

President
Tom Floen

VP
Stacy Doolittle

Directors
Jane Jarlsberg
Tomas Short
David Fick

**General
Manager**
Sarah Johnson

Legal Counsel
Jeff Hoskinson



AGENDA
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, May 15, 2024 at 3:00 p.m.

MEETINGS ARE HELD IN PERSON AT 61750 CHOLLITA RD., JOSHUA TREE, CA 92252

REMOTE ACCESS IS AVAILABLE FOR THE CONVENIENCE OF THE PUBLIC

CLICK TO JOIN VIRTUALLY: [ZOOM LINK](#)

CALL TO JOIN BY PHONE: (669) 444-9171

MEETING ID: 872 8707 9239 PASSCODE: 61750

MISSION, VISION, AND VALUES

Mission Statement

To provide, protect, and maintain Joshua Tree's water - our vital community resource.

Vision Statement

To achieve excellence in all District endeavors.

Values

The community of Joshua Tree has entrusted the Board of Directors and employees of Joshua Basin Water District with its most valuable natural resource, its groundwater. As stewards of the community water supply, we oversee this critical natural resource to ensure current and future water reliability. Dedicated to this purpose, we embrace these important values:

- **Integrity** – To consistently earn our customers’ trust by prioritizing the needs of the community... doing the right thing for the right reason.
- **Transparency** – To openly and honestly share information about our operations with the public.
- **Respect** – To treat the residents of Joshua Tree, and all those contacted in the course of business, with high esteem and regard.
- **Fiscal Responsibility** – To manage all resources as if they were our own, whether revenues, assets, or water supply, in a conscientious and appropriate manner.
- **Accountability** – To take responsibility for our decisions and actions in managing this essential resource.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. DETERMINATION OF A QUORUM

Consideration of Board Member requests for remote participation.

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

This designated time is for members of the public to provide comments on any District related matter, whether appearing on the agenda or not. Under the provisions of the Brown Act, the Board is prohibited from taking action on items not listed on the agenda. At the discretion of the Board President, comments on a particular agenda item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.

5. CONSENT CALENDAR

Consent calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time, without discussion. If a board member would like an item to be handled separately, it will be removed from the Consent Agenda for separate action.

- A. DRAFT MINUTES – 05.01.2024**
- B. CHECK REGISTER – FEBRUARY 2024**
- C. CHECK REGISTER – MARCH 2024**

6. ITEM(S) PULLED FROM CONSENT CALENDAR FOR DISCUSSION

7. DISCUSSION ITEMS

- A. BUDGET WORKSHOP #2: 23/24 REVISED CAPITAL BUDGET AND 24/25 PROPOSED CAPITAL BUDGET AND PROJECT PRESENTATIONS**

PRESENTED BY: GENERAL MANAGER JOHNSON, DIRECTOR OF FINANCE ROMAN, DIRECTOR OF OPERATIONS NAZARIO, AND DIRECTOR OF ADMINISTRATION SHOOK

RECOMMENDED ACTION: REVIEW, REVISE, AND RECOMMEND APPROVAL AT A FUTURE MEETING

8. REPORTS AND COMMENTS

For informational purposes only on subjects not covered by the agenda. No action is to be taken. The Board may provide staff with requests for future agenda items.

- A. DIRECTORS REPORTS**
- B. GENERAL MANAGER REPORT**

9. ADJOURNMENT

CALENDAR REMINDER - FUTURE DIRECTOR MEETINGS	DATE	TIME	ATTENDEE(S)
CSDA – LEGISLATIVE DAYS	05.20.24	MULTI-DAY	JOHNSON / JARLSBERG
	-		
	05.22.24		
MWA – BOARD MEETING	05.23.24	9:30 AM	FLOEN
JBWD – BOARD MEETING	06.05.24	5:30 PM	ALL

MEETING INFORMATION

The public is invited to comment on any item on the agenda during the discussion of that item.

Availability of agenda materials: Materials related to any item on this Agenda submitted to the District Board of Directors or Committee Members after distribution of the agenda packet are available for public inspection at the District's office, 61750 Chollita Road, Joshua Tree, CA 92252, during normal business hours. All documents supporting this agenda are available on the District website www.jbwd.com, subject to the staff's availability to post the documents before the meeting.

Reasonable Accommodation: Any person with a disability who requires accommodation to view the agenda or to participate in the public comment portion of the Board meeting, should direct such requests to Lisa Thompson, Executive Assistant, at 760-366-8438. Please allow three business days for your request to be processed. Requests must be received at least seventy-two (72) hours before the scheduled meeting.

Disruptive Conduct: If any meeting of the District is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, a meeting may be recessed or the person or persons willfully disrupting the meeting may be ordered to leave the meeting. Disruptive conduct includes addressing the Board or Committee without first being recognized, not addressing the subject before the Board or Committee, repetitively addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board or Committee from conducting its meeting in an orderly manner. Your cooperation is appreciated.

MEETING MINUTES



SPECIAL MEETING OF THE BOARD OF DIRECTORS
May 1, 2024, 3:00 pm

AGENDA ITEMS

1. CALL TO ORDER

President Floen called the meeting to order at: 3:00 pm.

2. DETERMINATION OF A QUORUM & ATTENDANCE

Board Members Present: President Floen, Vice President Doolittle, Director Jarlsberg, Director Short, Director Fick

Staff Present: General Manager Johnson, Director of Finance Roman, Director of Administration Shook, Interim Director of Operations Nazario, Accounting Supervisor Rich, Executive Assistant Thompson

Consultant(s) Present: Public Outreach Consultant, Kathleen Radnich, Legal Counsel, Jeff Hoskinson

Citizens Advisory Council /Guest Present: CAC Chair, David Carrillo, Field Representative for Senator Shannon Grove, Octavious Scott

3. APPROVAL OF THE AGENDA

Director Jarlsberg made a motion to approve the agenda, seconded by Director Short, and approved by the following vote.

1 st / 2 nd	Jarlsberg/Short
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick
Noes:	None
Abstain:	None
Absent:	None

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR

A. DRAFT MINUTES – 04.03.24

- Director Short made a motion to approve the draft minutes, seconded by Director Jarlsberg, approved by the following vote.

1 st / 2 nd	Short/Jarlsberg
Ayes:	Floen, Doolittle, Jarlsberg, Short, and Fick

Noes: None
Abstain: None
Absent: None

6. ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION

None

7. ACTION CALENDAR

A. PUBLIC SERVANT APPRECIATION

PRESENTED BY: GENERAL MANAGER JOHNSON

RECOMMENDED ACTION: RECOMMEND THAT THE BOARD OF DIRECTORS ADOPT RESOLUTION 24-1062 HONORING PUBLIC SERVANT APPRECIATION

General Manager Johnson introduced Octavious Scott, Field Representative for Senator Shannon Grove. Scott presented Joshua Basin Water District with a certificate of recognition on behalf of the California State Senate in honor of Public Servant's Day. Public Outreach Consultant Radnich presented a Resolution to honor Public Servant Appreciation, and General Manager Johnson handed out certificates of appreciation to the Board of Directors.

Vice President Doolittle made a motion to adopt Resolution 24-1062 Honoring Public Servant Appreciation, seconded by Director Short and approved by the following vote.

1st/ 2nd Doolittle/Short
Ayes: Floen, Doolittle, Jarlsberg, Short, and Fick
Noes: None
Abstain: None
Absent: None

The meeting paused at 3:28 pm to celebrate Public Servant Appreciation. President Floen called the meeting back to order at 3:32 pm.

B. DISCUSSION AND POTENTIAL DIRECTION RELATIVE TO DIRECTOR COMPENSATION – PART 2

PRESENTED BY: GENERAL MANAGER JOHNSON, LEGAL COUNSEL, JEFF HOSKINSON

RECOMMENDED ACTION: STAFF WILL PROVIDE AN OVERVIEW OF DIRECTOR COMPENSATION PROCESS AND REQUEST DIRECTION FOR POTENTIAL FUTURE ACTION.

General Manager Johnson mentioned that Legal Counsel Hoskinson has updated information on director compensation. Hoskinson presented an overview of the continued discussion of director compensation and the process of considering increases.

