

**JOSHUA BASIN WATER DISTRICT
REGULAR BOARD OF DIRECTORS
MEETING MINUTES
FEBRUARY 1, 2023**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** – President Floen called the board meeting to order at 5:30 pm.

2. **DETERMINATION OF A QUORUM** – All Directors were present.

STAFF PRESENT –

Sarah Johnson, General Manager, Anne Roman, Director of Finance, Jeremiah Nazario, Interim Director of Operations, Lisa Thompson, Executive Assistant.

CITIZENS ADVISORY COUNCIL PRESENT – none

CONSULTANTS PRESENT –

Kathleen Radnich, Public Information Consultant, Jeff Hoskinson, Legal Counsel

3. **APPROVAL OF AGENDA**

1st - Floen

2nd – Doolittle

5/0/0 motion carried to approve the agenda with the removal of the consent calendar as it was carried forward from the 01.18.23 meeting.

4. **PUBLIC COMMENT**

- A. Deb Bollinger spoke about the upcoming rate hearing and requested that the board consider adding additional meetings. She expressed concerns about not having enough outreach regarding the rate study.
- B. Douglas Buckley does not necessarily oppose the rate study but wants to ensure that pipe is being installed. He also expressed concern about the meeting time being at 5:30 pm.
- C. Tom Baker provided a written statement on proposed rate increases. He does not favor scenario A as proposed by the rate study and would prefer scenario C.

5. **STATE OF EMERGENCY FINDINGS**

1st - Delph

2nd - Doolittle

5/0/0 motion carried to approve the state of emergency findings.

6. **CONSENT CALENDAR**

Removed from agenda.

7. **ACTION CALENDAR**

A. CUSTOMER SERVICE POSITIONS REEVALUATION

1st – Jarlsberg

2nd – Delph

5/0/0 motion carried to approve and adopt the revised Customer Service Job Description I/II series, new Billing & Customer Service Supervisor job description, and to remove the AR Technician position beginning FY 23/24.

8. INFORMATIONAL ITEMS AND REPORTS

A. GENERAL MANAGERS REPORT

General Manager Johnson reported the following:

The glass for customer service is scheduled to be installed on February 6, 2023. While we have served all customers who have come to the door over the past two years, we are excited to fully reopen after the glass is installed. Johnson also reported that while being short-staffed and wearing many hats, we have still provided over 20 opportunities to inform the public about the rate study. We agree that there is always room for improvement, but everyone is doing a great job with the resources at hand.

B. DIRECTOR REPORTS AND COMMENTS

Director Doolittle commented on the MWA board meeting strategic plan and remote meetings. She also commented on the JBWD's Water Resources & Operations meeting, commenting on 156 dig alerts & 510 service orders that occurred in November & December 2022.

Director Jarlsberg and Director Short attended the ASBCSD dinner presentation. Director Short commented on the high-speed railway proposed to provide service from Rancho Cucamonga to Las Vegas. He also discussed the future zero emissions vehicle transition.

9. FUTURE DIRECTOR MEETINGS

Director Short plans to attend the MWA Tac Meeting on 2/2/23 remotely. All other meetings will be attended as scheduled.

10. ADJOURNMENT

1st – Delph

2nd -Doolittle

President Floen called adjournment at 6:29 pm.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary





4C. Draft Minutes 02.01.23

Final Audit Report

2023-04-20

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