

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS JANUARY 21, 2026, 5:00 PM

1. ALL TO ORDER

President Doolittle called the meeting to order at 5:00 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Doolittle, Vice President Short, Director Floen, Director Jarlsberg, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Accounting Supervisor Rich, Director of Administration Shook, Executive Assistant Thompson

Consultant(s) Present: Legal Counsel, Jeff Hoskinson, Rojas Public Affairs Consultant, Jasmid Enciso, Public Outreach Consultant, Kathleen Radnich

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Floen moved to approve the agenda with a correction to the Future Director Meetings schedule, amending the General Manager Evaluation ad-hoc meetings to January 26th and 28th at 1:00 p.m., rather than January 27th and 28th. The meetings will include attendance by President Doolittle and Vice President Short. Vice President Short seconded the motion. Motion approved by the following vote:

1 st / 2 nd	Floen/Short
Ayes:	Doolittle, Short, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT - None

5. CONSENT CALENDAR

- A. DRAFT MINUTES – 01.07.26
- B. 1ST FISCAL QUARTER ENDING 09/30/25 FINANCIAL REPORT

Director Jarlsberg pulled the 1st Fiscal Quarter Ending 09/30/25 Financial Report for discussion, Director Floen made a motion to approve the Consent Calendar 01.07.26 draft minutes and seconded by Vice President Short, approved by the following vote:

1st/ 2nd	Floen/Short
Ayes:	Doolittle, Short, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

A. 1ST FISCAL QUARTER ENDING 09/30/25 FINANCIAL REPORT

Director Jarlsberg had several questions on items in the 1st Fiscal Quarter Ending 09/30/25 Financial Report. Director Jarlsberg made a motion to approve the 1ST Fiscal Quarter Ending 09/30/25 Financial Report and seconded by Vice President Short, approved by the following vote:

1st/ 2nd	Jarlsberg/Short
Ayes:	Doolittle, Short, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

7. DISCUSSION/ACTION CALENDAR

A. ROJAS PRESENTATION

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON, INTRODUCING JASMID ENCISO FROM ROJAS PUBLIC AFFAIRS

RECOMMENDED ACTION: FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS TO BE TAKEN.

General Manager Sarah Johnson introduced Jasmid Enciso of Rojas Public Affairs, who presented the 2026 Federal and State Legislative Advocacy Timeline. Enciso summarized the advocacy process and noted the complexity of coordinating state and federal efforts. Enciso explained that first-quarter activities focus on finalizing district priorities and submitting funding requests, while the second and third quarters involve monitoring budget decisions and legislative outcomes. Fourth-quarter efforts focus on reviewing funding results and preparing priorities for the next year. Enciso also highlighted current advocacy activities, funding strategies, and the 2026 Legislative Days scheduled for Washington, D.C. on February 24–26 and Sacramento on March 9–11. Next steps include legislative staff check-in meetings, finalizing advocacy materials and itineraries, and completing CPF submissions.

B. TRAILER ACQUISITION (FOR DUMP TRUCK)

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: RECOMMEND THAT THE BOARD OF DIRECTORS AUTHORIZE THE GENERAL MANAGER PURCHASE 2026 4XPH-24+5 EQUIPMENT TRAILER FROM BIG TEX TRAILERS

General Manager Sarah Johnson presented the Trailer Acquisition, explaining it would support use of the District’s 2025 Freightliner M2 Plus dump truck. Johnson reported that staff evaluated multiple vendors and recommended a Big Tex trailer as the best option to meet the District’s operational needs. Due to limited availability, staff placed a deposit to secure the trailer.

Director Jarlsberg made a motion to authorize the General Manager to purchase the 2026 Equipment Trailer from Big Tex, seconded by Director Floen and approved by the following vote:

1 st / 2 nd	Jarlsberg/Floen
Ayes:	Doolittle, Short, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

C. SURPLUS/DISPOSAL REPORT

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN
RECOMMENDED ACTION: REVIEW AND APPROVE.

