

**President**  
Tom Floen

**VP**  
Stacy Doolittle

**Directors**  
Jane Jarlsberg  
Tomas Short  
David Fick

**General  
Manager**  
Sarah Johnson

**Legal Counsel**  
Jeff Hoskinson



## REGULAR MEETING AGENDA OF THE BOARD OF DIRECTORS

**Wednesday, September 4, at 5:30 p.m.**

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 872 8707 9239

PASSCODE: 61750

### MISSION, VISION, AND VALUES

#### Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

#### Vision Statement

To achieve excellence in all District endeavors.

#### Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

### 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

### 2. DETERMINATION OF A QUORUM

Consideration of Board Member requests for remote participation.

### 3. APPROVAL OF AGENDA

### 4. PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter, whether appearing on the agenda or not. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

**5. CONSENT CALENDAR**

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Calendar for separate action.

**A. DRAFT MINUTES – 08.07.24**

**B. DRAFT MINUTES – 08.21.24**

**C. DRAFT MINUTES – 08.27.24**

**6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION**

**7. PRESENTATIONS/DISCUSSION**

For informational purposes only. No action is to be taken.

**A. PUBLIC OUTREACH REPORT**

Public Outreach Consultant, Kathleen Radnich will provide a report on outreach activities.

**B. US WATER ALLIANCE PRESENTATION**

General Manager Sarah Johnson will introduce the US Water Alliance team, who will provide a presentation to the board.

**8. REPORTS AND COMMENTS**

For informational purposes only on subjects not covered by the agenda. The opinions of individual directors are not necessarily the opinions of the board or district staff. No action is to be taken. The Board may provide staff with requests for future agenda items.

**A. DIRECTORS REPORTS**

**B. GENERAL MANAGER REPORT**

**9. A. CLOSED SESSION –**

CONFERENCE WITH LEGAL COUNSEL—POTENTIAL LITIGATION

(Govt. Code § 54956.9(d)(2)) - 1 case

Claimant: Nadine Falbo (Government Claim)

**B. CLOSED SESSION –**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – Govt. Code § 54957

**10. ADJOURNMENT**

**CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS**

	<b>DATE</b>	<b>TIME</b>	<b>ATTENDEE(S)</b>
JBWD – SPECIAL FINANCE COMMITTEE	09.09.24	9:00 AM	FLOEN/FICK
CSDA - ANNUAL CONFERENCE	09.09.24	MULTIDAY	DOOLITTLE
	-		
	09.12.24		FLOEN
JBWD – WRO COMMITTEE	09.11.24	CANCELLED	
MWA – MORONGO BASIN PIPELINE COMMISSION	09.11.24	2:00 PM	FLOEN
MWA – BOARD MEETING	09.12.24	9:30 AM	JARLSBERG
JBWD – MANAGER MEETUPS	09.16.24	12:00 PM	DOOLITTLE/FLOEN
ASBCSD DINNER	09.16.24	5:30 PM	FICK/DOOLITTLE
JBWD – BOARD MEETING	09.21.24	5:30 PM	ALL

**MEETING INFORMATION**

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District’s office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website [www.jbwd.com](http://www.jbwd.com), subject to the staff’s availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

# MEETING MINUTES



## REGULAR MEETING OF THE BOARD OF DIRECTORS AUGUST 7, 2024, 5:30 PM

### 1. CALL TO ORDER

President Floen called the meeting to order at 5:30 p.m.

### 2. DETERMINATION OF A QUORUM & ATTENDANCE

**Board Members Present:** President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

**Staff Present:** General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Accounting Supervisor Rich, Executive Assistant Thompson

**Consultant(s) Present:** Public Outreach Consultant, Kathleen Radnich, Legal Counsel, Jeff Hoskinson, CAMP Consultant, Kyle Tanaka, CLASS Consultant, Crystal Lynn

**Citizens Advisory Council Member(s) Present:** David Carrillo

### 3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda, seconded by Director Short, approved by the following vote:

1 <sup>st</sup> / 2 <sup>nd</sup>	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

