



AGENDA

FINANCE COMMITTEE MEETING WEDNESDAY, JULY 10, 2024 AT 9:00 AM

This meeting may be attended in person at the District Office Boardroom at: 61750 Chollita Rd., Joshua Tree, CA 92252, by phone at 1 669 444 9171, or by video conference.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85256309368?pwd=ck1RcGIYU1M4V1lzVU5xbU03UUV3UT09>

Meeting ID: 852 5630 9368

Passcode: 61750

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **PUBLIC COMMENT**

This is the time set aside for public comment on any item not appearing on the agenda. At the discretion of the Board President, however, comments on a particular Agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

4. **CONSENT CALENDAR**

Consent calendar items are expected to be routine and non-controversial, to be acted upon at one time without discussion. If a committee member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

A. DRAFT FINANCE COMMITTEE MEETING MINUTES 06.12.24

5. **DISCUSSION ITEMS**

A. CHECK REGISTER – MAY 2024

B. APPROPRIATION LIMIT FOR FISCAL YEAR 2024/25

C. TILFORD PHASE 2 CIRP PROJECT WATER CAPACITY CHARGES TRANSFER

6. **STAFF REPORTS**

7. **DIRECTOR COMMENTS**

8. **ADJOURNMENT**

JOSHUA BASIN WATER DISTRICT
MINUTES OF THE
FINANCE COMMITTEE MEETING
Wednesday, June 12, 2024
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the meeting to order at 9:00 a.m.
2. ROLL CALL – President Floen and Director Jarlberg

STAFF PRESENT – Director of Finance Anne Roman, Accounting Supervisor Autumn Rich, Interim Director of Operations Jeremiah Nazario, Director of Administration David Shook, General Manager Sarah Johnson, Executive Assistant Lisa Thompson

CONSULTANTS – None

GUESTS – None

3. PUBLIC COMMENT – None

4. CONSENT CALENDAR

- A. DRAFT FINANCE COMMITTEE MEETING MINUTES 05.08.24

- 1st - Jarlsberg

- 2nd - Floen

- Motion carried to approve consent calendar 05.08.24 minutes.

5. DISCUSSION ITEMS -

- A. APRIL 2024 - CHECK REGISTER

- 1st - Jarlsberg

- 2nd - Floen

- Motion carried to refer to the Board.

- B. 3RD FISCAL QUARTER ENDING 03/31/24 FINANCIAL REPORT

- Director of Finance, Anne Roman, presented the financial report for the third fiscal quarter ending on 3/31/24. Roman provided a detailed overview of JBWD's financials, covering information on how revenues and expenses are not incurred evenly throughout the year, department heads managing their budgets, operating and capital costs, and analysis continuing throughout the year.

- 1st - Jarlsberg

- 2nd - Floen

- Motion carried to refer to the Board.

6. STAFF REPORTS

General Manager, Sarah Johnson reported the following:

- Toured a state-of-the-art reserve osmosis treatment plant at the marine base in 29 Palms yesterday.
- Working with US Water Alliance with hopes to apply for grants for LCRR inventory and/or replacement, and Chromium 6.

7. DIRECTOR COMMENTS - None

8. ADJOURNMENT – President Floen adjourned the meeting at 10:46 a.m.

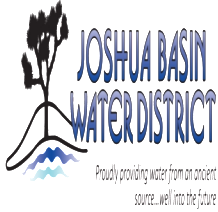
1st - Jarlsberg

2nd - Floen

NEXT MEETING – July 10, 2024, at 9:00 am.

Respectfully Submitted,

Sarah Johnson, General Manager



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------------|---|--------------|--|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: AP-AP Cash | | | | | | |
| 000501 | ACWA JPIA | 05/01/2024 | Regular | 0.00 | 21,138.69 | 66272 |
| JPIA041724 | Invoice | 05/01/2024 | WORKERS COMP 01/2024 - 03/2024 | 0.00 | 21,138.69 | |
| 000501 | ACWA JPIA | 05/15/2024 | Regular | 0.00 | 40,414.67 | 66305 |
| 0702696 | Invoice | 05/15/2024 | EE HEALTH BENEFIT & EAP - 06/2024 | 0.00 | 40,414.67 | |
| 000501 | ACWA JPIA | 05/15/2024 | Regular | 0.00 | -40,414.67 | 66305 |
| 000501 | ACWA JPIA | 05/15/2024 | Regular | 0.00 | 40,414.67 | 66339 |
| 0702696 | Invoice | 05/15/2024 | EE HEALTH BENEFIT & EAP - 06/2024 | 0.00 | 40,414.67 | |
| 013998 | AMAZON CAPITAL SERVICES INC | 05/15/2024 | Regular | 0.00 | 2,715.21 | 66306 |
| 1FX3-394C-JL1M | Credit Memo | 05/15/2024 | CREDIT: SHIPPING & HANDLING | 0.00 | -11.27 | |
| 1QNW-JNY1-H7LK | Invoice | 05/15/2024 | OFFICE SUPPLIES | 0.00 | 765.34 | |
| 1TJF-R3MK-KKQP | Invoice | 05/15/2024 | SHOP OFFICE SUPPLIES/SM TOOLS CIRP/BLDG MAINT | 0.00 | 1,961.14 | |
| 013998 | AMAZON CAPITAL SERVICES INC | 05/15/2024 | Regular | 0.00 | -2,715.21 | 66306 |
| 013998 | AMAZON CAPITAL SERVICES INC | 05/15/2024 | Regular | 0.00 | 2,715.21 | 66340 |
| 1FX3-394C-JL1M | Credit Memo | 05/15/2024 | CREDIT: SHIPPING & HANDLING | 0.00 | -11.27 | |
| 1QNW-JNY1-H7LK | Invoice | 05/15/2024 | OFFICE SUPPLIES | 0.00 | 765.34 | |
| 1TJF-R3MK-KKQP | Invoice | 05/15/2024 | SHOP OFFICE SUPPLIES/SM TOOLS CIRP/BLDG MAINT | 0.00 | 1,961.14 | |
| 000675 | AQUA METRIC SALES COMPANY | 05/01/2024 | Regular | 0.00 | 641.39 | 66298 |
| INV0101198 | Invoice | 05/01/2024 | METER REPAIR SUPPLIES | 0.00 | 641.39 | |
| 014106 | AQUFLOW | 05/01/2024 | Regular | 0.00 | 919.93 | 66291 |
| AQI2404161 | Invoice | 05/01/2024 | WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES | 0.00 | 919.93 | |
| 014104 | ARDURRA GROUP INC | 05/01/2024 | Regular | 0.00 | 24,748.25 | 66273 |
| 17409 | Invoice | 05/01/2024 | ENGINEER SVS: E2-1 TANK 3/1/24 - 3/31/24 | 0.00 | 24,748.25 | |
| 000950 | ASSOCIATION OF THE SB CO SPEC DISTRICTS | 05/01/2024 | Regular | 0.00 | 135.00 | 66274 |
| 0296 | Invoice | 05/01/2024 | MONTHLY DINNER 04/15/23: FICK, SHORT & JARLSBERG | 0.00 | 135.00 | |
| 000950 | ASSOCIATION OF THE SB CO SPEC DISTRICTS | 05/01/2024 | Regular | 0.00 | 78.00 | 66275 |
| 0295 | Invoice | 05/01/2024 | MONTHLY DINNER 03/18/24: FICK & DOOLITTLE | 0.00 | 78.00 | |
| 013863 | ATKINSON ANDELSON LOYA RUUD AND ROMO | 05/01/2024 | Regular | 0.00 | 2,250.36 | 66276 |
| 710697 | Invoice | 05/01/2024 | LEGAL SERVICES - 03/2024 | 0.00 | 2,250.36 | |
| 013863 | ATKINSON ANDELSON LOYA RUUD AND ROMO | 05/22/2024 | Regular | 0.00 | 4,026.96 | 66374 |
| 713421 | Invoice | 05/22/2024 | LEGAL SERVICES - 04/2024 | 0.00 | 4,026.96 | |
| 001630 | ATT MOBILITY | 05/15/2024 | Manual | 0.00 | 2,485.25 | 902487 |
| 829480028X050... | Invoice | 05/15/2024 | COMMUNICATIONS - 04/2024 | 0.00 | 2,485.25 | |
| 000214 | BABCOCK LABORATORIES INC | 05/01/2024 | Regular | 0.00 | 1,167.55 | 66277 |
| CD41071-2287 | Invoice | 05/01/2024 | SAMPLING | 0.00 | 283.14 | |
| CD41143-2287 | Invoice | 05/01/2024 | SAMPLING | 0.00 | 114.60 | |
| CD41641-2287 | Invoice | 05/01/2024 | SAMPLING | 0.00 | 114.60 | |
| CD41652-2287 | Invoice | 05/01/2024 | HDMC WWTP - SAMPLING | 0.00 | 386.44 | |
| CD41930-2287 | Invoice | 05/01/2024 | HDMC WWTP - SAMPLING | 0.00 | 268.77 | |
| 000214 | BABCOCK LABORATORIES INC | 05/15/2024 | Regular | 0.00 | -459.06 | 66307 |
| 000214 | BABCOCK LABORATORIES INC | 05/15/2024 | Regular | 0.00 | 459.06 | 66307 |
| CE40067-2287 | Invoice | 05/15/2024 | SAMPLING | 0.00 | 76.40 | |
| CE40205-2287 | Invoice | 05/15/2024 | HDMC WWTP - SAMPLING | 0.00 | 248.96 | |
| CE40421-2287 | Invoice | 05/15/2024 | SAMPLING | 0.00 | 133.70 | |

