

JOSHUA BASIN WATER DISTRICT
MINUTES OF THE
CITIZENS ADVISORY COUNCIL SPECIAL MEETING
Monday, November 3, 2025
61750 Chollita Road, Joshua Tree, CA 92252

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – David Carrillo, Chairperson, called the meeting to order at 5:00 pm.
2. ROLL CALL – David Carrillo, Hannah Campbell, Fred Jaross, Debra Truncale, Melvin Smith, Crystal Wysong, Kami Zimmerman, and Thomas Fjallstam

STAFF PRESENT – General Manager, Sarah Johnson, Executive Assistant, Lisa Thompson, Director of Administration, David Shook

CONSULTANTS PRESENT – None

3. APPROVAL OF THE AGENDA

1st – Thomas Fjallstam

2nd – Melvin Smith

Motion carried to approve the agenda.

4. APPROVAL OF THE CITIZENS ADVISORY COUNCIL MEETING MINUTES 09.09.25

1st – Melvin Smith

2nd – Fred Jaross

Motion carried to approve the 09.09.25 minutes.

5. GENERAL MANAGER REPORT

General Manager Sarah Johnson reported that she is continuing work on the District’s Business Plan and will hold a Special Meeting with the Board on December 9th at 9:00 a.m. to outline District goals through 2030. CAC members are welcome to attend. Johnson also reported that the District is involved in ongoing litigation against the State Water Resources Control Board regarding Chromium-6 MCL standards, with the trial scheduled for January 2026. At the November 17th Board meeting, the annual audit will be presented along with a presentation from Rojas Public Affairs, a legislative advocacy firm, regarding efforts to secure funding for Chromium-6 treatment. Johnson also reported that the District has recently hired four new employees and that staff morale continues to improve. Johnson reported that the District continues to face challenges in recruiting qualified candidates for the Director of Operations position due to the specialized certifications and experience required. Ray Kolisz is currently serving as Interim Director of Operations on a part-time basis while Human Resources explores the option of engaging a headhunting firm to assist in identifying suitable candidates.

6. DISCUSSION ITEMS -

A. CUSTOMER SUPPORT PRESENTATION

Director of Administration David Shook reported on Customer Support activities from January through June 2025, noting steady interaction levels compared to 2024. Shook stated that phone calls remain the primary communication channel, averaging 41 per day, with email continuing to play a key role in resolving issues. Shook also reported ongoing collaboration between customer support and field staff, and that 313 water service application envelopes had been processed in 2025.

B. SELECTION OF CAC CHAIRPERSON AND VICE-CHAIRPERSON FOR 2026

The CAC selected David Carrillo as Chairperson for 2026.

1st – Melvin Smith

2nd – Hannah Campbell

The CAC selected Fred Jaross as Vice-Chairperson for 2026

1st – Crystal Wysong
2nd – Thomas Fjallstam

C. ROUNDTABLE CAC MEMBER COMMENTS

CAC members asked questions and discussed among all members.

7. NEXT MEETING – January 13, 2026, at 5:00 pm.
8. ADJOURNMENT – David Carrillo adjourned the meeting at 6:01 pm.
1st – Fred Jaross
2nd – Thomas Fjallstam

Respectfully Submitted,



Sarah Johnson, General Manager






CAC Special Meeting Minutes 11.03.25

Final Audit Report

2026-01-20

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