



PO Box 675 • 61750 Chollita Road • Joshua Tree CA 92252  
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An Equal Opportunity Provider

JOSHUA BASIN WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY JULY 17, 2013 7:00 PM  
61750 CHOLLITA ROAD, JOSHUA TREE CALIFORNIA 92252  
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT: At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.  
During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.
6. CONSENT CALENDAR: Items on the Consent Calendar are considered routine in nature and will be adopted in total by one action of the Board of Directors unless any Board Member or any individual or organization interested in one or more consent calendar items wishes to be heard.
  - A. Approve Draft Minutes of the July 3, 2013 Regular Meeting of the Board of Directors
  - B. Auditor's Communication with those charged with Governance from Charles Z. Fedak & Company
  - C. Approve Investment Policy
  - D. June Check Audit Report
7. WATER USE EFFICIENCY AND PREVENTION OF WATER WASTE  
Recommend that the Board adopt a formal resolution to establish water conservation measures and prevent water waste.

Pg. 1-4

Pg. 5-7

Pg. 8-12

Pg. 13-31

Pg. 32-33

- Pg. 34 8. DISCUSS PROPOSED PROJECTS TO BE SUBMITTED FOR THE UPDATED MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN  
Recommend that the Board discuss and make decision about proposed projects, due August 1, 2013
- Pg. 35-36 9. RECRUITMENT FOR GENERAL MANAGER POSITION  
Recommend that the Board review and approve the proposed advertisement for the position, or suggest changes.
10. CONSERVATION COORDINATOR REPORT  
District Conversation Coordinator Deborah Bollinger to report.
- Pg. 37-38 11. FILLING OF VACANCY CREATED BY RESIGNATION OF DIRECTOR FRANK COATE  
Recommend that the Board take the following action: 1) Determine to fill the vacancy by appointment or election. 2) If the vacancy is to be filled by appointment, direct staff to advertise the vacancy and set interviews for Wednesday, August 7 or August 21, 2013. 3) If the vacancy is filled by election, direct staff to initiate proceedings to call for the election.
- Pg. 39 12. RESOLUTION IN APPRECIATION OF FORMER DIRECTOR COATE
13. REASSIGN BOARD RESPONSIBILITIES DUE TO RESIGNATION OF DIRECTOR COATE
- A. Elect New Vice President
  - B. President to Appont District Representative to Morongo Basin Pipeline Commission
  - C. President to make appointments for Ad Hoc Recharge Basin and Pipeline Project Committee and Ad Hoc Hospital Wastewater Project Committee
14. COMMITTEE REPORTS:
- A. PUBLIC INFORMATION COMMITTEE: President Luckman and Director Fuller: Kathleen Radnich, Public Outreach Consultant to report.
  - B. HOSPITAL WASTEWATER PROJECT: President Luckman and Director Fuller
  - C. TANK RESTORATION PROJECT: Director Wilson and Vice President Fuller
  - D. RULES AND REGULATIONS COMMITTEE: Director Fuller and Vice President Reynolds
  - E. ADMINISTRATION CODE UPDATE PROJECT: Director Fuller and President Luckman
  - F. AD HOC GENERAL MANAGER SEARCH: Director Reynolds and President Luckman
15. PUBLIC COMMENT  
At this time, any member of the public may address the Board on matters within the Board's jurisdiction that are not listed on the agenda. Please use the podium microphone. The Board may not discuss at length or take action on items not on the agenda.
16. GENERAL MANAGER REPORT
17. DIRECTORS COMMENTS/REPORTS
18. DISTRICT GENERAL COUNSEL REPORT

19. FUTURE AGENDA ITEMS

20. ADJOURNMENT

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

*This meeting is scheduled to be broadcast on Time Warner Cable Channel 10 on July 24 at 7:00 pm and July 31 at 7:00 pm.*

*DVD recordings of Joshua Basin Water District Board meetings are available at the District office  
and at the Joshua Tree Librar*

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
July 3, 2013

1. CALL TO ORDER: 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM:

Frank Coate	Present
Victoria Fuller	Present
Mickey Luckman	Present
Mike Reynolds	Present
Gary Wilson	Present

STAFF PRESENT:

Susan Greer, Acting General Manager
Marie Salsberry, HR Manager/Administrative Specialist
Keith Faul, GIS Coordinator

CONSULTANTS PRESENT:

Gil Granito, District Counsel
Kathleen Radnich, Public Outreach Consultant

GUESTS 11

4. APPROVAL OF AGENDA

MSC Reynolds/Coate 5/0 to approve the agenda for the July 3<sup>rd</sup>, 2013 Regular Meeting of the Board of Directors.

5. PUBLIC COMMENT

Bill Long of Joshua Tree commented in favor of Directors' continuing education and compensation. He also commented in favor of the current recharge basin site noting that the site was recommended by United States Geological Survey scientists.

6. CONSENT CALENDAR

MSC Fuller/Reynolds 5/0 to approve the May 2013 Financial Report and to approve the Draft Minutes of the June 19, 2013 Regular Meeting of the Board of Directors.

7. WATER BILL ADJUSTMENT FOR CUSTOMER – MICHAEL PEREZ

Acting General Manager Susan Greer reported on the customer request for assistance with his high water bill. Mr. Perez was present; he addressed the Board and answered their questions. Board and staff discussion ensued regarding Mr. Perez' situation and the District's procedures in responding to customers to alert them of higher than usual water usage.

"Buck" Buckley of Joshua Tree commented on a high bill that he had in the past and suggested that the District's Citizens Advisory Committee be involved in reviewing the policy.

President Luckman referred discussion to the CAC, of how to handle higher than usual water bills.

Mr. Perez commented that the District should have a better way to notify customers who have a high bill.

Tom Floen of Joshua Tree commented that the Board may open the door to taking responsibility for what happens on both sides of the meter; for example assuming liability for damage done to private property due to water leaks.

MSC Fuller/Coate 4/1 to approve staff recommendation to follow the direction of the district and deny the adjustment, and to allow for the twelve month payment of the bill.

Coate           Aye  
Fuller           Aye  
Luckman        Aye  
Reynolds       Aye  
Wilson          No

8. STRATEGIC PLAN UPDATE

AGM Greer reported nineteen items have been completed and many more are on track to be complete by the end of the year. She reviewed the list of projects and items on the Board’s Strategic Plan list and explained the status of those that had been updated.

MSC Fuller/Coate 4/1 to receive the report and authorize the changes.

Coate           Aye  
Fuller           Aye  
Luckman        Aye  
Reynolds       Aye  
Wilson          No

9. DISCUSS PROPOSED PROJECTS TO BE SUBMITTED FOR THE UPDATED MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

AGM Greer reported, noting the following proposed projects are already on the list: Central Sewer Plant, Storm Water Recovery Study, and Morongo Basin cooperative projects such as interties between water districts, and education and conservation programs. She suggested that another proposed project could be help with the District’s compliance with the CUWCC’s Best Management Practices.

“Buck” Buckley of Joshua Tree suggested experimental stations to study storm water capture.

Discussion of a list of projects was referred to the CAC for a special meeting to be held prior to the next Board meeting.

10. DISCUSS GENERAL MANAGER RECRUITMENT INCLUDING PROCESS AND JOB REQUIREMENTS

Vice President Coate tendered his resignation from the Board of Directors effective immediately stating that he intends to apply for the position of General Manager of the District and it would be a conflict of interest for him to remain on the Board of Directors.

AGM Greer reported on behalf of the committee, the plan is to develop the requirements and job description, direct staff to advertise, and direct staff to prepare a request for proposals for services including vetting candidates for the position.

President Luckman suggested an advertisement that describes the ideal candidate and refers interested parties to the District website where the job description will be posted.

Director Wilson noted wastewater treatment experience should be included.

Mr. Perez of Joshua Tree commented in support of an Associate of Arts degree as a requirement for the general manager position.

MSC Fuller/Reynolds 4/0 to direct staff to update the job description for the general manager position to include requirement of a bachelor of arts degree; to update the list of requirements for the “ideal candidate” to include experience in wastewater treatment plant management; to direct staff to draft advertisements for the Association of California Water Agencies website and newsletter, Brown and Caldwell Water News, and Monster.com plus any other potential job sites; to direct staff to send out

Request for Proposals to executive search firms and others seeking third party assistance to provide unbiased assistance in reviewing and investigating applications received for the general manager position; and that the Board review the progress at every Board meeting with the option of choosing another avenue such as utilizing a search firm if these efforts do not uncover suitable candidates.

