

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS JUNE 5, 2024, 5:30 PM

1. CALL TO ORDER

President Floen called the meeting to order at 5:30 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Accounting Supervisor Rich, Executive Assistant Thompson

Consultant(s) Present: Public Outreach Consultant, Kathleen Radnich, Legal Counsel, Jeff Hoskinson

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda, seconded by Director Short, approved by the following vote:

1 st / 2 nd	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 05.15.24

Vice President Doolittle made a motion to approve the 05.15.24 draft minutes, seconded by Director Fick approved by the following vote:

1st/ 2nd	Doolittle/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. ACTION CALENDAR

A. APPOINTMENT OF A NEW CITIZENS ADVISORY COUNCIL (CAC) MEMBER

PRESENTED BY: GENERAL MANAGER JOHNSON

RECOMMENDED ACTION: RECOMMEND THE BOARD OF DIRECTORS REVIEW APPLICATION AND CONSIDER APPOINTMENT TO THE CITIZENS ADVISORY COUNCIL (CAC)

Vice President Doolittle made a motion to appoint Ryan Cherlin as Citizens Advisory Council Member, seconded by Director Jarlsberg and approved by the following vote.

1st 2nd Doolittle/Jarlsberg
Ayes: Floen, Doolittle, Jarlsberg, Short, and Fick
Noes: None
Abstain: None
Absent: None

B. RESOLUTION 24-1063 & REVISED 23/24 BUDGET AND PROPOSED 24/25 BUDGET

THE BOARD HEARD BOTH ITEMS AND VOTED ON EACH ITEM INDEPENDENTLY AFTER TH PRESENTATIONS

EMPLOYEE COMPENSATION PLAN – RESOLUTION 24-1063

PRESENTED BY: GENERAL MANAGER JOHNSON

RECOMMENDED ACTION: RECOMMEND THAT THE BOARD OF DIRECTORS ADOPT RESOLUTION 24-1063 APPROVING THE EMPLOYEE COMPENSATION PLAN

General Manager Johnson presented the Employee Compensation Plan and Resolution 24-1063. Johnson discussed the employee compensation plan was brought into alignment with the annual budget this year, recognizing their interdependence. Johnson also presented the annual employee survey results, which indicated a high employee satisfaction rate.

President Floen made a motion to approve the Employee Compensation Plan - Resolution 24-1063, seconded by Vice President Doolittle and approved by the following vote:

1st/ 2nd Floen /Doolittle
Ayes: Floen, Doolittle, Jarlsberg
Noes: Fick, Short
Abstain: None
Absent: None

REVISED 23/24 BUDGET AND PROPOSED 24/25 BUDGET

PRESENTED BY: GENERAL MANAGER JOHNSON, DIRECTOR OF FINANCE ROMAN, DIRECTOR OF OPERATIONS NAZARIO, AND DIRECTOR OF ADMIN SHOOK

RECOMMENDED ACTION: REVIEW AND APPROVE

Director of Finance Roman presented the Revised 23/24 Budget and Proposed 24/25 Budget.

Roman discussed the proposed operating and capital budgets and noted changes made following the budget workshops. Information was provided on reserve use, balance projections, and projected ending balances in cash from restricted and unrestricted reserves.

Clarification regarding the word "opposition" in the staff report: The district intends to comply with the Chromium 6 regulation. The use of the word "opposition" was not intended to suggest otherwise. The district may consider working with legal counsel to pursue modification to the compliance requirements.

Director Jarlsberg made a motion to approve the Revised 23/24 Budget and Proposed 24/25 Budget, seconded by Director Short and approved by the following vote:

1st/ 2nd	Jarlsberg/Short
Ayes:	Floen, Short, Jarlsberg, and Fick
Noes:	Doolittle
Abstain:	None
Absent:	None

8. REPORTS AND COMMENTS

President Floen

- Floen read a quote from Winston Churchill.
- Floen expressed concern about the future fuel supply in the event of an emergency.
- Floen asked if Glen Harris had a public comment about the budget.

Vice President Doolittle

- Doolittle attended the ACWA Spring Conference in May and mentioned attending a California African American Water Professionals luncheon.
- Doolittle shared that she watched a Santa Margarita Water District water festival presentation at the Communications Committee during the ACWA Spring Conference.
- Doolittle mentioned the California Water Jobs Fact Sheet, which she learned about at the ACWA Spring Conference.
- Doolittle shared that she learned that we are currently experiencing a zero percent drought at the ACWA Spring Conference.
- Doolittle also shared that Gavin Newsom was the keynote speaker at the ACWA Spring Conference.
- Doolittle mentioned that she spoke briefly with USGS and would like the district explore working with them.

Director Jarlsberg

- Jarlsberg attended CSDA Legislative Days in Sacramento with General Manager Johnson in May.
- Jarlsberg found the CSDA Legislative Days productive, believes they are building good relationships with the legislators, and feels confident about receiving their support.
- Jarlsberg mentioned that she will be attending the Basin Wide Foundation workshop tomorrow.

Director Short

- Short attended the ACWA Spring Conference in May and attended several committee meetings. Short commented that our district is not represented on any of the committees, and he is considering applying for some sub-committees in the future.
- Short learned about a climate resilience bond discussed at the ACWA Spring Conference.
- Short attended a regional meeting, learning about public messaging.
- Short mentioned a workforce development event on August 13 that he's interested in attending.
- Short learned about the concept of weather whiplash and found the ACWA Spring conference to be highly valuable.

Director Fick

- Fick mentioned that MWA cancelled the June 13th board meeting.

General Manager Report

Johnson reported on the following:

- Johnson announced that the July 3 board meeting would be cancelled due to the holiday and staff taking a vacation.
- Johnson and Interim Director of Operations Jeremiah Nazario toured the marine base in 29 Palms last week, an eight-hour visit that was great and helped them build relationships with community partners. They have been invited for a second visit next week to visit their treatment plant, which effectively deals with Chromium 6.

Meetings attended:

- On May 20 – 22, Johnson attended the CSDA Legislative Days in Sacramento with Director Jarlsberg.
 - Johnson mentioned they met Assembly Members Tom Lackey and Greg Wallis's team members. They are listening to our concerns and hope for future discussions, and she would like to have them tour the district to see our issues up close and personal.
 - Johnson shared that the group briefly met with Senator Willke at the capital.

9. ADJOURNMENT

On motion by Director Short, seconded by Director Jarlsberg and approved by the Board, the meeting was adjourned at 7:41 p.m.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary






1. JBWD MINUTES TEMPLATE 1st MEETING 06.05.24

Final Audit Report

2024-06-26

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