

**President**  
Stacy Doolittle

**VP**  
David Fick

**Directors**  
Tom Floen  
Jane Jarlsberg  
Jane Fawke

**General  
Manager  
Pro Tem**  
Anne Roman

**Legal Counsel**  
John Pinkney



## **REGULAR MEETING AGENDA OF THE BOARD OF DIRECTORS** **Wednesday, November 4, 2026, at 5:00 p.m.**

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 864 4800 3304

PASSCODE: 61750

### **MISSION, VISION, AND VALUES**

#### **Mission Statement**

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

#### **Vision Statement**

To achieve excellence in all District endeavors.

#### **Values**

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

### **1. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

### **2. DETERMINATION OF A QUORUM**

Consideration of Board Member requests for remote participation.

### **3. APPROVAL OF AGENDA**

### **4. PUBLIC COMMENT**

This is the time set aside for public comment on any District related matter, whether appearing on the agenda or not. Pursuant to the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President comments on a particular Agendized item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes. For members of the public attending the meeting on-line, please use the "Raise Hand" reaction feature in your toolbar on Zoom to signal your desire to comment and be recognized by the Board.

## 5. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

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### A. **DRAFT MINUTES – 10.15.26: RECOMMENDED FOR APPROVAL**

## 6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

## 7. DISCUSSION/ACTION CALENDAR

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### A. **MBCA PRESENTATION OF DESERT-WISE LANDSCAPE TOUR OUTCOME**

PRESENTED BY: LARAINÉ TURK, MBCA SECRETARY

RECOMMENDED ACTION: FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS TO BE TAKEN.

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### B. **SEPTEMBER 2026 CHECK REGISTER**

PRESENTED BY: GENERAL MANAGER PRO TEM, ANNE ROMAN, ACCOUNTING SUPERVISOR, AUTUMN RICH

RECOMMENDED ACTION: APPROVE CHECK REGISTER.

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### C. **ADVANCED METERING INFRASTRUCTURE (AMI) UPDATE**

PRESENTED BY: DIRECTOR OF ADMINISTRATION, DAVID SHOOK

RECOMMENDED ACTION: FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS TO BE TAKEN.

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### D. **CONSIDERATION OF LEGISLATIVE ADVOCACY SERVICES**

PRESENTED BY: GENERAL MANAGER PRO TEM, ANNE ROMAN

RECOMMENDED ACTION: DISCUSS THE DISTRICT'S FORTHCOMING LEGISLATIVE ADVOCACY NEEDS AND PROVIDE DIRECTION ON PROCUREMENT OPTIONS.

## **8. DIRECTOR REPORTS/COMMENTS**

This time is reserved for Director reports and comments on matters within the District's jurisdiction, for informational purposes only, on subjects not covered by the agenda; the opinions expressed by individual Directors do not necessarily reflect those of the Board as a whole or District staff, and no action shall be taken.

## **9. MANAGERS' REPORT**

For informational purposes only on subjects not covered by the agenda. No action is to be taken.

## **10. UPCOMING AGENDA AND FUTURE ITEMS**

### **A. Anticipated Upcoming Agenda Items**

*Items currently anticipated for upcoming meetings; dates and items subject to change:*

#### **November 18, 2026**

- Staff Items:
  - 2025/26 Audit Presentation
  - ERNIE Agreement
  - Proposed contract for SRF Grant Writer Assistance
- Board-requested item: None
- Other anticipated items: Public Outreach Presentation

### **B. Future Agenda Items Requested by Directors**

*See attached list of future agenda items requested by Directors.*

## **11. CLOSED SESSION**

### **A. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2) AND/OR(3). 1 POTENTIAL CASE.**

TITLE: ANTICIPATED LITIGATION

### **B. PUBLIC EMPLOYEE DISCIPLINE, DISMISSAL, RELEASE PURSUANT TO GOVERNMENT CODE SECTION 54957.**

## **12. ADJOURNMENT**

## MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website [www.jbwd.com](http://www.jbwd.com), subject to the staff's availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive individuals attending on-line may be removed from the meeting and banned for the remainder of such session. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

# MEETING MINUTES



## SPECIAL MEETING OF THE BOARD OF DIRECTORS OCTOBER 15, 2026, 2:00 PM

### 1. CALL TO ORDER

President Doolittle called the meeting to order at 2:01 p.m.

### 2. DETERMINATION OF A QUORUM & ATTENDANCE

**Board Members Present:** President Doolittle, Vice President Fick, Director Floen, Director Jarlsberg, Director Fawke

**Staff Present:** General Manager Pro Tem Roman, Director of Administration Shook, Accounting Supervisor Rich, Executive Assistant Thompson

**Consultant(s) Present:** Legal Counsel, Jeff Hoskinson; Legal Counsel, John Pinkney; Public Outreach Consultant, Kathleen Radnich

**Citizens Advisory Council Member(s) Present:** David Carrillo

### 3. APPROVAL OF THE AGENDA

Director Fick moved to approve the agenda and seconded by Director Floen and approved by the following vote:

1<sup>st</sup> / 2<sup>nd</sup> Fick/Floen  
Ayes: Doolittle, Fick, Floen, Jarlsberg, Fawke  
Noes: None  
Abstain: None  
Absent: None

### 4. PUBLIC COMMENT – None

### 5. CONSENT CALENDAR

- A. DRAFT MINUTES – 10.07.26 – President Doolittle requested that the minutes be pulled from the Consent Calendar.

Director Fick made a motion to approve the 10.07.26 minutes as amended, seconded by Director Floen and approved by the following vote:

1<sup>st</sup> / 2<sup>nd</sup> Fick/Floen  
Ayes: Doolittle, Fick, Floen, Jarlsberg, Fawke  
Noes: None  
Abstain: None

Absent: None

**6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION - None**

**7. CLOSED SESSION**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE SECTION 54957(B)(1)

TITLE: DISTRICT GENERAL COUNSEL

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE PURSUANT TO GOVERNMENT CODE SECTION 54957(B)(1)

TITLE: DISTRICT GENERAL COUNSEL

C. PUBLIC EMPLOYEE APPOINTMENT PURSUANT TO GOVERNMENT CODE SECTION 5495

TITLE: INTERIM DISTRICT GENERAL COUNSEL,

The meeting adjourned to closed session at 2:05 pm

The meeting reconvened to open session at 4:02 pm

**8. DISCUSSION/ACTION CALENDAR**

A. REPORT OUT FROM CLOSED SESSION

President Doolittle reported that no reportable action was taken on Item 7A, Public Employee Performance Evaluation, District General Counsel.

Regarding Item 7B, Public Employee Discipline/Dismissal/Release, District General Counsel, President Doolittle reported that the Board voted to terminate the contract with AALRR as District General Counsel, effective October 15, 2026.

The motion carried 3-2, with Vice President Fick, Director Fawke, and President Doolittle voting aye, and Director Floen and Director Jarlsberg voting no.

President Doolittle further reported that the Board authorized current District Counsel to prepare a comprehensive transition memorandum binder for Interim General Counsel to identifying all active legal matters, their current status, pending deadlines, outstanding issues, and any actions requiring immediate attention.

President Doolittle thanked AALRR for its service to the District and extended well wishes to General Counsel Jeff Hoskinson.

B. CONSIDERATION OF AND POSSIBLE ACTION ON SBEMP CONTRACT

General Manager Pro Tem Anne Roman presented the proposed legal services engagement agreement with SBEMP, outlining the hourly rates, monthly billing structure, annual rate adjustments, and termination provisions. SBEMP Managing Partner John Pinkney provided an overview of the firm's experience representing public agencies and its legal services, including

governance, employment, public contracting, and litigation. Pinkney emphasized the firm's commitment to working with the full Board and supporting effective Board governance.

Director Fick made a motion to approve the SBEMP Contract and appoint John Pinkney as District General Counsel, and seconded by Director Fawke and approved by the following vote:

|                                   |                        |
|-----------------------------------|------------------------|
| 1 <sup>st</sup> / 2 <sup>nd</sup> | Fick/Fawke             |
| Ayes:                             | Doolittle, Fick, Fawke |
| Noes:                             | Floen, Jarlberg        |
| Abstain:                          | None                   |
| Absent:                           | None                   |

C. SB394 WATER THEFT

PRESENTED BY: DIRECTOR OF ADMINISTRATION, DAVID SHOOK

RECOMMENDED ACTION: ADOPT ORDINANCE 26-12, SUPPORTING SENATE BILL 394 (ALLEN), WHICH STRENGTHENS CIVIL REMEDIES AND LOCAL ENFORCEMENT TOOLS TO DETER WATER THEFT FROM FIRE HYDRANTS AND PROTECT PUBLIC SAFETY.

Director of Administration David Shook presented SB 394 regarding water theft and unauthorized fire hydrant connections. Shook discussed the five phases of the new ordinance process and reviewed the bill's provisions authorizing civil action and enhanced penalties for unauthorized water use and hydrant connections. The presentation addressed public safety concerns, water conservation, and enforcement measures to deter water theft.

Director Jarlsberg moved to adopt Ordinance 26-12, Supporting Senate Bill 394 (Allen) and seconded by Director Floen and approved by the following vote:

|                                   |                                          |
|-----------------------------------|------------------------------------------|
| 1 <sup>st</sup> / 2 <sup>nd</sup> | Jarlsberg/Floen                          |
| Ayes:                             | Doolittle, Fick, Floen, Jarlsberg, Fawke |
| Noes:                             | None                                     |
| Abstain:                          | None                                     |
| Absent:                           | None                                     |

D. INVESTMENT REPORT FOR FISCAL YEAR ENDING 06/30/2026

PRESENTED BY: GENERAL MANAGER PRO TEM AND DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS TO BE TAKEN.

General Manager Pro Tem and Director of Finance Anne Roman presented the Investment Report for Fiscal Year Ending 06/30/2026. Roman reported record-high investment earnings from LAIF and CAMP, along with additional interest earned on the HDMC wastewater note. LAIF remains the District's primary investment vehicle, while CAMP provides an additional investment option.

9. DIRECTOR REPORTS/COMMENTS

President Doolittle

- Doolittle reported that she attended a CSDA session on Emergency and Disaster Preparedness for Board Members. Doolittle recommended bringing one or more of the presenters to a future Board meeting to clarify the Board's role during emergencies and disasters and help ensure the District is prepared to respond and provide support.

Vice President Fick

- Fick stated that he does not believe his service on the MBCA Board presents a conflict of interest.

Director Floen

- Floen reported attending the Bighorn-Desert View Water Agency Board meeting on October 13th, where emergency preparedness, flood-related road damage, equipment needs, and resource availability were discussed. Floen emphasized the importance of reviewing emergency preparedness plans and mutual aid agreements to ensure the District can respond to emergencies and assist neighboring agencies when needed.

Director Jarlsberg

- Jarlsberg referenced two reports distributed to the Board regarding the reasons for President Doolittle's censure and requested that they be attached to the minutes for the record.

Director Fawke

- Fawke reported that she attended the farmers market last Saturday with Director Floen and Public Outreach Consultant, Kathleen Radnich, where they spoke with approximately 20 people, including residents and visitors.

**10. MANAGER'S REPORT**

General Manager Pro Tem Roman prepared and distributed a written manager's report which is included as an attachment to the minutes.

**11. UPCOMING AGENDA AND FUTURE ITEMS**

**A. Anticipated Upcoming Agenda Items**

*Items currently anticipated for upcoming meetings; dates and items subject to change:*

**November 4, 2026**

- Staff Items:
  - September 2026 Check Register
  - AMI Update
  - ERNIE agreement
- Board-requested item: None scheduled.
- Other anticipated items:
  - MBCA annual Desert-Wise Landscape Tour Outcome Presentation

**B. Future Agenda Items Requested by Directors**

- Doolittle – Emergency & disaster preparedness for board members
- Fick - None
- Floen - None
- Jarlsberg -None
- Fawke - None

## **12. CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2) AND/OR(3) 1 POTENTIAL CASE.  
TITLE: ANTICIPATED LITIGATION
2. PUBLIC EMPLOYEE DISCIPLINE, DISMISSAL, RELEASE PURSUANT TO GOVERNMENT CODE SECTION 54957.

The meeting adjourned to closed session. The meeting reconvened to open session at 6:27 pm

Legal Counsel John Pinkney reported that there was no reportable action.

## **13. ADJOURNMENT**

On motion by Director Jarlsberg seconded by Director Floen, and approved by the Board, the meeting was adjourned at 6:28 p.m.

Respectfully submitted,

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Anne Roman, General Manager Pro Tem & Board Secretary

**TO VIEW THE MEETING RECORDING ON YOUTUBE, CLICK HERE:**



**PURPOSE:**

The Managers Report provides the Board of Directors with a summary of **noteworthy** activities, meetings attended, and updates from the General Manager, Operations, Administration, Finance and other District functions. The report is not intended to be all-inclusive and does not replace separate staff reports or agenda items for matters requiring Board discussion or action. The Managers Report will be provided at least monthly and may be presented more frequently as needed.

**GENERAL MANAGER**

The District is anticipating receiving a proposal from a grant writer to assist with State Revolving Fund (SRF) application technical packages for Chromium 6. We understand that getting those application packages in as soon as possible will allow access to an assigned project manager who can assist with identifying specific funding programs to match our needs. In the interim, Staff is also working on the general SRF package in-house with the pro-bono assistance of same grant writer.

Staff is following up with Obernolte and Schiff's offices to ensure that our funding request is still on track and clarify the potential impacts of a project name change that occurred while the funding request advanced through the system.

Staff is also working on preparing a lactation space for an employee who is anticipated to be returning from parental leave soon. As you can imagine in our small office, this is a challenge but will be addressed as required by law.

**OPERATIONS**

The E2-1 Reservoir Project, which includes interior recoating and structural improvements to the drain and overflow piping, is nearing completion. District staff is coordinating with the contractor to complete the remaining work, including reservoir disinfection in accordance with the applicable requirements of American Water Works Association (AWWA) Standard C652 and refilling the reservoir to prepare for water quality testing and verification.

