



JOSHUA BASIN WATER DISTRICT

P.O. BOX 675 • 61750 CHOLLITA ROAD • JOSHUA TREE • CALIFORNIA 92252
TELEPHONE (760) 366-8438 FAX (760) 366-9528 E-MAIL jbwd@jbwd.com

JOSHUA BASIN WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY JUNE 30, 2010 7:00 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. CONSENT CALENDAR
 - A. Approve Minutes of the Special Meeting of June 9, 2010
7. 2010/2011 AND 2011/2012 2-YEAR BUDGET DISCUSSION
Recommend that the Board receive recommendations from Ad Hoc Budget Committee, Citizens Advisory Committee and staff, discuss any changes, adopt 2-year budget if desired.
8. PROJECT PRIORITY LIST
An update on staff's progress with assigned projects.
9. PUBLIC COMMENT
10. GENERAL MANAGER REPORT
11. DIRECTORS COMMENTS/REPORTS

Pages 1-3

Pages 4-22

Pages 22-24

12. CLOSED SESSION
Conference with labor negotiator regarding General Unit; pursuant to Government Code 54957.6. District negotiator: Joe Guzzetta
13. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

INFORMATION

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
Minutes of the
SPECIAL MEETING OF THE BOARD OF DIRECTORS
June 9, 2010

1. CALL TO ORDER 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF QUORUM: By roll-call:
Bill Long Present
Mickey Luckman Present
Mike Reynolds *Present
Steven Whitman Present
Gary Wilson Present

STAFF PRESENT: Joe Guzzetta, General Manager
Susan Greer Assistant GM/Controller
Terry Spurrier, HR/Administrative Services Supervisor
Marie Salsberry, Executive Secretary
Keith Faul, GIS Coordinator
Ben Ruffner, Accountant

GUESTS: 8

4. APPROVAL OF AGENDA

MSC Long/Whitman 4/0 to approve the agenda for the June 9, 2010 Special Meeting of the Board of Directors.

5. PUBLIC COMMENT

None.

6. ADMINISTRATION OF OATH OF OFFICE FOR NEW DIRECTOR

General Manager Guzzetta administered the oath to Director Steven Whitman.

7. CONSENT CALENDAR

MSC Long/Whitman 4/0 to approve the minutes of the Special Meeting of May 11, 2010; to approve the minutes of the Special Meeting of May 19, 2010; to approve the minutes of the Regular Meeting of May 19, 2010; to approve the financial report for March 2010, and to approve Resolution 10-857 Authorizing Signers at US Bank.

8. RESOLUTION 10-858 ACKNOWLEDGING MOJAVE WATER AGENCY FOR ACHIEVING ITS GOLDEN ANNIVERSARY, 50 YEARS OF SERVICE

GM Guzzetta reported that MWA has been an outstanding partner to the District, helping with the recharge project and demonstration garden; they are celebrating their fiftieth anniversary.

MSC Long/Whitman 4/0 to approve staff recommendation to adopt Resolution 10-858, Acknowledging Mojave Water Agency for achieving its golden anniversary, 50 years serving the high desert as a state water contractor.

Director Whitman commented on item 7E of the Consent Calendar; Assistant General Manager/Controller Susan Greer clarified the District's procedures for check signing and transferring funds.

9. 2010/2011 AND 2011/2012 2-YEAR BUDGET DISCUSSION

*Vice President Reynolds was late due to work, and joined the meeting during Item 9 presentation.

GM Guzzetta reported that the budget can be reviewed tonight and brought back in two weeks; in the interim the Board can refer the proposed budget to the Citizens Advisory Committee, and a Board Ad Hoc committee if desired, for further review. GM Guzzetta explained the District's current financial status. Priorities previously established by the Board were reviewed with GM Guzzetta noting the progress to date on each, including recharge, wastewater treatment, system maintenance programs, water conservation program, emergency preparedness and property acquisition for future facilities. The supplemental budget and budget detail were reviewed. Director Whitman requested numbers from the past budget to compare with the current proposed two-year budget.

President Luckman appointed Directors Whitman and Reynolds to an ad hoc committee to review the budget, and recommended that the Citizens Advisory Committee review the budget as well. The Board will meet again on June 30th.

MSC Luckman/Whitman 4/1 to refer the draft budget to the ad hoc committee and the Citizens Advisory Committee for review and for the Board to meet again on June 30 to revisit the proposed budget.

| | |
|----------|-----|
| Long | Aye |
| Luckman | Aye |
| Reynolds | Aye |
| Whitman | Aye |
| Wilson | No |

10. STRATEGIC PLANNING WORKSHOP

GM Guzzetta reported; the Board has a new member and should revisit the priorities established at the last planning session. Staff recommends retaining Pat Caldwell who has facilitated the workshops in the past. Director Whitman commented that he attended a past workshop; he requested that budget for the workshop be limited to \$2,000. Vice President Reynolds recommended having the workshop after the November election as there may be a change in directors. Director Long stated that the strategic planning workshop has been a valuable planning tool and worth the cost.

MSC Reynolds/Long 4/1 to set a date for a strategic planning workshop in February 2011 and try to reduce the cost.

| | |
|----------|-----|
| Long | Aye |
| Luckman | Aye |
| Reynolds | Aye |
| Whitman | Aye |
| Wilson | No |

11. PUBLIC COMMENT

Al Marquez of Joshua Tree commented on and read an excerpt from California Government Code 54950 regarding open meetings.

12. GENERAL MANAGER REPORT

GM Guzzetta reported that today is the Executive Secretary's birthday.

13. DIRECTORS COMMENTS/REPORTS

Director Wilson asked about the status of H Tank retaining wall; per GM Guzzetta the plans submitted by property owner were not approved by County. Director Wilson asked about the recent E Booster water line break – who designed project, per GM Dudek. Is contractor charging, per JG no, the contractor is looking at a redesign and a meeting was held with contractor today. Director Wilson asked about the status of Well 16; GM Guzzetta reported that the Well is ready to go online pending final documentation to the state health department. Director Wilson asked what work is given to Joe Bocanegra and who gives him the work; GM Guzzetta reported he is working on the request for proposals for pipeline replacement and training field supervisors; in the new budget, this work will decrease. Director Wilson noted that the heating bill for shop in February was \$964.

Director Whitman reported on attending the Mojave Water Agency Morongo Basin mini-tour; he has found MWA events very educational. Vice President Reynolds agreed that the “ABCs of Water” presentations are very valuable.

14. CLOSED SESSION

Conference with labor negotiator regarding General Unit; pursuant to Government Code 54957.6.

District negotiator: Joe Guzzetta

There was no closed session.

15. ADJOURNMENT 9:30 PM

MSC Long/Reynolds 5/0 to adjourn the June 9, 2010 Special Meeting of the Board of Directors.

Respectfully submitted;

Joe Guzzetta, General Manager

The next Regular Meeting of the Board of Directors is scheduled for June 16, 2010.

JOSHUA BASIN WATER DISTRICT

MEMORANDUM

DATE: June 22, 2010
FROM: Marie Salsberry, Executive Secretary
TO: Agenda Packet June 30, 2010 Special Board Meeting
RE: Item #7: 2010/2011 2-Year Budget Discussion

A staff report will be provided at the meeting.

