FI	PRIVATE FIRE PROTECTION SERV.	28,000.00	28,000.00	3,069.92	9,209.76	-18,790.24	32.89 %
01-39-41040-FI	SPECIAL SERVICES REVENUE	200,000.00	200,000.00	20,029.04	58,150.61	-141,849.39	29.08 %
Program: 39 - ** OPERATING REVENUES ** Total:		6,141,655.00	6,141,655.00	637,224.23	1,990,866.53	-4,150,788.47	32.42 %
Program: 40 - ** NON-OPERATING REVENUES **							
01-40-41045-FI	HDMC WWTP OPERATIONS REIMB R...	132,000.00	132,000.00	0.00	0.00	-132,000.00	0.00 %
01-40-41046-FI	HDMC WWTP OVERHEAD/FEES REI...	29,700.00	29,700.00	0.00	0.00	-29,700.00	0.00 %
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,191,301.02	1,191,301.02	0.00	0.00	-1,191,301.02	0.00 %
01-40-42110-FI	(STANDBY CASHFLOW CONTRA)	-119,130.10	-119,130.10	0.00	0.00	119,130.10	0.00 %
01-40-43000-FI	PROPERTY TAX REVENUE	535,012.18	535,012.18	0.00	0.00	-535,012.18	0.00 %
01-40-43020-FI	ASSESSMENT REVENUE - CMM	242,132.50	242,132.50	0.00	0.00	-242,132.50	0.00 %
01-40-44010-FID	WATER CAPACITY CHARGES	0.00	0.00	103,306.00	280,402.00	280,402.00	0.00 %
01-40-44030-FID	METER INSTALLATION & UPGRADE FE...	0.00	0.00	23,360.00	66,076.00	66,076.00	0.00 %
01-40-44035-FID	METER REPAIR REVENUE (CUST DMG)	0.00	0.00	0.00	1,732.96	1,732.96	0.00 %
01-40-44050-FI	WASTEWATER CAPACITY CHARGES	0.00	0.00	31,525.00	110,137.00	110,137.00	0.00 %
01-40-46110-FI	GRANT REVENUE - STATE	0.00	0.00	3.00	3.00	3.00	0.00 %
01-40-47000-FI	MISCELLANEOUS REVENUE	20,000.00	20,000.00	81,808.66	2,474.68	-17,525.32	12.37 %
01-40-47002-FI	INTEREST REVENUE	115,000.00	115,000.00	2.25	6.82	-114,993.18	0.01 %
Program: 40 - ** NON-OPERATING REVENUES ** Total:		2,146,015.60	2,146,015.60	240,004.91	460,832.46	-1,685,183.14	21.47 %
Revenue Total:		8,287,670.60	8,287,670.60	877,229.14	2,451,698.99	-5,835,971.61	29.58 %
Expense							
Program: 01 - ** PRODUCTION **							
01-01-5-01-01118-FI	PRODUCTION SALARY (incl STBY,CLBK)	389,552.00	389,552.00	26,874.68	78,604.32	310,947.68	20.18 %
01-01-5-01-02205-RL	WATER TREATMENT EXPENSE	7,000.00	7,000.00	550.32	1,399.39	5,600.61	19.99 %
01-01-5-01-02210-RL	SMALL TOOLS - PRODUCTION	10,000.00	10,000.00	238.49	1,218.96	8,781.04	12.19 %
01-01-5-01-03102-GM	WATER RECHARGE PURCHASE	571,000.00	571,000.00	0.00	0.00	571,000.00	0.00 %
01-01-5-01-03105-GM	WATER SUPPLY MONITORING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-01-5-01-03108-RL	RECHARGE MAINT/REPAIR	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-01-5-01-03111-D/P	EQUIPMENT RENTAL	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-01-5-01-03115-RL	PUMPING PLANT REPAIR & MAINT.	35,000.00	35,000.00	6,395.31	8,178.51	26,821.49	23.37 %
01-01-5-01-03120-RL	TANK & RESERVOIR MAINTENANCE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
01-01-5-01-03207-RL	GENERATOR (ALL) REPAIR & MAINTEN...	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-01-5-01-04004-RL	LABORATORY SERVICES	20,000.00	20,000.00	786.00	3,835.00	16,165.00	19.18 %
01-01-5-01-06105-RL	POWER FOR PUMPING (ELECTRIC)	325,000.00	325,000.00	0.00	0.00	325,000.00	0.00 %
01-01-5-01-06501-RL	TELEMETRY / SCADA EXPENSE	5,000.00	5,000.00	243.00	729.00	4,271.00	14.58 %
01-01-5-01-07002-GM	RIGHT OF WAY	16,870.00	16,870.00	0.00	0.00	16,870.00	0.00 %
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	281,302.47	281,302.47	63,743.69	63,743.69	217,558.78	22.66 %
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	107,715.90	107,715.90	40,293.53	40,293.53	67,422.37	37.41 %
Program: 01 - ** PRODUCTION ** Total:		1,841,940.37	1,841,940.37	139,125.02	198,002.40	1,643,937.97	10.75 %
Program: 02 - ** DISTRIBUTION **							
01-02-5-02-01130-FI	DISTRIBUTION SALARY (incl STBY,CLB...	448,895.00	448,895.00	18,366.10	45,153.57	403,741.43	10.06 %
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	12,500.00	12,500.00	1,229.85	1,744.27	10,755.73	13.95 %
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00 %
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	60,000.00	60,000.00	14,897.13	24,283.25	35,716.75	40.47 %

