

President
Tom Floen

VP
Stacy Doolittle

Directors
Jane Jarlsberg
Tomas Short
David Fick

**General
Manager**
Sarah Johnson

Legal Counsel
Jeff Hoskinson



REGULAR MEETING AGENDA OF THE BOARD OF DIRECTORS

Wednesday, June 19, at 5:30 p.m.

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 872 8707 9239

PASSCODE: 61750

MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers' trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. DETERMINATION OF A QUORUM

Consideration of Board Member requests for remote participation.

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter, whether appearing on the agenda or not. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

5. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

A. DRAFT MINUTES – 06.05.24

B. CHECK REGISTER – APRIL 2024

6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. ACTION CALENDAR

A. STRATEGIC PLAN PROPOSAL

PRESENTED BY: SARAH JOHNSON, GENERAL MANAGER

RECOMMENDED ACTION: RECOMMEND BOARD APPROVAL OF THE PROPOSAL AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH ORTEGA STRATEGIES GROUP FOR STRATEGIC PLANNING SERVICES

B. PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGES FOR FISCAL YEAR 2024/2025

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE

RECOMMENDED ACTION: ADOPT RESOLUTION 24-1064, ESTABLISHING WATER AVAILABILITY CHARGES FOR 2024/2025 AND AUTHORIZING COLLECTION BY SAN BERNARDINO COUNTY

C. 3rd FISCAL QUARTER ENDING 03/31/24 FINANCIAL REPORT

PRESENTED BY: ANNE ROMAN, DIRECTOR OF FINANCE

RECOMMENDED ACTION: RECEIVE REPORT, ASK QUESTIONS, AND APPROVE

8. REPORTS AND COMMENTS

For informational purposes only on subjects not covered by the agenda. The opinions of individual directors are not necessarily the opinions of the board or district staff. No action is to be taken. The Board may provide staff with requests for future agenda items.

A. DIRECTORS REPORTS

B. GENERAL MANAGER REPORT

9. ADJOURNMENT

CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS	DATE	TIME	ATTENDEE(S)
MWA – BOARD MEETING	06.27.24	9:30 AM	JARLSBERG
JBWD – BOARD MEETING	07.03.24	CANCELLED	
JBWD – FINANCE COMMITTEE	07.10.24	9:00 AM	DOOLITTLE/FLOEN
JBWD – WRO COMMITTEE	07.10.24	11:00 AM	DOOLITTLE/JARLSBERG
JBWD – MANAGER MEETUPS	07.10.24	12:00 PM	FICK/SHORT
MWA – BOARD MEETING	07.11.24	9:30 AM	SHORT
ASBCSD – DINNER	07.15.24	5:30 PM	TBD
JBWD – BOARD MEETING	07.17.24	5:30 PM	ALL

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District’s office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff’s availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS JUNE 5, 2024, 5:30 PM

1. CALL TO ORDER

President Floen called the meeting to order at 5:30 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operation Nazario, Accounting Supervisor Rich, Executive Assistant Thompson

Consultant(s) Present: Public Outreach Consultant, Kathleen Radnich, Legal Counsel, Jeff Hoskinson

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda, seconded by Director Short, approved by the following vote:

1 st / 2 nd	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 05.15.24

Vice President Doolittle made a motion to approve the 05.15.24 draft minutes, seconded by Director Fick approved by the following vote:

1st/ 2nd	Doolittle/Fick
Ayes:	Floen, Doolittle, Jarlsberg, Short, Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. ACTION CALENDAR

A. APPOINTMENT OF A NEW CITIZENS ADVISORY COUNCIL (CAC) MEMBER

PRESENTED BY: GENERAL MANAGER JOHNSON

RECOMMENDED ACTION: RECOMMEND THE BOARD OF DIRECTORS REVIEW APPLICATION AND CONSIDER APPOINTMENT TO THE CITIZENS ADVISORY COUNCIL (CAC)

Vice President Doolittle made a motion to appoint Ryan Cherlin as Citizens Advisory Council Member, seconded by Director Jarlsberg and approved by the following vote.

1 st / 2 nd	Doolittle/Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

B. RESOLUTION 24-1063 & REVISED 23/24 BUDGET AND PROPOSED 24/25 BUDGET

THE BOARD HEARD BOTH ITEMS AND VOTED ON EACH ITEM INDEPENDENTLY AFTER THE PRESENTATIONS.

EMPLOYEE COMPENSATION PLAN – RESOLUTION 24-1063

PRESENTED BY: GENERAL MANAGER JOHNSON

RECOMMENDED ACTION: RECOMMEND THAT THE BOARD OF DIRECTORS ADOPT RESOLUTION 24-1063 APPROVING THE EMPLOYEE COMPENSATION PLAN

General Manager Johnson presented the Employee Compensation Plan and Resolution 24-1063. Johnson discussed the employee compensation plan was brought into alignment with the annual budget this year, recognizing their interdependence. Johnson also presented the annual employee survey results, which indicated a high employee satisfaction rate.

President Floen made a motion to approve the Employee Compensation Plan - Resolution 24-1063, seconded by Vice President Doolittle and approved by the following vote:

1 st / 2 nd	Floen /Doolittle
Ayes:	Floen, Doolittle, Jarlsberg
Noes:	Fick, Short
Abstain:	None
Absent:	None

REVISED 23/24 BUDGET AND PROPOSED 24/25 BUDGET

PRESENTED BY: GENERAL MANAGER JOHNSON, DIRECTOR OF FINANCE ROMAN, DIRECTOR OF OPERATIONS NAZARIO, AND DIRECTOR OF ADMIN SHOOK
RECOMMENDED ACTION: REVIEW AND APPROVE

Director of Finance Roman presented the Revised 23/24 Budget and Proposed 24/25 Budget.

Roman discussed the proposed operating and capital budgets and noted changes made following the budget workshops. Information was provided on reserve use, balance projections, and projected ending balances in cash from restricted and unrestricted reserves.

Clarification regarding the word "opposition" in the staff report: The district intends to comply with the Chromium 6 regulation. The use of the word "opposition" was not intended to suggest otherwise. The district may consider working with legal counsel to pursue modification to the compliance requirements.

Director Jarlsberg made a motion to approve the Revised 23/24 Budget and Proposed 24/25 Budget, seconded by Director Short and approved by the following vote:

1st/ 2nd	Jarlsberg/Short
Ayes:	Floen, Short, Jarlsberg, and Fick
Noes:	Doolittle
Abstain:	None
Absent:	None

8. REPORTS AND COMMENTS

President Floen

- Floen read a quote from Winston Churchill.
- Floen expressed concern about the future fuel supply in the event of an emergency.
- Floen asked if Glen Harris had a public comment about the budget.

Vice President Doolittle

- Doolittle attended the ACWA Spring Conference in May and mentioned attending a California African American Water Professionals luncheon.
- Doolittle shared that she watched a Santa Margarita Water District water festival presentation at the Communications Committee during the ACWA Spring Conference.
- Doolittle mentioned the California Water Jobs Fact Sheet, which she learned about at the ACWA Spring Conference.
- Doolittle shared that she learned that we are currently experiencing a zero percent drought at the ACWA Spring Conference.
- Doolittle also shared that Gavin Newsom was the keynote speaker at the ACWA Spring Conference.
- Doolittle mentioned that she spoke briefly with USGS and would like the district explore working with them.

Director Jarlsberg

- Jarlsberg attended CSDA Legislative Days in Sacramento with General Manager Johnson in May.
- Jarlsberg found the CSDA Legislative Days productive, believes they are building good relationships with the legislators, and feels confident about receiving their support.
- Jarlsberg mentioned that she will be attending the Basin Wide Foundation workshop tomorrow.

Director Short

- Short attended the ACWA Spring Conference in May and attended several committee meetings. Short commented that our district is not represented on any of the committees, and he is considering applying for some sub-committees in the future.
- Short learned about a climate resilience bond discussed at the ACWA Spring Conference.
- Short attended a regional meeting, learning about public messaging.
- Short mentioned a workforce development event on August 13 that he's interested in attending.
- Short learned about the concept of weather whiplash and found the ACWA Spring conference to be highly valuable.

Director Fick

- Fick mentioned that MWA cancelled the June 13th board meeting.

General Manager Report

Johnson reported on the following:

- Johnson announced that the July 3 board meeting would be cancelled due to the holiday and staff taking a vacation.
- Johnson and Interim Director of Operations Jeremiah Nazario toured the marine base in 29 Palms last week, an eight-hour visit that was great and helped them build relationships with community partners. They have been invited for a second visit next week to visit their treatment plant, which effectively deals with Chromium 6.

Meetings attended:

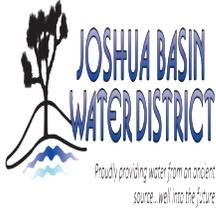
- On May 20 – 22, Johnson attended the CSDA Legislative Days in Sacramento with Director Jarlsberg.
 - Johnson mentioned they met Assembly Members Tom Lackey and Greg Wallis's team members. They are listening to our concerns and hope for future discussions, and she would like to have them tour the district to see our issues up close and personal.
 - Johnson shared that the group briefly met with Senator Willke at the capital.

9. ADJOURNMENT

On motion by Director Short, seconded by Director Jarlsberg and approved by the Board, the meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Sarah Johnson, General Manager & Board Secretary



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 04/01/2024 - 04/30/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000501	ACWA JPIA	04/17/2024	Regular	0.00	40,414.67	66228
0702426	Invoice	04/17/2024	EE HEALTH BENEFIT & EAP - 05/2024	0.00	40,414.67	
013998	AMAZON CAPITAL SERVICES INC	04/03/2024	Regular	0.00	1,356.97	66199
1696-17X1-XM7K	Invoice	04/03/2024	SHOP OFFICE SUPPLIES/VEHICLE MAINT: V35	0.00	412.40	
1HLQ-KPPT-3GM9	Invoice	04/03/2024	OFFICE SUPPLIES	0.00	944.57	
014106	AQUFLOW	04/17/2024	Regular	0.00	15,002.05	66244
AQ12402051	Invoice	04/17/2024	WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	0.00	15,002.05	
013019	ARBORIST SERVICES	04/17/2024	Regular	0.00	950.00	66240
9174	Invoice	04/17/2024	DEMO GARDEN/BUILD MAINT 03/16/24 - 04/15/24	0.00	950.00	
014104	ARDURRA GROUP INC	04/03/2024	Regular	0.00	1,918.75	66200
17279	Invoice	04/03/2024	ENGINEER SVS: E2-1 TANK 2/1/24 - 2/29/24	0.00	1,918.75	
001630	ATT MOBILITY	04/17/2024	Manual	0.00	2,502.18	902469
829480028X040...	Invoice	04/17/2024	COMMUNICATIONS - 03/2024	0.00	2,502.18	
000214	BABCOCK LABORATORIES INC	04/03/2024	Regular	0.00	769.81	66201
CC41392-2287	Invoice	04/03/2024	SAMPLING	0.00	114.60	
CC41555-2287	Invoice	04/03/2024	HDMC WWTP - SAMPLING	0.00	268.77	
CD40078-2287	Invoice	04/03/2024	HDMC WWTP - SAMPLING	0.00	386.44	
000214	BABCOCK LABORATORIES INC	04/17/2024	Regular	0.00	1,137.29	66229
CC40266-2287	Invoice	04/17/2024	HDMC WWTP - SAMPLING	0.00	268.77	
CD40450-2287	Invoice	04/17/2024	SAMPLING	0.00	283.14	
CD40832-2287	Invoice	04/17/2024	SAMPLING	0.00	255.05	
CD40833-2287	Invoice	04/17/2024	SAMPLING	0.00	330.33	
VEN01022	BARRETT ENGINEERED PUMPS	04/03/2024	Regular	0.00	350.19	66202
132535	Invoice	04/03/2024	E2-1 BOOSTER PUMP MOTOR BLOWER FAN RPLCMNT	0.00	350.19	
004110	BURRTEC WASTE AND RECYCLING SVCS	04/03/2024	Manual	0.00	179.91	902460
BW0424	Invoice	04/03/2024	TRASH & RECYCLING (OFFICE) - 04/2024	0.00	179.91	
004110	BURRTEC WASTE AND RECYCLING SVCS	04/17/2024	Manual	0.00	473.34	902467
BW033124	Invoice	04/17/2024	TRASH REMOVAL (SHOP) - 03/2024	0.00	473.34	
001517	CalPERS	04/16/2024	Manual	0.00	16,161.80	902466
PPE 4-5-24	Invoice	04/16/2024	PAY PERIOD ENDING 4/5/24	0.00	16,161.80	
001517	CalPERS	04/26/2024	Manual	0.00	16,191.82	902472
PPE 4-19-24	Invoice	04/26/2024	PAY PERIOD ENDING 4/19/24	0.00	16,191.82	
013889	CARL OTTESONS CERTIFIED BACKFLOW TESTING	04/17/2024	Regular	0.00	500.00	66230
7777	Invoice	04/17/2024	CROSS CONNECTION CONSULTING - 04/2024	0.00	500.00	
001555	CENTRTEL LLC	04/03/2024	Regular	0.00	637.86	66203
240402252101	Invoice	04/03/2024	DISPATCH SERVICES - 03/2024	0.00	637.86	
000510	CHARTER COMMUNICATIONS	04/17/2024	Regular	0.00	550.00	66231
116905701040124	Invoice	04/17/2024	INTERNET SERVICES - 04/2024	0.00	550.00	
000510	CHARTER COMMUNICATIONS	04/03/2024	Manual	0.00	389.43	902464
0008970032224	Invoice	04/03/2024	SCADA INTERNET - 04/2024	0.00	389.43	