After much discussion, Vice President Doolittle motioned to increase the director's compensation to 5%, but the motion failed due to a lack of second. Director Short motioned to table the director compensation until next year and maintain the status quo, seconded by Director Fick and approved by the following vote:

1st/ 2nd Short/Fick
Ayes: Floen, Doolittle, Jarlsberg, Short, and Fick
Noes: None

Abstain: None
Absent: None

C. BUDGET WORKSHOP #1: 23/24 REVISED OPERATING BUDGET AND 24/25 PROPOSED OPERATING BUDGET

PRESENTED BY: DIRECTOR OF FINANCE ROMAN, GENERAL MANAGER JOHNSON, DIRECTOR OF OPERATIONS NAZARIO, AND DIRECTOR OF ADMINISTRATION SHOOK

RECOMMENDED ACTION: REVIEW, REVISE, AND RECOMMEND APPROVAL AT A FUTURE MEETING

President Floen opened the Budget Workshop at 4:06 pm. Director of Finance Roman, presented the revised operating budget for 23/24 and the proposed operating budget for 24/25. Roman provided an overview of the staff budget process, operating budget, capital budget, projected reserves, operating expenses, and revenue highlights, as well as salaries and benefits. After the presentation, the Board of Directors was given the opportunity to ask questions during a Q&A session, followed by brief comments.

The workshop paused for a break at 5:06 pm and resumed at 5:14 pm.

For informational purposes only. No action was taken.

The workshop ended at 6:26 pm.

8. REPORTS AND COMMENTS

President Floen

- President Floen mentioned that he toured the A-1 tank and inquired about a solar component.

Vice President Doolittle

- Vice President Doolittle attended the CSDA Resilience Summit on April 15.

Director Jarlsberg

- Director Jarlsberg mentioned she was invited to attend the Basin Wide Foundation event.
- Jarlsberg inquired about the June 5th board meeting.

Director Short

- Director Short attended the MWA Board meeting on April 11.
- Short shared that the MWA meeting was about the budget and that it was done within under an hour.
- Short mentioned that he appreciated the level of detail that staff put into the budget workshop.

Director Fick

- Director Fick attended the MWA Board Meeting on April 25.

General Manager Report

Johnson reported on the following:

- MWA announced their allocation of 40%.
- Reminder about the May 8 WRO Committee meeting at 11:00 am. There will be a Project Presentation.
- Reminder about the May 15 Special board meeting at 3:00 p.m. The meeting will include the Capital Budget and Project Presentations.
- Johnson mentioned proposing a new meeting time for the regular board meetings and bringing it to the board at a future meeting.

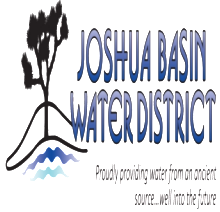
- Johnson attended:
 - April 16 to 18 – CWSA Water Action Day in Sacramento regarding the Chromium 6 issue. The State Water Resources Control Board voted to set the maximum level for Chromium 6 MCL at 10 parts per billion. Johnson spoke at the meeting, expressing the following areas of concern for the district:
 - Public noticing
 - Compliance period
 - Costs and access to funds
 - April 23 - Snake Awareness training in-house.
 - April 25 - Tank diving field trip.

9. **ADJOURNMENT**

On motion by Director Short, seconded by Director Jarlsberg, and approved by the Board, the meeting was adjourned at 6:41 p.m.

Respectfully submitted,

Sarah Johnson, General Manager & Board Secretary



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000501	ACWA JPIA	02/07/2024	Regular	0.00	42,090.21	66054
0701884	Invoice	02/07/2024	EE HEALTH BENEFIT & EAP - 03/2024	0.00	42,090.21	
013998	AMAZON CAPITAL SERVICES INC	02/07/2024	Regular	0.00	2,209.90	66055
14L7-PT3M-4VNK	Invoice	02/07/2024	BOOTS FOR EMPLOYEES	0.00	2,209.90	
013998	AMAZON CAPITAL SERVICES INC	02/21/2024	Regular	0.00	1,963.44	66100
19RK-QGPM-766C	Invoice	02/21/2024	SHOP OFFICE SUPP/OFFICE SUPP/ASPHALT ZIPPER:E9AZ	0.00	1,963.44	
013998	AMAZON CAPITAL SERVICES INC	02/01/2024	Manual	0.00	248.02	902414
1D1L-JGPV-RXHG	Invoice	02/01/2024	OFFICE SUPPLIES	0.00	248.02	
000675	AQUA METRIC SALES COMPANY	02/21/2024	Regular	0.00	2,890.18	66121
INV0099357	Invoice	02/21/2024	FLEXNET M2 SOFTWARE 03/30/24 - 03/29/25	0.00	2,890.18	
013019	ARBORIST SERVICES	02/21/2024	Regular	0.00	950.00	66113
9168	Invoice	02/21/2024	DEMO GARDEN/BUILD MAINT 01/16/24 - 02/15/24	0.00	950.00	
000950	ASSOCIATION OF THE SB CO SPEC DISTRICTS	02/21/2024	Regular	0.00	39.00	66101
0287	Invoice	02/21/2024	MONTHLY DINNER 01/22/24: JARLSBERG	0.00	39.00	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	02/21/2024	Regular	0.00	3,345.93	66102
705954	Invoice	02/21/2024	LEGAL SERVICES - 01/2024	0.00	3,345.93	
001630	ATT MOBILITY	02/07/2024	Manual	0.00	2,682.14	902420
829480028X020...	Invoice	02/07/2024	COMMUNICATIONS - 01/2024	0.00	2,682.14	
000214	BABCOCK LABORATORIES INC	02/07/2024	Regular	0.00	2,729.11	66056
CA40993-2287	Invoice	02/07/2024	SAMPLING	0.00	255.05	
CA40996-2287	Invoice	02/07/2024	SAMPLING	0.00	330.33	
CA41205-2287	Invoice	02/07/2024	SAMPLING	0.00	114.60	
CA41244-2287	Invoice	02/07/2024	SAMPLING	0.00	283.14	
CA41286-2287	Invoice	02/07/2024	HDMC WWTP - SAMPLING	0.00	368.03	
CA41567-2287	Invoice	02/07/2024	HDMC WWTP - SAMPLING	0.00	255.97	
CA41596-2287	Invoice	02/07/2024	SAMPLING	0.00	114.60	
CA41959-2287	Invoice	02/07/2024	HDMC WWTP - SAMPLING	0.00	268.77	
CB40037-2287	Invoice	02/07/2024	SAMPLING	0.00	76.40	
CB40169-2287	Invoice	02/07/2024	HDMC WWTP - SAMPLING	0.00	406.25	
CB40174-2287	Invoice	02/07/2024	HDMC WWTP - SAMPLING	0.00	255.97	
000214	BABCOCK LABORATORIES INC	02/21/2024	Regular	0.00	1,158.56	66103
CB40388-2287	Invoice	02/21/2024	HDMC WWTP - SAMPLING	0.00	268.77	
CB40532-2287	Invoice	02/21/2024	SAMPLING	0.00	133.70	
CB40895-2287	Invoice	02/21/2024	HDMC WWTP - SAMPLING	0.00	386.44	
CB40954-2287	Invoice	02/21/2024	SAMPLING	0.00	114.60	
CB41266-2287	Invoice	02/21/2024	SAMPLING	0.00	255.05	
013813	BACKFLOW SOLUTIONS INC	02/07/2024	Regular	0.00	1,995.00	66057
8808	Invoice	02/07/2024	ANNUAL BACKFLOW SOLUTIONS ONLINE SUBSCRIPTION	0.00	1,995.00	
004110	BURRTEC WASTE AND RECYCLING SVCS	02/07/2024	Manual	0.00	430.64	902419
BW013124	Invoice	02/07/2024	TRASH REMOVAL (SHOP) - 01/2024	0.00	430.64	
001517	CalPERS	02/09/2024	Manual	0.00	15,732.87	902425
PPE 1-12-24	Invoice	02/09/2024	PAY PERIOD ENDING 1/12/24	0.00	15,732.87	
001517	CalPERS	02/15/2024	Manual	0.00	15,911.44	902426