Once the reservoir has been filled, the District will coordinate the necessary inspections and testing to verify that the reservoir and associated piping are functioning as intended and are ready to be returned to service. District staff will also conduct a final walkthrough with the contractor to identify any outstanding deficiencies or items requiring correction. A punch list will be developed and tracked to ensure these items are addressed before the project is accepted and formally closed out.

Chromium-6 pilot testing is nearing completion at all District production wells, with testing anticipated to be completed by the end of this month. Following completion, a final report will be prepared summarizing the treatment resin's performance, removal efficiency, and projected operating requirements. The report is expected to be completed within approximately 30 days and will help guide the District's evaluation of proposed treatment technology and future implementation planning.

## ADMIN

Staff have received the propagation study back from Sensus regarding Advanced Metering Infrastructure (AMI). However, we are awaiting more information about the portal that customers are supposed to be able to use, so there is limited information to share currently. We've learned that technology has improved, but there are still concerns about coverage on a district-wide level. Further, we want to investigate utilizing the web-based meter reading software that could potentially be a backup plan, should AMI not prove feasible. Staff need to be trained on this software and include our IT vendor to ensure we have the appropriate access. The intention was to bring a full and thorough report for discussion to the Board, but staff are missing vital data to share at this time. A full report and research will include: 1) interviews with staff that have AMI experience at other districts, 2) testing/comparing more frequent meter reads (Ex. once per week), 3) proposing a test group for AMI, 4) history of this subject at JBWD, and 5) costs of implementation. This will provide the Board with the opportunity to make an informed decision.

With regards to the Emergency Response Network of the Inland Empire (ERNIE), there is a discrepancy within the Omnibus Agreement that both the Director of Administration and General Manager Pro Tem noticed. Staff sent multiple emails (8/27/26, 9/21/26) and left voicemail (10/8/26) and after the fourth (10/12/26) communication, staff received a call that the questioned items will be reviewed, clarified and resent. There was an open house scheduled for October 28, but this has been postponed. Staff will plan to attend virtual meetings and an open house in the future.

The Director of Administration had a brief meeting with the District's FirstNet reps. FirstNet is capable of using an enhanced bandwidth with a "prime upper frequency" called Band 14. This is similar to how first responders communicate in an emergency. The District does currently have redundancy in satellite phones and handheld radios. The District can meet with the FirstNet reps specifically and investigate additional backup systems and/or devices.

The new demo garden sign was installed last Thursday near the entrance of the garden. The Director of Administration would like to thank all the field staff that were involved in pouring concrete, building the custom metal frame, and mounting the sign in its new place. We were also able to use some of the remaining river rock from the gabion wall project to supplement the improved visual.

## FINANCE

Finance is working with the Auditor to segregate data for GASB103 (Financial Reporting Model Improvements) requirements and setting up the books to better capture this data going forward. The draft Audit review will be a primary task for the Director of Finance after her vacation.

26/27 Property tax bills have started being received by our customers and we've noted that our Standby/Water Availability charges were listed under a description that may be misleading. Our District essentially has 4 charge zone (1 – 4) but the description for all bills was listed as Zone 3. This is not an error in the calculation of the charges, just an unexpected description that occurred with the transition to the County's new online portal. This will be addressed for 27/28.

## OTHER

None

STATEMENT RE CENSURE – AUGUST 5, 2026

FIRST – I WANT TO CLARIFY THIS STARTED WITH THE ADHOC COMMITTEE DISCUSSING NEED FOR BOARD ‘RETREAT’. AS DISCUSSION CONTINUED REALIZED OFFICERS AND BOARD MEMBERS’ ROLES NEEDED REVIEW. READING EXISTING JOB DESCRIPTION FOR PRESIDENT, CURRENT PRESIDENT WAS [RADICALLY] OVERREACHING THE PERAMITORS OF THE CURRENT TASKS AS PUBLISHED. FURTHER REVIEW OF THE ‘BEHIND THE SCENES’ BEHAVIOR BY THE CURRENT PRESIDENT WAS ABOVE AND BEYOND APPROPRIATE BEHAVIOR. WHEN THE BEHAVIOR WITHIN THE STAFF AND DISTRICT ADMINISTRATION APPEARED TO BE OVER THE TOP OF APPROPRIATE! MORE DETAIL CALCULATED BY THE ADHOC COMMITTEE WAS ACTUALLY SUPPRISING AND EVEN MORE THAN NOTICED DURING BOARD PUBLIC MEETINGS.

SECOND- FOLLOWING REVIEW WITHIN THE ADHOC COMMITTEE, STAFF AND LEGAL COUNCIL, IT WAS DECIDED TO DOCUMENT BEHAVIOR OF CURRENT PRESIDENT FROM JANUARY 2026 WHEN FIRST ACTIVE IN THE ROLE UP TO RECENT ACTIONS THAT WERE DOCUMENTED AND REPORTED.

THIRD- IT WAS RECOMMENDED BY LEGAL COUNCIL, THAT ATTEMPTS WOULD BE NECESSARY TO REPORT THE EXISTENT OF OVERREACH IN THE ROLE AND PROPOSE CHANGES DURING A PUBLIC BOARD MEETING AS SOON AS POSSIBLE.

FOURTH – AND FRANKLY, FELLOW RATE PAYERS, BUSINESS ONWERS AND FRIENDS, DIRECTOR STACY DOOLITTLE HAS KNOWN BUT IGNORED NUMEROUS REQUESTS TO STOP THE RELENTLESS ACTIVITIES OUTSIDE OF APPROPRIATE BOARD BEHAVIOR BEHIND HER PUBLIC ACTIVITES WHICH LOCALS FIND HELPFUL AND INFORMING. AS SHE HAS BECOME MORE INFORMED HERSELF OF WATER DISTRICT FUNCTIONS OVER THE YEARS SHE HAS BEEN ON THE BOARD OF DIRECTORS, SHE HAD BECOME MORE ASSERTIVE AND PERSISTENT TO DEMAND ACTIONS BY THE DOSTRICT STAFF TO DO HER BIDDING. THESE BIDDING REQUESTS BEHIND THE SCENES HAVE GOTTEN MORE FREQUENT UNBEKNOWNNS TO FELLOW BOARD MEMBERS, PUTTING INAPPROPRIATE PRESSURE ON SEVERAL STAFF AS WELL AS OUR LEGAL COUNCIL. FOLLOWING HER APPOINTMENT AS PRESIDENT, HER ACTIONS HAVE INCREASED IN FREQUENCY AND INTENSITY. AS HER ACTIVITY BECAME MORE APPARENT TO OTHER BOARD MEMBERS, WE REALIZED SOMETHING NEEDED TO BE DONE AS SOON AS POSSIBLE, TO POSSIBLY LEADING TO STAFF LEAVING OR REPORTING HER BEHAVIOR PUBLICALLY. WE WANT TO CLARIFY THAT MS. DOOLITTLE’S PUBLIC ACTIVITIES SEEM TO BE APROPRIATE AS FAR AS WE KNOW AND THE CONCERNS REALLY ONLY INVOLVE BEHIND THE SCENES BEHAVIOR. ALSO, THE ACTIVITIES OF THE SAN BERNARDINO COUNTY REGARDING DEVELOPMENT AND SEWER PLANS ARE CONCERNING BUT REALLY HAVE NOTHING TO DO WITH THE BOARD AND STAFF CONCERNS WITH PRESIDENT DOOLITTLE INHOUSE! WE JUST WISH SHE WOULD STEP DOWN FROM THAT OFFICE AND CONTINUE AS AN ACTIVE AND AFFECTIVE BOARD MEMBER, AND TEAM PLAYER.

Submitted by Director Jarlsberg

# Briefing Summary for Vice President Short

July 24, 2026

**Note:** This summary reflects the closest possible accounting based on the records currently available. Some figures are approximate, and the totals do not include texts, telephone calls, or in-person communications.

## 1. Summary Snapshot

| Category                                   | Documented Information                                         |
|--------------------------------------------|----------------------------------------------------------------|
| Direct contact outside Board meetings 2026 | 24 meetings                                                    |
| Regular and special Board meetings 2026    | 14 meetings                                                    |
| Combined documented contact dates          | 38 meetings                                                    |
| Emails to General Manager since 2020       | 758                                                            |
| Emails to General Manager in 2026          | 196                                                            |
| Emails to staff in 2026                    | 150+                                                           |
| Communication to legal counsel             | Often weekly as of more recently, and in clusters time to time |
| 2026 Board topics                          | 100+ projected year-end                                        |

## 2. Meetings with GM 2026

| Measure                                                               | Count  |
|-----------------------------------------------------------------------|--------|
| GM/President meetings                                                 | 15     |
| GM Evaluation Ad Hoc meetings                                         | 2      |
| Sacramento legislative trip                                           | 3 days |
| District tour and preparation                                         | 3 days |
| Manager Meetups                                                       | 1      |
| Total Meetings (outside of board meetings)                            | 24     |
| Board Meetings                                                        | 14     |
| Total documented contact dates (meetings and board meetings combined) | 38     |

**Historical comparison:** The GM met with the prior Board President **25 times during all of 2025**. Twenty (20) of those meetings occurred on Board meeting days before the scheduled meeting. By July 8, 2026, direct contact with President Doolittle had nearly equaled that full-year total.

## 3. Email Communication Comparison

| Board Member                      | Emails to GM Since 2020 |
|-----------------------------------|-------------------------|
| Doolittle                         | 758                     |
| Jarlsberg                         | 361                     |
| Fick                              | 86                      |
| Short                             | 79                      |
| Floen                             | 65                      |
| Other four Board members combined | 591                     |

**Key comparisons:** President Doolittle sent more than twice as many emails to the GM as the next-highest Board member. She sent 32 more emails to the Executive Assistant than the other four Board members combined.

| Additional 2026 Detail                                        | Volume |
|---------------------------------------------------------------|--------|
| Doolittle emails to the General Manager in 2026               | 196    |
| Approximate share of Doolittle emails since 2020 sent in 2026 | 26%    |

## Other Direct Staff Communications

| Staff Member        | Review Period   | Emails from Doolittle | Comparable Contact from Other Board Members |
|---------------------|-----------------|-----------------------|---------------------------------------------|
| Executive Assistant | 2026            | Approximately 162     | Approximately 130 combined                  |
| Director of Admin   | 2026            | Approximately 29      | None identified or negligible               |
| Director of Finance | Prior 24 months | Approximately 31      | None identified or negligible               |

**Context:** The GM has previously requested that Board communications and requests involving staff flow through the General Manager so work can be coordinated and normal reporting relationships maintained. Some of these emails may have included the GM, but not all. Multiple staff concerns have also been reported; individual complaints are not included here.

## 4. District Legal Counsel Contacts

Counsel reports that President Doolittle's contacts occur approximately weekly at times and may occur in clusters. Available invoices currently extend only from May through June 2026.

| Date                     | Documented Cost |
|--------------------------|-----------------|
| May 12, 2026             | \$90.30         |
| May 20, 2026             | \$240.80        |
| June 17, 2026            | \$391.30        |
| Partial documented total | \$722.40        |

**Limitation:** More recent invoices have not yet been received, and due to time constraints, invoices issued before May were not reviewed. In addition, some communications may not appear as separately billed entries, but would be included in the topic (i.e., Water Growth Committee may be the record entry, rather than notating it was a call from Doolittle). Accordingly, the figures provided do not represent a complete count of contacts or the total associated cost.

## 5. Board Workload

| Year                                    | Board Topics        |
|-----------------------------------------|---------------------|
| 2022                                    | 64                  |
| 2023                                    | 59                  |
| 2024                                    | 86                  |
| 2025                                    | 72                  |
| 2026 completed through July 15          | 64                  |
| 2026 completed and/or currently planned | 99 (105+ projected) |

| Comparison                      | Projected Increase                   |
|---------------------------------|--------------------------------------|
| Compared with 2024              | 18-23 topics (approximately 21%-27%) |
| Compared with 2025              | 32-37 topics (approximately 44%-51%) |
| Compared with 2022-2025 average | 34-39 topics (approximately 48%-55%) |

**Historical average:** Approximately 70 Board topics per year from 2022 through 2025.

## 6. Methodology and Limitations

| Category                | Method / Limitation                                                                               |
|-------------------------|---------------------------------------------------------------------------------------------------|
| GM email count          | Messages sent from Doolittle during the available period since 2020. Outlook used as the source.  |
| Staff email counts      | It is challenging and time consuming to extract each email, so these are the conservative counts. |
| Email definition        | Individual messages, including messages within email threads; sender must be Doolittle.           |
| Excluded communications | Texts, telephone calls, and in-person conversations.                                              |
| Meeting count           | Calendar-based direct contact dates outside regular and special Board meetings.                   |
| Legal data              | Available invoices through June 2026 only.                                                        |