JBWD

July 1, 2010



Joshua Basin Water District

Two Year Budget

Proposed June 9th, 2010



**Fiscal Years Ending
June 30, 2011
And June 30, 2012**



Two Year Budget
Fiscal Years Ending
June 30, 2011 and June 30, 2012

June 9, 2010

Dear President and Members of the Board,

As with nearly all governmental agencies, Joshua Basin Water District has seen a dramatic decrease in revenues over previous years. However, as a result of the Board's prudent financial policies there are still positive "net revenues" although they are much less than before, requiring the District to be mindful of expenses, and re-prioritize some capital and other supplemental projects.

This budget reflects a continuation of reduced personnel by leaving the Chief of Operations position vacant for at least the next two years, and maintaining other programs at the level necessary to continue providing excellent services to our customers.

The proposed budget for the 2010/2011 and 2011/2012 fiscal years is attached. Following is a narrative of the key budget issues.

Budget Format

The budget format remains with both the *Program Budget* to give the Board "big picture" information for policy decisions, and a *Detailed Budget* that provides more specific cost information. Both the Detailed and the Program budgets include "roll over" operational expenses only for personnel, utilities, office supplies, etc. They do not include any new equipment, capital, or programs. The *Supplemental Budget* shows all new projects, programs, and equipment. The *Two-year Budget* provides a two-year financial plan to give the Board a broader perspective of on-going needs and resources.

Recurring Net Operating Revenues

The recurring revenues exceed recurring expenditures by \$331,636 in the first year and \$950,000 in the second year (net revenue). This amount will be transferred to capital and reserves. Recurring expenses for both years anticipate cost increases for energy, supplies, and other non-personnel costs. Labor cost-of-living increases have not been authorized by the Board and are not included for any employees.

As presented to the Board at the mid-term review, "net revenues" in previous years' budgets, compared with the next two years, were substantially higher due largely to the following:

- Reduced revenues
- (\$825,000) Capacity Fees from new development
 - (394,000) Water Consumption
 - (168,000) Interest Earnings
 - (142,000) Taxes and State Borrowing

June 9, 2010



Two Year Budget
Fiscal Years Ending
June 30, 2011 and June 30, 2012

Increased expenses

- \$170,000 Tank maintenance expenses that were previously addressed as “one-time” costs rather than regular, continuing maintenance costs
- 64,000 employee costs
- 46,000 property insurance, public information, computer support
- 31,000 debt service miscalculation on the MWA payment

Operating Expenses

Operating expenses are stable. During the past several years we have budgeted for tank maintenance and equipment replacement on a regular, consistent basis so that these will not occur as unplanned “urgent needs” in future budgets. We will be considering using the same mechanism for replacing major pumps. Personnel is at an appropriate staffing level in all programs and no additions are expected unless a high level of development resumes.

Operating Revenues

Indications are that general operating revenues have stabilized. However, it is uncertain whether or not property tax revenues will decrease. Foreclosure sales have resulted in payment of past-due taxes. However, we expect that many properties are in the process of being reassessed to lower values which will result in lower tax revenues until housing prices resume previously high sales costs.

Bond Payments Ceasing

As has been anticipated, in 2011 the District will cease paying bond costs of \$540,000 per year which has been considered the revenue source to purchase water for the ground water recharge project. Since the ground water recharge project has been delayed due to a delay in state Proposition 84 funding, those funds will be available for other maintenance projects which are more important in the short term.

Fund Balance

The available fund balance is \$4.3M. Staff does not recommend spending reserve balances below \$4M except for temporary cash flow or emergency purposes. Staff recommends that we either obtain financing for major capital projects or that we don't do the projects until grants or financing become available.

In addition to reserves, the District will generate \$331,000 net revenue in 10/11. We have dedicated net revenue to capital projects for many years, using the pay-as-you-go system instead of borrowing money or funding depreciation.

June 9, 2010



Two Year Budget
Fiscal Years Ending
June 30, 2011 and June 30, 2012

The proposed Supplemental Budget shows \$1.1M in projects for 10/11 and \$1.9M over the next three years. There are projects on the list that we need to complete as soon as possible, such as the relocation of the C-2 tank and J booster station, a \$600,000 project. This will require us to dip into reserves below recommended levels for a very short time. In addition, we need to find funding for the recharge and pipe replacement projects.

Pipe Replacement Program

A major priority that needs to be revisited by the Board is the replacement of 4" and 6" steel pipe. The Board's policy to this point has been to "pay as you go" to replace about 60,000 feet of pipe in the H zone. Staff has identified about another 70,000 to 90,000 feet of pipe that should be considered in future phases of the replacement program. When "net revenues" return to their previous levels the District will be able to consider "pay as you go" for pipe replacement. In the interim, staff would not recommend using the reserves for that purpose during the next two years because it would reduce reserves to a precarious level not knowing when the general economy will improve enough to restore revenues to previous levels. The Board has the opportunity to borrow funds from the United States Department of Agriculture (USDA) at 4% if it wishes to continue with the replacement program without risking reserves.

Taking a loan would allow the District take advantage of current low construction costs. Deferring the replacement program until cash is available would leave the District unencumbered with loans and would result in higher construction costs.

Capacity Fees to Reimburse District in the Future

The Board's policy of having new development "pay its own way" will result in new development paying its share of the pipe replacement program, "reimbursing" the District capital budget. This is a long term source of revenue related to future development.

Goals and Program of Work

Following are the goals proposed by staff for the next fiscal year to address the priorities established previously by the Board.

- **Board Priority: Recharge aquifer**

Program of Work: Complete the final design of the recharge project and seek grant funding to construct the project. Thus far Mojave Water Agency has appropriated \$1 million toward this project; the IDM reserves provide another \$600,000. Proposition 84 funds are expected in the range of \$2-\$4 million. Congressman Jerry Lewis has secured \$291,000 in Congressional funds.

June 9, 2010

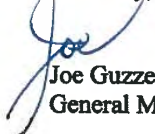


Two Year Budget
Fiscal Years Ending
June 30, 2011 and June 30, 2012

- **Board Priority: Implement a Waste Water Treatment Program.**
Program of Work: Construct the District's first public waste water treatment system at the Hi Desert Medical Center (HDMC) with funding from the HDMC District and other potential users.
- **Board Priority: Establish formal routine maintenance programs for reservoirs, booster pumps, fire hydrants, air-vacs, and equipment**
Program of Work: All 3500 fire hydrants and over half of the valves have been identified in the geographic positioning system (GPS) program and have been maintained. The remainder will be completed in the 2010-2011. Reservoirs are maintained routinely under contract. All meters have been identified in the GPS program.
- **Board Priority: Water Conservation**
Program of Work: The budget continues its aggressive water conservation programs in order to meet state mandated reductions of water use by 2015 and 2020. These include programs revolving around the Joshua Tree landscape demonstration garden, school education programs, provision of landscape workshops, participation in a variety of AWAC programs, and participation with Mojave Water Agency in rebate programs.
- **Board Priority: Become more prepared for emergencies.**
Program of Work: The budget provides for continued instruction of staff by the Emergency Services Manager and at California Specialized Training Institute. Supplemental funds have been included for other important emergency preparedness facilities and supplies.
- **Board Priority: Acquire property needed for "build-out" facilities:**
The groundwater recharge site has been acquired. The District Engineer has identified properties needed for reservoirs and owners have been identified. Staff is finalizing review of the proposed sites in order to begin to acquire these properties. A report will be forthcoming to the Board.

I would like to thank Susan Greer and Ben Ruffner for their extensive work in developing this budget. In addition, our newly appointed Supervisors, Jim Corbin and Randy Little, provided a great deal of work toward preparing the budget.

