



# JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
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JOSHUA BASIN WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY NOVEMBER 18, 2009, 7:00 PM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

## AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. CONSENT CALENDAR
  - A. Approve Minutes of the Regular Meeting of October 21, 2009.
  - B. Approve Financial Report for September 2009.
  - C. Approve Holiday Closures.
  - D. Annual Approval of Investment Policy: Recommend that the Board approve the Investment Policy; no changes have been proposed.
  - E. Escrow Agreement for Purchase of Property Behind District Offices: Recommend that the Board authorize the Board President and General Manager to execute documents as necessary to acquire approximately 5,882.4 square feet of property at a cost of \$12,000.
  - F. Authorize Write-off of two surplus meter reading units and disposal to Bighorn-Desert View Water Agency.
7. RECOGNITION OF BOARD MEMBER FOR CERTIFICATE IN LOCAL GOVERNMENT LEADERSHIP AND MANAGEMENT  
Information only.
8. 08-09 AUDIT REPORT PRESENTATION FROM MESSNER & HADLEY  
Recommend that the Board receive the presentation, ask questions and approve report.
9. TEMPORARY PUBLIC INFORMATION SERVICES  
Recommend that the Board authorize the General Manager to enter into an agreement for public information services for about six months at a cost estimate of \$25,000.

10. PARTNERSHIP WITH HI DESERT MEDICAL CENTER FOR WASTE WATER SERVICES  
Recommend that the Board acknowledge and support staff in working with the Hi Desert Medical Center (HDMC) to provide waste water service.
11. ORGANIZATION OF FIELD OPERATIONS  
Recommend that the Board take the following actions resulting in a net savings of about \$100,000 for each of the next two fiscal years: Authorize reclassification of Water Operations and Maintenance Lead Worker to Distribution Supervisor; reclassify Water Production Lead Worker to Water Production Supervisor; adopt a salary range of \$62,950 to \$81,827 per year; approve job descriptions; Ratify the intent of the General Manager not to fill the Chief of Operations position for at least the next year, or until changes in operations or new economic development warrants filling of the position; Ratify the intent of the General Manager to utilize services of the District Engineer or Joe Bocanegra where necessary.
12. CONSIDER AMENDMENTS TO 09/10 BUDGET  
Recommend that the Board adopt the amended budget.
13. REPORT ON WELL 11  
Recommend that the Board accept the report for information, or; authorize \$5,000 to pull the pump and videotape the well for more information.
14. PROJECT PRIORITY LIST  
An update on staff's progress with assigned projects.
15. PUBLIC COMMENT
16. GENERAL MANAGER REPORT
17. DIRECTOR COMMENTS/REPORTS
18. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

#### INFORMATION

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.