## FUTURE AGENDA ITEMS REQUESTED BY DIRECTORS

| ONGOING |                                                                              |              |            |         |                                                   |
|---------|------------------------------------------------------------------------------|--------------|------------|---------|---------------------------------------------------|
| #       | Future Agenda Item                                                           | Requested By | Date       | Lead    | Status / Notes                                    |
| 1       | PFAS Concerns Discussion                                                     | Jarlsberg    | 01/21/26   | TBD     | No PFAS detected in water sampling                |
| 2       | Update Employee Handbook with Incentives                                     | Short        | 02/04/26   | Johnson | FY 26/27                                          |
| 3       | Waste Water Strategy                                                         | Doolittle    | 03/19/26   | TBD     | Anticipated 27/28 Budget cycle                    |
| 4       | Landscaping Policy Discussion                                                | Doolittle    | 03/19/26   | TBD     | Take to W&G Committee, Anticipated Winter 2026/27 |
| 5       | CEQA Review on Budget                                                        | Doolittle    | 05/11/26   | TBD     | Added to FY 26/27 Budget                          |
| 6       | Cadiz Discussion                                                             | Doolittle    | 07/15/26   | Johnson | Need more info                                    |
| 7       | Supporting Documents for Agenda Items 7A and 7B from 08/05/26 Board Meeting  | Jarlsberg    | 09/02/26   | —       | Pulled by Requestor                               |
| 8       | Board Meeting Recordings, Public Comments, Records Retention and Publication | Doolittle    | 09/02/26   | —       | Anticipated Winter 2026/27                        |
| 9       | Emergency & Disaster Preparedness for Board Members                          | Doolittle    | 10/15/2026 | —       |                                                   |

| COMPLETED |                                                                       |                |          |         |                                               |
|-----------|-----------------------------------------------------------------------|----------------|----------|---------|-----------------------------------------------|
| #         | Future Agenda Item                                                    | Requested By   | Date     | Lead    | Status / Notes                                |
| 1         | Sewer Project Updates                                                 | Fick           | 01/21/26 | Johnson | Completed 04/01/26 (more information to come) |
| 2         | Chromium 6 Updates & Workshop                                         | Doolittle      | 01/21/26 | Johnson | Completed 03/19/26 — Info on harms of Cr6     |
| 3         | Customer Deposits                                                     | Short          | 02/04/26 | Roman   | Completed 08/05/26                            |
| 4         | CAAP Re-evaluation                                                    | Fick           | 02/04/26 | Shook   | Completed 08/05/26                            |
| 5         | District to Join JTABC                                                | Fick           | 03/19/26 | Johnson | Completed 08/05/26                            |
| 6         | Nitrates Presentation                                                 | Doolittle/Fick | 05/11/26 | Roman   | Completed on 09/28/26 Agenda                  |
| 7         | Lovemore Ranch Project Status                                         | Fick           | 08/19/26 | Roman   | Completed on 09/02/26 Agenda                  |
| 8         | Enable Zoom & YouTube Transcription                                   | Doolittle      | 09/02/26 | —       | Completed on 09/17/26                         |
| 9         | Consideration for the District to Continue Using Rojas Public Affairs | Fick           | 09/16/26 | —       | Completed 09/28/26                            |

## FUTURE DIRECTOR MEETINGS - CALENDAR REMINDER

Informed, well-connected, and educated Directors are able to provide the best decision-making on behalf of JBWD ratepayers. Training and educational conferences provide an invaluable opportunity for Directors to become and stay educated about issues of significance to JBWD. Networking with various representatives, whether local, state, or federal officials, provides an opportunity for JBWD to have a seat at the table, and affords perspective, insight, and occasion for JBWD to collaborate on similar issues, learn about grant opportunities or gain an understanding of upcoming legislation. Director attendance at various meetings is critical for ensuring that JBWD's concerns, needs, or interests are appropriately shared and represented at many levels of government. Directors serve as the official face of JBWD and their attendance at JBWD-sponsored events such as Water Education Day, JBWD tours, retirements, or celebrations, signifies the importance and value of such events. JBWD belongs to various industry associations and Director attendance at their meetings demonstrates our interest and willingness to be part of the solution.

| MEETING                                 | DATE     | TIME    | ATTENDEES      |
|-----------------------------------------|----------|---------|----------------|
| MWA - Board Meeting                     | 11.05.26 | 9:30 AM | Fick           |
| JBWD - Special Water & Growth Committee | 11.10.26 | 9:00 AM | Doolittle/Fick |
| ASBCSD - Dinner                         | 11.16.26 | 5:30 PM | Jarlsberg/Fick |
| JBWD - Board Meeting                    | 11.18.26 | 5:00 PM | All            |
|                                         |          |         |                |
|                                         |          |         |                |
|                                         |          |         |                |
|                                         |          |         |                |
|                                         |          |         |                |
|                                         |          |         |                |



**REPORT FOR FUNDERS**  
**DESERT-WISE LANDSCAPE PROGRAMS**  
**2022-2026**



**September 7, 2026**

## INTRODUCTION

### ***PURPOSE***

In keeping with a key part of our mission, “to advocate and educate for a healthy desert environment,” MBCA has offered an annual Desert-Wise Landscape Tour in various formats since 2011. The purpose is to engage and educate Morongo Basin residents and desert visitors about the ecological value and artistic beauty of thoughtful and effective water-wise landscaping and desert-wise plant choices.

### ***HISTORY***

#### ***First Decade***

During the first 5 years, Tours were one-day events with about 10 sites, but their popularity prompted MBCA to expand to 2 days and as many as 22 different sites on one weekend. A total of over 150 different water-wise local landscapes were featured between 2011 and 2019, and cumulatively there were almost **2500** attendees.

#### ***The Pandemic Effect – 2020 and 2021***

We were especially grateful for the continued funding by our water agency partners during the “COVID years” 2020 and 2021. When we couldn’t safely hold in-person Tours, we chose to continue the Tour’s educational mission by creating video tours, an effective though more expensive method of sharing and encouraging creative water-wise gardens and landscapes. Five sites were highlighted on video each of these two years, presented on MBCA’s YouTube channel and widely advertised via email and social media.

#### ***Hybrid Tours and Expanded Videos, 2022 – 2026***

Post-COVID, MBCA saw the value of the extended reach of video through social media and chose to continue producing Landscape Tour site videos, but also reinstated smaller in-person Tours as a “hybrid” approach. In the years 2022 to 2026, one-day Tours were offered with 5-7 sites, including 2-3 local demonstration gardens as well as homeowner sites.

To continue expanding the value and reach of our Desert-Wise Landscape programming, the 2025 Tour added a guided native plant walk in a local conservation area and presentations by a homeowner/builder with her landscape designer. In 2026, all Tour sites emphasized a theme of “Transformations: Revitalizing Disfigured Landscapes.” Three additional activities were added: a native plant walk, an additional demonstration garden, and a pollinator lecture.

Video productions between 2022 and 2026 expanded beyond new site videos to include comprehensive and entertaining instructional videos on greywater, desert-wise planting, and effective watering strategies. These have been highly popular,

Online viewings of MBCA’s YouTube Landscape Tour videos plus “shorts” and educational and instructional videos (Greywater, Deep Watering, Planting, Fall Planting) cumulatively totaled **over 440,494 views** as of September 7, 2026.

Optional surveys were offered to Tour participants in 2025 and 2026 to determine participants’ preferences and interests. Interest was especially strong in guided native plant walks and how-to instruction. MBCA will use the results to plan future Desert-Wise programs.

### IN-PERSON TOUR SUMMARY 2022-2026

| Tour year | No. of sites | No. of visitors |
|-----------|--------------|-----------------|
| 2022      | 5            | 189             |
| 2023      | 7            | 209             |
| 2024      | 6            | 208             |
| 2025      | 7            | 247             |
| 2026      | 7            | 231             |
| Totals    | 28           | 1084            |

#### ***Tour Participants’ Geographic Spread***

In addition to the target audience of Morongo Basin residents, about 10% of in-person Tour participants have come from beyond the Basin, including the Coachella Valley, greater Los Angeles, southern California coastal communities, and the San Diego area (as indicated by the billing information of their online registration).

### VIEWES OF TOUR & DESERT-WISE EDUCATION VIDEOS AS OF SEPTEMBER 7, 2026

177,044 Video Tour views since they began in 2020 (23 Tour site videos)  
 201,700 Views of 50 DWL-related instruction and education video views (e.g. planting, watering, seed bank, greywater)  
61,750 Shorts (previews, teasers, excerpts) for Tours and DWL Education  
**440,494 TOTAL views of all Desert-Wise Living-related videos**

### NOTES and ACHIEVEMENTS



The *Los Angeles Times* has included our event in its spring Garden Tours listing for the last 3 years.



The volume of online views of Tour and Instructional videos (over 440,000 views) plus the comment input from survey questions in 2025 and 2026 indicate a growing appreciation of waterwise gardens in the Morongo Basin and other desert regions.



Tour sites demonstrate a distinct homeowner-generated style that fits the “quirky” and independent reputation of the hi desert, quite different from the more manicured Palm Springs desert garden style.

#### **FINANCIAL SUPPORT FOR THE DESERT-WISE LANDSCAPE TOUR**

MBCA is extremely grateful for the ongoing support of all the water agencies of the Morongo Basin as well as the Mojave Water Agency/AWAC.



Alliance for Water Awareness and Conservation



Mojave Water Agency service area



Bighorn Desert View Water Agency, Landers



Golden State Water Co., Morongo Valley



Hi Desert Water District, Yucca Valley



Joshua Basin Water District



Twentynine Palms Water District

#### **WE COULDN'T DO THIS WITHOUT OUR DOZENS OF VOLUNTEERS!**

At least 250 Morongo Basin residents have been intricately involved in presenting the Desert-Wise Landscape programs between 2011 and 2026. Local residents have served as Hosts, Docents, videographers, organization and agency staff for public sites (MDLT, Joshua Basin Water District, Copper Mountain College), and Tour Planning Committee members.

# DESERT-WISE LIVING

## DEEP WATERING HACKS



**MORONGO BASIN CONSERVATION ASSOCIATION**  
MBCONSERVATION.ORG

(Click on photo in digital version to access video.)

|                            |          |
|----------------------------|----------|
| <b>AGENDA ITEM<br/>NO:</b> | 7B       |
| <b>MEETING DATE:</b>       | 11.04.26 |

## Staff Report

|                        |                                                                      |
|------------------------|----------------------------------------------------------------------|
| <b>PRESENTED BY:</b>   | Anne Roman, Director of Finance & Autumn Rich, Accounting Supervisor |
| <b>TOPIC:</b>          | <b>SEPTEMBER 2026 CHECK REGISTER</b>                                 |
| <b>RECOMMENDATION:</b> | Approve check register.                                              |

**SUMMARY:** The September 2026 check register is presented for review and approval. This register contains check information for checks that have previously been reviewed and signed by various Directors.

The regular check register totals \$765,415.58, payroll processing register \$2,044.58, utility refunds of \$30,512.15 and Director stipends of \$4,000.00.

**ANALYSIS:** The check register includes the following notable items:

- CalPERS: Fees for GASB 68 reports showing the District's pension costs and obligations, plus annual administration of the agreement providing employee Social Security coverage.
- Mojave Water Agency: 212 AF of water recharge purchased at \$639/AF.
- Paso Robles Tank Inc: \$59,944.53 for E2-1 Reservoir rehabilitation work.
- Phibro Tech Inc: Three invoices totaling \$90,000 for the Chromium VI pilot study.
- United Way of the Desert: Funding for the District's low-income water bill assistance program.
- USDA Rural Development: \$168,504.86 for the principal and interest payment on Copper Mountain Mesa Loan #2.
- Meter connection/relocation/upgrade refunds and Plan check refunds.
- The Payroll processing cost register includes \$1,121.66 payroll and FSA processing costs. The balance is employee-funded FSA reimbursements.

The Board may inquire about these or any additional transactions, as desired.