Sincerely,


Joe Guzzetta
General Manager

June 9, 2010

**JOSHUA BASIN WATER DISTRICT
2010/2012 PROGRAM BUDGET SUMMARY**

REVENUE/SOURCE OF FUNDS

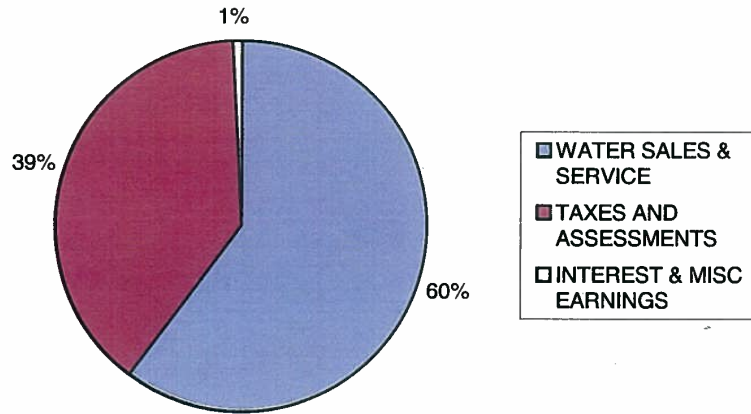
| DESCRIPTION | 09/10 BUDGET | 10/11 | 11/12 | RESTRICTED AMOUNT 10/11 | RESTRICTED AMOUNT 11/12 |
|-------------------------|-------------------------|------------------|------------------|--|--|
| WATER SALES AND SERVICE | 2,818,281 | 2,847,367 | 2,894,505 | 0 | 0 |
| TAXES AND ASSESSMENTS | 1,796,497 | 1,832,899 | 1,867,486 | 381,643 | 414,829 |
| INTEREST EARNINGS | 91,785 | 38,900 | 39,678 | 0 | 0 |
| MISCELLANEOUS | 6,100 | 1,503 | 1,533 | 0 | 0 |
| TOTAL | 4,712,663 | 4,720,669 | 4,803,202 | 381,643 | 414,829 |

EXPENSE/USE OF FUNDS

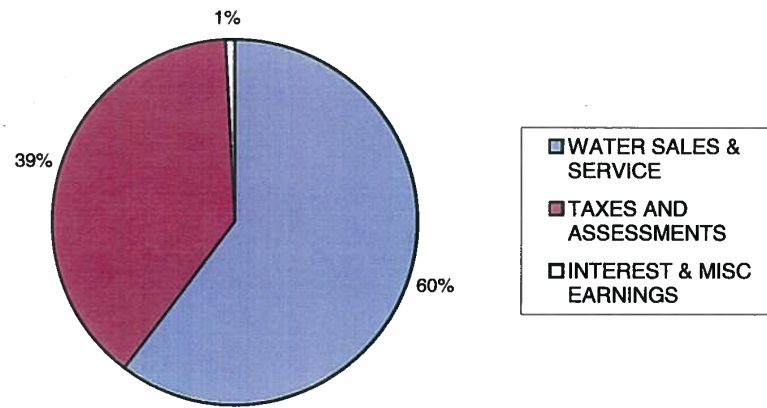
| DESCRIPTION | 09/10 BUDGET | 10/11 | 11/12 |
|----------------------|-------------------------|------------------|------------------|
| PRODUCTION | 823,702 | 896,636 | 891,606 |
| DISTRIBUTION | 392,925 | 443,201 | 458,042 |
| CUSTOMER SERVICE | 700,947 | 701,252 | 700,627 |
| ENGINEERING AND I.T. | 251,526 | 157,008 | 156,142 |
| ADMINISTRATION | 722,273 | 611,158 | 612,800 |
| FINANCE | 322,532 | 312,940 | 312,384 |
| PERSONNEL | 51,242 | 51,544 | 32,521 |
| LEGAL | 46,800 | 67,320 | 68,666 |
| BONDS AND LOANS | 1,146,733 | 1,147,974 | 612,978 |
| TOTAL | 4,458,680 | 4,389,033 | 3,845,765 |
| NET REVENUE | 253,983 | 331,636 | 957,437 |

6/4/2010

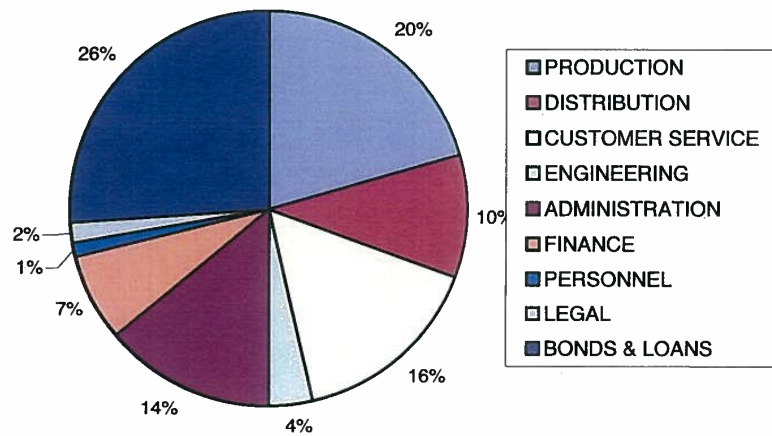
SOURCE OF FUNDS 2010/2011



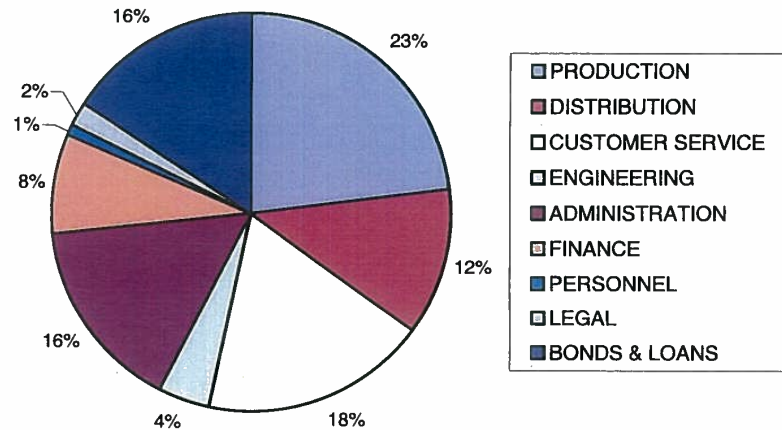
SOURCE OF FUNDS 2011/2012



USE OF FUNDS 2010/2011



USE OF FUNDS 2011/2012



Allocated Expenses are included in departmental expense totals.

6/15/2010

SUPPLEMENTAL BUDGET PROJECTS

2010-2013

OFFICE PROJECTS

Carpet for Office

\$10,000

Fire Cabinet for Maps

\$6,000

Record Archival System

This will eventually enable the District to maintain more electronic files for easier access and less physical storage.

\$30,000

Custom Software Programming

Adds lacking features to the District's main software program, such as reports or functions, and specific items not yet identified

\$20,000

Update Rate Study

This will determine what rate changes are needed in the next several years to maintain services.

\$25,000

Update Urban Water Management Plan

State law requires this update to be completed by July 1, 2011

\$30,000

\$30,000

Space Needs Assessment for Office Building Addition

A needs assessment will determine how much space the District needs for an Emergency Operating Center in order to apply for grant construction funds

\$10,000

LAFCO Mandatory Municipal Services Review

State law requires LAFCO to conduct a review of each agency's boundaries and services (at agency cost) to determine the appropriateness and to recommend any changes.