## 11. COMMITTEE REPORTS

- A. PUBLIC INFORMATION COMMITTEE: President Luckman and Director Fuller: Kathleen Radnich, Public Outreach Consultant reported that the District Rules and Regulations have been posted to the website. Six Joshua Tree residents have signed up for water conservation audits. The July theme at the farmers market is smart irrigation. The next PIC meeting is next Wednesday at 9 am.
- Director Wilson commented that the recently approved contract with the Public Outreach Consultant was signed by the Board President; he believes the president is not authorized to sign such contracts. District Legal Council Gil Granito explained that the District's Administration Code allows the Board President to sign agreements; however he recommended that the contract be re-executed and attested to properly by the Board secretary.
- B. RECHARGE BASIN AND PIPELINE PROJECT: Vice President Coate and Director Fuller: No report.
- C. HOSPITAL WASTEWATER PROJECT: President Luckman and Vice President Coate: President Luckman reported that the committee met and began discussion of staffing for the package treatment plant.
- D. TANK RESTORATION PROJECT: Vice President Coate and Director Wilson: Director Wilson reported the committee did not meet, however they received the document on the technical specifications but did not receive the bid documents.
- E. RULES AND REGULATIONS COMMITTEE: Vice President Coate and Director Fuller: Director Fuller reported that the committee met with staff and may have an update at the next Board meeting.
- F. ADMINISTRATION CODE UPDATE PROJECT: Director Fuller and President Luckman: President Luckman reported that this is on hold pending updates to the Rules and Regulations.
- G. AD HOC GENERAL MANAGER SEARCH: President Luckman and Director Reynolds: Report given under Item #10 of this meeting agenda.

President Luckman appointed Director Reynolds to the Ad Hoc Rules and Regulations Update Committee, to replace former Director Coate. She appointed Director Fuller to the Ad Hoc Tank Restoration Project Committee.

## 12. PUBLIC COMMENT

Karen Tracy thanked former Vice President Coate for his service to the District.

## 13. GENERAL MANAGER REPORT

AGM Greer responded to several questions that had been asked by the Board at the prior meeting, explaining certain District expenses. She reported the District was notified about insurance renewal for workers compensation and there will be no rate increase. There will be a planned Edison outage overnight July 10 and 11 that will affect some District wells and booster stations; staff is working with Edison seeking a waiver of penalty fees that could be charged if the District does pumping during peak hours. Grounding rods will be installed at all sites that have transfer switches installed for the portable generators.

Director Wilson commented he noticed an advertisement in the paper for a maintenance worker. AGM Greer confirmed that the District has an open position.

## 14. DIRECTORS COMMENTS/REPORTS

Director Wilson thanked former Vice President Coate for his service to the District.

Director Reynolds thanked former Vice President Coate for his input, direction and professionalism while he was on the Board. He told of helping a customer of his locate a leaking underground pipe on his property. He noted there have been record high temperatures lately and advised cooling stations are available; he advised people to drink lots of water to stay hydrated.

Director Fuller thanked former Vice President Coate, saying he will be missed. She reported attending the Mojave Water Agency (MWA) meeting where the delta conservation plan and related litigation was discussed.

President Luckman commented that MWA is prepared to have water available even in the case of a three-year outage of delta-supplied water such as in the case of disruption due to a major earthquake.

Former Director Coate commented he will need to be replaced as the District's representative on the Morongo Basin Pipeline Commission, and noted that he was the vice-chair of the Commission.

#### 15. DISTRICT GENERAL COUNSEL REPORT

District Counsel Granito expressed his respect and gratitude to former Vice President Coate for his service on the Board. He reported that provisions regarding voluntary compliance with the public records act were removed from the proposed state budget.

He and AGM Greer have been working on a very small development project which has brought to light new procedures that can be implemented by the District to ensure that new development pays its own way.

#### 14. FUTURE AGENDA ITEMS

The following items were noted: replacement of director; legal posting of vacancy; election of Board Vice President; CAC recommendation regarding high water bills. President Luckman noted that the status of the search for a new general manager will be a recurring item; Legal Counsel Granito noted that may be a closed session item.

President Luckman appointed Director Fuller to the Board Agenda Committee.

#### 15. ADJOURNMENT 8:50 PM

MSC Reynolds/Fuller 4/0 to adjourn the July 3<sup>rd</sup>, 2013 Regular Meeting of the Board of Directors.

Respectfully submitted:

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Susan Greer, Acting General Manager

The next regular meeting of the Board of Directors is scheduled for July 17, 2013 at 7:00 pm.

JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA REPORT

Meeting of the Board of Directors

July 17, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer



TOPIC:

AUDITOR'S COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE FROM  
CHARLES Z. FEDAK & COMPANY

RECOMMENDATION:

Information Only

ANALYSIS:

Auditing Standards No. 114 establishes standards on matters to be communicated to those charged with governance. Among other things, it requires that an overview of the planned scope and timing of an audit and significant findings from it be communicated.

The primary purposes of communication with those charged with governance are to:

- a. Communicate clearly the responsibility of the auditor in relation to the financial statement audit and an overview of the scope and timing.
- b. Obtain information relevant to the audit from those charged with governance
- c. Provide timely observations to those charged with governance arising from the audit that are relevant to their responsibility in overseeing the financial reporting process.

The attached letter, from our lead auditor, Paul Kaymark, from Charles Z. Fedak & Company has been provided to comply with Auditing Standards No. 114. It is informational only and no action is required.

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

None





Charles Z. Fedak, CPA, MBA  
Paul J. Kaymark, CPA  
Christopher J. Brown, CPA

## Charles Z. Fedak & Company

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An Accountancy Corporation

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June 30, 2013

### **To the Board of Directors of the Joshua Basin Water District:**

Under the Statement of Auditing Standards No. 114, we are required to communicate clearly with those charged with governance (Board and management) during the planning stage of the audit the responsibilities of the auditor in relation to the financial statement audit, and an overview of the scope and timing of the audit.

#### ***The Audit Engagement***

We are engaged to audit the financial statements of the business-type activities of the District including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ended June 30, 2013.

#### ***Our Responsibilities under Generally Accepted Auditing Standards and Government Auditing Standards of the United States of America***

As stated in our Audit Engagement Letter for the year ended June 30, 2013, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with the Board of Directors oversight are fairly presented, in all material respects, in conformity with generally accepted accounting principles of the United States of America. Our audit of the financial statements does not relieve the Board of Directors or management of its financial accounting and reporting responsibilities for the District.

As part of our audit, we will consider the internal controls of the District. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal controls.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of the District's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests is not to provide an opinion on compliance with such provisions.

#### ***Our Planned Scope and Timing of the Audit***

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the District and its financial and operating environment. This includes evaluating the District's internal controls relevancy to assess the risks of material misstatement in the financial statements and to design the nature, timing, and extent of further audit procedures.

Material misstatements may result from: errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District.

Board of Directors  
Joshua Basin Water District  
June 30, 2013  
Page 2

Therefore, we will plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement, whether caused by error or fraud. Because of the nature of audit evidence and the characteristics of fraud, we are to obtain reasonable, not absolute assurance that material misstatements are detected. We have no responsibility to plan and perform the audit to obtain reasonable assurance that misstatements, whether caused by error or fraud, that are not material to the basic financial statements are detected. Our audit does not relieve the Board of Directors or management of their fiduciary responsibilities for the District.

We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We have held several discussions and meetings with management to discuss the significant components of the 2013 audit. These discussions relate to the interim and final fieldwork testwork to be conducted over the significant audit areas. We have also begun our interim pre-audit work and expect to complete our final audit fieldwork in September and October and issue our audit report at the November 2013 Board Meeting.

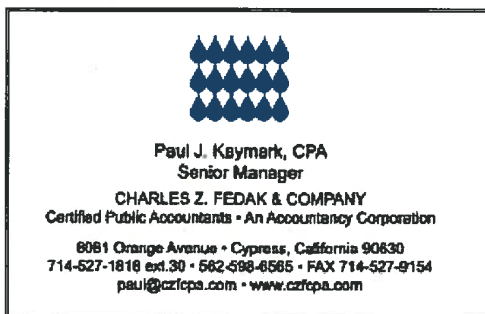
If you have any questions or concerns about the audit or audit process, please contact me directly at (714) 527-1818 or e-mail me at [paul@czfcpa.com](mailto:paul@czfcpa.com). I would appreciate the opportunity to discuss this information further with you since a two-way dialogue can provide valuable information for the audit process.

This information is intended solely for the use of the Board of Directors and management of District and is not intended to be, and should not be, used by anyone other than these specified parties.

Cordially,



**Paul J. Kaymark, CPA**  
**Charles Z. Fedak & Company, CPAs – An Accountancy Corporation**



JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA REPORT

Meeting of the Board of Directors

July 17, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer 

TOPIC:  
APPROVE INVESTMENT POLICY

RECOMMENDATION:  
Approve the Investment Policy

ANALYSIS:

A routine matter, the District must annually re-approve the investment policy as required by the Government Code. The Code also requires the preparation of a quarterly investment report, which details the District's investments and earnings. Both requirements were enacted in response to the Orange County bankruptcy matter several years ago in which the County Board of Supervisors was unaware of the shaky investments made by the County Treasurer. The Government Code declares that each person, treasurer, or governing body authorized to make investment decisions act with care, skill, prudence and diligence when handling funds. Further, the primary objective of any person investing public funds is to safeguard principal; secondly to meet liquidity needs; and lastly, to achieve a return or yield on invested funds.

