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**CALL AND NOTICE OF SPECIAL MEETING
OF THE JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS**

Notice is hereby given that Victoria Fuller, President of the Joshua Basin Water District Board of Directors, hereby calls a Special Meeting of the Board of Directors of said District to be held Monday, August 25, 2014 from 9:00 AM – 4:00 PM at the following location:

**HELEN GRAY EDUCATION CENTER, 6601 WHITE FEATHER
ROAD, JOSHUA TREE, CALIFORNIA 92252**

for the purpose of discussion on the following item:

Strategic Planning Discussion
Adoption of the 14/15-15/16 Capital Budget

Dated: August 19, 2014

Victoria Fuller
Victoria Fuller, President, Board of Directors
Joshua Basin Water District



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JOSHUA BASIN WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
MONDAY AUGUST 25, 2014 - 9:00 AM – 4:00 PM
HELEN GRAY EDUCATION CENTER
6601 WHITE FEATHER ROAD
JOSHUA TREE, CALIFORNIA 92252
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS:

This public comment portion of this agenda provides an opportunity for the public to address the Board of Directors on items not listed on the agenda that *are of interest to the public at large* and are within the subject matter jurisdiction of this Board. The Board of Directors is prohibited by law from taking action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to public comments at this time. Comments that concern individual customer accounts are welcome, however we encourage doing so only after other administrative avenues for redress have been fully exhausted. In all cases, your concerns will be referred to the General Manager for review and a timely response.

Comments are to be limited to three minutes per speaker and shall not exceed a total of 20 minutes. All comments are to be directed to the Board of Directors and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. Public input may be offered on an agenda item when the item comes up for discussion and/or action. Members of the public who wish to speak shall proceed to the podium when called by the President of the Board. Please state your name and community of residence for the record.

6. STRATEGIC PLANNING DISCUSSION

7. 4/15 – 15/16 CAPITAL BUDGET

Recommend that the Board adopt the Capital Budget.

8. ADJOURNMENT

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INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

Joshua Basin Water District

Capital Budget

ACCOUNT #	STRATEGIC PLAN #	PROJECT	DESCRIPTION	2014-2015 PROP 14/15	SURPLUS <DEFICIT>	2015-2016 PROP 15/16	SURPLUS <DEFICIT>
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CAPITAL REVENUE

Revenue							
Program: 41 - **CAPITAL REVENUE**							
		GRANTS & LOANS	TOTAL CAPITAL REVENUE	3,210,000.00	3,210,000.00	0.00	0.00
Expense							
Program: 42 - **RESERVE & OTHER FUNDING**							
		EQUIPMENT & TECHNOLOGY RESERVE FUNDING		104,000.00		104,000.00	
		WELL/BOOSTER RESERVE FUNDING		100,000.00		100,000.00	
		EQUIPMENT & TECHNOLOGY RESERVE DRAWDOWN		29,550.00		0.00	
		NET OPERATING REVENUE / LOSS		183,534.82		57,773.26	
		UNRESTRICTED RESERVE DRAWDOWN		0.00		0.00	
		FUNDING FROM OPERATING BUDGET/RESERVES		417,084.82	3,627,084.82	261,773.26	261,773.26
		AVAILABLE FUNDING		3,627,084.82		261,773.26	

RESERVE FUNDED PROJECTS / PURCHASES

01-73-7-70-71300-RL		CP#A: WELL 14 REHAB	Tear down, evaluate, and rebuild the well motor and pump equipment to improve the efficiency of the well; A video of the column before and after the cleaning process will be provided; no "down-hole" work performed on this well since 1981.	WELL/BOOSTER	80,000.00	547,084.82	0.00	261,773.26
		RESTRICT REVENUE FOR SPECIFIC USE			20,000.00	527,084.82	100,000.00	161,773.26
01-71-7-70-76001-AGM	5.5.2	CP#039: INCODE VERSION X	Upgrade to Incode Version X for better data search capability and features.	EQUIP & TECH	45,000.00	482,084.82	0.00	161,773.26
01-73-7-70-72004-D/P		CP#L: 3 TRUCKS	Replace 2 vehicles in year 1; 1 vehicle in year 2		60,000.00	422,084.82	30,000.00	131,773.26
01-73-7-70-75002-ENG		CP#N: 36" FORMAT PRINTER/SCANNER MFP	Replace old equipment used for printing large scale maps.		12,000.00	410,084.82	0.00	131,773.26
01-73-7-70-72300-JC		CP#J: DITCHWITCH TRENCHER W/TRAILER (PR 3)	Used to trench new and replacement services and a variety of other tasks.		0.00	410,084.82	55,000.00	76,773.26
01-73-7-70-72301-JC		CP#K: MOLE/BORING MACHINE (PR 3)	Used to bore under streets.		0.00	410,084.82	8,000.00	68,773.26
		MISC. NON-CAPITAL PURCHASES			16,550.00	3,393,534.82	0.00	68,773.26
		RESTRICT REVENUE FOR SPECIFIC USE			0.00	3,393,534.82	11,000.00	57,773.26
RESERVE FUNDED CAPITAL PROJECTS / NON-CAPITAL PURCHASES & RESTRICTIONS					233,550.00		204,000.00	