### 4. PUBLIC COMMENT

None

### 5. CONSENT CALENDAR

#### A. DRAFT MINUTES – 07.17.24

Director Jarlsberg made a motion to approve the 07.17.24 draft minutes, seconded by Director Fick approved by the following vote:

1st/ 2nd	Jarlsberg/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

**6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION - None**

**7. PRESENTATIONS - For informational purposes only. No action was taken.**

**A. PUBLIC OUTREACH REPORT**

Consultant Radnich provided an outreach report including the following:

- In the month of May, the following events took place:
  - Water Education Festival at La Contenta Junior High in collaboration with Mojave Water Agency. Radnich mentioned that it was a good educational outreach.
  - The district was supposed to have coverage in The Joshua Tree Voice, but due to issues with their printers, it should happen in the Fall instead.
  - The Farmers Market theme was tortoises and water conservation. Radnich mentioned that the Farmers Market had slowed down during the summer.
- In June, the Farmers Market theme was hydration for good health.
- In July, the Farmers Market theme was our aquifer and the new Consumer Confidence Report (CCR).
- The Native plant sale and Joshua Tree National Park have come up with a solution on an MOU, and Radnich will have more information in the fall.

**8. DISCUSSION/ACTION CALENDAR**

**A. ALTERNATE INVESTMENT POOLS**

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: RECEIVE PRESENTATION, DISCUSS, AND PROVIDE FURTHER DIRECTION.

Director of Finance Anne Roman introduced CAMP Consultant Kyle Tanaka, who presented information on investment pools 101 and CAMP investments. Roman introduced Class Consultant Crystal Lynn who presented information on CLASS investments.

Vice President Doolittle motioned for a policy update on our investment policy while maintaining the LAIF investment, and seconded by Director Jarlsberg.

1st/ 2nd	Jarlsberg/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

The meeting paused for a break at 7:21 pm and resumed at 7:33 pm.

**B. JBWD ADMIN BUILDING:**

**I. PERMEABLE ASPHALT & STORMWATER CATCHMENT, AND EXTERIOR REFRESH MAINTENANCE PROJECT**

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: STAFF RECOMMENDS DISCONTINUANCE OF PERMEABLE ASPHALT & STORM WATER CATCHMENT CONCEPT AND APPROVAL OF THE EXTERIOR REFRESH MAINTENANCE PROJECT.

Director of Administration, David Shook presented information about two projects: permeable asphalt and stormwater catchment, and exterior refresh maintenance. Shook discussed the cost of the permeable asphalt and stormwater catchment, showing that its high expense does not justify the benefits. Shook provided a cost analysis of the exterior maintenance, emphasizing that it is cost-effective and necessary for building maintenance. As a result, staff recommended discontinuing the permeable asphalt and stormwater catchment project and approving the exterior refresh maintenance project.

Director Floen made a motion to discontinue the permeable asphalt and stormwater catchment project and continue the exterior refresh maintenance project, and seconded by Director Fick.

1<sup>st</sup>/ 2<sup>nd</sup>        Floen/Fick  
Ayes:            Floen, Jarlsberg, Short, Fick  
Noes:            Doolittle  
Abstain:        None  
Absent:         None

**II. MOJAVE WATER AGENCY STRATEGIC PARTNERS PROGRAM AWARD – STORMWATER EXHIBIT GABION WALL**

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: ACCEPT THE MWA STORM WATER STRATEGIC PARTNERS PROGRAM GRANT AWARD AND APPROVE THE PROPOSED PROJECT.

General Manager, Sarah Johnson gave her staff report on the Mojave Water Agency (MWA) Strategic Partners Program Award for the stormwater exhibit. Johnson explained that the district received a \$10,000 grant from MWA to help fund the gabion rock wall project. The 132-foot wall will manage stormwater, protect assets, and educate the public.

