

President
Stacy Doolittle

VP
David Fick

Directors
Tom Floen
Jane Jarlsberg
Jane Fawke

**General
Manager
Pro Tem**
Anne Roman

Legal Counsel
Jeff Hoskinson



REGULAR MEETING AGENDA OF THE BOARD OF DIRECTORS **Wednesday, October 7, 2026, at 5:00 p.m.**

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 864 4800 3304

PASSCODE: 61750

MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. DETERMINATION OF A QUORUM

Consideration of Board Member requests for remote participation.

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

This is the time set aside for public comment on any District related matter, whether appearing on the agenda or not. Pursuant to the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President comments on a particular Agendized item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes. For members of the public attending the meeting on-line, please use the "Raise Hand" reaction feature in your toolbar on Zoom to signal your desire to comment and be recognized by the Board.

5. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

Pg. 4-12

A. **DRAFT MINUTES – 09.28.26: RECOMMENDED FOR APPROVAL**

6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. DISCUSSION/ACTION CALENDAR

Pg. 15-29

A. **AUGUST 2026 CHECK REGISTER**

PRESENTED BY: GENERAL MANAGER PRO TEM, ANNE ROMAN, ACCOUNTING SUPERVISOR, AUTUMN RICH

RECOMMENDED ACTION: APPROVE CHECK REGISTER

Pg. 30-33

B. **SAN BERNARDINO COUNTY JOSHUA TREE SEPTIC-TO-SEWER INITIATIVE - QUALIFIED RESOLUTION**

PRESENTED BY: GENERAL MANAGER PRO TEM, ANNE ROMAN

RECOMMENDED ACTION: CONSIDER ADOPTION OF RESOLUTION NO. 26-1100 REGARDING CONTINUED COUNTY PHASE I PLANNING AND FEASIBILITY WORK FOR THE JOSHUA TREE SEPTIC-TO-SEWER INITIATIVE.

Pg. 34-38

C. **COMPENSATION FOR CONCURRENT GM PRO TEM ASSIGNMENT**

PRESENTED BY: GENERAL COUNSEL, JEFF HOSKINSON

RECOMMENDED ACTION: CONSIDER COMPENSATION FOR CONCURRENT GM PRO TEM ASSIGNMENT

Pg. N/A

D. **CONSIDER REQUEST FOR LEGAL COUNSEL TO PROVIDE BOARD WITH ATTORNEY/CLIENT PRIVILEGED COMMUNICATIONS RELATED TO AUGUST 5, 2026 ITEMS 7A & 7B**

PRESENTED BY: JBWD BOARD PRESIDENT, STACY DOOLITTLE

RECOMMENDED ACTION: AUTHORIZE LEGAL COUNSEL TO PROVIDE BOARD WITH ATTORNEY/CLIENT PRIVILEGED COMMUNICATIONS RELATED TO AUGUST 5, 2026 AGENDA ITEMS 7A & 7B.

E. SPECIAL COUNSEL SEARCH FOR INVESTIGATION

PRESENTED BY: JBWD BOARD PRESIDENT, STACY DOOLITTLE

RECOMMENDED ACTION: AUTHORIZE THE BOARD PRESIDENT TO IDENTIFY AND BRING TO THE BOARD FOR CONSIDERATION INDEPENDENT SPECIAL BOARD COUNSEL CANDIDATES WITH CALIFORNIA PUBLIC-AGENCY AND INVESTIGATIVE EXPERIENCE TO ADVISE ON OPTIONS FOR INDEPENDENT INVESTIGATION INTO AUGUST 5TH, 2026 AGENDA ITEMS 7A AND 7B

8. DIRECTOR REPORTS/COMMENTS

This time is reserved for Director reports and comments on matters within the District's jurisdiction, for informational purposes only, on subjects not covered by the agenda; the opinions expressed by individual Directors do not necessarily reflect those of the Board as a whole or District staff, and no action shall be taken.

9. MANAGERS' REPORT

For informational purposes only on subjects not covered by the agenda. No action is to be taken.

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10. AGENDA ITEMS REQUESTED BY THE BOARD

Directors may request items be placed on future agendas. These requests will be recorded on the "Future Agenda Items" list, located on the page following the agenda, and scheduled as time permits. Items will be brought back for Board discussion as requested—no additional staff work will be initiated in advance. The Director making the request is responsible for being prepared to discuss the topic for initial consideration. The full Board will then vote to determine whether the item moves forward for staff involvement.

11. CLOSED SESSION -

PUBLIC EMPLOYEE APPOINTMENT (Govt. Code § 54957).

Title: Interim/Acting General Manager

12. ADJOURNMENT

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff's availability to post the documents before the meeting.

MEETING MINUTES



SPECIAL MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 28, 2026, 10:00 AM

1. CALL TO ORDER

President Doolittle called the meeting to order at 10:00 a.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Doolittle, Vice President Fick, Director Floen, Director Jarlsberg, Director Fawke

Staff Present: General Manager Pro Tem Roman, Director of Administration Shook, Accounting Supervisor Rich, Executive Assistant Thompson, Production Supervisor, Kenny Ware, Ray Kolisz

Consultant(s) Present: Legal Counsel, Jeff Hoskinson; Hammer Analytics Principal Data Analyst, Brian Hammer; Public Outreach Consultant, Kathleen Radich

Citizens Advisory Council Member(s) Present: Jeff Walter (attended via Zoom)

3. APPROVAL OF THE AGENDA

Director Floen moved to approve the agenda and seconded by Director Jarlsberg and approved by the following vote:

1 st / 2 nd	Floen/Jarlsberg
Ayes:	Doolittle, Fick, Floen, Jarlsberg, Fawke
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT –

Laraine Turk commended General Manager Pro Tem Anne Roman and staff for the informative agenda materials and FAQs, noting that they were clear, helpful, and provided a better understanding of the issues.

5. CONSENT CALENDAR

A. DRAFT MINUTES – 09.16.26 – Director Jarlsberg requested that the minutes be pulled from the Consent Calendar.

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

- A. DRAFT MINUTES – 09.16.26 – Director Jarlsberg noted that the vote recorded for Agenda Item 7A, Election of a Vice President, incorrectly listed Director Floen under the Ayes instead of the Noes.

Director Floen made a motion to approve the 09.16.26 minutes as amended to correct the vote, seconded by Vice President Fick and approved by the following vote:

1 st / 2 nd	Floen/Fick
Ayes:	Doolittle, Fick, Floen, Jarlsberg, Fawke
Noes:	None
Abstain:	None
Absent:	None

7. DISCUSSION/ACTION CALENDAR

A. SAN BERNARDINO COUNTY JOSHUA TREE SEPTIC-TO-SEWER INITIATIVE - INFORMATIONAL SPECIAL MEETING

PRESENTED BY: GENERAL MANAGER PRO TEM, ANNE ROMAN

RECOMMENDED ACTION: RECEIVE PRESENTATIONS AND INFORMATION REGARDING SAN BERNARDINO COUNTY'S JOSHUA TREE SEPTIC-TO-SEWER PLANNING INITIATIVE; REVIEW AVAILABLE GROUNDWATER, REGULATORY, FINANCIAL, GOVERNANCE, AND WASTEWATER-PLANNING INFORMATION; DISCUSS THE COUNTY'S REQUESTED RESOLUTION; REVIEW THE DRAFT RESOLUTIONS AND MAKE RECOMMENDATIONS FOR ANY CHANGES; IDENTIFY ADDITIONAL INFORMATION NEEDED; AND PROVIDE DIRECTION TO STAFF. NO FINAL ACTION ON THE COUNTY-REQUESTED RESOLUTION IS RECOMMENDED AT THIS SPECIAL MEETING.

General Manager Pro Tem Anne Roman introduced Brian Hammer, Principal Data Analyst with Hammer Analytics and former Mojave Water Agency analyst. Hammer presented an analysis of nitrate levels in Joshua Basin Water District production wells, including conditions at Well 10 and historical data regarding potential septic influence. Hammer stated that the District's production wells are below the nitrate maximum contaminant level and that the District does not currently have a nitrate issue. Hammer also noted the positive effects of the District's groundwater recharge program on water levels and nitrate conditions.

Roman reviewed the operational status of Well 10 and noted that Wells 10, 14, and 15 serve the same distribution zone. Ray Kolisz recommended increasing nitrate monitoring for Well 10.

Roman reported that staff had submitted questions to the Regional Water Quality Control Board at the direction of President Doolittle and had not yet received a response.

Roman provided an update on the County's Joshua Tree Septic-to-Sewer Initiative, including project status, available funding, and the County's request for the District to adopt a resolution regarding continued planning and feasibility work. Roman also reviewed the District's prior wastewater strategy studies. She noted that the 2020 study update was not Board-adopted (2009 was adopted). Three draft resolution options were presented for Board consideration.

The Board discussed the resolution options and expressed support for Option 3, Qualified Support, with revisions to clarify the limited scope of the District's support, preserve the District's authority regarding any future phases, and establish the District's role in future planning.

The Board directed staff to revise Option 3 consistent with the Board's discussion and bring the revised resolution back for consideration at a future regular Board meeting.

Public Comment: Erin Gatlin expressed concerns regarding the County's progress and transparency regarding the Joshua Tree Septic-to-Sewer Initiative and emphasized the importance of meaningful community and District involvement in the planning process.

8. DIRECTOR REPORTS/COMMENTS

President Doolittle

- Doolittle addressed Director Fick's social media posts and stated that associating Board members' names with such posts could be confusing to the public. Doolittle emphasized the importance of keeping individual statements separate from the District and other Board members.

Vice President Fick

- Fick expressed concerns regarding the County's lack of transparency and communication with water districts, citing examples of other County projects and emphasizing the need for improved coordination with the District.

