



## AGENDA

### WATER RESOURCES & OPERATIONS COMMITTEE WEDNESDAY, JUNE 12, 2024, AT 11:00 AM

This meeting may be attended in person at the District Office Boardroom at: 61750 Chollita Rd., Joshua Tree, CA 92252, by phone at 1 669 444 9171, or by video conference.

#### Join Zoom Meeting:

<https://us02web.zoom.us/j/85434372718?pwd=OE02L2dlclAxMGhxZDBmWTR3L2ZFdz09>

Meeting ID: 854 3437 2718

Passcode: 61750

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

This is the time set aside for public comment on any item not appearing on the agenda. At the discretion of the Board President, however, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

4. **CONSENT CALENDAR**

Consent calendar items are expected to be routine and non-controversial, to be acted upon at one time without discussion. If a committee member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

**A. DRAFT WATER RESOURCES & OPERATIONS COMMITTEE MEETING MINUTES 05.08.24**

5. **DISCUSSION ITEMS**

**A. MONTHLY OPERATIONS REPORT**

6. **STAFF REPORTS**

7. **DIRECTOR COMMENTS**

8. **ADJOURNMENT**

JOSHUA BASIN WATER DISTRICT  
MINUTES  
WATER RESOURCES & OPERATIONS COMMITTEE MEETING  
Wednesday, May 8, 2024  
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Vice President Doolittle called the meeting to order at 11:00 am.
2. ROLL CALL – Vice President Doolittle (attended remotely) and Director Jarlsberg

STAFF PRESENT –Interim Director of Operations Jeremiah Nazario, Director of Administration David Shook, General Manager Sarah Johnson, CIRP Supervisor Brandon Warner, Water Production Supervisor Scott Carpenter, Construction Maintenance II/Mechanic Dan Bock, Executive Assistant Lisa Thompson

CONSULTANTS PRESENT – None

3. PUBLIC COMMENT – None

4. CONSENT CALENDAR

- A. DRAFT WATER RESOURCES & OPERATIONS COMMITTEE MEETING MINUTES 03.13.24

1<sup>st</sup> – Jarlsberg

2<sup>nd</sup> – Doolittle

Motion carried to approve consent calendar with the following correction: Edit Item 8, replacing Jarlsberg with Short as 1st to adjourn the meeting.

5. DISCUSSION ITEMS

- A. MONTHLY OPERATIONS REPORT

Interim Director of Operations, Jeremiah Nazario provided an operational statistics report with the March and April data. The report included statistical information on service order totals, distribution, production, and CIRP updates. Nazario mentioned that there were no mainline leaks in both March and April.

- B. CAPITAL BUDGET/PROJECT PRESENTATIONS FOR FY 24/25

General Manager Sarah Johnson presented an overview of the district projects for the fiscal year 2024/2025. She noted that this was the first time the staff had prepared such a detailed presentation, having dedicated significant time to its development. Johnson stated that the aim of today's meeting was to answer questions and address concerns before the next board meeting. Based on the feedback received today, some changes might be necessary to the presentation. Each proposed project was presented with a slide detailing its purpose, justification, and cost. She explained the project slides will feed the next fiscal year's Project List.

Several department heads then presented their upcoming fiscal year projects. Director of Administration David Shook discussed administrative projects. Interim Director of Operations Jeremiah Nazario provided an overview of Operations Department projects. Water Production Supervisor Scott Carpenter highlighted the projects for the Production Department. CIRP Supervisor Brandon Warner presented the CIRP capital projects. Director of Finance Anne Roman gave an overview of the Finance Department's projects and provided an overview of the financials for all operating and capital project finances and reserve usage.

After each slide in the presentation, the Committee Members had the opportunity to ask questions and provide comments.

6. STAFF REPORTS –

General Manager, Sarah Johnson reported the following:

- None

7. DIRECTOR COMMENTS –

- None

8. ADJOURNMENT – Vice President Doolittle adjourned the meeting at 2:01 pm.

1<sup>st</sup> – Jarlsberg

2<sup>nd</sup> – Doolittle

NEXT MEETING – June 12, 2024, at 11:00 am.

Respectfully Submitted,

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Sarah Johnson, General Manager

# OPERATIONS STATISTICS

REPORT PRESENTED ON JUNE 12, 2024

Operational	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
<b>Total Service Orders</b>	449	274	446	344	347							
<i>New Water Service</i>	42	37	41	33	30							
<i>Water Quality/Pressure</i>	1	1	1	2	3							
<i>Cutoffs (Non-Payment)</i>	26	15	10	22	17							
<b>Operational Activities</b>												
<i>Fire Flows</i>	3	2	3	1	0							
<i>USA's (Dig Alert)</i>	73	61	57	49	61							
<i>LCRR</i>	59	238	820	835	2,503							
<i>Service Line Replacement</i>	3	5	8	4	3							
<i>New Service Line Installs</i>	5	1	7	2	2							
<i>Fire Hydrants Inspect/Repair</i>	21	9	0	15	5							
<i>Valves Exercised</i>	41	24	0	119	15							
<i>Vehicle Maintenance</i>	7	7	5	4	11							
<b>Meter Activity</b>												
<i>Meter Upgrades</i>	0	0	1	3	1							
<i>Meters Replaced</i>	104	116	76	69	110							
<b>Total Leaks</b>	1	11	9	6	25							
<i>Service Line Leaks</i>	1	9	9	6	22							
<i>Main Line Leaks</i>	0	2	0	0	3							
<b>Total Water Loss (gallons)</b>	1,427	55,866	266,732	8,891	477,489							
<i>Service Line Water Loss</i>	1,427	22,100	266,732	8,891	423,985							
<i>Main Line Water Loss</i>	0	33,694	0	0	53,504							

# OPERATIONS UPDATE

## **Distribution Update:**

LCRRs were performed, and vehicle maintenance consisted of battery replacements, oil changes, and brake jobs.

## **Production Update:**

Continuing with reservoir inspections, booster station maintenance, and well maintenance.

Panel inspections were performed by an electrical contractor. Repainted wells 16 and 17.

## **CIRP Update:**

The LCRR project continues to move swiftly.