

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS FEBRUARY 7, 2024 AT 5:30 PM

AGENDA ITEMS

1. CALL TO ORDER

President Floen called the meeting to order at 5:30 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Accounting Supervisor Rich, Customer Support Specialist Paulino, Executive Assistant Thompson

Consultant(s) Present: Public Outreach Consultant Kathleen Radnich, Legal Counsel Jeff Hoskinson, Hazard Mitigation Consultant Gary Sturdivan

Citizens Advisory Council Member(s) Present: CAC Chairperson, David Carrillo

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda, seconded by Vice President Doolittle approved by the following vote:

1 st / 2 nd	Jarlsberg/Doolittle
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES - 01.17.24

Director Fick made a motion to approve the draft minutes, seconded by Director Short approved by the following vote.

1 st / 2 nd	Fick/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

None

7. PROJECT LIST UPDATE - For informational purposes only. No action was taken.

Management shared updates on District projects, giving the Board the opportunity to ask questions and receive additional information from staff.

8. PRESENTATIONS - For informational purposes only. No action was taken.

A. PUBLIC OUTREACH REPORT

Consultant Radnich provided an outreach report including the following:

- The Joshua Tree National Park MOU contract is in the works.
- This year's exhibit will be Careers in Water.
- The Farmers Market theme for February is “the value of tap”.
- The District is partnering with MWA in collaboration with Hi-Desert Water, Twentynine Palms Water, and Big Horn Desert View Agency for a conservation messaging campaign to apply for a grant.
- Several entities in the area are applying for strategic partner grants from MWA.
- Negotiations are underway with County and Morongo Basin libraries to use LED signs to promote conservation messaging out to the public.
- Constant Contact statistics have a 54% opening rate and 3164 active readers.
- February 9 - Joshua Basin Water District will be present at the Mojave Water Agency Foundation Summit event in Victorville.
- February 16 - The Docent & volunteers meeting for the upcoming plant sale will be at the district office at 5:00 pm.
- February 19 - The District will be closed in observance of Presidents Day.
- February 22 and 29 - District tours are scheduled.
- March 24 - Native plant sale

9. WORKSHOP

A. LOCAL HAZARD MITIGATION PLAN WORKSHOP

PRESENTED BY: SARAH JOHNSON, GENERAL MANAGER

RECOMMENDED ACTION: RECEIVE PRESENTATION, REVIEW, AND PROVIDE INPUT. NO ACTION IS TO BE TAKEN.

President Floen paused the regular meeting at 5:52 pm and opened the Local Hazard Mitigation Plan Workshop at 5:57 pm. General Manager, Sarah Johnson introduced Gary Sturdivan, Hazard Mitigation Consultant, who presented the final draft of the Local Hazard Mitigation Plan (LHMP) for review and input from the board. Sturdivan explained to the board the LHMP is a rewrite of the document due to changes to the laws in June 2023. Johnson shared that the LHMP was made available for public comment through Constant Contact, and the Citizens Advisory Council (CAC) provided input at their meeting on January 9th. Sturdivan mentioned that we received four public comments regarding the LHMP. Sturdivan asked the board to submit any comments on the LHMPs to Executive Assistant, Lisa Thompson by February 12, 2024. Thompson will scan and email the marked-up LHMPs back to Sturdivan.

For informational purposes only. No action is to be taken.

The workshop closed at 7:09 pm. The meeting was back in session at 7:11 pm.

10. REPORTS AND COMMENTS

President Floen

- Floen received a suspicious email or text from the post office regarding an unreadable address. Floen went to the post office in person to verify its legitimacy but was told it was not genuine. Floen reminded everyone to be cautious when opening suspicious emails.

Vice President Doolittle

- Doolittle attended the Southern California Water Coalition (SCWC) meeting in Riverside with Director Fick on January 26.
- Doolittle mentioned that there was a panel discussion about marketing at the SCWC meeting and had good conversations with others.

Director Jarlsberg

- Jarlsberg expressed her desire to attend the District 9 tour but could not do so due to being in the hospital.
- Jarlsberg shared that she had planned to attend tonight's board meeting remotely while visiting family but returned home when her dog passed away and family members got sick.

Director Short

- Short attended the MWA board meeting on January 25, which covered Category B payments, and the board went into closed session at the meeting.
- Short mentioned that he had watched the recent video uploaded on the District's YouTube channel titled "About Us" and thought it was well-executed.
- Short commented that the new website looks great.

Director Fick

- Fick attended the Southern California Water Coalition (SCWC) meeting in Riverside with Vice President Doolittle on January 26.
- Fick learned that the SCWC coalition was formed to bring water up North to Southern California.
- Fick was impressed with the Director of Administration, David Shook's presentation on Customer Support and suggested making it public.
- Fick discussed during the MBCA annual meeting that Marina West presented on MWA's behalf about the Morongo Basin's water status. The video of the presentation may soon be available on the MBCA website.

General Manager Report

Johnson reported on the following:

- LIHWAP has additional funding, and the district will hold the LIHWAP event on Monday, February 12.
- Our Operations team had their kick-off meeting with Ardurra for the E-2-1 design project.
- The district has taken 200 acre-feet of banked recharge water.
- District tours are scheduled for February 22 and 29, these are the 1st tours since pre-Covid times.
- The District is recruiting for the new Compliance Coordinator position.
- The new Purchasing position recruitment is on hold while the purchasing process is revamped and while the district awaits permits for a new inventory building.
- The new website is now live and has received positive feedback with no complaints.

11. CLOSED SESSION - PURSUANT TO GOVERNMENT CODE SECTION 54957 (B)(1) PUBLIC PERFORMANCE EVALUATION OF THE GENERAL MANAGER.

Adjourned to Closed Session at 7:23 pm.

Returned to Open Session at 8:52 pm. Legal Counsel, Jeff Hoskinson reported no reportable action.

12. ADJOURNMENT

On motion by Director Short, seconded by Director Jarlsberg, and approved by the Board, the meeting was adjourned at 8:53 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary






1. JBWD MINUTES TEMPLATE 1st Meeting Workshop 02.07.24

Final Audit Report

2024-02-28

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