**RECOMMENDED  
ACTION:** Approve check register.

**FISCAL IMPACT:** N/A



## Joshua Basin Water District

# Check Report

By Vendor DBA Name

Date Range: 09/01/2026 - 09/30/2026

| Vendor Number                    | Vendor DBA Name                      | Payment Date | Payment Type                                       | Discount Amount | Payment Amount | Number |
|----------------------------------|--------------------------------------|--------------|----------------------------------------------------|-----------------|----------------|--------|
| Payable #                        | Payable Type                         | Post Date    | Payable Description                                | Discount Amount | Payable Amount |        |
| Bank Code: AP-AP Cash            |                                      |              |                                                    |                 |                |        |
|                                  | **Void**                             | 09/16/2026   | Regular                                            | 0.00            | 0.00           | 68574  |
| 000501                           | ACWA JPIA                            | 09/02/2026   | Regular                                            | 0.00            | 36,973.99      | 68565  |
| <a href="#">0710231</a>          | Invoice                              | 09/02/2026   | EE HEALTH BENEFIT & EAP - 10/2026                  | 0.00            | 36,973.99      |        |
| 013998                           | AMAZON CAPITAL SERVICES INC          | 09/16/2026   | Regular                                            | 0.00            | 7,154.78       | 68573  |
| <a href="#">114V-XTHY-LDQP</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -165.28        |        |
| <a href="#">114V-XTHY-PFH1</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -40.83         |        |
| <a href="#">11LR-YKFW-L4V9</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -43.09         |        |
| <a href="#">13KV-4CJC-HHVL</a>   | Invoice                              | 09/16/2026   | UNIFORMS                                           | 0.00            | 3,685.49       |        |
| <a href="#">14LH-7K3V-M4XJ</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -99.73         |        |
| <a href="#">17CT-QCVT-CWLTV</a>  | Invoice                              | 09/16/2026   | SM TOOLS/ VACUUM MAINT/SHOP EXPENSE/AUTO EXP       | 0.00            | 1,313.79       |        |
| <a href="#">17TF-NWTD-NN...</a>  | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -40.83         |        |
| <a href="#">1CCW-49N7-CDPG</a>   | Invoice                              | 09/16/2026   | 26/27 GRANT: WELLNESS GRANT SUPPLIES               | 0.00            | 515.64         |        |
| <a href="#">1CCW-49N7-JFHJ</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -40.83         |        |
| <a href="#">1CL1-Y1J6-LTPF</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -99.73         |        |
| <a href="#">1CL1-Y1J6-MGMV</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -43.09         |        |
| <a href="#">1DYS-CJLM-FH1C</a>   | Invoice                              | 09/16/2026   | OFF SUPPLIES/UNIFORMS/SM TOOLS-DIST/SHOP OFFICE    | 0.00            | 2,368.02       |        |
| <a href="#">1PLK-VNRJ-LHDC</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -27.74         |        |
| <a href="#">1TW1-JYLK-KXX4</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -86.18         |        |
| <a href="#">1YKY-W6PK-9LVM</a>   | Credit Memo                          | 09/16/2026   | CREDIT: UNIFORMS                                   | 0.00            | -40.83         |        |
| 014104                           | ARDURRA GROUP INC                    | 09/16/2026   | Regular                                            | 0.00            | 20,579.25      | 68575  |
| <a href="#">191855</a>           | Invoice                              | 09/16/2026   | C2-B RECOATING ENGINEERING 08/01/26 - 08/31/26     | 0.00            | 1,023.50       |        |
| <a href="#">192506</a>           | Invoice                              | 09/16/2026   | ENG: D3-1 RESERVOIR EVALUATION 08/01/26 - 08/31/26 | 0.00            | 4,981.50       |        |
| <a href="#">192513</a>           | Invoice                              | 09/16/2026   | ENGINEERING SVS: E2-1 TANK 08/01/26 - 08/31/26     | 0.00            | 14,574.25      |        |
| 013863                           | ATKINSON ANDELSON LOYA RUUD AND ROMO | 09/02/2026   | Regular                                            | 0.00            | 11,882.43      | 68534  |
| <a href="#">800987</a>           | Invoice                              | 09/02/2026   | LABOR LEGAL SERVICES - 07/2026                     | 0.00            | 315.00         |        |
| <a href="#">800991</a>           | Invoice                              | 09/02/2026   | LEGAL SERVICES - 07/2026                           | 0.00            | 11,567.43      |        |
| 001630                           | ATT MOBILITY                         | 09/16/2026   | Manual                                             | 0.00            | 554.28         | 903032 |
| <a href="#">287368669170X...</a> | Invoice                              | 09/16/2026   | COMMUNICATIONS - 09/2026 (FIRSTNET)                | 0.00            | 554.28         |        |
| 001630                           | ATT MOBILITY                         | 09/16/2026   | Manual                                             | 0.00            | 1,241.22       | 903035 |
| <a href="#">829480028X090...</a> | Invoice                              | 09/16/2026   | COMMUNICATIONS - 08/2026                           | 0.00            | 1,241.22       |        |
| 000214                           | BABCOCK LABORATORIES INC             | 09/02/2026   | Regular                                            | 0.00            | 600.00         | 68535  |
| <a href="#">CH61060-2287</a>     | Invoice                              | 09/02/2026   | SAMPLING: CHROMIUM VI PILOT STUDY                  | 0.00            | 21.00          |        |
| <a href="#">CH61119-2287</a>     | Invoice                              | 09/02/2026   | SAMPLING                                           | 0.00            | 126.00         |        |
| <a href="#">CH61553-2287</a>     | Invoice                              | 09/02/2026   | SAMPLING                                           | 0.00            | 126.00         |        |
| <a href="#">CH61554-2287</a>     | Invoice                              | 09/02/2026   | SAMPLING                                           | 0.00            | 21.00          |        |
| <a href="#">CH61631-2287</a>     | Invoice                              | 09/02/2026   | SAMPLING                                           | 0.00            | 306.00         |        |
| 000214                           | BABCOCK LABORATORIES INC             | 09/16/2026   | Regular                                            | 0.00            | 497.00         | 68576  |
| <a href="#">CI60127-2287</a>     | Invoice                              | 09/16/2026   | SAMPLING                                           | 0.00            | 266.00         |        |
| <a href="#">CI60175-2287</a>     | Invoice                              | 09/16/2026   | SAMPLING                                           | 0.00            | 84.00          |        |
| <a href="#">CI60527-2287</a>     | Invoice                              | 09/16/2026   | SAMPLING                                           | 0.00            | 147.00         |        |
| 014197                           | BECK OIL INC                         | 09/02/2026   | Regular                                            | 0.00            | 6,694.15       | 68536  |
| <a href="#">223934</a>           | Invoice                              | 09/02/2026   | FUEL FOR VEHICLES                                  | 0.00            | 6,460.69       |        |
| <a href="#">224148</a>           | Invoice                              | 09/02/2026   | INVENTORY                                          | 0.00            | 233.46         |        |
| 014190                           | BENJAMIN SLAGLE                      | 09/16/2026   | Regular                                            | 0.00            | 96.00          | 68577  |
| <a href="#">BS091026</a>         | Invoice                              | 09/16/2026   | REIMBURSEMENT: AUTO SVCS EXCELLENCE CERT A6        | 0.00            | 96.00          |        |

## Check Report

Date Range: 09/01/2026 - 09/30/2026

| Vendor Number<br>Payable #                                        | Vendor DBA Name<br>Payable Type                    | Post Date                | Payment Date<br>Payable Description                                                                   | Payment Type | Discount Amount<br>Discount Amount | Payment Amount<br>Payable Amount | Number |
|-------------------------------------------------------------------|----------------------------------------------------|--------------------------|-------------------------------------------------------------------------------------------------------|--------------|------------------------------------|----------------------------------|--------|
| 004110<br><a href="#">N1310052121</a>                             | BURRTEC WASTE AND RECYCLING SVCS<br>Invoice        | 09/02/2026               | 09/02/2026<br>TRASH & RECYCLING (OFFICE) - 09/2026                                                    | Manual       | 0.00<br>0.00                       | 194.86<br>194.86                 | 903026 |
| 001517<br><a href="#">PPE 9-4-26</a>                              | CalPERS<br>Invoice                                 | 09/11/2026               | 09/11/2026<br>PAY PERIOD ENDING 9/4/26                                                                | Manual       | 0.00<br>0.00                       | 14,768.77<br>14,768.77           | 903029 |
| 001517<br><a href="#">100000018423785</a>                         | CalPERS<br>Invoice                                 | 09/16/2026               | 09/16/2026<br>GASB-68 REPORTS & SCHEDULES                                                             | Manual       | 0.00<br>0.00                       | 350.00<br>350.00                 | 903037 |
| 001517<br><a href="#">100000018415514</a>                         | CalPERS<br>Invoice                                 | 09/16/2026               | 09/16/2026<br>SSA 218 ANNUAL FEE                                                                      | Manual       | 0.00<br>0.00                       | 90.00<br>90.00                   | 903041 |
| 001517<br><a href="#">PPE 9-18-26</a>                             | CalPERS<br>Invoice                                 | 09/30/2026               | 09/30/2026<br>PAY PERIOD ENDING 9/18/26                                                               | Manual       | 0.00<br>0.00                       | 13,652.82<br>13,652.82           | 903043 |
| 014075<br><a href="#">79246</a>                                   | CARBON HEALTH MEDICAL GROUP OF CALIFOR<br>Invoice  | 09/02/2026               | 09/02/2026<br>DOT RANDOM TESTING                                                                      | Regular      | 0.00<br>0.00                       | 100.00<br>100.00                 | 68537  |
| 001555<br><a href="#">260902252101</a>                            | CENTRATTEL LLC<br>Invoice                          | 09/02/2026               | 09/02/2026<br>DISPATCH SERVICES - 08/2026                                                             | Regular      | 0.00<br>0.00                       | 927.55<br>927.55                 | 68538  |
| 000510<br><a href="#">116905701090126</a>                         | CHARTER COMMUNICATIONS<br>Invoice                  | 09/16/2026               | 09/16/2026<br>INTERNET SERVICES - 09/2026                                                             | Manual       | 0.00<br>0.00                       | 570.00<br>570.00                 | 903040 |
| 014052<br><a href="#">CJBC083126</a>                              | CJ BROWN AND COMPANY CPAS - AN ACCOUN<br>Invoice   | 09/16/2026               | 09/16/2026<br>FINANCIAL AUDIT 25/26 - 08/2026                                                         | Regular      | 0.00<br>0.00                       | 206.00<br>206.00                 | 68578  |
| 000237<br><a href="#">39905610805689</a>                          | COLONIAL LIFE AND ACCIDENT INSURANCE CO<br>Invoice | 09/02/2026               | 09/02/2026<br>EE LIFE INSURANCE - 08/2026                                                             | Manual       | 0.00<br>0.00                       | 973.50<br>973.50                 | 903027 |
| 013373<br><a href="#">Z444543</a><br><a href="#">Z635355</a>      | CORE AND MAIN LP<br>Invoice<br>Invoice             | 09/16/2026<br>09/16/2026 | 09/16/2026<br>INVENTORY<br>INVENTORY                                                                  | Regular      | 0.00<br>0.00<br>0.00               | 4,886.84<br>4,260.27<br>626.57   | 68580  |
| 014218<br><a href="#">DBB082625</a>                               | DAVID B BROWNING<br>Invoice                        | 09/02/2026               | 09/02/2026<br>METER INSTALL REFUND                                                                    | Regular      | 0.00<br>0.00                       | 581.25<br>581.25                 | 68539  |
| 014108<br><a href="#">DF082026</a><br><a href="#">DF082026-01</a> | DAVID FICK<br>Invoice<br>Invoice                   | 09/02/2026<br>09/02/2026 | 09/02/2026<br>REIMB MILEAGE: BIA SOUTHERN CA WATER CONFERENCE<br>REIMB MILEAGE: 8/17/26 ASBCSD DINNER | Regular      | 0.00<br>0.00<br>0.00               | 249.28<br>136.80<br>112.48       | 68540  |
| 014064<br><a href="#">INV00386067</a>                             | DIGIUM CLOUD SERVICE<br>Invoice                    | 09/16/2026               | 09/16/2026<br>OFFICE TELEPHONE – 09/2026                                                              | Regular      | 0.00<br>0.00                       | 762.62<br>762.62                 | 68596  |
| 013928<br><a href="#">52897</a>                                   | DIRTY BOYS DESIGNZ<br>Invoice                      | 09/02/2026               | 09/02/2026<br>UNIFORM LOGO EMBROIDERY                                                                 | Regular      | 0.00<br>0.00                       | 271.88<br>271.88                 | 68546  |
| 013928<br><a href="#">52898</a>                                   | DIRTY BOYS DESIGNZ<br>Invoice                      | 09/16/2026               | 09/16/2026<br>UNIFORM LOGO EMBROIDERY                                                                 | Regular      | 0.00<br>0.00                       | 2,251.14<br>2,251.14             | 68590  |
| 002565<br><a href="#">202608400</a>                               | DUDEK<br>Invoice                                   | 09/02/2026               | 09/02/2026<br>ENG SERV: HDMC WWTP 06/27/26 - 07/24/26                                                 | Regular      | 0.00<br>0.00                       | 6,030.00<br>6,030.00             | 68541  |
| 002565<br><a href="#">202608585</a>                               | DUDEK<br>Invoice                                   | 09/16/2026               | 09/16/2026<br>ENG SERV: HDMC WWTP 07/25/26 - 08/21/26                                                 | Regular      | 0.00<br>0.00                       | 7,145.00<br>7,145.00             | 68581  |
| 013991<br><a href="#">EI02110724</a>                              | EIDE BAILLY LLP<br>Invoice                         | 09/16/2026               | 09/16/2026<br>ACCOUNTING/AUDIT SERVICES - 08/2026                                                     | Regular      | 0.00<br>0.00                       | 6,610.60<br>6,610.60             | 68582  |
| 014219<br><a href="#">EG090226</a>                                | ERIC GRAMMEL<br>Invoice                            | 09/16/2026               | 09/16/2026<br>METER INSTALL REFUND                                                                    | Regular      | 0.00<br>0.00                       | 60.48<br>60.48                   | 68583  |
| 000156<br><a href="#">2600153</a><br><a href="#">2600154</a>      | FORSHOCK<br>Invoice<br>Invoice                     | 09/02/2026<br>09/02/2026 | 09/02/2026<br>MONTHLY SCADA MONITORING - 09/2026<br>MONTHLY SCADA MONITORING - 09/2026                | Regular      | 0.00<br>0.00<br>0.00               | 304.00<br>38.00<br>266.00        | 68550  |