Check Report

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------|---|--------------|---------------------------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 000214 | BABCOCK LABORATORIES INC | 05/15/2024 | Regular | 0.00 | 459.06 | 66341 |
| CE40067-2287 | Invoice | 05/15/2024 | SAMPLING | 0.00 | 76.40 | |
| CE40205-2287 | Invoice | 05/15/2024 | HDMC WWTP - SAMPLING | 0.00 | 248.96 | |
| CE40421-2287 | Invoice | 05/15/2024 | SAMPLING | 0.00 | 133.70 | |
| 004110 | BURRTEC WASTE AND RECYCLING SVCS | 05/01/2024 | Manual | 0.00 | 162.03 | 902477 |
| BW0524 | Invoice | 05/01/2024 | TRASH & RECYCLING (OFFICE) - 05/2024 | 0.00 | 162.03 | |
| 004110 | BURRTEC WASTE AND RECYCLING SVCS | 05/01/2024 | Regular | 0.00 | -162.03 | 902477 |
| 004110 | BURRTEC WASTE AND RECYCLING SVCS | 05/01/2024 | Manual | 0.00 | 179.91 | 902481 |
| BW0524-1 | Invoice | 05/01/2024 | TRASH & RECYCLING (OFFICE) - 05/2024 | 0.00 | 179.91 | |
| 004110 | BURRTEC WASTE AND RECYCLING SVCS | 05/15/2024 | Manual | 0.00 | 808.15 | 902489 |
| BW043024 | Invoice | 05/15/2024 | TRASH REMOVAL (SHOP) - 04/2024 | 0.00 | 808.15 | |
| 000229 | C AND S ELECTRIC | 05/15/2024 | Regular | 0.00 | -1,005.00 | 66315 |
| 000229 | C AND S ELECTRIC | 05/15/2024 | Regular | 0.00 | 1,005.00 | 66315 |
| 3880 | Invoice | 05/15/2024 | INSTALL POWER FOR CL2 PUMP @ WELL 14 | 0.00 | 1,005.00 | |
| 000229 | C AND S ELECTRIC | 05/15/2024 | Regular | 0.00 | 1,005.00 | 66349 |
| 3880 | Invoice | 05/15/2024 | INSTALL POWER FOR CL2 PUMP @ WELL 14 | 0.00 | 1,005.00 | |
| 001517 | CalPERS | 05/09/2024 | Manual | 0.00 | 16,214.74 | 902482 |
| PPE 5-3-24 | Invoice | 05/09/2024 | PAY PERIOD ENDING 5/3/24 | 0.00 | 16,214.74 | |
| 001517 | CalPERS | 05/24/2024 | Manual | 0.00 | 16,498.37 | 902492 |
| PPE 5-17-24 | Invoice | 05/24/2024 | PAY PERIOD ENDING 5/17/24 | 0.00 | 16,498.37 | |
| 013889 | CARL OTTESONS CERTIFIED BACKFLOW TESTINC | 05/01/2024 | Regular | 0.00 | 400.00 | 66278 |
| 7822 | Invoice | 05/01/2024 | BACKFLOW TESTING @ OFFICE & SHOP | 0.00 | 400.00 | |
| 013889 | CARL OTTESONS CERTIFIED BACKFLOW TESTINC | 05/15/2024 | Regular | 0.00 | 500.00 | 66308 |
| 7832 | Invoice | 05/15/2024 | CROSS CONNECTION CONSULTING - 05/2024 | 0.00 | 500.00 | |
| 013889 | CARL OTTESONS CERTIFIED BACKFLOW TESTINC | 05/15/2024 | Regular | 0.00 | -500.00 | 66308 |
| 013889 | CARL OTTESONS CERTIFIED BACKFLOW TESTINC | 05/15/2024 | Regular | 0.00 | 500.00 | 66342 |
| 7832 | Invoice | 05/15/2024 | CROSS CONNECTION CONSULTING - 05/2024 | 0.00 | 500.00 | |
| 001555 | CENTRATTEL LLC | 05/15/2024 | Regular | 0.00 | -637.86 | 66309 |
| 001555 | CENTRATTEL LLC | 05/15/2024 | Regular | 0.00 | 637.86 | 66309 |
| 240502252101 | Invoice | 05/15/2024 | DISPATCH SERVICES - 04/2024 | 0.00 | 637.86 | |
| 001555 | CENTRATTEL LLC | 05/15/2024 | Regular | 0.00 | 637.86 | 66343 |
| 240502252101 | Invoice | 05/15/2024 | DISPATCH SERVICES - 04/2024 | 0.00 | 637.86 | |
| 000510 | CHARTER COMMUNICATIONS | 05/15/2024 | Regular | 0.00 | 550.00 | 66310 |
| 116905701050124 | Invoice | 05/15/2024 | INTERNET SERVICES - 05/2024 | 0.00 | 550.00 | |
| 000510 | CHARTER COMMUNICATIONS | 05/15/2024 | Regular | 0.00 | -550.00 | 66310 |
| 000510 | CHARTER COMMUNICATIONS | 05/15/2024 | Regular | 0.00 | 550.00 | 66344 |
| 116905701050124 | Invoice | 05/15/2024 | INTERNET SERVICES - 05/2024 | 0.00 | 550.00 | |
| 014052 | CJ BROWN AND COMPANY CPAS - AN ACCOUN | 05/01/2024 | Regular | 0.00 | 9,690.00 | 66279 |
| CJBC043024 | Invoice | 05/01/2024 | FINANCIAL AUDIT 23/24 - 04/2024 | 0.00 | 9,690.00 | |
| 000237 | COLONIAL LIFE AND ACCIDENT INSURANCE CO I | 05/01/2024 | Manual | 0.00 | 766.30 | 902475 |
| 39905610405821 | Invoice | 05/01/2024 | EE LIFE INSURANCE - 04/2024 | 0.00 | 766.30 | |
| 000112 | COPPER MOUNTAIN BROADCASTING CO | 05/15/2024 | Regular | 0.00 | -480.00 | 66311 |
| 000112 | COPPER MOUNTAIN BROADCASTING CO | 05/15/2024 | Regular | 0.00 | 480.00 | 66311 |
| 24040003 | Invoice | 05/15/2024 | MWA GRANT: WATER CONSERVATION ADS | 0.00 | 480.00 | |
| 000112 | COPPER MOUNTAIN BROADCASTING CO | 05/15/2024 | Regular | 0.00 | 480.00 | 66345 |
| 24040003 | Invoice | 05/15/2024 | MWA GRANT: WATER CONSERVATION ADS | 0.00 | 480.00 | |