Director Floen

- Floen acknowledged Brian Hammer for his presentation on nitrites and expressed appreciation for his candid and informative presentation.

Director Jarlsberg

- Jarlsberg disputed statements made in social media posts by Director Fick regarding alleged County influence concerning the Board President matter, stating that the claims were inaccurate.

Director Fawke

- Fawke thanked HR & Risk Generalist Audriana Sheehan and Executive Assistant Lisa Thompson for their assistance with her director onboarding.

9. MANAGER'S REPORT

- None

10. AGENDA ITEMS REQUESTED BY THE BOARD

- Doolittle – None
- Floen – None
- Jarlsberg – None
- Fick – None

- Fawke – None

11. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Govt. Code § 54956.9(d)(4))

Initiation of Litigation: 1 case

B. PUBLIC EMPLOYEE APPOINTMENT (Govt. Code § 54957)

Title: General Counsel

The meeting adjourned to closed session at 1:02 pm

The meeting reconvened to open session at 2:22 pm

President Doolittle reported that no reportable action was taken.

12. ADJOURNMENT

On motion by Director Floen seconded by Director Jarlsberg, and approved by the Board, the meeting was adjourned at 2:23 p.m.

Respectfully submitted,

Anne Roman, General Manager Pro Tem & Board Secretary

TO VIEW THE MEETING RECORDING ON YOUTUBE, CLICK HERE:



SBC Proposed Septic-to-Sewer Project

Special Meeting | September 28, 2026

Questions for Supervisor Dawn Rowe and San Bernardino County

From: JBWD Board President Stacy Doolittle

1. What exactly is Supervisor Rowe asking JBWD to approve, and why is a formal resolution necessary?

- What would Supervisor Rowe consider a successful outcome of JBWD adopting the resolution, both for the County and for the Joshua Tree community?
- What does Supervisor Rowe understand a “yes” vote on the requested resolution to mean?
- How does Supervisor Rowe intend for the resolution to be used or relied upon after it is adopted?
- Is JBWD being asked to support only continued Phase I planning and feasibility work, or would adoption be considered support for later phases or the overall project?

2. What would adoption of Supervisor Rowe’s requested resolution mean for JBWD’s independence and oversight during Phase I?

- How can JBWD’s independent oversight and community knowledge strengthen the Phase I process while allowing the District and County to work collaboratively?
- If JBWD adopts the resolution, will the District remain free throughout Phase I to ask questions, request information, raise concerns, propose changes, and disagree with recommendations without being considered opposed to the project?
- If JBWD later takes a position inconsistent with something developed during Phase I, what effect, if any, would that have on continued County work or funding?
- How will JBWD retain meaningful oversight and maintain transparency and accountability to its customers while independently evaluating and taking positions as Phase I develops?
- Supervisor Rowe has asked JBWD to be a “constructive partner.”
 - Please describe the actions Supervisor Rowe considers consistent—and inconsistent—with being a constructive partner.

3. What happens if JBWD does not adopt Supervisor Rowe’s requested resolution?

- If JBWD is not comfortable adopting the resolution as currently proposed, is Supervisor Rowe open to working with the District on alternative language or another approach that would allow Phase I to continue while addressing JBWD’s concerns?
- What County work would stop or change?
- What funding, if any, would actually be affected?
- What decisions would be delayed?
- What specific JBWD action or vote would cause work on the project to stop or funding to be redirected?
 - Who within the County has authority to make that decision?

4. Who owns, manages, and has decision-making authority over the Joshua Tree Septic-to-Sewer Project?

- What is the respective role of the Board of Supervisors, Public Works, Special Districts, and Supervisor Rowe's office in managing the project and making decisions about its funding, scope, and direction?
- The project's funding was allocated through County action.
 - Why did the August 20 direction regarding potential loss of funding and the requested resolution come from Supervisor Rowe?
- Did the Board of Supervisors specifically authorize or direct the August 20 request that JBWD take a binary position supporting or opposing continued work on the project?
 - If so, what Board action specifically authorized that request, as distinct from the Board's earlier approval of the project or its funding?

5. What are the actual funding commitments and deadlines?

- The County's letter conveys urgency regarding the availability of project funding.
 - What specific funding source is at risk, what is the applicable deadline, and what would cause those funds to be lost?
- Please identify any grant agreement, appropriation, Board of Supervisors action, budget provision, fiscal-year deadline, or other requirement that makes action by JBWD on the requested resolution necessary at this time, and identify the specific date by which JBWD must act to avoid the loss or reallocation of any portion of the approximately \$6.3 million in County discretionary funding.
 - What specifically happens to the funding if JBWD does not adopt the resolution by that date?
 - If there is no such deadline, please say so.
- Congressman Obernolte secured a \$750,000 FY2026 EPA Community Grant / Community Project Funding for Phase I of the Joshua Tree Septic-to-Sewer Project.
 - What is the EPA award date and deadline for obligating and spending these funds, and what federal document establishes those deadlines?*
- If County funding ultimately is not used for this project, does it lapse, revert, remain available to the Third District, or become available for another project?
 - Who has authority to reallocate those funds?
 - Could some or all of the County funding instead be made available to JBWD for its own work on a downtown sewer?

6. Does the project's financial planning assume the use of JBWD funds?

- Supervisor Rowe's August 20 correspondence specifically references approximately \$2.93 million in JBWD wastewater-capacity-charge reserves.
 - Why were those District funds included in her correspondence?

- Does the current project financial plan assume that any portion of those funds will be contributed to the project?
- Has JBWD made any commitment regarding use of those funds? If so, please identify the communication or agreement being relied upon.

7. How will Phase I decisions, public participation, and the transition to Phase II work?

- What progress has been made during Phase I to date, and what findings or developments does the County consider particularly encouraging?
- Have any Phase I findings identified opportunities to reduce project costs, improve affordability, refine the service area, or otherwise improve the project for the community?
- What are the specific Phase I deliverables?
- What must occur before the project proceeds from Phase I to Phase II?

JBWD and Community Input

- Supervisor Rowe's August 20 correspondence identifies several fundamental project issues—including boundaries, governance, funding, and project management—as matters to be addressed during Phase I rather than conditions on JBWD's support for proceeding.
- What are the specific opportunities and dates for JBWD and community review and input on these issues during Phase I?
- What is the County project number or other public tracking mechanism that can be used to follow the status, expenditures, and progress of the project?
- Will the County work with JBWD to establish an agreed-upon schedule for review and input that provides adequate time for the District and community to evaluate Phase I work and request changes while sufficient Phase I funding remains available to evaluate and incorporate those changes?
- Is there a formal public review and decision point before Phase II begins?
- How and when will affordability impacts, including impacts on disadvantaged households, be evaluated?

Regulatory Criteria and Project Boundaries

On April 1, County representatives indicated to the JBWD Board, and separately to President Doolittle, that the extent of the proposed sewer project would ultimately be based on regulatory criteria concerning groundwater protection and the demonstrated need for sewerage.

- What specific groundwater-quality standards, regulatory requirements, findings, or other water-resource criteria were County representatives referring to?
- How will groundwater conditions—including nitrate levels, existing or projected impacts from septic systems, and the need to protect the basin—be used to determine where sewerage is warranted?
- If the available groundwater data do not demonstrate a regulatory or water-quality need for sewerage in portions of the study area, how will that affect the proposed boundaries and scope of the project?

8. What happened to the collaborative process previously described to JBWD?

At the April 1 meeting, County representatives indicated that they expected to return regularly to the JBWD Board as Phase I progressed and described an ongoing collaborative process.

JBWD created its Water & Growth Committee in part to improve early coordination and information sharing on projects affecting the District's water and wastewater responsibilities, and scheduled the committee to meet during the daytime specifically to make it easier for County staff and other agency representatives to participate.

- Since April 1, JBWD has requested on multiple occasions County presentations and opportunities to work collaboratively on the project, but those requests have not resulted in the level of engagement described at that April 1 meeting. What changed?
- Going forward, will the County commit to regular communication and updates to JBWD as Phase I progresses?
- How can the County work with the Water & Growth Committee and JBWD earlier in its planning process so that District concerns and information can be considered before major project decisions are made?
- Supervisor Rowe has asked JBWD to be a "constructive partner" in the County-led project. Would Supervisor Rowe likewise be willing to serve as a constructive partner if JBWD pursued a District-owned and -managed sewer project, including providing County financial support and assisting JBWD in securing additional funding?

Note regarding the \$750,000 federal appropriation: I myself have been unable to identify any deadline requiring these funds to be expended immediately or indicating that they are presently at risk of being lost or returned. EPA guidance provides that, for FY 2026 Community Grants, otherwise eligible project costs incurred on or after October 1, 2025, may be considered for reimbursement as pre-award costs, subject to EPA review and approval. Accordingly, I have not identified a basis in the EPA guidance for the apparent time urgency regarding these funds described in the Supervisor Rowe's resolution letter.



[13846 Conference Center Drive ♦ Apple Valley, California 92307](https://www.mojavewater.org)
Phone (760) 946-7000 ♦ Fax (760) 240-2642 ♦ www.mojavewater.org

September 28, 2026

VIA ELECTRONIC MAIL
AND HAND-DELIVERY

Board of Directors
Joshua Basin Water District
61750 Chollita Road
Joshua Tree, CA 92252
aroman@jbwd.com

Re: San Bernardino County Joshua Tree Septic-To-Sewer Initiative

Dear Madame President and Members of the Board:

The Mojave Water Agency (MWA) is aware of an unpublished report titled "An Exploration of Nitrate Levels in Joshua Basin Water District Production Wells," dated August 17, 2026 (Report), which was transmitted via an MWA e-mail address to Joshua Basin Water District (JBWD) staff and the President of JBWD's Board of Directors.