Check Report

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
PPE 1-26.24	Invoice	02/15/2024	PAY PERIOD ENDING 1/26/24	0.00	15,911.44	
001517	CalPERS	02/26/2024	02/26/2024 Manual	0.00	16,016.55	902432
PPE 2-9-24	Invoice	02/26/2024	PAY PERIOD ENDING 2/9/24	0.00	16,016.55	
013889	CARL OTTESONS CERTIFIED	02/07/2024	02/07/2024 Regular	0.00	500.00	66058
7598	Invoice	02/07/2024	CROSS CONNECTION CONSULTING - 02/2024	0.00	500.00	
001555	CENTRATREL LLC	02/07/2024	02/07/2024 Regular	0.00	755.52	66059
240202252101	Invoice	02/07/2024	DISPATCH SERVICES - 01/2024	0.00	755.52	
000510	CHARTER COMMUNICATIONS	02/21/2024	02/21/2024 Regular	0.00	550.00	66104
116905701020124	Invoice	02/21/2024	INTERNET SERVICES - 02/2024	0.00	550.00	
000510	CHARTER COMMUNICATIONS	02/07/2024	02/07/2024 Manual	0.00	377.88	902424
0008970012224	Invoice	02/07/2024	SCADA INTERNET - 02/2024	0.00	377.88	
014052	CJ BROWN AND COMPANY CPAS - AN ACCOUN	02/21/2024	02/21/2024 Regular	0.00	650.00	66105
CJBC021424	Invoice	02/21/2024	STATE CONTROLLER'S REPORT 6/30/23	0.00	650.00	
000237	COLONIAL LIFE AND ACCIDENT INSURANCE CO	02/07/2024	02/07/2024 Manual	0.00	766.30	902416
39905610105867	Invoice	02/07/2024	EE LIFE INSURANCE - 01/2024	0.00	766.30	
000112	COPPER MOUNTAIN BROADCASTING CO	02/07/2024	02/07/2024 Regular	0.00	480.00	66060
24010005	Invoice	02/07/2024	MWA GRANT: WATER CONSERVATION ADS	0.00	480.00	
013373	CORE AND MAIN LP	02/07/2024	02/07/2024 Regular	0.00	6,344.85	66061
T035269	Invoice	02/07/2024	MAINLINE/LEAK REPAIR SUPPLIES	0.00	1,419.29	
T747695	Invoice	02/07/2024	TILFORD PH2 INSTALL SUPPLIES	0.00	1,699.94	
T787177	Invoice	02/07/2024	BELMONT PIPELINE SUPPLIES	0.00	1,133.30	
U064480	Invoice	02/07/2024	MAINLINE/LEAK REPAIR SUPPLIES	0.00	251.71	
U180726	Invoice	02/07/2024	SMALL TOOLS - DISTRIBUTION	0.00	294.80	
U214710	Invoice	02/07/2024	D1-1 BOOSTER STN UPGRADE SUPPLIES	0.00	1,086.24	
U234888	Invoice	02/07/2024	D1-1 BOOSTER STN UPGRADE SUPPLIES	0.00	80.94	
U251038	Invoice	02/07/2024	MAINLINE/LEAK REPAIR SUPPLIES	0.00	300.83	
U273126	Invoice	02/07/2024	D1-1 BOOSTER STN UPGRADE SUPPLIES	0.00	77.80	
013373	CORE AND MAIN LP	02/21/2024	02/21/2024 Regular	0.00	6,348.63	66106
S786971	Invoice	02/21/2024	INVENTORY	0.00	128.33	
U294427	Invoice	02/21/2024	INVENTORY	0.00	5,727.99	
U310954	Invoice	02/21/2024	MAINLINE/LEAK REPAIR SUPPLIES	0.00	492.31	
000048	DANIEL BOCK	02/21/2024	02/21/2024 Regular	0.00	220.00	66107
DB022024	Invoice	02/21/2024	REIMB: GRADE D3 CERTIFICATION EXAM & APPLICATION	0.00	220.00	
014064	DIGIUM CLOUD SERVICE	02/21/2024	02/21/2024 Regular	0.00	758.39	66117
INV00284272	Invoice	02/21/2024	DIGIUM - 02/2024	0.00	758.39	
013928	DIRTY BOYS DESIGNZ	02/21/2024	02/21/2024 Regular	0.00	140.00	66112
52459	Invoice	02/21/2024	UNIFORMS	0.00	140.00	
013885	DOCUSIGN INC	02/21/2024	02/21/2024 Regular	0.00	6,624.00	66108
111100280672	Invoice	02/21/2024	ESIGNATURE BUSINESS 2/1/24 -1/31/25	0.00	6,624.00	
002565	DUDEK	02/07/2024	02/07/2024 Regular	0.00	1,140.00	66062
202311348	Invoice	02/07/2024	ENG SERV: HDMC WWTP 11/25/23 - 12/29/23	0.00	1,140.00	
013991	EIDE BAILLY LLP	02/07/2024	02/07/2024 Regular	0.00	1,165.50	66063
EI01613095	Invoice	02/07/2024	ACCOUNTING/AUDIT SERVICES - 11/2023	0.00	1,165.50	
013991	EIDE BAILLY LLP	02/21/2024	02/21/2024 Regular	0.00	1,354.05	66109
EI01622469	Invoice	02/21/2024	ACCOUNTING/AUDIT SERVICES - 12/2023	0.00	1,354.05	
013876	FIVE STAR GYM AND FITNESS LLC	02/07/2024	02/07/2024 Regular	0.00	920.00	66064
FS013024	Invoice	02/07/2024	WELLNESS PROGRAM 5 MONTH GYM MEMBERSHIP	0.00	920.00	