Check Report

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------------|-----------------------------|--------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 013373 | CORE AND MAIN LP | 05/01/2024 | Regular | 0.00 | 5,774.44 | 66280 |
| U591364 | Invoice | 05/01/2024 | INVENTORY | 0.00 | 1,454.57 | |
| U638288 | Invoice | 05/01/2024 | BUILDING MAINTENANCE - SHOP | 0.00 | 501.04 | |
| U638449 | Invoice | 05/01/2024 | INVENTORY & MAINLINE/LEAK REPAIR SUPPLIES | 0.00 | 3,602.25 | |
| U645724 | Invoice | 05/01/2024 | MAINLINE/LEAK REPAIR SUPPLIES | 0.00 | 216.58 | |
| 013373 | CORE AND MAIN LP | 05/15/2024 | Regular | 0.00 | -15,875.11 | 66312 |
| 013373 | CORE AND MAIN LP | 05/15/2024 | Regular | 0.00 | 15,875.11 | 66312 |
| U054321 | Invoice | 05/15/2024 | MAINLINE/LEAK REPAIR SUPPLIES | 0.00 | 3,832.24 | |
| U495132 | Invoice | 05/15/2024 | MAINLINE/LEAK REPAIR SUPPLIES | 0.00 | 178.44 | |
| U695516 | Invoice | 05/15/2024 | INVENTORY | 0.00 | 12,296.43 | |
| U849348 | Credit Memo | 05/15/2024 | CREDIT: INVENTORY | 0.00 | -432.00 | |
| 013373 | CORE AND MAIN LP | 05/15/2024 | Regular | 0.00 | 15,875.11 | 66346 |
| U054321 | Invoice | 05/15/2024 | MAINLINE/LEAK REPAIR SUPPLIES | 0.00 | 3,832.24 | |
| U495132 | Invoice | 05/15/2024 | MAINLINE/LEAK REPAIR SUPPLIES | 0.00 | 178.44 | |
| U695516 | Invoice | 05/15/2024 | INVENTORY | 0.00 | 12,296.43 | |
| U849348 | Credit Memo | 05/15/2024 | CREDIT: INVENTORY | 0.00 | -432.00 | |
| 014108 | DAVID FICK | 05/01/2024 | Regular | 0.00 | 96.48 | 66281 |
| DF041624 | Invoice | 05/01/2024 | MILEAGE REIMBURSEMENT | 0.00 | 96.48 | |
| 014064 | DIGIUM CLOUD SERVICE | 05/15/2024 | Regular | 0.00 | 755.35 | 66332 |
| INV00294391 | Invoice | 05/15/2024 | DIGIUM - 05/2024 | 0.00 | 755.35 | |
| 014064 | DIGIUM CLOUD SERVICE | 05/15/2024 | Regular | 0.00 | -755.35 | 66332 |
| 014064 | DIGIUM CLOUD SERVICE | 05/15/2024 | Regular | 0.00 | 755.35 | 66366 |
| INV00294391 | Invoice | 05/15/2024 | DIGIUM - 05/2024 | 0.00 | 755.35 | |
| 013991 | EIDE BAILLY LLP | 05/01/2024 | Regular | 0.00 | 1,926.20 | 66282 |
| EI01667770 | Invoice | 05/01/2024 | ACCOUNTING/AUDIT SERVICES - 02/2024 | 0.00 | 981.50 | |
| EI01681777 | Invoice | 05/01/2024 | ACCOUNTING/AUDIT SERVICES - 03/2024 | 0.00 | 944.70 | |
| 014110 | ERIC RCHARD CHAMBERLIN | 05/15/2024 | Regular | 0.00 | -400.00 | 66313 |
| 014110 | ERIC RCHARD CHAMBERLIN | 05/15/2024 | Regular | 0.00 | 400.00 | 66313 |
| 000081 | Invoice | 05/15/2024 | VENOMOUS SNAKE AWARENESS TRAINING | 0.00 | 400.00 | |
| 014110 | ERIC RCHARD CHAMBERLIN | 05/15/2024 | Regular | 0.00 | 400.00 | 66347 |
| 000081 | Invoice | 05/15/2024 | VENOMOUS SNAKE AWARENESS TRAINING | 0.00 | 400.00 | |
| 014109 | EVA OTTOSSON | 05/15/2024 | Regular | 0.00 | -305.65 | 66314 |
| 014109 | EVA OTTOSSON | 05/15/2024 | Regular | 0.00 | 305.65 | 66314 |
| EO050724 | Invoice | 05/15/2024 | W1/S1 LETTER COST RECONCILIATION REFUND | 0.00 | 305.65 | |
| 014109 | EVA OTTOSSON | 05/15/2024 | Regular | 0.00 | 305.65 | 66348 |
| EO050724 | Invoice | 05/15/2024 | W1/S1 LETTER COST RECONCILIATION REFUND | 0.00 | 305.65 | |
| 000156 | FORSHOCK | 05/15/2024 | Regular | 0.00 | -529.08 | 66323 |
| 000156 | FORSHOCK | 05/15/2024 | Regular | 0.00 | 529.08 | 66323 |
| 2400048 | Invoice | 05/15/2024 | MONTHLY SCADA MONITORING - 05/2024 | 0.00 | 38.00 | |
| 2400049 | Invoice | 05/15/2024 | MONTHLY SCADA MONITORING - 05/2024 | 0.00 | 205.00 | |
| 2400050 | Invoice | 05/15/2024 | ANNUAL SCADA SECURITY LICENSE | 0.00 | 286.08 | |
| 000156 | FORSHOCK | 05/15/2024 | Regular | 0.00 | 529.08 | 66357 |
| 2400048 | Invoice | 05/15/2024 | MONTHLY SCADA MONITORING - 05/2024 | 0.00 | 38.00 | |
| 2400049 | Invoice | 05/15/2024 | MONTHLY SCADA MONITORING - 05/2024 | 0.00 | 205.00 | |
| 2400050 | Invoice | 05/15/2024 | ANNUAL SCADA SECURITY LICENSE | 0.00 | 286.08 | |
| 013222 | FRONTIER COMMUNICATIONS INC | 05/15/2024 | Regular | 0.00 | 226.77 | 66316 |
| FC0524 | Invoice | 05/15/2024 | HDMC WWTP - TELEPHONE - 05/2024 | 0.00 | 226.77 | |
| 013222 | FRONTIER COMMUNICATIONS INC | 05/15/2024 | Regular | 0.00 | -226.77 | 66316 |
| 013222 | FRONTIER COMMUNICATIONS INC | 05/15/2024 | Regular | 0.00 | 226.77 | 66350 |
| FC0524 | Invoice | 05/15/2024 | HDMC WWTP - TELEPHONE - 05/2024 | 0.00 | 226.77 | |