Please be advised that the Report does not reflect the official opinion or position of MWA. Neither JBWD nor any other entity or individual should construe, treat, or rely upon the Report as an official MWA statement, particularly to the extent that the presentation apparently to be made pursuant to Item No. 7.A. of the agenda materials for the meeting of the JBWD Board of Directors on September 28, 2026, is based upon the Report.

Very truly yours,

Marina West
President, Board of Directors

cc: MWA Board of Directors
Adnan Anabtawi, MWA General Manager

FUTURE AGENDA ITEMS REQUESTED BY THE BOARD

Staff will notify the requesting Board member of the meeting at which the agenda item will be scheduled, with a minimum of two weeks' notice. Any supporting materials must be submitted to the General Manager by close of business on the Wednesday preceding the Board meeting. Board members requesting an agenda item are expected to be prepared to discuss the item, including its anticipated benefits, alignment with the Strategic Plan, and any associated costs. Leads will be assigned by the GM after the agenda item is presented to the board for direction.

#	Item Requested	By	Date Requested	Lead	Notes
1	PFAS Concerns Discussion	Jarlsberg	01.21.26	TBD	No PFAS detected in water sampling
2	Sewer Project Updates	Fick	01.21.26	Johnson	Completed 04.01.26 (more info to come)
3	Chromium 6 Updates & Workshop	Doolittle	01.21.26	Johnson	Completed 03.19.26
4	Customer Deposits	Short	02.04.26	Roman	Completed 08.05.26
5	Update Employee Handbook with incentives	Short	02.04.26	Johnson	FY 26/27
6	CAAP Re-evaluation	Fick	02.04.26	Shook	Completed 08.05.26
7	Board Retreat Workshop/Social Media	Jarlsberg/Doolittle	02.18.26	Johnson	Temporarily suspended as of 08.05.26
8	District to join JTABC	Fick	03.19.26	Johnson	Completed 08.05.26
9	Waste Water Strategy	Doolittle	03.19.26	TBD	
10	Landscaping Policy Discussion	Doolittle	03.19.26	TBD	
11	Nitrates Presentation	Fick	05.11.26	Roman	Added to 09.28.26 Agenda
12	CEQA Review on Budget	Doolittle	05.11.26	TBD	Added to FY 26/27 Budget
13	Cadiz Disucssion	Doolittle	07.15.26	Johnson	
14	Love more Ranch Project Status	Fick	08.19.26	Roman	Added to 09.02.26 Agenda
15	Enable Zoom & YouTube transcription	Doolittle	09.02.26		Completed on 09.17.26
16	Supporting Documents for Agenda Items 7A and 7B from 08.05.26 Board meeting	Jarlsberg	09.02.26		
17	Board Meeting Recordings, Public Comments, Records Retention and Publication	Doolittle	09.02.26		
18	GM Pro Tem Roman Compensation	Fick	09.16.26		Added to 10.01.26 Agenda
19	Consideration for the District to continue using Rojas Public Affairs	Fick	09.16.26		Completed 09.28.26

FUTURE DIRECTOR MEETINGS - CALENDAR REMINDER

Informed, well-connected, and educated Directors are able to provide the best decision-making on behalf of JBWD ratepayers. Training and educational conferences provide an invaluable opportunity for Directors to become and stay educated about issues of significance to JBWD. Networking with various representatives, whether local, state, or federal officials, provides an opportunity for JBWD to have a seat at the table, and affords perspective, insight, and occasion for JBWD to collaborate on similar issues, learn about grant opportunities or gain an understanding of upcoming legislation. Director attendance at various meetings is critical for ensuring that JBWD's concerns, needs, or interests are appropriately shared and represented at many levels of government. Directors serve as the official face of JBWD and their attendance at JBWD-sponsored events such as Water Education Day, JBWD tours, retirements, or celebrations, signifies the importance and value of such events. JBWD belongs to various industry associations and Director attendance at their meetings demonstrates our interest and willingness to be part of the solution.

MEETING	DATE	TIME	ATTENDEES
MWA - Board Meeting	10.08.26	9:30 AM	Doolittle
JBWD - Water & Growth Committee	10.14.26	CANCELLED	
JBWD - Special Board Meeting	10.15.26	2:00 PM	All
ASBCSD - Dinner	10.19.26	5:30 PM	Doolittle/Fick/Jarlsberg
JBWD - Board Meeting	10.21.26	CANCELLED	
MWA - Board Meeting	10.22.26	9:30 AM	Fawke
CSDA - Building Public Trust through Financial Transparency Webinar	10.27.26	10:00 AM	Doolittle
JBWD - Board Meeting	11.04.26	5:00 PM	All

AGENDA ITEM NO:	7A
MEETING DATE:	10.07.26

Staff Report

PRESENTED BY:	Anne Roman, Director of Finance & Autumn Rich, Accounting Supervisor
TOPIC:	AUGUST 2026 CHECK REGISTER
RECOMMENDATION:	Approve check register.

SUMMARY: The August 2026 check register is presented for review and approval. This register contains check information for checks that have previously been reviewed and signed by various Directors.

The regular check register totals \$623,271.56, payroll processing register \$2,105.59, utility refunds of \$1,061.12 and Director stipends of \$4,200.00.

ANALYSIS: The check register includes the following notable items:

- AT&T Mobility: Transitioning to the FirstNet Plan which provides cellular service through a network designed for public safety, with priority access to help users stay connected during emergencies and network congestion
- CalPERS – 3 routine payroll-related payments fell into one month.
- City National Bank: Pipeline replacement loan payment was made for \$267,890.90
- Employment Development Dept: Self-insured unemployment charges
- Jacob's Engineering Group: AWIA (America's Water Infrastructure Act) Risk and Resilience and Emergency Response Plan work.
- Meter connection/relocation/upgrade refunds and Plan check refunds
- The Payroll processing cost register includes \$1,124.66 payroll and FSA processing costs. The balance is employee-funded FSA reimbursements.

The Board may inquire about these or any additional transactions, as desired.

**RECOMMENDED
ACTION:** Approve check register.

FISCAL IMPACT: N/A



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 08/01/2026 - 08/31/2026

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000501	ACWA JPIA	08/05/2026	Regular	0.00	4,868.15	68457
0000001409	Invoice	08/05/2026	CYBER LIABILITY PROGRAM - 07/01/26 TO 07/01/27	0.00	4,868.15	
000501	ACWA JPIA	08/19/2026	Regular	0.00	36,973.99	68489
0709964	Invoice	08/19/2026	EE HEALTH BENEFIT & EAP - 09/2026	0.00	36,973.99	
013998	AMAZON CAPITAL SERVICES INC	08/19/2026	Regular	0.00	2,521.67	68490
1441-QXKJ-KD4G	Invoice	08/19/2026	SHOP EXPENSE/SMALL TOOLS/SAFETY SUPPLIES	0.00	1,055.55	
16VL-6MDH-M7TT	Invoice	08/19/2026	OFFICE SUPPLIES/BUILDING MAINT/SAFETY SUPPLIES	0.00	933.33	
16VL-6MDH-YH74	Invoice	08/19/2026	OFFICE SUPPLIES	0.00	50.15	
1CX-Y-61GT-QWF6	Invoice	08/19/2026	26/27 GRANT: WELLNESS GRANT SUPPLIES	0.00	482.64	
014211	ANDREW LAWLOR	08/05/2026	Regular	0.00	10.00	68458
AL062926-01	Invoice	06/30/2026	METER INSTALL REFUND	0.00	10.00	
013019	ARBORIST SERVICES	08/05/2026	Regular	0.00	475.00	68469
92241	Invoice	08/05/2026	DEMO GARDEN/BUILD MAINT 07/01/26 – 07/15/26	0.00	475.00	
013019	ARBORIST SERVICES	08/19/2026	Regular	0.00	950.00	68507
92243	Invoice	08/19/2026	DEMO GARDEN/BUILD MAINT 07/16/26 – 08/16/26	0.00	950.00	
014104	ARDURRA GROUP INC	08/19/2026	Regular	0.00	16,251.50	68491
190500	Invoice	08/19/2026	ENGINEERING SVS: D3-1 RESERVOIR EVALUATION	0.00	1,726.50	
190504	Invoice	08/19/2026	ENGINEERING SVS: E2-1 TANK 07/01/26 TO 07/31/26	0.00	9,588.75	
190506	Invoice	08/19/2026	C2-B RECOATING ENGINEERING	0.00	4,936.25	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	08/05/2026	Regular	0.00	12,976.54	68459
796661	Invoice	06/30/2026	LABOR LEGAL SERVICES - 06/2026	0.00	196.88	
796669	Invoice	06/30/2026	LEGAL SERVICES - 06/2026 & CHROMIUM VI	0.00	12,779.66	
001630	ATT MOBILITY	08/19/2026	Manual	0.00	694.79	903014
287368669170X...	Invoice	08/19/2026	COMMUNICATIONS - 08/2026 (FIRSTNET)	0.00	694.79	
001630	ATT MOBILITY	08/19/2026	Manual	0.00	1,577.50	903016
829480028X080...	Invoice	08/19/2026	COMMUNICATIONS - 07/2026	0.00	1,577.50	
014070	AUDRIANA SHEEHAN	08/19/2026	Regular	0.00	41.11	68492
AS081226	Invoice	08/19/2026	REIMBURSEMENT: EE APPRECIATION LUNCHEON DRINKS	0.00	41.11	
000214	BABCOCK LABORATORIES INC	08/05/2026	Regular	0.00	2,012.00	68460
CG60848-2287	Invoice	08/05/2026	SAMPLING: CENTER ST REPLACEMENT	0.00	21.00	
CG60915-2287	Invoice	08/05/2026	SAMPLING: CHROMIUM VI PILOT STUDY	0.00	21.00	
CG60916-2287	Invoice	08/05/2026	SAMPLING: CENTER ST REPLACEMENT	0.00	21.00	
CG60950-2287	Invoice	08/05/2026	SAMPLING	0.00	357.00	
CG60953-2287	Invoice	08/05/2026	SAMPLING	0.00	276.00	
CG61301-2287	Invoice	08/05/2026	SAMPLING	0.00	306.00	
CG61304-2287	Invoice	08/05/2026	SAMPLING	0.00	126.00	
CG61379-2287	Invoice	08/05/2026	SAMPLING: CHROMIUM VI PILOT STUDY	0.00	21.00	
CG61453-2287	Invoice	08/05/2026	SAMPLING: CHROMIUM VI PILOT STUDY	0.00	21.00	
CG61454-2287	Invoice	08/05/2026	SAMPLING	0.00	21.00	
CG61758-2287	Invoice	08/05/2026	SAMPLING	0.00	126.00	
CG61897-2287	Invoice	08/05/2026	SAMPLING	0.00	695.00	
000214	BABCOCK LABORATORIES INC	08/19/2026	Regular	0.00	423.00	68493
CH60253-2287	Invoice	08/19/2026	SAMPLING	0.00	147.00	
CH60299-2287	Invoice	08/19/2026	SAMPLING	0.00	139.00	
CH60307-2287	Invoice	08/19/2026	SAMPLING	0.00	139.00	