****Operating Board Report (Budget Report)**

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT.	15,000.00	15,000.00	1,747.19	3,622.06	11,377.94	24.15 %
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	5,000.00	5,000.00	208.00	358.25	4,641.75	7.17 %
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	323,992.92	323,992.92	73,417.43	73,417.43	250,575.49	22.66 %
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	124,107.45	124,107.45	46,425.15	46,425.15	77,682.30	37.41 %
Program: 02 - ** DISTRIBUTION ** Total:		1,034,495.37	1,034,495.37	156,290.85	195,003.98	839,491.39	18.85 %
Program: 03 - ** CUSTOMER SERVICE **							
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SERVICE	51,763.00	51,763.00	3,938.55	10,154.86	41,608.14	19.62 %
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER SERV.	237,173.00	237,173.00	11,153.31	26,651.10	210,521.90	11.24 %
01-03-5-03-03100-FID	METER INSTALLATION & UPDGRADES ..	0.00	0.00	29,252.06	29,252.06	-29,252.06	0.00 %
01-03-5-03-03107-JC	METER SERVICE REPAIR (INTERNAL &...	300,000.00	300,000.00	18,713.08	21,781.44	278,218.56	7.26 %
01-03-5-03-05201-JC	METER READING EQUIPMENT & EXP...	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-03-5-03-07000-FID	MISC UTILITY ADJUSTMENTS	0.00	0.00	0.00	-38.03	38.03	0.00 %
01-03-5-03-07004-HR	LOW INCOME ASSISTANCE (LIA)	6,650.00	6,650.00	300.00	850.00	5,800.00	12.78 %
01-03-5-03-07010-DOF	BAD DEBT	40,000.00	40,000.00	-8.03	-19.91	40,019.91	-0.05 %
01-03-5-03-07015-HR	CUSTOMER SERVICE - OTHER	60,000.00	60,000.00	5,751.93	13,412.35	46,587.65	22.35 %
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	203,388.34	203,388.34	46,088.20	46,088.20	157,300.14	22.66 %
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	14,329.50	14,329.50	5,360.27	5,360.27	8,969.23	37.41 %
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	96,555.96	102,863.16	34,457.55	34,457.55	68,405.61	33.50 %
Program: 03 - ** CUSTOMER SERVICE ** Total:		1,014,859.80	1,021,167.00	155,006.92	187,949.89	833,217.11	18.41 %
Program: 04 - ** ADMINISTRATION **							
01-04-5-04-01108-FI	ADMINISTRATION SALARY	340,498.00	340,498.00	23,176.62	58,735.54	281,762.46	17.25 %
01-04-5-04-01121-FI	DIRECTORS SALARY	31,253.00	31,253.00	2,604.45	7,639.72	23,613.28	24.44 %
01-04-5-04-01210-EXA	DIRECTORS / C.A.C. EDUCATION	25,000.00	25,000.00	0.00	500.00	24,500.00	2.00 %
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-04-5-04-07008-EXA	BUSINESS EXPENSE	6,000.00	6,000.00	91.23	881.78	5,118.22	14.70 %
01-04-5-04-07014-GM	PUBLIC INFORMATION	66,702.00	66,702.00	3,301.00	8,922.00	57,780.00	13.38 %
01-04-5-04-07016-EXA	MEMBERSHIP, DUES & SUBSCRIPT	49,291.00	49,291.00	59.97	11,387.56	37,903.44	23.10 %
