

JOSHUA BASIN WATER DISTRICT  
Minutes of the  
FINANCE COMMITTEE  
Wednesday, September 9, 2020  
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE –President Johnson called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Johnson and Vice President Unger

STAFF PRESENT –Susan Greer, AGM - Finance, Anne Roman, Accountant, Sarah Johnson, Director of Administration, and Autumn Rich, Accounting Technician

GUESTS -4

APPROVAL OF AGENDA –

MSC<sup>1</sup> (Unger/Johnson) motion carried to approve the September 9, 2020, Finance Committee Agenda.

PUBLIC COMMENT – None

APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

- Draft Minutes of August 12, 2020

MSC<sup>1</sup> (Unger/Johnson) motion carried to approve the minutes of August 12, 2020 with a correction to the approval of the minutes of “June 3, 2020”, it is corrected to state “July 8, 2020”.

REVIEW THE JULY 2020 CHECK REGISTER – The Committee reviewed the July 2020 check register and a brief Q&A followed.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the July check register to the Board of Directors for approval

4<sup>TH</sup> QUARTER ENDING 6/30/20 FINANCIAL REPORT – Susan Greer, AGM-Finance, gave the staff report and the Committee received & reviewed the information, and after a brief Q&A, they referred to the Board of Directors for approval.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the 4<sup>th</sup> Quarter Ending 6/30/20 Financial Report to the Board of Directors for approval.

19/20 BAD DEBT WRITE OFF OF \$20,585.16 – Susan Greer, AGM-Finance gave the staff report and the Committee received & reviewed the bad debt, and after a brief Q&A, they referred to the Board of Directors for approval.

MSC<sup>1</sup> (Unger/Johnson) motion carried to refer the 19/20 Bad Debt Write Off of \$20,585.16 to the Board of Directors for approval.

ANNUAL RE-APPROVAL OF INVESTMENT POLICY – Susan Greer, AGM-Finance gave the staff report and the Committee received for information only.

STAFF REPORTS – Sarah Johnson, Director of Administration shared about Anne Roman’s promotion and applause followed. Anne Roman then commented about her doing her best in her new position.

ADJOURNMENT - MSC<sup>1</sup> (Unger/Johnson) to adjourn the Finance Committee meeting at 10:27 a.m.

Respectfully submitted:

  
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Susan Greer, Assistant General Manager/Controller