



REGULAR MEETING OF THE FINANCE COMMITTEE
MONDAY, DECEMBER 28, 2015 4:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
- Pg. 1 6. APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING
- Pgs. 2-4 7. DEPARTMENT OF THE INTERIOR, BLM RIGHT-OF-WAY RENTAL UPDATE
- Pgs. 5-12 8. REVIEW NOVEMBER CHECK REGISTER
9. STAFF REPORT
10. ADJOURNMENT

INFORMATION

During "Public Comment", please use the podium microphone. State your name and have your information prepared and be ready to provide your comments. The District is interested and appreciates your comments. A 3-minute time limit will be imposed. Thank you. Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE FINANCE COMMITTEE
Monday, November 30, 2015
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER

4:00 PM

2. PLEDGE OF ALLEGIANCE

Committee Members Present: Victoria Fuller, President
Bob Johnson, Director

Staff Present: Susan Greer, Assistant General Manager/Controller
Anne Roman, Accountant

Guests: 4 (including Auditors: Chris Brown, Jonathan Abadesco)

3. DETERMINATION OF QUORUM

MSC/Fuller/Johnson 2/0 to approve quorum is present.

4. APPROVAL OF AGENDA

MSC/Fuller/Johnson 2/0 to approve the agenda for the November 30, 2015 Regular Meeting of the Finance Committee.

5. PUBLIC COMMENT

None.

6. APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

MSC/Johnson/Fuller 2/0 to approve minutes of the October 26, 2015 Regular Meeting of the Finance Committee.

7. FINANCE COMMITTEE TO RECEIVE AUDITOR PRESENTATION OF DRAFT FINANCIAL REPORT FOR FISCAL YEAR ENDING 6/30/2015

Accepted for information/discussion only.

8. 1st QUARTER ENDING 09/30/15 FINANCIAL REPORT

Accepted for information/discussion only.

9. REVIEW OCTOBER CHECK REGISTER

Accepted for information/discussion only.

10. STAFF REPORT

None.

11. ADJOURNMENT

MSC/ Fuller/Johnson 2/0 adjourned the meeting at 5:06 PM

Respectfully submitted;


Susan Greer, Assistant General Manager/Controller

JOSHUA BASIN WATER DISTRICT
MEETING AGENDA REPORT

Meeting of the Finance Committee

December 28, 2016

Report to: Committee Members

Prepared by: Susan Greer 

TOPIC:
DEPARTMENT OF THE INTERIOR, BLM RIGHT-OF-WAY RENTAL UPDATE

RECOMMENDATION:
Information only

ANALYSIS:

A 300% increase in our rental fee for one of our BLM right-of-way (ROW) leases got our attention. The cost increased from \$9,229 to \$39,066 in one year, with no notification. I hoped there was a mistake, but there was not. There was no increase to the second ROW, for the D3 tank, cost \$500 per year. We did, however, obtain some new information, and got a better understanding of the process.

Initially, the ROW lease in question was for installation of the La Brisa pipeline serving the C3 Tank, in the Copper Mountain Mesa Assessment District (CMMAD) area. Ironically, there is no ROW lease agreement for the tank. This ROW was granted in 1982, before the CMMAD or even the prior assessment district, 87-1, was formed. Keith reports that the C3 Tank does provide water supply for CMMAD, but so does the E2 Tank and the D1-1 Tank. And the C Zone is the largest pressure zone in the District, so it would not be appropriate to attribute that portion of the ROW agreement cost to the CMMAD.

Amendments to the original ROW were made in 1992 and 1996, adding for the CMMAD pipeline and service laterals – clearly attributable to the CMMAD project. These amendments to the original ROW comprise almost 98% of the total acreage and cost.

This year and every five years, BLM revisits the value of the properties that they are renting. This is done using the NASS (National Agricultural Statistics Service) Census Per-Acre Land and Building and Values report for San Bernardino County, which are adjusted annually for inflation. This data results in values for agricultural land at \$10,764 per acre; an increase from five years ago when the cost was \$2,534 per acre. That resulted in a rental cost increase from \$91.31 to \$437.96 per acre per year, resulting in a 300% increase to our bill. That is one issue, and we are dealing with BLM to file both an appeal, because we didn't receive notice of the increase in advance, and for a waiver, because we question the relevance of the NASS valuation. First, we have no agricultural-zoned land whatsoever in the District, and secondly, there isn't much vacant land anywhere in the District selling for \$10,764 an acre.

The issue before the Committee is something else. We found out through this process what ROW we have actually been paying for. There was no District record of the two amendments to the original

ROW, both of which are for the CMMAD project only. I understood all along that this ROW fee was for the C3 Tank only and the District had no record of the additional leases, obtained in 1992 and 1996, which were provided to me by BLM. Perhaps prior staff didn't understand that there would be ongoing costs for the ROW.