Check Report

Date Range: 04/01/2024 - 04/30/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013790 59764	COLANTUONO HIGHSMITH AND WHATLEY PC Invoice	04/17/2024 04/17/2024	Regular LEGAL SERVICES - 03/2024	0.00 0.00	175.00 175.00	66232
000237 39905610305867	COLONIAL LIFE AND ACCIDENT INSURANCE CO Invoice	04/03/2024 04/03/2024	Manual EE LIFE INSURANCE - 03/2024	0.00 0.00	766.30 766.30	902463
000112 24010005	COPPER MOUNTAIN BROADCASTING CO Invoice	04/03/2024 02/07/2024	Regular MWA GRANT: WATER CONSERVATION ADS	0.00 0.00	480.00 480.00	66204
000112 24030006	COPPER MOUNTAIN BROADCASTING CO Invoice	04/17/2024 04/17/2024	Regular MWA GRANT: WATER CONSERVATION ADS	0.00 0.00	600.00 600.00	66233
013373 T129353 U499561 U552212	CORE AND MAIN LP Invoice Invoice Invoice	04/03/2024 04/03/2024 04/03/2024	Regular INVENTORY INVENTORY INVENTORY	0.00 0.00 0.00	2,904.22 1,404.20 821.11 678.91	66205
014105 DS040124	DAVID SHOOK Invoice	04/03/2024 04/03/2024	Regular REIMB: LIHWAP EVENTS & DVD CONVERSION TO USB	0.00 0.00	158.26 158.26	66206
014064 INV00291019	DIGIUM CLOUD SERVICE Invoice	04/17/2024 04/17/2024	Regular DIGIUM - 04/2024	0.00 0.00	755.35 755.35	66246
002565 202401570 202401571	DUDEK Invoice Invoice	04/03/2024 04/03/2024 04/03/2024	Regular ENG SERV: HDMC WWTP 12/30/23 - 01/26/24 ENG SERV: HDMC WWTP 01/27/24 - 02/23/24	0.00 0.00 0.00	2,480.00 1,240.00 1,240.00	66207
002565 202402077	DUDEK Invoice	04/17/2024 04/17/2024	Regular ENG SERV: HDMC WWTP 02/24/24 - 03/29/24	0.00 0.00	1,550.00 1,550.00	66234
002822 L1651387728	EMPLOYMENT DEVELOPMENT DEPT Invoice	04/25/2024 04/25/2024	Manual UNEMPLOYMENT INSURANCE	0.00 0.00	1,043.00 1,043.00	902471
000156 2400041 2400042	FORSHOCK Invoice Invoice	04/03/2024 04/03/2024 04/03/2024	Regular MONTHLY SCADA MONITORING - 04/2024 MONTHLY SCADA MONITORING - 04/2024	0.00 0.00 0.00	243.00 38.00 205.00	66214
013222 FC0424	FRONTIER COMMUNICATIONS INC Invoice	04/17/2024 04/17/2024	Regular HDMC WWTP - TELEPHONE - 04/2024	0.00 0.00	223.47 223.47	66235
000058 10774824	GARDA CL WEST INC Invoice	04/03/2024 04/03/2024	Regular COURIER FEES - 04/2024	0.00 0.00	569.22 569.22	66208
013802 950446	HASA INC Invoice	04/17/2024 04/17/2024	Regular WATER TREATMENT EXPENSE	0.00 0.00	940.03 940.03	66237
014050 55473	HI DESERT STAR / THE DESERT TRAIL Invoice	04/17/2024 04/17/2024	Regular MWA GRANT: WATER CONSERVATION ADS	0.00 0.00	260.00 260.00	66236
004195 HD0324	HOME DEPOT CREDIT SERVICES Invoice	04/17/2024 04/17/2024	Manual CIRP: SM TOOLS/SM TOOLS - DIST/PUMPING PLANT	0.00 0.00	1,942.40 1,942.40	902468
013797 259703	INFOSEND INC Invoice	04/03/2024 04/03/2024	Regular PRINT & MAIL WATER BILL - 02/2024 & 03/2024	0.00 0.00	7,145.27 7,145.27	66209
013989 1041	IRIDIUM SOLUTIONS Invoice	04/03/2024 04/03/2024	Regular CONSULTING SERVICES - 03/2024	0.00 0.00	5,500.00 5,500.00	66219
013369 5420	ISHRED INCORPORATED Invoice	04/03/2024 04/03/2024	Regular ARCHIVE RECORD SHREDDING - 03/2024	0.00 0.00	70.00 70.00	66210
014009	JAMES GANN	04/11/2024	Regular	0.00	-74.80	65433
014009 JG06242022	JAMES GANN Invoice	04/17/2024 06/27/2022	Regular METER UPGRADE RECONCILIATION REFUND	0.00 0.00	74.80 74.80	66238

Check Report

Date Range: 04/01/2024 - 04/30/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
009054 24-0330-1	KATHLEEN J RADNICH Invoice	04/03/2024	04/03/2024 PUBLIC RELATIONS SERVICES - 03/2024	Regular	0.00 0.00	4,500.00 4,500.00	66211
006947 318-00023-0006	KCDZ FM Invoice	04/03/2024	04/03/2024 MWA GRANT: WATER CONSERVATION ADS	Regular	0.00 0.00	335.00 335.00	66215
006947 318-00024-0000	KCDZ FM Invoice	04/17/2024	04/17/2024 MWA GRANT: WATER CONSERVATION ADS	Regular	0.00 0.00	280.00 280.00	66242
014081 014081 KN062223	KUONTHEA NOEUNG Invoice	06/30/2023	04/11/2024 04/17/2024 METER UPGRADE RECONCILIATION REFUND	Regular Regular	0.00 0.00 0.00	-118.23 118.23 118.23	65620 66239
010633 LT040124	LISA THOMPSON Invoice	04/03/2024	04/03/2024 REIMB: CERTIFIED MAIL	Regular	0.00 0.00	1.71 1.71	66212
006507 24072791 24125667 24197982	McMASTER CARR SUPPLY COMPANY Invoice Invoice Invoice	04/03/2024 04/03/2024 04/03/2024	04/03/2024 WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	Regular	0.00 0.00 0.00	735.24 501.26 49.13 184.85	66213
014042 MSR041224	MISSION SQUARE RETIREMENT Invoice	04/12/2024	04/12/2024 EE & ER 457 REMITTANCE - 04/12/24	Manual	0.00 0.00	5,022.50 5,022.50	902465
014042 MSR042624	MISSION SQUARE RETIREMENT Invoice	04/26/2024	04/26/2024 EE & ER 457 REMITTANCE - 04/26/24	Manual	0.00 0.00	4,798.00 4,798.00	902473
000233 467576	NAPA AUTO PARTS Invoice	04/03/2024	04/03/2024 VEHICLE MAINTENANCE: V40	Regular	0.00 0.00	222.93 222.93	66227
003930 202403-1431 202403-1443	NBS Invoice Invoice	04/03/2024 04/03/2024	04/03/2024 STANDBY ADMIN FEES 04/01/24 TO 06/30/24 CMM ADMIN FEES 04/01/24 - 06/30/24	Regular	0.00 0.00	7,350.54 5,366.60 1,983.94	66216
000070 1250073	ONLINE INFORMATION SERVICES INC Invoice	04/17/2024	04/17/2024 ID VERIF. SERV. - 03/2024	Regular	0.00 0.00	265.72 265.72	66243
008415 23625711 23625714	PRUDENTIAL OVERALL SUPPLY Invoice Invoice	04/03/2024 04/03/2024	04/03/2024 SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00	238.74 144.78 93.96	66217
008415 23631681 23631685	PRUDENTIAL OVERALL SUPPLY Invoice Invoice	04/17/2024 04/17/2024	04/17/2024 SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00	404.34 310.38 93.96	66245
013361 WOG00019270	QUINN COMPANY Invoice	04/03/2024	04/03/2024 GENERATOR REPAIR: GR7	Regular	0.00 0.00	1,200.00 1,200.00	66218
013831 244168	SATMODO LLC Invoice	04/03/2024	04/03/2024 EMERGENCY SATELLITE PHONES - 04/2024	Regular	0.00 0.00	164.26 164.26	66220
013820 2619163-IN	SC FUELS Invoice	04/17/2024	04/17/2024 FUEL FOR VEHICLES	Regular	0.00 0.00	2,970.82 2,970.82	66247
013820 2604966-IN	SC FUELS Invoice	04/03/2024	04/03/2024 FUEL FOR VEHICLES	Manual	0.00 0.00	4,505.09 4,505.09	902461
013011 JBWD-114	SERGIO D FIERRO Invoice	04/17/2024	04/17/2024 CIMIS STATION MAINT: 01/2024 - 03/2024	Regular	0.00 0.00	1,095.00 1,095.00	66248
014011 014011 SG06242022	SHAWN GRUBER Invoice	06/27/2022	04/11/2024 04/17/2024 METER UPGRADE RECONCILIATION REFUND	Regular Regular	0.00 0.00 0.00	-115.41 115.41 115.41	65446 66249

Check Report

Date Range: 04/01/2024 - 04/30/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
009880 SCE0324	SOUTHERN CALIFORNIA EDISON CO Invoice	04/03/2024	04/03/2024 POWER TO BLDGS & GEN - 3/2024	Manual	0.00 0.00	1,972.18 1,972.18	902462
009878 SCE0324	SOUTHERN CALIFORNIA EDISON Invoice	04/03/2024	04/03/2024 POWER FOR PUMPING - 3/2024	Manual	0.00 0.00	41,152.52 41,152.52	902458
VEN01020 24-3053SC 24-3088	SOUTHWEST NETWORKS INC Invoice Invoice	04/03/2024 04/03/2024	04/03/2024 IT SERVICES - 04/01/24 - 06/30/24 SUPPLEMENTAL IT (AMC) - 03/2024	Regular	0.00 0.00 0.00	22,493.00 22,398.00 95.00	66221
VEN01020 24-4505	SOUTHWEST NETWORKS INC Invoice	04/17/2024	04/17/2024 PRINTER RECYCLE FEE	Regular	0.00 0.00	5.00 5.00	66250
009920 ST0424	STANDARD INSURANCE CO Invoice	04/03/2024	04/03/2024 EE LIFE INSURANCE - 04/2024	Regular	0.00 0.00	1,817.55 1,817.55	66222
009980 SWRCB-032624	SWRCB FEES Invoice	04/03/2024	04/03/2024 FILLING FEE FOR D1 - TRISTON W TAYLOR	Regular	0.00 0.00	70.00 70.00	66223
010690 025-460288	TYLER TECHNOLOGIES INC Invoice	04/17/2024	04/17/2024 CALL NOTIFICATION FEES: 01/2024 - 03/2024	Regular	0.00 0.00	107.90 107.90	66251
010850 320240351	UNDERGROUND SERVICE ALERT Invoice	04/03/2024	04/03/2024 TICKET DELIVERY SERVICE - 03/2024	Regular	0.00 0.00	90.50 90.50	66224
CC-ANNE US0324	US BANK CORPORATE Invoice	04/03/2024	04/03/2024 SOFTWARE SUBSCRIPTIONS	Manual	0.00 0.00	746.76 746.76	902455
CC-DAN US0324	US BANK CORPORATE Invoice	04/03/2024	04/03/2024 TANK MAINT/SAFETY/SM TOOLS/CIRP VEHICLE MAINT	Manual	0.00 0.00	3,513.22 3,513.22	902457
CC-DAVID US0324	US BANK CORPORATE Invoice	04/03/2024	04/03/2024 ADOBE/SAFETY/BUILD MAINT/OFFICE SUPPLIES	Manual	0.00 0.00	1,109.35 1,109.35	902456
CC-SARAH US0324	US BANK CORPORATE Invoice	04/03/2024	04/03/2024 DIRECTOR TRAINING/SOFTWARE/LEGISLATIVE ADVOC	Manual	0.00 0.00	5,324.67 5,324.67	902459
014107 25760 25794	UTILITY COST MANAGEMENT LLC Invoice Invoice	04/17/2024 04/17/2024	04/17/2024 SCE SAVINGS COMMISSION 8/2023 - 11/2023 SCE SAVINGS COMMISSION 11/2023 - 2/2024	Regular	0.00 0.00 0.00	870.56 551.75 318.81	66241
014056 24AR1650347	VISUAL EDGE IT INC Invoice	04/03/2024	04/03/2024 OFFICE EXPENSE 2/29/24 - 3/29/24	Regular	0.00 0.00	320.89 320.89	66225
000327 9474	WATER QUALITY SPECIALISTS Invoice	04/03/2024	04/03/2024 HDMC WWTP: OPERATION & MAINT - 03/2024	Regular	0.00 0.00	4,161.91 4,161.91	66226
013359 5615532	XEROX FINANCIAL SERVICES LLC Invoice	04/17/2024	04/17/2024 OFFICE EXPENSE 3/30/24 - 4/29/24	Manual	0.00 0.00	397.60 397.60	902470

Bank Code AP Summary

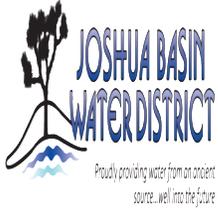
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	53	0.00	137,651.46
Manual Checks	19	19	0.00	108,192.07
Voided Checks	0	3	0.00	-308.44
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	89	75	0.00	245,535.09

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	53	0.00	137,651.46
Manual Checks	19	19	0.00	108,192.07
Voided Checks	0	3	0.00	-308.44
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	89	75	0.00	245,535.09

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	4/2024	245,535.09
			245,535.09



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 04/01/2024 - 04/30/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	04/02/2024	Manual	0.00	653.33	950087
323087656	Invoice	04/02/2024	MEDICAL FSA USE	0.00	120.17	
323096406	Invoice	04/02/2024	MEDICAL FSA USE	0.00	11.57	
323109194	Invoice	04/02/2024	MEDICAL FSA USE	0.00	521.59	
000248	PAYCHEX	04/03/2024	Manual	0.00	1,491.00	950088
323680829	Invoice	04/03/2024	MEDICAL FSA USE	0.00	1,491.00	
000248	PAYCHEX	04/04/2024	Manual	0.00	16.78	950089
1339433907	Invoice	04/04/2024	MEDICAL FSA USE	0.00	15.00	
1339456998	Invoice	04/04/2024	MEDICAL FSA USE	0.00	1.78	
000248	PAYCHEX	04/05/2024	Manual	0.00	15.00	950090
1340146048	Invoice	04/05/2024	MEDICAL FSA USE	0.00	15.00	
000248	PAYCHEX	04/12/2024	Manual	0.00	453.84	950091
2024041001	Invoice	04/12/2024	PAYROLL PROCESSING FEE - 4/12/24	0.00	453.84	
000248	PAYCHEX	04/12/2024	Manual	0.00	75.00	950093
28757624	Invoice	04/12/2024	FSA PROCESSING FEE - 4/2024	0.00	75.00	
000248	PAYCHEX	04/17/2024	Manual	0.00	19.88	950094
328085079	Invoice	04/17/2024	MEDICAL FSA USE	0.00	19.88	
000248	PAYCHEX	04/17/2024	Manual	0.00	199.97	950095
0001111228	Invoice	04/17/2024	MEDICAL FSA USE	0.00	199.97	
000248	PAYCHEX	04/26/2024	Manual	0.00	453.84	950097
2024042401	Invoice	04/26/2024	PAYROLL PROCESSING FEE - 4/26/24	0.00	453.84	
000248	PAYCHEX	04/29/2024	Manual	0.00	40.00	950098
1346607098	Invoice	04/29/2024	MEDICAL FSA USE	0.00	30.00	
1346608235	Invoice	04/29/2024	MEDICAL FSA USE	0.00	10.00	
013940	PAYLOCITY	04/23/2024	Manual	0.00	105.00	950096
INV2001180	Invoice	04/23/2024	HR ONLINE - 03/2024	0.00	105.00	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	15	11	0.00	3,523.64
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	15	11	0.00	3,523.64

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	15	11	0.00	3,523.64
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	15	11	0.00	3,523.64

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	4/2024	3,523.64
			3,523.64