ACCOUNT #	STRATEGIC PLAN #	PROJECT	DESCRIPTION	2014-2015 PROP 14/15	SURPLUS <DEFICIT>	2015-2016 PROP 15/16	SURPLUS <DEFICIT>
CAPITAL PROJECTS							
<i>Priority 1</i>							
<u>01-71-7-70-72005-JC</u>	<u>3.6.1</u>	CP#817: 15K' MAIN/75k' MAIN REPLACE	Develop design for replacement of approximately 75K' of aging pipeline. Design is completed for 15K' of pipeline replacement.	0.00	3,393,534.82	0.00	57,773.26
<u>01-71-7-70-71000-RL</u>	<u>3.6.3</u>	CP#022: CHLORINE ANALYZERS	Install analyzers to monitor chlorine residual at remote sites.	36,000.00	3,357,534.82	24,000.00	33,773.26
<u>01-71-7-70-71006-RL</u>	<u>3.3.1</u>	CP#019: HZONE TANK	New tank required to meet state water storage requirement for emergency capacity demand. Cost to be reimbursed from future capacity fees in the H-zone.	300,000.00	3,057,534.82	300,000.00	(266,226.74)
<u>01-71-7-70-74500-GM</u>	<u>1.1.1</u>	CP#108: RECHARGE POND	Grant funded Recharge pond construction.	2,553,976.05	503,558.77	0.00	(266,226.74)
<u>01-71-7-70-76000-AGM</u>	<u>2.2.3</u>	CP#D: UPDATE DISTRICT FEES	Carry out study to identify needed and fair fees.	15,000.00	488,558.77	0.00	(266,226.74)
<u>01-73-7-70-71002-RL</u>		CP#B: PRESS RELIEF-WLS10,14,15	To protect the distribution system from pressure spikes, which will reduce mainline damage.	45,000.00	443,558.77	0.00	(266,226.74)
<u>01-73-7-70-71007-RL</u>		CP#R: 10 RASCALS TO PLC'S	Replace obsolete and unavailable SCADA equipment and upgrade the equipment to current standards.	56,065.90	387,492.87	56,065.90	(322,292.64)
<u>01-71-7-70-71001-RL</u>		CP#013: C2B TANK DRAIN/OVERFLOW	Second phase of the altitude valve installation project, to remedy the very poor drainage area/erosion on the east side of the tank.	0.00	387,492.87	100,000.00	(422,292.64)
<u>01-73-7-70-71009-RL</u>		CP#S: A-1 ROAD	To lessen costly damage to vehicles and decrease unsafe driving conditions.	70,000.00	317,492.87	0.00	(422,292.64)
<u>01-71-7-70-74007-GM</u>	<u>1.3.3</u>	CP#Z65: GROUNDWATER MANAGEMENT PLAN	Update AB3030 ground water management plan.	50,000.00	267,492.87	0.00	(422,292.64)
<u>01-73-7-70-75000-GM</u>		CP#G: WATER MASTER PLAN UPDATE	Update 2002 Plan	77,000.00	190,492.87	0.00	(422,292.64)
<u>01-73-7-70-74008-GM</u>		CP#O: URBAN WATER MANAGEMENT PLAN	5 year update to Plan	0.00	190,492.87	64,000.00	(486,292.64)
<u>01-73-7-70-75001-GM</u>		CP#H: CAPITAL IMPROVE. PLAN	Create Plan	0.00	190,492.87	50,000.00	(536,292.64)
<i>Priority 2</i>							
FUNDING FROM WELL & BOOSTER RESERVE FOR PROJECT CP#M:ELECTRICAL WIRING...				(20,000.00)	210,492.87	0.00	(536,292.64)
<u>01-73-7-70-71005-RL</u>		CP#M: ELECTRICAL WIRING DIAGRAMS @ WELL & BOOSTER	These facilities require electrical control system diagrams for safe and less costly maintenance and repairs; "as-built" diagrams were not provided after construction.	65,000.00	145,492.87	100,000.00	(636,292.64)
<u>01-73-7-70-71003-RL</u>		CP#C: CHROMIUM STUDY	To evaluate the source of CR6 in the district wells via Spinner Logs and Depth Dependent Sampling to identify which zones within the well columns contribute the CR6 and the potential for mitigation.	100,000.00	45,492.87	0.00	(636,292.64)
<u>01-71-7-70-74006-GM</u>	<u>3.5.3</u>	CP#040: SPACE NEEDS ASSESSMENT FOR OFFICE	Conduct a facilities plan and assessment to identify space needs, estimated costs, etc. for a new or upgraded office building and Emergency Operations Center.	25,800.00	19,692.87	0.00	(636,292.64)
<u>01-73-7-70-74003-GM</u>		CP#F: MOBILE MINI	Purchase storage	8,500.00	11,192.87	0.00	(636,292.64)
<u>01-71-7-70-73000-AGM</u>	<u>3.5.2</u>	CP#036: PARCEL FILING SYSTEM	Parcel files have expanded past our current storage area and can't be locked. This will allow us to store, secure and access our current files and any new files for the foreseeable future.	30,000.00	(18,807.13)	0.00	(636,292.64)
<u>01-73-7-70-72000-JC</u>		CP#I: VACUUM MOUNT VLV EX (PR 1)	Used for exercising the in-line valves throughout our distribution system.	23,000.00	(41,807.13)	0.00	(636,292.64)

