

JOSHUA BASIN WATER DISTRICT  
MINUTES  
WATER RESOURCES & OPERATIONS COMMITTEE MEETING  
Wednesday, May 8, 2024  
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Vice President Doolittle called the meeting to order at 11:00 am.
2. ROLL CALL – Vice President Doolittle (attended remotely) and Director Jarlsberg

STAFF PRESENT –Interim Director of Operations Jeremiah Nazario, Director of Administration David Shook, General Manager Sarah Johnson, CIRP Supervisor Brandon Warner, Water Production Supervisor Scott Carpenter, Construction Maintenance II/Mechanic Dan Bock, Executive Assistant Lisa Thompson

CONSULTANTS PRESENT – None

3. PUBLIC COMMENT – None

4. CONSENT CALENDAR

- A. DRAFT WATER RESOURCES & OPERATIONS COMMITTEE MEETING MINUTES 03.13.24

- 1<sup>st</sup> – Jarlsberg

- 2<sup>nd</sup> – Doolittle

- Motion carried to approve consent calendar with the following correction: Edit Item 8, replacing Jarlsberg with Short as 1st to adjourn the meeting.

5. DISCUSSION ITEMS

- A. MONTHLY OPERATIONS REPORT

- Interim Director of Operations, Jeremiah Nazario provided an operational statistics report with the March and April data. The report included statistical information on service order totals, distribution, production, and CIRP updates. Nazario mentioned that there were no mainline leaks in both March and April.

- B. CAPITAL BUDGET/PROJECT PRESENTATIONS FOR FY 24/25

- General Manager Sarah Johnson presented an overview of the district projects for the fiscal year 2024/2025. She noted that this was the first time the staff had prepared such a detailed presentation, having dedicated significant time to its development. Johnson stated that the aim of today's meeting was to answer questions and address concerns before the next board meeting. Based on the feedback received today, some changes might be necessary to the presentation. Each proposed project was presented with a slide detailing its purpose, justification, and cost. She explained the project slides will feed the next fiscal year's Project List.

Several department heads then presented their upcoming fiscal year projects. Director of Administration David Shook discussed administrative projects. Interim Director of Operations Jeremiah Nazario provided an overview of Operations Department projects. Water Production Supervisor Scott Carpenter highlighted the projects for the Production Department. CIRP Supervisor Brandon Warner presented the CIRP capital projects. Director of Finance Anne Roman gave an overview of the Finance Department's projects and provided an overview of the financials for all operating and capital project finances and reserve usage.

After each slide in the presentation, the Committee Members had the opportunity to ask questions and provide comments.

6. STAFF REPORTS –

General Manager, Sarah Johnson reported the following:

- None

7. DIRECTOR COMMENTS –

- None

8. ADJOURNMENT – Vice President Doolittle adjourned the meeting at 2:01 pm.

1<sup>st</sup> – Jarlsberg

2<sup>nd</sup> – Doolittle

NEXT MEETING – June 12, 2024, at 11:00 am.

Respectfully Submitted,



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Sarah Johnson, General Manager






# 1. Draft WRO Com Minutes 05.08.24

Final Audit Report

2024-06-13

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