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>
15-00053-003	FARAHBAKSHIAN, FARHAD	4/3/2024	Refund	87.48 Check #: 66197
57-00019-004	SLATER-BEARDEN, MICHELLE	4/3/2024	Refund	187.66 Check #: 66198
04-00092-011	CERVANTES, HENRY A	4/18/2024	Reverse Refund Check Adjustment	-4.60 REVERSE REFUND
05-00182-016	FOX, JESSICA A	4/18/2024	Reverse Refund Check Adjustment	-73.17 REVERSE REFUND
07-00015-024	KENNEDY, CHRISTIAN	4/18/2024	Reverse Refund Check Adjustment	-226.90 REVERSE REFUND
08-00043-015	ALDRICH, JAMES P	4/18/2024	Reverse Refund Check Adjustment	-78.91 REVERSE REFUND
08-00073-014	MEZA, CARLOS	4/18/2024	Reverse Refund Check Adjustment	-224.55 REVERSE REFUND
10-00505-001	VALLEY ENTERPRISE HOLDINGS	4/18/2024	Reverse Refund Check Adjustment	-218.86 REVERSE REFUND
11-00231-002	IANIRO, ANNA	4/18/2024	Reverse Refund Check Adjustment	-242.09 REVERSE REFUND
13-00327-001	CE SURGICAL, LLC	4/18/2024	Reverse Refund Check Adjustment	-11.69 REVERSE REFUND
13-00356-005	LONG, COLBY R	4/18/2024	Reverse Refund Check Adjustment	-171.13 REVERSE REFUND
13-00357-005	LONG, COLBY R	4/18/2024	Reverse Refund Check Adjustment	-171.13 REVERSE REFUND
13-00358-005	LONG, COLBY R	4/18/2024	Reverse Refund Check Adjustment	-171.13 REVERSE REFUND
50-00106-010	KING, PHILLIP M	4/18/2024	Reverse Refund Check Adjustment	-604.20 REVERSE REFUND
53-00124-003	GEISER, GREGORY	4/18/2024	Reverse Refund Check Adjustment	-235.80 REVERSE REFUND
55-00312-012	JADE TAILOR & CAROLINE MARTIN	4/18/2024	Reverse Refund Check Adjustment	-72.13 REVERSE REFUND
60-00291-000	HOUDINI DEVELOPMENT LLC	4/18/2024	Reverse Refund Check Adjustment	-243.65 REVERSE REFUND
62-00031-015	THOMSON, KAREN A	4/18/2024	Reverse Refund Check Adjustment	-97.87 REVERSE REFUND
63-00048-014	FRENCH, BUDDY C	4/18/2024	Reverse Refund Check Adjustment	-106.70 REVERSE REFUND
63-00138-005	JORDAN, BRANDY	4/18/2024	Reverse Refund Check Adjustment	-168.05 REVERSE REFUND
65-00403-007	CARDENAS, ELISA	4/18/2024	Reverse Refund Check Adjustment	-118.60 REVERSE REFUND
65-00453-000	REYBURN FAMILY LIV TRST	4/18/2024	Reverse Refund Check Adjustment	-11.72 REVERSE REFUND
65-00497-003	ANTONE, SHERRY L	4/18/2024	Reverse Refund Check Adjustment	-51.18 REVERSE REFUND
08-00073-014	MEZA, CARLOS	4/24/2024	Refund	224.55 Check #: 65630
65-00453-000	REYBURN FAMILY LIV TRST	4/24/2024	Refund	11.72 Check #: 65831
05-00182-016	FOX, JESSICA A	4/24/2024	Refund	73.17 Check #: 66252
07-00127-021	A.I.M. RENTAL PROPERTIES	4/30/2024	Refund	45.55 Check #: 66253
10-00291-000	LOUIS C MULVANEY IRREVOCABLE TR -EST OF	4/30/2024	Refund	86.80 Check #: 66254
12-00162-012	HORTON, AUSTIN	4/30/2024	Refund	249.52 Check #: 66255
13-00229-013	PARKER, JEFFREY	4/30/2024	Refund	204.90 Check #: 66256
50-00029-006	DIXON FAMILY TRUST 4/23/14	4/30/2024	Refund	173.46 Check #: 66257
50-00033-019	GOLDMAN, TODD	4/30/2024	Refund	169.61 Check #: 66258
50-00095-020	GV1 HOLDINGS LLC	4/30/2024	Refund	218.96 Check #: 66259
51-00087-015	HELM, WILLIAM A	4/30/2024	Refund	137.90 Check #: 66260
53-00128-010	GOLDSMITH, SHANAN	4/30/2024	Refund	77.55 Check #: 66261
55-00245-011	CALLE LOS AMIGOS TRUST #62112	4/30/2024	Refund	269.55 Check #: 66262
57-00191-004	SLATER-BEARDEN, MICHELLE	4/30/2024	Refund	209.61 Check #: 66263
62-00086-004	BECK, NATHAN	4/30/2024	Refund	654.40 Check #: 66264
62-00274-000	RAUSCHENBERG, NEIL C	4/30/2024	Refund	269.59 Check #: 66265
63-00163-019	GRIMMETT, ANIKA M	4/30/2024	Refund	188.97 Check #: 66266
64-99298-000	BLU SEQUOIA MODERN INC	4/30/2024	Refund	1,481.24 Check #: 66267
65-01319-000	DESERT GUILD LLC	4/30/2024	Refund	69.37 Check #: 66268
56-00066-002	FRUGAARD, KRISTIAN	4/30/2024	Refund	155.34 Check #: 66269
03-00156-015	GOULD, DAVID G	4/30/2024	Refund	117.85 Check #: 66270
65-00045-003	MALCOM, LISA L	4/30/2024	Refund	397.06 Check #: 66271
				<u>2,457.75</u>

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
513	Doolittle, Stacy	04/03/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		04/12/2024	OTHER MEETING - PAID Note: CSDA RESILIENCE SUMMIT MEETING 100/504//10050	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
516	Fick, David	04/03/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		04/15/2024	ASBCSD DINNER - PAID 100/504//10050	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
511	Floen, Thomas	04/03/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		04/04/2024	OTHER MEETING - PAID Note: MWA Tac Meeting 100/504//10050	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
512	Jarlsberg, Jane	03/28/2024	MWA MEETING - PAID 100/504//10050	1.0000	\$173.63	
		04/03/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
515	Short, Tyler	04/03/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		04/11/2024	MWA MEETING - PAID 100/504//10050	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	Grand Totals:	\$1,736.30	\$0.00
JBWD BOARD MEETING - PAID	5.0000	\$868.15		Grand Total:	\$1,736.30	
OTHER MEETING - PAID	2.0000	\$347.26				
ASBCSD DINNER - PAID	1.0000	\$173.63				
MWA MEETING - PAID	2.0000	\$347.26				



Board of Directors Staff Report

MEETING DATE: 06/19/2024
PRESENTED BY: SARAH JOHNSON, GENERAL MANAGER
TOPIC: **STRATEGIC PLAN PROPOSAL**
RECOMMENDATION: RECOMMEND BOARD APPROVAL OF THE PROPOSAL AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH ORTEGA STRATEGIES GROUP FOR STRATEGIC PLANNING SERVICES

ANALYSIS:

The district's most recent strategic plan was overhauled and implemented for the period of 2019-2023. That comprehensive process included developing a new mission, vision, values, tagline, five strategic goals, and a detailed staff document outlining the district's objectives and tasks with **specific start and target completion dates**. Since its implementation, staff has consistently used the strategic plan as a guiding roadmap to drive district projects and initiatives. To date, 85% of the projects have been successfully completed or are in process! Considering the impact of COVID and the challenges the District has faced over the past five years, **this achievement is truly remarkable!**

It is now time to update the District Strategic Plan. Unlike the previous planning process, which involved a complete overhaul (vision, mission, values, etc.), this update will focus on refining and enhancing the existing plan. Staff recommends using a consultant to facilitate the strategic planning process for several key reasons. First, consultants bring a wealth of expertise and experience from working with various organizations, allowing them to provide valuable insights and best practices. Their external perspective helps identify opportunities and challenges, helping overcome conscious or unconscious bias. Second, consultants offer specialized skills in strategic planning methodologies and tools, ensuring a structured and efficient planning process. They can facilitate workshops and gather and analyze data. Additionally, engaging a consultant allows internal staff to remain focused on their core responsibilities, minimizing disruptions to daily operations while benefiting from the consultant's dedicated focus on the strategic planning process. This results in a more robust, actionable, and objective strategic plan that drives the District toward its long-term goals.

Staff recommends that the board approve entering into an agreement for strategic planning services with Ortega Strategies Group (OSG). OSG offers unparalleled cost efficiency and a streamlined approach, making them the ideal partner for our strategic planning needs. OSG's Managing Director, Tim Whorley, PhD, and Executive Vice President, Susan Allen, Ed. D., would lead our planning process. Both individuals bring a wealth of experience, ranging from management positions in large water agencies to communication, team awareness, and expertise in management. Additionally, OSG's strategic planning framework is tailored to our specific organizational needs, ensuring that our strategic planning process is comprehensive and adaptable.

The previous strategic plan cost approximately \$34,000 in 2018. Considering inflation and rising costs over the past few years and preliminary quotes, staff estimates that similar services could now cost approximately \$50,000. Fortunately, OSG submitted a proposal for \$8,000. The cost is significantly reduced due to our Community Water Systems Alliance (CWSA) membership. By entering into this

agreement, we can confidently move forward with a well-defined and cost-effective strategic plan that will yield significant benefits for years to come.

STRATEGIC PLAN ITEM: 2.13 - Update Strategic Plan

FISCAL IMPACT: \$8,000



Ortega Strategies Group
1370 N Brea Blvd, Ste 235
Fullerton, CA 92835
<https://ostrategiesgroup.com/>
Telephone: (714) 784-0001

June 12, 2024

Sarah Johnson
Joshua Basin Water District
61750 Chollita Rd
Joshua Tree, CA 92252

Joshua Basin Water District Strategic Planning Support

Ortega Strategies Group (OSG) is pleased to submit a proposal to support Joshua Basin Water District and its Board of Directors with its Strategic Planning efforts.

OSG has a proven track record of assisting regional and statewide organizations with strategic planning, goal setting, branding, communications and infrastructure. Ortega Strategies Group (OSG) specializes in guiding organizations in crafting a new direction, addressing organizational and interpersonal challenges, and strengthening team cohesion and performance. OSG's organizational analysis, strategic planning and training support is tailored to the unique needs of the organization. OSG ensures that meetings and retreats are productive, dynamic and collaborative and achieve their intended objectives.

OSG has provided organizational development and training services to regional organizations including the Walnut Valley Water District, Inland Empire Works, the Upper San Gabriel Valley Municipal Water District, the San Joaquin Exchange Contractors Water Authority, the San Luis Mendota Water Authority, and the Water Replenishment District of Southern California. We have also supported statewide organizations including the California Association of Mutual Water Companies and the American Water Works Association's Transformative Water Leadership Academy.

I. Our Understanding of Joshua Basin Water District's Strategic Planning Needs

Joshua Basin Water District completed a Strategic Plan in 2019 which continues to inform and guide the District's work and priorities. While some members of the District's current leadership team and Board of Directors contributed to the development of the plan, changes in both teams and changes in the needs and demands facing the district necessitate a review and reset, with a fresh look at the strategic priorities of the district in the short, intermediate and long term.

II. Proposed Scope of Work and Fee

Project Planning. The OSG team will review the existing strategic plan and available background documents, such as approved plans and reports, recent budgets, agendas and minutes, and relevant media coverage about the District, as well as any relevant industry or stakeholder reports. A project kickoff meeting will serve to identify any specific priority issues or goals from the Board or staff leadership needing extra attention.

Prepare Preliminary Findings. Conduct interviews with the Board of Directors and leadership team to solicit feedback on existing plan and identify critical challenges and opportunities for the District. These may be in-person or by virtual meeting as scheduling allows. OSG will provide a set of questions in advance; however the interviews may cover any issues of interest or concern. Individual Director interviews will be structured to last approximately 30 minutes to one hour. Staff leadership will also be interviewed individually. Optionally, an interview with non-management staff or other stakeholders may be conducted. Information gleaned from the interviews will be synthesized in a report on preliminary findings for review by the Board and leadership team.

Strategic Planning Workshop. The OSG team will facilitate a strategic planning workshop for the Board of Directors and leadership team. This meeting will be interactive to begin to identify the issues, solutions and strategies to address them. The workshop will take an estimated 3-4 hours. The outcome will be a set of notes that will guide the preparation of a complete update of the strategic plan for the District.

Present Draft Strategic Plan Update. A draft strategic plan will be presented in a regular meeting of the Joshua Basin Water District Board of Directors. Final comments will be taken and incorporated as necessary to complete and publish a final strategic plan document. A final step for the project will be to collaborate with the leadership team to develop an implementation plan to guide their work, with benchmarks and metrics to track and evaluate progress.

Proposed Fee

Task	Cost
Task 1. Pre-Planning and Kickoff Meeting	\$500
Task 2. Conduct Interviews with Board of Directors and Leadership Team Synthesize Interviews and Draft Preliminary Findings Report	\$2,500
Task 3. Facilitate Board workshop to develop Strategic Plan (goals, objectives and priorities,)	\$3,000
Task 4. Draft and Finalize Strategic plan and implementation plan	\$2,000
TOTAL	\$8,000

III. The Ortega Strategies Group Advantage

At Ortega Strategies Group, we put you – the client – out front. We already possess deep knowledge and long-standing relationships, so we do not need to promote ourselves on your dime. Rather, we work closely with you to understand *your* needs and goals, and to develop the strategies and tactics that will help you accomplish them.

We occupy a special niche at the intersection of water and environmental issues with organizational strategy and management. We have a small and nimble, yet highly capable team, keeping our price affordable. Active involvement with multiple industry organizations facilitates connections and provides insights that others will miss.

As an active member of the Community Water Systems Alliance, the fee charged to Joshua Basin Water District for this project includes a discount of 20 percent off the hourly rate of both Dr. Worley and Dr. Allen.

The full Ortega Strategies team will contribute to this work. However, for the best client service OSG will make the following role assignments.

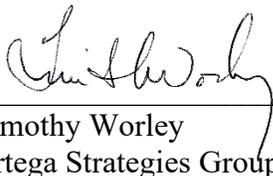
Managing Director, Tim Worley, PhD

Dr. Worley has served in high-level management positions at two large, regional water utilities where he oversaw communications, and at the American Water Works Association, the California-Nevada Section of AWWA (CA-NV AWWA), and the Community Water Systems Alliance. Dr. Worley brings robust experience in planning and facilitating training and retreats. He earned a Master’s degree in Public Policy and a doctorate in Political Science from the Claremont Graduate University.

Executive Vice President, Susan Allen, Ed.D.

Dr. Allen brings significant expertise in management, team awareness, communication and work relationships support; grounded in her training as a counselor and 30 years of experience as a senior administrator in higher education. Susan also has worked as a consultant and training specialist for a variety of organizations, including water industry organizations. Susan holds a Master’s degree in Counseling from Southern Connecticut State University and a doctorate in Education from Syracuse University. She is certified as a Society for Human Resource Management Senior Certified Professional (SHRM-SCP) and as a *Core Strengths* facilitator through PSP, Inc.

On behalf of OSG, thank you for considering our firm for the work outlined in this proposal. We look forward to hearing from you at your earliest convenience. If the terms of this proposal are acceptable, please sign below. Further contract terms may be included in an associated professional service agreement between Joshua Basin Water District and Ortega Strategies Group.



