

JOSHUA BASIN WATER DISTRICT
MINUTES OF THE
WATER RESOURCES & OPERATIONS COMMITTEE MEETING
Wednesday, August 9, 2023
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE –Director Short called the meeting to order at 10:42 a.m.
2. ROLL CALL – Director Jarlsberg, and Director Short
Vice President Doolittle was absent, and Director Short took her place.

STAFF PRESENT – Jeremiah Nazario, Interim Director of Operations, David Shook, Director of Administration, General Manager, Sarah Johnson, Lisa Thompson, Executive Assistant

CONSULTANTS PRESENT – None

3. PUBLIC COMMENT – None

4. CONSENT CALENDAR

- A. DRAFT WATER RESOURCES & OPERATIONS COMMITTEE MEETING MINUTES 07.12.23

1st – Jarlsberg

2nd – Short

Motion carried to approve consent calendar.

5. DISCUSSION ITEMS -

- A. MONTHLY OPERATIONS REPORT

Interim Director of Operations, Jeremiah Nazario reported on operational statistics on service order totals and provided a distribution, production, and CIRP update. Nazario mentioned that Southern California Edison was doing work in an area of the district which resulted in a pressure issue with the hydro tank. He also mentioned an electrical panel at the F1 Booster is in the process of being rebuilt this coming week.

- B. MWA WATER BANKING

General Manager, Sarah Johnson, will meet with MWA to discuss taking approximately 1,100 acre feet of water banking. Johnson mentioned that we want to take this opportunity because water is available now.

1st – Jarlsberg

2nd – Short

Motion carried receive for information only.

6. STAFF REPORTS –

Interim Director of Operations, Jeremiah Nazario reported there was a leak on Sunday, August 6th. Staff were alerted at 9:18 a.m. by SCADA. At 9:40 a.m., the field staff were onsite. By 10:30 a.m., field staff had the area isolated, which was in the C zone. It took a while to assess how many customers were affected by low pressure. Staff had 29 Palms Water District on standby, but their assistance was not needed. The field staff on duty wrapped up the repairs at 4:00 a.m. the next day. General Manager, Sarah Johnson and Director of Administration, David Shook mentioned that customers were very appreciative of the district's outreach to them about the leak. Johnson reminded the committee to please allow the district to post messages on social media so that there isn't misinformation sent out to the public.

General Manager, Sarah Johnson mentioned that Director Jarlsberg had previously asked why each district committee was formed and their purpose. Johnson reported she could not find the Finance Committee purpose statement but that it had been in existence for quite some time. However, Johnson did find the WRO Committee purpose statement, which is to “Review issues related to engineering, development, and operations of capital improvement projects and agency facilities.” The WRO Committee was formed in 2014.

Johnson also reported that the Admin Code describes that committees will be used sparingly and not to interfere with the whole board, do not represent the board, and are not to direct staff. Johnson stated there will be a board retreat training for the directors in the coming months, so we can discuss committees further. Johnson thanked Director Jarlsberg for sparking an interest in the purpose of committees.

7. DIRECTOR COMMENTS –

Director Jarlsberg asked how to have discussions at the board meetings regarding the information shared at committee meetings. General Manager Johnson said that a director can share committee discussion items during their director’s comments and reports section of a board meeting.

8. ADJOURNMENT – Director Short adjourned the meeting at 11:34 a.m.

1st – Jarlsberg

2nd – Short

NEXT MEETING – September 13, 2023, at 10:30 am.

Respectfully Submitted,



Sarah Johnson, General Manager






Draft WRO Com Minutes 08.09..23

Final Audit Report

2023-10-17

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