Check Report

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000156	FORSHOCK	02/07/2024	Regular	0.00	243.00	66073
2400018	Invoice	02/07/2024	MONTHLY SCADA MONITORING - 02/2024	0.00	38.00	
2400019	Invoice	02/07/2024	MONTHLY SCADA MONITORING - 02/2024	0.00	205.00	
013222	FRONTIER COMMUNICATIONS INC	02/07/2024	Regular	0.00	223.47	66065
FC0224	Invoice	02/07/2024	HDMC WWTP - TELEPHONE - 02/2024	0.00	223.47	
000058	GARDA CL WEST INC	02/07/2024	Regular	0.00	1,014.58	66066
10767803	Invoice	02/07/2024	COURIER FEES - 02/2024	0.00	1,014.58	
014101	GARY EVANS	02/07/2024	Regular	0.00	99.00	66067
GE012324	Invoice	02/07/2024	REIMB: LIVE SCAN SCREENING 12/21/23	0.00	99.00	
013802	HASA INC	02/21/2024	Regular	0.00	897.14	66111
942568	Invoice	02/21/2024	WATER TREATMENT EXPENSE	0.00	897.14	
014050	HI DESERT STAR / THE DESERT TRAIL	02/21/2024	Regular	0.00	130.00	66110
54497	Invoice	02/21/2024	MWA GRANT: WATER CONSERVATION ADS	0.00	130.00	
004195	HOME DEPOT CREDIT SERVICES	02/21/2024	Manual	0.00	3,962.60	902431
HD0124	Invoice	02/21/2024	D1-1 BOOSTER STN /BUILD MAINT-SHOP/SHOP OFFICE	0.00	3,962.60	
013797	INFOSEND INC	02/07/2024	Regular	0.00	3,570.33	66068
255259	Invoice	02/07/2024	POSTAGE INCREASE – 01/2024	0.00	3.64	
256009	Invoice	02/07/2024	PRINT & MAIL WATER BILL - 01/2024	0.00	3,566.69	
013989	IRIDIUM SOLUTIONS	02/07/2024	Regular	0.00	5,987.50	66079
1037	Invoice	02/07/2024	CONSULTING SERVICES - 01/2024	0.00	5,987.50	
009054	KATHLEEN J RADNICH	02/07/2024	Regular	0.00	4,500.00	66069
24-0131-1	Invoice	02/07/2024	PUBLIC RELATIONS SERVICES - 01/2024	0.00	4,500.00	
006947	KCDZ FM	02/07/2024	Regular	0.00	335.00	66075
318-00023-0004	Invoice	02/07/2024	MWA GRANT: WATER CONSERVATION ADS	0.00	335.00	
013226	KENNY WARE	02/07/2024	Regular	0.00	419.13	66070
KW020524	Invoice	02/07/2024	REIMB: BACKFLOW TRAINING	0.00	419.13	
006504	MC CALL'S METERS SALES & SERVICE	02/07/2024	Regular	0.00	4,690.99	66071
36446	Invoice	02/07/2024	D1-1 BOOSTER STN UPGRADE SUPPLIES	0.00	4,690.99	
006507	McMASTER CARR SUPPLY COMPANY	02/07/2024	Regular	0.00	1,367.22	66072
21134449	Invoice	02/07/2024	WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	0.00	1,367.22	
006507	McMASTER CARR SUPPLY COMPANY	02/21/2024	Regular	0.00	1,601.32	66115
21702774	Invoice	02/21/2024	WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	0.00	283.63	
21849303	Invoice	02/21/2024	WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	0.00	649.17	
21920386	Invoice	02/21/2024	PUMPING PLANT SUPPLIES	0.00	489.80	
21992438	Invoice	02/21/2024	WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	0.00	178.72	
014042	MISSION SQUARE RETIREMENT	02/02/2024	Manual	0.00	5,362.50	902415
MSR020224	Invoice	02/02/2024	EE & ER 457 REMITTANCE - 02/02/24	0.00	5,362.50	
014042	MISSION SQUARE RETIREMENT	02/16/2024	Manual	0.00	5,362.50	902427
MSR021624	Invoice	02/16/2024	EE & ER 457 REMITTANCE - 02/16/24	0.00	5,362.50	
006810	MOJAVE DESERT AQMD	02/07/2024	Regular	0.00	142.91	66074
MD20114	Invoice	02/07/2024	PERMIT FEE - PARK BLVD	0.00	142.91	
013990	MOMS DESERT VALLEY CLEANING	02/21/2024	Regular	0.00	1,725.00	66114
202402	Invoice	02/21/2024	JANITORIAL SERVICES - 02/2024	0.00	1,725.00	
000233	NAPA AUTO PARTS	02/07/2024	Regular	0.00	68.52	66091
462642	Invoice	02/07/2024	AUTO EXPENSE - FIELD	0.00	68.52	
000233	NAPA AUTO PARTS	02/21/2024	Regular	0.00	66.74	66124

Check Report

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
462645	Invoice	02/21/2024	SHOP EXPENSE	0.00	66.74	
003930	NBS	02/07/2024	Regular	0.00	637.80	66076
202401-1023	Invoice	02/07/2024	CMM DELINQUENT LETTERS	0.00	637.80	
000070	ONLINE INFORMATION SERVICES INC	02/07/2024	Regular	0.00	192.34	66077
1238701	Invoice	02/07/2024	ID VERIF. SERV. - 01/2024	0.00	192.34	
013940	PAYLOCITY	02/02/2024	Regular	0.00	-584.00	950064
013940	PAYLOCITY	02/02/2024	Manual	0.00	584.00	950064
INV1862162	Invoice	02/02/2024	2023 W2 PROCESSING FEE	0.00	584.00	
008415	PRUDENTIAL OVERALL SUPPLY	02/07/2024	Regular	0.00	224.64	66078
23601833	Invoice	02/07/2024	SHOP EXPENSE	0.00	136.76	
23601836	Invoice	02/07/2024	SHOP EXPENSE	0.00	87.88	
008415	PRUDENTIAL OVERALL SUPPLY	02/21/2024	Regular	0.00	224.64	66116
23607830	Invoice	02/21/2024	SHOP EXPENSE	0.00	136.76	
23607831	Invoice	02/21/2024	SHOP EXPENSE	0.00	87.88	
013831	SATMODO LLC	02/07/2024	Regular	0.00	164.26	66080
240980	Invoice	02/07/2024	EMERGENCY SATELLITE PHONES - 02/2024	0.00	164.26	
013820	SC FUELS	02/21/2024	Manual	0.00	4,961.70	902430
2576544-IN	Invoice	02/21/2024	FUEL FOR VEHICLES	0.00	4,961.70	
009898	SOCALGAS	02/21/2024	Manual	0.00	949.83	902428
GAS0224	Invoice	02/21/2024	HEAT FOR SHOP 01/16/24 - 02/14/24	0.00	949.83	
009880	SOUTHERN CALIFORNIA EDISON CO	02/07/2024	Manual	0.00	2,072.01	902417
SCE0124	Invoice	02/07/2024	POWER TO BLDGS & GEN - 01/2024	0.00	2,072.01	
009878	SOUTHERN CALIFORNIA EDISON	02/07/2024	Manual	0.00	36,389.39	902418
SCE0124	Invoice	02/07/2024	POWER FOR PUMPING - 1/2024	0.00	36,389.39	
VEN01020	SOUTHWEST NETWORKS INC	02/07/2024	Regular	0.00	617.50	66081
24-1111	Invoice	02/07/2024	SUPPLEMENTAL IT (AMC) - 01/2024	0.00	308.75	
24-1112	Invoice	02/07/2024	FILE SERVER REPLACEMENT - LABOR	0.00	308.75	
VEN01020	SOUTHWEST NETWORKS INC	02/21/2024	Regular	0.00	1,027.00	66118
24-2022SC	Invoice	02/21/2024	OFFICE 365 MONTHLY MAINT - 03/2024	0.00	1,027.00	
014103	STACY DOOLITTLE	02/07/2024	Regular	0.00	99.83	66082
SD013124	Invoice	02/07/2024	MILEAGE REIMBURSEMENT	0.00	99.83	
009920	STANDARD INSURANCE CO	02/07/2024	Regular	0.00	1,761.35	66083
ST0224	Invoice	02/07/2024	EE LIFE INSURANCE - 02/2024	0.00	1,761.35	
013788	STURDIVAN EMERGENCY MANAGEMENT CONS	02/07/2024	Regular	0.00	6,071.42	66085
1406	Invoice	02/07/2024	HAZARD MITIGATION PLAN - FINAL	0.00	6,071.42	
009980	SWRCB FEES	02/21/2024	Regular	0.00	90.00	66119
SWRCB-021524-1	Invoice	02/21/2024	FILLING FEE FOR D3 - THOMAS CARPENTER	0.00	90.00	
009980	SWRCB FEES	02/21/2024	Regular	0.00	105.00	66120
SWRCB-021524	Invoice	02/21/2024	FILLING FEE FOR D4 - KENNETH WARE	0.00	105.00	
014102	TANK PRODUCTS INC	02/07/2024	Regular	0.00	487.78	66086
31843	Invoice	02/07/2024	TANK & RESERVOIR MAINTENANCE	0.00	487.78	
010690	TYLER TECHNOLOGIES INC	02/07/2024	Regular	0.00	6,473.12	66087
025-452242	Invoice	02/07/2024	SUPPORT ACCT MANAGER MAINT 3/1/24 -2/28/25	0.00	6,473.12	
010850	UNDERGROUND SERVICE ALERT	02/07/2024	Regular	0.00	113.25	66088
120240344	Invoice	02/07/2024	TICKET DELIVERY SERVICE - 01/2024	0.00	113.25	