\$10,000

FIELD PROJECTS

Relocate C-2 Tank & J Booster

This project has already been designed and would relocate a 500,000 gallon tank from the "C zone" where it is no longer needed, to the "H Zone" where it is severely needed. The cost will eventually be reimbursed to the operational budget from future capacity fees in the H-Zone.

\$600,000

Pipeline Replacement Program – Design Only

This project would design about 75,000 feet of pipe to replace most existing 4" steel pipe and nearby 6" pipe in areas with the most deteriorated pipe. There is no funding for the actual replacement of the pipe. If the Board decides to take out a 3% interest loan with USDA for pipe construction, then staff recommends proceeding with this design. If the Board determines to wait until other construction funds are available, staff recommends deferring the design until construction funds are identified.

\$175,000

D-3-1 New Booster pumps and Housing

The pumps at this booster station operate at a very low efficiency rate such that it is timely to replace them.

\$250,000

6/4/2010

Supplemental Budget 2010-2012 - Excel version 3

Security (Motion Sensors) at Shop and Well 10

This would provide security to an expanded area at the shop. More study needs to be done to confirm the need for this project.

Chlorine analyzers w/telemetry programming

Install analyzers to monitor chlorine residual at up to four remote sites.

GIS Server for Field Login

Field crew are about to receive laptop computers to be used in the field for more accuracy and efficiency. This server is needed in order to connect to the GIS system.

Field Laptop Computers

Flow Meter Refurbishment

4 remaining flow meters (2 this year) with digital displays and telemetry plus DTS programming

Pressure Reducing Station replace/refurbishment

Assess and overhaul or replace PRV/PSV/Altitude valve over a three year period. 12 in use, one completed. Estimated completion of 6 more at \$3,000 each plus \$2,000 for incidentals.

Asphalt Installation Equipment - Under Study

| | |
|--|-------------------|
| Vibratory Plate – for in-house asphalt repair | \$2,000.00 |
| Tack Pot Trailer – for in-house asphalt installation | \$6,000.00 |
| | <u>\$8,000.00</u> |

Storage Bays for Rock, Sand, Asphalt

This will allow for more orderly storage of rock, sand, and asphalt which are used regularly in normal district operations.

Property Acquisition for Future Water Facilities

The Master Plan identifies 27 to 37 million gallons of additional reservoir storage that will be needed to operate the District in the future. Staff proposes to begin acquiring the land before the most ideal parcels are developed, especially for reservoirs which are constrained by altitude, proximity to the existing system, and other considerations.

Hauling Station Coin/Card Reader – Under Study

Staff is considering a system to enable selling of water at the hauling station. There is insufficient information to provide a full report at this time.

Pipe Holder

This District stores small amounts of plastic pipe for repairs. There is nowhere out of the sun to do so. Over time the pipe can deteriorate when exposed to the sun. This will provide shade

| | Year 1 | Year 2 | Year 3 |
|--|----------|----------|----------|
| | | | \$20,000 |
| | | \$20,000 | |
| | \$8,000 | | |
| | \$5,000 | | |
| | | \$20,000 | |
| | \$10,000 | \$10,000 | |
| | | \$8,000 | |
| | | \$6,300 | |
| | | \$50,000 | |
| | | \$4,000 | |
| | | \$2,500 | |

EMERGENCY PREPAREDNESS IMPROVEMENTS

***System Reliability Upgrade for Hospital and County Complex
C, B and D-3 Zones***

This entire area has one single water supply feed. It doesn't have a redundant water supply for emergency situations. Staff has proposed a secondary, "emergency," source.

| | |
|--------------|--------------------|
| Boring | \$90,000.0 |
| Construction | <u>\$168,000.0</u> |
| | \$258,000.0 |

Well 10 & 14 Soft Start Bypass - Generator Controls

The new 600 KV generators need this equipment in order to operate properly at the two largest producing wells, well 10 and well 14.

Altitude Valves at C2B, C-1, and C-3 Tanks

The three tanks in the C zone are at different altitudes. If the one at the highest altitude is filled, the other two overflow. These valves will prevent the overflowing.

Earthquake Shut Off Valves for Three Tanks

Currently, if a pipe from a reservoir is broken the entire reservoir can be drained unless a valve is manually located and shut off. This, or another similar system, will provide a feature to the two major C tanks and the B tank serving the hospital, that will shut off in the event of an earthquake or other event that results in an unusually large amount of water draining from the tank.

C2-B and C-1

B

Transfer Switches at Remaining Booster Sites

These switches are needed in order to be able to use the emergency generators at the pump stations.

Large Meter Bypasses

Currently, in order to test or remove a large meter, the service needs to be disconnected. This is a serious problem for some large meters such as the hospital. The bypass will allow the meter to be removed and replaced without discontinuing service.

Hot Master + Backup Computer - SCADA

This computer will provide backup to the Telemetry System. Previously it was hoped that the old GIS computer would provide this service; however it was not sufficient to do so.

Emergency Supplies

These include food, water, cots, etc for serious emergencies for employees

Total Capital Improvement Costs

| | Year 1 | Year 2 | Year 3 |
|--|--------------------|------------------|------------------|
| | | \$90,000 | \$168,000 |
| | \$20,000 | | |
| | | \$46,000 | |
| | \$40,000 | | \$40,000 |
| | \$50,000 | | |
| | \$15,000 | | |
| | \$15,000 | | |
| | \$8,500 | \$8,500 | |
| | \$1,137,800 | \$495,000 | \$228,000 |

Grant Funded Items

**Recharge Site Evaluation - Project Design
IDM Reserves**

| Year 1 | Year 2 | Year 3 |
|---------------|---------------|---------------|
|---------------|---------------|---------------|

\$400,000
(\$400,000)

Replacement Reserve

Replacement Reserve Annual Allotment

\$100,000 \$100,000 \$100,000

Replacement Reserve Funded Items

Personal Computers for Office & Shop

\$20,000

Plotter

\$10,000

Vacuum Trailer – for pot holing and valve maintenance.

