

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS JANUARY 7, 2026, 5:00 PM

1. CALL TO ORDER

President Doolittle called the meeting to order at 5:00 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Doolittle, Vice President Short, Director Floen, Director Fick

Board Members Absent: Director Jarlsberg

Staff Present: General Manager Johnson, Director of Finance Roman, Accounting Supervisor Rich, Director of Administration Shook, Executive Assistant Thompson

Consultant(s) Present: Legal Counsel, Jeff Hoskinson, Public Outreach Consultant, Kathleen Radnich (attended remotely)

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Floen made a motion to approve the agenda and seconded by Vice President Short approved by the following vote:

1 st / 2 nd	Floen/Short
Ayes:	Doolittle, Short, Floen, Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

4. PUBLIC COMMENT - None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 10.15.25

Director Fick made a motion to approve the 12.17.25 draft and seconded by Vice President Short, approved by the following vote:

1st/ 2nd	Fick/Short
Ayes:	Doolittle, Short, Floen, Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION - None

DISCUSSION/ACTION CALENDAR

A. NOVEMBER 2025 CHECK REGISTER

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: APPROVE THE CHECK REGISTER.

Vice President Short made a motion to approve the November 2025 check register, seconded by Director Floen and approved by the following vote:

1 st / 2 nd	Short /Floen
Ayes:	Doolittle, Short, Floen, Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

At 5:13 pm, the meeting was paused due to a disruption caused by one or more online participants, with the virtual meeting ending temporarily for all participants.

Following discussion with General Counsel Hoskinson, the Board affirmed its clearing of the virtual boardroom to cease the disruption, restarted the online portion of the meeting by directing the activation of the waiting room feature and admitting participants one-by-one, and delegating authority to the Executive Assistant to remove individuals who cause further online disruption, by the following vote:

1 st / 2 nd	Fick/Floen
Ayes:	Doolittle, Short, Floen, Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

B. COPPER MOUNTAIN MESA (CMM) ASSESSMENT DISTRICT

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS TO BE TAKEN.

Director of Finance Anne Roman presented the Copper Mountain Mesa (CMM) Assessment District. Roman mentioned that the CMM Assessment District was established in 1996 to finance water system improvements through bonds issued to the USDA, which was the sole bondholder. Roman explained that the bonds are secured by special assessments collected on property tax bills, with payments made twice annually. Roman noted that the bonds remain on schedule to be fully repaid by 2036, and the current outstanding principal balance was reviewed.

C. DISSOLUTION OF MORONGO BASIN PIPELINE COMMISSION

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON, AND DIRECTOR, TOM FLOEN

RECOMMENDED ACTION: APPROVE THE AGREEMENT TO DISSOLVE THE MORONGO BASIN PIPELINE COMMISSION.

General Manager Sarah Johnson presented the Dissolution of the Morongo Basin Pipeline Commission. Johnson noted that the Morongo Basin Pipeline Commission has fulfilled its purpose, with all pipeline-related bonds paid in full. The Mojave Water Agency Board approved the

Agreement to Dissolve the Commission. Following dissolution, regional coordination will continue through the staff-led Morongo Basin Advisory Committee, building on the IDM Managers Working Group and providing a venue for public input. Staff will develop operating protocols and draft bylaws for the Advisory Committee, with adoption as the first priority for the IDM Managers.

Director Floen motioned to approve the Dissolution of the Morongo Basin Pipeline Commission, seconded by Vice President Short and approved by the following vote:

1 st / 2 nd	Floen/Short
Ayes:	Doolittle, Short, Floen, Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

D. CUSTOMER SUPPORT PRESENTATION

PRESENTED BY: DIRECTOR OF ADMINISTRATION, DAVID SHOOK

RECOMMENDED ACTION: FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS TO BE TAKEN.

Director of Administration David Shook presented the Customer Support report, highlighting that in the second half of 2025, the District processed 375 documents through DocuSign and handled 7,275 phone calls, with no customer inquiries regarding the recent Chromium 6 notification letter. Shook provided water usage data from field devices, noting consistent patterns and identifying areas of concern such as customer irrigation leaks and running toilets. Shook demonstrated how the Field Logic device captures 45 days of meter data, which has been valuable in validating customer complaints and providing evidence of water waste.

7. REPORTS AND COMMENTS

President Doolittle

- Doolittle expressed appreciation for Director of Administration David Shook's parts-per-billion demonstration related to Chromium 6.
- Doolittle reported on a Zoom meeting she and General Manager Sarah Johnson held with County Supervisor Dawn Rowe, Field Representative Glen Harris, and Assistant Claire regarding preliminary sewer matters. Doolittle noted the discussion addressed questions about the sewer process and notification concerns. Doolittle highlighted that \$6.5 million in discretionary funds is expected to be spent this year and that public meetings involving the County's Special District Department. Doolittle shared that she appreciated observing GM Johnson's interactions during the meeting, noting that she was direct and she represented the District very well.

Vice President Short

- Short thanked staff for their professionalism in handling the meeting disturbance that occurred this evening.

Director Floen

- Floen reported that he took a break from the farmers' market during the holiday period.
- Floen reported that he attended the CMM breakfast and noted comments from a high-profile community member expressing skepticism about drinking the water, highlighting the challenge of convincing certain individuals of the District's high water quality and safety.
- Floen thanked legal counsel for his assistance with the meeting disturbance this evening.

Director Jarlsberg

- Absent

Director Fick

- Fick expressed concerns regarding the County and the sewer authority.

General Manager Report

Johnson reported on the following

- Johnson reported that she held a kickoff meeting yesterday with President Doolittle regarding her new role as president. Johnson noted that they covered a wide range of topics and are exploring several potential improvements to agenda management.
- Johnson reported that she and President Doolittle met via Zoom with County Supervisor Dawn Rowe and her team regarding the preliminary sewer project. The head of the County's Special Districts Department left Johnson a voicemail to schedule a staff-level kickoff meeting, and she will provide the Board with a summary following that discussion. Johnson also clarified that she was informed the county allocated \$6+ million would cover only planning and survey work, and that full project implementation would be significantly more expensive and likely require multiple funding sources. Lastly, she noted the project could be paused after the design or study phase if sufficient funding is not available.
- Johnson noted that Executive Assistant Lisa Thompson will soon distribute the director meetings rotation calendar.

Department Head Reports

Director of Administration David Shook reported that he is working with an account executive to implement Planet Bids, a platform used by contractors to submit RFPs and required documentation, including insurance. Implementation is planned to continue throughout January.

10. ADJOURNMENT

On motion by Vice President Short, seconded by Director Floen and approved by the Board, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary

2. .JBWD MINUTES TEMPLATE 1ST MEETING TEMPLATE 01.07.26

Final Audit Report

2026-01-23

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