Director Jarlsberg made a motion to approve the MWA Storm Water Strategic Partners Program Grant Award and approve the proposed project, seconded by Director Short approved by the following vote:

1<sup>st</sup>/ 2<sup>nd</sup>        Jarlsberg/Short  
Ayes:            Floen, Jarlsberg, Short, Fick  
Noes:            Doolittle  
Abstain:        None  
Absent:         None

**C. MOJAVE WATER AGENCY STRATEGIC PARTNERS PROGRAM AWARD – CONSERVATION MEDIA CAMPAIGN**

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: APPROVE AND ACCEPT THE MWA BASIN-WIDE CONSERVATION MEDIA CAMPAIGN STRATEGIC PARTNERS PROGRAM GRANT AWARD.

General Manager, Sarah Johnson reported on the Mojave Water Agency's (MWA) Strategic Partners Program Award. Johnson highlighted the successful conservation media campaign and the attainment of grant funding, both of which were the result of multiple years of effort. This initiative was coordinated by Public Outreach Consultant, Kathleen Radnich, who also provided an overview of the MWA's conservation media campaign messaging and her own involvement.

Director Jarlsberg made a motion to approve and accept the MWA Basin-Wide Conservation Media Campaign Strategic Partners Program Grant Award seconded by Director Short and approved by the following vote:

1st/ 2nd        Jarlsberg /Short  
Ayes:            Floen, Doolittle, Jarlsberg, Short, and Fick  
Noes:            None  
Abstain:        None  
Absent:         None

**D. ACWA/JPIA GRANT WELLNESS AWARD**

PRESENTED BY: GENERAL MANAGER, SARAH JOHNSON

RECOMMENDED ACTION: APPROVE AND ACCEPT THE ACWA JPIA WELLNESS GRANT

General Manager, Sarah Johnson provided an overview of the ACWA/JPIA wellness award. Johnson explained that JPIA offers wellness grants to member agencies participating in their Anthem medical plans for employee wellness initiatives. This year, the district successfully applied for a grant to cover the Employee Assistance Program (EAP) benefits, resulting in a \$1,040 savings for the district this fiscal year.

Director Doolittle made a motion to approve and accept the ACWA/JPIA Grant Wellness Award, seconded by Director Short and approved by the following vote:

1<sup>st</sup> / 2<sup>nd</sup>        Doolittle/Short  
Ayes:            Floen, Doolittle, Jarlsberg, Short, and Fick  
Noes:            None  
Abstain:        None  
Absent:         None

**9. REPORTS AND COMMENTS**

President Floen

- Floen explained that the relationships between board members and customers can be ambiguous. Floen gave an example of someone inquiring about high usage, in which he informed them of the district's policies and mentioned that there are programs available to assist them. Floen clarified that the primary responsibility lies with the property owner in terms of their usage. Floen also advised against overwhelming staff with inquiries from customers who reach out to directors.

Vice President Doolittle

- Doolittle mentioned that a customer on low income contacted her about a high water bill.
- Doolittle mentioned that she would like to request a report showing how many customers have experienced increased usage in their bills over the last five years.
- Doolittle expressed her interest in implementing a temporary solution using technology to detect leaks.
- Doolittle mentioned that there is a lot of interest in the native seed event.

### Director Jarlsberg

- Jarlsberg mentioned that she saw in the newspaper that Hi-Desert Water District is undergoing rate increases.
- Jarlsberg mentioned that she is an agent for Arc and her duty is to follow up on customers' water bills. Jarlsberg expressed frustration in finding someone to locate leaks on a customer's property due to a lack of resources.
- Jarlsberg mentioned that there has been positive feedback on the district's website and social media postings.

### Director Short

- Short attended the MWA Tac Meeting on August 1 and reported that there was a presentation on Getting to Know the Flow which was a State water project. Short shared that at the meeting, he learned about a situation with contamination in the ground and a water master plan.

### Director Fick

- Fick mentioned that all the board members up for re-election, including himself, are running again. Fick also stated that he has already received questions from customers about their water usage issues.