Check Report

Date Range: 02/01/2024 - 02/29/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
CC-DAN US0124	US BANK CORPORATE Invoice	02/07/2024	02/07/2024 EE TRAINING/BLDG MAINT - SHOP/SAFETY SUPPLIES	Manual	0.00 0.00	6,874.72 6,874.72	902423
CC-DAVID US0124	US BANK CORPORATE Invoice	02/07/2024	02/07/2024 ADOBE/OFC BUILD MAINT/OFC SUPPLIES/EE TRAINING	Manual	0.00 0.00	695.76 695.76	902421
CC-SARAH US0124	US BANK CORPORATE Invoice	02/07/2024	02/07/2024 LEGISLATIVE ADVOCACY/ EE RECRUITING EXPENSE	Manual	0.00 0.00	1,567.98 1,567.98	902422
011101 119702	VAGABOND WELDING SUPPLY Invoice	02/07/2024	02/07/2024 BUILDING MAINTENANCE - SHOP	Regular	0.00 0.00	127.02 127.02	66084
014056 24AR1486722	VISUAL EDGE IT INC Invoice	02/07/2024	02/07/2024 OFFICE EXPENSE 12/30/23 - 1/29/24	Regular	0.00 0.00	235.03 235.03	66089
000327 9338	WATER QUALITY SPECIALISTS Invoice	02/07/2024	02/07/2024 HDMC WWTP: OPERATION & MAINT - 01/2024	Regular	0.00 0.00	3,821.00 3,821.00	66090
011615 57376327	WESTERN EXTERMINATOR Invoice	02/21/2024	02/21/2024 PEST CONTROL SERVICES - SHOP	Regular	0.00 0.00	70.50 70.50	66122
013827 2603	WRIGHT PAINTING COMPANY INC Invoice	02/21/2024	02/21/2024 EXTERIOR BLDG REFRESH - PAINTING DEPOSIT	Regular	0.00 0.00	3,000.00 3,000.00	66123
013359 5371794	XEROX FINANCIAL SERVICES LLC Invoice	02/21/2024	02/21/2024 OFFICE EXPENSE 1/30/24 - 2/28/24	Manual	0.00 0.00	397.60 397.60	902429

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	95	63	0.00	139,947.60
Manual Checks	20	20	0.00	121,346.43
Voided Checks	0	1	0.00	-584.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	115	84	0.00	260,710.03

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	95	63	0.00	139,947.60
Manual Checks	20	20	0.00	121,346.43
Voided Checks	0	1	0.00	-584.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	115	84	0.00	260,710.03

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	2/2024	260,710.03
			260,710.03



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 02/01/2024 - 02/29/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	02/16/2024	02/16/2024 Manual PAYROLL PROCESSING FEE - 2/16/24	0.00	75.00	950065
28441447	Invoice			0.00	75.00	
000248	PAYCHEX	02/09/2024	02/09/2024 Manual MEDICAL FSA USE	0.00	70.21	950068
1323715789	Invoice			0.00	70.21	
000248	PAYCHEX	02/02/2024	02/02/2024 Manual PAYROLL PROCESSING FEE - 2/2/24	0.00	446.22	950071
2024013101	Invoice			0.00	446.22	
000248	PAYCHEX	02/16/2024	02/16/2024 Manual PAYROLL PROCESSING FEE - 2/16/24	0.00	446.22	950072
2024021401	Invoice			0.00	446.22	
000248	PAYCHEX	02/28/2024	02/28/2024 Manual MEDICAL FSA USE	0.00	58.67	950073
1328722275	Invoice	02/28/2024		0.00	15.00	
1328747721	Invoice	02/28/2024		0.00	15.00	
312333390	Invoice	02/27/2024		0.00	13.67	
312333510	Invoice	02/27/2024		0.00	15.00	
000248	PAYCHEX	02/28/2024	02/28/2024 Regular MEDICAL FSA USE	0.00	-58.67	950073
000248	PAYCHEX	02/27/2024	02/27/2024 Manual MEDICAL FSA USE	0.00	28.67	950074
312333390	Invoice	02/27/2024		0.00	13.67	
312333510	Invoice	02/27/2024		0.00	15.00	
000248	PAYCHEX	02/28/2024	02/28/2024 Manual MEDICAL FSA USE	0.00	30.00	950075
1328722275	Invoice	02/28/2024		0.00	15.00	
1328747721	Invoice	02/28/2024		0.00	15.00	
000248	PAYCHEX	02/29/2024	02/29/2024 Manual MEDICAL FSA USE	0.00	19.56	950077
1329546028	Invoice			0.00	19.56	
013940	PAYLOCITY	02/02/2024	02/02/2024 Manual EXTENDED DATA ACCESS TO HR & PR THRU 3/15/25	0.00	500.00	950066
INV1864406	Invoice			0.00	500.00	
013940	PAYLOCITY	02/20/2024	02/20/2024 Manual PAYROLL PROCESSING FEE - 01/2024 & 02/2024	0.00	1,385.44	950070
INV1882619	Invoice			0.00	1,385.44	
013940	PAYLOCITY	02/02/2024	02/02/2024 Manual 2023 W2 PROCESSING FEE	0.00	584.00	950078
INV1862162-1	Invoice			0.00	584.00	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	16	11	0.00	3,643.99
Voided Checks	0	1	0.00	-58.67
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	16	12	0.00	3,585.32

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	16	11	0.00	3,643.99
Voided Checks	0	1	0.00	-58.67
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	16	12	0.00	3,585.32

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	2/2024	3,585.32
			3,585.32

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
03-00123-004	BOLSTER, EDWARD A	2/21/2024	Refund	246.57	Check #: 66092
03-00455-008	WARD, CONNER	2/21/2024	Refund	132.64	Check #: 66093
07-00134-003	MEDINA ENTERPRISE LLC	2/21/2024	Refund	4.77	Check #: 66094
10-00338-012	ESTATE, SOLAR BAY REAL	2/21/2024	Refund	334.18	Check #: 66095
13-00361-011	MPSN HOLDINGS NO 1 LP	2/21/2024	Refund	227.40	Check #: 66096
55-00184-009	2 DIMES LLC	2/21/2024	Refund	223.70	Check #: 66097
65-00196-005	CF-IF-2020-1 LLC	2/21/2024	Refund	140.24	Check #: 66098
65-01073-004	PARAM NATT AND CARL LEWIS SHORTER	2/21/2024	Refund	51.00	Check #: 66099
				<u>1,360.50</u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 Joshua Tree, CA 922520675

Pay Adjustments Report
 01/13/2024 - 02/09/2024

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
513	Doolittle, Stacy	01/15/2024	ADHOC COMMITTEE MEETING - PAID Note: GM EVALUATION 100/504//10050	1.0000	\$173.63	
		01/17/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		01/21/2024	ADHOC COMMITTEE MEETING - PAID Note: GM EVALUATION 100/504//10050	1.0000	\$173.63	
		01/24/2024	ADHOC COMMITTEE MEETING - PAID Note: GM EVALUATION 100/504//10050	1.0000	\$173.63	
		01/26/2024	OTHER MEETING - PAID Note: SOUTHERN CALIFORNIA WATER COALITION (SCWC) QUARTERLY LUNCHEON - MISSION IN HOTEL, RIVERSIDE 100/504//10050	1.0000	\$173.63	
		02/07/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
Totals:					\$1,041.78	\$0.00
Employee Total:					\$1,041.78	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	
516	Fick, David	01/17/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63		
		01/26/2024	OTHER MEETING - PAID Note: SOUTHERN CALIFORNIA WATER COALITION (SCWC) QUARTERLY LUNCHEON - MISSION IN HOTEL, RIVERSIDE 100/504//10050	1.0000	\$173.63		
		02/07/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63		
		02/08/2024	MWA MEETING - PAID 100/504//10050	1.0000	\$173.63		
					Totals:	\$694.52	\$0.00
					Employee Total:	\$694.52	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	
511	Floen, Thomas	01/15/2024	ADHOC COMMITTEE - UNPAID Note: GM EVALUATION 100/504//10050				
		01/17/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63		
		01/21/2024	ADHOC COMMITTEE MEETING - PAID Note: PRESIDENT FLOEN MET WITH VICE PRESIDENT DOOLITTLE TO DISCUSS GM PERFORMANCE 100/504//10050	1.0000	\$173.63		
		01/24/2024	ADHOC COMMITTEE MEETING - PAID Note: GM EVALUATION 100/504//10050	1.0000	\$173.63		
		02/07/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63		
					Totals:	\$694.52	\$0.00
					Employee Total:	\$694.52	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
512	Jarlsberg, Jane	01/17/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		02/07/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
Totals:					\$347.26	\$0.00
Employee Total:					\$347.26	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
515	Short, Tyler	01/17/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		01/25/2024	MWA MEETING - PAID 100/504//10050	1.0000	\$173.63	
		02/07/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	
ADHOC COMMITTEE MEETING - PAID	5.0000	\$868.15		Grand Totals: \$3,298.97 \$0.00
JBWD BOARD MEETING - PAID	10.0000	\$1,736.30		Grand Total: \$3,298.97
OTHER MEETING - PAID	2.0000	\$347.26		
MWA MEETING - PAID	2.0000	\$347.26		
ADHOC COMMITTEE - UNPAID				



Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000504	ACTION PUMPING INC	03/06/2024	Regular	0.00	2,307.50	66128
25681	Invoice	03/06/2024	HDMC WW: PUMPING	0.00	2,307.50	
000501	ACWA JPIA	03/06/2024	Regular	0.00	40,414.67	66129
0702155	Invoice	03/06/2024	EE HEALTH BENEFIT & EAP - 04/2024	0.00	40,414.67	
013998	AMAZON CAPITAL SERVICES INC	03/06/2024	Regular	0.00	1,888.97	66130
1F9R-117W-73QJ	Credit Memo	03/06/2024	CREDIT: SHOP OFFICE SUPPLIES	0.00	-77.69	
1QQP-NKN1-7T4T	Credit Memo	03/06/2024	CREDIT: BOOTS FOR EMPLOYEES	0.00	-559.54	
1WTM-MDHN-79...	Invoice	03/06/2024	BUILDING MAINT: SHOP/MAINLINE & LEAK REPAIR	0.00	2,526.20	
013998	AMAZON CAPITAL SERVICES INC	03/20/2024	Regular	0.00	461.76	66168
13LR-KLHW-CKRC	Invoice	03/20/2024	OFFICE SUPPLIES	0.00	461.76	
013998	AMAZON CAPITAL SERVICES INC	03/13/2024	Manual	0.00	940.57	902441
1PCN-37GV-49PN	Invoice	03/13/2024	OFFICE SUPPLIES	0.00	940.57	
013983	ANDREW SANCHEZ	03/06/2024	Regular	0.00	70.00	66131
AS020624	Invoice	03/06/2024	REIMB: D1 CERTIFICATE	0.00	70.00	
000675	AQUA METRIC SALES COMPANY	03/06/2024	Regular	0.00	2,866.15	66155
INV0099958	Invoice	03/06/2024	METER READING SUPPLIES	0.00	2,866.15	
013019	ARBORIST SERVICES	03/20/2024	Regular	0.00	950.00	66181
9171	Invoice	03/20/2024	DEMO GARDEN/BUILD MAINT 02/16/24 – 03/15/24	0.00	950.00	
014104	ARDURRA GROUP INC	03/20/2024	Regular	0.00	862.50	66169
17164	Invoice	03/20/2024	ENGINEER SVS: E2-1 TANK 1/1/24 – 1/31/24	0.00	862.50	
013863	ATKINSON ANDELSON LOYA RUUD AND ROMO	03/20/2024	Regular	0.00	8,119.44	66170
708198	Invoice	03/20/2024	LABOR LEGAL SERVICES - 02/2024	0.00	2,102.10	
708199	Invoice	03/20/2024	LEGAL SERVICES - 02/2024	0.00	6,017.34	
001630	ATT MOBILITY	03/20/2024	Manual	0.00	2,635.46	902446
829480028X030...	Invoice	03/20/2024	COMMUNICATIONS - 02/2024	0.00	2,635.46	
014070	AUDRIANA SHEEHAN	03/06/2024	Regular	0.00	26.93	66132
AS030424	Invoice	03/06/2024	REIMB: MILEAGE	0.00	26.93	
000214	BABCOCK LABORATORIES INC	03/06/2024	Regular	0.00	979.17	66133
CB41808-2287	Invoice	03/06/2024	HDMC WWTP - SAMPLING	0.00	268.77	
CB41919-2287	Invoice	03/06/2024	HDMC WWTP - SAMPLING	0.00	293.56	
CB41920-2287	Invoice	03/06/2024	SAMPLING	0.00	114.60	
CC40029-2287	Invoice	03/06/2024	SAMPLING	0.00	19.10	
CC40160-2287	Invoice	03/06/2024	SAMPLING	0.00	283.14	
000214	BABCOCK LABORATORIES INC	03/20/2024	Regular	0.00	1,204.38	66171
CC40362-2287	Invoice	03/20/2024	SAMPLING	0.00	133.70	
CC40709-2287	Invoice	03/20/2024	HDMC WWTP - SAMPLING	0.00	268.77	
CC40831-2287	Invoice	03/20/2024	HDMC WWTP - SAMPLING	0.00	432.26	
CC40871-2287	Invoice	03/20/2024	SAMPLING	0.00	114.60	
CC41070-2287	Invoice	03/20/2024	SAMPLING	0.00	255.05	
VEN01022	BARRETT ENGINEERED PUMPS	03/20/2024	Regular	0.00	672.36	66172
132398	Invoice	03/20/2024	F BOOSTER PUMP MECHANICAL SEAL	0.00	672.36	

Check Report

Date Range: 03/01/2024 - 03/31/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
004110 BW0224 BW022924	BURRTEC WASTE AND RECYCLING SVCS Invoice Invoice	03/06/2024 03/06/2024 03/06/2024	03/06/2024 TRASH & RECYCLING (OFFICE) - 02/2024 TRASH REMOVAL (SHOP) - 02/2024	Manual	0.00 0.00 0.00	1,016.93 179.91 837.02	902439
004110 BW0324	BURRTEC WASTE AND RECYCLING SVCS Invoice	03/20/2024 03/20/2024	03/20/2024 TRASH & RECYCLING (OFFICE) - 03/2024	Manual	0.00 0.00	179.91 179.91	902448
013838 00064	CALIFORNIA ASSOCIATION OF MUTUAL WATER Invoice	03/20/2024 03/20/2024	03/20/2024 COMMUNITY WATER SYSTEMS ALLIANCE - SPONSOR	Regular	0.00 0.00	5,000.00 5,000.00	66173
001517 PPE 3-8-24	CalPERS Invoice	03/19/2024 03/19/2024	03/19/2024 PAY PERIOD ENDING 3/8/24	Manual	0.00 0.00	18,134.00 18,134.00	902443
001517 PPE 2-23-24	CalPERS Invoice	03/19/2024 03/19/2024	03/19/2024 PAY PERIOD ENDING 2/23/24	Manual	0.00 0.00	16,045.84 16,045.84	902444
001517 PPE 3-22-24	CalPERS Invoice	03/29/2024 03/29/2024	03/29/2024 PAY PERIOD ENDING 3/22/24	Manual	0.00 0.00	16,094.54 16,094.54	902453
014075 CH022124	CARBON HEALTH MEDICAL GROUP OF CALIFOR Invoice	03/06/2024 03/06/2024	03/06/2024 EMPLOYMENT RECRUITING EXPENSE	Regular	0.00 0.00	115.00 115.00	66134
013889 7716	CARL OTTESONS CERTIFIED BACKFLOW TESTINC Invoice	03/20/2024 03/20/2024	03/20/2024 CROSS CONNECTION CONSULTING - 03/2024	Regular	0.00 0.00	500.00 500.00	66174
001555 240302252101	CENTRATEL LLC Invoice	03/06/2024 03/06/2024	03/06/2024 DISPATCH SERVICES - 02/2024	Regular	0.00 0.00	699.32 699.32	66135
000510 116905701030124	CHARTER COMMUNICATIONS Invoice	03/20/2024 03/20/2024	03/20/2024 INTERNET SERVICES - 03/2024	Regular	0.00 0.00	550.00 550.00	66175
000510 0008970022224	CHARTER COMMUNICATIONS Invoice	03/12/2024 03/12/2024	03/12/2024 SCADA INTERNET - 03/2024	Manual	0.00 0.00	389.43 389.43	902442
000237 39905610205852	COLONIAL LIFE AND ACCIDENT INSURANCE CO I Invoice	03/06/2024 03/06/2024	03/06/2024 EE LIFE INSURANCE - 02/2024	Manual	0.00 0.00	766.30 766.30	902440
000112 000112 24020007	COPPER MOUNTAIN BROADCASTING CO COPPER MOUNTAIN BROADCASTING CO Invoice	03/21/2024 03/20/2024 03/20/2024	03/21/2024 03/20/2024 MWA GRANT: WATER CONSERVATION ADS	Regular Regular	0.00 0.00 0.00	-480.00 480.00 480.00	66060 66176
013373 U269276 U362533 U461061	CORE AND MAIN LP Invoice Invoice Credit Memo	03/06/2024 03/06/2024 03/06/2024	03/06/2024 D1-1 BOOSTER STN UPGRADE SUPPLIES D1-1 BOOSTER STN UPGRADE SUPPLIES CREDIT: D1-1 BOOSTER STN UPGRADE SUPPLIES	Regular	0.00 0.00 0.00	69.49 299.67 69.49 -299.67	66136
013373 U314496	CORE AND MAIN LP Invoice	03/20/2024 03/20/2024	03/20/2024 MAINLINE/LEAK REPAIR SUPPLIES	Regular	0.00 0.00	321.18 321.18	66177
002205 12477963	DESERT FIRE EXT CO INC Invoice	03/20/2024 03/20/2024	03/20/2024 ANNUAL FIRE EXTINGUISHER SERVICE - SHOP & OFFICE	Regular	0.00 0.00	1,545.83 1,545.83	66178
014064 INV00287649	DIGIUM CLOUD SERVICE Invoice	03/20/2024 03/20/2024	03/20/2024 DIGIUM - 03/2024	Regular	0.00 0.00	758.39 758.39	66190
013991 EI01630284	EIDE BAILLY LLP Invoice	03/06/2024 03/06/2024	03/06/2024 ACCOUNTING/AUDIT SERVICES - 01/2024	Regular	0.00 0.00	1,836.00 1,836.00	66137
000156 2400029 2400030	FORSHOCK Invoice Invoice	03/06/2024 03/06/2024 03/06/2024	03/06/2024 MONTHLY SCADA MONITORING - 03/2024 MONTHLY SCADA MONITORING - 03/2024	Regular	0.00 0.00 0.00	243.00 38.00 205.00	66146
000156 2400035	FORSHOCK Invoice	03/20/2024 03/20/2024	03/20/2024 A-TANK UPGRADES & MAINTENANCE	Regular	0.00 0.00	12,207.00 12,207.00	66183