01-04-5-04-07020-GM	WATER CONSERVATION EXPENSE	15,000.00	15,000.00	620.00	1,860.00	13,140.00	12.40 %
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSONNEL	55,000.00	55,000.00	911.30	3,875.14	51,124.86	7.05 %
01-04-5-04-07218-HR	SAFETY EXPENSE (EQUIP & SUPPLIES)	23,825.00	23,825.00	0.00	1,153.16	22,671.84	4.84 %
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	55,000.00	55,000.00	151.86	455.58	54,544.42	0.83 %
01-04-5-04-07401-HR	PROPERTY INSURANCE & RISK MGMT	114,000.00	114,000.00	22,771.83	23,671.83	90,328.17	20.76 %
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	278,380.69	278,380.69	63,081.61	63,081.61	215,299.08	22.66 %
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	161,362.60	171,935.80	57,763.60	57,763.60	114,172.20	33.60 %
Program: 04 - ** ADMINISTRATION ** Total:		1,226,312.29	1,236,885.49	174,533.47	239,927.52	996,957.97	19.40 %
Program: 05 - ** DEVELOPMENT & ENGINEERING **							
01-05-5-05-04008-GM	ENGINEERING CONTRACT SERVICES	40,000.00	40,000.00	8,245.82	8,245.82	31,754.18	20.61 %
01-05-5-05-04013-GM	DEVELOPMENT - OTHER	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
Program: 05 - ** DEVELOPMENT & ENGINEERING ** Total:		55,000.00	55,000.00	8,245.82	8,245.82	46,754.18	14.99 %
Program: 06 - ** FINANCE **							
01-06-5-06-01101-FI	FINANCE SALARY	325,649.00	325,649.00	18,782.18	47,375.88	278,273.12	14.55 %
01-06-5-06-04009-DOF	ACCOUNTING/AUDIT SERVICES	25,360.00	25,360.00	220.00	2,710.00	22,650.00	10.69 %
01-06-5-06-07001-DOF	FINANCE - OTHER	30,065.00	30,065.00	1,846.39	5,429.39	24,635.61	18.06 %
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	235,040.95	235,040.95	53,260.74	53,260.74	181,780.21	22.66 %
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	136,559.18	145,488.08	48,780.44	48,780.44	96,707.64	33.53 %
Program: 06 - ** FINANCE ** Total:		752,674.13	761,603.03	122,889.75	157,556.45	604,046.58	20.69 %
Program: 07 - ** HUMAN RESOURCES **							
01-07-5-07-01102-FI	PERSONNEL SALARY	39,761.00	39,761.00	3,559.55	8,089.88	31,671.12	20.35 %
01-07-5-07-01105-HR	AWARDS SALARY/LEAVE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-01215-HR	EMPLOYEE TRAINING	30,000.00	30,000.00	1,669.59	1,503.94	28,496.06	5.01 %
01-07-5-07-01217-HR	EMPLOYEE EDUCATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-07-5-07-01905-HR	EMPLOYMENT RECRUITING EXPENSE	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
01-07-5-07-01910-HR	LABOR LEGAL FEES	40,000.00	40,000.00	2,211.83	3,679.73	36,320.27	9.20 %
01-07-5-07-01915-HR	PERSONNEL - OTHER	10,000.00	10,000.00	3,189.00	3,189.00	6,811.00	31.89 %
01-07-5-07-01920-HR	AWARDS GIFTS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	31,327.97	31,327.97	7,098.98	7,098.98	24,228.99	22.66 %