Timothy Worley
Ortega Strategies Group

Sarah Johnson
Joshua Basin Water District

Date: June 12, 2024

Date: _____



Board of Directors Staff Report

MEETING DATE: 06/19/2024
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **PUBLIC HEARING TO CONSIDER THE WATER AVAILABILITY (STANDBY) CHARGES FOR FISCAL YEAR 2024/2025**
RECOMMENDATION: Adopt Resolution No. **24-1064**, establishing Water Availability Charges for 2024/2025 and authorizing collection by San Bernardino County.

ANALYSIS:

The Annual Standby Public Hearing is a legal requirement, necessary each year regardless of whether there is a rate change. The proposed rates are unchanged since 1996 and authorized by the Uniform Standby Charge Procedures Act (Government Code 54984 et seq.). Although no changes to the rates are proposed, the District continues to hold a public hearing to adopt a resolution setting the rates annually.

The public hearing should be conducted as follows:

- Receive Staff Report
- Board Questions
- Open Public Hearing; receive public comments
- Close Public Hearing
- Board Discussion and Action

As required, the updated Annual Standby Report prepared by NBS, the District’s Standby Administrator, is attached for 2024/2025. The full listing of parcel charges is available at: <https://tinyurl.com/STANDBY-24-25>

Water availability charges, also called Standby charges, are levied annually on all non-exempt parcels within the District, regardless of whether there is water service to the parcel. Since 1992, the Board of Directors has directed the Standby assessments primarily for the Morongo Basin Pipeline expenses, including purchase of recharge water. Remaining Water Availability charge revenues will be used exclusively for other lawful purposes of the District, such as capital and operation/maintenance of the District’s water facilities or other debt service payments benefiting the properties assessed.

Notice of public hearing was published in the Hi-Desert Star on 06/05/2024 and 06/12/2024. Individual mailed notification is not required since we are proposing no change to the rates or methodology. Any written protests will be counted at the public hearing and the data used to “fill in the blank” on page one of the attached Resolution 24-1064.

The \$1,181,275 that will be billed to JBWD property owners via the County Tax Rolls amounts to about 11% of the District’s total revenues.

STRATEGIC PLAN ITEM: N/A

FISCAL IMPACT: Standby revenues of \$1,181,275 will be billed to JBWD property owners via the County Tax Rolls as a result of this approval.

RESOLUTION NO. 24-1064

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JOSHUA BASIN WATER DISTRICT
ESTABLISHING A WATER AVAILABILITY CHARGE FOR FISCAL YEAR 2024-2025 AND
AUTHORIZING THE COLLECTION THEREOF BY THE COUNTY OF SAN BERNARDINO**

WHEREAS, the Board of Directors of the District has found and determined that the availability of a dependable supply of high-quality water for domestic uses and purposes is a benefit conferred upon the lands proposed to be charged and, conversely, that the lack of such a supply diminishes the value of such lands; and

WHEREAS, in 1996, the Board of Directors engaged the services of a qualified engineer for the purpose of establishing a schedule of water availability charges varying according to land uses and benefit derived or to be derived from the use and availability of facilities to provide potable water for domestic uses and purposes, which schedule was the subject of a published and mailed notice of hearing and a public protest hearing; and

WHEREAS, the District's water availability charges are necessary to identify and pursue projects and water sources necessary to maintain the basin in light of steadily-increasing overdraft of groundwater supplies and in anticipation of the need for a supplemental source of waters within the District, including supplemental recharge water obtained through the Morongo Basin Pipeline; and

WHEREAS, the water availability charge for fiscal year 2024-2025 is proposed to be continued at the same rate and in the same manner, and pursuant to the same methodology as established in 1996, and which has been continued from year-to-year since then; and

WHEREAS, pursuant to Section 54984.7 of the Uniform Standby Charge Procedures Act, the Board of Directors ("Board"), having previously adopted a standby charge utilizing the procedures in place at such time, may continue the same charge in successive years by resolution;

WHEREAS, the Board has conducted a public hearing pursuant to published notice in order to hear any and all objections to the proposed renewal of the water availability charge for fiscal year 2024-2025; and

WHEREAS, the written protests received represent less than _____ percent of the parcels subject to the water availability charge.

NOW, THEREFORE, the Board of Directors of the Joshua Basin Water District hereby resolves as follows:

1. **District Zones of Benefit**. There is hereby established within the District four Zones of Benefit:

ZONE 1: Any size parcel served by one or more meters.

ZONE 2: Any size parcel within a half mile of a water mainline and in the same pressure zone as the mainline.

ZONE 3: Any size parcel within one mile of a water main and in the same pressure zone of the mainline.

ZONE 4: All other parcels.

2. **Adoption of Water Availability Charge.** That there shall be adopted, for each parcel in the District, for fiscal year 2024-2025, a water availability charge established in accordance with the benefit conferred and in the amount as determined by the applicable District Zone of Benefit and the land use zoning adopted by the County of San Bernardino, which charge is more specifically shown on Exhibit A attached hereto and made a part hereof.

3. **Rate and Methodology.** The rate and methodology of the water availability charge adopted herein and as set forth in the Annual Standby Report for Water Availability Standby Charge Fiscal Year 2024/25, which is incorporated herein by this reference, is the same and remains unchanged for this Fiscal Year, and that such charge is reasonable and necessary, and does not exceed the actual cost to the District of providing the service.

4. **Dedication and Use of Revenue.** The revenue generated by the water availability charge is hereby dedicated and shall be used to finance the capital costs of the District's water system, the operation and maintenance of the District's water facilities benefiting the properties assessed, the purchase or lease of supplies, equipment, or material necessary for the operation of the District's water system, and meeting debt repayment obligations and financial reserve requirements.

5. **Exemptions.** The water availability charge established hereunder is exempt from the California Environmental Quality Act in accordance with Section 21080(b)(8) of the Public Resources Code, because the revenue generated by such charge shall be used for the repayment of debt related to capital projects necessary to maintain water service, and is also exempt from Article XIID of the California Constitution because (a) the charge was in existence prior to November 6, 1996, (b) because the rate and methodology used to establish the schedule of charges is the same as in previous years, and (c) because the charges are imposed to finance the capital cost of the District's water system. If and to the extent any charge is higher than in previous years, such increase is attributable solely to events other than an increased rate or revised methodology, such as a change in the density, intensity or nature of use of land, or consent of the landowner.

6. **Water Service to Exempt Property.** No new connection to the District's water system shall be allowed to any parcel which has been exempted from the water

availability charge unless the applicant for water service pays an in-lieu water availability fee calculated as the total amount of water availability charges which would have been assessed against that parcel had it not been exempt, and unless the applicant agrees that the parcel will be subject to the water availability charge from that date forward.

7. **Delinquent Charge.** Water availability charges that have become delinquent shall, with a basic penalty of 10% for non-payment of the charge and interest at the rate of 1/2 of 1 percent per month for each month of non-payment, become a lien on the property when a certificate is recorded in the office of the San Bernardino County Recorder pursuant to Government Code, Section 54984.9 (b) which lien shall have the force, effect and priority of a judgment lien.

8. **Collection by the County.** The water availability charge shall be collected on the San Bernardino County Tax Roll in the same manner, and by the same persons and at the same time as, together with and not separately from, the District's general taxes. The Secretary of the District is hereby authorized and directed to forthwith file a certified copy of this Resolution in the office of the Auditor of the County of San Bernardino on or before August 10, 2024.

9. **Effective Date.** The effective date of this Resolution is the 1st day following the date of its adoption.

PASSED AND ADOPTED this 19th day of June, 2024 pursuant to the following votes:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

By _____
Tom Floen, President,
Board of Directors

Sarah Johnson, Board Secretary

EXHIBIT A

JOSHUA BASIN WATER DISTRICT

Annual Standby Report for:

Water Availability Standby Charge

Fiscal Year 2024/25

DRAFT

**JOSHUA BASIN WATER DISTRICT
WATER AVAILABILITY STANDBY CHARGE**

**61750 Chollita Rd,
Joshua Tree, CA 92252
Phone - (760) 366- 8438**

BOARD MEMBERS

Tom Floen, President

Stacy Doolittle, Vice President

Jane Jarlsberg, Director

Tyler "Thomas" Short, Director

David Fick, Director

DISTRICT STAFF

Anne Roman, Director of Finance

Sarah Johnson, General Manager

NBS

Danielle Wood, Client Services Director

Stephanie Parson, Project Manager

Andrew Kraus, Administrator

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1. EXECUTIVE SUMMARY

WHEREAS, the Board of Directors (the “Board”) for the Joshua Basin Water District (the “District”), County of San Bernardino, State of California, directed NBS Government Finance Group, DBA NBS to prepare and file a report presenting the specifications describing the general nature and location of the facilities and an estimate of the costs of the maintenance and operations for the facilities for the Water Availability Standby Charge (the “Standby Charge”) for Fiscal Year 2024/2025. The report includes an assessment of the estimated costs of the maintenance and operations of the facilities, the apportionment methodology and the net amount upon all assessable parcels within the District;

WHEREAS, on July 17, 1996, the District established and levied a Standby Charge with Resolution No. 96-564 under the authority of the Uniform Standby Charge Procedures Act (Section 54984 et. seq. of the California Government Code, hereinafter the “Act”);

THEREFORE, the Standby Charge is estimated to generate revenues of \$1,181,275 for Fiscal Year 2024/2025 and these revenues are dedicated to cover the cost of operations and maintenance together with incidental expenses outlined below:

SUMMARY OF CHARGES	
DESCRIPTION	AMOUNT
Power Expense for System Operation	\$600,000
Water Purchase for Recharge	776,525
Preventative Maintenance Programs: Reservoirs	60,000
Pumping Plant Repair & Maintenance	50,000
Production Department Employee Salaries	440,032
Capital Improvement Replacement Program (CIRP) Debt Service	267,891
Total	\$2,194,448

In accordance with the requirements of the Act, the total Standby Charge costs are apportioned upon the lots, pieces, or parcels, or portions of lots or subdivisions of land that uniquely and especially benefit from the operation and maintenance activities. This apportionment process is more fully described in Section 3, Method of Apportionment.

2. OVERVIEW

2.1 Introduction

The Joshua Basin Water District owns and operates significant water-related infrastructure facilities. The purpose of the existence and construction of these facilities and, therefore, the responsibility of the District, is to provide potable water to property owners, residents, and businesses within the District.

The District obtains its supply of water from underlying ground waters. A study completed by the United States Geological Survey (USGS) determined that the amount of water extracted by the District exceeds the inflow or supply to the District's groundwater basins. In anticipation of the need for additional or supplemental water, the District's voters, in 1960, approved inclusion in the formation of the Mojave Water Agency which would have access to water provided by the State Water Project (SWP). As additional insurance, in 1991, voters of the District together with those of other nearby water districts, approved a bond issue to finance the construction of the 72-mile Morongo Basin Pipeline which conveys SWP water to the Morongo Basin area. The pipeline has been constructed and is maintained by the Mojave Water Agency. As one of the beneficiaries and future users, the District signed a contract and was responsible for a portion of the pipeline construction and maintenance costs. This contract obligation was ultimately paid off in Fiscal Year 2021/2022.

To allow delivery and use of water from the SWP and the Morongo Basin Pipeline, the District completed design, property acquisition, and construction of a delivery pipeline and recharge basins in 2014. Funding of the \$9.4 million project was provided substantially by state and federal grants, the Mojave Water Agency, and excess funds in the Morongo Basin Pipeline Reserve Fund. The District funded \$1.3 million or 14%.

The District has budgeted 1,300 acre-feet of SWP water recharge in Fiscal Year 2024/2025.

Following a review of the Report, the Board may continue the Standby Charge, per California Government Code Section 54984.7, may confirm the Report as submitted, and may order the levy and collection of the charges for Fiscal Year 2024/2025. If the Standby Charge is continued, the information is submitted to the San Bernardino County Auditor-Controller and included on the property tax roll for Fiscal Year 2024/2025.

2.2 Effect of Proposition 218

On November 5, 1996, California voters approved Proposition 218 with a final vote of 56.5% to 43.5%. The provisions of the Proposition, now articles XIII C and XIII D of the California Constitution, added substantive and procedural requirements for standby charges.

Proposition 218 provides that property owned by local, state, and federal agencies may not be exempted from a benefit assessment, such as the District's Standby Charge, unless the Agency can demonstrate that it receives no special benefit from the services or facilities for which that charge is levied. (California Constitution Article XIII D, § 4(a).)

The Standby Charge has been in effect at the current rate since 1996, before the enactment of Proposition 218 and is grandfathered under Proposition 218 unless and until it is increased. (California Constitution Article XIID, §5.) Legislation interpreting Proposition 218 clarifies that, as an exempt charge, the procedure

is also exempt from the requirement that government-owned parcels be assessed. (Government Code §53753.5.) Unless and until the Standby Charge is increased, it may be re-authorized from year-to-year pursuant to the Uniform Standby Charge Procedures Act (Government Code §54984 et seq.), exempt from the Proposition 218 procedures.

Publicly owned property including lands owned by the federal government and the local school district have been exempted from the Standby Charge. When the District sent an assessment notice to the U.S. Bureau of Land Management ("BLM"), which owns extensive property within the District, the BLM responded by claiming an exemption under the California Statehood Act and declined to pay. The local school district was not assessed based upon the California Supreme Court decision in *San Marcos Water District v. San Marcos Unified School District*. After 1996, as local, state and federal government agencies have acquired lands which were previously privately-owned, the District has initiated Standby Charges on those parcels in compliance with Proposition 218.

2.3 Use of Funds

Availability of supplemental water benefits all of the land within the District. Therefore, a Standby Charge is collected from all of the ± 12,000 parcels within the District, except those exempt. The primary use of the revenues, since enactment in 1996, has been to pay the debt obligation and operation and maintenance costs for the Morongo Basin Pipeline as required by the District's agreement with the Mojave Water Agency. Although the final annual debt service payment was incurred and paid in Fiscal Year 2021/2022, costs associated with the purchase of supplemental recharge water, obtained through the Morongo Basin Pipeline, will substantially exceed the original \$220,000 annual debt service payment moving forward. Standby Charge revenues over that amount will be used exclusively for capital costs and operation and maintenance of the District's water facilities benefiting the properties from which the Standby Charge is collected.

To the extent that water availability revenues exceed expenses indicated above, they will be used for other lawful purposes of the District that qualify for grandfathering under article XIII D, section 5.

Standby Charge revenues are dedicated to the lawful purposes of (a) meeting the District's expenses of maintaining and operating permanent public improvements constituting the water system, (b) purchasing or leasing supplies, equipment, or material necessary for the operation of the District's water system, (c) meeting debt repayment obligations and financial reserve requirements, and (d) obtaining funds for capital projects necessary to maintain service within existing service areas.

3. METHOD OF APPORTIONMENT

3.1 General and Special Benefit

All properties within the District receive a general benefit by virtue of the existence of the District in its sole power to purchase, extract and sell water within its boundaries. Properties within the District also receive a special benefit due to the availability of the supplemental SWP water source.