Check Report

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013222 FC0324	FRONTIER COMMUNICATIONS INC Invoice	03/06/2024	03/06/2024 Regular HDMC WWTP - TELEPHONE - 03/2024	0.00 0.00	223.47 223.47	66138
000058 10771669	GARDA CL WEST INC Invoice	03/06/2024	03/06/2024 Regular COURIER FEES - 03/2024	0.00 0.00	1,014.58 1,014.58	66139
014101 GE022224 GE030524	GARY EVANS Invoice Invoice	03/06/2024 03/06/2024	03/06/2024 Regular REIMB: CERTIFIED MAIL - ADDITIONAL POSTAGE REIMB: MILEAGE	0.00 0.00 0.00	41.36 8.80 32.56	66140
003950 2667203	GRANITE CONSTRUCTION COMPANY Invoice	03/20/2024	03/20/2024 Regular MAINLINE/LEAK REPAIR SUPPLIES	0.00 0.00	1,508.50 1,508.50	66180
004018 13939143	HACH COMPANY Invoice	03/06/2024	03/06/2024 Regular WELL 14 INJECT UPGR & MIOX CL2 SUPPLIES	0.00 0.00	883.33 883.33	66141
014050 54992	HI DESERT STAR / THE DESERT TRAIL Invoice	03/20/2024	03/20/2024 Regular MWA GRANT: WATER CONSERVATION ADS	0.00 0.00	130.00 130.00	66179
004195 HD0224	HOME DEPOT CREDIT SERVICES Invoice	03/20/2024	03/20/2024 Manual WELL 14 MIOX/BUILD MAINT/D1-1 BOOST/TANK MAINT	0.00 0.00	2,150.27 2,150.27	902450
013989 1039	IRIDIUM SOLUTIONS Invoice	03/20/2024	03/20/2024 Regular CONSULTING SERVICES - 02/2024	0.00 0.00	5,500.00 5,500.00	66187
013369 5194	ISHRED INCORPORATED Invoice	03/06/2024	03/06/2024 Regular ARCHIVE RECORD SHREDDING - 02/2024	0.00 0.00	70.00 70.00	66142
009054 24-0229-1	KATHLEEN J RADNICH Invoice	03/06/2024	03/06/2024 Regular PUBLIC RELATIONS SERVICES - 02/2024	0.00 0.00	4,500.00 4,500.00	66143
006947 318-00023-0005	KCDZ FM Invoice	03/06/2024	03/06/2024 Regular MWA GRANT: WATER CONSERVATION ADS	0.00 0.00	335.00 335.00	66147
000134 169694	KENNEDY JENKS CONSULTANTS INC Invoice	03/06/2024	03/06/2024 Regular ANN'L WATER LOSS REPORT - CY 2022	0.00 0.00	5,387.11 5,387.11	66144
006504 36478	MC CALL'S METERS SALES & SERVICE Invoice	03/06/2024	03/06/2024 Regular CERTIFIED FLOW TEST	0.00 0.00	100.00 100.00	66145
014042 MSR030124	MISSION SQUARE RETIREMENT Invoice	03/06/2024	03/01/2024 Manual EE & ER 457 REMITTANCE - 03/01/24	0.00 0.00	5,322.50 5,322.50	902434
014042 MSR031524	MISSION SQUARE RETIREMENT Invoice	03/21/2024	03/21/2024 Manual EE & ER 457 REMITTANCE - 03/15/24	0.00 0.00	5,022.50 5,022.50	902452
014042 MSR032924	MISSION SQUARE RETIREMENT Invoice	03/29/2024	03/29/2024 Manual EE & ER 457 REMITTANCE - 03/29/24	0.00 0.00	5,022.50 5,022.50	902454
013990 202403	MOMS DESERT VALLEY CLEANING Invoice	03/20/2024	03/20/2024 Regular JANITORIAL SERVICES - 03/2024	0.00 0.00	1,500.00 1,500.00	66182
000233 464769 464770	NAPA AUTO PARTS Invoice Invoice	03/06/2024 03/06/2024	03/06/2024 Regular ASPHALT ROLLER MAINTENANCE:E8AR/AUTO EXPENSE AUTO EXPENSE	0.00 0.00	301.06 279.33 21.73	66159
000233 465731 465994 466062 466074 466292 466295	NAPA AUTO PARTS Invoice Invoice Invoice Invoice Invoice Invoice	03/20/2024 03/20/2024 03/20/2024 03/20/2024 03/20/2024 03/20/2024	03/20/2024 Regular BUILDING MAINTENANCE - SHOP VEHICLE MAINTENANCE: V35 GENERATOR MAINT: GR3, GR4 & GR5 GENERATOR MAINT: GR3, GR4 & GR5 WATER TRUCK MAINTENANCE: E2WT INTERSTATE DUMP/PIPE HAULER MAINT: E3PH	0.00 0.00 0.00 0.00 0.00 0.00	200.07 19.93 12.71 57.53 30.60 39.65 39.65	66196