## Check Report

Date Range: 09/01/2026 - 09/30/2026

| Vendor Number                | Vendor DBA Name                | Payment Date | Payment Type                                        | Discount Amount | Payment Amount | Number |
|------------------------------|--------------------------------|--------------|-----------------------------------------------------|-----------------|----------------|--------|
| Payable #                    | Payable Type                   | Post Date    | Payable Description                                 | Discount Amount | Payable Amount |        |
| 003215                       | FREDS TIRE                     | 09/02/2026   | Regular                                             | 0.00            | 190.00         | 68549  |
| <a href="#">40127</a>        | Invoice                        | 09/02/2026   | VEHICLE MAINTENANCE: V36                            | 0.00            | 40.00          |        |
| <a href="#">40186</a>        | Invoice                        | 09/02/2026   | VEHICLE MAINTENANCE: V36                            | 0.00            | 150.00         |        |
| 013222                       | FRONTIER COMMUNICATIONS INC    | 09/16/2026   | Manual                                              | 0.00            | 181.59         | 903034 |
| <a href="#">FC0926</a>       | Invoice                        | 09/16/2026   | HDMC WWTP - TELEPHONE - 09/2026                     | 0.00            | 181.59         |        |
| 000058                       | GARDA CL WEST INC              | 09/16/2026   | Regular                                             | 0.00            | 864.42         | 68584  |
| <a href="#">10855205</a>     | Invoice                        | 09/16/2026   | ARMORED COURIER – 09/2026                           | 0.00            | 864.42         |        |
| 013802                       | HASA INC                       | 09/02/2026   | Regular                                             | 0.00            | 1,115.34       | 68542  |
| <a href="#">1157503</a>      | Invoice                        | 09/02/2026   | WATER TREATMENT EXPENSE                             | 0.00            | 1,115.34       |        |
| 014217                       | HI DESERT METAL AND GAS SUPPLY | 09/02/2026   | Regular                                             | 0.00            | 317.56         | 68543  |
| <a href="#">1107</a>         | Invoice                        | 09/02/2026   | SHOP EXPENSE & VEHICLE MAINTENANCE: V39 & V31       | 0.00            | 276.23         |        |
| <a href="#">1126</a>         | Invoice                        | 09/02/2026   | VEHICLE MAINTENANCE: V38                            | 0.00            | 41.33          |        |
| 004195                       | HOME DEPOT CREDIT SERVICES     | 09/16/2026   | Manual                                              | 0.00            | 1,172.68       | 903031 |
| <a href="#">HD0826</a>       | Invoice                        | 09/16/2026   | VEHICLE MAINT: V39/SHOP EXP/SMALL TOOLS - DIST      | 0.00            | 1,172.68       |        |
| 013797                       | INFOSEND INC                   | 09/16/2026   | Regular                                             | 0.00            | 4,340.57       | 68585  |
| <a href="#">317269</a>       | Invoice                        | 09/16/2026   | PRINT & MAIL WATER BILL - 08/2026                   | 0.00            | 4,340.57       |        |
| 013369                       | ISHRED INCORPORATED            | 09/16/2026   | Regular                                             | 0.00            | 70.00          | 68587  |
| <a href="#">12524</a>        | Invoice                        | 09/16/2026   | ARCHIVE RECORD SHREDDING - 09/10/2026               | 0.00            | 70.00          |        |
| 014206                       | JACOBS ENGINEERING GROUP INC   | 09/16/2026   | Regular                                             | 0.00            | 4,131.25       | 68588  |
| <a href="#">D4114200-002</a> | Invoice                        | 09/16/2026   | AWIA RISK/RESIL & EMERG RESP PLAN 7/25/26 - 8/21/26 | 0.00            | 4,131.25       |        |
| 014119                       | JANE JARLSBERG                 | 09/02/2026   | Regular                                             | 0.00            | 249.28         | 68545  |
| <a href="#">JJ082026</a>     | Invoice                        | 09/02/2026   | REIMB MILEAGE: BIA SOUTHERN CA WATER CONFERENCE     | 0.00            | 136.80         |        |
| <a href="#">JJ082026-01</a>  | Invoice                        | 09/02/2026   | REIMB MILEAGE: 8/17/26 ASBCSD DINNER                | 0.00            | 112.48         |        |
| 014119                       | JANE JARLSBERG                 | 09/16/2026   | Regular                                             | 0.00            | 255.77         | 68589  |
| <a href="#">JJ090226</a>     | Invoice                        | 09/16/2026   | REIMB MILEAGE & PARKING: CSDA ANNUAL CONERENCE      | 0.00            | 255.77         |        |
| 013987                       | JESUS RUIZ                     | 09/02/2026   | Regular                                             | 0.00            | 252.19         | 68547  |
| <a href="#">JR082426</a>     | Invoice                        | 09/02/2026   | REIMB MEALS: TRI-STATE SEMINAR                      | 0.00            | 252.19         |        |
| 009054                       | KATHLEEN J RADNICH             | 09/02/2026   | Regular                                             | 0.00            | 4,500.00       | 68548  |
| <a href="#">26-0831-1</a>    | Invoice                        | 09/02/2026   | PUBLIC RELATIONS SERVICES - 08/2026                 | 0.00            | 4,500.00       |        |
| 014042                       | MISSION SQUARE RETIREMENT      | 09/11/2026   | Manual                                              | 0.00            | 4,695.00       | 903030 |
| <a href="#">MSR091126</a>    | Invoice                        | 09/11/2026   | EE & ER 457 REMITTANCE - 09/11/26                   | 0.00            | 4,695.00       |        |
| 014042                       | MISSION SQUARE RETIREMENT      | 09/30/2026   | Manual                                              | 0.00            | 4,570.00       | 903044 |
| <a href="#">MSR092526</a>    | Invoice                        | 09/30/2026   | EE & ER 457 REMITTANCE - 09/25/26                   | 0.00            | 4,570.00       |        |
| 006800                       | MOJAVE WATER AGENCY            | 09/02/2026   | Regular                                             | 0.00            | 135,468.00     | 68551  |
| <a href="#">MWA082126</a>    | Invoice                        | 09/02/2026   | WATER RECHARGE PURCHASE                             | 0.00            | 135,468.00     |        |
| 013990                       | MOMS DESERT VALLEY CLEANING    | 09/16/2026   | Regular                                             | 0.00            | 1,500.00       | 68591  |
| <a href="#">202609</a>       | Invoice                        | 09/16/2026   | JANITORIAL SERVICES - 09/2026                       | 0.00            | 1,500.00       |        |
| 000233                       | NAPA AUTO PARTS                | 09/02/2026   | Regular                                             | 0.00            | 314.19         | 68563  |
| <a href="#">545981</a>       | Invoice                        | 09/02/2026   | VACUUM MAINTENANCE: E82                             | 0.00            | 43.46          |        |
| <a href="#">546143</a>       | Invoice                        | 09/02/2026   | VEHICLE MAINTENANCE: V36                            | 0.00            | 67.13          |        |
| <a href="#">546202</a>       | Invoice                        | 09/02/2026   | SHOP EXPENSE                                        | 0.00            | 59.02          |        |
| <a href="#">546659</a>       | Invoice                        | 09/02/2026   | VEHICLE MAINTENANCE: V44                            | 0.00            | 144.58         |        |
| 000233                       | NAPA AUTO PARTS                | 09/16/2026   | Regular                                             | 0.00            | 475.06         | 68600  |
| <a href="#">547334</a>       | Invoice                        | 09/16/2026   | WATER TRUCK MAINTENANCE: E2WT                       | 0.00            | 54.40          |        |
| <a href="#">547605</a>       | Invoice                        | 09/16/2026   | TRACTOR MAINTENANCE                                 | 0.00            | 420.66         |        |

## Check Report

Date Range: 09/01/2026 - 09/30/2026

| Vendor Number<br>Payable #                                                                      | Vendor DBA Name<br>Payable Type                         | Post Date                              | Payment Date<br>Payable Description                                                                                                       | Payment Type | Discount Amount<br>Discount Amount | Payment Amount<br>Payable Amount             | Number |
|-------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------------------------|----------------------------------------------|--------|
| 000070<br><a href="#">1408769</a>                                                               | ONLINE INFORMATION SERVICES INC<br>Invoice              | 09/16/2026                             | 09/16/2026<br>ID VERIFICATION SERVICES - 08/2026                                                                                          | Regular      | 0.00<br>0.00                       | 203.22<br>203.22                             | 68593  |
| 014193<br><a href="#">11498+11301</a>                                                           | PASO ROBLES TANK INC<br>Invoice                         | 09/16/2026                             | 09/16/2026<br>E2-1 RESERVOIR REHAB                                                                                                        | Regular      | 0.00<br>0.00                       | 59,944.53<br>59,944.53                       | 68594  |
| 014150<br><a href="#">42654601</a>                                                              | PEAC SOLUTIONS<br>Invoice                               | 09/16/2026                             | 09/16/2026<br>COPIER LEASE 8/25/26 - 9/24/26                                                                                              | Manual       | 0.00<br>0.00                       | 574.71<br>574.71                             | 903033 |
| 014196<br><a href="#">1069330</a><br><a href="#">1070898</a>                                    | PHIBRO TECH INC<br>Invoice<br>Invoice                   | 09/02/2026<br>09/02/2026               | 09/02/2026<br>CHROMIUM VI PILOT STUDY - AUTOPILOT INSTALLATION<br>CHROMIUM VI PILOT STUDY - AUTOPILOT INSTALLATION                        | Regular      | 0.00<br>0.00<br>0.00               | 60,000.00<br>30,000.00<br>30,000.00          | 68552  |
| 014196<br><a href="#">1059295</a>                                                               | PHIBRO TECH INC<br>Invoice                              | 09/09/2026                             | 09/09/2026<br>CHROMIUM VI PILOT STUDY - AUTOPILOT INSTALLATION                                                                            | Regular      | 0.00<br>0.00                       | 30,000.00<br>30,000.00                       | 68566  |
| 008200<br><a href="#">3108065958</a>                                                            | PITNEY BOWES INC<br>Invoice                             | 09/16/2026                             | 09/16/2026<br>LEASING CHARGES 7/30/26 - 10/29/26                                                                                          | Manual       | 0.00<br>0.00                       | 246.33<br>246.33                             | 903036 |
| 008415<br><a href="#">23996650</a><br><a href="#">23996652</a>                                  | PRUDENTIAL OVERALL SUPPLY<br>Invoice<br>Invoice         | 09/02/2026<br>09/02/2026               | 09/02/2026<br>SHOP EXPENSE<br>OFFICE SUPPLIES                                                                                             | Regular      | 0.00<br>0.00<br>0.00               | 168.83<br>99.62<br>69.21                     | 68553  |
| 008415<br><a href="#">24001941</a><br><a href="#">24001942</a>                                  | PRUDENTIAL OVERALL SUPPLY<br>Invoice<br>Invoice         | 09/16/2026<br>09/16/2026               | 09/16/2026<br>SHOP EXPENSE<br>OFFICE SUPPLIES                                                                                             | Regular      | 0.00<br>0.00<br>0.00               | 206.72<br>99.62<br>107.10                    | 68595  |
| 008201<br><a href="#">PB091326</a>                                                              | PURCHASE POWER<br>Invoice                               | 09/16/2026                             | 09/16/2026<br>POSTAGE REFILL FOR METER                                                                                                    | Manual       | 0.00<br>0.00                       | 705.25<br>705.25                             | 903038 |
| 009065<br><a href="#">P3479345</a><br><a href="#">P3479445</a><br><a href="#">P3479545</a>      | RDO EQUIPMENT COMPANY<br>Invoice<br>Invoice<br>Invoice  | 09/02/2026<br>09/02/2026<br>09/02/2026 | 09/02/2026<br>VACUUM MAINTENANCE: E82<br>SUPERIOR STREET BROOM MAINTENANCE: E10SB<br>TRACTOR MAINTENANCE: 41022                           | Regular      | 0.00<br>0.00<br>0.00<br>0.00       | 608.71<br>164.91<br>177.73<br>266.07         | 68554  |
| 014182<br><a href="#">202805</a>                                                                | ROJAS PUBLIC AFFAIRS<br>Invoice                         | 09/02/2026                             | 09/02/2026<br>LEGISLATIVE ADVOCACY - 09/2026                                                                                              | Regular      | 0.00<br>0.00                       | 5,000.00<br>5,000.00                         | 68544  |
| 000091<br><a href="#">SB082726</a>                                                              | SAN BERNARDINO COUNTY RECORDER<br>Invoice               | 09/02/2026                             | 09/02/2026<br>RELEASE OF LIENS                                                                                                            | Regular      | 0.00<br>0.00                       | 100.00<br>100.00                             | 68555  |
| 014149<br><a href="#">INV-3000500275</a>                                                        | SATMODO<br>Invoice                                      | 09/16/2026                             | 09/16/2026<br>EMERGENCY SATELLITE PHONES - 09/2026                                                                                        | Regular      | 0.00<br>0.00                       | 164.26<br>164.26                             | 68579  |
| 009880<br><a href="#">SCE0826</a>                                                               | SOUTHERN CALIFORNIA EDISON CO<br>Invoice                | 09/16/2026                             | 09/16/2026<br>POWER TO BUILDINGS & GENERATORS - 08/2026                                                                                   | Manual       | 0.00<br>0.00                       | 2,803.77<br>2,803.77                         | 903039 |
| 009878<br><a href="#">SCE0826</a>                                                               | SOUTHERN CALIFORNIA EDISON<br>Invoice                   | 09/02/2026                             | 09/02/2026<br>POWER FOR PUMPING - 08/2026                                                                                                 | Manual       | 0.00<br>0.00                       | 53,284.71<br>53,284.71                       | 903025 |
| VEN01020<br><a href="#">26-8077</a>                                                             | SOUTHWEST NETWORKS INC<br>Invoice                       | 09/02/2026                             | 09/02/2026<br>SUPPLEMENTAL IT (AMC) - 08/2026                                                                                             | Regular      | 0.00<br>0.00                       | 708.75<br>708.75                             | 68556  |
| VEN01020<br><a href="#">26-9033SC</a><br><a href="#">26-9036SC</a><br><a href="#">26-9037SC</a> | SOUTHWEST NETWORKS INC<br>Invoice<br>Invoice<br>Invoice | 09/16/2026<br>09/16/2026<br>09/16/2026 | 09/16/2026<br>OFFICE 365 MONTHLY MAINT - 10/01/26 - 09/30/27<br>MOBILE DEVICE MANAGEMENT FEE - 09/2026<br>IT SERVICES - 10/2026 - 12/2026 | Regular      | 0.00<br>0.00<br>0.00<br>0.00       | 34,003.00<br>12,396.00<br>10.00<br>21,597.00 | 68597  |
| 013852<br><a href="#">SL082026</a><br><a href="#">SL090126</a>                                  | SPENCER LAYMON<br>Invoice<br>Invoice                    | 09/02/2026<br>09/02/2026               | 09/02/2026<br>REIMBURSEMENT: D4 EXAMINATION<br>REIMB MEALS: AWWA BACKFLOW TESTER COURSE                                                   | Regular      | 0.00<br>0.00<br>0.00               | 361.60<br>132.28<br>229.32                   | 68557  |
| 014117<br><a href="#">SL091626</a>                                                              | SUN LIFE ASSURANCE COMPANY OF CANADA<br>Invoice         | 09/30/2026                             | 09/30/2026<br>EE LIFE INSURANCE - 10/2026                                                                                                 | Manual       | 0.00<br>0.00                       | 1,411.92<br>1,411.92                         | 903042 |

