

# MEETING MINUTES



## REGULAR MEETING OF THE BOARD OF DIRECTORS February 19, 2025, 5:30 pm

### AGENDA ITEMS

#### 1. CALL TO ORDER

President Floen called the meeting to order at: 5:30 pm.

#### 2. DETERMINATION OF A QUORUM & ATTENDANCE

**Board Members Present:** President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

**Staff Present:** Director of Finance Roman, Director of Administration Shook, Accounting Supervisor Rich, Executive Assistant Thompson

**Consultant(s) Present:** Legal Counsel, Jeff Hoskinson, Public Consultant, Kathleen Radnich

**Citizens Advisory Council Member(s) Present:**

#### 3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda, seconded by Director Short and approved by the following vote:

1 <sup>st</sup> / 2 <sup>nd</sup>	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

#### 4. PUBLIC COMMENT – Charles Magda on Zoom asked about pipe replacement.

#### 5. CONSENT CALENDAR

##### A. DRAFT MINUTES – 02.05.25

##### B. CHECK REGISTER – DECEMBER 2024

Director Jarlsberg pulled the check register for discussion, Director Jarlsberg made a motion to approve the Consent Calendar 02.05.24 draft minutes, seconded by Director Fick and approved the the following vote:

1st/2nd	Jarlsberg/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Fick, Short
Noes:	None
Abstain:	None
Absent:	None

**6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION**

**A. CHECK REGISTER – DECEMBER 2024**

Director Jarlsberg had several questions on items on the check register. Afterward, Jarlsberg made a motion to approve the December 2024 check register, seconded by Director Short, and approved by the following vote:

1 <sup>st</sup> / 2 <sup>nd</sup>	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

**7. DISCUSSION/ACTION CALENDAR**

**A. COPPER MOUNTAIN MESA (CMM) ASSESSMENT DISTRICT ANNUAL REPORT**

PRESENTED BY: DIRECTOR OF FINANCE ANNE ROMAN

RECOMMENDED ACTION: RECEIVE FOR INFORMATIONAL PURPOSES

Director of Finance Anne Roman presented the Copper Mountain Mesa (CMM) Assessment District Annual Report. Roman explained that CMM was established in 1996 to fund water improvements through USDA-issued bonds, set for full repayment by 2036. As of June 2024, Roman reported the remaining bond balance. Roman also noted that the 2023/2024 Annual Report and Continuing Disclosure Annual Report in the packet were summaries, with full versions available online.

For informational purposes only. No board action taken.

**8. REPORTS AND COMMENTS**

President Floen

- Floen informed the public on Zoom that every check issued by the district is reviewed and signed by two directors, with the check register reviewed monthly by the board. Floen emphasized the importance of public visibility and noted redundancy in committee functions and staff time. Floen also stated that, according to the Administration Code policies, the Board President has the authority to dissolve committees without consulting the board.
- Floen attended the CMMA board meeting and informed their board president that the CMM bond was going to be discussed at tonight’s board meeting.
- Floen attended the Landers Homestead Association meeting, where discussions covered nonprofit certification issues and a presentation by Marina West on Western Joshua Trees.

Vice President Doolittle

- Doolittle asked the Director of Administration, David Shook, if he can find out from General Manager Sarah Johnson if the Directors can be added to the District’s Evernote license to take notes at meetings she attends.

- Doolittle asked that the check register be removed from the consent calendar. Since we no longer have the Finance Committee, it should be a separate agenda item for board discussion.
- Doolittle inquired to find out if we have a schedule for uploading meeting recordings to the website.
- Doolittle expressed appreciation for Director of Finance Anne Roman, noting her cheerful and willing approach to board requests. Doolittle observed that, in contrast, there is a general attitude from the district that board requests are burdensome or excessive. Emphasizing the board's obligation to conduct due diligence, she valued Roman's openness and responsiveness to director requests.
- Doolittle requested to set up a time to review the general ledger.
- Doolittle raised concerns about the permanent cancellation of the Finance and WRO Committees, arguing that it reduces this transparency and board oversight while primarily benefiting the district by eliminating preparation requirements. Doolittle questioned the necessity of removing the Finance Committee, emphasizing its value due to content richness. She also expressed concern over losing valuable reports and insights from the operations team without the WRO Committee. Referring to the 02.05.25 meeting minutes, she noted that while the GM mentioned the possibility of forming Ad Hoc Committees, none had been established in the past four years except for GM performance reviews. Doolittle disagreed with the unilateral decision and expressed disappointment in how it was handled.

#### Director Jarlsberg

- Jarlsberg responded to Vice President Doolittle's concerns about canceling the Finance and WRO Committees, stating that she supported the decision based on the understanding that their content would be incorporated into board meetings with the same reports and discussion time. Jarlsberg did not view this change as eliminating report review. Jarlsberg also noted that the public was not attending these committee meetings, their recordings were not published, and only two directors participated.
- Jarlsberg attended the MWA TAC meeting on February 6<sup>th</sup> and appreciated the use of a microphone and participant introductions. The meeting included updates on the Air Force base and jet fumes rising from groundwater, a controversial topic, as well as an update on the Mojave River groundwater.

#### Director Short

- Short mentioned that at the last board meeting, General Manager Sarah Johnson discussed a freeze on funding with US Water Alliance. Short wanted an update on the current status.

#### Director Fick

- None

#### Staff Reports

Director of Finance Anne Roman reported on the following:

- Roman reported that the transfer of funds from LAIF to CAMP is an ongoing process and now fully set up. Extensive testing was conducted to verify wiring and ACH instructions before transferring substantial funds. The Emergency Capital Replacement Funds will be in CAMP by tomorrow, with interest rates remaining comparable between LAIF and CAMP.

Director of Administration David Shook reported the following:

- Shook announced that he will present information on meters and revisit the CAAP at the March 5<sup>th</sup> board meeting.

9. **ADJOURNMENT**

On motion by short, seconded by Director Jarlsberg and approved by the Board, the meeting was adjourned at: 6:49pm.

Respectfully submitted,



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Sarah Johnson, General Manager & Board Secretary






# 2. JBWD MINUTES 2ND MEETING TEMPLATE 02.19..25

Final Audit Report

2025-03-06

Created:	2025-03-06
By:	LISA THOMPSON (lthompson@jbwd.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_VoiiaswsQ2sRXORKRaMJZ4RisRGE-8e

## "2. JBWD MINUTES 2ND MEETING TEMPLATE 02.19..25" History

-  Document created by LISA THOMPSON (lthompson@jbwd.com)  
2025-03-06 - 11:44:23 PM GMT
-  Document emailed to Sarah Johnson (sjohnson@jbwd.com) for signature  
2025-03-06 - 11:44:50 PM GMT
-  Email viewed by Sarah Johnson (sjohnson@jbwd.com)  
2025-03-06 - 11:48:26 PM GMT
-  Document e-signed by Sarah Johnson (sjohnson@jbwd.com)  
Signature Date: 2025-03-06 - 11:48:38 PM GMT - Time Source: server
-  Agreement completed.  
2025-03-06 - 11:48:38 PM GMT