****Operating Board Report (Budget Report)**

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	18,287.26	19,477.96	6,505.04	6,505.04	12,972.92	33.40 %
	Program: 07 - ** HUMAN RESOURCES ** Total:	200,376.23	201,566.93	24,233.99	30,066.57	171,500.36	14.92 %
	Program: 09 - ** BONDS, LOANS & STANDBY **						
01-09-5-09-08115-FI	CMM PRINCIPLE	127,000.00	127,000.00	127,000.00	127,000.00	0.00	100.00 %
01-09-5-09-08120-FI	MORONGO BASIN PIPELINE	132,410.00	132,410.00	0.00	0.00	132,410.00	0.00 %
01-09-5-09-08130-FI	(CIRP) MUNICIPAL FINANCE LOAN PR...	170,247.19	170,247.19	0.00	169,787.90	459.29	99.73 %
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	115,132.50	115,132.50	58,982.35	58,982.35	56,150.15	51.23 %
01-09-5-09-08220-FI	(CIRP) MUNICIPAL FINANCE LOAN IN...	97,643.71	97,643.71	0.00	98,103.00	-459.29	100.47 %
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CHARGE	1,400.00	1,400.00	0.00	46.17	1,353.83	3.30 %
01-09-5-09-08325-FI	ADMINISTRATION - CMM	11,642.00	11,642.00	0.00	2,102.83	9,539.17	18.06 %
01-09-5-09-08330-DOF	STANDBY ADMINISTRATION	38,000.00	38,000.00	273.26	4,798.88	33,201.12	12.63 %
	Program: 09 - ** BONDS, LOANS & STANDBY ** Total:	693,475.40	693,475.40	186,255.61	460,821.13	232,654.27	66.45 %
	Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP)						
01-12-5-12-01136-FI	CIRP STANDBY/CALLBACK	0.00	0.00	5,723.44	11,902.77	-11,902.77	0.00 %
01-12-5-12-01212-FI	CIRP: COMPENSATED LEAVE	61,507.00	61,507.00	3,686.92	5,636.88	55,870.12	9.16 %
01-12-5-12-02213-FI	CIRP: SALARY (excl STBY,CLBK)	373,831.00	373,831.00	-15,140.43	19,483.77	354,347.23	5.21 %
01-12-5-12-02213-JC	CIRP: SMALL TOOLS/MISC. EXP.	15,000.00	15,000.00	391.88	2,091.38	12,908.62	13.94 %
01-12-5-12-98001-FI	EE BENEFITS ALLOCATED	269,777.66	269,777.66	61,132.14	61,132.14	208,645.52	22.66 %
01-12-5-12-98002-FI	FIELD EXPENSES ALLOCATED	103,347.15	103,347.15	38,659.30	38,659.30	64,687.85	37.41 %
01-12-5-12-98777-FI	CIRP: SALARY CLEARING (PROJ SALAR...	-323,831.00	-323,831.00	0.00	0.00	-323,831.00	0.00 %
01-12-5-12-98779-FI	CIRP: BENEFITS CLEARING (PROJ BEN...	-240,799.13	-240,799.13	-16,575.95	-16,575.95	-224,223.18	6.88 %
	Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (C...	258,832.68	258,832.68	77,877.30	122,330.29	136,502.39	47.26 %
	Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **						
01-20-5-20-03101-DWR	HDMC: OTHER	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
01-20-5-20-04100-DWR	HDMC: CONTRACTED OPERATION EXP	80,000.00	80,000.00	15,228.22	32,493.25	47,506.75	40.62 %
01-20-5-20-06100-DWR	HDMC: PUMPING POWER	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
	Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** Total:	132,000.00	132,000.00	15,228.22	32,493.25	99,506.75	24.62 %
	Program: 42 - ** RESERVE SET-ASIDE (DRAWDOWN) - OP **						