The benefit is related to the size and development potential of each parcel and proximity to an existing usable pipeline. Derivation of an availability amount, therefore, is based on San Bernardino County (the "County") land use zoning, parcel size, and District-designated zone - the location related to a pipeline from which service can be provided. Larger parcels within the same District zone receive a greater benefit and, therefore, will be assessed a larger amount than smaller parcels. Additionally, parcels closer, but not connected to usable pipelines, will be assessed more than those further away as there is a greater benefit due to the availability of those existing pipelines, and therefore, accessibility to water. Parcels currently connected will be assessed less than others as they are already paying a basic fee in their user charge, a portion of which is used for system maintenance. It has been determined that every parcel proposed to be assessed a Standby Charge in the District for Fiscal Year 2024/2025 receives a special benefit.

The adoption and approval of the Standby Charge pre-dates the passage of Proposition 218 by the State's voters and follows the methodology and rates existing before the adoption of Proposition 218.

3.2 Definitions

County Zone: County Land Use Zoning District designation assigned by the County Land Use Zoning Services Department.

Parcel: any legal part or portion of land.

Parcel Size: acreage of land.

District Zone One Parcel: any size parcel served by one or more meters as of April 1 of the calendar year in which the Standby Charges are being calculated.

District Zone Two Parcel: any size parcel within 0.5 miles of a water main and in the same pressure zone as the main as of April 1 of the calendar year in which the Standby Charges are being calculated.

District Zone Three Parcel: any size parcel within 1.0 miles of a water main and within the same pressure zone of the main as of April 1 of the calendar year in which the Standby Charges are being calculated.

District Zone Four Parcel: all remaining parcels not designated in another District Zone as of April 1 of the calendar year in which the Standby Charges are being calculated.

Miles: miles are determined using the most accurate measuring tools available to the District at the time in which the Standby Charges are being calculated. For Fiscal Year 2024/2025, the District measured miles using Geographic Information Systems based on the parcels closest vertex and a state plane projection.

3.3 Apportionment Formula

The Standby Charges are determined by:

- Parcel Size
- County Zone
- District Zone

The table found in Section 4, Standby Charge Rates, indicates the basis for the assessment amount per parcel and per acre for lands within the District related to the County Zone designation and District Zone location.

Levy amounts on properties with undivided interest parcels will be calculated by first determining a total applicable levy amount, based upon the total acreage of the physical property that they occupy. The calculated total levy amount will then be spread proportionately to each undivided interest parcel, based upon each parcel's County-assigned portion of the total interest for a given property.

3.4 Exemptions

In recognition of the benefit to all properties, the District proposes to assess and collect from each benefiting property, an amount related to the benefit received. Because BLM lands and other publicly owned lands not previously assessed are, for practical purposes, not subject to assessment, the District proposes to clarify that such lands, which are not subject to the Standby Charge and are not currently connected to the water system, shall not be entitled to connect to the District's water system or to receive water service from the District, unless a fee is paid which is equivalent to the Standby Charge which would have been assessed against the property had it not been exempt and unless the owner agrees to be subject to future assessment of Standby Charges.

4. STANDBY CHARGE RATES

The following page indicates the basis for the assessment amount per parcel and per acre for lands within the District related to the County Zone designation and District Zone location.

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5. METHOD FOR UPDATING COUNTY ZONING

The following pages provide a framework for the activities necessary to determine the classification of parcels into newly created County Zones.

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**Joshua Basin Water District
Water Availability Assessment (Standby Charge)
County Land Use Zoning District Update Procedure**

The Joshua Basin Water District, Water Availability Assessment (Standby Charge) relies on three factors to determine the annual amount due per parcel. The factors include the parcel size, District zoning⁽¹⁾, and County Land Use Zoning District. The rate table created when the Standby Charge was established provided accommodations for all changes in parcel size and District zoning, but not for changes in County Land Use Zoning Districts, as changes by the County were not anticipated. Notwithstanding, the County has made changes to its Land Use Zoning Districts since the establishment of the Standby Charge. This document provides a framework of the activities necessary to determine the classification of parcels into newly created County Land Use Zoning Districts.

The approval of the Standby Charge pre-dates the passage of Proposition 218. As stated in the Annual Standby Report, “The water availability charge has been in effect at the current rate since 1996, prior to the enactment of Proposition 218 and is entitled to an exemption from the procedural requirements of Proposition 218 unless and until it is increased.” Therefore, to not be considered an increase, all newly designated zone classifications caused by changes to County Land Use Zoning Districts must result in rates that are equal to or less than the amount assigned to the most similar Original County Land Use Zoning Districts⁽²⁾.

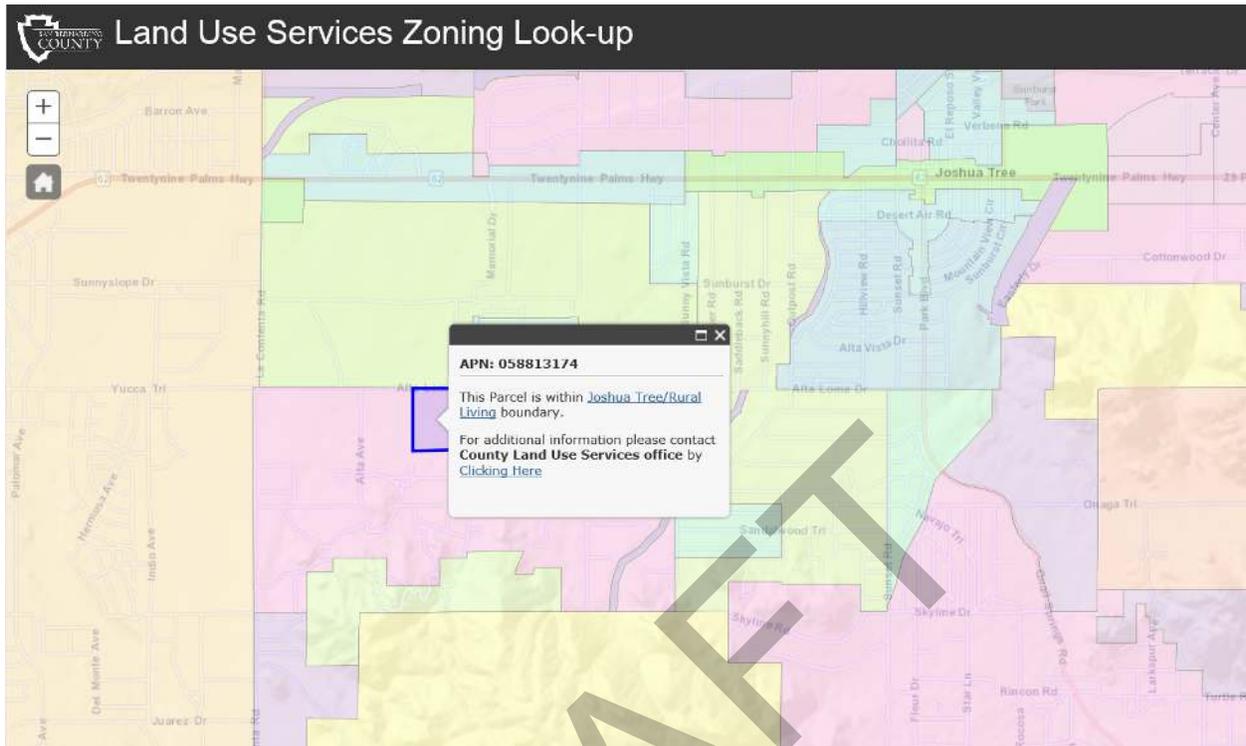
On an annual basis, the County Land Use Zoning District Update Procedures to be undertaken by the District or its agents includes:

1. Obtain a current listing of active County Land Use Zoning Districts.
2. Determine which County Land Use Zoning Districts are not shown on the most recently updated Standby Rate Table to determine the “New County Land Use Zoning Districts.”
3. Review the Original County Land Use Zoning Districts descriptions to determine the most similar Original County Land Use Zoning District.
4. Assign the rate from the most similar Original County Land Use Zoning District to the New County Land Use Zoning Districts. If there are more than one Original County Land Use Zoning Districts that closely fit the description of the New County Land Use Zoning District, assign the lowest rates associated with those Original County Land Use Zoning Districts.
5. Update Exhibit A, Schedules A and B to reflect the New County Land Use Zoning Districts and rates.

Documentation on this annual process along with all assumptions and determinations will be included in the Annual Standby Report that is approved by the Board of Directors. The District may experience a loss in revenue due to unforeseen County land use zone changes, but in no event can the rates for the new classifications exceed the previously approved rates without a Proposition 218 balloting procedure.

⁽¹⁾ District Zones are determined based on parcel proximity to existing District pipelines.

⁽²⁾ Original County Land Use Zoning Districts were included on the rate table when the Standby Charge was established.



Sample of a New County Land Use Zoning District, Rural Living (RL) classification.

RL10	RL10	\$30.00	\$50.00	\$40.00	\$40.00	\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
						\$15.00				41+ Acres
RL5	RL5	\$30.00	\$50.00	\$40.00	\$40.00	\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
						\$12.00	\$25.00	\$15.00	\$12.00	41-80 Acres
						\$8.00	\$10.00	\$8.00	\$8.00	81-160 Acres
						\$4.00	\$5.00	\$4.00	\$3.00	161-320 Acres
						\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
RL2.6	RL	\$30.00	\$50.00	\$40.00	\$40.00	\$20.00	\$30.00	\$20.00	\$15.00	0-40 Acres
						\$15.00	\$25.00	\$15.00	\$12.00	41-80 Acres
						\$10.00	\$15.00	\$10.00	\$10.00	81-160 Acres
						\$5.00	\$8.00	\$5.00	\$4.00	161-320 Acres
						\$1.00	\$1.00	\$1.00	\$1.00	321+ Acres
COMMERCIAL / INDUSTRIAL	COMMERCIAL / INDUSTRIAL	\$40.00	\$60.00	\$50.00		\$25.00	\$35.00	\$25.00		0-40 Acres
							\$25.00			41+ Acres
	RS	\$40.00	\$60.00	\$50.00		\$20.00	\$30.00	\$20.00		0-40 Acres
							\$25.00			41+ Acres
RS1	RS1	\$40.00	\$60.00	\$50.00		\$20.00	\$30.00	\$20.00		0-40 Acres
							\$25.00			41+ Acres

6. PARCEL LISTING

The parcel listing for the Standby Charge is provided on the following pages.

Assessor's parcel identification, for each lot or parcel subject to the Standby Charge, shall be based on the County Assessor's secured roll data for the applicable year in which this report is prepared and is incorporated herein by reference.

A listing of assessor's parcels subject to the Standby Charge in Fiscal Year 2024/25, along with the assessment amounts, is on file in the office of the County Clerk and incorporated herein by reference. Based on County Assessor's secured roll data, current assessor's parcels, including corrected and/or new assessor's parcels, will be submitted and/or resubmitted to the County Auditor/Controller. The annual assessment amount to be levied and collected for the resubmitted parcel(s) shall be determined in accordance with the method of apportionment and assessment rate approved in this report. Therefore, if a single assessor's parcel has a status change in development, other land use change, or subdivides into multiple assessor's parcels, the assessment amounts applied to each of the new assessor's parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment amount.

**For full Parcel Listing, please see:
<https://tinyurl.com/STANDBY-24-25>**



Joshua Basin Water District
Water Availability Standby Charges
Fiscal Year 2024/25 Preliminary Billing Report

APN	Levy Amount	Installment Rounding	Total
0632-371-08-0000	65.70	0.00	65.70
0632-371-09-0000	130.20	0.00	130.20
0632-371-10-0000	130.20	0.00	130.20
0632-371-11-0000	286.50	0.00	286.50
0632-371-12-0000	300.00	0.00	300.00
0632-371-13-0000	600.00	0.00	600.00
0632-371-14-0000	200.00	0.00	200.00
0632-371-15-0000	75.00	0.00	75.00
0632-371-16-0000	225.00	0.00	225.00
0632-371-17-0000	300.00	0.00	300.00
0632-371-18-0000	200.00	0.00	200.00
0632-371-19-0000	300.00	0.00	300.00
0632-371-20-0000	200.00	0.00	200.00
0632-371-21-0000	200.00	0.00	200.00
0632-371-22-0000	300.00	0.00	300.00
0632-371-23-0000	300.00	0.00	300.00
0632-371-24-0000	300.00	0.00	300.00
0632-371-25-0000	300.00	0.00	300.00
0632-371-26-0000	300.00	0.00	300.00
0632-371-27-0000	300.00	0.00	300.00
0632-371-28-0000	150.00	0.00	150.00
0632-371-29-0000	150.00	0.00	150.00
0632-371-30-0000	150.00	0.00	150.00
0632-371-31-0000	100.00	0.00	100.00
0632-371-32-0000	100.00	0.00	100.00
0632-371-33-0000	150.00	0.00	150.00
0632-371-34-0000	300.00	0.00	300.00
0632-371-35-0000	176.82	0.00	176.82
0632-371-36-0000	300.00	0.00	300.00
0632-371-37-0000	150.00	0.00	150.00
0632-371-38-0000	150.00	0.00	150.00
0632-371-39-0000	150.00	0.00	150.00
0632-371-40-0000	57.84	0.00	57.84
0632-371-41-0000	37.42	0.00	37.42
11,584 Accounts	\$1,181,277.77	(\$3.17)	\$1,181,274.60
11,584 Total Accounts	\$1,181,277.77	(\$3.17)	\$1,181,274.60

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For full Parcel Listing, please see:
<https://tinyurl.com/STANDBY-24-25>





Board of Directors Staff Report

MEETING DATE: 06/19/2024
PRESENTED BY: Anne Roman, Director of Finance
TOPIC: **3RD FISCAL QUARTER ENDING 03/31/24 FINANCIAL REPORT**
RECOMMENDATION: Receive report, ask questions, and approve.

ANALYSIS:

The 3RD fiscal quarter ending 03/31/24 Financial Report is attached and will be reviewed in detail in the meeting. See “JBWD FINANCIALS AT A GLANCE” pages for highlights of the Unaudited report. The Finance Committee reviewed the report on 06/12/24.

A note about using this report:

- Both revenues and expenses are generally not incurred evenly throughout the year. Some costs may be incurred early on, others near year end.
- Each Department Head manages their own budget and can better provide details of budget vs. actual costs.
- The included Operating Board Report is an OPERATING expense report. CAPITAL COSTS are not included in that budget vs. actual reporting. Capital reporting requires more analysis, manual application of overhead costs and allocations, and involvement from Project Managers in a reconciliation process. This more labor-intensive type of reporting will be provided on a *by project/by request* basis.
- Analysis continues throughout the year and only the 06/30 Audited financial statements contain final figures.

STRATEGIC PLAN ITEM: 4.4 Ensure Timely Financial Transactions and Reports

FISCAL IMPACT:

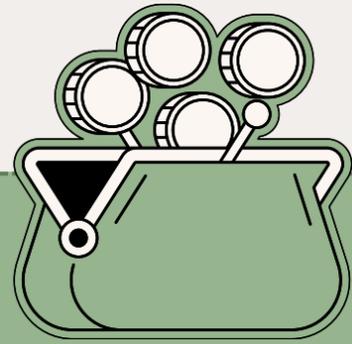
FINANCE FACTS & STATS

QUARTER ENDED 03/31/24



CASH

CASH BALANCES INCREASED BY \$650,122 SINCE 12/31/23 WITH CONTINUED RECEIPT OF PROPERTY TAX AND ASSESSMENT PAYMENTS AS WELL AS SLOWED CAPITAL SPENDING AND MINIMAL DEBT SERVICE PAYMENTS THIS QUARTER.