Check Report

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number Payable # | Vendor DBA Name Payable Type | Post Date | Payment Date Payable Description | Payment Type | Discount Amount Discount Amount | Payment Amount Payable Amount | Number |
|--|---|--------------------------|---|--------------|------------------------------------|----------------------------------|--------|
| 000058 10778052 | GARDA CL WEST INC Invoice | 05/01/2024 | 05/01/2024 COURIER FEES - 05/2024 | Regular | 0.00 0.00 | 569.22 569.22 | 66283 |
| 013802 958499 | HASA INC Invoice | 05/15/2024 | 05/15/2024 WATER TREATMENT EXPENSE | Regular | 0.00 0.00 | 940.03 940.03 | 66318 |
| 013802 | HASA INC | | 05/15/2024 | Regular | 0.00 | -940.03 | 66318 |
| 013802 958499 | HASA INC Invoice | 05/15/2024 | 05/15/2024 WATER TREATMENT EXPENSE | Regular | 0.00 0.00 | 940.03 940.03 | 66352 |
| 013199 2024-0805 | HI DESERT CULTURAL CENTER Invoice | 05/23/2024 | 05/23/2024 MWA GRANT: WATER CONSERVATION ADS | Regular | 0.00 0.00 | 3,500.00 3,500.00 | 66379 |
| 014050 56153 | HI DESERT STAR / THE DESERT TRAIL Invoice | 05/15/2024 | 05/15/2024 MWA GRANT: WATER CONSERVATION ADS | Regular | 0.00 0.00 | 260.00 260.00 | 66317 |
| 014050 | HI DESERT STAR / THE DESERT TRAIL | | 05/15/2024 | Regular | 0.00 | -260.00 | 66317 |
| 014050 56153 | HI DESERT STAR / THE DESERT TRAIL Invoice | 05/15/2024 | 05/15/2024 MWA GRANT: WATER CONSERVATION ADS | Regular | 0.00 0.00 | 260.00 260.00 | 66351 |
| 004195 HD0424 | HOME DEPOT CREDIT SERVICES Invoice | 05/15/2024 | 05/15/2024 WELL 14 MIOX/TANK MAINT/SM TOOLS/BLDG MAINT | Manual | 0.00 0.00 | 2,415.60 2,415.60 | 902490 |
| 013797 | INFOSEND INC | | 05/15/2024 | Regular | 0.00 | -3,573.63 | 66319 |
| 013797 261373 | INFOSEND INC Invoice | 05/15/2024 | 05/15/2024 PRINT & MAIL WATER BILL - 04/2024 | Regular | 0.00 0.00 | 3,573.63 3,573.63 | 66319 |
| 013797 261373 | INFOSEND INC Invoice | 05/15/2024 | 05/15/2024 PRINT & MAIL WATER BILL - 04/2024 | Regular | 0.00 0.00 | 3,573.63 3,573.63 | 66353 |
| 013989 1043 | IRIDIUM SOLUTIONS Invoice | 05/01/2024 | 05/01/2024 CONSULTING SERVICES - 04/2024 | Regular | 0.00 0.00 | 5,500.00 5,500.00 | 66293 |
| 013369 5641 | ISHRED INCORPORATED Invoice | 05/01/2024 | 05/01/2024 ARCHIVE RECORD SHREDDING - 04/2024 | Regular | 0.00 0.00 | 70.00 70.00 | 66284 |
| 014111 JTNP032524 JTNP032524-1 | JOSHUA TREE NATIONAL PARK ASSOCIATION Invoice Invoice | 05/15/2024 05/15/2024 | 05/15/2024 PLANT SALES REVENUE PLANT SALES REVENUE | Regular | 0.00 0.00 0.00 | 2,390.19 2,370.82 19.37 | 66373 |
| 009054 24-0430-1 | KATHLEEN J RADNICH Invoice | 05/01/2024 | 05/01/2024 PUBLIC RELATIONS SERVICES - 04/2024 | Regular | 0.00 0.00 | 4,500.00 4,500.00 | 66285 |
| 006947 | KCDZ FM | | 05/15/2024 | Regular | 0.00 | -335.00 | 66324 |
| 006947 318-00023-0007 | KCDZ FM Invoice | 05/15/2024 | 05/15/2024 MWA GRANT: WATER CONSERVATION ADS | Regular | 0.00 0.00 | 335.00 335.00 | 66324 |
| 006947 318-00023-0007 | KCDZ FM Invoice | 05/15/2024 | 05/15/2024 MWA GRANT: WATER CONSERVATION ADS | Regular | 0.00 0.00 | 335.00 335.00 | 66358 |
| 014112 HL051524 | LIHWAP Invoice | 05/22/2024 | 05/22/2024 LIHWAP SETTLEMENT REFUND | Regular | 0.00 0.00 | 1,585.84 1,585.84 | 66375 |
| 000205 APR-JUN 24 | LORI G HERBEL Invoice | 05/15/2024 | 05/15/2024 PUBLIC INFO/FARMER'S MARKET 04/06/24 - 06/29/24 | Regular | 0.00 0.00 | 455.00 455.00 | 66320 |
| 000205 | LORI G HERBEL | | 05/15/2024 | Regular | 0.00 | -455.00 | 66320 |
| 000205 APR-JUN 24 | LORI G HERBEL Invoice | 05/15/2024 | 05/15/2024 PUBLIC INFO/FARMER'S MARKET 04/06/24 - 06/29/24 | Regular | 0.00 0.00 | 455.00 455.00 | 66354 |
| 006504 36624 | MC CALL'S METERS SALES & SERVICE Invoice | 05/01/2024 | 05/01/2024 CERTIFIED FLOW TESTS | Regular | 0.00 0.00 | 2,950.00 2,950.00 | 66287 |

