



JOSHUA BASIN WATER DISTRICT

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JOSHUA BASIN WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY NOVEMBER 18, 2009, 6:15 PM
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DETERMINATION OF QUORUM
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT
6. CLOSED SESSION
Conference with labor negotiator regarding MSC unit; pursuant to Government Code 54957.6. District negotiator: Joe Guzzetta.
7. COMPUTER SOFTWARE FOR FIELD SERVICES
Recommend that the Board authorize purchase of software, training and integration services, and annual maintenance fee for four years with one year free at a total cost of \$11,880. Or, authorize program installation and one year maintenance for \$6,960.
8. ADJOURNMENT

The Board of Directors reserves the right to take action on items reserved for discussion only.

INFORMATION

During either "Public Comment" Item, please use the podium microphone. State your name and have your information prepared and be ready to provide your comments to the Board. The District is interested and appreciates your comments. A 3-minute time limit may be imposed. Thank you.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Joshua Basin Water District at (760) 366-8438, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 61750 Chollita Road, Joshua Tree, California 92252 during normal business hours.

JOSHUA BASIN WATER DISTRICT
SUPPLEMENTAL DATA SHEET

Special Meeting of the Board of Directors

November 18, 2009

Report to: President and Members of the Board
From: Joe Guzzetta, General Manager

TOPIC: COMPUTER SOFTWARE FOR FIELD SERVICES

RECOMMENDATION: That the Board take the following action :

- 1) Authorize purchase of Computer Maintenance and Management System Software through the California Rural Water Association from SEMS Technology for no cost; and
- 2) Authorize training and integration services at a cost of \$5,000; and
- 3) Authorize annual maintenance fee of 6,880 for four years which provides one year free

All for a total of \$11,880.

Alternatively, authorize \$6,960 which will install the program but provide for only one year's maintenance.

ANALYSIS: The current budget anticipates purchasing computer management and maintenance system software for the field services that will enable scheduling, tracking of various state reports, and numerous other services that will be shown in a demonstration at the Board meeting.

The budget amount was \$10,000 for the software only. The California Rural Water Association (CRWA), of which JBWD is a member, received a grant to develop the SEMS software specific to small water districts, at a cost exceeding \$50,000. That software is now available to us at no cost.

The \$11,880 will provide onsite implementation, training, and integration with the GIS system, as well as four years of maintenance, with the fourth year free to CRWA members.

Incode, the District's financial software, is affiliated with a firm that offers a similar system (but we believe not as suited) at a cost of about \$29,000 plus \$4,000 annual maintenance, in addition to installation, training, and other costs.

Purchase of this software will provide a very valuable tool to the field crew and to field administrative personnel. A web demonstration will be presented at the special meeting at 6:30pm.