METER SALES

METER SALES HAVE SLOWED COMPARED TO LAST YEAR BY THIS TIME. AT 03/31/23, THE DISTRICT HAD SOLD 46 METERS VS. 21 THIS YEAR. HOWEVER, 84% ARE IN THE WASTEWATER AREA THIS YEAR VS. 48% LAST YEAR.



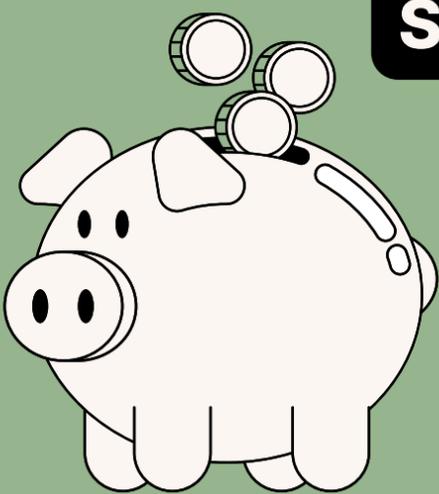
BUDGET SEASON

BUDGET SEASON IS WINDING DOWN AFTER SEVERAL WORKSHOPS AND MEETINGS. A REVISED 23/24 BUDGET AND 24/25 BUDGET SHOULD BE APPROVED IN JUNE. STAFF CARVED OFF \$1.2 MILLION IN COSTS PRIOR TO INITIAL PRESENTATION.



INVESTMENT INTEREST

LAIF INTEREST RATE IS AT THE HIGHEST LEVEL SINCE LATE 2008 (4.3% AS OF 03/31/24). AN "ALTERNATE INVESTMENT POOL" PRESENTATION WILL BE HELD IN AUGUST.



SURPLUS ASSET SALES

DURING THIS QUARTER, REVENUES OF \$150,384 FROM SURPLUS VEHICLES AND EQUIPMENT SALES WERE COLLECTED

JBWD FINANCIALS AT A GLANCE ❶

QUARTER ENDING 03/31/2024

CASH BALANCES as of	03/31/2024	CHG FROM PY	LAST QUARTER 12/31/2023	PRIOR YEAR 03/31/2023
UNRESTRICTED	\$ 478,409	-3%	\$ 420,527	\$ 491,939 *
LEGALLY RESTRICTED	5,076,482	16%	4,884,622	4,392,598
BOARD DESIGNATED	13,296,400	9%	12,896,019	12,188,393 *
	\$ 18,851,291	10%	\$ 18,201,168	\$ 17,072,930
INCREASE FROM LAST YEAR	\$ 1,778,361			
INCREASE FROM LAST QTR	\$ 650,122			

*RECLASSIFIED OPERATING & CASH FLOW RESERVES AS "BOARD DESIGNATED" TO BE CONSISTENT WITH RESERVE POLICY.

CASH FLOW	QE 03/31/2024
	BEGINNING BALANCE > \$ 18,201,169
MAJOR SOURCE OF FUNDS DURING QUARTER	
WATER PAYMENTS	\$ 1,676,001
DEVELOPMENT CHARGES	181,936
PROPERTY TAX & ASSESS	304,447
HDMC REIMB & O/H	95,202
LAIF INTEREST & SURPLUS	\$167,241 INT 364,319
	PLUS TOTAL SOURCE OF FUNDS > 2,621,905
MAJOR USE OF FUNDS DURING QUARTER	
DEBT SERVICE	\$ 42,107
CAPITAL COSTS/INVENTORY	110,864
O&M/PAYROLL	1,818,812
	LESS TOTAL USE OF FUNDS > 1,971,783
	ENDING BALANCE > \$ 18,851,291



CMM Interest
D-1-1 Booster upgr; Well 14 Miox;
Exterior Bldg Refresh; Tilford Ph 2

PROP TAXES/ASSESSMENTS	YTD as of 03/31/2024	
	BILLED	COLLECTED
PROPERTY TAXES	\$ 938,165	\$ 627,799
Collected %		67%
CMM ASSESSMENTS (PASS-THRU)		
Current	257,146	168,300
Prior	-	33,559
Current Collected %		65%
STANDBY ASSESSMENTS		
Current	1,182,490	773,991
Prior	-	117,928
Current Collected %		65%
TOTAL	\$ 2,377,801	\$ 1,721,577 *
Total Collected %		72%

*EXCLUDES ID #2 TRAILING ADJUSTMENTS



TERMS: QE - QUARTER ENDING; YTD - FISCAL YEAR-TO-DATE; AS OF - CUMULATIVE THROUGH; PY - PRIOR YEAR
CMM - COPPER MOUNTAIN MESA; CIRP - CAPITAL IMPROVEMENT REPLACEMENT PROGRAM

DEVELOPMENT CHARGES				03/31/2024
	QE QTY	QE TOTAL	YTD QTY	YTD TOTAL
TOTAL METERS SOLD	9	\$ 181,936	25	\$ 459,943
ABOVE incl. WASTEWATER	6		21	
METER UPGRADES	0		6	

Includes meter installation, water capacity & wastewater capacity charges; Excludes prior year unearned revenue.

JBWD FINANCIALS AT A GLANCE ②

QUARTER ENDING 03/31/2024



OPERATING BUDGET VS. ACTUAL COSTS (BOARD REPORT)				YTD 03/31/24 - 75% of YEAR
DEPARTMENT	BUDGET	ACTUAL YTD	% OF BUDGET	NOTES
REVENUES				
	<i>ORIGINAL BUDGET</i>			
OPERATING REVENUES	\$ 7,777,863	\$ 5,664,474	73%	
NON-OPERATING REVENUES	2,556,650	3,620,388	142%	Incl LAIF Int \$167,241; 4.3% as of 03/31/24
TOTAL REVENUES	10,334,513	9,284,862	90%	
EXPENSES				
PRODUCTION	2,154,893	1,567,739	73%	
DISTRIBUTION	1,371,696	679,858	50%	
CUSTOMER SERVICE	894,680	489,181	55%	
ADMINISTRATION	1,472,213	821,659	56%	
FINANCE	937,639	519,347	55%	
HUMAN RESOURCES	246,155	135,550	55%	
BONDS, LOANS & STBY	547,582	493,398	90%	Most costs occur at beginning of fiscal year.
REPORTS, STUDIES, & PLANS	370,000	57,227	15%	Previously Capital costs
CAPITAL IMPROVEMENT (CIRP)	399,197	481,552	121%	Expensed costs: Results depend upon capital project work.
HDMC TREATMENT (REIMB)	208,000	113,258	54%	Rough estimate; costs are 100% reimbursed after the fact.
BENEFITS ALLOCATED	INCL ABOVE	INCL ABOVE	52%	
FIELD ALLOCATED	INCL ABOVE	INCL ABOVE	61%	
OFFICE ALLOCATED	INCL ABOVE	INCL ABOVE	58%	
CAPITAL O/H CLEARING	(43,200)	(117,421)	272%	Offset for overhead applied to Capital projects
TOTAL EXPENSES	8,558,855	5,241,349	61% Percent of Budget Spent	
SURPLUS (DEFICIT)	\$ 1,775,658	\$ 4,043,512 *	vs. 75% of Year	

*Before depreciation

BUDGET ADJUSTMENTS		QE 03/31/2024
		ADJUSTMENT
No adjustments made this quarter. 23/24 Budget Review February - June.		
INCR (DECR) TO NET REVENUES		\$ -

CONSUMPTION		ROLLING 12 MONTHS	
12 MONTHS ENDING:		CONS (UNITS)	INCR (DECR) FROM PY
03/31/2024	460,372	-12.49%	
03/31/2023	526,096	3.99%	
03/31/2022	505,900		
TWO YEAR CHANGE>		-9.00%	



TOP 10 CONSUMERS		QE 03/31/2024
ACCOUNT	CONS (UNITS)	
Hi-Desert Medical Center (hospital and CCC)	2,522	
Quail Springs Village Apartments	2,359	
JT Parks & Recreation	1,256	
Individual (leak)	708	
Yucca Trails Apts.	700	
Lazy H Mobilehome Park	687	
Autocamp	521	
William W Pyle Jr	475	
Morongo Unified School District	442	
Joshua Tree Memorial Park	440	

TERMS: QE - QUARTER ENDING; YTD - FISCAL YEAR-TO-DATE; AS OF - CUMULATIVE THROUGH; PY - PRIOR YEAR
 CMM - COPPER MOUNTAIN MESA; CIRP - CAPITAL IMPROVEMENT REPLACEMENT PROGRAM



CASH BALANCES
As of 03/31/24

	CURRENT	INCR	LEGALLY	BOARD	UN-	PRIOR QTR	PRIOR YEAR
	3/31/24	(DECR)				12/31/23	3/31/23
	TOTAL	FROM PY	RESTRICTED	DESIGNATED	RESTRICTED	TOTAL	TOTAL
Petty Cash	\$ 800	12%			\$ 800	\$ 800	\$ 701
Change Fund	1,500	0%			1,500	1,500	1,500
General Fund	443,183	-2%			443,183	399,563	451,523
Payroll Fund	32,926	-16%			32,926	18,665	38,216
LAIF Operating Reserve	2,139,714	11%		\$ 2,139,714		2,139,714	1,901,156
Cash Flow Reserve	3,675,466	-2%		3,675,466		3,275,086	3,735,227
Equip/Technology Reserve	270,559	10%		270,559		270,559	242,516
Emergency Capital Reserve	2,395,166	16%		2,395,166		2,395,166	2,000,000
Meter Replacement Reserve	1,232,993	2%		1,232,993		1,232,993	1,205,996
Building Reserve	96,441	0%		96,441		96,441	96,441
Studies/Reports Reserve	310,803	66%		310,803		310,803	105,408
Consumer/Project Deposits	351,418	0%	\$ 351,418			355,938	350,230
Water Capacity	1,533,783	9%	1,533,783			1,406,057	1,397,651
Wastewater Capacity	2,605,438	19%	2,605,438			2,532,325	2,104,648
Cap Improv Reserve (formerly CIP Reserve)	3,175,257	9%		3,175,257		3,175,257	2,901,649
CMM Redemption	367,164	21%	367,164			373,659	290,028
Reserve	213,674	-15%	213,674			211,683	246,767
Prepayment	5,005	35%	5,005			4,959	3,273
	\$ 18,851,291	9%	\$ 5,076,482	\$ 13,296,400	\$ 478,409	\$ 18,201,169	\$ 17,072,930
			\$ 18,372,882		\$ 478,409		
			RESTRICTED		UNRESTRICTED		

COMPARISON WITH LAST QUARTER \$ 650,122 INCREASE
COMPARISON WITH LAST YEAR \$ 1,778,361 INCREASE

TREASURER'S STATEMENT: This investment portfolio is in conformity with all the elements described in California Government Code section 53646(b) and the Joshua Basin Water District's Investment Policy. The Director of Finance believes the portfolio contains enough cash flow liquidity to meet the next six month's expected expenditures.

Anne Roman
Anne Roman, Director of Finance

COMMON QUESTION: What causes changes in cash?
Think of our cash accounts in terms of a savings account. Whenever you earn more or spend less, the balance increases and, when doing the opposite, the balance decreases. Over a year, many factors change the cash balances, including changes in earning, spending, and the timing of those transactions.
In the last few years, unbudgeted (and legally restricted) development revenue has been a particularly large factor in increasing cash balances.



CASH FLOW
3rd Fiscal Quarter Ending 03/31/24

Beginning Cash Balance 01/01/24		<u>General Fund</u> \$ 18,201,169
 <u>Source of Funds (Revenues)</u>		
Total cash received during the quarter from all sources		2,621,905
	<i>Major sources:</i>	
- Water bill payments received from ratepayers	\$ 1,676,001	
- Property Tax/Assessment payments	304,447	
- Meter Installation/Capacity Fees	181,936	
<i>Approx. 9 new meters (6 in the wastewater zone) and 0 meter upgrades</i>		
- LAIF Interest Revenue	167,241	
- HDMC WWTP Reimbursement (incl \$17,486 overhead)	95,202	
- Consumer/Project Deposits	24,408	
- Special services (penalties, fire flows, will serves)	15,127	
- Surplus Asset Revenue	150,384	
- Plant Sales	5,182	
- Liens and bad debt	1,678	
- United Way Low Income Reimbursement	300	
 <u>Use of Funds (Expenses)</u>		
Total use of cash during the quarter for all purposes		1,971,783
- Debt Service (CMM interest)	\$ 42,107	
- Inventory purchased	76,217	
- Operations, Salary & Benefits	1,818,813	
- Capital costs during the quarter	<u>\$34,647 including:</u>	
-- D-1-1 Booster Upgrade	17,115	
-- Well 14 Inject Upgrade & Miox CL2	9,652	
-- Exterior Building Refresh (Maint exp; move to Op)	3,000	
-- Tilford Phase 2 Design and/or Install	1,700	
-- Belmont inventory pre-order	1,133	
-- Cantilever gates @ 3 Locations	875	
-- E2-1 Reservoir Upgrade	863	
-- Fileserver replacement	309	
Ending Cash Balance 03/31/24		<u>\$ 18,851,291</u>
Total cash increased	\$ 650,122	



PROPERTY TAX AND ASSESMENT REVENUES AND COLLECTIONS
As of 03/31/24

	CURRENT YEAR				PRIOR YEAR		
	2023/2024				2022/2023		
	Billed Revenue	Y-T-D Collections	Billed % Collected	% incr/(decr) vs. Prior Yr	Billed Revenue	Y-T-D Collections	Billed % Collected
ID#2	0	23			\$ -	\$ (2,441)	
General District Taxes	938,165	627,799	67%		795,667	524,842	66%
CMM Assessment District	257,146	168,300	65%		256,281	169,814	66%
<i>Prior</i>		33,559		-16%		40,017	
Standby Assessments	1,182,490	773,991	65%		1,183,789	811,706	69%
<i>Prior</i>		117,928		-2%		120,257	
TOTAL, incl Prior	2,377,801	1,721,601	72%		\$ 2,235,737	\$ 1,664,194	74%

Negative = Decrease

Total Property tax and Assessment **revenues** changed from last year by:

6%	\$ 142,064
----	------------

Total Property tax and Assessment **collections** changed from last year by:

3%	\$ 57,407
----	-----------

CMM prior year tax **collections** changed from last year by:

-16%	\$ (6,458)
------	------------

Standby prior year tax **collections** changed from last year by:

-2%	\$ (2,329)
-----	------------

Increases (decreases) in Prior year **collections** may indicate that property sales are increasing (decreasing) since taxes must be paid as ownership is transferred.

ID #2 has been paid off for several years and any activities are trailing adjustments.