No changes from the last investment policy have been proposed. At this time, all investments are maintained at LAIF (the state of California Local Agency Investment Fund).

STRATEGIC PLAN ITEM:  
N/A

FISCAL IMPACT:  
None

**ARTICLE 8**  
**INVESTMENT POLICY**

**8.01** The Board of Directors of the Joshua Basin Water District hereby adopt an Investment Policy as follows. Any surplus funds or funds held for any length of time for special projects shall only be invested in the following with reputable institutions.

**8.01.01** Direct and general obligations (including obligations issued or held in book entry form on the books of the Department of the Treasury of the United States of America) of the United States of America, or obligations that are unconditionally guaranteed as to principal and interest by the United States of America, including (in the case of direct and general obligations of the United States of America) evidences of ownership of proportionate interests of such obligations. Investments in such proportionate interests must be limited to circumstances wherein;

(a) a bank or trust company acts as custodian and holds the underlying United States obligations;

(b) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations and is a corporation rated A or better by Standard & Poors Corporation (S&P) or the equivalent rating by another recognized rating agency; and

(c) the underlying United States obligations are held in a special account, segregated from the custodian's general assets and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated (the obligations described in this paragraph are referred to herein as "United States Obligations").

**8.01.02** Obligations issued or guaranteed by the following instrumentalities or agencies of the United States of America:

- (a) Federal Home Loan Bank system;
- (b) Export-Import Bank of the United States;
- (c) Federal Financing Bank;
- (d) Government National Mortgage Association;
- (e) Farmers Home Administration;
- (f) Federal Home Loan Mortgage Company;
- (g) Federal Housing Administration;

- (h) Private Export Funding Corp;
- (i) Federal National Mortgage Association;
- (j) Federal Farm Credit Bank;
- (k) Maritime Administration; and
- (l) Public Housing Corporation.

**8.01.03** Pre-refunded municipal obligations meeting the following conditions:

(a) the bonds are

(i) not to be redeemed prior to maturity or the applicable trustee has been given irrevocable instructions concerning their calling and redemption, and

(ii) the applicable issuer has covenanted not to redeem such bonds other than as set forth in such instructions;

(b) the bonds are secured by cash or United States Obligations that may be applied only to interest, principal, and premium payments of such bonds;

(c) the principal of and interest on the United States Obligations (plus any cash in the escrow fund) are sufficient to meet the liabilities of the bonds;

(d) The United States Obligations serving as security for the bonds are held by an escrow agent or trustee that has a combined capital and surplus of not less than \$50,000,000 and is either subject to supervision or examination by federal or state authority or that is rated A or better by S&P or the equivalent rating by another recognized rating agency;

(e) the United States Obligations are not available to satisfy any other claims, including those against the trustee or escrow agent; and

(f) the municipal obligations are rated AAA by S&P or the equivalent rating by another recognized agency.

**8.01.04** Direct and general long-term obligations of any state, to the payment of which the full faith and credit of the state is pledged and that are rated in any of the three highest rating categories by S&P or the equivalent rating by another recognized rating agency.

**8.01.05** Direct and general short-term obligations of any state, to the payment of which the full faith and credit of the state is pledged and that are rated in any of the three highest rating categories by S&P or the equivalent rating by another recognized rating agency.

**8.01.06** Interest-bearing demand or time deposits or interests in money market portfolios issued by state banks or trust companies or national banking associations that are members of the Federal Deposit Insurance Corporation (FDIC). These deposits or interests must be continuously and fully insured by FDIC and with banks that are rated at least A or better by S&P or the equivalent rating by another recognized rating agency.

**8.01.07** Long-term and medium-term corporate debt guaranteed by any corporation that is rated by S&P or the equivalent rating by another recognized rating agency in its three highest rating categories.

**8.01.08** Repurchase agreements, the maturities of which are 30 days or less, entered into with financial institutions such as banks or trust companies organized under state law or national banking associations, insurance companies or government bond dealers reporting to, trading with, and recognized as primary dealers by the Federal Reserve Bank of New York and members of the Security Investors Protection Corporation or with dealers or parent holding companies. The financial institutions, dealers, or parent holding companies must be rated at least A or better by S&P or the equivalent rating by another recognized rating agency. If it is a parent holding company that has the required S&P rating or the equivalent rating by another recognized rating agency, then the counterparty must have combined capital and surplus not less than \$50,000,000. If the counterparty is a parent holding company, then the agreement must be unconditionally guaranteed by a financial institution subsidiary with a combined capital and surplus not less than \$50,000,000. The repurchase agreement must be secured by United States Obligations. The United States Obligations must have a fair market value, exclusive of accrued interest, at least equal to the amount invested in the repurchase agreements. The Trustee (who shall not be the provider of the collateral) must have a perfected first lien in, and retain possession of, the collateral. The obligations serving as collateral must be free from all third party liens.

**8.01.09** Prime commercial paper of a United States corporation, finance company or banking institution rated in any of the two highest rating categories of S&P or the equivalent rating by another recognized rating agency.

**8.01.10** Public housing bonds issued by public agencies. Such bonds must be fully secured by a pledge of annual contributions under a contract with the United States government; temporary notes, preliminary

loan notes or project notes secured by a requisition or payment agreement with the United States; or state or public agency or municipality obligations; provided that all of the above investments are rated in the three highest rating categories by S&P or the equivalent rating by another recognized rating agency.

**8.01.11** Shares of a diversified open-end management investment company (as defined in the Investment Company Act of 1940) or shares in a regulated investment company (as defined in Section 851(a) of the Internal Revenue Code of 1986, as amended) that is (A) a money market fund that has been rated in the highest rating category by S&P or the equivalent rating by another recognized rating agency, or (B) a money market account of the Trustee or any state or federal bank that is rated A or better by S&P or the equivalent rating by another recognized rating agency or that has a combined capital and surplus of not less than \$50,000,000.

**8.01.12** Units of a money market portfolio rated Am or Am-g by S&P or the equivalent rating by another recognized rating agency composed solely of obligations rated Am-g or better by S&P or the equivalent rating by another recognized rating agency having a federal income tax exclusion.

**8.01.13** Tax-exempt obligations rated in any of the three highest rating categories by S&P or the equivalent rating by another recognized rating agency.

**8.01.14** Units of a taxable government money market portfolio rated at least Am or Am-g by S&P or the equivalent rating by another recognized rating agency composed solely of obligations issued or guaranteed as to payment of principal and interest by the full faith and credit of the United States Government or repurchase agreements collateralized by such obligations.

**8.01.15** Certificates of deposit issued by commercial banks, savings and loan associations and mutual savings banks rated A or better by S&P or the equivalent rating by another recognized rating agency and properly secured at all times by collateral security described in paragraphs (1) and (2) above.

**8.01.16** The following investments fully insured by the Federal Deposit Insurance Corporation: (a) certificate of deposit, (b) savings accounts, (c) deposit accounts, (d) depository receipts of banks.

**8.01.17** Local Agency Investment Fund

Investment Policy Approved July 17, 2013

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
053292	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042127 BORNE, PAUL	:US REFUND	97.74
						-----
						97.74
053293	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042128 SANTANA, ANNA M	:US REFUND	54.61
						-----
						54.61
053294	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042129 MILES, GREGORY L	:US REFUND	70.07
						-----
						70.07
053295	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042130 WEDGEWOOD COMMUNITY	:US REFUND	48.39
						-----
						48.39
053296	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042131 THOMAS, AUDWIN	:US REFUND	34.74
						-----
						34.74
053297	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042132 REICHELE, GARY R.	:US REFUND	32.06
						-----
						32.06
053298	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042133 SIEFKER, TERRY R	:US REFUND	2.95
						-----
						2.95
053299	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042134 SMITH, RODDY T	:US REFUND	13.44
						-----
						13.44
053300	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042135 MORENO, CARLOS	:US REFUND	35.79
						-----
						35.79
053301	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042136 MASSENGALE, BRYAN A	:US REFUND	17.88
						-----
						17.88



CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
053302	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306042137	CHAVEZ, DANIEL :US REFUND	146.49
						-----
						146.49
053303	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052138	CUMMINGS, JOSHUA :US REFUND	100.00
						-----
						100.00
053304	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052139	MUEHL, MICHAEL :US REFUND	100.00
						-----
						100.00
053305	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052140	JV DEVELOPMENT :US REFUND	395.38
						-----
						395.38
053306	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052141	JOHNSON, ALBERT D :US REFUND	100.00
						-----
						100.00
053307	6/07/2013	<b>VOID</b>	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052142	ORELLANA, HERNAN :US REFUND	78.52
						-----
						78.52
053308	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052143	BAILEY, AL :US REFUND	100.00
						-----
						100.00
053309	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052144	PARKER, MARION A :US REFUND	1.59
						-----
						1.59
053310	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052145	COOKE, ALONA H :US REFUND	6.80
						-----
						6.80
053311	6/07/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306052146	ORELLANA, HERNAN :US REFUND	100.00
						-----
						100.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053312	6/07/2013	R	000263	W.G. HALL LLC	
			I-598950	TEMPORARY LABOR	1,148.09
					-----
					1,148.09
053313	6/07/2013	R	000063	TARIK ASSAGAL	
			I-4184	WEBSITE UPGRADE & FIX	637.50
					-----
					637.50
053314	6/07/2013	R	001002	BUSINESS CARD	
			I-BA0613	DIR EDU/OFFC SPPLY/BUS EXP	1,332.46
					-----
					1,332.46
053315	6/07/2013	R	001004	BUSINESS CARD	
			I-BA0613	DIR EDU/WATER CONSERVATION	1,385.15
					-----
					1,385.15
053316	6/07/2013	R	006947	MORONGO BASIN BROADCASTING	
			I-318-00004-0001	ADVERTISING: RECHARGE ROADWORK	846.00
					-----
					846.00
053317	6/07/2013	R	006200	HELEN A. MCALLISTER	
			I-5789B	JANITORIAL SERVICES - MAY 13	580.00
					-----
					580.00
053318	6/07/2013	R	007500	NORTHAMERICAN TRANSPORTATION	
			I-23159	MEMBERSHIP IN DRUG PROGRAM 2	24.00
					-----
					24.00
053319	6/07/2013	R	000236	PAYPRO ADMINISTRATORS	
			I-PP053113	EE FSA DEDUCTIONS 5-31-13	774.17
					-----
					774.17
053320	6/07/2013	R	009054	KATHLEEN J. RADNICH	
			I-5/26/13-22	PUBLIC RELATIONS SERVICES	486.00
			I-5/26/13-22A	REIMB: PUBLIC RELATIONS SUPPLY	38.75
					-----
					524.75
053321	6/07/2013	R	000091	SAN BERNARDINO COUNTY RECORDER	
			I-SB053013	RELEASE OF 2 LIENS	28.00
					-----
					28.00

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053322	6/07/2013	R	009878	SOUTHERN CALIFORNIA EDISON I-SCE0513 POWER FOR PUMPING - MAY 13	24,716.55 ----- 24,716.55
053323	6/07/2013	R	009920	STANDARD INSURANCE CO I-ST0613 EE LIFE INSURANCE - JUN 13	693.53 ----- 693.53
053324	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122147 CLARK, CYRUS :US REFUND	27.06 ----- 27.06
053325	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122148 CLARK, LLOYD JR. :US REFUND	59.44 ----- 59.44
053326	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122149 FAS-KAZORK UTILITIES:US REFUND	44.66 ----- 44.66
053327	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122150 FREDRICKSON, MARGARE:US REFUND	44.66 ----- 44.66
053328	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122151 ERNST, ROY :US REFUND	15.76 ----- 15.76
053329	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122152 NORDINE, DONALD A :US REFUND	23.82 ----- 23.82
053330	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122153 JACKSON, MATTHEW :US REFUND	0.83 ----- 0.83
053331	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122154 LIFETIME INDUSTRIES :US REFUND	756.33 ----- 756.33

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053332	6/13/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306122155 HAMILTON, CLARENCE T:US REFUND	240.00 ----- 240.00
053333	6/13/2013	R	000263	W.G. HALL LLC I-599536 TEMPORARY LABOR	1,072.11 ----- 1,072.11
053334	6/13/2013	R	001630	AT&T MOBILITY I-829480028X06052013 COMMUNICATIONS - MAY 13	1,506.95 ----- 1,506.95
053335	6/13/2013	R	000229	FRED D. COMPTON I-1282 REPAIR FLAG POLE LIGHT	100.00 ----- 100.00
053336	6/13/2013	R	001555	CENTRATTEL I-130603192101 DISPATCH SERVICES - MAY 13	291.93 ----- 291.93
053337	6/13/2013	R	000230	CHARLES Z. FEDAK & COMPANY, CPA'S I-CFC0513 FINANCIAL AUDIT - 12/13	1,800.00 ----- 1,800.00
053338	6/13/2013	R	001652	CIRCLE MOUNTAIN BIOLOGICAL I-CM042513 RECHARGE: BASIN & PIPELINE	3,429.02 ----- 3,429.02
053339	6/13/2013	R	001951	COUNTY OF SAN BERNARDINO I-CSB060613 ANNUAL EXCAVATION PERMIT	172.00 ----- 172.00
053340	6/13/2013	R	002213	JOHN ZACCARIA I-15366 OFFICE SUPPLIES	201.67 ----- 201.67
053341	6/13/2013	R	004152	HI-DESERT STAR I-HDS053113 PUBLIC NOTICE: STANDBY HEARING	107.16 ----- 107.16

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053342	6/13/2013	R	000197	ERICK LUNA I-208-Yucca	RECHARGE BASIN:RELOCATE YUCCAS 800.00 ----- 800.00
053343	6/13/2013	R	006504	MC CALL'S METERS, INC. I-23991	CERTIFIED FLOW TESTS 438.70 ----- 438.70
053344	6/13/2013	R	000070	ONLINE INFORMATION SERVICES, INC. I-501549	ID VERIF. SERV. THRU 05/31/13 305.40 ----- 305.40
053345	6/13/2013	R	008300	POSTMASTER I-SD060613	POSTAGE FOR WATER BILLING 3,000.00 ----- 3,000.00
053346	6/13/2013	R	010635	TOPS N BARRICADES I-1033013	TRAFFIC CONTROL: RCHG PIPE 4,042.00 ----- 4,042.00
053347	6/13/2013	R	010990	UTILIQUEST L.L.C. I-195666A-Q	CONTRACT LOCATING EXPENSE 2.64 ----- 2.64
053348	6/20/2013	R	005080	J & J BROTHERS CONST CO., INC. I-3159-5	RECHARGE PIPELINE 811,129.32 ----- 811,129.32
053349	6/20/2013	R	006800	MOJAVE WATER AGENCY I-201306140064	MORONGO BASIN PIPELINE DEBT 219,797.00 ----- 219,797.00
053350	6/20/2013	R	011114	VAN DYKE CORP I-17684	HDMC WASTEWATER CONSTRUCTION 388,904.35 ----- 388,904.35
053351	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306202156	CINDY MARK REALTY :US REFUND 63.48 ----- 63.48

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
053352	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202157	WIENER, SHAWN B :US REFUND	88.88
						-----
						88.88
053353	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202158	KIMBERLIN, JOSHUA A :US REFUND	38.44
						-----
						38.44
053354	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202159	COLE, JOYCE E :US REFUND	37.52
						-----
						37.52
053355	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202160	AVALOS MONTANO , BRE:US REFUND	142.02
						-----
						142.02
053356	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202161	LAPRADE, NICHOLAS :US REFUND	48.00
						-----
						48.00
053357	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202162	ROSS, MARVIN D :US REFUND	54.67
						-----
						54.67
053358	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202163	LIBBYS REALTY :US REFUND	70.86
						-----
						70.86
053359	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202164	KALAUOKAAEA, LEILANI:US REFUND	199.82
						-----
						199.82
053360	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202165	GRAVENOR, COLIN :US REFUND	58.16
						-----
						58.16
053361	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306202166	BAKER, KEVIN :US REFUND	11.28
						-----
						11.28

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053362	6/20/2013	R	1	CUSTOMER REFUNDS (MISC.)	
				I-000201306202167    PREFERRED GROUP PROP:US REFUND	66.65
					-----
					66.65
053363	6/20/2013	R	000985	AVALON URGENT CARE, INC	
				I-2945                    EE RECRUITING EXPENSE	185.00
					-----
					185.00
053364	6/20/2013	R	001461	DEBORAH BOLLINGER	
				I-551                    WATER CONSERVATION - MAY 13	2,500.00
				I-551A                  NON-CONTRACT CONSERVATN MAY 13	187.50
				I-552                    RECHARGE BASIN CONSULT- MAY 13	1,050.00
				I-553                    REIMB:SCHOOL EDUCATION PROGRAM	201.37
					-----
					3,938.87
053365	6/20/2013	R	001595	CHEM-TECH INTERNATIONAL, INC.	
				I-JBWD162                WATER TREATMENT EXPENSE	1,215.32
					-----
					1,215.32
053366	6/20/2013	R	000183	CYBERSPIKE	
				I-CS040213                WEBSITE REVISION	700.00
					-----
					700.00
053367	6/20/2013	R	000275	DIAZ, DESTINY	
				I-DD061813                MILEAGE REIMBURSEMENT	47.80
				I-DD061813A              MILEAGE REIMBURSEMENT	8.14
					-----
					55.94
053368	6/20/2013	R	002846	ESRI, INC.	
				I-92660443                GIS MAINT PROG 8/24/13-8/23/14	3,120.00
					-----
					3,120.00
053369	6/20/2013	R	004195	HOME DEPOT CREDIT SERVICES	
				I-HD0613                  MAINLINE RPR/SHP EXP/SM TOOLS	1,452.54
					-----
					1,452.54
053370	6/20/2013	R	004720	INLAND WATER WORKS	
				I-252756                  C2B ALTITUDE VALVE PART	686.88
				I-252757                  MAINLINE LEAK REPAIR	221.78
				I-252846                  INVENTORY	1,310.80
					-----
					2,219.46