## Check Report

Date Range: 09/01/2026 - 09/30/2026

| Vendor Number                 | Vendor DBA Name             | Payment Date | Payment Type                                    | Discount Amount | Payment Amount | Number |
|-------------------------------|-----------------------------|--------------|-------------------------------------------------|-----------------|----------------|--------|
| Payable #                     | Payable Type                | Post Date    | Payable Description                             | Discount Amount | Payable Amount |        |
| 009980                        | SWRCB FEES                  | 09/02/2026   | Regular                                         | 0.00            | 60.00          | 68558  |
| <a href="#">SWRCB-082026</a>  | Invoice                     | 09/02/2026   | T2 CERTIFICATION FEE                            | 0.00            | 60.00          |        |
| 014191                        | TEAGEN WHALEN               | 09/02/2026   | Regular                                         | 0.00            | 165.00         | 68559  |
| <a href="#">TW082026</a>      | Invoice                     | 09/02/2026   | REIMBURSEMENT: T2 EXAMINATION                   | 0.00            | 65.00          |        |
| <a href="#">TW082426</a>      | Invoice                     | 09/02/2026   | REIMBURSEMENT: D3 EXAMINATION                   | 0.00            | 100.00         |        |
| 014174                        | TOM FLOEN                   | 09/16/2026   | Regular                                         | 0.00            | 98.04          | 68598  |
| <a href="#">TF090326</a>      | Invoice                     | 09/16/2026   | REIMB MILEAGE: MWA BOARD MEETING                | 0.00            | 98.04          |        |
| 010850                        | UNDERGROUND SERVICE ALERT   | 09/02/2026   | Regular                                         | 0.00            | 158.15         | 68560  |
| <a href="#">820260368</a>     | Invoice                     | 09/02/2026   | TICKET DELIVERY SERVICE - 08/2026               | 0.00            | 158.15         |        |
| 013806                        | UNITED WAY OF THE DESERT    | 09/16/2026   | Regular                                         | 0.00            | 6,650.00       | 68586  |
| <a href="#">UW091526</a>      | Invoice                     | 09/16/2026   | LOW INCOME RATE ASSISTANCE PROGRAM              | 0.00            | 6,650.00       |        |
| 013806                        | UNITED WAY OF THE DESERT    | 09/30/2026   | Regular                                         | 0.00            | -6,650.00      | 68586  |
| CC-ANNE                       | US BANK CORPORATE           | 09/02/2026   | Manual                                          | 0.00            | 365.56         | 903024 |
| <a href="#">US0826</a>        | Invoice                     | 09/02/2026   | TRELLO ANNUAL SUBSCRIPTION & POSTAGE            | 0.00            | 365.56         |        |
| CC-DAVID                      | US BANK CORPORATE           | 09/02/2026   | Manual                                          | 0.00            | 2,249.09       | 903022 |
| <a href="#">US0826</a>        | Invoice                     | 09/02/2026   | UNIFORMS/ADOBE/GENERATOR PERMIT RENEWAL         | 0.00            | 2,249.09       |        |
| CC-KENNY                      | US BANK CORPORATE           | 09/02/2026   | Manual                                          | 0.00            | 3,847.41       | 903021 |
| <a href="#">US0826</a>        | Invoice                     | 09/02/2026   | EE TRAINING/VEHICLE & VACUUM MAINT/C2-B RECOAT  | 0.00            | 3,847.41       |        |
| CC-SARAH                      | US BANK CORPORATE           | 09/02/2026   | Manual                                          | 0.00            | 981.73         | 903023 |
| <a href="#">US0826</a>        | Invoice                     | 09/02/2026   | EMPLOYEE TRAINING & EMPLOYEE APPRECIATION LUNCH | 0.00            | 981.73         |        |
| 009500                        | USDA RURAL DEVELOPMENT      | 09/02/2026   | Manual                                          | 0.00            | 168,504.86     | 903028 |
| <a href="#">USDA 09/26 LN</a> | Invoice                     | 09/02/2026   | CMM PRINCIPAL & INT LOAN #2                     | 0.00            | 168,504.86     |        |
| 014107                        | UTILITY COST MANAGEMENT LLC | 09/16/2026   | Regular                                         | 0.00            | 143.69         | 68592  |
| <a href="#">26727</a>         | Invoice                     | 09/16/2026   | SCE SAVINGS COMMISSION 07/2026 - 08/2026        | 0.00            | 143.69         |        |
| 014056                        | VISUAL EDGE IT              | 09/02/2026   | Regular                                         | 0.00            | 205.58         | 68561  |
| <a href="#">24AR3738026</a>   | Invoice                     | 09/02/2026   | COPIER SUPPLIES 5/25/26 - 8/24/26               | 0.00            | 205.58         |        |
| 000327                        | WATER QUALITY SPECIALISTS   | 09/02/2026   | Regular                                         | 0.00            | 11,295.00      | 68562  |
| <a href="#">11557</a>         | Invoice                     | 09/02/2026   | HDMC WWTP: OPERATION & MAINT - 08/2026          | 0.00            | 4,275.00       |        |
| <a href="#">11579</a>         | Invoice                     | 09/02/2026   | HDMC WWTP: SIEMENS SITRANS TRANSMITTER REPAIR   | 0.00            | 7,020.00       |        |
| 013809                        | WEST COAST CIVIL INC        | 09/16/2026   | Regular                                         | 0.00            | 14,525.00      | 68599  |
| <a href="#">2608-102</a>      | Invoice                     | 09/16/2026   | ENGINEERING SERVICES: MULTIPLE PROJECTS         | 0.00            | 14,525.00      |        |
| 014175                        | ZACHARY BELISLE             | 09/02/2026   | Regular                                         | 0.00            | 397.57         | 68564  |
| <a href="#">ZB082026</a>      | Invoice                     | 09/02/2026   | REIMBURSEMENT: D3 EXAMINATION                   | 0.00            | 102.75         |        |
| <a href="#">ZB083126</a>      | Invoice                     | 09/02/2026   | REIMB MEALS & GAS: AWWA BACKFLOW TESTER COURSE  | 0.00            | 294.82         |        |

## Bank Code AP Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment           |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 105           | 60            | 0.00        | 494,075.52        |
| Manual Checks  | 24            | 24            | 0.00        | 277,990.06        |
| Voided Checks  | 0             | 2             | 0.00        | -6,650.00         |
| Bank Drafts    | 0             | 0             | 0.00        | 0.00              |
| EFT's          | 0             | 0             | 0.00        | 0.00              |
|                | <b>129</b>    | <b>86</b>     | <b>0.00</b> | <b>765,415.58</b> |

## All Bank Codes Check Summary

| Payment Type   | Payable<br>Count | Payment<br>Count | Discount    | Payment           |
|----------------|------------------|------------------|-------------|-------------------|
| Regular Checks | 105              | 60               | 0.00        | 494,075.52        |
| Manual Checks  | 24               | 24               | 0.00        | 277,990.06        |
| Voided Checks  | 0                | 2                | 0.00        | -6,650.00         |
| Bank Drafts    | 0                | 0                | 0.00        | 0.00              |
| EFT's          | 0                | 0                | 0.00        | 0.00              |
|                | <b>129</b>       | <b>86</b>        | <b>0.00</b> | <b>765,415.58</b> |

## Fund Summary

| Fund | Name         | Period | Amount            |
|------|--------------|--------|-------------------|
| 01   | GENERAL FUND | 9/2026 | 765,415.58        |
|      |              |        | <b>765,415.58</b> |



# Joshua Basin Water District

## Check Report

By Vendor DBA Name

Date Range: 09/01/2026 - 09/30/2026

| Vendor Number                        | Vendor DBA Name | Payment Date | Payment Type                      | Discount Amount | Payment Amount | Number |
|--------------------------------------|-----------------|--------------|-----------------------------------|-----------------|----------------|--------|
| Payable #                            | Payable Type    | Post Date    | Payable Description               | Discount Amount | Payable Amount |        |
| <b>Bank Code: PR-Payroll Account</b> |                 |              |                                   |                 |                |        |
| 000248                               | PAYCHEX         | 09/02/2026   | Manual                            | 0.00            | 143.26         | 950380 |
| <a href="#">792261839</a>            | Invoice         | 09/02/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 135.96         |        |
| <a href="#">792264132</a>            | Invoice         | 09/02/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 7.30           |        |
| 000248                               | PAYCHEX         | 09/10/2026   | Manual                            | 0.00            | 6.26           | 950381 |
| <a href="#">526932184</a>            | Invoice         | 09/10/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 2.33           |        |
| <a href="#">527638675</a>            | Invoice         | 09/10/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 3.93           |        |
| 000248                               | PAYCHEX         | 09/11/2026   | Manual                            | 0.00            | 75.00          | 950382 |
| <a href="#">33399220</a>             | Invoice         | 09/11/2026   | FSA PROCESSING FEE – 09/2026      | 0.00            | 75.00          |        |
| 000248                               | PAYCHEX         | 09/11/2026   | Manual                            | 0.00            | 562.62         | 950383 |
| <a href="#">2026090901</a>           | Invoice         | 09/11/2026   | PAYROLL PROCESSING FEE - 09/11/26 | 0.00            | 562.62         |        |
| 000248                               | PAYCHEX         | 09/14/2026   | Manual                            | 0.00            | 50.00          | 950384 |
| <a href="#">794502920</a>            | Invoice         | 09/14/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 50.00          |        |
| 000248                               | PAYCHEX         | 09/16/2026   | Manual                            | 0.00            | 219.00         | 950385 |
| <a href="#">1541450905</a>           | Invoice         | 09/16/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 10.00          |        |
| <a href="#">1541552000</a>           | Invoice         | 09/16/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 199.00         |        |
| <a href="#">795235862</a>            | Invoice         | 09/16/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 10.00          |        |
| 000248                               | PAYCHEX         | 09/21/2026   | Manual                            | 0.00            | 10.00          | 950386 |
| <a href="#">1542395808</a>           | Invoice         | 09/21/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 10.00          |        |
| 000248                               | PAYCHEX         | 09/23/2026   | Manual                            | 0.00            | 474.19         | 950387 |
| <a href="#">795664795</a>            | Invoice         | 09/23/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 9.19           |        |
| <a href="#">797427832</a>            | Invoice         | 09/23/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 15.00          |        |
| <a href="#">797837107</a>            | Invoice         | 09/23/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 450.00         |        |
| 000248                               | PAYCHEX         | 09/29/2026   | Manual                            | 0.00            | 20.21          | 950388 |
| <a href="#">799447471</a>            | Invoice         | 09/29/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 5.00           |        |
| <a href="#">799483487</a>            | Invoice         | 09/29/2026   | EMPLOYEE FUNDED MEDICAL FSA USE   | 0.00            | 15.21          |        |
| 000248                               | PAYCHEX         | 09/25/2026   | Manual                            | 0.00            | 484.04         | 950390 |
| <a href="#">2026092301</a>           | Invoice         | 09/25/2026   | PAYROLL PROCESSING FEE - 09/25/26 | 0.00            | 484.04         |        |

### Bank Code PR Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment         |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0             | 0             | 0.00        | 0.00            |
| Manual Checks  | 17            | 10            | 0.00        | 2,044.58        |
| Voided Checks  | 0             | 0             | 0.00        | 0.00            |
| Bank Drafts    | 0             | 0             | 0.00        | 0.00            |
| EFT's          | 0             | 0             | 0.00        | 0.00            |
|                | <b>17</b>     | <b>10</b>     | <b>0.00</b> | <b>2,044.58</b> |

### All Bank Codes Check Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment         |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 0             | 0             | 0.00        | 0.00            |
| Manual Checks  | 17            | 10            | 0.00        | 2,044.58        |
| Voided Checks  | 0             | 0             | 0.00        | 0.00            |
| Bank Drafts    | 0             | 0             | 0.00        | 0.00            |
| EFT's          | 0             | 0             | 0.00        | 0.00            |
|                | <b>17</b>     | <b>10</b>     | <b>0.00</b> | <b>2,044.58</b> |

### Fund Summary

| Fund | Name         | Period | Amount          |
|------|--------------|--------|-----------------|
| 01   | GENERAL FUND | 9/2026 | 2,044.58        |
|      |              |        | <b>2,044.58</b> |

This register includes external payroll processing costs and flexible spending account (FSA) reimbursements. FSA reimbursements are made to employees from pre-tax, payroll-withheld funds when qualifying medical claims are made to the FSA administrator.

**JOSHUA BASIN WATER DISTRICT  
UTILITY REFUND REGISTER**

| <u>Account Number</u> | <u>Name</u>             | <u>Date</u> | <u>Type</u> | <u>Amount</u>           |                                        |
|-----------------------|-------------------------|-------------|-------------|-------------------------|----------------------------------------|
| 05-00182-015          | ROADRUNNER REALTY INC   | 9/2/2026    | Refund      | 6.48                    | Check #: 68528                         |
| 09-00005-009          | FULMER, HALEIGH L       | 9/2/2026    | Refund      | 376.47                  | Check #: 68529                         |
| 10-00224-023          | SMITH, EDWIN T          | 9/2/2026    | Refund      | 348.27                  | Check #: 68530                         |
| 13-00111-007          | BELL, GREGORY P         | 9/2/2026    | Refund      | 142.13                  | Check #: 68531                         |
| 64-99321-000          | FERNANDEZ, LUIS A       | 9/2/2026    | Refund      | 3,726.72                | Check #: 68532                         |
| 03-00507-000          | PHILLIPS, SHEA          | 9/2/2026    | Refund      | 24,493.00               | Check #: 68533 full development refund |
| 10-00176-010          | LITTLE, USHA K          | 9/16/2026   | Refund      | 337.52                  | Check #: 68567                         |
| 12-00385-000          | THOMAS, ALZANDER D      | 9/16/2026   | Refund      | 243.61                  | Check #: 68568                         |
| 50-00071-006          | MALDONADO, JULIE CORTEZ | 9/16/2026   | Refund      | 200.23                  | Check #: 68569                         |
| 56-00131-005          | MORRIS, PAUL            | 9/16/2026   | Refund      | 206.87                  | Check #: 68570                         |
| 63-00114-008          | KAZANCHIAN, STEPAN      | 9/16/2026   | Refund      | 379.67                  | Check #: 68571                         |
| 65-00529-006          | KARLEN, CASEY           | 9/16/2026   | Refund      | 51.18                   | Check #: 68572                         |
|                       |                         |             |             | <b><u>30,512.15</u></b> |                                        |

This register includes refunds of customer account balances

after initial guarantee deposits, increased deposits (for non-payment shut-off),

and overpayments have been applied upon account closing.

Most large balances over \$700 represent construction meter deposits.

