



**REGULAR FINANCE COMMITTEE MEETING  
WEDNESDAY, DECEMBER 12, 2018, AT 9:00 AM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING
  - Draft Minutes – November 8, 2018
7. REVIEW OF CHECK REGISTERS OCTOBER-NOVEMBER 2018 – Receive for information and refer to the Board of Directors for approval.
8. JOB DESCRIPTIONS – Review the following job descriptions and refer to the Board of Directors for approval.
  - Purchasing and Contracts Administrator
  - Water Quality Specialist
  - Development Coordinator
9. CAPACITY FEE REPORTS – Review Capacity Fee reports and refer to the Board of Directors for approval.
10. STAFF REPORT
11. ADJOURNMENT

**INFORMATION**

During "Public Comment," please use the podium microphone. State your name, have your information prepared, and be ready to provide your comments. The District is interested and appreciates your comments. A 3-minute time limit will be imposed. Any person with a disability who requires accommodation to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours before the meeting to request a disability-related modification or accommodation. Materials related to an item on this Agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during regular business hours.