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053371	6/20/2013	R	005042	JOHN MAHANY	
			I-16713	DEMO GARDEN FOUNTAIN REPAIR	200.00
					-----
					200.00
053372	6/20/2013	R	000197	ERICK LUNA	
			I-208-C	ALTITUDE & SEISMIC VALVES	5,605.00
			I-208-Change	ALTITUDE & SEISMIC VALVE XTRA	2,601.29
					-----
					8,206.29
053373	6/20/2013	R	006504	MC CALL'S METERS, INC.	
			I-24005	FLOW METER TEST	1,412.57
					-----
					1,412.57
053374	6/20/2013	R	008102	OFFICEMAX CONTRACT INC.	
			I-046058	OFFICE SUPPLIES	502.89
					-----
					502.89
053375	6/20/2013	R	000236	PAYPRO ADMINISTRATORS	
			I-PP062113	EE FSA DEDUCTIONS 6-21-13	774.17
					-----
					774.17
053376	6/20/2013	R	008405	PRECISION ASSEMBLY	
			I-15537	MAY WATER BILLING & PUBL INFO	1,825.78
					-----
					1,825.78
053377	6/20/2013	R	008414	ROBERT L. STEPHENSON	
			I-1319	VIDEO TAPING BD MEETINGS - MAY	200.00
					-----
					200.00
053378	6/20/2013	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20697871	SHOP EXPENSE	93.47
					-----
					93.47
053379	6/20/2013	R	009054	KATHLEEN J. RADNICH	
			I-6/2/13-23	PUBLIC RELATIONS SERVICES	684.00
					-----
					684.00
053380	6/20/2013	R	001932	COUNTY OF SAN BERNARDINO	
			I-105546	MAP REVISIONS - MAY 13	25.00
					-----
					25.00



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053381	6/20/2013	R	009880	SOUTHERN CALIFORNIA EDISON CO I-SCE0613 POWER TO BUILDINGS - JUN 13	2,122.52 ----- 2,122.52
053382	6/20/2013	R	000510	TIME WARNER CABLE I-TW0613 CABLE & INTERNET - MAY 13	399.83 ----- 399.83
053383	6/20/2013	R	010850	UNDERGROUND SERVICE ALERT I-520130332 TICKET DELIVERY SERVICE - MAY	48.00 ----- 48.00
053384	6/20/2013	R	010990	UTILIQUEST L.L.C. I-195908-Q CONTRACT LOCATING EXPENSE	223.20 ----- 223.20
053385	6/20/2013	R	003595	VERIZON CALIFORNIA I-V0613 TELEPHONE (SHOP) - JUN 13	347.62 ----- 347.62
053386	6/20/2013	R	012020	XEROX CORPORATION I-068366567 OFFICE EXPENSE 5/05/13-5/24/13	557.22 ----- 557.22
053387	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306252168 KIM, JANETH F :US REFUND	59.20 ----- 59.20
053388	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306252169 POWELL, MICHAEL A :US REFUND	51.40 ----- 51.40
053389	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306252170 LAHLEY, MARY ANN :US REFUND	36.59 ----- 36.59
053390	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.) I-000201306252171 LERMA, VANITA K :US REFUND	82.53 ----- 82.53

CHECK NO	CHECK DATE	STATUS	VENDOR INFO			CHECK AMOUNT
053391	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252172	EARLS, CORI K :US REFUND	27.77
						-----
						27.77
053392	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252173	WAGNER, FELICIA :US REFUND	39.25
						-----
						39.25
053393	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252174	BRIZUELA MENJIV, ROS:US REFUND	67.85
						-----
						67.85
053394	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252175	POHLY, JASON :US REFUND	21.90
						-----
						21.90
053395	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252176	MOTSINGER, ROBERT L :US REFUND	136.73
						-----
						136.73
053396	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252177	SCHOONOVER, KENNETH :US REFUND	18.55
						-----
						18.55
053397	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252178	BEYOND EDEN LLC :US REFUND	71.68
						-----
						71.68
053398	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252179	HARRIS, JAYCENE :US REFUND	52.78
						-----
						52.78
053399	6/27/2013	R	1	CUSTOMER REFUNDS (MISC.)		
				I-000201306252180	MARTIN, ZACHARY T :US REFUND	4.23
						-----
						4.23
053400	6/27/2013	R	000263	W.G. HALL LLC		
				I-598503	TEMPORARY LABOR	2,302.74
				I-599995	TEMPORARY LABOR	1,315.21
				I-600474	TEMPORARY LABOR	1,315.21
						-----
						4,933.16

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053401	6/27/2013	<b>Void</b>	C-CHECK	VOID CHECK	0.00
					-----
					0.00
053402	6/27/2013	<b>Void</b>	000490 SYSTEC, INC		
			I-M306177-IN	MAINT CONT 6/19/13 - 6/18/14	3,576.00
					-----
					3,576.00
053403	6/27/2013	R	000575 AFSCME LOCAL 1902		
			I-AFSCME0613	EE UNION DUES - JUN 13	546.00
					-----
					546.00
053404	6/27/2013	R	000675 AQUA-METRIC SALES COMPANY		
			I-0048150-IN	INVENTORY	1,419.15
			I-0048151-IN	INVENTORY	2,385.15
					-----
					3,804.30
053405	6/27/2013	R	000215 AW DIRECT		
			I-1019600662	TRUCKS: LIGHT BARS & SWITCHES	1,311.25
					-----
					1,311.25
053406	6/27/2013	R	000999 AMERICAN WATER WORKS ASSOC.		
			I-AWWA0613	MEMBERSHIP RENEW THRU 8/31/14	413.00
					-----
					413.00
053407	6/27/2013	R	001297 BIGHORN-DESERT VIEW		
			I-BH0613	WATER BUFFALO TANKER RENTAL	100.00
					-----
					100.00
053408	6/27/2013	<b>Void</b>	000276 BILLINGS TRANSFER INC.		
			I-241888	HAULED DIRT	680.00
			I-586198	HAULED DIRT	680.00
			I-586661	HAULED DIRT	552.50
			I-586755	HAULED DIRT	680.00
					-----
					2,592.50
053409	6/27/2013	R	000261 BONTERRA CONSULTING		
			I-20400	RECHARGE PIPE CONSULT SERVICES	6,636.71
					-----
					6,636.71
053410	6/27/2013	R	000229 FRED D. COMPTON		

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-1284	BYPASS CONTACTOR & SWITCH	7,414.00
			I-1290	TRANSFER SWITCHES @ D1-1 & E-1	12,741.00
					-----
					20,155.00
053411	6/27/2013	R	002190	CDPH-OCF	
			I-CDPH-062113	T-2 RENEWAL	60.00
					-----
					60.00
053412	6/27/2013	R	001528	CARPI & CLAY, INC	
			I-CC0513	LOBBYIST - MAY 13	1,750.00
					-----
					1,750.00
053413	6/27/2013	R	000230	CHARLES Z. FEDAK & COMPANY, CPA'S	
			I-CFC0613	FINANCIAL AUDIT - 12/13	6,500.00
					-----
					6,500.00
053414	6/27/2013	R	001652	CIRCLE MOUNTAIN BIOLOGICAL	
			I-CM060513	RECHARGE: BASIN & PIPELINE	9,786.12
					-----
					9,786.12
053415	6/27/2013	R	001850	CLINICAL LAB OF S.B. INC	
			I-928722	SAMPLING - MAY 13	622.00
					-----
					622.00
053416	6/27/2013	R	000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	
			I-3990561-0605676	EE LIFE INSURANCE- JUN 13	661.62
					-----
					661.62
053417	6/27/2013	R	001865	COMPUTER GALLERY	
			I-307684CW	PRINTER MAINTENANCE - MAY 13	110.57
			I-307695CW	PRINTER MAINT SHOP - MAY 13	68.43
					-----
					179.00
053418	6/27/2013	R	002565	DUDEK AND ASSOCIATES, INC	
			I-20131814	ENG SERV: MULTIPLE PROJECTS	14,365.00
			I-20132152	CONST MGMT: HDMC WATER WATER	12,828.94
			I-20132158	ENG SERV: MULTIPLE PROJECTS	5,756.25
			I-20132212	CONST MGMT/LEIGHT/MSA-RECHARGE	51,432.63
					-----
					84,382.82
053419	6/27/2013	<b>VOID</b>			