BUDGET ADJUSTMENTS
3rd Fiscal Quarter Ending 03/31/24

During this quarter, the following major budget adjustments were made:

<u>Account/Project:</u>	<u>Before Adjustment:</u>	<u>Adjustment:</u>	<u>After Adjustment</u> <u>Fiscal Year Budget:</u>	<u>After Adjustment</u> <u>Inception to Date Budget</u> <u>(Projects only):</u>	<u>Other Info:</u>
-------------------------	---------------------------	--------------------	---	---	--------------------

No adjustments made this quarter.
 23/24 Budget review Feb - June.

Total Adjustments - Incr (Decr) to Net Revenues \$ -



BOARD REPORT SUMMARY
Fiscal Year-to-Date as of 03/31/24
 75% of year
ORIGINAL BUDGET

REVENUES (Year-to-date)

Total Revenues	90%
Water Revenues (Operating Revenues)	73%
Property Tax & Assessment Revenues	114% <i>Fully billed: Property tax over budget</i>
HDMC Revenues (billed in arrears)	37%
Unbudgeted Development (Capacity/Install) Fees	
YEAR-TO-DATE total \$643,552	
(25 meters YTD incl. 21 with wastewater; 6 upgrades)	

EXPENSES (Year-to-date)

	% of budget	
Production	73%	
Distribution	50%	
Customer Service	55%	
Administration	56%	
Finance	55%	
Human Resources	55%	
Bonds, Loans & Standby (& Non-Op Exp)	90%	<i>Most costs occur at beginning of fiscal year.</i>
Reports, Studies, & Plans	15%	<i>Previously Capital costs</i>
CIRP	121%	<i>Expensed costs: Budget results depend upon capital project involvement</i>
HDMC Treatment Plant	54%	<i>Budget is a rough estimate; costs are 100% reimbursed after the fact.</i>
Benefits Allocated	52%	
Field Allocated	61%	
Office Allocated	58%	
	61%	vs 75%

NOTE: Neither our revenues nor our expenses are evenly distributed throughout the year.

SUMMARY

Actual costs of \$5,241,349 equal 61% of \$8,558,855 budget.
 Total Operating Revenues exceed Total Operating Expenses by \$4,043,512.

REGULAR CHECK REGISTER ROLLING 12 MONTH TOTALS

OCT 23	NOV 23	DEC 23	JAN 24	FEB 24	MAR 24	TOTAL
\$ 620,210	\$ 418,824	\$ 606,228	\$ 635,533	\$ 260,710	\$ 334,096	\$ 7,385,640

APR 23	MAY 23	JUN 23	JULY 23	AUG 23	SEPT 23	AVERAGE
\$ 442,159	\$ 500,050	\$ 547,767	\$ 714,212	\$ 1,041,022	\$ 1,264,829	\$ 615,470



**Operating Board Report (Budget Report)

Account Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Program: 39 - ** OPERATING REVENUES **							
01-39-41010-FI	METERED WATER SALES	4,455,000.00	4,455,000.00	280,271.55	3,115,419.75	-1,339,580.25	69.93 %
01-39-41012-FI	ALLOW FOR CAAP/BILLING ADJ	-11,137.50	-11,137.50	0.00	-2,694.40	8,443.10	24.19 %
01-39-41015-FI	BASIC FEES	2,731,000.00	2,731,000.00	236,823.26	2,051,760.91	-679,239.09	75.13 %
01-39-41016-FI	BASIC FEES - LOCKED/PULLED	399,000.00	399,000.00	34,497.64	299,659.92	-99,340.08	75.10 %
01-39-41030-FI	PRIVATE FIRE PROTECTION SERV.	34,000.00	34,000.00	3,676.91	31,884.06	-2,115.94	93.78 %
01-39-41040-FI	SPECIAL SERVICES REVENUE	170,000.00	170,000.00	17,133.98	168,443.37	-1,556.63	99.08 %
Program: 39 - ** OPERATING REVENUES ** Total:		7,777,862.50	7,777,862.50	572,403.34	5,664,473.61	-2,113,388.89	72.83%
Program: 40 - ** NON-OPERATING REVENUES **							
01-40-41045-FI	HDMC WWTP OPERATIONS REIMB ...	208,000.00	208,000.00	0.00	77,716.30	-130,283.70	37.36 %
01-40-41046-FI	HDMC WWTP OVERHEAD/FEES RE...	46,800.00	46,800.00	0.00	17,486.17	-29,313.83	37.36 %
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,200,000.00	1,200,000.00	0.00	1,182,489.96	-17,510.04	98.54 %
01-40-43000-FI	PROPERTY TAX REVENUE	685,000.00	685,000.00	0.00	938,164.92	253,164.92	136.96 %
01-40-43020-FI	ASSESSMENT REVENUE - CMM	202,850.00	202,850.00	0.00	257,145.98	54,295.98	126.77 %
01-40-44010-FiD	WATER CAPACITY CHARGES	0.00	0.00	63,680.00	375,475.00	375,475.00	0.00 %
01-40-44020-FiD	PLAN CHECK/INSPECTION FEES	0.00	0.00	0.00	13,005.91	13,005.91	0.00 %
01-40-44030-FiD	METER INSTALLATION & UPGRADE ...	0.00	0.00	10,064.00	63,858.64	63,858.64	0.00 %
01-40-44050-FI	WASTEWATER CAPACITY CHARGES	0.00	0.00	28,168.00	204,218.00	204,218.00	0.00 %
01-40-47000-FI	MISCELLANEOUS REVENUE	20,000.00	20,000.00	-136,266.07	165,515.11	145,515.11	827.58 %
01-40-47002-FI	INTEREST REVENUE	194,000.00	194,000.00	35.75	320,566.18	126,566.18	165.24 %
01-40-47030-FiD	PLANT SALES (SALES TAXABLE)	0.00	0.00	4,940.82	4,745.82	4,745.82	0.00 %
Program: 40 - ** NON-OPERATING REVENUES ** Total:		2,556,650.00	2,556,650.00	-29,377.50	3,620,387.99	1,063,737.99	141.61%
Revenue Total:		10,334,512.50	10,334,512.50	543,025.84	9,284,861.60	-1,049,650.90	89.84%
Expense							
Program: 01 - ** PRODUCTION **							
01-01-5-01-01118-FI	PRODUCTION SALARY (incl STBY,CL...	447,940.00	447,940.00	24,234.11	212,070.39	235,869.61	47.34 %
01-01-5-01-02205-RL	WATER TREATMENT EXPENSE	20,000.00	20,000.00	0.00	8,038.11	11,961.89	40.19 %
01-01-5-01-02210-RL	SMALL TOOLS - PRODUCTION	10,000.00	10,000.00	0.00	3,475.84	6,524.16	34.76 %
01-01-5-01-03102-RL	WATER RECHARGE PURCHASE	685,300.00	685,300.00	0.00	678,540.00	6,760.00	99.01 %
01-01-5-01-03111-D/P	EQUIPMENT RENTAL	15,000.00	15,000.00	0.00	5,016.92	9,983.08	33.45 %
01-01-5-01-03115-RL	PUMPING PLANT REPAIR & MAINT.	50,000.00	50,000.00	1,009.39	29,754.05	20,245.95	59.51 %
01-01-5-01-03120-RL	TANK & RESERVOIR MAINTENANCE	30,000.00	30,000.00	12,460.77	15,602.77	14,397.23	52.01 %
01-01-5-01-03207-RL	GENERATOR (ALL) REPAIR & MAINT...	25,000.00	25,000.00	88.13	8,940.52	16,059.48	35.76 %
01-01-5-01-04004-RL	LABORATORY SERVICES	20,000.00	20,000.00	920.19	13,074.13	6,925.87	65.37 %
01-01-5-01-06105-RL	POWER FOR PUMPING (ELECTRIC)	340,000.00	340,000.00	41,743.46	325,577.44	14,422.56	95.76 %
01-01-5-01-06501-RL	TELEMETRY / SCADA EXPENSE	5,000.00	5,000.00	243.00	2,187.00	2,813.00	43.74 %
01-01-5-01-07002-GM	RIGHT OF WAY (ACCESS)	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	323,426.35	323,426.35	21,615.19	168,978.58	154,447.77	52.25 %
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	158,227.10	158,227.10	13,002.08	96,483.30	61,743.80	60.98 %
Program: 01 - ** PRODUCTION ** Total:		2,154,893.45	2,154,893.45	115,316.32	1,567,739.05	587,154.40	72.75%
Program: 02 - ** DISTRIBUTION **							
01-02-5-02-01130-FI	DISTRIBUTION SALARY (incl STBY,C...	561,614.00	561,614.00	32,701.24	280,806.20	280,807.80	50.00 %
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	12,833.00	12,833.00	-6,009.28	5,192.57	7,640.43	40.46 %
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	45,000.00	45,000.00	0.00	-2,693.38	47,693.38	-5.99 %
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	120,000.00	120,000.00	5,592.01	50,309.60	69,690.40	41.92 %
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT. (NON-CI...	14,000.00	14,000.00	27.63	5,501.35	8,498.65	39.30 %
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	14,000.00	14,000.00	6,248.63	7,717.26	6,282.74	55.12 %
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	405,808.54	405,808.54	27,120.94	212,020.28	193,788.26	52.25 %
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	198,440.42	198,440.42	16,306.55	121,004.46	77,435.96	60.98 %

****Operating Board Report (Budget Report)**

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 02 - ** DISTRIBUTION ** Total:		1,371,695.96	1,371,695.96	81,987.72	679,858.34	691,837.62	49.56%
Program: 03 - ** CUSTOMER SERVICE **							
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SERVICE	63,288.00	63,288.00	4,301.80	46,127.05	17,160.95	72.88 %
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER SERV.	305,660.00	305,660.00	18,618.53	150,455.24	155,204.76	49.22 %
01-03-5-03-03100-FID	METER INSTALLATION & UPDGRAD...	0.00	0.00	6,137.86	39,206.47	-39,206.47	0.00 %
01-03-5-03-03107-JC	METER SERVICE REPAIR (INTERNAL...	30,000.00	30,000.00	2,336.48	18,590.96	11,409.04	61.97 %
01-03-5-03-05201-JC	METER READING EQUIPMENT & EX...	5,000.00	5,000.00	2,866.15	5,275.34	-275.34	105.51 %
01-03-5-03-07000-DOA	MISC UTILITY ADJUSTMENTS	3,000.00	3,000.00	0.00	183.15	2,816.85	6.11 %
01-03-5-03-07004-DOA	LOW INCOME ASSISTANCE (UNITED...	6,650.00	6,650.00	0.00	1,995.00	4,655.00	30.00 %
01-03-5-03-07010-DOF	BAD DEBT	60,000.00	60,000.00	-10.34	-13.34	60,013.34	-0.02 %
01-03-5-03-07015-DOA	CUSTOMER SERVICE - OTHER (Bill pr...	34,150.00	34,150.00	1,214.74	17,433.40	16,716.60	51.05 %
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	266,470.77	266,470.77	17,808.74	139,221.35	127,249.42	52.25 %
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	22,377.21	22,377.21	1,838.81	13,645.11	8,732.10	60.98 %
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	98,084.30	98,084.30	6,747.02	57,061.28	41,023.02	58.18 %
Program: 03 - ** CUSTOMER SERVICE ** Total:		894,680.28	894,680.28	61,859.79	489,181.01	405,499.27	54.68%
Program: 04 - ** ADMINISTRATION **							
01-04-5-04-01108-FI	ADMINISTRATION SALARY	477,622.00	477,622.00	39,858.50	270,609.98	207,012.02	56.66 %
01-04-5-04-01121-FI	DIRECTORS SALARY	31,253.40	31,253.40	5,556.16	26,391.76	4,861.64	84.44 %
01-04-5-04-01210-GM	DIRECTOR TRAINING/TRAVEL	20,000.00	20,000.00	2,769.15	6,191.03	13,808.97	30.96 %
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	12,000.00	12,000.00	5,069.59	6,306.08	5,693.92	52.55 %
01-04-5-04-07008-GM	BUSINESS EXPENSE	6,000.00	6,000.00	35.00	1,655.09	4,344.91	27.58 %
01-04-5-04-07014-GM	PUBLIC INFORMATION	75,000.00	75,000.00	6,446.00	39,134.75	35,865.25	52.18 %
01-04-5-04-07016-GM	MEMBERSHIP, DUES & SUBSCRIPT (...	60,000.00	60,000.00	0.00	39,811.00	20,189.00	66.35 %
01-04-5-04-07020-GM	WATER CONSERVATION EXPENSE	21,000.00	21,000.00	760.00	7,763.75	13,236.25	36.97 %
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSONNEL	55,000.00	55,000.00	6,017.34	34,466.52	20,533.48	62.67 %
01-04-5-04-07218-CRP	SAFETY EXPENSE (EQUIP & SUPPLIE...	18,000.00	18,000.00	1,578.00	7,352.52	10,647.48	40.85 %
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	22,000.00	22,000.00	164.26	15,941.91	6,058.09	72.46 %
01-04-5-04-07401-GMH	PROPERTY, AUTO, GL INSURANCE &...	141,100.00	141,100.00	22,137.51	96,636.80	44,463.20	68.49 %
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	344,988.11	344,988.11	23,056.20	180,243.81	164,744.30	52.25 %
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	153,249.09	153,249.09	10,541.70	89,153.81	64,095.28	58.18 %
01-04-5-05-02305-DWR	MAPS/DRAFTING SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-04-5-05-04008-GM	ENGINEERING CONTRACT SERVICES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
Program: 04 - ** ADMINISTRATION ** Total:		1,472,212.60	1,472,212.60	123,989.41	821,658.81	650,553.79	55.81%
Program: 06 - ** FINANCE **							
01-06-5-06-01101-FI	FINANCE SALARY	406,027.00	406,027.00	28,016.04	242,527.08	163,499.92	59.73 %
01-06-5-06-04009-DOF	ACCOUNTING/AUDIT SERVICES	73,050.00	73,050.00	1,836.00	27,009.97	46,040.03	36.97 %
01-06-5-06-07001-DOF	FINANCE - OTHER (P/R Proc, Bank f...	35,180.00	35,180.00	2,530.61	20,884.38	14,295.62	59.36 %
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	293,117.85	293,117.85	19,589.61	153,143.47	139,974.38	52.25 %
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	130,263.76	130,263.76	8,960.58	75,781.93	54,481.83	58.18 %
Program: 06 - ** FINANCE ** Total:		937,638.61	937,638.61	60,932.84	519,346.83	418,291.78	55.39%
Program: 07 - ** HUMAN RESOURCES **							
01-07-5-07-01102-FI	PERSONNEL SALARY	78,680.00	78,680.00	5,301.84	43,801.31	34,878.69	55.67 %
01-07-5-07-01105-GMH	AWARDS SALARY	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-01215-GMH	EMPLOYEE TRAINING	30,000.00	30,000.00	2,304.97	29,271.04	728.96	97.57 %
01-07-5-07-01217-GMH	EMPLOYEE EDUCATION	10,000.00	10,000.00	0.00	5,079.99	4,920.01	50.80 %
01-07-5-07-01905-GMH	EMPLOYMENT RECRUITING EXPENSE	8,500.00	8,500.00	115.00	1,481.45	7,018.55	17.43 %
01-07-5-07-01910-GMH	LABOR LEGAL FEES	30,000.00	30,000.00	2,102.10	10,555.65	19,444.35	35.19 %
01-07-5-07-01915-GMH	PERSONNEL - OTHER	2,000.00	2,000.00	206.45	1,036.45	963.55	51.82 %
01-07-5-07-01920-GMH	AWARDS GIFTS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	56,752.17	56,752.17	3,792.85	29,650.95	27,101.22	52.25 %
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	25,222.85	25,222.85	1,735.03	14,673.57	10,549.28	58.18 %
Program: 07 - ** HUMAN RESOURCES ** Total:		246,155.02	246,155.02	15,558.24	135,550.41	110,604.61	55.07%
Program: 09 - ** BONDS, LOANS & STANDBY **							
01-09-5-09-08115-FI	CMM PRINCIPLE	116,000.00	116,000.00	0.00	116,000.00	0.00	100.00 %
01-09-5-09-08130-FI	(CIRP) MUNICIPAL FINANCE LOAN P...	176,801.71	176,801.71	0.00	176,801.71	0.00	100.00 %
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	86,850.00	86,850.00	42,107.36	86,824.71	25.29	99.97 %
01-09-5-09-08220-FI	(CIRP) MUNICIPAL FINANCE LOAN I...	91,089.19	91,089.19	0.00	91,089.19	0.00	100.00 %