Now, 20 years later, we find that nearly 98% of the total cost should be attributable to CMMAD and they should be paying that cost; the assessment district is supposed to pay all of its own costs. I'm not sure yet how much the District has paid on behalf of CMMAD in total for this ROW over time. The last six years has totaled \$48,300 for CMMAD. This does not include the new current year amount of \$38,300 for CMMAD; total \$86,600 for seven years. It is obvious that CMMAD participants need to pay for this cost going forward; the question is whether we want to collect for back payments. We need to make this determination sooner rather than later, so that plenty of advance notice can be provided to CMMAD participants, unlike the lack of notice provided by BLM.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

\$29,000 increase to current year costs, not budgeted. District will appeal to BLM for waiver back to last year's amount because of failure to notify in advance. Assume future costs for CMMAD can be passed along to those participants. Fiscal impact will vary depending on whether prior costs will be collected.

Department of Interior BLM Right of Way

Right Of Way Rental - CACA 13073

9/30/1982 Original ROW - 2,640 long x 30 feet wide = 79,200 square feet \$25 fee for first 5 years C3 Tank - Moonlight Mesa/Flamingo	1.82	2.04%	188.10	796.25
9/29/1992 Amendment for CMMAD pipeline - 105,105 feet x 30 feet wide 3,153,150 square feet	72.39	81.15%	7,488.71	31,700.71
8/15/1996 Amendment for CMMAD service laterals - 36,670 feet x 20 wide	15.00	16.82%	1,551.82	6,569.06
	<hr/>			
	89.20	100.00%	9,228.63	39,066.03

CMMAD costs - 2016

pipeline	31,701.00			
serv laterals	6,569.00			
	<u>38,270.00</u>			

NOTE: Costs are not evenly divided by parcel, but applied proportionally. This is for example only.

CMMAD costs - prior 6 years

	total	prorated	
2010	5,599.98	5,486.30	
2011	8,559.63	8,385.87	
2012	7,995.44	7,833.13	
2013	8,887.89	8,707.47	
2014	9,056.48	8,872.63	
2015	<u>9,228.63</u>	<u>9,041.29</u>	
	49,328.05	48,326.69	4.1.30 per parcel catch-up

1170 billable parcels = 32.71 per parcel per year

1170 billable parcels = 4.1.30 per parcel catch-up

12/15/15

OUR INCODE VERSION X SOFTWARE GENERATES UTILITY REFUNDS FROM A MODULE SEPARATE FROM ACCOUNTS PAYABLE. THERE WILL BE A UTILITY BILLING REFUNDS REGISTER ALONG WITH THE ACCOUNTS PAYABLE CHECK REGISTER. THIS IMPROVES THE INTEGRITY OF THE UTILITY BILLING DATA.

IF THE INVOICE DETAIL IS NOT NEEDED FOR THE A/P CHECK REGISTER, WE COULD COMBINE THE TWO REGISTERS.