### General Manager Report

Johnson reported on the following:

- Johnson mentioned that there have been numerous meetings and priorities lately involving Chromium 6. Johnson pointed out that dealing with Chromium 6 has been a significant challenge, consuming a lot of time.
- Johnson is working with US Water Alliance and will bring a presentation to the board in September.
- US Water Alliance is helping the district find engineers to conduct an analysis on Chromium 6 treatment. They will attend the September 4 board meeting via Zoom to make a presentation. Later in September, staff will give US Water Alliance a tour of the district, and they will also be present at the farmers' market with a New York Times photographer.
- The Strategic Planning Interviews by Ortega Strategies went well.

Meetings attended:

- Morongo Basin Coffee Group at the County office. Johnson met with the fire chief and had a discussion about the use of district fire hydrants.
- Johnson met with Susan Kennedy Chairman & CEO of Cadiz, who gave an overview of their projects. Kennedy asked to hold a meeting with Johnson, President Floen, and Director Fick.
- Special CAC meeting on Strategic Planning.
- Johnson and the Interim Director of Operations, Jeremiah Nazario, met with Engie, a public sector energy company, and gained valuable insights. During the meeting, Johnson and Engie discussed the feasibility of installing solar panels in the parking lot. Johnson expressed that this particular solar project is not financially viable.
- Johnson met with the Mojave Water Agency (MWA) to discuss a regional urban water management plan.

## **10. CLOSED SESSION -**

Conference with Legal Counsel—Anticipated Litigation (Govt. Code § 54956.9(d)(4)) Potential Initiation of Litigation: 1 case



Adjourned to closed session at 9:03 pm.

Returned to open session at 9:47 pm. Legal Counsel Jeff Hoskinson stated no reportable action.

**10. ADJOURNMENT**

On motion by Director Short, seconded by Director Jarlsberg and approved by the Board, the meeting was adjourned at 9:48 p.m.

Respectfully submitted,

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Sarah Johnson, General Manager & Board Secretary

# MEETING MINUTES



## REGULAR MEETING OF THE BOARD OF DIRECTORS August 21, 2024, 5:30 pm

### AGENDA ITEMS

#### 1. CALL TO ORDER

President Floen called the meeting to order at: 5:33 pm.

#### 2. DETERMINATION OF A QUORUM & ATTENDANCE

**Board Members Present:** President Floen, Vice President Doolittle, Director Short, Director Fick  
**Absent:** Director Jarlsberg

**Staff Present:** General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Accounting Supervisor Rich, Executive Assistant Thompson, Compliance Coordinator Paulino

**Consultant(s) Present:** Public Outreach Consultant, Kathleen Radnich (attended remotely), Legal Counsel, Jeff Hoskinson, NBS Consultant, Nicole Kissam

**Citizens Advisory Council Member(s) Present:** David Carrillo

#### 3. APPROVAL OF THE AGENDA

Director Doolittle made a motion to approve the agenda, seconded by Director Short, and approved by the following vote.

1 <sup>st</sup> / 2 <sup>nd</sup>	Doolittle/Short
Ayes:	Floen, Doolittle, Short, and Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

#### 4. PUBLIC COMMENT

None

#### 5. CONSENT CALENDAR

##### A. CHECK REGISTER – JUNE 2024

Vice President Doolittle made a motion to approve the consent calendar, seconded by Director Fick, and approved by the following vote.

1 <sup>st</sup> / 2 <sup>nd</sup>	Doolittle /Fick
Ayes:	Floen, Doolittle, Short, and Fick
Noes:	None
Abstain:	None

Absent: Jarlsberg

**6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION**

**7. ACTION CALENDAR**

A. 23/24 BAD DEBT WRITE-OFF OF \$104,144.18

PRESENTED BY: DAVID SHOOK, DIRECTOR OF ADMINISTRATION

RECOMMENDED ACTION: RECOMMEND APPROVAL OF THE 2023/24 BAD DEBT WRITE-OFF IN THE AMOUNT OF \$104,144.18

Director of Administration, David Shook presented the 23/24 Bad Debt Write-Off of \$104,144.18. Shook explained that the bad debt was higher than average for several reasons, including COVID issues, the state's 21-month pause on shutoffs, etc.

Vice President Doolittle made a motion to approve the 23/24 Bad Debt Write-Off for \$104,144.18, seconded by Director Short and approved by the following vote.