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Date Range: 08/01/2026 - 08/31/2026

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CH60338-2287	Invoice	08/19/2026	SAMPLING	0.00	208.50	
CH60339-2287	Invoice	08/19/2026	SAMPLING	0.00	139.00	
CH60668-2287	Credit Memo	08/19/2026	CREDIT: SAMPLING	0.00	-208.50	
CH60670-2287	Credit Memo	08/19/2026	CREDIT: SAMPLING	0.00	-139.00	
CH60672-2287	Credit Memo	08/19/2026	CREDIT: SAMPLING	0.00	-139.00	
CH60674-2287	Credit Memo	08/19/2026	SAMPLING	0.00	-139.00	
CH60727-2287	Invoice	08/19/2026	SAMPLING	0.00	276.00	
014197	BECK OIL INC	08/05/2026	Regular	0.00	6,634.93	68461
221012	Invoice	08/05/2026	FUEL FOR VEHICLES	0.00	6,634.93	
014190	BENJAMIN SLAGLE	08/19/2026	Regular	0.00	220.00	68523
BS081826	Invoice	08/19/2026	REIMBURSEMENT: AUTO SVCS EXCELLENCE CERT	0.00	220.00	
004110	BURRTEC WASTE AND RECYCLING SVCS	08/05/2026	Manual	0.00	194.86	903006
N1310034863	Invoice	08/05/2026	TRASH & RECYCLING (OFFICE) - 08/2026	0.00	194.86	
004110	BURRTEC WASTE AND RECYCLING SVCS	08/19/2026	Manual	0.00	790.86	903011
N1310038063	Invoice	08/19/2026	TRASH REMOVAL (SHOP) - 07/2026	0.00	790.86	
001517	CalPERS	08/03/2026	Manual	0.00	14,708.77	903000
PPE 7-24-26	Invoice	08/03/2026	PAY PERIOD ENDING 7/24/26	0.00	14,708.77	
001517	CalPERS	08/14/2026	Manual	0.00	14,710.64	903009
PPE 8-7-26	Invoice	08/14/2026	PAY PERIOD ENDING 8/7/26	0.00	14,710.64	
001517	CalPERS	08/28/2026	Manual	0.00	14,769.99	903018
PPE 8-21-26	Invoice	08/28/2026	PAY PERIOD ENDING 8/21/26	0.00	14,769.99	
001555	CENTRATEL LLC	08/19/2026	Regular	0.00	946.38	68494
260802252101	Invoice	08/19/2026	DISPATCH SERVICES - 07/2026	0.00	946.38	
000510	CHARTER COMMUNICATIONS	08/31/2026	Manual	0.00	570.00	903020
116905701080126	Invoice	08/31/2026	INTERNET SERVICES - 08/2026	0.00	570.00	
013868	CITY NATIONAL BANK	08/19/2026	Regular	0.00	267,890.90	68495
CNB080126	Invoice	08/19/2026	PIPELINE REPLACEMENT LOAN - CIRP	0.00	267,890.90	
000237	COLONIAL LIFE AND ACCIDENT INSURANCE CO	08/03/2026	Manual	0.00	901.74	903005
39905610705073	Invoice	08/03/2026	EE LIFE INSURANCE - 07/2026	0.00	901.74	
013373	CORE AND MAIN LP	08/19/2026	Regular	0.00	31,648.57	68497
Y962703	Invoice	08/19/2026	CENTER ST MAINLINE REPLACEMENT	0.00	658.84	
Z438777	Invoice	08/19/2026	INVENTORY	0.00	29,557.98	
Z444514	Invoice	08/19/2026	INVENTORY	0.00	1,454.28	
Z552352	Credit Memo	08/19/2026	CREDIT: CENTER ST MAINLINE REPLACEMENT	0.00	-658.84	
Z552385	Invoice	08/19/2026	CENTER ST MAINLINE REPLACEMENT	0.00	636.31	
014108	DAVID FICK	08/05/2026	Regular	0.00	104.40	68462
DF072126	Invoice	08/05/2026	MILEAGE REIMBURSEMENT	0.00	104.40	
013979	DESERT HOSE AND SUPPLY	08/19/2026	Regular	0.00	1,136.00	68517
16159	Invoice	08/19/2026	VACUUM MAINTENANCE: E82	0.00	1,136.00	
014064	DIGIUM CLOUD SERVICE	08/19/2026	Regular	0.00	762.47	68519
INV00382990	Invoice	08/19/2026	OFFICE TELEPHONE - 08/2026	0.00	762.47	
013991	EIDE BAILLY LLP	08/05/2026	Regular	0.00	3,268.75	68463
EI02091378	Invoice	06/30/2026	ACCOUNTING/AUDIT SERVICES - 06/2026	0.00	3,268.75	
013991	EIDE BAILLY LLP	08/24/2026	Regular	0.00	1,689.15	68527
E102105389-01	Invoice	08/24/2026	ACCOUNTING/AUDIT SERVICES - 07/2026	0.00	1,237.65	
EI02105389	Invoice	06/30/2026	ACCOUNTING/AUDIT SERVICES - 06/2026	0.00	451.50	

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Date Range: 08/01/2026 - 08/31/2026

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
002822 L0524867888	EMPLOYMENT DEVELOPMENT DEPT Invoice	08/19/2026	08/19/2026 UNEMPLOYMENT INSUR & QE 6/30/26 STATE TAX CR	Regular	0.00 0.00	3,149.94 3,149.94	68498
000156 2600135 2600136	FORSHOCK Invoice Invoice	08/05/2026 08/05/2026	08/05/2026 MONTHLY SCADA MONITORING - 08/2026 MONTHLY SCADA MONITORING - 08/2026	Regular	0.00 0.00 0.00	304.00 38.00 266.00	68474
003215 39917 39946	FREDS TIRE Invoice Invoice	08/05/2026 08/05/2026	08/05/2026 DUMP TRUCK MAINTENANCE: E1DT VEHICLE MAINTENANCE: V48	Regular	0.00 0.00 0.00	1,150.00 1,040.00 110.00	68470
003215 40028	FREDS TIRE Invoice	08/19/2026	08/19/2026 TRACTOR MAINTENANCE: E5410	Regular	0.00 0.00	750.00 750.00	68508
013222 FC0826	FRONTIER COMMUNICATIONS INC Invoice	08/05/2026	08/05/2026 HDMC WWTP - TELEPHONE - 08/2026	Regular	0.00 0.00	195.84 195.84	68465
000058 10853044	GARDA CL WEST INC Invoice	08/19/2026	08/19/2026 ARMORED COURIER – 08/2026	Regular	0.00 0.00	846.03 846.03	68500
003950 3272699	GRANITE CONSTRUCTION COMPANY Invoice	08/05/2026	08/05/2026 MAINLINE/LEAK REPAIR SUPPLIES	Regular	0.00 0.00	3,017.00 3,017.00	68466
014178 12839	HALE ELECTRIC Invoice	08/05/2026	08/05/2026 PUMPING PLANT SUPPLIES	Regular	0.00 0.00	250.00 250.00	68464
014178 12808	HALE ELECTRIC Invoice	08/19/2026	08/19/2026 BUILDING MAINTENANCE - OFFICE & SHOP	Regular	0.00 0.00	4,348.04 4,348.04	68499
013802 1150430 1152799	HASA INC Invoice Invoice	08/19/2026 08/19/2026	08/19/2026 WATER TREATMENT EXPENSE WATER TREATMENT EXPENSE	Regular	0.00 0.00 0.00	1,541.11 705.31 835.80	68501
004195 HD0726	HOME DEPOT CREDIT SERVICES Invoice	08/19/2026	08/19/2026 CENTER ST MAINLINE REPLACEMENT & PUMPING PLANT	Manual	0.00 0.00	851.54 851.54	903010
013797 314005 315375	INFOSEND INC Invoice Invoice	08/19/2026 08/19/2026	08/19/2026 PRINT & MAIL WATER BILL - 07/2026 PRINT & MAIL WATER BILL - 07/2026	Regular	0.00 0.00 0.00	4,326.85 7.13 4,319.72	68502
013369 12217	ISHRED INCORPORATED Invoice	08/19/2026	08/19/2026 ARCHIVE RECORD SHREDDING - 08/13/2026	Regular	0.00 0.00	70.00 70.00	68503
014206 D4114200-1	JACOBS ENGINEERING GROUP INC Invoice	08/19/2026	08/19/2026 AWIA RISK/RESIL & EMERG RESP PLAN	Regular	0.00 0.00	31,338.74 31,338.74	68504
014130 JV081026	JOSEPH M. VINCENT Invoice	08/19/2026	08/19/2026 REIMBURSEMENTS: TRI-STATE SEMINAR	Regular	0.00 0.00	228.61 228.61	68524
014214 JT080526	JT304 LLC Invoice	06/30/2026	08/19/2026 PLAN CHECK REFUND	Regular	0.00 0.00	1,212.77 1,212.77	68505
013942 JT081226	JUSTIN M TUTTLE Invoice	08/19/2026	08/19/2026 REIMBURSEMENT: D3 CERTIFICATION	Regular	0.00 0.00	90.00 90.00	68525
014215 KM081226	KAL MILAN Invoice	08/19/2026	08/19/2026 METER INSTALL REFUND	Regular	0.00 0.00	166.27 166.27	68506
009054 26-0731-1	KATHLEEN J RADNICH Invoice	08/05/2026	08/05/2026 PUBLIC RELATIONS SERVICES - 07/2026	Regular	0.00 0.00	4,500.00 4,500.00	68468
013226 KW081026	KENNY WARE Invoice	08/19/2026	08/19/2026 REIMBURSEMENTS: TRI-STATE SEMINAR	Regular	0.00 0.00	578.86 578.86	68526