Joshua Basin Water District

***Check Report JBWD**

By Check Number

Date Range: 11/01/2015 - 11/30/2015

Vendor Number Payable #	Vendor DBA Name Payable Type	Payable Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-AP Cash							
000504 <u>5659</u>	ACTION PUMPING, INC. Invoice	11/04/2015	11/04/2015 HDMC WW: PUMPING	Regular	0.00 0.00	1,075.00 1,075.00	56751
000241 <u>7688</u>	BRIAN'S LOCK SHOP Invoice	11/04/2015	11/04/2015 LOCK SERVICE: PUMPING PLANT	Regular	0.00 0.00	484.99 484.99	56752
004110 <u>BW1115</u> <u>BW1115B</u> <u>BW1115C</u>	BURRTEC WASTE & RECYCLING SVCS Invoice Invoice Invoice	11/04/2015 11/04/2015 11/04/2015 11/04/2015	11/04/2015 RECYCLING - NOV 15 TRASH REMOVAL - NOV 15 TRASH REMOVAL - NOV 15	Regular	0.00 0.00 0.00 0.00	412.54 59.58 267.18 85.78	56753
001005 <u>BA1115</u>	BANK OF AMERICA Invoice	11/04/2015	11/04/2015 EE EDUCATION/PUBLIC INFORMATION	Regular	0.00 0.00	1,302.00 1,302.00	56754
001004 <u>BA1115</u>	BUSINESS CARD Invoice	11/04/2015	11/04/2015 PUBLIC INFO/BUILDING MAINT/SMALL T	Regular	0.00 0.00	3,481.88 3,481.88	56755
001865 <u>309450CWREVIS</u>	COMPUTER GALLERY Invoice	11/04/2015	11/04/2015 PRINTER MAINTENANCE - OCT 15	Regular	0.00 0.00	99.84 99.84	56756
000252 <u>201110</u>	DEBORAH S. MALLANTS Invoice	11/04/2015	11/04/2015 TEMPORARY LABOR	Regular	0.00 0.00	605.71 605.71	56757
002565 <u>20154680</u> <u>20155103</u>	DUDEK AND ASSOCIATES, INC Invoice Invoice	11/04/2015 11/04/2015 11/04/2015	11/04/2015 ENG SERV: MULTIPLE PROJECTS ENG SERV: MULTIPLE PROJECTS	Regular	0.00 0.00 0.00	12,770.00 9,015.00 3,755.00	56758
VEN01466 <u>FB103115</u>	FEDAK & BROWN LLP Invoice	11/04/2015	11/04/2015 FINANCIAL AUDIT 14/15	Regular	0.00 0.00	2,245.00 2,245.00	56759
003025 <u>5-200-87167</u>	FEDEX Invoice	11/04/2015	11/04/2015 SHIPPING	Regular	0.00 0.00	92.58 92.58	56760
000058 <u>10152786</u>	GARDA CL WEST, INC. Invoice	11/04/2015	11/04/2015 COURIER FEES - NOV 15	Regular	0.00 0.00	593.31 593.31	56761
006200 006200 <u>6045B</u>	MCALLISTERS JANITORIAL SERV. MCALLISTERS JANITORIAL SERV. Invoice	11/04/2015 11/04/2015 11/04/2015	11/04/2015 11/04/2015 JANITORIAL SERVICES - OCT 15	Regular Regular	0.00 0.00 0.00	-580.00 580.00 580.00	56762 56762
013197 <u>81371</u>	INTER VALLEY POOL SUPPLY, INC. Invoice	11/04/2015	11/04/2015 WATER TREATMENT EXPENSE	Regular	0.00 0.00	298.00 298.00	56763
000084 <u>SW03033229</u>	JOHNSON POWER SYSTEMS Invoice	11/04/2015	11/04/2015 HDMC WWTP: GENERATOR MAINTENAN	Regular	0.00 0.00	805.42 805.42	56764
009054 <u>151025-1</u>	KATHLEEN J. RADNICH Invoice	11/04/2015	11/04/2015 PUBLIC RELATIONS SERVICES	Regular	0.00 0.00	612.00 612.00	56765
009072 <u>RS1015</u>	LAW OFFICES REDWINE AND SHERRILL Invoice	11/04/2015	11/04/2015 LEGAL SERVICES - OCT 15	Regular	0.00 0.00	9,346.50 9,346.50	56766
006504 <u>27490</u> <u>27502</u>	MC CALL'S METERS SALES & SERVICE Invoice Invoice	11/04/2015 11/04/2015 11/04/2015	11/04/2015 REBUILD 3" HYDRANT METER CERTIFIED FLOW TESTS	Regular	0.00 0.00 0.00	6,210.65 2,278.78 3,931.87	56767
006810 <u>MD5272</u>	MOJAVE DESERT AQMD Invoice	11/04/2015	11/04/2015 PERMIT FEE - PARK BLVD	Regular	0.00 0.00	1,417.07 279.91	56768