Check Report

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------------------|--------------------------------------|--------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 006507 | McMASTER CARR SUPPLY COMPANY | 05/01/2024 | Regular | 0.00 | 318.93 | 66288 |
| 25486829 | Invoice | 05/01/2024 | WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES | 0.00 | 75.03 | |
| 25856126 | Invoice | 05/01/2024 | WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES | 0.00 | 243.90 | |
| 006507 | McMASTER CARR SUPPLY COMPANY | 05/15/2024 | Regular | 0.00 | -87.44 | 66322 |
| 006507 | McMASTER CARR SUPPLY COMPANY | 05/15/2024 | Regular | 0.00 | 87.44 | 66322 |
| 25961239 | Invoice | 05/15/2024 | WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES | 0.00 | 87.44 | |
| 006507 | McMASTER CARR SUPPLY COMPANY | 05/15/2024 | Regular | 0.00 | 87.44 | 66356 |
| 25961239 | Invoice | 05/15/2024 | WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES | 0.00 | 87.44 | |
| 014042 | MISSION SQUARE RETIREMENT | 05/10/2024 | Manual | 0.00 | 4,792.00 | 902483 |
| MSR051024 | Invoice | 05/10/2024 | EE & ER 457 REMITTANCE - 05/10/24 | 0.00 | 4,792.00 | |
| 014042 | MISSION SQUARE RETIREMENT | 05/24/2024 | Manual | 0.00 | 4,792.00 | 902491 |
| MSR052424 | Invoice | 05/24/2024 | EE & ER 457 REMITTANCE - 05/24/24 | 0.00 | 4,792.00 | |
| 006800 | MOJAVE WATER AGENCY | 05/01/2024 | Regular | 0.00 | 840.45 | 66289 |
| INV02860 | Invoice | 05/01/2024 | 2024 AWAC CALENDARS | 0.00 | 840.45 | |
| 013990 | MOMS DESERT VALLEY CLEANING | 05/01/2024 | Regular | 0.00 | 1,725.00 | 66286 |
| 202404 | Invoice | 05/01/2024 | JANITORIAL SERVICES - 04/2024 | 0.00 | 1,725.00 | |
| 013990 | MOMS DESERT VALLEY CLEANING | 05/15/2024 | Regular | 0.00 | -1,500.00 | 66321 |
| 013990 | MOMS DESERT VALLEY CLEANING | 05/15/2024 | Regular | 0.00 | 1,500.00 | 66321 |
| 202405 | Invoice | 05/15/2024 | JANITORIAL SERVICES - 05/2024 | 0.00 | 1,500.00 | |
| 013990 | MOMS DESERT VALLEY CLEANING | 05/15/2024 | Regular | 0.00 | 1,500.00 | 66355 |
| 202405 | Invoice | 05/15/2024 | JANITORIAL SERVICES - 05/2024 | 0.00 | 1,500.00 | |
| 013344 | MUNICIPAL DIVING SERVICES INC | 05/15/2024 | Regular | 0.00 | 4,747.00 | 66325 |
| 2156 | Invoice | 05/15/2024 | TANK INSPECTION & CLEANING: I-1 & E-1 | 0.00 | 4,747.00 | |
| 013344 | MUNICIPAL DIVING SERVICES INC | 05/15/2024 | Regular | 0.00 | -4,747.00 | 66325 |
| 013344 | MUNICIPAL DIVING SERVICES INC | 05/15/2024 | Regular | 0.00 | 4,747.00 | 66359 |
| 2156 | Invoice | 05/15/2024 | TANK INSPECTION & CLEANING: I-1 & E-1 | 0.00 | 4,747.00 | |
| 000233 | NAPA AUTO PARTS | 05/01/2024 | Regular | 0.00 | 638.29 | 66300 |
| 468138 | Invoice | 05/01/2024 | VEHICLE MAINTENANCE/TRACTOR MAINT | 0.00 | 526.48 | |
| 468404 | Invoice | 05/01/2024 | VEHICLE MAINTENANCE: V44, V45 & V49 | 0.00 | 111.81 | |
| 000233 | NAPA AUTO PARTS | 05/15/2024 | Regular | 0.00 | -306.87 | 66338 |
| 000233 | NAPA AUTO PARTS | 05/15/2024 | Regular | 0.00 | 306.87 | 66338 |
| 470934 | Invoice | 05/15/2024 | BUILDING MAINT/VEHICLE MAINT: V42, V46 & V47 | 0.00 | 85.43 | |
| 471390 | Invoice | 05/15/2024 | VEHICLE MAINTENANCE: V37, V38 & V39 | 0.00 | 221.44 | |
| 000233 | NAPA AUTO PARTS | 05/15/2024 | Regular | 0.00 | 306.87 | 66372 |
| 470934 | Invoice | 05/15/2024 | BUILDING MAINT/VEHICLE MAINT: V42, V46 & V47 | 0.00 | 85.43 | |
| 471390 | Invoice | 05/15/2024 | VEHICLE MAINTENANCE: V37, V38 & V39 | 0.00 | 221.44 | |
| 003930 | NBS | 05/22/2024 | Regular | 0.00 | -7,350.54 | 66376 |
| 003930 | NBS | 05/22/2024 | Regular | 0.00 | 7,350.54 | 66376 |
| 202403-1431-REL.. | Invoice | 05/22/2024 | STANDBY ADMIN FEES 04/01/24 TO 06/30/24 | 0.00 | 5,366.60 | |
| 202403-1443-REL.. | Invoice | 05/22/2024 | CMM ADMIN FEES 04/01/24 - 06/30/24 | 0.00 | 1,983.94 | |
| 013352 | NIELSEN FIRE AND ICE HEATING AND AIR | 05/15/2024 | Regular | 0.00 | -292.50 | 66329 |
| 013352 | NIELSEN FIRE AND ICE HEATING AND AIR | 05/15/2024 | Regular | 0.00 | 292.50 | 66329 |
| I-13930-1 | Invoice | 05/15/2024 | A/C REPAIR - SHOP | 0.00 | 292.50 | |
| 013352 | NIELSEN FIRE AND ICE HEATING AND AIR | 05/15/2024 | Regular | 0.00 | 292.50 | 66363 |
| I-13930-1 | Invoice | 05/15/2024 | A/C REPAIR - SHOP | 0.00 | 292.50 | |
| 013808 | NOBEL SYSTEMS INC | 05/15/2024 | Regular | 0.00 | 93,380.00 | 66326 |
| 15900 | Invoice | 05/15/2024 | GEOVIEWER ANNUAL SUBSCRIPTION- 7/1/24 - 6/30/25 | 0.00 | 93,380.00 | |
| 013808 | NOBEL SYSTEMS INC | 05/15/2024 | Regular | 0.00 | -93,380.00 | 66326 |

Check Report

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number Payable # | Vendor DBA Name Payable Type | Post Date | Payment Date Payable Description | Payment Type | Discount Amount Discount Amount | Payment Amount Payable Amount | Number |
|--|--|--------------------------|---|--------------|------------------------------------|--------------------------------------|----------------|
| 013808 15900 | NOBEL SYSTEMS INC Invoice | 05/15/2024 | 05/15/2024 GEOVIEWER ANNUAL SUBSCRIPTION- 7/1/24 - 6/30/25 | Regular | 0.00 0.00 | 93,380.00 93,380.00 | 66360 |
| 000070 000070 1255751 | ONLINE INFORMATION SERVICES INC Invoice | 05/15/2024 | 05/15/2024 ID VERIF. SERV. - 04/2024 | Regular | 0.00 0.00 | -256.08 256.08 | 66327 |
| 000070 1255751 | ONLINE INFORMATION SERVICES INC Invoice | 05/15/2024 | 05/15/2024 ID VERIF. SERV. - 04/2024 | Regular | 0.00 | 256.08 | 66361 |
| 013940 INV1882619-R | PAYLOCITY Invoice | 05/01/2024 | 05/01/2024 REIMBURSE DUPLICATE CREDIT | Regular | 0.00 | 788.06 | 66290 |
| 008415 23637621 23637623 | PRUDENTIAL OVERALL SUPPLY Invoice Invoice | 05/01/2024 05/01/2024 | 05/01/2024 SHOP EXPENSE SHOP EXPENSE | Regular | 0.00 0.00 | 238.74 144.78 93.96 | 66292 |
| 008415 23643581 23643583 | PRUDENTIAL OVERALL SUPPLY Invoice Invoice | 05/15/2024 05/15/2024 | 05/15/2024 SHOP EXPENSE SHOP EXPENSE | Regular | 0.00 0.00 | 238.74 144.78 93.96 | 66328 |
| 008415 008415 23643581 23643583 | PRUDENTIAL OVERALL SUPPLY PRUDENTIAL OVERALL SUPPLY Invoice Invoice | 05/15/2024 05/15/2024 | 05/15/2024 SHOP EXPENSE SHOP EXPENSE | Regular | 0.00 0.00 | -238.74 238.74 144.78 93.96 | 66328 66362 |
| 008201 PB051224 | PURCHASE POWER Invoice | 05/15/2024 | 05/15/2024 POSTAGE REFILL FOR METER | Manual | 0.00 | 1,517.25 | 902488 |
| 013361 NR14673 | QUINN COMPANY Invoice | 05/15/2024 | 05/15/2024 GENERATOR REPAIR: GR2 | Regular | 0.00 | 11,880.49 | 66330 |
| 013361 013361 NR14673 | QUINN COMPANY QUINN COMPANY Invoice | 05/15/2024 05/15/2024 | 05/15/2024 GENERATOR REPAIR: GR2 | Regular | 0.00 0.00 | -11,880.49 11,880.49 | 66330 66364 |
| 009065 W3224345 | RDO EQUIPMENT COMPANY Invoice | 05/22/2024 | 05/22/2024 TRACTOR REPAIR: E4544 | Regular | 0.00 | 852.60 | 66377 |
| 000091 SB042524 | SAN BERNARDINO COUNTY RECORDER Invoice | 05/01/2024 | 05/01/2024 RELEASE OF LIENS | Regular | 0.00 | 40.00 | 66295 |
| 000091 SB050224 | SAN BERNARDINO COUNTY RECORDER Invoice | 05/15/2024 | 05/15/2024 RELEASE OF LIENS | Regular | 0.00 | 60.00 | 66331 |
| 000091 000091 SB050224 | SAN BERNARDINO COUNTY RECORDER SAN BERNARDINO COUNTY RECORDER Invoice | 05/15/2024 05/15/2024 | 05/15/2024 RELEASE OF LIENS | Regular | 0.00 0.00 | -60.00 60.00 | 66331 66365 |
| 013831 013831 246012 | SATMODO LLC SATMODO LLC Invoice | 05/15/2024 | 05/15/2024 EMERGENCY SATELLITE PHONES - 05/2024 | Regular | 0.00 | 164.26 | 66333 |
| 013831 246012 | SATMODO LLC Invoice | 05/15/2024 | 05/15/2024 EMERGENCY SATELLITE PHONES - 05/2024 | Regular | 0.00 | 164.26 | 66367 |
| 013820 2633941-IN | SC FUELS Invoice | 05/15/2024 | 05/15/2024 FUEL FOR VEHICLES | Manual | 0.00 | 4,430.44 | 902484 |
| 009898 GAS0424 | SOCALGAS Invoice | 05/01/2024 | 05/01/2024 HEAT FOR SHOP 03/15/24 - 04/15/24 | Manual | 0.00 | 23.80 | 902474 |
| 009880 SCE0424 | SOUTHERN CALIFORNIA EDISON CO Invoice | 05/15/2024 | 05/15/2024 POWER TO BLDGS & GEN - 04/2024 | Manual | 0.00 | 1,625.71 | 902486 |