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			C-CHECK	VOID CHECK	0.00
					-----
					0.00
053420	6/27/2013	VOID	C-CHECK	VOID CHECK	0.00
					-----
					0.00
053421	6/27/2013	R	000278	PATRICIA A FLANAGAN	
			I-PF050813	DEMO GARDEN SIGNS	450.00
					-----
					450.00
053422	6/27/2013	R	000156	MICHAEL JEAN KLUTTS	
			I-20130617-453	SEISMIC VALVE B1 & C1	905.23
			I-20130617-454	PUMPING PLANT MAINTENANCE	142.50
			I-20130627-468	C2B ALTITUDE VALVE REPAIR	356.57
					-----
					1,404.30
053423	6/27/2013	R	000058	GARDA CL WEST, INC.	
			I-163-089613	COURIER FEES - JUN 13	475.40
					-----
					475.40
053424	6/27/2013	R	003505	LORI PARKER	
			I-8341	VEHICLE REPAIRS	22.00
			I-8384	VEHICLE REPAIRS	71.41
			I-8403	VEHICLE REPAIRS	756.20
			I-8434	VEHICLE REPAIRS	1,161.90
			I-8438	VEHICLE REPAIRS	207.41
					-----
					2,218.92
053425	6/27/2013	R	000205	LORI HERBEL	
			I-LH060113	PUBLIC INFO/FARMER'S MARKET	100.00
					-----
					100.00
053426	6/27/2013	R	004720	INLAND WATER WORKS	
			I-252987	FLOW METER MAINT PARTS	2,233.61
			I-253189	MAINLINE LEAK REPAIR SUPPLIES	475.74
			I-253190	MAINLINE LEAK REPAIR SUPPLIES	603.61
			I-253267	METER REPAIR SUPPLIES	17.28
			I-253451	MAINLINE LEAK REPAIR SUPPLIES	499.50
					-----
					3,829.74
053427	6/27/2013	R	005042	JOHN MAHANY	

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
			I-16807	DEMO GARDEN FOUNTAIN REPAIR	187.50
					-----
					187.50
053428	6/27/2013	R	005640	KILLER BEE PEST CONTROL	
			I-2650	BEE REMOVAL	70.00
					-----
					70.00
053429	6/27/2013	R	006029	LIEBERT CASSIDY WHITMORE	
			I-165941	LEGAL SERVICES - MAY 13	3,984.40
			I-165942	LEGAL SERVICES-MOU NEGOTIATION	5,862.60
					-----
					9,847.00
053430	6/27/2013	R	000279	CALLIE MACK	
			I-JBWD05_07_13	ILLUSTRATION:EDUCATION PROGRAM	270.00
					-----
					270.00
053431	6/27/2013	R	006507	McMASTER-CARR SUPPLY COMPANY	
			I-53727890	PUMPING PLANT SUPPLIES	708.87
					-----
					708.87
053432	6/27/2013	R	006790	MOBILE MINI, LLC - CA	
			I-217006540	23' RECORD STORAGE RENTAL	227.18
					-----
					227.18
053433	6/27/2013	R	000233	YUCCA VALLEY AUTO PARTS, INC.	
			C-025648	CREDIT: BATTERY CORE	38.88CR
			I-027876	VEHICLE REPAIR	64.57
			I-028076	VEHICLE REPAIR	29.76
			I-028806	PUMPING PLANT REPAIR	3.76
			I-029300	PUMPING PLANT REPAIR	6.09
			I-029942	710G SUPPLIES/SHOP EXPENSE	17.60
			I-031195	VEHICLE REPAIR	64.78
			I-031197	VEHICLE REPAIR	64.78
					-----
					212.46
053434	6/27/2013	<b>VOID</b>	C-CHECK	VOID CHECK	0.00
					-----
					0.00
053435	6/27/2013	R	003930	NBS	
			I-6130225	CMM ADMIN FEES - 3RD QTR 13	2,077.65
					-----
					2,077.65

CASH ACCOUNT: 01 -11200

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053436	6/27/2013	R	008102	OFFICEMAX CONTRACT INC.	
			I-162067	OFFICE SUPPLIES	76.46
					-----
					76.46
053437	6/27/2013	R	008200	PITNEY BOWES INC.	
			I-1285502-JN13	LEASING:3RD QTR 12 -3RD QTR 13	1,178.84
			I-6901144-JY12	LEASING CHARGES - 2ND QTR 12	318.00
					-----
					1,496.84
053438	6/27/2013	R	008201	PURCHASE POWER	
			I-PB061213	POSTAGE REFILL FOR METER	500.00
					-----
					500.00
053439	6/27/2013	R	008415	PRUDENTIAL OVERALL SPLY.	
			I-20704121	SHOP EXPENSE	93.47
					-----
					93.47
053440	6/27/2013	R	009054	KATHLEEN J. RADNICH	
			I-6/16/13-25	PUBLIC RELATIONS SERVICES	712.80
			I-6/9/13-24	PUBLIC RELATIONS SERVICES	720.00
					-----
					1,432.80
053441	6/27/2013	R	009072	LAW OFFICES REDWINE AND SHERRILL	
			I-RS0513	LEGAL SERVICES - MAY 13	9,745.46
					-----
					9,745.46
053442	6/27/2013	R	009615	MARIE SALSBERY	
			I-MS062513	CREDIT: STANDARD INSURANCE	46.25
					-----
					46.25
053443	6/27/2013	R	009920	STANDARD INSURANCE CO	
			I-ST0713	EE LIFE INSURANCE - JUL 13	544.93
					-----
					544.93
053444	6/27/2013	R	003596	SUPERMEDIA LLC	
			I-SM0613	MORONGO BASIN ADVERT - JUN 13	22.50
					-----
					22.50
053445	6/27/2013	R	010690	TYLER TECHNOLOGIES	
			I-025-70779	ONLINE PRODUCTS - JUN 13	185.00
					-----
					185.00

CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
053446	6/27/2013	R	000023	ULTIMATE MOTORS, INC.	
			I-9764	GENERATOR TRAILER REPAIR	347.84
					-----
					347.84
053447	6/27/2013	R	010990	UTILIQUEST L.L.C.	
			I-196113-Q	CONTRACT LOCATING EXPENSE	370.13
			I-196426-Q	CONTRACT LOCATING EXPENSE	102.35
			I-196679-Q	CONTRACT LOCATING EXPENSE	167.73
			I-196921-Q	CONTRACT LOCATING EXPENSE	432.41
					-----
					1,072.62
053448	6/27/2013	R	011101	VAGABOND WELDING SUPPLY	
			I-88898	SEISMIC VALVE SUPPLIES	222.48
			I-89071	SHOP EXPENSE	126.36
					-----
					348.84
053449	6/27/2013	R	011109	VALLEY INDEPENDENT PRINTING	
			I-31564	OFFICE SUPPLIES:BUSINESS CARDS	51.30
					-----
					51.30
053450	6/27/2013	R	003600	VERIZON CALIFORNIA	
			I-V0613	TELEPHONE (OFFICE) - MAY 13	965.87
					-----
					965.87
053451	6/27/2013	R	011540	E. HOWARD THOMAS	
			I-000653	ICE MAKER SERVICE	291.26
					-----
					291.26
053452	6/27/2013	R	000009	WESTERN PUMP, INC.	
			I-J004144	STANDING LOSS PROJECT	3,500.00
			I-W19870	ANNL AQMD 461 TEST: VAPOR RCV	927.50
					-----
					4,427.50
*900357	6/07/2013	D	001517	CalPERS	
			I-PPE 5-31-13	PAY PERIOD ENDING 5/31/13	9,906.71
					-----
					9,906.71
900358	6/07/2013	D	000248	PAYCHEX	
			I-196323	PAYROLL PROCESSING FEE	303.87
					-----
					303.87



CHECK NO	CHECK DATE	STATUS	VENDOR INFO		CHECK AMOUNT
900359	6/14/2013	D	000248	PAYCHEX I-10339986	TIME & LABOR ONLINE USAGE FEE 71.25 ----- 71.25
900360	6/30/2013	D	000025	ICMA RC I-900360	457 REMITTANCE - JUN 13 1,631.10 ----- 1,631.10
900361	6/26/2013	D	001517	CalPERS I-PPE 6-14-13	PAY PERIOD ENDING 6/14/13 9,389.82 ----- 9,389.82
900362	6/21/2013	D	000248	PAYCHEX I-197466	PAYROLL PROCESSING FEE 306.89 ----- 306.89
TOTALS:	167				1,717,946.47
				LESS - PRIOR MONTH VOIDS:	
				LESS - CURRENT MONTH VOIDS:	
				53307	(78.52)
				53407	(3,576.00)
				53408	(2,592.50)
					----- 1,711,699.45 -----