Director of Finance Anne Roman presented the Surplus/Disposal Report, explaining that the Finance Department records surplus and disposal activity reported by District departments but does not authorize disposals. Roman noted that the report covered activity from December 2024 through December 2025 and primarily included items that did not meet the threshold for capital asset tracking.

Vice President Short motioned to approve the Surplus/Disposal Report, seconded by Director Fick and approved by the following vote:

1 st / 2 nd	Short/Fick
Ayes:	Doolittle, Short, Floen, Jarlsberg, Fick
Noes:	None
Abstain:	None
Absent:	None

8. DIRECTOR REPORTS/COMMENTS

President Doolittle

- None

Vice President Short

- Director Short reported attending the MWA Board Meeting on January 8th, noting routine agenda items, including a pipeline right-of-way extension for the Morongo Basin Pipeline, a power agreement with Southern California Edison for the Oeste Recharge Facility, and a closed session on existing litigation between the City of Barstow and City of Adelanto.

Director Floen

- Director Floen reported attending the Landers Homestead Association meeting, where road maintenance by the County was discussed.

Director Jarlsberg

- Jarlsberg expressed appreciation to President Doolittle for adding Item 10, "Future Agenda Items Requested by the Board," to the agenda.
- Jarlsberg requested clarification on the scheduling of multiple GM and Ad Hoc meetings with President Doolittle in February.
- Jarlsberg noted she missed the December MWA TAC meeting due to the special board meeting and stated that, since President Doolittle will be attending all MWA TAC meetings, she plans to observe some future meetings.

Director Fick

- Fick reported that the Morongo Basin Conservation Association is holding a greywater presentation on Saturday, January 24th.

9. MANAGER'S REPORT

General Manager Report

Johnson reported on the following:

- Johnson thanked the board for their patience with the new Zoom webinar format and explained that public attendees can view and hear the meeting and use the hand-raise feature to speak, but do not have camera access. Johnson noted that some administrative settings are still being adjusted to ensure smooth operation and prevent issues experienced at the previous meeting.
- Johnson met with Legal Counsel Jeff Hoskinson to work on submitting a PFAS claim. Johnson noted that the District currently has no PFAS in its water but is taking proactive steps to prepare for potential future issues.
- Johnson reported meeting with Dmitry from Ridgeline on long-term financial planning and stated the plan will be presented to the Board in March. Johnson acknowledged and thanked Director of Finance Anne Roman for her significant efforts in developing the plan.
- General Manager Johnson reported that last week she had the Manager Meetups meeting with Director Fick and Director Floen, noting the meetings provide an opportunity for in-depth discussion on District activities and Board questions. Johnson stated that Manager Meetups are scheduled monthly this year, except in March, November, and December due to scheduling constraints and travel commitments.
- Johnson reported that bids for the E21 Reservoir project will be opened tomorrow at 1:00 p.m. Johnson stated that staff will identify the lowest responsive bidder and bring a recommendation and agreement to the Board in February.

10. AGENDA ITEMS REQUESTED BY THE BOARD

President Doolittle explained that "Future Agenda Items Requested by the Board" is a new standing agenda item. Directors may request items for future agendas, which will be recorded on the Future Agenda Items list and scheduled as time permits. Items will be returned to the Board for discussion at the request of the Director, with no staff work initiated in advance. The Board will vote on whether an item moves forward for staff involvement.

11. ADJOURNMENT

On motion by Director Floen, seconded by Director Jarlsberg, and approved by the Board, the meeting was adjourned at 6:49 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary






2. .JBWD MINUTES TEMPLATE 1ST MEETING TEMPLATE 01.21.26

Final Audit Report

2026-02-09

Created:	2026-02-06
By:	LISA THOMPSON (lthompson@jbwd.com)
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"2. .JBWD MINUTES TEMPLATE 1ST MEETING TEMPLATE 0 1.21.26" History

-  Document created by LISA THOMPSON (lthompson@jbwd.com)
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-  Document emailed to Sarah Johnson (sjohnson@jbwd.com) for signature
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-  Email viewed by Sarah Johnson (sjohnson@jbwd.com)
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-  Document e-signed by Sarah Johnson (sjohnson@jbwd.com)
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