Check Report

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number Payable # | Vendor DBA Name Payable Type | Post Date | Payment Date Payable Description | Payment Type | Discount Amount Discount Amount | Payment Amount Payable Amount | Number |
|--|--|--------------------------|--|--------------|------------------------------------|---|----------------|
| 009878 SCE0424 | SOUTHERN CALIFORNIA EDISON Invoice | 05/01/2024 | 05/01/2024 POWER FOR PUMPING - 4/2024 | Manual | 0.00 0.00 | 41,699.25 41,699.25 | 902476 |
| VEN01020 24-4018SC | SOUTHWEST NETWORKS INC Invoice | 05/01/2024 | 05/01/2024 OFFICE 365 MONTHLY MAINT - 05/2024 | Regular | 0.00 0.00 | 1,033.00 1,033.00 | 66296 |
| VEN01020 24-4078 24-5023SC | SOUTHWEST NETWORKS INC Invoice Invoice | 05/15/2024 05/15/2024 | 05/15/2024 SUPPLEMENTAL IT (AMC) - 4/2024 OFFICE 365 MONTHLY MAINT - 06/2024 | Regular | 0.00 0.00 0.00 | 1,400.50 367.50 1,033.00 | 66334 |
| VEN01020 VEN01020 24-4078 24-5023SC | SOUTHWEST NETWORKS INC SOUTHWEST NETWORKS INC Invoice Invoice | 05/15/2024 05/15/2024 | 05/15/2024 05/15/2024 SUPPLEMENTAL IT (AMC) - 4/2024 OFFICE 365 MONTHLY MAINT - 06/2024 | Regular | 0.00 0.00 0.00 | -1,400.50 1,400.50 367.50 1,033.00 | 66334 66368 |
| 014103 SD051624 | STACY DOOLITTLE Invoice | 05/22/2024 | 05/22/2024 MILEAGE REIMBURSEMENT | Regular | 0.00 0.00 | 117.92 117.92 | 66378 |
| 010635 1106849 | TOPS N BARRICADES Invoice | 05/15/2024 | 05/15/2024 SIGNS & CONES FOR TRAFFIC SAFETY | Regular | 0.00 0.00 | 3,946.97 3,946.97 | 66335 |
| 010635 010635 1106849 | TOPS N BARRICADES TOPS N BARRICADES Invoice | 05/15/2024 | 05/15/2024 05/15/2024 SIGNS & CONES FOR TRAFFIC SAFETY | Regular | 0.00 0.00 0.00 | -3,946.97 3,946.97 3,946.97 | 66335 66369 |
| 010850 010850 420240349 | UNDERGROUND SERVICE ALERT UNDERGROUND SERVICE ALERT Invoice | 05/15/2024 | 05/15/2024 05/15/2024 TICKET DELIVERY SERVICE - 04/2024 | Regular | 0.00 0.00 0.00 | -74.75 74.75 74.75 | 66336 |
| 010850 420240349 | UNDERGROUND SERVICE ALERT Invoice | 05/15/2024 | 05/15/2024 TICKET DELIVERY SERVICE - 04/2024 | Regular | 0.00 0.00 | 74.75 74.75 | 66370 |
| CC-DAN US0424 | US BANK CORPORATE Invoice | 05/01/2024 | 05/01/2024 SM TOOLS/VEHICLE MAINT/TILFORD PH2 | Manual | 0.00 0.00 | 1,909.06 1,909.06 | 902478 |
| CC-DAVID US0424 | US BANK CORPORATE Invoice | 05/01/2024 | 05/01/2024 REPLACE DEMO GARDEN SIGNS/ADOBE SOFTWARE | Manual | 0.00 0.00 | 1,986.82 1,986.82 | 902480 |
| CC-SARAH US0424 | US BANK CORPORATE Invoice | 05/01/2024 | 05/01/2024 EE TRAINING/LEGISLATIVE ADVOCACY/SOFTWARE | Manual | 0.00 0.00 | 1,085.24 1,085.24 | 902479 |
| 011101 119870 119890 | VAGABOND WELDING SUPPLY Invoice Invoice | 05/01/2024 05/01/2024 | 05/01/2024 D1-1 BOOSTER STN UPGRADE SUPPLIES SHOP EXPENSE | Regular | 0.00 0.00 0.00 | 136.24 107.23 29.01 | 66297 |
| 014056 24AR1720423 | VISUAL EDGE IT INC Invoice | 05/01/2024 | 05/01/2024 OFFICE EXPENSE 3/30/24 - 4/29/24 | Regular | 0.00 0.00 | 211.69 211.69 | 66299 |
| 000327 000327 9551 | WATER QUALITY SPECIALISTS WATER QUALITY SPECIALISTS Invoice | 05/15/2024 | 05/15/2024 05/15/2024 HDMC WWTP: OPERATION & MAINT - 04/2024 | Regular | 0.00 0.00 0.00 | -3,821.00 3,821.00 3,821.00 | 66337 |
| 000327 9551 | WATER QUALITY SPECIALISTS Invoice | 05/15/2024 | 05/15/2024 HDMC WWTP: OPERATION & MAINT - 04/2024 | Regular | 0.00 0.00 | 3,821.00 3,821.00 | 66371 |
| 011615 59447343 | WESTERN EXTERMINATOR Invoice | 05/01/2024 | 05/01/2024 PEST CONTROL SERVICES - SHOP | Regular | 0.00 0.00 | 70.50 70.50 | 66294 |

Check Report

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------|------------------------------|--------------|-----------------------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| 013359 | XEROX FINANCIAL SERVICES LLC | 05/15/2024 | Manual | 0.00 | 397.60 | 902485 |
| 5735110 | Invoice | 05/15/2024 | OFFICE EXPENSE 4/30/24 - 05/29/24 | 0.00 | 397.60 | |

Bank Code AP Summary

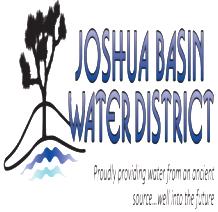
| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 142 | 104 | 0.00 | 493,568.50 |
| Manual Checks | 19 | 19 | 0.00 | 103,789.52 |
| Voided Checks | 0 | 36 | 0.00 | -200,086.59 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 161 | 159 | 0.00 | 397,271.43 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 142 | 104 | 0.00 | 493,568.50 |
| Manual Checks | 19 | 19 | 0.00 | 103,789.52 |
| Voided Checks | 0 | 36 | 0.00 | -200,086.59 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 161 | 159 | 0.00 | 397,271.43 |

Fund Summary

| Fund | Name | Period | Amount |
|------|--------------|--------|-------------------|
| 01 | GENERAL FUND | 5/2024 | 397,271.43 |
| | | | 397,271.43 |