1 <sup>st</sup> / 2 <sup>nd</sup>	Doolittle/Short
Ayes:	Floen, Doolittle, Short, and Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

B. USE OF COLLECTION AGENCY TO ENHANCE DEBT COLLECTION

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE AND DAVID SHOOK, DIRECTOR OF ADMINISTRATION

RECOMMENDED ACTION: APPROVE USE OF COLLECTION AGENCY AS WARRANTED

Director of Finance, Anne Roman and Director of Administration, David Shook presented on the potential use of a collection agency to improve debt recovery. Roman highlighted that partnering with a debt collection agency would allow us to implement new processes and strengthen our existing debt collection efforts. Staff recommended PENN Credit for its numerous benefits to both customers and the district.

Vice President Doolittle made a motion for the district to send out competitive RFP bids to other collection agencies, seconded by Director Short, and approved by the following vote.

1 <sup>st</sup> / 2 <sup>nd</sup>	Doolittle/Short
Ayes:	Floen, Doolittle, Short, and Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

C. COST ALLOCATION PLAN

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE

RECOMMENDED ACTION: REVIEW, DISCUSS, AND CONSIDER CONTRACTING FOR A COST ALLOCATION PLAN

Director of Finance, Anne Roman introduced consultant Nicole Kissam from NBS who presented an overview of the cost allocation plan, highlighting its benefits, project goals, and expected outcomes.

Vice President Doolittle made a motion to consider contracting for a cost allocation plan, seconded by Director Fick, and approved by the following vote.

1 <sup>st</sup> / 2 <sup>nd</sup>	Doolittle/Fick
Ayes:	Floen, Doolittle, Short, and Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

D. BULK BUY PURCHASE FOR CIRP PROJECT – BELMONT PHASE III  
PRESENTED BY: JEREMIAH NAZARIO, INTERIM DIRECTOR OF OPERATIONS  
RECOMMENDED ACTION: APPROVE THE BID PROPOSAL FROM CORE & MAIN FOR THE BULK PURCHASE OF INVENTORY FOR THE BELMONT PHASE III PIPELINE INSTALLATION

Interim Director of Operations presented the bulk buy purchase for CIRP project, Belmont phase III. Nazario explained that inventory is necessary to be purchased in advance to avoid delays with the anticipated start date for the Belmont phase III project. Nazario mentioned that staff recommended selecting Core and Main based on their bid proposal.

Director Short made a motion to approve the bid proposal from Core & Main for the bulk purchase of inventory for the Belmont Phase II pipeline installation, seconded by Floen and approved by the following vote.

1 <sup>st</sup> / 2 <sup>nd</sup>	Short/ Floen
Ayes:	Floen, Doolittle, Short, and Fick
Noes:	None
Abstain:	None
Absent:	Jarlsberg

A. REPORTS AND COMMENTS

President Floen

- President Floen attended the MWA meeting on August 8 and reported on a basin project regarding the relocation of a large number of Joshua trees from the ground and the associated cost based on the size of the trees.
- Floen attended the Copper Mountain Mesa Association (CMMA) board meeting and updated them on current events, specifically discussing investments. Floen noted that the CMMA board suggested that JBWD prioritize water-related matters rather than investments.

Vice President Doolittle

- Vice President Doolittle attended LAFCO training webinar where there was a discussion about consolidation.
- Doolittle attended BIA Southern Californian Water Conference with Director Fick on August 9. Doolittle shared that she learned about Yucaipa having dual-plumbed homes with recycled water,

zero-click emails, and information about Cadiz at the conference. Doolittle mentioned that she spoke with a group called Architerra, which has done native planting and water catchment, and would like them to present at a future board meeting.

#### Director Jarlsberg

Absent

#### Director Short

- Director Short attended BIA Southern California Water Conference on August 9. Short learned about an SLCB3 grant for IT assistance.
- Short attended the ACWA Region 9 event on August 13th. The topic of discussion was training and retention. Short mentioned that they are currently seeking coalition members for the SB1255 public water systems needs analysis and rate assistance program. Short would like the district to look this opportunity.