01-42-5-99-00010-FI	%BUILDING RES (OP Funded)	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
01-42-5-99-00100-FI	%EQUIP&TECH RES (OP Funded)	170,000.00	170,000.00	0.00	0.00	170,000.00	0.00 %
01-42-5-99-00150-FI	%METER REPL RES (OP Funded)	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
01-42-5-99-00250-FI	%STUDIES/REPORTS RES (OP Funded)	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01-42-5-99-00300-FI	%CAPTIAL RES (OP Funded)	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00 %
	Program: 42 - ** RESERVE SET-ASIDE (DRAWDOWN) - OP ** Total:	1,750,000.00	1,750,000.00	0.00	0.00	1,750,000.00	0.00 %
	Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **						
01-51-5-51-01211-FI	COMPENSATED LEAVE	308,493.00	308,493.00	63,994.60	96,424.70	212,068.30	31.26 %
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	643,464.00	643,464.00	33,605.34	100,816.02	542,647.98	15.67 %
01-51-5-51-01220-FI	GROUP INSURANCE EXPENSE	19,024.00	19,024.00	1,440.22	5,760.35	13,263.65	30.28 %
01-51-5-51-01225-FI	WORKERS COMPENSATION INSURAN...	75,546.00	75,546.00	0.00	12,085.66	63,460.34	16.00 %
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%@55	311,873.00	311,873.00	11,146.70	101,352.56	210,520.44	32.50 %
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@62	41,354.00	41,354.00	2,982.73	11,971.06	29,382.94	28.95 %
01-51-5-51-01232-FI	RETIREMENT: PERS - TEMP	3,524.00	3,524.00	479.26	1,205.88	2,318.12	34.22 %
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUTION	27,000.00	27,000.00	535.00	1,645.00	25,355.00	6.09 %
01-51-5-51-01250-HR	MISC. BENEFITS: WELLNESS	8,000.00	8,000.00	0.00	177.87	7,822.13	2.22 %
01-51-5-51-01305-FI	PAYROLL TAXES	184,933.00	184,933.00	16,300.08	36,383.69	148,549.31	19.67 %
01-51-5-51-98000-FI	ALLOCATED EXPENSES - BENEFITS	-1,623,211.00	-1,623,211.00	-367,822.79	-367,822.79	-1,255,388.21	22.66 %
	Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:	0.00	0.00	-237,338.86	0.00	0.00	0.00 %
	Program: 52 - ** FIELD ALLOCATED TO DEPTS **						
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	11,500.00	11,500.00	1,812.69	5,621.82	5,878.18	48.89 %
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	15,000.00	15,000.00	678.41	2,933.93	12,066.07	19.56 %
01-52-5-52-02209-EXA	SHOP OFFICE SUPPLIES	20,000.00	20,000.00	116.91	765.06	19,234.94	3.83 %
01-52-5-52-03205-D/P	TOOL / EQUIP REPAIR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHOP/SITE	30,000.00	30,000.00	3,873.84	11,777.24	18,222.76	39.26 %
01-52-5-52-04015-EXA	OPS: SOFTWARE,SUPPORT & COMP. ...	138,000.00	138,000.00	41,989.18	81,429.11	56,570.89	59.01 %
01-52-5-52-05005-D/P	FUEL-VEHICLES	60,000.00	60,000.00	8,353.08	18,002.26	41,997.74	30.00 %
01-52-5-52-05010-D/P	AUTO EXPENSE - FIELD	20,000.00	20,000.00	1,829.00	5,052.02	14,947.98	25.26 %