*Check Report JBWD

Date Range: 11/01/2015 - 11/30/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>MD5273</u>	Invoice	11/04/2015	PERMIT RENEWAL FEES - VARIOUS LOCAT	0.00	852.87	
<u>MD5274</u>	Invoice	11/04/2015	PERMIT RENEWAL FEE - CHOLLITA	0.00	284.29	
000070	ONLINE INFORMATION SERVICES, INC.	11/04/2015	Regular	0.00	237.90	56769
<u>678157</u>	Invoice	11/04/2015	ID VERIF. SERV. THRU 10/31/15	0.00	237.90	
000236	PAYPRO ADMINISTRATORS	11/04/2015	Regular	0.00	170.82	56770
<u>PPE 10-30-15</u>	Invoice	11/04/2015	EE FSA DEDUCTIONS 11-06-15	0.00	170.82	
008300	POSTMASTER	11/04/2015	Regular	0.00	3,000.00	56771
<u>SD110315</u>	Invoice	11/04/2015	POSTAGE FOR WATER BILLING	0.00	3,000.00	
008415	PRUDENTIAL OVERALL SPLY.	11/04/2015	Regular	0.00	97.76	56772
<u>22136699</u>	Invoice	11/04/2015	SHOP EXPENSE	0.00	11.88	
<u>22140234</u>	Invoice	11/04/2015	SHOP EXPENSE	0.00	39.73	
<u>22140235</u>	Invoice	11/04/2015	SHOP EXPENSE	0.00	46.15	
008414	PROVIDEO	11/04/2015	Regular	0.00	200.00	56773
<u>1576</u>	Invoice	11/04/2015	VIDEO TAPING BD MEETINGS - OCT	0.00	200.00	
000091	SAN BERNARDINO COUNTY RECORDER	11/04/2015	Regular	0.00	42.00	56774
<u>SB110415</u>	Invoice	11/04/2015	RELEASE OF A LIEN	0.00	42.00	
000091	SAN BERNARDINO COUNTY RECORDER	11/04/2015	Regular	0.00	21.00	56775
<u>SB110215</u>	Invoice	11/04/2015	RELEASE OF A LIEN	0.00	21.00	
009878	SOUTHERN CALIFORNIA EDISON	11/04/2015	Regular	0.00	37,935.08	56776
<u>SCE1015</u>	Invoice	11/04/2015	POWER FOR PUMPING - OCT 15	0.00	37,935.08	
009920	STANDARD INSURANCE CO	11/04/2015	Regular	0.00	860.52	56777
<u>ST1115</u>	Invoice	11/04/2015	EE LIFE INSURANCE - NOV 15	0.00	860.52	
009980	SWRCB FEES	11/04/2015	Regular	0.00	55.00	56778
<u>SWRCB-102715</u>	Invoice	11/04/2015	T-1 RENEWAL	0.00	55.00	
010990	UTILIQUEST L.L.C.	11/04/2015	Regular	0.00	125.28	56779
<u>227443-Q</u>	Invoice	11/04/2015	CONTRACT LOCATING EXPENSE	0.00	125.28	
000327	WATER QUALITY SPECIALISTS	11/04/2015	Regular	0.00	3,310.00	56780
<u>4313</u>	Invoice	11/04/2015	HDMC WWTP: OPERATION & MAINT - OC	0.00	3,310.00	
013203	WATER SYSTEMS ENGINEERING, INC.	11/04/2015	Regular	0.00	250.00	56781
<u>24686</u>	Invoice	11/04/2015	WELL 14 TREATMENT RECOMMENDATIO	0.00	250.00	
012020	XEROX CORPORATION	11/04/2015	Regular	0.00	201.78	56782
<u>080805105</u>	Invoice	11/04/2015	OFFICE EXPENSE 5/30/15 - 6/30/15	0.00	201.78	
000233	NAPA AUTO PARTS	11/04/2015	Regular	0.00	805.36	56783
<u>128953</u>	Invoice	11/04/2015	SMALL TOOLS	0.00	21.38	
<u>128966</u>	Invoice	11/04/2015	SMALL TOOLS	0.00	636.12	
<u>129569</u>	Invoice	11/04/2015	SMALL TOOLS	0.00	21.38	
<u>130514</u>	Invoice	11/04/2015	VEHICLE REPAIRS	0.00	126.48	
000091	SAN BERNARDINO COUNTY RECORDER	11/05/2015	Regular	0.00	21.00	56789
<u>SB110515</u>	Invoice	11/05/2015	RELEASE OF A LIEN	0.00	21.00	
006200	MCALLISTERS JANITORIAL SERV.	11/09/2015	Regular	0.00	580.00	56799
<u>6045B</u>	Invoice	11/04/2015	JANITORIAL SERVICES - OCT 15	0.00	580.00	
001555	CENTRATEL	11/09/2015	Regular	0.00	255.29	56800
<u>151103192101</u>	Invoice	11/09/2015	DISPATCH SERVICES - OCT 15	0.00	255.29	
000252	DEBORAH S. MALLANTS	11/09/2015	Regular	0.00	605.71	56801
<u>201111</u>	Invoice	11/09/2015	TEMPORARY LABOR	0.00	605.71	
009054	KATHLEEN J. RADNICH	11/09/2015	Regular	0.00	504.00	56802