#### Director Fick

- Director Fick attended the BIA Southern California Water conference with Director Short on August 9.
- Fick suggested that the district offer more informal workshops on the days of the WRO committees.
- Fick attended a meeting today with Susan Kennedy, CEO of Cadiz, General Manager Johnson, and President Floen. Fick mentioned that Kennedy shared valuable information and was well-informed.

#### General Manager Report

Johnson reported on the following:

- Johnson introduced Jeremiah Nazario, Interim Director of Operations, who reported about the Belmont project and last year's Joshua Tree regulation. Nazario shared that he has been working with West Coast Civil to help to obtain necessary permits. Although the new Joshua Tree regulation has slowed the process, the project is still expected to be completed by the end of the fiscal year. It was also stated that the District works very hard not to disturb Joshua Trees or other desert wildlife.
- Johnson attended the IDM meeting with Mojave Water Agency (MWA) to discuss the MWA pipeline in the Morongo Basin and the urban water management plan approach. The Morongo Basin Pipeline Commission will hold a special meeting at Hi-Desert Water District on September 16 at 2:00 pm.
- Johnson reminded everyone about the upcoming Special Meeting for the Strategic Planning Workshop on Tuesday, August 27, at 9:00 am.
- Johnson has been meeting with US Water Alliance, and they will attend the September 4 board meeting via Zoom to provide an update on the work done by staff and US Water Alliance.
- On September 26, US Water Alliance will have a tour of the district. Johnson mentioned that if two of the directors would like to attend, to let her know.
- On September 28, US Water Alliance and a photographer from the New York Times will be present at the farmers market.
- Johnson met with Susan Kennedy, CEO of Cadiz, today with President Floen and Director Fick.

**B. ADJOURNMENT**

On motion by Director Short, seconded by Director Fick and approved by the Board, the meeting was adjourned at: 7:11 pm.

Respectfully submitted,

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Sarah Johnson, General Manager & Board Secretary

# MEETING MINUTES



## SPECIAL MEETING OF THE BOARD OF DIRECTORS AUGUST 27, 2024, 9:00 AM

### 1. CALL TO ORDER

President Floen called the meeting to order at 9:06 a.m.

### 2. DETERMINATION OF A QUORUM & ATTENDANCE

**Board Members Present:** President Floen, Vice President Doolittle, Director Jarlsberg (arrived late), Director Short, Director Fick

**Staff Present:** General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Executive Assistant Thompson

**Consultant(s) Present:** Tim Worley and Susan Allen, Ortega Strategies Group

**Citizens Advisory Council Member(s) Present:** David Carrillo, Debra Truncala

### 3. APPROVAL OF THE AGENDA

Director Short made a motion to approve the agenda, seconded by Director Fick, approved by the following vote:

1 <sup>st</sup> / 2 <sup>nd</sup>	Short/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

### 4. PUBLIC COMMENT

None

### 5. STRATEGIC PLANNING WORKSHOP

President Floen opened the Strategic Planning Workshop at 9:09 a.m. Ortega Strategies Consultants, Tim Worley and Susan Allen facilitated the workshop, which included the following activities and discussions with the group:

- Overview of agenda and goals of the meeting
- Activity "Future Headlines" Icebreaker
- Review of 2019 Strategic Plan
- Successes of 2019-2023
- The Challenges and Opportunities Confronting the District
- Findings from Survey & OSG Take on Interviews
- Charting Our Path Forward – What Should Our Priorities Be?
- Identifying Critical Success Factors

The workshop paused for a break at 10:45 a.m. and resumed at 11:00 a.m.

The workshop paused for lunch at 11:46 a.m. and resumed at 12:15 p.m.

For informational purposes only. No action taken.

The workshop ended at 1:36 p.m.

**6. ADJOURNMENT**

On motion by Director Jarlsberg, seconded by Director Short and approved by the Board, the meeting was adjourned at 1:37 p.m.

Respectfully submitted,

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Sarah Johnson, General Manager & Board Secretary