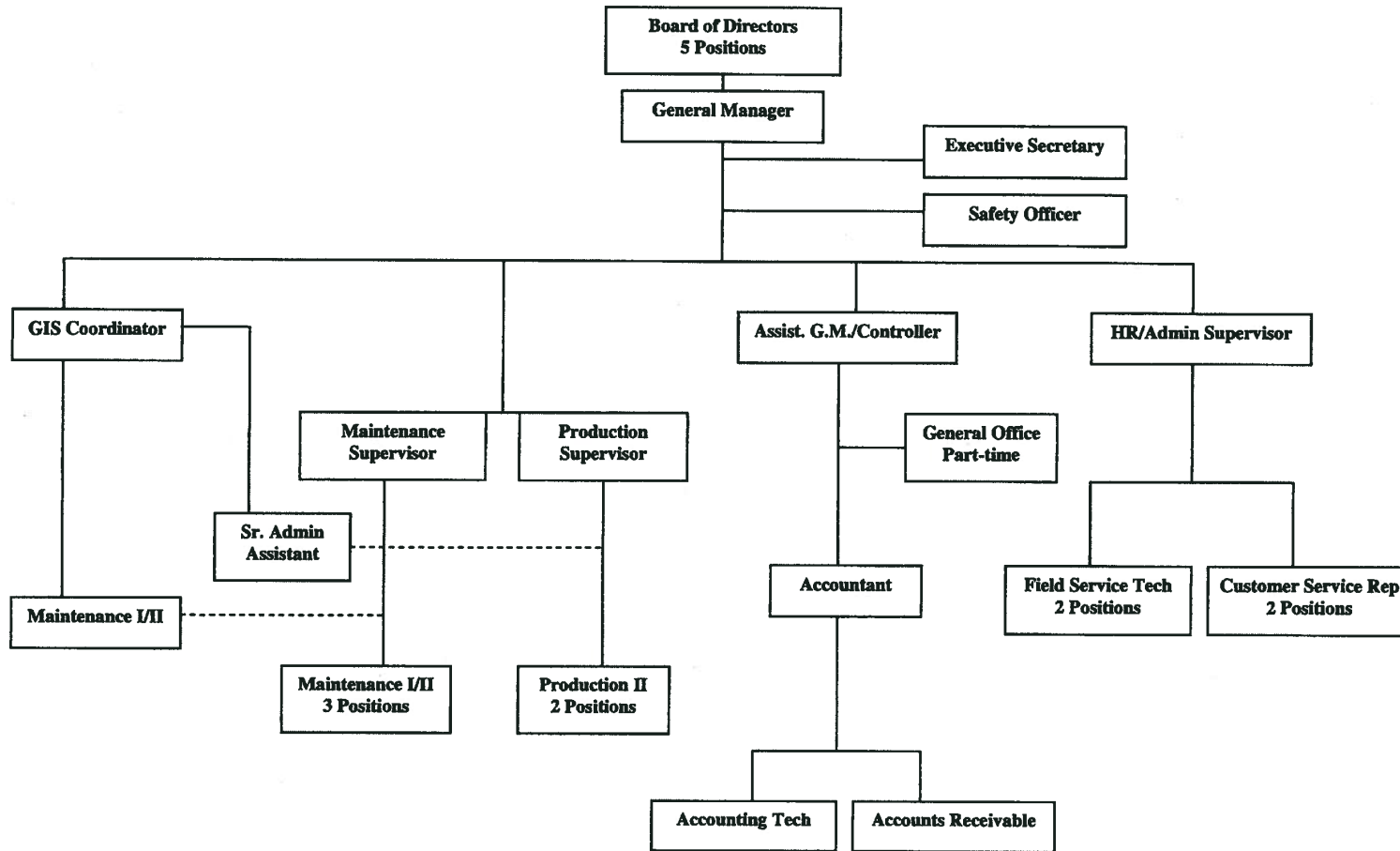
\$7,000

3 Inch Trash Pump – for leaks, backup, and emergency preparedness

\$2,600

\$39,600

JOSHUA BASIN WATER DISTRICT TABLE OF ORGANIZATION



Approved Positions

JOSHUA BASIN WATER DISTRICT
2009/2010 PAYROLL BUDGET

PAYROLL SCHEDULE

PRODUCTION (3 Positions)

Production Supervisor
Production II (2)

DISTRIBUTION (6Positions)

Chief of Operations
Maintenance Supervisor
Maintenance II (2)
Maintenance I (2)

CUSTOMER SERVICE (5 Positions)

HR/Administrative Services
Customer Service/Cashier (2)
Field Service Tech (2)

ENGINEERING (2 Positions)

GIS Coordinator
Senior Administrative Assistant

ADMINISTRATION (2.5 Positions)

General Manager
Executive Secretary
Safety Officer - Part Time

FINANCE (4.5 Positions)

Assistant G.M./Controller
Accountant
Accounting Tech
Accounts Receivable
General Office - Part Time

TOTAL PAYROLL 23 1,469,794

JOSHUA BASIN WATER DISTRICT
2010-2011 PAYROLL BUDGET

(No changes for 2011/2012)

PAYROLL SCHEDULE

PRODUCTION (3 Positions)

Production Supervisor
Production II (2)

DISTRIBUTION (6 Positions)

*Chief of Operations
Maintenance Supervisor
Maintenance II (2)
Maintenance I (2)

CUSTOMER SERVICE (5 Positions)

HR/Administrative Services
Customer Service/Cashier (2)
Field Service Tech (2)

ENGINEERING (2 Positions)

GIS Coordinator
Senior Administrative Assistant

ADMINISTRATION (2.5 Positions)

General Manager
Executive Secretary
Safety Officer - Part Time

FINANCE (4.5 Positions)

Assistant G.M./Controller
Accountant
Accounting Tech
Accounts Receivable
General Office - Part Time

TOTAL PAYROLL 23 1,432,726

*Chief of Operations Salary is no longer funded.

6/4/2010

| REVENUE | | 07-08 | 08/09 | 09/10 | 4/30/10 | 09/10 | 10/11 | 11/12 |
|----------------------|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | Budget | Y-T-D | Projection | Budget Proposed | Budget Proposed |
| 41010 | Metered Water Sales | 1,338,041 | 1,374,765 | 1,433,847 | 1,098,961 | 1,332,808 | 1,396,374 | 1,421,370 |
| 41012 | WAAP Adjustments | (2,796) | (918) | (918) | (5,384) | (6,461) | (3,459) | (3,529) |
| 41015 | Basic Fees | 1,166,560 | 1,212,729 | 1,252,812 | 1,044,444 | 1,262,846 | 1,319,228 | 1,338,834 |
| 41016 | Basic Fees Locked & Pulled | 24,527 | 26,229 | 0 | 0 | 0 | 0 | 0 |
| 41030 | Private Fire Protection | 16,896 | 17,540 | 17,540 | 15,081 | 18,097 | 19,127 | 19,410 |
| 41040 | Special Services Rev | 108,148 | 111,990 | 115,000 | 94,851 | 113,821 | 116,098 | 118,420 |
| 42100 | Standby Rev Current | 1,158,204 | 1,159,817 | 1,158,204 | 1,163,341 | 1,163,341 | 1,163,341 | 1,163,341 |
| 42110 | Standby Current Uncollectible | 0 | 0 | (250,000) | (175,000) | (200,000) | (250,000) | (250,000) |
| 42200 | Standby Rev Prior | 63,007 | 163,266 | 137,000 | 125,971 | 161,460 | 161,460 | 161,460 |
| 42341 | Prior Year Refunded Rev | 0 | 0 | 0 | (2,979) | (3,575) | 0 | 0 |
| 43000 | Property Taxes G.D. | 452,059 | 482,067 | 370,975 | 414,829 | 378,854 | 381,643 | 414,829 |
| 43010 | Property Taxes ID#2 | 160,001 | 169,484 | 120,750 | 141,058 | 141,058 | 121,250 | 121,500 |
| 43020 | CMM Assessments Current | 256,087 | 264,327 | 259,568 | 250,836 | 250,836 | 255,205 | 256,356 |
| 45000 | Interest Rev G.D. | 368,421 | 155,278 | 91,780 | 31,781 | 38,137 | 38,900 | 39,678 |
| 45010 | Dividend Income US Bank (3) | 571 | 9 | 5 | 0 | 0 | 0 | 0 |
| 46100 | Grant Rev | 0 | 31,750 | 0 | 148,250 | 148,250 | 0 | 0 |
| 47000 | Miscellaneous Rev | 4,549 | 6,145 | 6,100 | 1,228 | 1,474 | 1,503 | 1,533 |
| TOTAL REVENUE | | 5,114,275 | 5,174,478 | 4,712,663 | 4,347,268 | 4,800,947 | 4,720,669 | 4,803,202 |