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Date Range: 08/01/2026 - 08/31/2026

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013010	MATCH CORPORATION	08/05/2026	Regular	0.00	4,842.43	68472
183507	Invoice	08/05/2026	MAINLINE/LEAK REPAIR SUPPLIES	0.00	3,549.86	
183512	Invoice	08/05/2026	MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,292.57	
013010	MATCH CORPORATION	08/19/2026	Regular	0.00	149.04	68510
183561	Invoice	08/19/2026	MAINLINE/LEAK REPAIR SUPPLIES	0.00	149.04	
006504	MC CALL'S METERS SALES & SERVICE	08/05/2026	Regular	0.00	300.00	68473
38596	Invoice	08/05/2026	PUMPING PLANT MAINTENANCE	0.00	300.00	
014186	MIGUEL SIMPSON JR	08/19/2026	Regular	0.00	137.37	68512
MS072326	Invoice	08/19/2026	REIMBURSEMENT: SAFETY BOOTS	0.00	137.37	
014042	MISSION SQUARE RETIREMENT	08/14/2026	Manual	0.00	5,381.00	903008
MSR081426	Invoice	08/14/2026	EE & ER 457 REMITTANCE - 08/14/26	0.00	5,381.00	
014042	MISSION SQUARE RETIREMENT	08/28/2026	Manual	0.00	4,620.00	903019
MSR082826	Invoice	08/28/2026	EE & ER 457 REMITTANCE - 08/28/26	0.00	4,620.00	
013990	MOMS DESERT VALLEY CLEANING	08/05/2026	Regular	0.00	1,500.00	68471
202607	Invoice	08/05/2026	JANITORIAL SERVICES - 07/2026	0.00	1,500.00	
013990	MOMS DESERT VALLEY CLEANING	08/19/2026	Regular	0.00	1,725.00	68509
202608	Invoice	08/19/2026	JANITORIAL SERVICES - 08/2026	0.00	1,725.00	
014213	MORADA COLLECTION LLC	08/05/2026	Regular	0.00	5,000.00	68475
MC073026	Invoice	06/30/2026	PLAN CHECK REFUND - #C24002	0.00	5,000.00	
000193	MORONGO BASIN CONSERVATION ASSOCIATIO	08/05/2026	Regular	0.00	1,000.00	68476
MBCA070826	Invoice	08/05/2026	SUPPORT OF DESERT WISE LANDSCAPE TOUR	0.00	1,000.00	
014073	MUNIQUIP SOCIAL LLC	08/05/2026	Regular	0.00	4,034.86	68477
108653	Invoice	08/05/2026	PUMPING PLANT SUPPLIES	0.00	3,658.97	
108654	Invoice	08/05/2026	PUMPING PLANT SUPPLIES	0.00	375.89	
000233	NAPA AUTO PARTS	08/05/2026	Regular	0.00	346.37	68484
543517	Invoice	08/05/2026	VEHICLE MAINTENANCE: V46	0.00	40.28	
543679	Invoice	08/05/2026	VACUUM MAINTENANCE: E83	0.00	159.68	
543688	Credit Memo	08/05/2026	CREDIT: CORE DEPOSIT	0.00	-19.58	
544041	Invoice	08/05/2026	SHOP EXPENSE	0.00	26.22	
544238	Invoice	08/05/2026	SHOP EXPENSE	0.00	114.13	
544557	Invoice	08/05/2026	SHOP EXPENSE	0.00	25.64	
000070	ONLINE INFORMATION SERVICES INC	08/19/2026	Regular	0.00	230.26	68513
1403346	Invoice	08/19/2026	ID VERIFICATION SERVICES - 07/2026	0.00	230.26	
014150	PEAC SOLUTIONS	08/19/2026	Manual	0.00	574.71	903012
42474028	Invoice	08/19/2026	COPIER LEASE 7/25/26 - 8/24/26	0.00	574.71	
008415	PRUDENTIAL OVERALL SUPPLY	08/05/2026	Regular	0.00	69.21	68478
23985373	Invoice	08/05/2026	OFFICE SUPPLIES	0.00	69.21	
008415	PRUDENTIAL OVERALL SUPPLY	08/19/2026	Regular	0.00	206.72	68514
23985370	Invoice	08/19/2026	SHOP EXPENSE	0.00	99.62	
23991016	Invoice	08/19/2026	OFFICE SUPPLIES	0.00	107.10	
008201	PURCHASE POWER	08/19/2026	Manual	0.00	350.00	903013
PB081226	Invoice	08/19/2026	POSTAGE REFILL FOR METER	0.00	350.00	
009065	RDO EQUIPMENT COMPANY	08/19/2026	Regular	0.00	723.49	68515
P3430745	Invoice	08/19/2026	TRACTOR MAINTENANCE: 41022	0.00	723.49	
014182	ROJAS PUBLIC AFFAIRS	08/05/2026	Regular	0.00	5,000.00	68467
202793	Invoice	08/05/2026	LEGISLATIVE ADVOCACY - 08/2026	0.00	5,000.00	

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Date Range: 08/01/2026 - 08/31/2026

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
014216 9011667879	SAFEGUARD BUSINESS SYSTEMS INC Invoice	08/19/2026	08/19/2026 OFFICE SUPPLIES	Regular	0.00 0.00	147.42 147.42	68518
014149 INV-3000499628	SATMOD0 Invoice	08/19/2026	08/19/2026 EMERGENCY SATELLITE PHONES - 08/2026	Regular	0.00 0.00	164.26 164.26	68496
009880 SCE0626-01 SCE0726	SOUTHERN CALIFORNIA EDISON CO Invoice Invoice	06/30/2026 08/19/2026	08/19/2026 POWER TO BUILDINGS & GENERATORS - 06/2026 POWER TO BUILDINGS & GENERATORS - 07/2026	Manual	0.00 0.00 0.00	2,586.20 1,347.46 1,238.74	903015
009878 SCE0626-01 SCE0726	SOUTHERN CALIFORNIA EDISON Invoice Invoice	06/30/2026 08/05/2026	08/05/2026 POWER FOR PUMPING - 06/2026 POWER FOR PUMPING - 07/2026	Manual	0.00 0.00 0.00	49,964.39 19,981.30 29,983.09	903007
VEN01020 26-7097	SOUTHWEST NETWORKS INC Invoice	08/19/2026	08/19/2026 SUPPLEMENTAL IT (AMC) - 07/2026	Regular	0.00 0.00	735.00 735.00	68520
013852 SL071426	SPENCER LAYMON Invoice	08/05/2026	08/05/2026 REIMBURSEMENT: D4 APPLICATION FEE	Regular	0.00 0.00	132.28 132.28	68479
014103 SD072026	STACY DOOLITTLE Invoice	08/05/2026	08/05/2026 ACWA REGION 9 EVENT: MILEAGE REIMBURSEMENT	Regular	0.00 0.00	121.07 121.07	68480
014159 SF073026	STEVE A FILARSKY ATTORNEY AT LAW Invoice	08/19/2026	08/19/2026 PERSONNEL LEGAL SUPPORT SERVICES	Regular	0.00 0.00	240.00 240.00	68521
014117 SL081726	SUN LIFE ASSURANCE COMPANY OF CANADA Invoice	08/19/2026	08/19/2026 EE LIFE INSURANCE - 09/2026	Manual	0.00 0.00	1,420.03 1,420.03	903017
010850 26-270026 720260368	UNDERGROUND SERVICE ALERT Invoice Invoice	08/05/2026 08/05/2026	08/05/2026 DIG SAFE BOARD FEES - 2026 TICKET DELIVERY SERVICE - 07/2026	Regular	0.00 0.00 0.00	839.95 657.85 182.10	68481
014038 263041255-001 265005106-001	UNITED RENTALS NORTH AMERICA INC Invoice Invoice	08/05/2026 08/05/2026	08/05/2026 VEHICLE MAINT/INTERSTATE DUMP/PIPE HAULER MAINT TRACTOR MAINTENANCE: E85	Regular	0.00 0.00 0.00	1,930.13 1,371.90 558.23	68482
CC-ANNE US0726	US BANK CORPORATE Invoice	08/03/2026	08/03/2026 EMPLOYEE TRAINING & GFOA MEMBERSHIP FEE	Manual	0.00 0.00	600.00 600.00	903001
CC-DAVID US0726	US BANK CORPORATE Invoice	08/03/2026	08/03/2026 SHOP EXPENSE/SUBSCRIPTONS/EMERGENCY GENERATOR	Manual	0.00 0.00	2,967.06 2,967.06	903002
CC-KENNY US0726	US BANK CORPORATE Invoice	08/03/2026	08/03/2026 EE TRAINING/PUMPING PLANT/WATER TRUCK MAINT	Manual	0.00 0.00	2,995.22 2,995.22	903004
CC-SARAH US0726	US BANK CORPORATE Invoice	08/03/2026	08/03/2026 EMPLOYEE TRAINING/DIRECTORS TRAINING/BUS EXP	Manual	0.00 0.00	3,434.64 3,434.64	903003
014107 26679 26679-01	UTILITY COST MANAGEMENT LLC Invoice Invoice	08/19/2026 06/30/2026	08/19/2026 SCE SAVINGS COMMISSION 07/2026 SCE SAVINGS COMMISSION 06/2026	Regular	0.00 0.00 0.00	95.12 50.42 44.70	68511
000327 11489	WATER QUALITY SPECIALISTS Invoice	08/05/2026	08/05/2026 HDMC WWTP: OPERATION & MAINT - 07/2026	Regular	0.00 0.00	4,275.00 4,275.00	68483
013809 2607-103 2607-402	WEST COAST CIVIL INC Invoice Invoice	08/19/2026 08/19/2026	08/19/2026 ENGINEERING SERVICES: MULTIPLE PROJECTS BELMONT PIPELINE PH1 BID & CONSTRUCTION SUPPORT	Regular	0.00 0.00 0.00	14,705.00 10,805.00 3,900.00	68522

