

MEETING MINUTES



REGULAR MEETING OF THE BOARD OF DIRECTORS OCTOBER 15, 2025, 5:00 pm

AGENDA ITEMS

1. CALL TO ORDER

President Floen called the meeting to order at 5:00 p.m.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: Director of Finance Roman, Director of Administration Shook, Interim Director of Operations Kolisz, Accounting Supervisor Rich, Executive Assistant Thompson

Consultant(s) Present: Legal Counsel, Nicole Falcis, Public Consultant, Kathleen Radnich (attended remotely)

Citizens Advisory Council Member(s) Present: David Carrillo

3. APPROVAL OF THE AGENDA

Director Short made a motion to approve the agenda, seconded by Director Fick, and approved by the following vote:

1 st / 2 nd	Short/Fick
Ayes:	Floen, Doolittle, Jarlsberg Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT – None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 10.01.25

Director Short made a motion to approve the Consent Calendar, seconded by Director Jarlsberg and approved by the following vote:

1 st / 2 nd	Short/Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION - None

7. DISCUSSION/ACTION CALENDAR

A. DUMP TRUCK ACQUISITION

PRESENTED BY: INTERIM DIRECTOR OF OPERATIONS, RAY KOLISZ

RECOMMENDED ACTION: RECOMMEND THAT THE BOARD OF DIRECTORS AUTHORIZE THE GENERAL MANAGER TO PURCHASE A 2025 FREIGHTLINER M2 PLUS DUMP TRUCK.

Interim Director of Operations Ray Kolisz presented the District's proposed dump truck acquisition. Kolisz reported that three competitive quotes were obtained from different manufacturers. Staff is recommending the purchase of a new 2025 Freightliner M2, which falls within the budgeted allocation. Kolisz noted that the District's current 2019 Kenworth dump truck has limited capacity and towing capability. The proposed Freightliner will improve operational efficiency by allowing staff to transport larger loads and tow the backhoe trailer. It also includes enhanced safety features, such as a center ditch gate and spreader apron. The vehicle will support daily operations as well as emergency response needs within the mutual aid network.

Director Fick made a motion to approve the May 2025 check register, seconded by Director Short and approved by the following vote:

1 st / 2 nd	Fick/Short
Ayes:	Floen, Doolittle, Jarlsberg Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

B. AUGUST 2025 CHECK REGISTER

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: APPROVE CHECK REGISTER.

Director Jarlsberg made a motion to approve the August 2025 check register, seconded by Director Short and approved by the following vote:

1 st / 2 nd	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

C. INVESTMENT REPORT FOR FISCAL YEAR ENDING 06/30/2025

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN, INTRODUCTION KYLE TANAKA, DIRECTOR/PROGRAM ADMINISTRATOR, CAMP

RECOMMENDED ACTION: FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS TO BE TAKEN.

Director of Finance, Anne Roman, introduced Kyle Tanaka from CAMP, who provided a brief market overview focused on interest rate cuts and their impact on the District's investment pools. Tanaka noted that yields between CAMP and LAIF are becoming more closely aligned and discussed broader economic factors influencing the market.

Roman then presented the Investment Report for the fiscal year ending June 30, 2025, highlighting strong interest earnings from LAIF on HDMC wastewater and from CAMP on emergency capital funds, resulting in a record year for interest.

D. 2024/25 RESERVE USAGE AND FUNDING TRANSFERS

PRESENTED BY: DIRECTOR OF FINANCE, ANNE ROMAN

RECOMMENDED ACTION: APPROVE 2024/25 RESERVE TRANSFERS.

Director of Finance, Anne Roman, presented the 2024/25 Reserve Usage and Funding Transfers. Roman explained that transfers were made from the LAIF Reserve to reimburse the LAIF Cash Flow Reserve, from the Cash Flow Reserve to various designated LAIF Reserve funds as identified in the 2023 Rate Study, and from the Cash Flow Reserve to the LAIF Operating Fund to maintain coverage in accordance with the Reserve Policy.

Roman provided a schedule showing the beginning and ending balances for each reserve account and a cash account map outlining transfers between the General/Payroll Fund, LAIF, and CAMP. Roman also noted that the meter replacement program has ended, leaving the LAIF Meter Replacement Reserve unused, with no new funds being transferred into it. Staff will bring recommendations for redistributing these funds, along with related reserve policy considerations, to a future meeting.

After much discussion, Vice President Doolittle motioned to add a Special Meeting for a Financial Reserve Workshop discussion to a future agenda item before the end of the year, seconded by Director Fick, and approved by the following vote:

1 st / 2 nd	Doolittle/Fick
Ayes:	Floen, Doolittle, Jarlsberg Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

Director Jarlsberg motioned to approve the 2024/25 Reserve Usage and Funding Transfers, seconded by Director Short, and approved by the following vote:

1 st / 2 nd	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

8. REPORTS AND COMMENTS

President Floen

- Floen announced that he will be participating in the Great ShakeOut event on Saturday, October 18, at 9:00 a.m., at the Tractor Supply parking lot in Yucca Valley, representing the District as Board President. Floen invited other directors to attend if they wished.

Vice President Doolittle

- None

Director Jarlsberg

- Jarlsberg reported that she met with General Manager Sarah Johnson to discuss recruiting strategies for engaging young people and encouraging interest in careers within the water industry.
- Jarlsberg attended the Yucca Valley Western Joshua Tree Conservation Act Community Forum on October 15, where Assemblymember Greg Wallis served as the keynote speaker.

Director Short

- Director Short attended the MWA TAC Meeting on October 2nd, where topics included pilot holes to assess geochemical risks without complete drilling and a well monitoring program. Short mentioned that the key takeaway was that their data meets all USGS and Department of the Interior standards.

Director Fick

- Fick expressed concerns about the rezoning of the Joshua Tree Resort project and the potential redirection of water flow from Joshua Tree Creek and its floodplain, which is scheduled to be considered at the County Planning Commission meeting on October 23rd. Fick requested that District staff submit comments to the County Planning Department by that date.

Staff Reports

Director of Finance Anne Roman:

- Roman reported that starting in November, the Finance Department will make every effort to start bringing the monthly check registers to the first board meeting instead of the second meeting of the month.

9. ADJOURNMENT

On motion by Director Short seconded by Director Jarlsberg, and approved by the Board, the meeting was adjourned at 7:00 pm.

Respectfully submitted,



Sarah Johnson, General Manager & Board Secretary

2. JBWD MINUTES 2ND MEETING TEMPLATE 10.15.25

Final Audit Report

2025-11-06

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"2. JBWD MINUTES 2ND MEETING TEMPLATE 10.15.25" History

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