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Date Range: 11/01/2015 - 11/30/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>151101-1</u>	Invoice	11/09/2015	PUBLIC RELATIONS SERVICES	0.00	504.00	
009980	SWRCB FEES	11/09/2015	Regular	0.00	14,929.00	56803
<u>WD-0113271</u>	Invoice	11/09/2015	HDMC WASTEWATER ANN'L DISCHARGE	0.00	14,929.00	
009980	SWRCB FEES	11/09/2015	Regular	0.00	2,088.00	56804
<u>WD-0113521</u>	Invoice	11/09/2015	ANNUAL DISCHARGE PERMIT FEE	0.00	2,088.00	
003605	VERIZON CALIFORNIA	11/09/2015	Regular	0.00	128.97	56805
<u>V1115</u>	Invoice	11/09/2015	HDMC WWTP - TELEPHONE	0.00	128.97	
001630	AT&T MOBILITY	11/09/2015	Regular	0.00	1,247.15	56806
<u>829480028X1105</u>	Invoice	11/09/2015	COMMUNICATIONS - OCT 15	0.00	1,247.15	
000058	GARDA CL WEST, INC.	11/09/2015	Regular	0.00	10.78	56807
<u>70027616</u>	Invoice	11/09/2015	EVENXCHANGE FEES - OCT 15	0.00	10.78	
013196	TELEPACIFIC COMMUNICATIONS	11/09/2015	Regular	0.00	671.11	56808
<u>71963337-0</u>	Invoice	11/09/2015	TELEPHONE (OFFICE) - NOV 15	0.00	671.11	
001937	COUNTY OF SAN BERNARDINO	11/10/2015	Regular	0.00	50.00	56812
<u>CSB111015</u>	Invoice	11/10/2015	NOTICE OF EXEMPTION	0.00	50.00	
000504	ACTION PUMPING, INC.	11/18/2015	Regular	0.00	1,075.00	56817
<u>5819</u>	Invoice	11/18/2015	HDMC WW: PUMPING	0.00	1,075.00	
000675	AQUA-METRIC SALES COMPANY	11/18/2015	Regular	0.00	4,116.87	56818
<u>0058641-IN</u>	Invoice	11/18/2015	INVENTORY	0.00	4,116.87	
001850	CLINICAL LAB OF S.B. INC	11/18/2015	Regular	0.00	2,434.00	56819
<u>946594</u>	Invoice	11/18/2015	SAMPLING - OCT 15	0.00	1,667.00	
<u>946595</u>	Invoice	11/18/2015	HDMC WWTP SAMPLING- OCT 15	0.00	767.00	
001865	COMPUTER GALLERY	11/18/2015	Regular	0.00	101.51	56820
<u>309490CW</u>	Invoice	11/18/2015	PRINTER MAINTENANCE - NOV 15	0.00	101.51	
001461	BOLLINGER CONSULTING GROUP	11/18/2015	Regular	0.00	3,082.50	56821
<u>674</u>	Invoice	11/18/2015	WATER CONSERVATION - OCT 15	0.00	2,500.00	
<u>675</u>	Invoice	11/18/2015	LANDSCAPE IRRIGATION AUDITS	0.00	582.50	
000252	DEBORAH S. MALLANTS	11/18/2015	Regular	0.00	531.25	56822
<u>201112</u>	Invoice	11/18/2015	TEMPORARY LABOR	0.00	531.25	
003596	DEX MEDIA	11/18/2015	Regular	0.00	23.00	56823
<u>DM1115</u>	Invoice	11/18/2015	MORONGO BASIN ADVERT - NOV 15	0.00	23.00	
003025	FEDEX	11/18/2015	Regular	0.00	57.73	56824
<u>5-223-01567</u>	Invoice	11/18/2015	SHIPPING: CHROMIUM VI GRANT	0.00	57.73	
000229	C & S ELECTRIC	11/18/2015	Regular	0.00	1,577.00	56825
<u>1856</u>	Invoice	11/18/2015	WELL 15 REPAIR	0.00	1,577.00	
013202	CLA-VAL	11/18/2015	Regular	0.00	3,032.61	56826
<u>677740</u>	Invoice	11/18/2015	PUMPING PLANT REPAIRS: MWA TURNO	0.00	3,032.61	
004195	HOME DEPOT CREDIT SERVICES	11/18/2015	Regular	0.00	429.61	56827
<u>HD1115</u>	Invoice	11/18/2015	SHOP EXPENSE/PUMPING PLANT/BUILDI	0.00	429.61	
004720	INLAND WATER WORKS	11/18/2015	Regular	0.00	2,993.09	56828
<u>279038</u>	Invoice	11/18/2015	INVENTORY/MAINLINE SUPPLIES	0.00	2,704.05	
<u>279039</u>	Invoice	11/18/2015	MAINLINE & LEAK REPAIR SUPPLIES	0.00	289.04	
005150	JOSHUA TREE CHAMBER	11/18/2015	Regular	0.00	75.00	56829
<u>JT111015</u>	Invoice	11/18/2015	HOLIDAY MARKET EVENT FEE	0.00	75.00	
000323	KOFF & ASSOCIATES, INC.	11/18/2015	Regular	0.00	550.00	56830