JOSHUA BASIN WATER  
DISTRICT  
PO BOX 675  
Joshua Tree, CA 922520675

Pay Adjustments Report  
08/22/2026 - 09/18/2026

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u>                                                                                          | <u>Units</u>    | <u>Additions</u> | <u>Deductions</u> |
|------------------------|----------------------|-------------|------------------------------------------------------------------------------------------------------|-----------------|------------------|-------------------|
| 513                    | Doolittle, Stacy     | 08/24/2026  | OTHER MEETING - PAID<br>Note: GM PRO TEM<br>ROMAN & PRESIDENT<br>DOOLITTLE MEETING<br>100/504//10050 | 1.0000          | \$200.00         |                   |
|                        |                      | 08/25/2026  | OTHER MEETING - PAID<br>Note: CSDA ANNUAL<br>CONFERENCE<br>100/504//10050                            | 1.0000          | \$200.00         |                   |
|                        |                      | 08/26/2026  | OTHER MEETING - PAID<br>Note: CSDA ANNUAL<br>CONFERENCE<br>100/504//10050                            | 1.0000          | \$200.00         |                   |
|                        |                      | 08/27/2026  | OTHER MEETING - PAID<br>Note: CSDA ANNUAL<br>CONFERENCE<br>100/504//10050                            | 1.0000          | \$200.00         |                   |
|                        |                      | 09/02/2026  | JBWD BOARD MEETING - PAID<br>100/504//10050                                                          | 1.0000          | \$200.00         |                   |
|                        |                      | 09/08/2026  | OTHER MEETING- PAID<br>Note: ACWA Working<br>Group Meeting<br>100/504//10050                         | 1.0000          | \$200.00         |                   |
|                        |                      | 09/09/2026  | OTHER MEETING- PAID<br>Note: GM PRO TEM<br>ROMAN MEETING<br>WITH DOOLITTLE<br>100/504//10050         | 1.0000          | \$200.00         |                   |
|                        |                      | 09/16/2026  | JBWD BOARD MEETING - PAID<br>100/504//10050                                                          | 1.0000          | \$200.00         |                   |
|                        |                      | 09/17/2026  | OTHER MEETING- PAID<br>Note: SPECIAL WATER<br>& GROWTH<br>COMMITTEE<br>100/504//10050                | 1.0000          | \$200.00         |                   |
|                        |                      |             |                                                                                                      | Totals:         | \$1,800.00       | \$0.00            |
|                        |                      |             |                                                                                                      | Employee Total: | \$1,800.00       |                   |

Pay Adjustments Report  
08/22/2026 - 09/18/2026

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u>                                                                               | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> |
|------------------------|----------------------|-------------|-------------------------------------------------------------------------------------------|--------------|------------------|-------------------|
| 516                    | Fick, David          | 09/02/2026  | JBWD BOARD<br>MEETING - PAID<br>100/504//10050                                            | 1.0000       | \$200.00         |                   |
|                        |                      | 09/16/2026  | JBWD BOARD<br>MEETING - PAID<br>100/504//10050                                            | 1.0000       | \$200.00         |                   |
|                        |                      | 09/17/2026  | OTHER MEETING -<br>PAID<br>Note: SPECIAL WATER<br>& GROWTH<br>COMMITTEE<br>100/504//10050 | 1.0000       | \$200.00         |                   |
|                        |                      |             |                                                                                           |              | Totals:          | \$600.00          |
|                        |                      |             |                                                                                           |              |                  | \$0.00            |
|                        |                      |             |                                                                                           |              | Employee Total:  | \$600.00          |

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u>                                    | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> |
|------------------------|----------------------|-------------|------------------------------------------------|--------------|------------------|-------------------|
| 511                    | Floen, Tom           | 09/02/2026  | JBWD BOARD<br>MEETING - PAID<br>100/504//10050 | 1.0000       | \$200.00         |                   |
|                        |                      | 09/10/2026  | MWA MEETING - PAID<br>100/504//10050           | 1.0000       | \$200.00         |                   |
|                        |                      | 09/16/2026  | JBWD BOARD<br>MEETING - PAID<br>100/504//10050 | 1.0000       | \$200.00         |                   |
|                        |                      |             |                                                |              | Totals:          | \$600.00          |
|                        |                      |             |                                                |              |                  | \$0.00            |
|                        |                      |             |                                                |              | Employee Total:  | \$600.00          |

Pay Adjustments Report  
08/22/2026 - 09/18/2026

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Date</u> | <u>Type</u>                                                            | <u>Units</u>    | <u>Additions</u> | <u>Deductions</u> |
|------------------------|----------------------|-------------|------------------------------------------------------------------------|-----------------|------------------|-------------------|
| 512                    | Jarlsberg, Jane      | 08/24/2026  | OTHER MEETING - PAID<br>Note: CSDA ANNUAL CONFERENCE<br>100/504//10050 | 1.0000          | \$200.00         |                   |
|                        |                      | 08/25/2026  | OTHER MEETING - PAID<br>Note: CSDA ANNUAL CONFERENCE<br>100/504//10050 | 1.0000          | \$200.00         |                   |
|                        |                      | 08/26/2026  | OTHER MEETING - PAID<br>Note: CSDA ANNUAL CONFERENCE<br>100/504//10050 | 1.0000          | \$200.00         |                   |
|                        |                      | 09/02/2026  | JBWD BOARD MEETING - PAID<br>100/504//10050                            | 1.0000          | \$200.00         |                   |
|                        |                      | 09/16/2026  | JBWD BOARD MEETING - PAID<br>100/504//10050                            | 1.0000          | \$200.00         |                   |
|                        |                      |             |                                                                        | Totals:         | \$1,000.00       | \$0.00            |
|                        |                      |             |                                                                        | Employee Total: | \$1,000.00       |                   |

**Pay Adjustment Summary**

| <u>Type</u>               | <u>Units</u> | <u>Additions</u> | <u>Deductions</u> |
|---------------------------|--------------|------------------|-------------------|
| OTHER MEETING - PAID      | 8.0000       | \$1,600.00       |                   |
| JBWD BOARD MEETING - PAID | 8.0000       | \$1,600.00       |                   |
| OTHER MEETING- PAID       | 3.0000       | \$600.00         |                   |
| MWA MEETING - PAID        | 1.0000       | \$200.00         |                   |

|               |            |        |
|---------------|------------|--------|
| Grand Totals: | \$4,000.00 | \$0.00 |
| Grand Total:  | \$4,000.00 |        |

|                        |          |
|------------------------|----------|
| <b>AGENDA ITEM NO:</b> | 7C       |
| <b>MEETING DATE:</b>   | 11.04.26 |

## Staff Report

|                        |                                                      |
|------------------------|------------------------------------------------------|
| <b>PRESENTED BY:</b>   | DAVID SHOOK – DIRECTOR OF ADMINISTRATION             |
| <b>TOPIC:</b>          | <b>ADVANCED METERING INFRASTRUCTURE (AMI) UPDATE</b> |
| <b>RECOMMENDATION:</b> | INFORMATIONAL                                        |

### SUMMARY:

District staff are providing an informational update on Advanced Metering Infrastructure (AMI). However, to keep the Board and the community informed, staff are sharing what has been learned so far, which is still incomplete.

Staff have received the propagation study back from Sensus regarding AMI. However, we are awaiting more information about the portal that customers are supposed to be able to use, so there is limited information to share currently. We've learned that technology has improved, but there are still concerns about coverage on a district-wide level. Further, we want to investigate utilizing the web-based meter reading software that could potentially be a backup plan, should AMI not prove feasible.

District staff want to fully implement using the web-based software and potentially run meter reading more frequently to be able to research the positive and negative variables. From what we understand currently, this software will allow us to track meter reading, in real-time, which we can then identify patterns of higher-than-normal use and inform customers of this usage. AMI is not a simple "plug and play" device. This will require research, trial and error and potential changes/additions to our infrastructure beyond what the Propagation Study shows. It will also require customers to actually utilize software on their own devices in order to monitor their water consumption.

### BACKGROUND:

In 2019, the District investigated meter replacements (Board Agenda 3/6/19), as the old-style meters were no longer accurate and were under-reporting water consumption. Records indicate that 75% of *tested* meters were failing, some as high as 15%; decreasing revenue and inaccuracies in overall consumption. Many customers had been getting free water for years as the old-style meters were not capturing accurate water consumption. Therefore, the District requested bids from various meter vendors and proposals from four of those vendors.

National, Master, Zenner, and Sensus all submitted proposals for meters, AMR & AMI. The Board at that time voted to accept implementing Sensus meters but declined the additional AMI. Further, the Board voted to have District staff install the meters (Meter Replacement Program), which ended up taking five years to complete.

Much of the evaluation cited that the Sensus meters were able to capture very low flow; that of dripping faucets, irrigation, and evaporative coolers; all of which were being missed with the old-style meters.

Staff recommended Sensus/Aqua Metric based on its ability to accurately measure low water flows, compatibility with approximately 650 meters

already installed, established technical support, and the ability to transition to AMI in the future without replacing the meters.

During the March 6, 2019 meeting, public comments generally supported retaining AMR technology, citing concerns about the additional costs and potential complications associated with AMI. Following the presentation and public comments, the motion passed unanimously, 4–0, with the Board President absent, to select Sensus meters and remain with AMR technology. The Board's 2019 decision prioritized meter accuracy, financial responsibility, and maintaining compatibility with existing infrastructure while preserving the opportunity to transition to AMI in the future. The decision was not a rejection of AMI technology, but rather a determination that AMR was the more practical and cost-effective option at that time.

**ATTACHMENT:** Staff Report - Regular Meeting of the Board of Directors March 6, 2019

**RECOMMENDED ACTION:** Allow staff to continue researching the complexities of possibly implementing AMI infrastructure while studying the potential for more frequent meter reads District-wide. Staff will keep the Board updated on any significant developments as we progress.

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**STRATEGIC PLAN:** 4.2 Review and update policies and implement process improvements and technology solutions to maximize effectiveness.  
5.1 Enhance customer trust, understanding and positive perception of the work of the district to protect and provide water services.

**FISCAL IMPACT:** N/A

JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA REPORT

Meeting of the Board of Directors

March 6, 2019

Report to: Board of Directors

Prepared by: Susan Greer 

TOPIC:

ACCEPT SENSUS/AQUA METRIC PROPOSAL FOR WATER METER REPLACEMENT

RECOMMENDATION:

ACCEPT PROPOSAL FROM SENSUS/AQUA METRIC FOR MULTI-YEAR AMR METER REPLACEMENT PROJECT; BID \$1,343,719 PLUS 10% CONTINGENCY, FOR TOTAL \$1,478,091

ANALYSIS:

The majority of water meters in the District were installed in 2000 and it is time for replacement. More than 75% of the meters that have been tested are failing, all under-reporting, mostly in the 2% range, but some flows under-reporting by nearly 15%. The rate study includes \$2.5M funding of \$500,000 per year over five years for meter replacement (although the final year falls outside of the five years of rates established with the current rate study.) The current budget includes \$250,000 for meter replacement as we assumed phased-in installation in year one. Requests for proposals were sent to four different meter vendors; **National Meter/Badger**, **Core & Main/Master Meter**, **Inland Water/Itron/Zenner**, and **Aqua-Metric/Sensus**, which is our current meter supplier.

The District solicited bids for both AMR (Automatic Meter Reading) and AMI (Advanced Metering Infrastructure) technologies. The District currently utilizes AMR, the drive-by meter reading system. AMI is more sophisticated technology, requiring towers to collect meter read data without the need to drive by, and provides more alerts and reporting, which customers can access through a customer portal. AMI installation and ongoing costs are approximately 40% greater than AMR. Some of the reported advantages of AMI meter reading over AMR are indicated below:

- Reduce meter reading labor and vehicle costs.
- Improve employee safety.
- Remote verification of meter reads and re-reads, as well as some other CS questions.
- Early detection of leaks, **reduction of revenue given for assistance.**
- Faster identification of dead meters, reduces lost revenue.
- Over time, customers are expected to do more self-service through the customer portal, reducing call volume and roll-outs.
- Reduction of need to estimate bills that takes extra staff effort.
- Water conservation – timely notification of leaks, helps meet state conservation requirements.

Note that AMI also has the potential to reduce customer bills as they can more easily monitor ongoing water use throughout the month and promptly be informed of leaks.

While AMI will reduce meter reading labor and vehicle costs, we have no idea what additional labor might be required from our customer service staff if customers are receiving much more information about their water use. We don't know what customer service expectations our customers will have and what level of "self-service" can be expected of them.

Staff currently recommends the AMR option, but if the Board elects it, AMI also fits within the \$2.5M budget that has been established and funded via the recent rate study. We recommend AMR because we know it works and we know what staff resources are required to operate it as we've been using it for almost 19 years. We don't know exactly what AMI will entail, staffing-wise, and there is approximately one week of labor savings per month if we eliminate meter reading by using AMI, which time we assume would be then devoted to customer service responding to customer inquiries. If even more staff resources are required to respond to inquiries raised by customers, we will incur additional labor cost that isn't considered in this evaluation.

Bids were received from all four vendors, summarized below:

|          | AMR       |            | AMI       |            |
|----------|-----------|------------|-----------|------------|
|          | Install   | No Install | Install   | No Install |
| National | 1,343,236 | 906,341    | 2,180,494 | 1,743,599  |
| Master   | 1,879,955 | 1,196,382  | 2,793,715 | 2,045,109  |
| Sensus   | 2,017,878 | 1,343,719  | 2,911,245 | 1,868,002  |
| Zenner   | 1,822,726 | 1,187,005  | 2,790,743 | 1,769,283  |

Install includes contractor/vendor installation

No Install includes installation by District CIRP crew

Note that AMI costs from all bidders include some assumptions about required tower infrastructure that may differ when actual installation occurs. This variable is another reason that Staff doesn't currently recommend AMI.

Staff recommends that we move forward with Aqua Metric/Sensus (Sensus) for the following reasons:

Technology: Sensus is the only proposer that has ¾" magnetic meters already in production. The District has been using the Sensus magnetic meters since 2012 although Sensus has sold the non-moving part technology magnetic meters since approximately 2007. The meters have proven to work well with our water, which can be an issue because of the high mineral content. The magnetic meters also record lower flows than the non-magnetic meters (more about that later.) The other vendors don't have magnetic meters yet in all sizes although some say they are in the works. Staff doesn't recommend that the District be the test site for any first generation magnetic meters from other vendors.

Currently In-Use: The District has already installed 650 of the latest Sensus magnetic meters, which won't have to be replaced yet. We also have the applicable meter reading equipment already. Using equipment and technology that Staff is already familiar with reduces costs and time associated with training, technology purchase and implementation, and current operational procedures and understandings from Finance to Field Operations.

Excellent Service and Staff Support: The District has a nearly 19-year relationship with Sensus already. We have an account manager assigned to JBWD that is very knowledgeable about the District and responsive to our needs and concerns, whether meter technology questions or responding to inquiries from our own customers. Our Sensus account manager has come in person to JBWD whenever requested to help us out in the field, such as if there was a meter reading problem.

