

JOSHUA BASIN WATER DISTRICT
Minutes of the
REGULAR MEETING OF THE FINANCE COMMITTEE
Wednesday, July 10, 2019
61750 Chollita Road, Joshua Tree, CA 92252

CALL TO ORDER/PLEDGE OF ALLEGIANCE

President Johnson called the meeting to order at 9:00 a.m.

DETERMINATION OF A QUORUM – President Johnson and Vice President Unger

STAFF PRESENT

Mark Ban, Interim GM, Susan Greer, AGM - Finance, Anne Roman, Accountant

GUESTS -None

APPROVAL OF AGENDA -

MSC¹ (Unger/Johnson) motion carried to approve July 10, 2019, Finance Committee Agenda.

PUBLIC COMMENT – None

APPROVE MINUTES OF THE PRIOR COMMITTEE MEETING

- Draft Minutes of May 15, 2019

MSC¹ (Unger/Johnson) motion carried to approve the draft minutes of April 10, 2019.

REVIEW APRIL & MAY 2019 CHECK REGISTERS –

MSC¹ (Unger/Johnson) motion carried to refer the April & May 2019 check registers to the Board of Directors for approval.

STATUTORY AND REGULATORY REQUIREMENT FOR SALARY SCHEDULE – Dir. Admin. Sarah Johnson gave the staff report this was followed by a brief discussion.

MSC¹ (Unger/Johnson) motion carried to refer the salary schedule to the Board of Directors for approval.

REVISIT CRITERIA FOR TWO RECENTLY ESTABLISHED FEES – AGM Greer gave the staff report and a brief discussion followed for the modification to the Meter Quote Fee and the elimination of the H-Zone Reimbursement Fee. No action taken and the Committee received for information only.

CONSIDER ELIMINATION OF H-ZONE FRONT FOOTAGE REIMBURSEMENT FEES AND CONTINUANCE OF CMC REIMBURSEMENT OF FRONT FOOTAGE FEES – AGM GREER gave the staff report. No action was taken and the Committee received for information only.

FIRST ANNUAL REVIEW OF RESERVE POLICY ADOPTED ON MAY 16, 2018 – AGM Greer gave the staff report. After a brief discussion an additional amendment was recommended. Staff will bring back to Committee at the next Finance meeting August 14, 2019. The Committee received for information only.

STAFF REPORT – AGM Greer informed the Committee on the CIRP Loan Balance, Audit process, locked meter billing effort, and the locate fee that will increase significantly next year.

ADJOURNMENT - MSC¹ (Unger/Johnson) to adjourn the Finance Committee meeting at 10:25 a.m.

Respectfully submitted:



Susan Greer, Assistant General Manager/Controller