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Date Range: 11/01/2015 - 11/30/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>2767</u>	Invoice	11/18/2015	COMPENSATION STUDY	0.00	550.00	
009054	KATHLEEN J. RADNICH	11/18/2015	Regular	0.00	1,512.51	56831
<u>151108-1</u>	Invoice	11/18/2015	PUBLIC RELATIONS SERVICES	0.00	853.71	
<u>151115-1</u>	Invoice	11/18/2015	PUBLIC RELATIONS SERVICES	0.00	658.80	
000134	KENNEDY/JENKS CONSULTANTS, INC.	11/18/2015	Regular	0.00	12,758.20	56832
<u>96593</u>	Invoice	11/18/2015	CONSULTING: 2015 URBAN MGMT PLN U	0.00	12,758.20	
000069	LAROCHE FIRE AND ICE	11/18/2015	Regular	0.00	885.00	56833
<u>F1111215B</u>	Invoice	11/18/2015	A/C SERVICE CONTRACT - SHOP	0.00	345.00	
<u>F1111315</u>	Invoice	11/18/2015	A/C SERVICE CONTRACT - OFFICE	0.00	540.00	
003505	GARRYS TIRES	11/18/2015	Regular	0.00	336.00	56834
<u>11658</u>	Invoice	11/18/2015	VEHICLE REPAIRS	0.00	306.82	
<u>11667</u>	Invoice	11/18/2015	VEHICLE MAINTENANCE	0.00	29.18	
000156	FORSHOCK	11/18/2015	Regular	0.00	1,429.15	56835
<u>1500095</u>	Invoice	11/18/2015	REPLACE RASCAL TO PLC: C2B/D11	0.00	1,429.15	
901353	UNIQUE GARDEN CENTER	11/18/2015	Regular	0.00	790.00	56836
<u>UGC110115</u>	Invoice	11/18/2015	DEMO GRDN/ BUILD MAINT- OCT & SEPT	0.00	790.00	
006800	MOJAVE WATER AGENCY	11/18/2015	Regular	0.00	201,690.00	56837
<u>MWA113015</u>	Invoice	11/18/2015	WATER RECHARGE PURCHASE	0.00	201,690.00	
000236	PAYPRO ADMINISTRATORS	11/18/2015	Regular	0.00	170.82	56838
<u>PPE 11-13-15</u>	Invoice	11/18/2015	EE FSA DEDUCTIONS 11-20-15	0.00	170.82	
000236	PAYPRO ADMINISTRATORS	11/18/2015	Regular	0.00	50.00	56839
<u>54152</u>	Invoice	11/18/2015	FSA ADMIN FEES - OCT 15	0.00	50.00	
008405	PRECISION ASSEMBLY	11/18/2015	Regular	0.00	1,262.46	56840
<u>16994</u>	Invoice	11/18/2015	OCT WATER BILLING	0.00	1,262.46	
008415	PRUDENTIAL OVERALL SPLY.	11/18/2015	Regular	0.00	138.06	56841
<u>22143889</u>	Invoice	11/18/2015	SHOP EXPENSE	0.00	11.88	
<u>22147452</u>	Invoice	11/18/2015	SHOP EXPENSE	0.00	39.73	
<u>22147453</u>	Invoice	11/18/2015	SHOP EXPENSE	0.00	86.45	
000089	SEMS TECHNOLOGIES, LLC	11/18/2015	Regular	0.00	9,045.00	56842
<u>A-5832-2</u>	Invoice	11/18/2015	SEMS 12 MONTH RENEWAL	0.00	9,045.00	
013201	SENTIUM, INC.	11/18/2015	Regular	0.00	536.39	56843
<u>1155</u>	Invoice	11/18/2015	DEATH OF A WATER DISTRICT BOOKS	0.00	536.39	
010001	SETH ZIELKE	11/18/2015	Regular	0.00	105.00	56844
<u>SZ111815</u>	Invoice	11/18/2015	REIMB: D5 RENEWAL	0.00	105.00	
010690	TYLER TECHNOLOGIES	11/18/2015	Regular	0.00	5,906.26	56845
<u>025-139405</u>	Invoice	11/18/2015	INCODE VERSION X MIGRATION	0.00	5,906.26	
000023	ULTIMATE MOTORS, INC.	11/18/2015	Regular	0.00	574.78	56846
<u>18484</u>	Invoice	11/18/2015	VEHICLE REPAIRS	0.00	574.78	
010850	UNDERGROUND SERVICE ALERT	11/18/2015	Regular	0.00	58.50	56847
<u>1020150336</u>	Invoice	11/18/2015	TICKET DELIVERY SERVICE - OCT	0.00	58.50	
010990	UTILIQUEST L.L.C.	11/18/2015	Regular	0.00	583.88	56848
<u>227712-Q</u>	Invoice	11/18/2015	CONTRACT LOCATING EXPENSE	0.00	516.84	
<u>227988-Q</u>	Invoice	11/18/2015	CONTRACT LOCATING EXPENSE	0.00	23.00	
<u>228246-Q</u>	Invoice	11/18/2015	CONTRACT LOCATING EXPENSE	0.00	44.04	
012020	XEROX CORPORATION	11/18/2015	Regular	0.00	454.79	56849
<u>082135158</u>	Invoice	11/18/2015	OFFICE EXPENSE 10/05/15 - 10/30/15	0.00	454.79	