ACCOUNT #	STRATEGIC PLAN #	PROJECT	DESCRIPTION	2014-2015 PROP 14/15	SURPLUS <DEFICIT>	2015-2016 PROP 15/16	SURPLUS <DEFICIT>
<u>01-72-7-70-71007-RL</u>		CP#Z60: WATER UTILITY TRAILER	Multi-purpose use including potable water source and daily workload applications (i.e. chlorination during mainline shutdown/repairs, wash down of streets after mainline repairs)	5,000.00	(46,807.13)	0.00	(636,292.64)
<u>01-73-7-70-74002-GM</u>		CP#E: PAVE OFFICE PARKING LOT		30,000.00	(76,807.13)	0.00	(636,292.64)
<u>01-72-7-70-72007-JC</u>		CP#005: HAULING STATION	Install card-operated bulk water hauling station at Sunfair/Hwy 62 for delivery of all water to non-metered properties (haulers, construction, etc.)	0.00	(76,807.13)	20,000.00	(656,292.64)
<i>Priority 3</i>							
<u>01-71-7-70-75003-ENG</u>	<u>5.5.1</u>	CP#S: TECHNOLOGY MASTER PLAN *	*NOT RECOMMENDED BY STAFF Develop Strategic Plan.	55,000.00	(131,807.13)	0.00	(656,292.64)
<u>01-73-7-70-74009-GM</u>		CP#P: ORGANIZATIONAL STUDY		15,000.00	(146,807.13)	0.00	(656,292.64)
<u>01-71-7-70-74001-AGM</u>	<u>5.5.3</u>	CP#038: RECORD ARCHIVAL SYSTEM *	*NOT RECOMMENDED BY STAFF This will eventually enable the District to maintain more electronic files for easier access and less physical storage.	75,000.00	(221,807.13)	0.00	(656,292.64)
<u>01-71-7-70-74000-AGM</u>	<u>3.5.5</u>	CP#Z62: OFFICE CARPETING	Carpeting of all offices	13,000.00	(234,807.13)	0.00	(656,292.64)
<u>01-71-7-70-74004-GM</u>	<u>3.5.4</u>	CP#Z28: RESERVOIR LAND ACQUISITION	Conduct a property needs assessment; what facilities will be needed over time; in what locations and what size; purchase properties.	50,000.00	(284,807.13)	0.00	(656,292.64)
<u>01-73-7-70-77000-HR</u>		CP#Q: COMPENSATION STUDY	Per the current MOU, conduct a comparative survey of total compensation (wages and benefits), and review of all General Unit employee job descriptions.	15,000.00	(299,807.13)	0.00	(656,292.64)
* NOT RECOMMENDED BY STAFF.				TOTAL CAPITAL PROJECTS	3,926,891.95	918,065.90	
				UNFUNDED CAPITAL PROJECTS	(299,807.13)	(656,292.64)	