****Operating Board Report (Budget Report)**

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CHARGE	4,725.00	4,725.00	269.77	5,378.86	-653.86	113.84 %
01-09-5-09-08325-FI	ADMINISTRATION - CMM	12,600.00	12,600.00	0.00	6,076.77	6,523.23	48.23 %
01-09-5-09-08330-DOF	STANDBY ADMINISTRATION	59,516.00	59,516.00	0.00	11,227.20	48,288.80	18.86 %
Program: 09 - ** BONDS, LOANS & STANDBY ** Total:		547,581.90	547,581.90	42,377.13	493,398.44	54,183.46	90.10%
Program: 10 - ** REPORTS, STUDIES, & PLANS **							
01-10-5-10-19001-DOF	#A21201: 2022 RATE & FEE STUDY	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-10-5-10-19002-GM	#A22216 (CIP) CAPITAL IMPROV PL...	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00 %
01-10-5-10-19003-GM	#A22229/#E23001 ANN'L WATER S...	12,000.00	12,000.00	0.00	1,820.00	10,180.00	15.17 %
01-10-5-10-19004-GM	#E23002 2023 STRATEGIC PLAN	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01-10-5-10-19005-GM	#E23003 2023 HAZARD MITIGATION..	38,000.00	38,000.00	0.00	42,700.00	-4,700.00	112.37 %
01-10-5-10-19007-GM	#E23004: ANN'L WATER LOSS REPO...	10,000.00	10,000.00	5,387.11	12,707.29	-2,707.29	127.07 %
Program: 10 - ** REPORTS, STUDIES, & PLANS ** Total:		370,000.00	370,000.00	5,387.11	57,227.29	312,772.71	15.47%
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP)							
01-12-5-12-01136-FI	CIRP: STANDBY/CALLBACK	0.00	0.00	4,974.28	48,687.26	-48,687.26	0.00 %
01-12-5-12-01212-FI	CIRP: COMPENSATED LEAVE	69,346.00	69,346.00	1,542.95	53,285.41	16,060.59	76.84 %
01-12-5-12-02213-CRP	CIRP: SMALL TOOLS/MISC. EXP.	12,833.00	12,833.00	350.93	2,052.41	10,780.59	15.99 %
01-12-5-12-02213-FI	CIRP: SALARY (excl STBY,CLBK)	475,793.00	475,793.00	27,665.66	137,055.36	338,737.64	28.81 %
01-12-5-12-05010-CRP	CIRP: VEHICLE/EQUIP EXPENSE (TR...	27,000.00	27,000.00	345.98	19,291.93	7,708.07	71.45 %
01-12-5-12-98001-FI	EE BENEFITS ALLOCATED	343,564.21	343,564.21	22,961.04	179,499.87	164,064.34	52.25 %
01-12-5-12-98002-FI	FIELD EXPENSES ALLOCATED	168,075.27	168,075.27	13,811.35	102,488.48	65,586.79	60.98 %
01-12-5-12-98777-FI	CIRP: SALARY CLEARING (PROJ SAL...	-404,424.05	-404,424.05	0.00	0.00	-404,424.05	0.00 %
01-12-5-12-98779-FI	CIRP: BENEFITS CLEARING (PROJ BE...	-292,990.53	-292,990.53	-1,870.62	-60,808.93	-232,181.60	20.75 %
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM..		399,196.90	399,196.90	69,781.57	481,551.79	-82,354.89	120.63%
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **							
01-20-5-20-03101-DWR	HDMC: OTHER	68,000.00	68,000.00	0.00	44,271.17	23,728.83	65.10 %
01-20-5-20-04100-DWR	HDMC: CONTRACTED OPERATION E...	120,000.00	120,000.00	7,615.33	55,357.29	64,642.71	46.13 %
01-20-5-20-06100-DWR	HDMC: PUMPING POWER	20,000.00	20,000.00	1,421.90	13,629.91	6,370.09	68.15 %
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) ** Total:		208,000.00	208,000.00	9,037.23	113,258.37	94,741.63	54.45%
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **							
01-51-5-51-01211-FI	COMPENSATED LEAVE	348,654.00	348,654.00	9,082.17	230,131.80	118,522.20	66.01 %
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	793,193.00	793,193.00	22,386.17	358,914.99	434,278.01	45.25 %
01-51-5-51-01220-FI	GROUP HEALTH & LIFE INSURANCE ...	38,278.00	38,278.00	1,961.83	15,857.85	22,420.15	41.43 %
01-51-5-51-01225-FI	WORKERS COMPENSATION INSUR...	110,701.00	110,701.00	0.00	36,213.85	74,487.15	32.71 %
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%@55	359,168.00	359,168.00	18,716.43	192,800.68	166,367.32	53.68 %
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@62	91,824.00	91,824.00	10,722.87	62,527.63	29,296.37	68.10 %
01-51-5-51-01232-FI	RETIREMENT: PERS - TEMP	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00 %
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUTION	34,600.00	34,600.00	2,915.00	20,637.00	13,963.00	59.64 %
01-51-5-51-01250-GMH	MISC. BENEFITS: WELLNESS	9,686.00	9,686.00	0.00	920.00	8,766.00	9.50 %
01-51-5-51-01305-FI	PAYROLL TAXES	244,424.00	244,424.00	15,951.72	144,754.51	99,669.49	59.22 %
01-51-5-51-98000-FI	ALLOCATED EXPENSES - BENEFITS	-2,034,128.00	-2,034,128.00	-135,944.57	-1,062,758.31	-971,369.69	52.25 %
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS ** Total:		0.00	0.00	-54,208.38	0.00	0.00	0.00%
Program: 52 - ** FIELD ALLOCATED TO DEPTS **							
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	17,120.00	17,120.00	129.24	10,889.73	6,230.27	63.61 %
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	20,000.00	20,000.00	597.34	21,106.28	-1,106.28	105.53 %
01-52-5-52-02209-DWR	SHOP OFFICE SUPPLIES	20,000.00	20,000.00	78.22	6,029.59	13,970.41	30.15 %
01-52-5-52-03205-D/P	TOOL / EQUIP REPAIR	0.00	0.00	34.71	691.28	-691.28	0.00 %
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHOP/SITE	29,000.00	29,000.00	4,572.95	24,887.92	4,112.08	85.82 %
01-52-5-52-04015-CRP	OPS: SOFTWARE	122,500.00	122,500.00	23,970.00	77,498.52	45,001.48	63.26 %
01-52-5-52-04016-DOA	OPS: COMP SUPPORT (IT SERVICES)	37,500.00	37,500.00	0.00	7,045.50	30,454.50	18.79 %
01-52-5-52-04018-DOA	OPS: COMP EQUIP & EQUIP MAINT	10,000.00	10,000.00	0.00	3,564.69	6,435.31	35.65 %
01-52-5-52-05005-D/P	FUEL-VEHICLES	120,000.00	120,000.00	3,450.19	61,175.53	58,824.47	50.98 %
01-52-5-52-05010-D/P	AUTO EXPENSE - FIELD	35,000.00	35,000.00	3,420.68	18,534.73	16,465.27	52.96 %
01-52-5-52-06305-DOA	COMMUNICATIONS-MOBILE	30,000.00	30,000.00	2,635.46	18,278.30	11,721.70	60.93 %
01-52-5-52-07009-D/P	REGULATORY-PERMITS, FEES, CERTS	106,000.00	106,000.00	6,070.00	83,919.28	22,080.72	79.17 %
01-52-5-52-98000-FI	ALLOCATED EXPENSES - FIELD	-547,120.00	-547,120.00	-44,958.79	-333,621.35	-213,498.65	60.98 %
Program: 52 - ** FIELD ALLOCATED TO DEPTS ** Total:		0.00	0.00	0.00	0.00	0.00	0.00%

****Operating Board Report (Budget Report)**

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **							
01-53-5-53-01405-GMH	TEMPORARY LABOR - OFFICE	15,000.00	15,000.00	0.00	11,524.02	3,475.98	76.83 %
01-53-5-53-02105-DOA	OFFICE SUPPLIES	38,820.00	38,820.00	2,211.91	14,688.53	24,131.47	37.84 %
01-53-5-53-02107-DOA	ADMIN: COMP EQUIP & EQUIP MA...	35,000.00	35,000.00	643.93	12,062.03	22,937.97	34.46 %
01-53-5-53-02110-DOA	POSTAGE	33,500.00	33,500.00	8.80	21,205.84	12,294.16	63.30 %
01-53-5-53-03906-DOA	BUILDING REPAIR/MAINT - OFFICE	40,000.00	40,000.00	2,164.50	16,344.95	23,655.05	40.86 %
01-53-5-53-04010-DOA	ADMIN: COMP SUPPORT (IT SERVIC...	60,000.00	60,000.00	1,626.75	49,166.78	10,833.22	81.94 %
01-53-5-53-04015-DOA	ADMIN: SOFTWARE	110,000.00	110,000.00	12,819.27	63,722.59	46,277.41	57.93 %
01-53-5-53-05010-DOA	AUTO EXPENSE - OFFICE	3,500.00	3,500.00	59.49	395.21	3,104.79	11.29 %
01-53-5-53-06205-DOA	TELEPHONE AND UTILITIES	71,000.00	71,000.00	4,579.99	47,560.64	23,439.36	66.99 %
01-53-5-53-98000-FI	ALLOCATED EXPENSES - OFFICE	-406,820.00	-406,820.00	-27,984.33	-236,670.59	-170,149.41	58.18 %
Program: 53 - ** OFFICE ALLOCATED TO DEPTS ** Total:		0.00	0.00	-3,869.69	0.00	0.00	0.00%
Program: 60 - ** CAPITAL O/H CLEARING **							
01-60-6-60-61001-FI	OVERHEAD - PRODUCTION TOTAL (...	-7,200.00	-7,200.00	2,913.19	-49,999.73	42,799.73	694.44 %
01-60-6-60-61002-FI	OVERHEAD - DISTRIBUTION TOTAL ...	-15,000.00	-15,000.00	0.00	0.00	-15,000.00	0.00 %
01-60-6-60-61005-FI	OVERHEAD - CIRP (5380/90)	-21,000.00	-21,000.00	0.00	-49,935.04	28,935.04	237.79 %
01-60-6-60-61020-FI	OVERHEAD - HDMC TOTAL (5380/9...	0.00	0.00	0.00	-17,486.17	17,486.17	0.00 %
Program: 60 - ** CAPITAL O/H CLEARING ** Total:		-43,200.00	-43,200.00	2,913.19	-117,420.94	74,220.94	271.81%
Expense Total:		8,558,854.72	8,558,854.72	531,062.48	5,241,349.40	3,317,505.32	61.24%
Fund: 01 - GENERAL FUND Surplus (Deficit):		1,775,657.78	1,775,657.78	11,963.36	4,043,512.20	2,267,854.42	227.72%
Report Surplus (Deficit):		1,775,657.78	1,775,657.78	11,963.36	4,043,512.20	2,267,854.42	227.72%

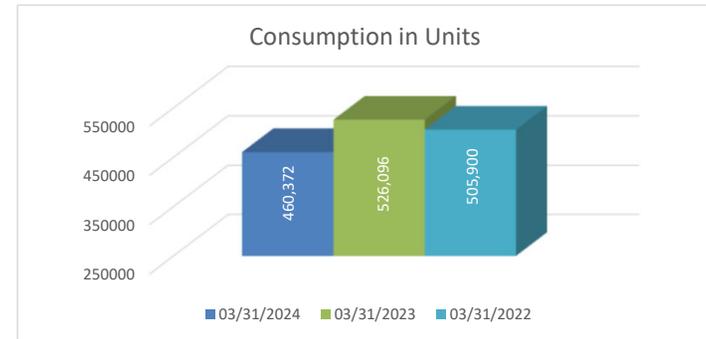
Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	1,775,657.78	1,775,657.78	11,963.36	4,043,512.20	2,267,854.42
Report Surplus (Deficit):	1,775,657.78	1,775,657.78	11,963.36	4,043,512.20	2,267,854.42



WATER SALES CONSUMPTION STATISTICS
As of 03/31/24

Rolling 12 months ending:	CURRENT 03/31/2024	PRIOR 1 03/31/2023	PRIOR 2 03/31/2022
CCF (units)	460,372	526,096	505,900
Gallons	344,358,256	393,519,808	378,413,200
Acre Feet	1,057	1,208	1,161
Change/PY	-12.49% <i>decrease</i>	3.99% <i>increase</i>	
Change from Two Years Prior			-9.00% <i>decrease</i>



CONSUMPTION RANKING - TOP TEN

	ACCOUNT NAME	Consumption (CCF/units)					QE 03/31/24 RANK	22/23 FY RANK	21/22 FY RANK			
		HOUSING	PUBLIC AGENCY	HOSPITAL/MED	COMMERICAL	INDIVIDUAL/TEMP						
1	Hi-Desert Medical Center (hospital and CCC)			2,522			1	2,522	1	13,783	1	15,657
2	Quail Springs Village Apartments	2,359					2	2,359	3	8,412	3	8,888
3	JT Parks & Recreation		1,256				3	1,256	2	9,115	2	11,194
4	Individual (leak)					708	4	708	Individual varies			
5	Yucca Trails Apts.	700					5	700	9	2,815	8	N/A
6	Lazy H Mobilehome Park	687					6	687	8	2,815	6	3,824
7	Autocamp				521		7	521	5	3,785	9	2,040
8	William W Pyle Jr	475					8	475	7	3,071	7	2,950
9	Morongo Unified School District		442				9	442	6	3,482	5	6,405
10	Joshua Tree Memorial Park				440		10	440	4	7,522	4	6,547
	TYPE TOTALS	4,221	1,698	2,522	961	708		10,110		54,800		57,505
		1	2	3	4	5						