*Check Report JBWD

Date Range: 11/01/2015 - 11/30/2015

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
000233	NAPA AUTO PARTS	11/18/2015	Regular	0.00	305.03	56850
<u>131042</u>	Invoice	11/18/2015	PUMPING PLANT SUPPLIES	0.00	280.25	
<u>131143</u>	Credit Memo	11/18/2015	VEHICLE REPAIRS: CORE RETURN	0.00	-27.00	
<u>131429</u>	Invoice	11/18/2015	VEHICLE MAINTENANCE	0.00	51.78	
000252	DEBORAH S. MALLANTS	11/20/2015	Regular	0.00	650.39	56851
<u>201113</u>	Invoice	11/20/2015	TEMPORARY LABOR	0.00	650.39	
009880	SOUTHERN CALIFORNIA EDISON CO	11/20/2015	Regular	0.00	2,383.73	56852
<u>SCE1115</u>	Invoice	11/20/2015	POWER TO BLDGS & GEN - NOV 15	0.00	2,383.73	
009898	THE GAS COMPANY	11/20/2015	Regular	0.00	282.05	56853
<u>GAS1115</u>	Invoice	11/20/2015	HEAT FOR SHOP - SEPT - NOV 15	0.00	282.05	
000248	PAYCHEX	11/06/2015	Manual	0.00	314.40	900561
<u>267022</u>	Invoice	11/06/2015	PAYROLL PROCESSING FEE	0.00	314.40	
001517	CalPERS	11/09/2015	Manual	0.00	7,682.15	900562
<u>PPE 10-30-15</u>	Invoice	11/09/2015	PAY PERIOD ENDING 10/30/15	0.00	7,682.15	
000248	PAYCHEX	11/13/2015	Manual	0.00	35.00	900563
<u>13839046</u>	Invoice	11/13/2015	TIME & LABOR ONLINE USAGE FEE	0.00	35.00	
001517	CalPERS	11/19/2015	Manual	0.00	7,672.30	900564
<u>PPE 11-13-15</u>	Invoice	11/19/2015	PAY PERIOD ENDING 11/13/15	0.00	7,672.30	
000248	PAYCHEX	11/20/2015	Manual	0.00	307.38	900565
<u>268171</u>	Invoice	11/20/2015	PAYROLL PROCESSING FEE	0.00	307.38	
000025	ICMA RC	11/30/2015	Manual	0.00	2,632.44	900566
<u>900566</u>	Invoice	11/30/2015	457 REMITTANCE - NOV 15	0.00	2,632.44	
VEN01533	PAYMENTUS GROUP INC.	11/19/2015	Manual	0.00	1,460.00	900567
<u>US15100180</u>	Invoice	11/19/2015	CREDIT CARD PROCESSING FEE - OCT 15	0.00	1,460.00	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	105	82	0.00	372,823.17
Manual Checks	7	7	0.00	20,103.67
Voided Checks	0	1	0.00	-580.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	112	90	0.00	392,346.84