ALLOCATED EXPENSES (BENEFITS, FIELD AND OFFICE) ARE DETAILED ON FINAL PAGE

**EXPENSES
PRODUCTION**

| | | | | | | | | |
|-----------|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | Production Salaries | (98,309) | (151,359) | (107,975) | (111,659) | (133,991) | (222,134) | (205,399) |
| 501-02205 | Water Treatment Expense | (15,369) | (14,728) | (15,153) | (10,351) | (12,421) | (12,670) | (12,923) |
| 501-03105 | Well Expense | (866) | (8,496) | 0 | 0 | 0 | 0 | 0 |
| 501-03110 | Cross Connection Control Exp | (1,975) | (1,800) | (1,800) | (544) | (653) | (666) | (679) |
| 501-03115 | Pumping Plant Repair & Maint | (40,531) | (45,395) | (46,000) | (15,157) | (18,188) | (18,552) | (18,923) |
| 501-03120 | Tanks/Reservoirs Exp | (1,842) | (7,016) | (173,562) | (12,517) | (173,562) | (186,028) | (186,028) |
| 501-04005 | Laboratory Services | (15,842) | (16,090) | (15,043) | (5,140) | (6,168) | (6,291) | (6,417) |
| 501-04010 | Lead & Copper Sampling | 0 | 0 | (607) | 0 | 0 | (2,500) | 0 |
| 501-06105 | Power - Electric | (240,213) | (250,052) | (262,500) | (192,386) | (230,863) | (245,338) | (257,605) |
| 501-07005 | Property Insurance | (77,158) | (71,832) | (62,000) | (52,893) | (63,472) | (64,741) | (66,036) |
| | Benefits Expenses Allocated | (88,036) | (114,684) | (112,008) | (96,207) | (114,974) | (117,840) | (117,864) |
| | Field Expenses Allocated | 3,206 | (12,099) | (27,054) | (55,813) | (17,196) | (19,876) | (19,731) |
| | Total | (576,935) | (693,551) | (623,702) | (552,667) | (771,486) | (896,636) | (891,606) |

| | 07-08 ACTUAL | 08/09 ACTUAL | 09/10 Budget | 4/30/10 Y-T-D | 09/10 Projection | 10/11 Budget Proposed | 11/12 Budget Proposed | |
|-------------------------|----------------------------------|------------------|------------------|------------------|---------------------|-----------------------------|-----------------------------|------------------|
| DISTRIBUTION | | | | | | | | |
| | Distribution Salaries | (86,864) | (230,688) | (193,009) | (168,467) | (202,160) | (216,351) | (229,464) |
| 502-02920 | Inventory Over/Short | 251 | (7,285) | (6,000) | (2,102) | (2,102) | (3,106) | (3,168) |
| 502-03105 | Mainline/Leak Repair | (79,670) | (50,939) | (50,000) | (66,739) | (80,087) | (81,689) | (83,322) |
| 502-03110 | Equipment Rental | (3,428) | (3,088) | (3,500) | (2,421) | (2,905) | (2,963) | (3,023) |
| 502-04005 | Contract Locating Exp | (7,467) | (4,286) | (4,500) | (3,829) | (4,595) | (4,687) | (4,780) |
| | Benefits Expenses Allocated | (85,563) | (111,462) | (108,862) | (93,504) | (111,744) | (114,530) | (114,553) |
| | Field Expenses Allocated | 3,206 | (12,089) | (27,054) | (55,813) | (17,196) | (19,876) | (19,731) |
| | Total | (259,535) | (419,847) | (392,925) | (392,875) | (420,789) | (443,201) | (458,042) |
| CUSTOMER SERVICE | | | | | | | | |
| | Customer Service Salaries | (231,390) | (328,317) | (298,282) | (253,697) | (304,436) | (310,664) | (314,286) |
| 503-03105 | Meter Service Repair | (83,019) | (12,251) | (12,600) | (12,759) | (15,311) | (15,617) | (15,929) |
| 503-07005 | Credit Card Discount | (6,533) | (7,356) | (8,400) | (5,966) | (7,159) | (7,302) | (7,448) |
| 503-07010 | Bad Debt | (36) | (250) | (20,000) | (552) | (20,000) | (20,000) | (20,400) |
| 503-07015 | Public Information/Education | (21,645) | (30,681) | (43,000) | (31,686) | (43,000) | (43,860) | (44,737) |
| 503-07020 | Water Conservation Exp | (16,931) | (16,965) | (18,000) | (12,759) | (18,000) | (18,360) | (18,727) |
| | Benefits Expenses Allocated | (123,646) | (161,073) | (157,315) | (135,122) | (161,480) | (165,506) | (165,539) |
| | Office Expenses Allocated | (205,444) | (160,131) | (143,350) | (96,517) | (119,867) | (119,943) | (113,559) |
| | Total | (668,643) | (717,024) | (700,947) | (549,058) | (689,253) | (701,252) | (700,627) |
| ADMINISTRATION | | | | | | | | |
| | Administration Salaries | (235,888) | (227,959) | (388,454) | (178,534) | (214,241) | (271,032) | (271,032) |
| 504-01205 | Director's Exp | (13,422) | (18,816) | (20,836) | (18,795) | (22,554) | (23,005) | (23,465) |
| 504-01210 | Director's Education | (1,719) | (10,593) | (6,000) | (7,764) | (9,317) | (9,503) | (9,693) |
| 504-01215 | Employee Training Exp | (1,990) | (24,875) | (20,000) | (13,612) | (16,334) | (16,661) | (16,994) |
| 504-04005 | Lobbyist | (56,340) | (42,000) | (42,000) | (31,500) | (42,000) | (42,000) | (42,000) |
| 504-07000 | Miscellaneous Exp | (6,587) | (7,391) | (7,600) | (1,976) | (2,371) | (2,419) | (2,467) |
| 504-07005 | Business Exp | (14,715) | (18,511) | (14,164) | (12,865) | (15,438) | (15,747) | (16,062) |
| 504-07006 | Subscriptions | (1,210) | (3,425) | (3,500) | (2,492) | (2,990) | (3,050) | (3,111) |
| 504-07010 | Emergency Preparedness | (8,585) | (7,050) | (7,262) | (3,750) | (7,262) | (7,407) | (7,555) |
| 504-07015 | Outside Services | (28,965) | (33,394) | (39,587) | (31,328) | (37,594) | (38,345) | (39,112) |
| 504-07016 | Membership Fees & Dues | (7,582) | (9,938) | (11,800) | (14,442) | (17,330) | (17,677) | (18,031) |
| | Benefits Expenses Allocated | (107,819) | (140,455) | (137,179) | (117,826) | (140,810) | (144,321) | (144,350) |
| | Office Expenses Allocated | (34,241) | (26,689) | (23,892) | (16,086) | (19,978) | (19,991) | (18,927) |
| | Total | (519,062) | (571,096) | (722,273) | (450,970) | (548,220) | (611,158) | (612,800) |