**JOSHUA BASIN WATER DISTRICT**

**JUNE 2013**

**DIRECTOR PAY**

**PAY PERIODS: 5/18/2013 - 6/14/2013**

<b>Director</b>	<b>Date</b>	<b>Type</b>	<b>Amount</b>	<b>Notes</b>
PAUL F COATE	05/28/2013	Director Pay	173.63	JOINT MEETING: JBWD BOARD & CAC
PAUL F COATE	05/23/2013	Director Pay	173.63	MWA MEETING
PAUL F COATE	06/05/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>520.89</u>	
VICTORIA J FULLER	05/28/2013	Director Pay	173.63	JOINT MEETING: JBWD BOARD & CAC
VICTORIA J FULLER	06/05/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICKEY C LUCKMAN	05/28/2013	Director Pay	173.63	JOINT MEETING: JBWD BOARD & CAC
MICKEY C LUCKMAN	06/05/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
MICHAEL P REYNOLDS	05/28/2013	Director Pay	173.63	JOINT MEETING: JBWD BOARD & CAC
MICHAEL P REYNOLDS	06/05/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
GARY L WILSON	05/28/2013	Director Pay	173.63	JOINT MEETING: JBWD BOARD & CAC
GARY L WILSON	06/05/2013	Director Pay	173.63	JBWD BOARD MEETING
			<u>347.26</u>	
		<b>TOTAL</b>	<u><u>1909.93</u></u>	

JOSHUA BASIN WATER DISTRICT  
AGENDA REPORT

Meeting of the Board of Directors

July 17, 2013

Report to: President and Members of the Board

From: Deborah Bollinger, Conservation Consultant



TOPIC:

WATER USE EFFICIENCY AND PREVENTION OF WATER WASTE

RECOMMENDATION:

That the Board adopts a formal resolution to establish water conservation measures and prevent water waste.

ANALYSIS:

The District has followed the fourteen Best Management Practices (BMPs) for water conservation since its board directed their adoption in June 2009. The BMPs also appear in the 2010 Urban Water Management Plan and implementation is a qualifier for State funding. The BMPs require that utilities shall take action to conserve water and to prohibit water waste. They specify that actions be directed at both new development and existing users. The District currently has no formal Water Use Efficiency Resolution or Prohibition of Water Waste although there is a reference in Article 1.28 of the Rules and Regulations which reads: "All customers of the District accept the responsibility to achieve water conservation practices". The vague language includes no definition of "water conservation practices".

The District has worked with the Alliance for Water Awareness and Conservation (AWAC) to include water waste prevention in a Model Water Efficient Landscape Ordinance for the high desert. That ordinance went into effect Statewide in 2010, however the County of San Bernardino did not include the specific language recommended by AWAC in its development code. The 2010 Urban Water Management Plan shows that the District "is exploring further water waste prohibitions consistent with regional efforts".

Lack of a water waste prohibition undermines the District's conservation programs, and promotes a public perception that fresh water is abundant, has little value, and may be squandered. Most utilities have adopted common-sense prohibitions that preserve this valuable resource. Language can be adopted by resolution or included in terms of service that would give water users a clear water waste prevention message and support conservation efforts. We propose that the Board consider the following language, taken from the District's own Water Shortage Contingency Plan and from ordinances of other nearby local agencies, to develop a resolution that supports water conservation and prohibits water waste at all times.

In order to conserve the water supply within Joshua Basin Water District and pursuant to Water Code Sections 375-377, the following water conservation measures are hereby established:

- a) Hardscape surfaces such as sidewalks, walkways, driveways, parking areas, and patios shall not be washed off with hoses, except where health and safety needs dictate.
- b) Noncommercial washing of vehicles and outside cleaning activities are permitted only from a

- bucket and a hose equipped with an automatic shut-off nozzle.
- c) No use of water which results in flooding or run-off onto hardscape, driveways, streets, adjacent lands or into gutters shall be permitted.
  - d) Water shall not be permitted to leak from any water line, faucet or other facility on any premises. Any leak shall be repaired in a timely manner.
  - e) Water shall not be used to clean, fill, operate or maintain levels in decorative fountains, unless such water is part of a recycling system per San Bernardino County Development Code 83.10.70(a)(7).
  - f) Water for construction purposes, including but not limited to debrushing of vacant land, compaction of fills and pads, trench backfill and other construction uses, shall be used in an efficient manner.
  - g) All new construction, including residential, commercial and industrial, shall be equipped with low flow toilets and fixtures. San Bernardino County has adopted the standards known as the 2010 California Plumbing Code. Building & Safety enforces the Building Standards (including Building, Electrical, Plumbing, Mechanical, and Energy Codes) through the “permit process”.
  - h) All new model homes and commercial and industrial development, when landscaped, shall include low water use, drought tolerant or native plant material, and matched precipitation rate, low-gallonage sprinkler heads, bubblers, and drip irrigation systems. Irrigation systems shall include a smart irrigation controller or equivalent technology. Before any permit may be issued for new construction, the applicant shall submit a landscape plan for review and approval by the Director of San Bernardino County’s Department of Land Management per San Bernardino County Development Code 83.10 Landscaping Standards.
  - i) Dedicated (separate) landscape water meters shall be installed for all irrigated landscape areas in excess of 2500 square feet except for single family residences (Authority Cited: Statutes of 2006, AB1881, Chapter 559, Article 44.5, Section 535). per San Bernardino County Development Code 83.10.070(c)(9).
  - j) Water used for cooling systems must be recycled to the extent possible.
  - k) Evaporation resistant covers are required for all new swimming pools and hot tubs and are encouraged on existing pools.
  - l) Hotels/motels are encouraged to post notices urging guests to conserve water.
  - m) Restaurants or other public places where food is served are encouraged to provide glasses of drinking water to customers only when specifically requested.
  - n) All current water customers are encouraged to install flow reducers and faucet aerators.
  - o) All conventional (overhead) spray irrigation systems shall be scheduled to run between the hours of 8pm and 9am per San Bernardino County Development Code 83.10.090(b)(2).

STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

N/A

JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA REPORT

Meeting of the Board of Directors

July 17, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer 

TOPIC

DISCUSS PROPOSED PROJECTS TO BE SUBMITTED FOR THE UPDATED MOJAVE WATER AGENCY INTEGRATED REGIONAL WATER MANAGEMENT PLAN

RECOMMENDATION

Discuss and make decision about proposed projects, due 8/1

ANALYSIS

Mojave Water Agency continues to work on the update to their Integrated Regional Water Management Plan (IRWMP.) At a recent meeting, the Board approved the proposed expansion to the IRWMP planning area. Now, the Board needs to make a decision about the projects that will be submitted for inclusion in the Plan by the August 1 due date.

The Board requested that this item be referred to the Citizens Advisory Committee and they will not meet to discuss this topic until July 16, after our agenda posting date. We will present findings from that meeting at the Board meeting.

Remember that if the District had not included the recharge project in the 2004 IRWMP project list, we would not have been able to qualify for the grant funding that enables us to build the project now. Thus far, our discussions have resulted in the following project list :

1. Central sewer plant
2. Storm water recovery study and test sites
3. Morongo Basin cooperative projects such as interties between water districts, education and conservation programs
4. Infrastructure improvements
5. Technical assistance with California Urban Water Conservation Council's BMP's plus funding for leak detection service

More information is available about the IRWMP on the [www.mywaterplan.com](http://www.mywaterplan.com) website.

STRATEGIC PLAN ITEM

N/A

FISCAL IMPACT

No known direct cost to the District; however, failure to identify projects would eliminate potential qualifying for state grant funds.

JOSHUA BASIN WATER DISTRICT  
AGENDA REPORT

Meeting of the Board of Directors

Date: July 17, 2013

Report to: President and Members of the Board

From: Marie Salsberry, HR Manager/Administrative Specialist 

**TOPIC:**

RECRUITMENT FOR GENERAL MANAGER POSITION

**RECOMMENDATION:**

That the Board review and approve the proposed advertisement for the position, or suggest changes.

**ANALYSIS:**

At the July 3, 2013 meeting of the Board of Directors, the Board directed staff to prepare an advertisement for the position of District General Manager. The attached draft recruitment ad was prepared based on the Board's "Ideal Candidate" list of qualifications.