Bank Transaction Report

Transaction Detail

Issued Date Range: 11/01/2015 - 11/30/2015
Cleared Date Range: -

Joshua Basin Water District



Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: 01-11200 - GENERAL FUND-U S BANK							
11/02/2015		<u>56742</u>	ALAINA VILLARREAL	Utility Billing	Outstanding	Check	-43.42
11/02/2015		<u>56743</u>	OAK PROJECT MANAGEMENT	Utility Billing	Outstanding	Check	-97.46
11/02/2015		<u>56744</u>	MICHAEL W DONG	Utility Billing	Outstanding	Check	-61.46
11/02/2015		<u>56745</u>	RANDY W SPIRES	Utility Billing	Outstanding	Check	-44.55
11/02/2015		<u>56746</u>	CHASE J DENTLER	Utility Billing	Outstanding	Check	-44.55
11/02/2015		<u>56747</u>	ALFRED C ROQUE	Utility Billing	Outstanding	Check	-54.51
11/02/2015		<u>56748</u>	CINDY MARK REALTY	Utility Billing	Outstanding	Check	-47.05
11/02/2015		<u>56749</u>	DAVID E HALL	Utility Billing	Outstanding	Check	-38.73
11/02/2015		<u>56750</u>	COCHRAN COMM. CONSTRUCTION	Utility Billing	Outstanding	Check	-222.55
11/02/2015		<u>56750</u>	COCHRAN COMM. CONSTRUCTION	Utility Billing	Voided	Check	222.55
11/05/2015		<u>56784</u>	AMY E FAMIGHETTI	Utility Billing	Outstanding	Check	-99.20
11/05/2015		<u>56785</u>	JONATHAN L BOLLES	Utility Billing	Outstanding	Check	-20.90
11/05/2015		<u>56786</u>	MELANIE S LUM	Utility Billing	Outstanding	Check	-68.78
11/05/2015		<u>56787</u>	NORMA GARCIA	Utility Billing	Outstanding	Check	-28.40
11/05/2015		<u>56788</u>	KENNETH L PEAVEY	Utility Billing	Outstanding	Check	-20.80
11/05/2015		<u>56790</u>	ALAINA VILLARREAL	Utility Billing	Outstanding	Check	-2.09
11/05/2015		<u>56791</u>	OAK PROJECT MANAGEMENT	Utility Billing	Outstanding	Check	-56.95
11/05/2015		<u>56792</u>	MICHAEL W DONG	Utility Billing	Outstanding	Check	-20.95
11/10/2015		<u>56809</u>	SHAWN M HENNES-LAM	Utility Billing	Outstanding	Check	-11.39
11/10/2015		<u>56810</u>	JOETTA J TOVAR	Utility Billing	Outstanding	Check	-37.20
11/10/2015		<u>56811</u>	SHERRIE Y JOSEPHSON	Utility Billing	Outstanding	Check	-39.70
11/18/2015		<u>56813</u>	STACY DOOLITTLE	Utility Billing	Outstanding	Check	-126.80
11/18/2015		<u>56814</u>	JOSHUA KIERSTAD	Utility Billing	Outstanding	Check	-62.26
11/18/2015		<u>56815</u>	JESSICA L COPE	Utility Billing	Outstanding	Check	-4.70
11/18/2015		<u>56816</u>	JOHN LEE	Utility Billing	Outstanding	Check	-8.47
Bank Account 01-11200 Total: (25)							-1,040.32
Report Total: (25)							-1,040.32

JOSHUA BASIN WATER DISTRICT**NOVEMBER 2015****DIRECTOR PAY****PAY PERIODS: 10/17/2015 - 11/13/2015**

Director	Date	Type	Amount	Notes
VICTORIA J FULLER	10/17/2015	Director Pay	173.63	10/14/15 2015 ACWA REG SUMMIT
VICTORIA J FULLER	10/21/2015	Director Pay	173.63	JBWD BOARD MEETING
VICTORIA J FULLER	10/31/2015	UNPAID DIRECTOR	0.00	10/26/15 FINANCE COMMITTEE MEETING
VICTORIA J FULLER	11/04/2015	Director Pay	173.63	JBWD BOARD MEETING
			<u>520.89</u>	
ROBERT JOHNSON	10/21/2015	Director Pay	173.63	JBWD BOARD MEETING
ROBERT JOHNSON	10/26/2015	UNPAID DIRECTOR	0.00	FINANCE COMMITTEE MEETING
ROBERT JOHNSON	10/27/2015	UNPAID DIRECTOR	0.00	WATER RESOURCES & OPERATIONS COMMITTEE MEETING
ROBERT JOHNSON	11/04/2015	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICKEY C LUCKMAN	10/21/2015	Director Pay	173.63	JBWD BOARD MEETING
MICKEY C LUCKMAN	10/27/2015	UNPAID DIRECTOR	0.00	WATER RESOURCES & OPERATIONS COMMITTEE MEETING
MICKEY C LUCKMAN	11/04/2015	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICHAEL P REYNOLDS	10/17/2015	Director Pay	173.63	09/21/15 SPECIAL DISTRICTS MEETING
MICHAEL P REYNOLDS	10/17/2015	Mileage/Vehicle Expense	109.48	MILEAGE: SPECIAL DISTRICTS MEETING
MICHAEL P REYNOLDS	10/19/2015	Director Pay	173.63	SPECIAL DISTRICTS MEETING
MICHAEL P REYNOLDS	10/19/2015	Mileage/Vehicle Expense	119.60	MILEAGE: SPECIAL DISTRICTS MEETING
MICHAEL P REYNOLDS	10/21/2015	Director Pay	173.63	JBWD BOARD MEETING
			<u>749.97</u>	
REBECCA UNGER	10/21/2015	Director Pay	173.63	JBWD BOARD MEETING
REBECCA UNGER	10/22/2015	Director Pay	173.63	MWA BOARD MEETING
REBECCA UNGER	10/22/2015	Mileage/Vehicle Expense	77.05	MILES: MWA BOARD MEETING
REBECCA UNGER	11/04/2015	Director Pay	173.63	JBWD BOARD MEETING
			<u>597.94</u>	
TOTAL			<u><u>2,563.32</u></u>	