| | | 07-08 ACTUAL | 08/09 ACTUAL | 09/10 Budget | 4/30/10 Y-T-D | 09/10 Projection | 10/11 Budget Proposed | 11/12 Budget Proposed |
|-----------------------------|-----------------------------|------------------|------------------|------------------|------------------|---------------------|-----------------------------|-----------------------------|
| ENGINEERING AND I.T. | | | | | | | | |
| | Engineering Salaries | (68,786) | (91,202) | (88,202) | (63,356) | (76,027) | (44,184) | (44,184) |
| 503-04005 | Plan Check | (10,233) | (13,366) | 0 | 0 | 0 | 0 | 0 |
| 505-02305 | Maps/Drafting Supplies | (4,263) | (9,127) | (10,000) | (1,294) | (1,553) | (1,584) | (1,616) |
| 505-04005 | Engineering Services | (36,380) | (78,408) | (96,408) | (81,036) | (96,408) | (60,000) | (60,000) |
| 505-04010 | Mapping System Upgrades | (13,668) | (10,736) | (11,000) | (6,600) | (7,920) | (8,078) | (8,240) |
| | Benefits Expenses Allocated | (17,310) | (22,550) | (22,024) | (18,917) | (22,607) | (23,171) | (23,175) |
| | Office Expenses Allocated | (34,241) | (26,689) | (23,892) | (16,086) | (19,978) | (19,991) | (18,927) |
| | Total | (184,881) | (252,078) | (251,528) | (187,289) | (224,493) | (157,008) | (156,142) |
| FINANCE | | | | | | | | |
| | Finance Salaries | (50,798) | (128,863) | (186,197) | (121,609) | (145,931) | (175,786) | (175,786) |
| 506-04005 | Accounting Services | (22,510) | (22,883) | (24,347) | (23,582) | (24,000) | (24,480) | (24,970) |
| | Benefits Expenses Allocated | (69,241) | (90,201) | (88,096) | (75,668) | (90,429) | (92,683) | (92,702) |
| | Office Expenses Allocated | (34,241) | (26,689) | (23,892) | (16,086) | (19,978) | (19,991) | (18,927) |
| | Total | (176,790) | (268,635) | (322,532) | (236,945) | (280,338) | (312,940) | (312,384) |
| PERSONNEL | | | | | | | | |
| | Personnel Salaries | (698) | 0 | (7,575) | (19,622) | (23,546) | (7,575) | (7,575) |
| 507-01905 | Employment Recruiting Exp | (17,055) | (5,823) | (6,000) | (1,639) | (1,967) | (2,006) | (2,046) |
| 507-01910 | Labor Negotiation Exp | (43,467) | 0 | (10,000) | 0 | (2,000) | (18,000) | 0 |
| | Benefits Expenses Allocated | (2,967) | (3,866) | (3,776) | (3,243) | (3,876) | (3,972) | (3,973) |
| | Office Expenses Allocated | (34,241) | (26,689) | (23,892) | (16,086) | (19,978) | (19,991) | (18,927) |
| | Total | (98,428) | (36,377) | (51,242) | (40,590) | (51,367) | (51,544) | (32,521) |
| LEGAL | | | | | | | | |
| 508-04000 | Legal Services | (46,923) | (66,442) | (46,800) | (54,133) | (66,000) | (67,320) | (68,666) |
| | Total | (46,923) | (66,442) | (46,800) | (54,133) | (66,000) | (67,320) | (68,666) |

| | | 07-08 | 08/09 | 09/10 | 4/30/10 | 09/10 | 10/11 | 11/12 |
|--------------------------------|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | ACTUAL | ACTUAL | Budget | Y-T-D | Projection | Budget | Budget |
| | | | | | | | Proposed | Proposed |
| <u>BONDS AND LOANS</u> | | | | | | | | |
| PRINCIPAL | | | | | | | | |
| 509-08105 | Cap Imp Bond Principal (3) | (445,000) | (465,000) | (490,000) | 0 | (490,000) | (515,000) | 0 |
| 509-08110 | ID#2 Bonds Principal | (99,500) | (85,000) | (90,000) | (90,000) | (90,000) | (95,000) | (100,000) |
| 509-08115 | CMM Bond Principal | (70,000) | (75,000) | (77,000) | (75,000) | (75,000) | (80,000) | (84,800) |
| 509-08120 | Morongo Basin Pipeline Pmt | (213,992) | (219,594) | (219,763) | 0 | (219,763) | (224,158) | (228,641) |
| INTEREST | | | | | | | | |
| 509-08205 | Interest Exp (3) | (94,750) | (68,856) | (50,508) | (50,508) | (50,508) | (26,008) | 0 |
| 509-08210 | Interest Exp ID#2 | | (33,497) | (30,750) | (30,750) | (30,750) | (26,250) | (21,500) |
| 509-08215 | CMM Interest Exp | (176,562) | (168,350) | (171,428) | (168,342) | (171,428) | (164,205) | (160,356) |
| BOND FEES & CHARGES | | | | | | | | |
| | Total | (18,144) | (21,994) | (17,284) | (12,323) | (16,229) | (17,353) | (18,481) |
| | | (1,117,948) | (1,137,291) | (1,146,733) | (426,923) | (1,143,678) | (1,147,974) | (612,978) |
| | Grand Total Revenues | 5,114,275 | 5,174,478 | 4,712,663 | 4,347,268 | 4,800,947 | 4,720,669 | 4,803,202 |
| | Grand Total Expenses | (3,649,146) | (4,162,341) | (4,458,680) | (2,871,451) | (4,195,625) | (4,389,033) | (3,845,765) |
| | Net Gain (Loss) | 1,465,129 | 1,012,137 | 253,983 | 1,475,817 | 605,322 | 331,636 | 957,437 |