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Date Range: 08/01/2026 - 08/31/2026

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
011615	WESTERN EXTERMINATOR	08/19/2026	Regular	0.00	89.07	68516
100903468	Invoice	08/19/2026	PEST CONTROL SERVICES - SHOP & OFFICE	0.00	89.07	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	114	67	0.00	498,607.62
Manual Checks	23	21	0.00	124,663.94
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	137	88	0.00	623,271.56

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	114	67	0.00	498,607.62
Manual Checks	23	21	0.00	124,663.94
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	137	88	0.00	623,271.56

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	8/2026	623,271.56
			623,271.56



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 08/01/2026 - 08/31/2026

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	08/05/2026	Manual	0.00	5.00	950366
520230538	Invoice	08/05/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	5.00	
000248	PAYCHEX	08/12/2026	Manual	0.00	33.34	950367
1534795091	Invoice	08/12/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	33.34	
000248	PAYCHEX	08/13/2026	Manual	0.00	6.79	950368
1535279744	Invoice	08/13/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	6.79	
000248	PAYCHEX	08/14/2026	Manual	0.00	574.54	950369
2026081201	Invoice	08/14/2026	PAYROLL PROCESSING FEE - 08/14/26	0.00	574.54	
000248	PAYCHEX	08/17/2026	Manual	0.00	179.10	950370
786272824	Invoice	08/17/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	179.10	
000248	PAYCHEX	08/18/2026	Manual	0.00	35.00	950371
786059971	Invoice	08/18/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	5.00	
786626034	Invoice	08/18/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	30.00	
000248	PAYCHEX	08/19/2026	Manual	0.00	97.00	950372
1536310605	Invoice	08/19/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	62.00	
1536319533	Invoice	08/19/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	10.00	
1536378467	Invoice	08/19/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	10.00	
1536567260	Invoice	08/19/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	10.00	
1536601156	Invoice	08/19/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	5.00	
000248	PAYCHEX	08/21/2026	Manual	0.00	25.51	950373
1537246497	Invoice	08/21/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	10.00	
1537359269	Invoice	08/21/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	15.51	
000248	PAYCHEX	08/28/2026	Manual	0.00	5.00	950374
788272288	Invoice	08/25/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	5.00	
000248	PAYCHEX	08/27/2026	Manual	0.00	420.97	950375
1539176562	Invoice	08/27/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	615.96	
1539178895	Invoice	08/27/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	137.99	
KH082326	Credit Memo	08/27/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	-332.98	
000248	PAYCHEX	08/27/2026	Manual	0.00	158.22	950376
1538470623	Invoice	08/27/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	130.00	
1538561817	Invoice	08/27/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	28.22	
000248	PAYCHEX	08/28/2026	Manual	0.00	475.12	950377
2026082601	Invoice	08/28/2026	PAYROLL PROCESSING FEE - 08/28/26	0.00	475.12	
000248	PAYCHEX	08/28/2026	Manual	0.00	15.00	950378
1539535910	Invoice	08/28/2026	EMPLOYEE FUNDED MEDICAL FSA USE	0.00	15.00	
000248	PAYCHEX	08/14/2026	Manual	0.00	75.00	950379

Check Report

Date Range: 08/01/2026 - 08/31/2026

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
33232460	Invoice	08/14/2026	FSA PROCESSING FEE – 08/2026	0.00	75.00	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	23	14	0.00	2,105.59
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	23	14	0.00	2,105.59

This register includes external payroll processing costs and flexible spending account (FSA) reimbursements. FSA reimbursements are made to employees from pre-tax, payroll-withheld funds when qualifying medical claims are made to the FSA administrator.

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	23	14	0.00	2,105.59
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	23	14	0.00	2,105.59

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	8/2026	2,105.59
			2,105.59

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
03-00488-001	DOG HAUS PROPERTIES INC	8/5/2026	Refund	112.55	Check #: 68456
03-00039-008	A.I.M. RENTAL PROPERTIES	8/19/2026	Refund	271.19	Check #: 68485
13-00256-003	CASERES, ERIK J	8/19/2026	Refund	201.10	Check #: 68486
50-00062-023	VILLEGAS, ROBERT	8/19/2026	Refund	203.47	Check #: 68487
53-00152-018	INC, WIJ INVESTMENTS	8/19/2026	Refund	272.81	Check #: 68488
				<u><u>1,061.12</u></u>	

This register includes refunds of customer account balances
after initial guarantee deposits, increased deposits (for non-payment shut-off),
and overpayments have been applied upon account closing.
Most large balances over \$700 represent construction meter deposits.

JOSHUA BASIN WATER
DISTRICT
PO BOX 675
Joshua Tree, CA 922520675

Pay Adjustments Report
07/25/2026 - 08/21/2026

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
513	Doolittle, Stacy	08/05/2026	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$200.00	
		08/10/2026	TRAINING - PAID Note: WORKPLACE VIOLENCE TRAINING - VECTOR SOLUTIONS 100/504//10050	1.0000	\$200.00	
		08/11/2026	OTHER MEETING - PAID Note: ACWA Working Group Meeting- Vision for Our Water Future 100/504//10050	1.0000	\$200.00	
		08/12/2026	OTHER MEETING- PAID Note: WATER & GROWTH COMMITTEE 100/504//10050	1.0000	\$200.00	
		08/17/2026	ASBCSD DINNER - PAID 100/504//10050	1.0000	\$200.00	
		08/19/2026	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$200.00	
Totals:					\$1,200.00	\$0.00
Employee Total:					\$1,200.00	

Pay Adjustments Report
07/25/2026 - 08/21/2026

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
516	Fick, David	08/05/2026	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$200.00	
		08/06/2026	MWA MEETING - PAID 100/504//10050	1.0000	\$200.00	
		08/12/2026	OTHER MEETING- PAID Note: WATER & GROWTH COMMITTEE 100/504//10050	1.0000	\$200.00	
		08/14/2026	OTHER MEETING - PAID Note: BIA SOUTHERN CA WATER CONFERENCE 100/504//10050	1.0000	\$200.00	
		08/17/2026	ASBCSD DINNER - PAID 100/504//10050	1.0000	\$200.00	
		08/19/2026	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$200.00	
Totals:					\$1,200.00	\$0.00
Employee Total:					\$1,200.00	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
511	Floen, Tom	07/25/2026	TRAINING - PAID Note: WORKPLACE VIOLENCE TRAINING - VECTOR SOLUTIONS COMPLETED ON 07.22.26 100/504//10050	1.0000	\$200.00	
		08/05/2026	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$200.00	
		08/19/2026	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$200.00	
		08/20/2026	MWA MEETING - PAID 100/504//10050	1.0000	\$200.00	
Totals:					\$800.00	\$0.00
Employee Total:					\$800.00	

Pay Adjustments Report
07/25/2026 - 08/21/2026

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
512	Jarlsberg, Jane	08/05/2026	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$200.00	
		08/14/2026	OTHER MEETING - PAID Note: BIA SOUTHERN CA WATER CONFERENCE 100/504//10050	1.0000	\$200.00	
		08/17/2026	ASBCSD DINNER - PAID 100/504//10050	1.0000	\$200.00	
		08/19/2026	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$200.00	
		08/21/2026	TRAINING - PAID Note: SB 827 Fiscal & Financial Training - Vector Solutions 100/504//10050	1.0000	\$200.00	
					Totals:	\$1,000.00
					Employee Total:	\$1,000.00
						\$0.00

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
JBWD BOARD MEETING - PAID	8.0000	\$1,600.00	
TRAINING - PAID	3.0000	\$600.00	
OTHER MEETING - PAID	3.0000	\$600.00	
OTHER MEETING- PAID	2.0000	\$400.00	
ASBCSD DINNER - PAID	3.0000	\$600.00	
MWA MEETING - PAID	2.0000	\$400.00	

Grand Totals:	\$4,200.00	\$0.00
Grand Total:	\$4,200.00	

AGENDA ITEM NO:	7B
MEETING DATE:	10.07.26

Staff Report

PRESENTED BY:	Anne Roman, General Manager Pro Tem
TOPIC:	SAN BERNARDINO COUNTY JOSHUA TREE SEPTIC-TO-SEWER INITIATIVE - QUALIFIED RESOLUTION
RECOMMENDATION:	Consider adoption of Resolution No. 26-1100 regarding continued County Phase I planning and feasibility work for the Joshua Tree Septic-to-Sewer Initiative.