Low Flow Collection: One of the advantages of the Sensus magnetic meters is that they are capable of measuring lower flows of water than the non-magnetic meters, as indicated in the table below:

|          | 1" Meter<br>Low Flow | ¾" Meter<br>Low Flow |
|----------|----------------------|----------------------|
| National | .75 gpm              | .25 gpm              |
| Master   | .75 gpm              | .50 gpm              |
| Sensus   | .11 gpm              | .11 gpm              |
| Zenner   | .75 gpm              | .50 gpm              |

Measurement of low flows is an important issue as related to small leaks, lower flows for irrigation systems or partially-open faucets and especially swamp coolers. With an average 10 gallons of water per hour swamp cooler use, that's equivalent to approximately .16 gallons per minute, with the Sensus meters being the only meter that can pick up those low flows. That water would pass through the other meters undetected. That creates both unaccounted for water loss and lost revenue.

Considering an average swamp cooler water use of 10 gallons per hour, with most use occurring in a 10-hour period, that would be 100 gallons per day. Using the quarter June 1 to August 31 (92 days,) and assuming that 75% of our active water use customers utilize swamp coolers as their primary means of cooling, that's over 27 million gallons or 84 acre feet of water that would be undetected by the non-magnetic meters in just one quarter. Using the lowest tier rate for each of the next four years with rates already established, then increasing that water rate by 2% per year after, we could be picking up \$160,700 additional revenue from low flows at the beginning and then over \$202,000 per year by 23/24, for a *total of \$4.13M over 20 years*. If we add additional hotter months to the equation, additional revenues could be even greater. So, while the Sensus bid is higher than most, this ability to detect and bill for lower water flows significantly changes the analysis, resulting in gained revenues over the 20-year life of the meters that aren't possible with the other non-magnetic meters.

Note that I did not consider the normal increase to revenues that will occur with meter replacement, because that is the same for ALL of the proposals. We can expect an increase in revenue due to improved meter accuracy, which will add another one million dollars or more over 20 years depending on the overall accuracy of meters being replaced. The \$4.13M found revenue discussed above only relates to the additional revenue that the Sensus meters will provide because of their ability to measure low flows that other meters currently cannot.

Transition from AMR to AMI: If the District elects AMR now and wants to transition to AMI in the future before meters need to be replaced again, it's a fairly simple process. We would have to install the tower infrastructure, update software and then integrate billing with the customer portal. Some of the other vendors require purchase of additional metering infrastructure for this AMI to AMR transition, which Sensus does not.

Return on Investment (ROI): Assuming water rates already in place through 12/31/22 and then an annual rate increase of 2%, ROI is 308% for AMR, over 15% per year. ROI is 210% for AMI, over 10% per year. Breakeven for AMR is fiscal year 27/28 and fiscal year 30/31 for AMI, meaning that we

break even well before our warranty expires on the meters. Meters have a 20-year warranty, with full replacement for first 10 years and prorated replacement thereafter.

This report was presented to both the Finance and Water Resources & Operations Committees on February 13, and both Committees recommend for approval by the Board.

#### FISCAL IMPACT:

Assuming JBWD installs meters and infrastructure with the CIRP crew, costs for Sensus meter replacement are indicated in the table below. Note that after we consider the \$4,133,110 revenue gained from low flows measured by the Sensus meters, the cost is negative, meaning that we more than cover the actual cost. We will gain over \$2M in revenue as a result of the meter replacement because of the low flow measurement.

| OPTION | UP-FRONT COST | MINUS \$4.13M LOW FLOW REVENUE GAINED OVER 20 YEARS | TOTAL COST (REVENUE GAINED - COVERS ALL COSTS PLUS THIS AMOUNT) |
|--------|---------------|-----------------------------------------------------|-----------------------------------------------------------------|
| AMR    | \$1,343,719   | \$4,133,110                                         | \$2,789,391                                                     |
| AMI    | \$1,868,002   | \$4,133,110                                         | \$2,265,108                                                     |

Rates are currently in place to fund \$500,000 meter replacement each year over the current and next three years. Allowing for a 10% contingency, the AMR cost is \$1,478,091, which is \$1,021,909 LESS than the \$2,500,000 projected cost, which was funded via the rate study.

|                        |          |
|------------------------|----------|
| <b>AGENDA ITEM NO:</b> | 7D       |
| <b>MEETING DATE:</b>   | 11.04.26 |

## Staff Report

|                        |                                                                                                             |
|------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>PRESENTED BY:</b>   | Anne Roman, GM Pro Tem                                                                                      |
| <b>TOPIC:</b>          | <b>CONSIDERATION OF LEGISLATIVE ADVOCACY SERVICES</b>                                                       |
| <b>RECOMMENDATION:</b> | Discuss the District's forthcoming legislative advocacy needs and provide direction on procurement options. |

**BACKGROUND:** Joshua Basin Water District has historically benefited from engagement with state and federal elected officials, regulatory agencies, industry associations, and other governmental partners on matters affecting the District and the Joshua Tree community.

The District is entering a period in which legislative advocacy may become increasingly important. Significant issues include Chromium-6 compliance and treatment, potential wastewater initiatives, groundwater protection and recharge, infrastructure funding, disadvantaged-community funding opportunities, and other state and federal water policy matters.

The District has previously utilized legislative advocacy services and recently ended its engagement with Rojas Public Affairs for legislative advocacy. Following that action, the Board has an opportunity to reassess the District's advocacy needs, scope of services, and timing. Staff believes it is appropriate for the Board to consider both the potential benefits of retaining an advocate and whether the timing is appropriate for a new ongoing engagement.

**ANALYSIS:** **Potential Need for Legislative Advocacy**  
The District has several major initiatives that could ultimately benefit from focused state and federal advocacy. Most notably, compliance with California's Chromium-6 drinking water standard is expected to require a substantial capital investment.

Legislative advocates may assist public agencies by monitoring legislation and regulatory developments, maintaining relationships with state and federal offices, identifying funding opportunities, supporting grant and appropriations requests, and communicating an agency's priorities to decision-makers.

The District could retain a firm capable of providing both Sacramento and Washington, D.C. representation or could separately procure state and federal advocacy services based on the District's needs.

### **Current Funding Efforts**

The District's Chromium-6 project is already being pursued through the federal FY2027 Community Project Funding process. Congressman Jay Obernolte submitted a \$3.5 million request for JBWD's Chromium 6 Treatment Project Design. The House Appropriations Committee's FY2027

funding table includes \$1 million for the District's Wellhead Treatment Systems Project. As of October 10, 2026, this remains proposed funding; final enactment, a grant award, and receipt of funds have not been confirmed.

The District is also independently working towards pursuing State Revolving Fund (SRF) grants and financial assistance through the State Water Resources Control Board for Chromium-6 compliance. The Drinking Water State Revolving Fund program supports eligible drinking water planning, design, and construction and may provide low-interest financing and, where eligible, grants or principal forgiveness. The form and amount of assistance will depend on program eligibility, available funding, project review, and the resulting funding agreement; pursuing assistance does not itself establish an award. A separate proposal for related services will be brought to the Board in the near future.

These existing efforts should inform the scope of any new advocacy engagement. Deferring a continuing retainer would not discontinue the District's pending federal request or independent State funding efforts. An advocate could supplement staff's work through targeted appropriations follow-up, legislative outreach, or funding strategy, while the scope should identify responsibilities clearly and avoid duplicating ongoing application and technical work. The Board should consider staff's limited capacity to sustain this follow-up alongside other District responsibilities.

#### **Timing Considerations**

Although the District has significant future funding needs, particularly related to Chromium-6 compliance, several of these projects remain in the planning, pilot testing, engineering, and design stages.

The District is advancing this work but is not yet positioned to pursue the full amount of construction funding that will ultimately be required. For that reason, the Board may wish to consider whether retaining a legislative advocate for 2027 represents the most effective timing for this expenditure.

Deferring a dedicated advocacy contract would not mean that the District would discontinue legislative or governmental engagement. As time permits, staff could continue working directly with elected officials and agency representatives and through organizations such as ACWA and CSDA, as well as County and regional partners, while projects and funding requests become better defined.

The District could then reconsider dedicated advocacy services when specific projects, costs, schedules, and funding requests are sufficiently developed to support a more targeted advocacy effort.

Conversely, retaining an advocate earlier could provide value by allowing the advocate to develop relationships, help shape the District's funding strategy, identify programs before solicitations are released, and position District projects for future state and federal opportunities.

## PROCUREMENT CONSIDERATIONS

The District's decades-old Bidding Procedures does not clearly establish a procurement process for legislative advocacy. Section 3.1 identifies architectural, landscape architectural, engineering, environmental, land surveying, and construction project management services. Legislative advocacy is not expressly included, and the policy contains no separate general-services category. Consequently, it is unclear whether Section 3's professional-services procedures were intended to apply to this engagement. If Section 3 is applied, Section 3.2 requires an RFP, solicitation from an adequate number of qualified sources, evaluation emphasizing qualifications, experience, and approach with cost secondary, and Board approval for services exceeding \$10,000. However, Section 3.4 also allows negotiated services of \$15,000 or less, with at least three informal quotes whenever possible, and requires Board award above \$5,000. **These provisions overlap between \$10,000 and \$15,000, creating additional ambiguity.**

Staff recommends that the Board establish the applicable selection process before any proposals are solicited. The Board may direct use of Section 3's competitive process or expressly authorize an alternative process, with a finding under Section 3.3(F) that waiver or modification is in the District's best interest. This would address the policy's uncertainty while preserving Board consideration of the resulting contract.

**As a County Water District, JBWD is not generally subject to a statutory competitive-bidding requirement that mandates competitive procurement of legislative advocacy services. The District must, however, consider its own adopted procurement requirements.**

If the Board determines that a traditional competitive solicitation is not appropriate for this engagement, it may consider whether to waive or modify the applicable District procurement procedure and authorize an alternative selection process, subject to legal counsel's review.

This may be particularly relevant for legislative advocacy because qualifications may depend on factors not readily evaluated through price alone, including experience with water agencies, familiarity with relevant funding programs, relationships with state or federal decision-makers, demonstrated success with appropriations or grants, and understanding of the District's particular needs.

### Monthly Retainer Versus One-Time Engagement

An ongoing advocacy engagement could be structured as a monthly retainer for continuing representation, monitoring, and funding assistance. Alternatively, the District could procure a limited engagement for a defined task or deliverable at a one-time fee or a capped hourly amount.

A retainer supports continuing availability and relationships; a limited engagement may better match a specific near-term need, but its scope would need to identify any continuing representation excluded from the fee.

The existing Bidding policy does not explain how its service thresholds apply to monthly retainers, recurring payments, multi-year contracts, or contract renewals. Staff recommends evaluating a retainer using the total proposed contract commitment rather than treating each monthly payment as a separate procurement. For example, a hypothetical \$5,000 monthly retainer for 12 months represents a \$60,000 engagement.

Any proposals should identify the term, total cost, included services, additional expenses, renewal provisions, and termination rights so the Board can compare an ongoing retainer with a one-time engagement on a consistent basis.

## **POTENTIAL APPROACHES**

### **Primary Procurement Choices: Options 1, 2, and 3**

#### **Option 1 – Competitive Solicitation**

Direct staff to prepare and issue a Request for Proposals for legislative advocacy services. This approach would provide the Board with an opportunity to compare firms, qualifications, proposed approaches, scopes of service, and costs but would slow the process and involve greater staff time.

#### **Option 2 – Alternative Selection/Waiver**

Determine that an alternative selection process is appropriate and authorize staff to obtain qualifications and negotiate with one or more firms, with a final contract returned to the Board for consideration. This approach could provide greater flexibility while retaining Board approval of the ultimate engagement.

#### **Option 3 – Defer Dedicated Advocacy Services**

Do not retain a dedicated legislative advocacy firm for 2027.

As time allows, Staff would continue governmental and legislative engagement through existing relationships, industry associations, County and regional partnerships, and direct contact with state and federal offices. The District could reconsider dedicated advocacy services as Chromium-6 and other major projects advance sufficiently to support specific funding requests.

#### **Sub-option under Options 1 or 2 – Separate State and Federal Representation**

After selecting competitive solicitation under Option 1 or an alternative selection process under Option 2, the Board may choose separate state and federal advocacy services under this sub-option. Each engagement would follow the selected procurement approach. This sub-option does not replace the decision among Options 1, 2, and 3 and does not apply if the Board defers procurement under Option 3.

The District could retain Sacramento representation for legislative and regulatory matters while engaging specialized federal representation when the District is positioned to pursue congressional appropriations or major federal infrastructure funding.

## CONCLUSION

The District has substantial long-term legislative and funding interests that may support the use of professional advocacy services. The principal question is whether retaining those services now would provide sufficient strategic value or whether the District would benefit from first advancing its major projects to a stage where specific funding requests can be more effectively pursued, deferring for up to a year.

### RECOMMENDED ACTION:

The Board's direction should be to solicit proposals under Option 1, authorize an alternative selection process under Option 2, or defer procurement under Option 3. If Option 1 or Option 2 is selected, the Board would then determine whether to use separate state and federal representation under the sub-option or a combined engagement.

#### **Option 1 – Competitive Solicitation**

And Sub-option– Separate State and Federal Representation

#### **Option 2 – Alternative Selection/Waiver**

And Sub-option– Separate State and Federal Representation

#### **Option 3 – Defer Advocacy Services up to a year**

### STRATEGIC PLAN:

Objective 2.1: Assess revenue requirements and update financial plans for establishing appropriate water rates and supplemental funding opportunities.

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### FISCAL IMPACT:

The fiscal impact will depend upon Board direction and the scope and duration of any services ultimately procured.

Deferring an ongoing advocacy contract would avoid the associated 2027 retainer expense while allowing those resources to remain available for engineering, design, regulatory compliance, and other District priorities. If the Board directs staff to solicit or negotiate for advocacy services, proposed costs would be returned to the Board before execution of a contract unless otherwise specifically authorized.

The 2026/27 budget includes \$75,000, of which \$60,000 remains.