

JOSHUA BASIN WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, JANUARY 19, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the meeting to order at 5:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Floen asked for a rollcall and the following Directors were present: Vice President Doolittle, Director Jarlsberg, and Director Unger are in attendance via teleconference.

STAFF PRESENT – Sarah Johnson, Acting General Manager, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Brandon Warner, CIRP Supervisor, Jeremiah Nazario, Distribution Supervisor, and Beverly Krushat, Executive Assistant, are in attendance via teleconference.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant and Jeff Hoskinson, Legal Counsel

APPROVAL OF AGENDA – Before the approval of the Agenda, President Floen added the Legislative & Public Information Committee, January 18, 2022, to item #10 to be reported on.

MSC¹ (Doolittle/Jarlsberg) 4/0/0 motion carried to approve the Agenda.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

STATE OF EMERGENCY FINDINGS – GOV'T CODE §54953(e) – The Board of Directors voted unanimously to extend the State of Emergency Findings for another 30 days.

MSC¹ (Unger/Doolittle) 4/0/0 motion carried to extend the State of Emergency Findings for another 30 days.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT – None

CONSENT CALENDAR –

MSC¹ (Unger/Floen) 4/0/0 motion carried to approve the Consent Calendar. Director Jarlsberg asked that more detail be available on the Financial report.

Ayes: Doolittle, Floen, Jarlsberg, and Unger

Noes: None

Absent: None

Abstain: None

BY-DIVISION/DISTRICT BASED ELECTIONS UPDATE – Acting GM Sarah Johnson gave the staff report and stated that the District is required by Water Code Section 30733(d) to adjust the boundaries of its By-Division voter districts after each federal decennial census. In making such adjustments, the District is required to adjust the boundaries of its Divisions so that, as far as practicable, the divisions are equal in population and in compliance with specified provisions of Federal law. In adjusting such boundaries, the Board should give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the division. The District is required to complete such adjustments by April 17, 2022, pursuant to Elections Code Section 22000.1(b).

The District is proposing to hire the services of a demographer, Cooperative Strategies. Cooperative Strategies will assist the District by analyzing District-related data from the 2020 Federal Census and based thereon and in consultation with District staff and legal counsel, return to the Board over the course of at least two public hearings with options for adjusting its boundaries to conform to population changes within the District based on the 2020 Federal Census. This was followed by a Q&A period with the Board members.

MSC¹ (Doolittle/Floen) 3/1/0 motion carried to approve the contract for Cooperative Strategies.

Ayes: Doolittle, Floen, and Jarlsberg
Noes: Unger
Absent: None
Abstain: None

CONSIDERATION OF BOARD VACANCY CANDIDATES – Jeff Hoskinson, Legal Counsel, gave a brief introduction as to how the interview process has been conducted. Former Director Mike Reynolds had an at large seat, which is not slated to be re-districted until November 2022. Therefore, the Board may appoint someone from Division 2 or from a different Division to the Board. Four (4) applications were received on January 6, 2022, David Carrillo, Barbara Delph, David Fick, and Glen Harris. Each candidate was interviewed at the Special Board meeting of January 11, 2022 and final interviewees chosen were Barbara Delph and David Fick to move to the final interview process, at the January 19, 2022 Board meeting. Each candidate was allowed to give a brief introduction about themselves and why they would like to be on the JBWD Board of Directors. This was followed by a brief Q&A with the Board members.

- David Fick – Director Jarlsberg motioned for David Fick to be appointed as the new Director. Hearing no second the motion failed.
- Barbara Delph - MSC¹ (Floen/Unger) 4/0/0 motion carried to appoint Barbara Delph to the Board of Directors on February 2, 2022, when she will take her Oath of Office.

DIRECTOR MEETING REPORTS – Kathleen Radnich, Public Information Consultant reported on 2022 pending classes, grant updates and the Farmer’s Market theme for February is “Careers in Water”. This was followed by Director Unger and Director Jarlsberg commenting on the meetings they attended.

FUTURE DIRECTOR MEETINGS – President Floen read off the list of the upcoming meetings.

RECESS – The Board members took a short recess before they began the Closed Session.

CLOSED SESSION – At approximately 7:00 p.m. the Board met in Closed Session on Item 12 of the Agenda.

RETURN TO OPEN SESSION – At approximately 8:35 p.m. the Board returned to Open Session and reported that after conducting an investigation, the District concluded that the General Manager violated terms of his employment agreement. Based thereon, the Board, by unanimous vote of all Board members present, terminated the General Manager’s contract effective immediately. As this is a personnel matter, there will be no further comment.

ADJOURNMENT – The Board of Directors adjourned the meeting at 8:37 p.m.

Respectfully Submitted,



Sarah Johnson, Acting General Manager & Board Secretary