With the Board's approval of the advertisement, staff is prepared to have the ad published in the Association of California Water Agencies newsletter and website, Brown and Caldwell Water Jobs, and Monster.com. Staff recommends advertising in "Jobs Available", a subscription listing of public sector employment opportunities, as well. The position will also be posted on the District website along with the job description, which has been updated to require a Bachelor's degree, per the Board's instruction.

Staff is working with the Ad Hoc General Manager Search Committee on the Request for Proposals for an executive search firm.

## **Joshua Tree: Joshua Basin Water District General Manager.**

Salary depending on experience and qualifications. Open until filled.

Joshua Basin Water District (JBWD) is seeking a highly qualified and experienced individual for the position of General Manager. JBWD, a special district in the community of Joshua Tree, serves approximately 4,500 connections within a geographic area of about 100 square miles. JBWD is governed by a five-member Board of Directors and has about 20 employees.

**The ideal candidate:** has a strong history of public sector management including experience in financial management and budgeting, operational analysis, staff development and team building, and program planning; has a proven record of leading and planning long- and short-range efforts that involve multiple agencies and complex programs to achieve goals. A substantial track record demonstrating the ability to lead and succeed as general Manager, Assistant Manager or equivalent high-level administrative position.

Understands complex water supply and groundwater issues, with a focus on specific district functions and experience in wastewater treatment operations.

Has a history of working with governing boards to establish clear channels of communication, build trust, define roles and develop positive, open relations. Demonstrated ability to develop solid Board/Management relations. A history of setting up systems and procedures that ensure accountability while providing the flexibility to meet the water management requirements of the community.

Has the ability to recruit, hire and develop the best staff and the ability to know when and how to terminate an employee who is not meeting the District's requirements. Has vision – creates an exciting vision for employees; can work with various parts of the community to develop an agency vision that is a consensus of very diverse interests. Successful experience in management of consultants and contractors. An understanding of the importance of developing working partnerships with businesses and community groups. A person who gets out from behind the desk and works at bringing people together to get things done.

Understanding of environmental and permitting issues. A good manager of time and resources. A willingness to delegate, where appropriate. Able to communicate clearly both orally and in writing. Willing to work long hours. A bachelors degree in public administration, engineering, business administration or similar is required.


**Submit resumes to:** Joshua Basin Water District, PO Box 675, Joshua Tree CA 92252; or [jbwd@jbwd.com](mailto:jbwd@jbwd.com). Job description available at the District website: [www.jbwd.com](http://www.jbwd.com) . EOE

JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA REPORT

Meeting of the Board of Directors

July 17, 2013

Report to: President and Members of the Board

Prepared by: Susan Greer 

TOPIC:

FILLING OF VACANCY CREATED BY RESIGNATION OF DIRECTOR FRANK COATE

RECOMMENDATION:

That the Board take the following action:

- 1) Determine to fill the vacancy by appointment or election.
- 2) If the vacancy is to be filled by appointment, direct staff to advertise the vacancy and set interviews for Wednesday, August 7 or August 21, 2013.
- 3) If the vacancy is filled by election, direct staff to initiate proceedings to call for the election.

ANALYSIS:

Director Coate resigned on July 3. His term was to end in December 2016. The vacancy can be filled in three ways. First, the Board may appoint a new board member within 60 days, by Sunday, September 1. Second, the Board may call for an election. The date of the election and the cost would be determined by the Registrar of Voters. At the time of the staff report we had not received the response to our request for this information; we should have the information for the meeting. Third, the Board could decline to take action in which case the County Board of Supervisors could make the appointment within 90 days; or failing to do so an election would be called.

If the Board intends to appoint, the District will need to post a notice in three places at least 15 days before the appointment. Staff recommends also placing an ad in the local newspaper as has been done in the past. An example of a previous notice of vacancy is attached. If we post the ad by the end of this week and get it into Saturday's newspaper, the appointment could be made any time after August 5 and before September 1. Regular meeting dates during that period are August 7 and August 21, 2013, although a special meeting could also be called for this purpose.

The deadline for submitting applications for the position should be no later than the Thursday prior to the meeting date for interviews selected by the Board.

If the seat is filled by appointment the appointee would hold office only until the next regular District election in November, 2014 at which time the individual would need to run for office

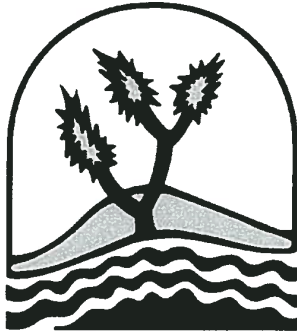
STRATEGIC PLAN ITEM:

N/A

FISCAL IMPACT:

Depending upon the Board's action, costs would range from minor advertising costs, estimated at \$500 or less up to thousands of dollars for an election.





# JOSHUA BASIN WATER DISTRICT

PO BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252  
TELEPHONE (760) 366-8438 FAX (760) 366-9528 EMAIL [jbwd@jbwd.com](mailto:jbwd@jbwd.com)

*Posted*  
*11/16/11*  
*8:07 JBWD*  
*8:19 JT Library*  
*8:23 JT Community Center*

## ***NOTICE OF VACANCY AND APPLICATION FOR APPOINTMENT TO BOARD OF DIRECTORS***

### **Requirements for Appointment**

1. Appointee must be a resident of the Joshua Basin Water District (refer to attached map).
2. Appointee must be a registered voter.
3. Since this position is filling the unexpired term of the previous incumbent, the term of office is through November 2012, and the newly appointed board member will need to run for election at that time for a two-year term through November 2014.
4. A completed application as well as a Statement of Qualifications, resume, or curriculum vitae **and** a letter of interest must be submitted to Joshua Basin Water District by no later than 5:00pm on Wednesday, November 30, 2011 at 5:00:pm.
5. A "Statement of Economic Interest Form 700" identifying any conflicts of interest must be submitted with the application and is available at the Joshua Basin Water District

### **Background**

The recent death of a Board Member who was elected to a four-year term of office in November 2010 has resulted in a vacancy. At the November 16, 2011 Board meeting, the Board voted to fill the position by appointment in lieu of a special election.

### **About Joshua Basin Water District**

Joshua Basin Water District (JBWD), was founded in 1964 when several existing community water systems in the Joshua Tree area were merged. The District is nearly 100 square miles in size and serves about 4,500 customers. It has about 270 miles of pipeline, five active wells, and 17 reservoirs. Current issues facing the District include completing the ground water recharge project to allow for replenishment of the aquifer, implementing a waste water program, replacing older pipe systems to avoid leaks and service interruptions; developing long term plans to protect the quality of the groundwater, and assuring a sound fiscal position for the District.

### **Board of Directors**

Joshua Basin Water District is governed by a five-member elected Board of Directors which collectively makes policy decisions. Board meetings are held on the first and third Wednesdays of each month at 7:00 pm. Board members are expected to attend regular and special meetings and other activities.

### **Process**

The Board will interview all candidates who meet the minimum legal requirements; interviews are tentatively scheduled for the regular board meeting at 7:00pm on Wednesday, December 7, 2011. The Board may have follow-up interviews with a limited number of candidates and is expected to make a final decision prior to January 9, 2012.

*For more information, contact Joe Guzzetta, General Manager, Joshua Basin Water District at (760) 366-8438*

**Resolution No. 13-908**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE JOSHUA BASIN WATER DISTRICT  
EXPRESSING THEIR APPRECIATION FOR**

**PAUL F. "FRANK" COATE**

**WHEREAS**, Paul F. "Frank" Coate was appointed to the Joshua Basin Board of Directors on December 21, 2011; and was appointed in lieu of election on November 30, 2013 when he ran unopposed for the November 6, 2012 election; and then was elected by his colleagues to serve a term as Board Vice President on December 12, 2012 and,

**WHEREAS**, Frank has been instrumental in providing leadership to the Joshua Basin Water District with his expertise in water matters and by serving on various Board committees; and

**WHEREAS**, Frank has represented Joshua Basin Water District on the Morongo Basin Pipeline Commission, including his appointment as Vice-Chairman, and other organizations in the Morongo Basin to foster communication, cooperation, and good will; and

**WHEREAS**, Frank has worked diligently to help the District maintain positive relations with the Mojave Water Agency; and

**WHEREAS**, Frank Coate has decided to resign from the Joshua Basin Water District Board of Directors.

**NOW THEREFORE**, the Joshua Basin Water District Board of Directors does hereby express its thanks and gratitude to Frank Coate for his time, dedication, and support for the Joshua Basin Water District; and

The Joshua Basin Water District Board of Directors does further wish Frank and his family best wishes.

Adopted this 17<sup>th</sup> day of July, 2013 in Joshua Tree, California.

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Mickey Luckman, President

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Mike Reynolds, Director

---

Susan Greer, GM/Board Secretary

---

Victoria Fuller, Director

---

Gary Wilson, Director

Resolution 13-908