ANALYSIS: On August 20, 2026, San Bernardino County Supervisor Dawn Rowe requested that the Board state whether a majority supports or opposes continued County Phase I planning for a potential Joshua Tree septic-to-sewer project. The County has described the requested action as limited to continued planning and feasibility work, not approval of a sewer system or future District commitments.

At the September 28, 2026 Special Meeting, the Board directed staff to return with a qualified resolution reflecting the Board's discussion. Resolution No. 26-1100 is presented for that purpose. It addresses continued Phase I planning while preserving future District decisions and expectations for meaningful participation as matters affecting District responsibilities or authority are evaluated.

Resolution No. 26-1100 does not approve construction, project boundaries, ownership or operation, financing, connection requirements, use of District wastewater funds, or other future project commitments. Those matters would require further evaluation and separate consideration, as applicable.

The County is not obligated to accept the District's qualified resolution. If it does not, or if the Board elects not to adopt Resolution No. 26-1100, the Board may instead consider the County-requested Support or Oppose position, or take no action.

RECOMMENDED ACTION: Consider adoption of Resolution No. 26-1100, with any final revisions directed by the Board.

FISCAL IMPACT: No immediate District expenditure. Future funding or project commitments would require separate authorization.

RESOLUTION NO. 26-1100

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JOSHUA BASIN WATER DISTRICT EXPRESSING QUALIFIED SUPPORT FOR CONTINUED SAN BERNARDINO COUNTY PLANNING AND FEASIBILITY WORK FOR THE JOSHUA TREE SEPTIC-TO-SEWER INITIATIVE

WHEREAS, Joshua Basin Water District ("District") is a county water district organized and existing under the County Water District Act as set forth in Division 12 (commencing with Section 30000) of the California Water Code; and

WHEREAS, San Bernardino County ("County") is undertaking planning and feasibility work to evaluate whether a centralized wastewater collection and treatment system may be feasible and appropriate for the Joshua Tree community; and

WHEREAS, the County has advised that the current effort is intended to evaluate technical, environmental, financial, governance, infrastructure, funding, and community considerations before any decision regarding construction of a wastewater system is made; and

WHEREAS, the County has further advised that no final service area, treatment alternative, funding mechanism, governance structure, future operator, or mandatory connection requirement has been selected or approved; and

WHEREAS, by letter dated August 20, 2026, Third District Supervisor Dawn Rowe requested that the District Board of Directors formally indicate whether the District supports or opposes continued County planning and feasibility work for the Joshua Tree Septic-to-Sewer Initiative; and

WHEREAS, the Board recognizes that additional planning and feasibility work may provide information useful to the District, the County, property owners, residents, businesses, and other interested parties in evaluating wastewater needs, groundwater protection, infrastructure alternatives, potential costs, funding opportunities, governance options, and other relevant considerations; and

WHEREAS, the Board further recognizes that the County's current planning effort is preliminary and that substantial technical, financial, environmental, legal, governance, and community issues remain unresolved; and

WHEREAS, the District possesses wastewater-related authority and responsibilities independent of the County's planning initiative, and the Board desires to preserve the District's ability to evaluate and exercise that authority based upon the information developed through this and any other appropriate planning efforts; and

WHEREAS, the Board desires to support the continued development of information necessary for informed future decision-making without committing the District to any particular wastewater project, ownership structure, operator, governance model, funding arrangement, service boundary, infrastructure alternative, or course of action.

NOW, THEREFORE, the Board of Directors of the Joshua Basin Water District hereby resolves as follows:

1. Qualified Support for Continued Phase I Planning. The Board supports San Bernardino County continuing the Phase I planning and feasibility work associated with the Joshua Tree Septic-to-Sewer Initiative for the purpose of developing additional technical, environmental, financial, governance, infrastructure, funding, and community information necessary to evaluate

potential wastewater alternatives. We understand Phase I to be a genuine evaluation of the relevant issues and alternatives, without presuming or predetermining the outcome.

2. No Approval of a Wastewater Project. The Board's support for continued planning shall not be interpreted as approval, endorsement, or authorization of the construction of a centralized wastewater system or any specific project, service area, treatment alternative, connection requirement, infrastructure configuration, or implementation schedule.

3. Preservation of District Authority. Nothing in this Resolution relinquishes, limits, transfers, delegates, or otherwise affects any authority, responsibility, right, or discretion of the Joshua Basin Water District regarding wastewater planning, facilities, services, financing, governance, ownership, operation, or related matters. Nothing in this Resolution limits the Board or individual Directors, consistent with applicable law and District policy, from seeking information, asking questions, communicating with County representatives, or carrying out their governance and oversight responsibilities

4. No Determination of Future Ownership or Governance. The Board makes no determination at this time regarding whether the District, County, another public agency, or any other entity should own, operate, manage, finance, or otherwise be responsible for any future wastewater system.

5. No Commitment of District Funds. Nothing in this Resolution authorizes or commits District funds, wastewater capacity charge revenues, reserves, staff resources beyond those separately authorized, or any other District assets toward the planning, design, construction, acquisition, ownership, operation, or financing of a future wastewater project.

6. Independent Review of Future Proposals. Any future proposal involving District participation, financial commitment, assumption of ownership or operational responsibility, use of restricted wastewater funds, infrastructure construction, or other substantive District action shall be subject to separate review and approval by the Board of Directors.

7. Continued Participation and Information Sharing. The District may continue to participate in the County's planning and feasibility process as an interested public agency, including providing technical information, reviewing studies and proposals, participating in discussions, and offering comments consistent with District authority and Board direction.

8. Community and Agency Coordination. The Board supports a planning process that provides meaningful opportunities for public participation and coordination among affected public agencies before substantive project decisions are made. For matters affecting District responsibilities or authority, JBWD's role during Phase I should include meaningful participation in the evaluation and decision-making process, rather than being limited to consultation or an opportunity to comment after decisions have already been made.

9. Agency Roles and Decision-Making. During Phase I, the County, JBWD, and other responsible agencies should collaboratively develop and agree upon their respective decision-making roles, including a process for addressing material disagreements among the agencies. These roles and processes should be clearly established before consideration of any subsequent project phase.

10. Project Updates. The District requests that the County provide regular updates, preferably on a quarterly basis, regarding the progress of Phase I to support ongoing coordination and keep the District informed of material developments.

11. No Waiver of Future Positions. The District expressly reserves the right to support, oppose, modify, or decline participation in any future wastewater proposal based upon the results of the planning and feasibility process and any additional information available at that time.

12. Transmittal. The General Manager or designee is authorized and directed to transmit a copy of this Resolution to the County of San Bernardino and Third District Supervisor Dawn Rowe.

PASSED, APPROVED AND ADOPTED this October 7, 2026.

President, Board of Directors
Joshua Basin Water District

ATTEST:

Secretary, Board of Directors

AGENDA ITEM NO:	7C
MEETING DATE:	10.07.26

Staff Report

PRESENTED BY:	Jeff Hoskinson, General Counsel
TOPIC:	COMPENSATION FOR CONCURRENT GM PRO TEM ASSIGNMENT
RECOMMENDATION:	Consider Compensation for Concurrent GM Pro Tem Assignment

BACKGROUND: The Director of Finance was officially appointed GM Pro Tem effective August 19, 2026. August 19, 2026 is therefore the recommended start date for compensable service under the GM Pro Tem assignment. The appointment is temporary and does not replace the employee's permanent Director of Finance position. During the assignment, the employee continues to perform the responsibilities of Director of Finance while concurrently assuming the executive, administrative, personnel, Board-support, and organizational responsibilities associated with the GM Pro Tem appointment.

This dual-role structure differs from a conventional out-of-class assignment in which an employee temporarily leaves the duties of one classification to perform the full duties of a higher classification. The compensation approach should therefore recognize the significant additional responsibility while preserving the employee's underlying Director of Finance position.

The District's Employee Handbook addresses acting/interim and out-of-class pay for an employee who is assigned to a different, higher classification, and provides for such pay in accordance with the applicable MOU and/or salary resolution. Because the GM Pro Tem assignment is a concurrent dual-role assignment rather than a reclassification into the General Manager position, it does not fall squarely within the Handbook's out-of-class framework; the Board therefore establishes this stipend by Board action/salary resolution, which is the mechanism the Handbook itself references for additional compensation of this kind.

ANALYSIS:

COMPENSATION OPTIONS AND INTERNAL COMPARABILITY

Staff considered percentage-based stipends as a straightforward and transparent method of recognizing the additional GM Pro Tem responsibilities without replacing the Director of Finance salary. The following comparison uses the current Director of Finance rate of \$96.04 per hour and General Manager rate of \$128.30 per hour.

Please see comparison table below:

Option	Stipend	Added Hourly	Effective Hourly	Below GM Rate
Lower alternative	10%	\$9.60	\$105.64	17.7%
Recommended	15%	\$14.41	\$110.45	13.9%
Higher alternative	20%	\$19.21	\$115.25	10.2%
General Manager	—	—	\$128.30	—

A 15% stipend represents approximately \$14.41 per hour, increasing effective compensation to approximately \$110.45 per hour. Even with the stipend, effective compensation remains approximately \$17.85 per hour, or 13.9%, below the General Manager rate. On an annualized basis, the stipend is approximately \$29,964; combined annualized compensation is approximately \$229,727 compared with approximately \$266,864 at the General Manager rate.