****Operating Board Report (Budget Report)**

For Fiscal: 2021-2022 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-52-5-52-06305-EXA	COMMUNICATIONS-MOBILE	29,000.00	29,000.00	2,584.96	5,156.81	23,843.19	17.78 %
01-52-5-52-07009-D/P	REGULATORY-PERMITS, FEES, CERTS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-52-5-52-98000-FI	ALLOCATED EXPENSES - FIELD	-349,500.00	-349,500.00	-130,738.25	-130,738.25	-218,761.75	37.41 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS ** Total:		0.00	0.00	-69,500.18	0.00	0.00	0.00 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **							
01-53-5-53-01405-HR	TEMPORARY LABOR FEES	30,000.00	30,000.00	22,176.24	58,117.41	-28,117.41	193.72 %
01-53-5-53-02105-EXA	OFFICE SUPPLIES	35,000.00	35,000.00	1,838.45	2,934.33	32,065.67	8.38 %
01-53-5-53-02107-EXA	OFFICE EQUIP & MAINT.	26,000.00	26,000.00	2,507.27	4,571.85	21,428.15	17.58 %
01-53-5-53-02110-EXA	POSTAGE	33,500.00	33,500.00	2,279.54	5,907.22	27,592.78	17.63 %
01-53-5-53-03906-EXA	BUILDING REPAIR/MAINT - OFFICE	47,265.00	74,265.00	18,054.39	19,951.09	54,313.91	26.86 %
01-53-5-53-04015-EXA	ADMIN: COMPUTER SOFTWARE & SU...	164,000.00	164,000.00	21,348.25	39,913.39	124,086.61	24.34 %
01-53-5-53-05010-DOF	AUTO EXPENSE - OFFICE	6,000.00	6,000.00	0.00	103.60	5,896.40	1.73 %
01-53-5-53-06205-EXA	TELEPHONE AND UTILITIES	71,000.00	71,000.00	6,635.97	16,007.74	54,992.26	22.55 %
01-53-5-53-98000-FI	ALLOCATED EXPENSES - OFFICE	-412,765.00	-439,765.00	-147,506.63	-147,506.63	-292,258.37	33.54 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS ** Total:		0.00	0.00	-72,666.52	0.00	0.00	0.00 %
Expense Total:		8,959,966.27	8,986,966.27	680,181.39	1,632,397.30	7,354,568.97	18.16 %
Fund: 01 - GENERAL FUND Surplus (Deficit):		-672,295.67	-699,295.67	197,047.75	819,301.69	1,518,597.36	-117.16 %
Report Surplus (Deficit):		-672,295.67	-699,295.67	197,047.75	819,301.69	1,518,597.36	-117.16 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-672,295.67	-699,295.67	197,047.75	819,301.69	1,518,597.36
Report Surplus (Deficit):	-672,295.67	-699,295.67	197,047.75	819,301.69	1,518,597.36



Water Sales Consumption Statistics as of 09/30/21

Consumption - 12 months ending:	CURRENT 09/30/2021	PRIOR 1 09/30/2020	PRIOR 2 09/30/2019
CCF (units)	530,999	469,453	527,075
Gallons	397,187,252	351,150,844	394,252,100
Acre Feet	1,219	1,078	1,210
Change/PY	13.11% increase	-10.93% decrease	
Change from Two Years Prior			0.74% increase

Change does not correlate to state conservation mandate.

CONSUMPTION RANKING - TOP TEN

	ACCOUNT NAME	Consumption (CCF)					ACCOUNT TOTALS
		PUBLIC AGENCY	HOUSING	HOSPITAL/MED	COMMERCIAL	INDIVIDUAL	
1	JT Parks & Recreation	5,450					5,450
2	Hi-Desert Medical Center (hospital and CCC)			4,637			4,637
3	Quail Springs Village Apartments		2,724				2,724
4	Morongo Unified School District	2,419					2,419
5	Joshua Tree Memorial Park				1,967		1,967
6	Lazy H Mobilehome Park		1,322				1,322
7	Hi Desert Water Transport Inc.				1,220		1,220
8	Individual Customer					1,070	1,070
9	Pyle - Mobilehome Park		937				937
10	Housing Partners, Inc.		822				822
	CLASS/TYPE TOTALS	7,869	5,805	4,637	3,187	1,070	22,568

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