DETAL - ALLOCATED BENEFITS

| | | 07-08 | 08/09 | 09/10 | 4/30/10 | 09/10 | 10/11 | 11/12 |
|-------------------------------------|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | | ACTUAL | ACTUAL | Budget | Y-T-D | Projection | Budget | Budget |
| | | | | | | | Proposed | Proposed |
| BENEFITS TO BE ALLOCATED | | | | | | | | |
| 551-01205 | Employee Education | (837) | (2,438) | (2,438) | (210) | (252) | (257) | (262) |
| 551-01210 | Compensated Leave | (150,307) | (189,874) | (144,411) | (162,949) | (185,000) | (185,000) | (185,000) |
| 551-01215 | Cafeteria Plan Exp | (113,010) | (180,200) | (200,100) | (163,125) | (195,750) | (195,750) | (195,750) |
| 551-01220 | Group Insurance | (3,792) | (5,089) | (4,225) | (5,256) | (6,307) | (6,433) | (6,562) |
| 551-01225 | Workers Comp Insurance | (41,092) | (35,403) | (30,512) | (21,094) | (28,000) | (31,606) | (31,606) |
| 551-01230 | Retirement | (92,524) | (110,681) | (122,875) | (96,311) | (119,301) | (127,921) | (127,921) |
| 551-01235 | Vehicle Allowance Sal | (8,900) | (7,200) | (10,800) | (1,800) | (2,160) | 0 | 0 |
| 551-01240 | Uniforms | (6,159) | (4,197) | (7,200) | (6,518) | (6,518) | (6,770) | (6,770) |
| 551-01305 | Payroll Taxes | (77,961) | (109,209) | (106,699) | (83,224) | (102,631) | (108,285) | (108,285) |
| | Total | (494,582) | (644,291) | (629,260) | (540,487) | (645,919) | (662,022) | (662,156) |
| FIELD COSTS TO BE ALLOCATED | | | | | | | | |
| 552-02205 | Shop Expense Combined | (10,600) | (7,306) | (10,786) | (9,055) | (10,786) | (11,002) | (11,222) |
| 552-02210 | Small Tools Exp Combined | (9,933) | (18,109) | (18,109) | (8,294) | (10,000) | (10,200) | (10,404) |
| 552-02215 | Employee Safety Expense | (10,193) | (1,979) | (4,000) | (4,933) | (5,920) | (6,500) | (5,132) |
| 552-03205 | Tractor Tool Repair | (1,069) | (8,389) | (8,389) | (2,985) | (3,984) | (4,064) | (4,145) |
| 552-03905 | Building Repair & Maint | (16,125) | (22,876) | (23,500) | (22,420) | (27,046) | (29,787) | (28,787) |
| 552-05005 | Fuel Vehicles | (31,620) | (36,568) | (40,225) | (30,078) | (35,077) | (35,779) | (36,494) |
| 552-05010 | Automotive Exp | (23,308) | (31,624) | (32,573) | (20,631) | (28,000) | (26,520) | (27,050) |
| 552-05015 | Equipment Clearing | 8,006 | 2,490 | 3,000 | 1,376 | 1,651 | 1,684 | 1,718 |
| 552-06305 | Communications | (9,708) | (8,316) | (9,000) | (8,254) | (9,905) | (10,103) | (10,305) |
| 552-07005 | Regulatory Permits, etc. | (16,242) | (10,208) | (11,000) | (6,809) | (7,800) | (7,956) | (8,115) |
| 552-07010 | Other Overhead 17 | 114,229 | 112,696 | 96,093 | 189 | 96,093 | 96,093 | 96,093 |
| 552-07015 | Labor Overhead 16 | 12,972 | 5,991 | 4,381 | 268 | 4,381 | 4,381 | 4,381 |
| | Total | 6,411 | (24,198) | (54,108) | (111,826) | (34,392) | (39,752) | (39,463) |
| | | 07-08 | 08/09 | 09/10 | 4/30/10 | 09/10 | 10/11 | 11/12 |
| | | ACTUAL | ACTUAL | Budget | Y-T-D | Projection | Budget | Budget |
| | | | | | | | Proposed | Proposed |
| OFFICE COSTS TO BE ALLOCATED | | | | | | | | |
| 553-01405 | Temporary Labor Fees | (193,968) | (115,861) | (25,000) | (20,721) | (32,155) | (28,929) | (14,870) |
| 553-02105 | Office Supplies | (28,784) | (36,874) | (36,000) | (25,019) | (30,000) | (30,600) | (31,212) |
| 553-02110 | Postage | (25,385) | (23,321) | (26,579) | (18,315) | (21,978) | (22,418) | (22,866) |
| 553-04005 | Computer Programming Exp | (12,906) | (5,083) | (11,081) | (2,613) | (2,613) | (2,665) | (2,719) |
| 553-04010 | Office Equip Repair & Maint | (18,489) | (20,356) | (40,256) | (28,561) | (34,273) | (34,959) | (35,658) |
| 553-04015 | System Administration | (28,740) | (30,112) | (60,000) | (39,535) | (47,442) | (48,391) | (49,359) |
| 553-06205 | Telephone & Utilities | (38,134) | (35,278) | (40,000) | (26,098) | (31,318) | (31,944) | (32,583) |
| | Total | (342,406) | (266,885) | (238,916) | (160,862) | (199,779) | (199,905) | (189,266) |

Project Priority List

PROJECTS NEARING COMPLETION

Miscellaneous Pipeline Replacement Project: Juniper north of Hwy 62, Veterans Way and Center St. between Chollita Rd. and Commercial St., easement behind Hwy 62 (south side) between El Reposo Circle and Sunset Rd., easement behind Hwy 62 (south side) Conejo Ave. and Outpost Rd; Torres Ave., Division St., San Angelo Way; Sunflower Rd., Sun Mesa Rd. between Sunever Ave. and Sun Kist Rd.

Project is ready to go to bid, awaiting possible grant funds.

Conduct Fee Study (Susan)

Water rates, capacity and inter-agency fee studies have been completed. Miscellaneous fees are being developed, based upon resources used – staff, vehicle, equipment, etc.

Well #16 (Randy Little)

The well has been completed and is about to go into service pending release by Department of Health Services.

Personnel Policy Manual (Joe Guzzetta)

This will be considered during labor negotiations this year.

PROJECTS UNDERWAY

Emergency Preparedness/Response Exercises

The Board and Citizens Advisory Committee met on May 11 to discuss emergency preparedness. An exercise will be held on June 29th.

Final Phase of 4" Pipe Replacement (Joe Guzzetta, Joe Bocanegra, Keith Faul)

Priorities have been established. Engineering RFP for 100,000 feet of pipe is nearing completion. Construction is pending a financial strategy to be considered by the Board.

Record Archival System (Susan)

Staff had second presentation.

Recharge Site Evaluation/USGS Study

Property has been purchased. Monitoring well has been installed. Contract for final engineering should be awarded by June pending EPA approval. Construction is contingent on Proposition 84 and other funding.

C-2 Tank Relocation (Joe Bocanegra)

Ready to go to bid pending funding. A USDA Grant Pre-Application has been submitted for this project.

PROJECTS NOT BEGUN

Develop/Update Board Policies and Procedures (Susan Greer)

Update 3030 Plan (Joe Guzzetta)

Staff intends to solicit proposals for this project.

Election to Charge Private Wells for Replacement Water

Attorney is reviewing election options.

PROJECTS COMPLETED

Conservation Landscape Demonstration Garden & Residential Landscape Designs

Construction is substantially complete with remaining plant material to be installed as soon as available.

Land Use/Water Policy Forum (Joe Guzzetta)

Completed February 18 & 19 2010.

Implement “Best Management Practices” of the California Urban Water Conservation Council (Terry Spurrier)

Completed.

Complete Wastewater Treatment Strategy and Implementation Mechanisms (Joe Guzzetta, Susan Greer, Joe Bocanegra)

The Board adopted the Wastewater Strategy at the July 15th, 2009 meeting.

Package Treatment Plant Policy Regarding Construction and Maintenance

Complete with Board’s adoption of the Wastewater Treatment Strategy

Site Security and Telemetry System Upgrades:

Enhancements to security including motion sensors and intrusion alarms: complete.

Tank Recoating (Joe Bocanegra)

Completed and has been put into routine maintenance program.

Replace Accounting Mainframe (Susan)

First water bills using new system were mailed.

Emergency Generator (Joe Bocanegra)

Generators have been delivered.

Remote Meter Policy (Susan)

Board has adopted revised policy.

Website Development /Establish District Public Information Program (Joe Guzzetta)

The website is up and running.

Property Acquisition for Future Water Facilities

Property acquisition consultant was selected at the September 9th Board meeting.

Construction of H Zone Phase II Pipeline Replacement Project

Completed. Notice of Completion filed.

Replace Line Printer (Susan)

Replaced with smaller printers.

Develop Cross-Connection Control Program

Program is being implemented.

Replace JD310 Tractor

Complete.

Replace Septic Tank at Shop

Complete.

Sewer Management Authority

LAFCO designated JBWD as the wastewater authority on August 15th.

Construction of H Zone Phase I Pipeline Replacement Project

Construction of Phase I is complete.

Well 17 Wellhead Construction

Well became operational in July.

Organization Study

Completed. Staff is implementing the study.

Closed Circuit Security System

Video monitoring system is in place.

Safety Consultant; Program

Initial safety plans are complete.