The 15% level is recommended as a moderate midpoint. A 10% stipend provides less recognition of the breadth of the additional chief executive responsibilities, while a 20% stipend moves combined compensation materially closer to the General Manager rate. The 15% level provides meaningful additional compensation while maintaining a clear distinction between the temporary dual-role assignment and the established General Manager position.

PUBLIC-AGENCY COMPARABILITY

Public agencies do not use a single uniform method to compensate temporary General Manager responsibilities. Practices vary depending on whether acting responsibilities are already incorporated into a senior executive classification, whether an employee temporarily leaves a regular position to serve in a higher classification, or whether the employee continues to perform an existing position while assuming additional executive responsibilities. Accordingly, the recommended 15% stipend is presented as a reasonable District-specific approach rather than as a market-mandated percentage.

- Some agencies incorporate Acting General Manager responsibilities into senior executive classifications without a separate acting salary.
- Other agencies establish separate compensation when an employee is formally appointed to perform General Manager responsibilities for a transition or extended period.
- JBWD's arrangement is distinct because the Director of Finance continues to perform Finance responsibilities while concurrently carrying GM Pro Tem responsibilities; the stipend compensates the added role rather than replacing the Director of Finance salary.

CALPERS TREATMENT

Current CalPERS guidance provides that Temporary Upgrade Pay for a Classic member may be reportable only when applicable requirements are met, and specifically cautions that pay for additional duties while an employee

continues performing the duties of the current classification does not meet the definition of Temporary Upgrade Pay. Based on the current dual-role structure, the proposed stipend would therefore initially be treated as non-pensionable unless CalPERS determines otherwise.

CalPERS now provides employers a Compensation Compliance Analysis process to request review of compensation arrangements and reporting questions. If the GM Pro Tem assignment remains in effect after November 9, the District can use that process, together with legal counsel as appropriate, to evaluate whether another permissible compensation structure could be reportable while preserving the employee's Director of Finance position. This compensation review would not constitute a reappointment or extension of the existing GM Pro Tem appointment.

FISCAL IMPACT

At the current Director of Finance rate, a 15% stipend is approximately \$14.41 per hour. Compensation would begin August 19, 2026, the official appointment date and start date of compensable GM Pro Tem service. Actual stipend cost will depend on the duration of the assignment.

For reference, assuming a 10-hour workday Monday through Thursday and no adjustment for holidays, leave, or other non-compensable time, the period from August 19, 2026 through November 9, 2026 includes 47 scheduled workdays, or 470 hours. At the exact 15% additional compensation rate of \$14.406 per hour, the estimated additional compensation for that period would be approximately \$6,770.82, before taxes are withheld. Actual compensation will be based on compensable hours worked during the GM Pro Tem assignment.

If the additional compensation is ultimately determined to be non-pensionable, the District would also realize savings from employer CalPERS contributions that otherwise would apply to reportable compensation. JBWD's employer contribution rate for the applicable Classic CalPERS plan is 13.36%. The actual employer contribution savings would be based on the amount of stipend compensation paid during the GM Pro Tem assignment. The employee likewise would not make employee retirement contributions on the stipend.

Classic CalPERS employer rate	13.36%
Annualized 15% stipend	\$29,964
Annualized employer contribution if pensionable	Approx. \$4,003
Potential employer savings if non-pensionable	Approx. \$4,003/year, prorated to actual stipend period

The potential CalPERS savings are a fiscal consequence of the compensation structure, not the basis for selecting the stipend amount. The recommended 15% level is based primarily on the scope of the additional responsibilities, continuation of the Director of Finance duties, the temporary nature of the assignment, and the compensation differential that remains below the General Manager rate.

If CalPERS later determines that the additional compensation is reportable, applicable employer and employee contributions would be handled through any prior-period corrections permitted or required by CalPERS.

REVIEW PROVISION

The adjusted hourly rate of \$110.45, representing 15% additional compensation above the Director of Finance base hourly rate, shall be effective beginning August 19, 2026, the official appointment date and start date of compensable GM Pro Tem service. The additional compensation shall initially be treated as non-pensionable and shall not be reported to CalPERS unless determined to be reportable under applicable law and CalPERS regulations.

The \$110.45 hourly rate shall remain in effect for so long as the Director of Finance continues to serve concurrently as GM Pro Tem, unless expressly modified or discontinued by subsequent action of the Board.

The Board has already appointed the Director of Finance to serve as GM Pro Tem for the duration of the General Manager's leave; no additional Board action is required solely to continue that appointment. If the GM Pro Tem assignment remains in effect after November 9, 2026, the compensation arrangement may return to the Board for review. Such review would not constitute a reappointment or extension of the GM Pro Tem assignment. Unless the Board expressly modifies or discontinues the compensation arrangement, the \$110.45 hourly rate shall remain in effect without interruption for the duration of the GM Pro Tem assignment. The review may include the continued appropriateness of the compensation amount and structure and its potential CalPERS reportability.

As part of that review, the District may request a Compensation Compliance Analysis from CalPERS and/or obtain advice from legal counsel. If CalPERS subsequently determines that some or all compensation associated with the assignment is reportable, the District may make any prior-period corrections permitted or required by CalPERS, including collection and remittance of applicable employee and employer contributions.

CONCLUSION

The recommended adjusted hourly rate of \$110.45 recognizes the substantial additional executive responsibilities being performed while the employee continues to carry the Director of Finance role. It maintains a meaningful compensation differential below the General Manager rate and avoids changing the employee's permanent classification. The Board has already appointed the Director of Finance to serve as GM Pro Tem for the duration of the General Manager's leave. If the assignment remains in effect after November 9, 2026, the compensation arrangement may return to the Board for review; such review would not constitute a reappointment or extension of the GM Pro Tem assignment. Unless the Board expressly modifies or discontinues the compensation arrangement, the \$110.45 hourly rate will remain in effect without interruption for the duration of the GM Pro Tem assignment. **Ultimately, the Board can implement any percentage, as desired.**

**RECOMMENDED
ACTION:**

Consider authorizing additional compensation equal to 15% of the Director of Finance base salary to a temporary rate of \$110.45, retroactively effective August 19, 2026, the official appointment date and start date of compensable GM Pro Tem service, for the period during which the Director of Finance concurrently serves as GM Pro Tem. **The Board may specify a different percentage, as desired.** The additional compensation would initially be treated as non-pensionable unless determined otherwise under applicable CalPERS law and regulations. If the GM Pro Tem assignment continues beyond November 9, 2026, direct that the compensation arrangement return to the Board for review, including consideration of the amount and structure of the additional compensation and its potential CalPERS reportability.

FISCAL IMPACT:

The estimated additional compensation for between August 19 and November 9 would be approximately \$6,770.82, before taxes are withheld. Actual compensation will be based on compensable hours worked during the GM Pro Tem assignment.

REFERENCES:

- CalPERS, Special Compensation Reportability Table - Temporary Upgrade Pay (current 2026 guidance).
- CalPERS Circular Letter 200-018-26, Compensation Compliance Analysis Requests, updated April 17, 2026.
- CalPERS, Government Code Section 20480: Out-of-Class Reporting Frequently Asked Questions, January 2026.
- CalPERS Circular Letter 200-019-20, Special Compensation Reporting guidance (Temporary Upgrade Pay discussion).

AGENDA ITEM NO:	7D
MEETING DATE:	10.07.26

Staff Report

PRESENTED BY:	Stacy Doolittle, JBWD Board President
TOPIC:	SPECIAL COUNSEL SEARCH FOR INVESTIGATION
RECOMMENDATION:	Authorize the Board President to identify and bring to the Board for consideration independent special board counsel candidates with California public-agency and investigative experience to advise on options for independent investigation into August 5 th , 2026 Agenda Items 7A and 7B.

ANALYSIS:

Independent Special Counsel — August 5 Agenda Items 7-A and 7-B

I am requesting that the Board consider retaining independent special counsel regarding the circumstances surrounding the development, preparation, review, and placement of the August 5 Agenda Items 7-A and 7-B, including related communications and information.

This would be a limited-purpose engagement. Independent special counsel would advise the Board on the scope and structure of an independent investigation, including whether counsel should conduct the investigation or a separate investigator should be retained.

Because independence is central to this work, the selection of special counsel and development of the proposed scope should be handled separately from the District's routine legal review process. Existing General Counsel may perform any necessary procedural review but should not participate in selecting special counsel or defining the investigation.

Public Accountability and Transparency

The August 5 items generated substantial public concern. The Board has a responsibility to determine what occurred and to provide as much public accountability as the law allows.

Some portions of an investigation may necessarily remain confidential. However, the retention of independent special counsel, the general scope of the work, and any findings or actions that may lawfully be reported should be handled as transparently as possible.

The public should be able to see that the Board recognized unresolved questions, established an independent process to examine them, and addressed the results.

Why Begin Now

The questions surrounding August 5 remain unresolved, and there is no benefit to delaying the process.

Starting now allows the Board to retain independent special counsel, preserve relevant records, establish the appropriate investigative process,

and begin the work in an orderly manner. It also keeps the investigation focused on the August 5 events themselves rather than tying its timing to other District circumstances.

**RECOMMENDED
ACTION:**

Authorize the Board President to identify qualified independent special counsel candidates with California public-agency and investigative experience and bring candidates back to the Board for consideration.

FISCAL IMPACT:

Unknown.