

JOSHUA BASIN WATER DISTRICT  
MINUTES OF THE  
FINANCE COMMITTEE MEETING  
Wednesday, November 8, 2023  
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the meeting to order at 9:00 a.m.
2. ROLL CALL – President Floen and Director Fick

STAFF PRESENT – Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Jeremiah Nazario, Interim Director of Operations, David Shook, Director of Administration, Sarah Johnson General Manager.

CONSULTANTS – None

GUESTS – None

3. PUBLIC COMMENT – None

4. CONSENT CALENDAR

- A. DRAFT FINANCE COMMITTEE MEETING MINUTES 10.11.23

1<sup>st</sup> - Fick

2<sup>nd</sup> - Floen

Motion carried to approve consent calendar 10.11.23 minutes.

5. DISCUSSION ITEMS -

- A. SEPTEMBER 2023 - CHECK REGISTER

1<sup>st</sup> - Fick

2<sup>nd</sup> - Floen

Motion carried to refer to the Board.

- B. RESERVE FUNDING TRANSFERS -

Director of Finance, Anne Roman, gave her presentation on Reserve Funding Transfers to the committee. Roman mentioned that the Reserve Funding Transfers is a complex annual agenda. Roman provided detailed information on proposed transfers for reserve funding usage and replenishment funding for fiscal year 22/23. Roman discussed the proposed reserve fund transfers from the LAIF Water Capacity reserve from the Tilford Phase 2 mainline replacement. Roman briefly explained that the Reserve Policy and Rate Study determines what to set aside and the budget and usage determines how much of the reserves we are depleting. Roman concluded that proposed changes to the Reserve Fund Policy will be brought back to the Finance Committee in 2024.

1<sup>st</sup> - Fick

2<sup>nd</sup> – Floen

Motion carried to refer to the Board.

6. STAFF REPORTS –

General Manager, Sarah Johnson reported the following:

- None

Director of Administration, David Shook reported the following:

- On November 5<sup>th</sup> LIHWAP events were cancelled by Community Action Partnership of San Bernardino due to exhausted funding.

Director of Finance, Anne Roman reported the following:

- Roman went over statistics on routine work in Finance and handed out a graph on those items to the committee.

7. DIRECTOR COMMENTS –

- Director Fick mentioned that he was interested in finding out the reserve fund history at the district over the last 30 years.

8. ADJOURNMENT – President Floen adjourned the meeting at 10:40 a.m.

1<sup>st</sup> - Fick

2<sup>nd</sup> - Floen

NEXT MEETING – December 13, 2023, at 9:00 am.

Respectfully Submitted,



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Sarah Johnson, General Manager

# 1. Draft Finance Committee Minutes 11.08.23

Final Audit Report

2024-01-13

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