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 05/01/2024 - 05/31/2024

| Vendor Number | Vendor DBA Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------------|-----------------|--------------|-----------------------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Bank Code: PR-Payroll Account | | | | | | |
| 000248 | PAYCHEX | 05/01/2024 | Manual | 0.00 | 128.28 | 950099 |
| 331607023 | Invoice | 05/01/2024 | MEDICAL FSA USE | 0.00 | 91.21 | |
| 331616564 | Invoice | 05/01/2024 | MEDICAL FSA USE | 0.00 | 37.07 | |
| 000248 | PAYCHEX | 05/10/2024 | Manual | 0.00 | 588.11 | 950100 |
| 2024050801 | Invoice | 05/10/2024 | PAYROLL PROCESSING FEE - 05/10/24 | 0.00 | 588.11 | |
| 000248 | PAYCHEX | 05/10/2024 | Manual | 0.00 | 75.00 | 950101 |
| 28918578 | Invoice | 05/10/2024 | FSA PROCESSING FEE - 5/2024 | 0.00 | 75.00 | |
| 000248 | PAYCHEX | 05/15/2024 | Manual | 0.00 | 29.01 | 950102 |
| 1351150428 | Invoice | 05/15/2024 | MEDICAL FSA USE | 0.00 | 29.01 | |
| 000248 | PAYCHEX | 05/22/2024 | Manual | 0.00 | 75.44 | 950103 |
| 1353460301 | Invoice | 05/22/2024 | MEDICAL FSA USE | 0.00 | 48.45 | |
| 1353460898 | Invoice | 05/22/2024 | MEDICAL FSA USE | 0.00 | 26.99 | |
| 000248 | PAYCHEX | 05/22/2024 | Manual | 0.00 | 4.60 | 950104 |
| 1353113548 | Invoice | 05/22/2024 | MEDICAL FSA USE | 0.00 | 4.60 | |
| 000248 | PAYCHEX | 05/24/2024 | Manual | 0.00 | 598.11 | 950105 |
| 2024052201 | Invoice | 05/24/2024 | PAYROLL PROCESSING FEE - 05/24/24 | 0.00 | 598.11 | |
| 000248 | PAYCHEX | 05/30/2024 | Manual | 0.00 | 15.00 | 950106 |
| 340392310 | Invoice | 05/30/2024 | MEDICAL FSA USE | 0.00 | 15.00 | |
| 000248 | PAYCHEX | 05/30/2024 | Manual | 0.00 | 30.00 | 950107 |
| 1355232716 | Invoice | 05/30/2024 | MEDICAL FSA USE | 0.00 | 30.00 | |

Bank Code PR Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 11 | 9 | 0.00 | 1,543.55 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 11 | 9 | 0.00 | 1,543.55 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0 | 0 | 0.00 | 0.00 |
| Manual Checks | 11 | 9 | 0.00 | 1,543.55 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 11 | 9 | 0.00 | 1,543.55 |

Fund Summary

| Fund | Name | Period | Amount |
|------|--------------|--------|-----------------|
| 01 | GENERAL FUND | 5/2024 | 1,543.55 |
| | | | 1,543.55 |

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

| <u>Account Number</u> | <u>Name</u> | <u>Date</u> | <u>Type</u> | <u>Amount</u> | |
|-----------------------|-----------------------|-------------|-------------|----------------------|----------------|
| 06-00050-003 | THOMAS, MONICA J | 5/15/2024 | Refund | 102.48 | Check #: 66301 |
| 11-00331-014 | FRYER, SANDRA | 5/15/2024 | Refund | 1.01 | Check #: 66302 |
| 50-00003-012 | WRIGHT, ALBERT | 5/15/2024 | Refund | 94.94 | Check #: 66303 |
| 61-00345-000 | MARTINEZ, JOHNATHAN M | 5/15/2024 | Refund | 34.70 | Check #: 66304 |
| | | | | <u>233.13</u> | |

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 Joshua Tree, CA 922520675

Pay Adjustments Report
 04/20/2024 - 05/17/2024

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u> | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> | |
|------------------------|----------------------|-------------|--|--------------|------------------|-------------------|--------|
| 513 | Doolittle, Stacy | 05/01/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | | |
| | | 05/06/2024 | ACWA SPRING CONFERENCE - PAID Note: ACWA Spring Conference May 6 - May 9 100/504//10050 | 1.0000 | \$173.63 | | |
| | | 05/07/2024 | ACWA SPRING CONFERENCE - PAID 100/504//10050 | 1.0000 | \$173.63 | | |
| | | 05/08/2024 | ACWA SPRING CONFERENCE - PAID 100/504//10050 | 1.0000 | \$173.63 | | |
| | | 05/08/2024 | WATER RESOURCES & OPS COMMITTEE - PAID Note: Doolittle attended the ACWA Spring Conference the same day as the WRO Committee. Second meeting - no compensation. 100/504//10050 | 0.0000 | | | |
| | | 05/09/2024 | ACWA SPRING CONFERENCE - PAID 100/504//10050 | 1.0000 | \$173.63 | | |
| | | 05/15/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | | |
| | | | | | Totals: | \$1,041.78 | \$0.00 |
| | | | | | Employee Total: | \$1,041.78 | |

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u> | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> |
|------------------------|----------------------|-------------|--|--------------|------------------|-------------------|
| 516 | Fick, David | 04/25/2024 | MWA MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/01/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/08/2024 | FINANCE COMMITTEE MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/15/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| Totals: | | | | | \$694.52 | \$0.00 |
| Employee Total: | | | | | \$694.52 | |

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u> | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> |
|------------------------|----------------------|-------------|--|--------------|------------------|-------------------|
| 511 | Floen, Thomas | 05/01/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/08/2024 | FINANCE COMMITTEE MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/15/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| Totals: | | | | | \$520.89 | \$0.00 |
| Employee Total: | | | | | \$520.89 | |

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u> | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> |
|------------------------|----------------------|-------------|--|--------------|------------------|-------------------|
| 512 | Jarlsberg, Jane | 05/01/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/08/2024 | WATER RESOURCES & OPS COMMITTEE - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/15/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| Totals: | | | | | \$520.89 | \$0.00 |
| Employee Total: | | | | | \$520.89 | |

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u> | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> |
|------------------------|----------------------|-------------|--|--------------|------------------|-------------------|
| 515 | Short, Tyler | 05/01/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/06/2024 | ACWA SPRING CONFERENCE - PAID Note: ACWA Spring Conference - Short flew out on May 6 and returned on May 10 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/07/2024 | ACWA SPRING CONFERENCE - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/08/2024 | ACWA SPRING CONFERENCE - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/09/2024 | ACWA SPRING CONFERENCE - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/10/2024 | ACWA SPRING CONFERENCE - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| | | 05/15/2024 | SPECIAL JBWD BOARD MEETING - PAID 100/504//10050 | 1.0000 | \$173.63 | |
| Totals: | | | | | \$1,215.41 | \$0.00 |
| Employee Total: | | | | | \$1,215.41 | |

Pay Adjustment Summary

| <u>Type</u> | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> | |
|--|--------------|------------------|-------------------|---------------------------------|
| SPECIAL JBWD BOARD MEETING - PAID | 10.0000 | \$1,736.30 | | Grand Totals: \$3,993.49 \$0.00 |
| ACWA SPRING CONFERENCE - PAID | 9.0000 | \$1,562.67 | | Grand Total: \$3,993.49 |
| WATER RESOURCES & OPS COMMITTEE - PAID | 1.0000 | \$173.63 | | |
| MWA MEETING - PAID | 1.0000 | \$173.63 | | |
| FINANCE COMMITTEE MEETING - PAID | 2.0000 | \$347.26 | | |



Finance Committee Staff Report

MEETING DATE: 07/10/2024
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **APPROPRIATION LIMIT FOR FISCAL YEAR 2024/25**
RECOMMENDATION: Adopt resolution 24-1065

ANALYSIS:

The appropriation limit calculation for fiscal year 2024/25 is attached. This is a routine matter, requiring annual calculation, posting and approval by the governing body. The posting of the calculation is required, by law, to be at least 15 days prior to adoption by the Board and occurred on June 13, 2024. The appropriation limit is also reviewed annually during the audit.

The appropriation limit (a.k.a. the Gann Limit) was enacted in 1980. The purpose of the Limit is to place an annual limit or restriction on the growth of *tax-funded* programs and services. The Limit provides for an annual increase no greater than the increase in the cost of living, plus the increase in population. The proceeds of taxes *in excess of* appropriations must be designated for purposes exempt from limitation or returned to taxpayers. Proceeds of *taxes* have been interpreted to include:

- general tax revenues
- proceeds from investment of tax revenue
- revenue from user fees/charges that exceed the cost of providing the service
- *unrestricted* state/federal grant revenue

Factors of the 2024/25 calculation that is set forth by the CA Department of Finance are below:

- The cost of living (based on per capita personal income according to the California Department of Finance) increased by 3.62% in 24/25.
- The population for *unincorporated* portions of San Bernardino County, which applies to JBWD, increased by .02% in 24/25.
- The calculation using these two figures results in an increase to the \$2,258,915 2023/24 appropriation limit of \$82,241 or 3.641%, making the 2024/25 limit \$2,341,156.
- The District anticipates approximately \$850,000 in general tax revenues (the “free” portion of the 1% property tax) plus an estimated \$192,000 in interest revenue, which is also subject to the Limit. All other revenues, such as user rates and fees (because they do not exceed the cost of service) are not subject to the Limit. The total of these subject revenues, \$1,042,000, is below the 2024/25 appropriation limit of \$2,341,156.

Please adopt resolution 24-1065. Thank you!

STRATEGIC PLAN ITEM: 2.7.1 Maintain Finance Compliance

FISCAL IMPACT: None Anticipated.

RESOLUTION 24-1065
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE JOSHUA BASIN WATER DISTRICT
ESTABLISHING THE APPROPRIATION LIMIT
OF THE DISTRICT FOR THE FISCAL YEAR 2024/2025

BE IT RESOLVED by the Board of Directors of the Joshua Basin Water District as follows:

1. That in accordance with Article XIII B of the California Constitution and Section 7910 of the Government Code of this State, the appropriation limit for this District is established at \$2,341,156.
2. The Board of Directors selects the per capita personal income as the cost-of-living factor to compute the appropriation limit.
3. That documentation used in the determination of such appropriation limit has been available to the public at least fifteen days prior to this meeting of the Board of Directors.
4. This resolution is effective July 17, 2024.

ADOPTED this 17th day of July, 2024.

Ayes:

Noes:

Absent:

Tom Floen, President, Board of Directors

Sarah Johnson, Board Secretary



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2024/2025 APPROPRIATION LIMIT CALCULATION

PER CAPITA INCOME FACTOR CHANGE: 3.62%
 POPULATION FACTOR CHANGE: 0.02%
 (unincorporated San Bernardino County)

Per Capita Conversion to Ratio: 3.62 + 100 / 100 = 1.0362
 Population Conversion to Ratio: 0.02 + 100 / 100 = 1.0002

CHANGE FACTOR CALCULATION: 1.0362 x 1.0002 = 1.0364 3.641 %

| | | |
|-------------------------------|----|---------------|
| 2023/2024 APPROPRIATION LIMIT | \$ | 2,258,915 |
| 2024/2025 CHANGE FACTOR | x | <u>3.641%</u> |
| 2024/2025 CHANGE LIMIT | \$ | 82,241 |

| | | |
|--------------------------------------|----|-------------------------|
| 2023/2024 APPROPRIATION LIMIT | \$ | 2,258,915 |
| 2024/2025 CHANGE LIMIT | + | <u>82,241</u> |
| 2024/2025 APPROPRIATION LIMIT | \$ | <u>2,341,156</u> |

Posted 13-Jun-24
 AMR approved



Finance Committee Staff Report

MEETING DATE: 07/10/2024
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **TILFORD PHASE 2 CIRP PROJECT WATER CAPACITY CHARGES TRANSFER**
RECOMMENDATION: Receive report, ask questions, and approve funds transfer.

ANALYSIS:

Capacity charges (aka Capacity "fees") are one-time development charges used to fund the capital improvements necessary for expanding the water system due to the addition of new meters/connections. Capacity charges are **legally restricted* (in our LAIF - Water Capacity Charges Reserve)** and may only be used to fund projects associated with growth, such as expansion or upgrades.

For the Tilford Phase 2 CIRP (Capital Improvement/ Replacement Program) project, which is now complete, 38% of the project cost is attributed to expansion of the system. This includes work related to vacant, undeveloped land, or upsizing of pipe. Therefore, this portion of the project costs can be legally covered by capacity charges, allowing the District to reimburse itself for those costs paid from other accounts.

Out of the total \$726,067.16 cost of the Tilford Phase 2 CIRP project, \$275,905.52 (38%) is eligible for reimbursement from the LAIF - Water Capacity Reserve fund. Typically, these funds would be transferred into the LAIF - Cash Flow Reserve, which initially covered those costs. However, the Board has discretion to transfer this \$275,905.52 into any existing reserve fund.

As mentioned in recent budget discussions, projections indicate the combined total of the LAIF - Operating Reserve and LAIF - Cash Flow Reserve may fall short by about \$156,000 from the required six months of operating expense stipulated by the Reserve Policy. **Thus, Staff recommends that the Board consider transferring the full balance of \$275,905.52 into the LAIF – Cash Flow Reserve.**

After transferring \$275,905.52, the LAIF - Water Capacity Reserve fund will have an approximate balance of \$1,273,927.57 (as of 06/17/24, unreconciled/unaudited), which will remain available for future eligible growth-related projects. This balance will continue to grow as Capacity charges are collected with each new future connection

**Historically, the District has always treated Capacity charges as legally restricted to fund future projects associated with growth, such as expansion or upgrades. However, more recent discussion with legal and other experts indicates that it would not be inappropriate for the District to reimburse itself sooner with Capacity charges collected for the cost of already existing infrastructure. Yet, in our*

recent Rate & Fee Study, Capacity charges were treated as a funding source for expansion or growth projects.

STRATEGIC PLAN ITEM: 2.7.1 Maintain Finance Compliance

FISCAL IMPACT: Unrestrict and transfer Water Capacity Charges as shown below:

| | |
|---|----------------|
| From: LAIF-Water Capacity Charges Reserve | (\$275,905.52) |
| To: LAIF – Cash Flow Fund | \$275,905.52 |

JOB COST RECONCILIATION

JOB NUMBER: A22211 FIXED ASSET #:
JOB NAME: TILFORD PH2 INSTALL
DATE OPENED: 09/12/22 DATE CLOSED: 04/15/24

| EXPENSES: | ACTUAL |
|-------------------------------|--------------------------|
| OTHER SERVICE: ALL VENDORS \$ | <u> 50,375.34 </u> |
| INVENTORY: \$ | <u> 353,651.59 </u> |
| LABOR: \$ | <u> 142,056.61 </u> |
| VEH/EQUIPMENT USE: \$ | <u> 89,876.51 </u> |
| TOTAL EXPENSE: \$ | <u> 635,960.05 </u> |
| BUDGET: \$ | <u> 870,000.00 </u> |
| OVER/UNDER BUDGET: \$ | <u> 234,039.95 </u> |

| OVERHEAD: | |
|---------------------|--|
| LABOR \$ | <u> 142,056.61 </u> @ <u> 50.00% </u> \$ <u> 71,028.31 </u> |
| GENERAL \$ | <u> 635,960.05 </u> @ <u> 3.00% </u> \$ <u> 19,078.80 </u> |
| TOTAL OH: \$ | <u> 90,107.11 </u> |

TOTAL JOB: \$ 726,067.16