Check Report

Date Range: 03/01/2024 - 03/31/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
000070 1242847	ONLINE INFORMATION SERVICES INC Invoice	03/06/2024	03/06/2024 ID VERIF. SERV. - 02/2024	Regular	0.00 0.00	180.16 180.16	66148
008137 2030234063	PARKHOUSE TIRE INC Invoice	03/06/2024	03/06/2024 TIRE DISPOSAL FEE	Regular	0.00 0.00	97.50 97.50	66149
008137 2030234859	PARKHOUSE TIRE INC Invoice	03/20/2024	03/20/2024 VEHICLE MAINTENANCE: V46 & V47	Regular	0.00 0.00	1,812.74 1,812.74	66184
008200 3106569640	PITNEY BOWES INC Invoice	03/20/2024	03/20/2024 LEASING CHARGES 1/30/24 - 4/29/24	Manual	0.00 0.00	246.33 246.33	902449
013828 20893	PRO SECURITY SYSTEMS INC Invoice	03/20/2024	03/20/2024 ANNUAL MAINT 04/01/24 - 03/31/25	Regular	0.00 0.00	1,200.00 1,200.00	66185
008415 23613825 23613826	PRUDENTIAL OVERALL SUPPLY Invoice Invoice	03/06/2024 03/06/2024	03/06/2024 SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00	385.93 298.05 87.88	66150
008415 23619765 23619766	PRUDENTIAL OVERALL SUPPLY Invoice Invoice	03/20/2024 03/20/2024	03/20/2024 SHOP EXPENSE SHOP EXPENSE	Regular	0.00 0.00 0.00	295.72 136.76 158.96	66186
000091 SB031824	SAN BERNARDINO COUNTY RECORDER Invoice	03/20/2024	03/20/2024 RELEASE OF LIENS	Regular	0.00 0.00	20.00 20.00	66189
013228 SJ030624	SARAH J JOHNSON Invoice	03/06/2024	03/06/2024 REIMB: DINNER-SACRAMENTO & PELICAN CLUB DINNER	Regular	0.00 0.00	104.59 104.59	66160
013831 242549	SATMODO LLC Invoice	03/06/2024	03/06/2024 EMERGENCY SATELLITE PHONES - 03/2024	Regular	0.00 0.00	164.26 164.26	66151
013820 2590730-IN	SC FUELS Invoice	03/06/2024	03/06/2024 FUEL FOR VEHICLES	Regular	0.00 0.00	3,450.19 3,450.19	66152
009898 GAS0324	SOCALGAS Invoice	03/20/2024	03/20/2024 HEAT FOR SHOP 02/14/24 - 03/15/24	Manual	0.00 0.00	44.63 44.63	902447
009880 SCE0224	SOUTHERN CALIFORNIA EDISON CO Invoice	03/06/2024	03/06/2024 POWER TO BLDGS & GEN - 02/2024	Manual	0.00 0.00	2,138.22 2,138.22	902438
009878 SCE0224	SOUTHERN CALIFORNIA EDISON Invoice	03/20/2024	03/20/2024 POWER FOR PUMPING - 2/2024	Manual	0.00 0.00	43,165.36 43,165.36	902451
VEN01020 24-2071	SOUTHWEST NETWORKS INC Invoice	03/06/2024	03/06/2024 SUPPLEMENTAL IT (AMC) - 02/2024	Regular	0.00 0.00	593.75 593.75	66153
VEN01020 24-3022SC	SOUTHWEST NETWORKS INC Invoice	03/20/2024	03/20/2024 OFFICE 365 MONTHLY MAINT - 04/2024	Regular	0.00 0.00	1,033.00 1,033.00	66191
014103 SD031924	STACY DOOLITTLE Invoice	03/20/2024	03/20/2024 MILEAGE REIMBURSEMENT	Regular	0.00 0.00	125.96 125.96	66192
009920 ST0324	STANDARD INSURANCE CO Invoice	03/06/2024	03/06/2024 EE LIFE INSURANCE - 03/2024	Regular	0.00 0.00	1,927.40 1,927.40	66154
010690 025-454146 025-454259	TYLER TECHNOLOGIES INC Invoice Invoice	03/06/2024 03/06/2024	03/06/2024 SAAS SOFTWARE SUBSCRIPTION: 02/01/24 - 02/29/24 INCODE & PURCHASING SAAS FEES 03/01/24 - 02/28/25	Regular	0.00 0.00 0.00	38,653.33 256.33 38,397.00	66156
010690 025-456228	TYLER TECHNOLOGIES INC Invoice	03/20/2024	03/20/2024 PURCHASING MODULE IMPLEMENTATION	Regular	0.00 0.00	250.00 250.00	66194
010850 220240350	UNDERGROUND SERVICE ALERT Invoice	03/06/2024	03/06/2024 TICKET DELIVERY SERVICE - 02/2024	Regular	0.00 0.00	104.50 104.50	66157

Check Report

Date Range: 03/01/2024 - 03/31/2024

Vendor Number Payable #	Vendor DBA Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
CC-DAN US0224	US BANK CORPORATE Invoice	03/06/2024	03/06/2024 CANTILEVER GATES SUPPLIES/SAFETY EXP/AUTO EXP	Manual	0.00 0.00	3,517.51 3,517.51	902435
CC-DAVID US0224	US BANK CORPORATE Invoice	03/06/2024	03/06/2024 PUBLIC INFO/EE TRAINING/SOFTWARE/OFFICE SUPPLIES	Manual	0.00 0.00	2,628.56 2,628.56	902436
CC-SARAH US0224	US BANK CORPORATE Invoice	03/06/2024	03/06/2024 DIRECTOR & EE TRAINING/SOFTWARE/PERSONNEL	Manual	0.00 0.00	4,750.60 4,750.60	902437
009500 USDA 03/24 LN	USDA RURAL DEVELOPMENT Invoice	03/01/2024	03/01/2024 CMM INT. - LOAN #2	Manual	0.00 0.00	42,107.36 42,107.36	902433
011101 119799	VAGABOND WELDING SUPPLY Invoice	03/20/2024	03/20/2024 BUILDING MAINTENANCE - SHOP	Regular	0.00 0.00	337.67 337.67	66193
014056 24AR1563315	VISUAL EDGE IT INC Invoice	03/20/2024	03/20/2024 OFFICE EXPENSE 1/30/24 - 2/28/24	Regular	0.00 0.00	387.23 387.23	66195
000327 9411	WATER QUALITY SPECIALISTS Invoice	03/06/2024	03/06/2024 HDMC WWTP: OPERATION & MAINT - 02/2024	Regular	0.00 0.00	3,821.00 3,821.00	66158
011615 58392449	WESTERN EXTERMINATOR Invoice	03/20/2024	03/20/2024 PEST CONTROL SERVICES - SHOP	Regular	0.00 0.00	70.50 70.50	66188
013359 5492348	XEROX FINANCIAL SERVICES LLC Invoice	03/20/2024	03/20/2024 OFFICE EXPENSE 2/29/24 - 3/29/24	Manual	0.00 0.00	397.60 397.60	902445

Bank Code AP Summary

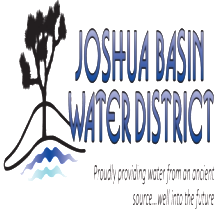
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	62	0.00	161,858.95
Manual Checks	23	22	0.00	172,716.92
Voided Checks	0	1	0.00	-480.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	109	85	0.00	334,095.87

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	86	62	0.00	161,858.95
Manual Checks	23	22	0.00	172,716.92
Voided Checks	0	1	0.00	-480.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	109	85	0.00	334,095.87

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	3/2024	334,095.87
			334,095.87



Joshua Basin Water District

Check Report

By Vendor DBA Name

Date Range: 03/01/2024 - 03/31/2024

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: PR-Payroll Account						
000248	PAYCHEX	03/01/2024	Manual	0.00	446.22	950076
2024022701	Invoice	03/01/2024	PAYROLL PROCESSING FEE - 3/1/24	0.00	446.22	
000248	PAYCHEX	03/13/2024	Manual	0.00	481.24	950079
1333121662	Invoice	03/13/2024	MEDICAL FSA USE	0.00	481.24	
000248	PAYCHEX	03/15/2024	Manual	0.00	75.00	950080
28598247	Invoice	03/15/2024	HR ONLINE - 03/2024	0.00	75.00	
000248	PAYCHEX	03/15/2024	Manual	0.00	523.85	950081
2024031401	Invoice	03/15/2024	PAYROLL PROCESSING FEE - 3/15/24	0.00	523.85	
000248	PAYCHEX	03/07/2024	Manual	0.00	5.00	950082
1331243212	Invoice	03/07/2024	MEDICAL FSA USE	0.00	5.00	
000248	PAYCHEX	03/27/2024	Manual	0.00	153.00	950085
1337048836	Invoice	03/27/2024	MEDICAL FSA USE	0.00	30.00	
1337537046	Invoice	03/27/2024	MEDICAL FSA USE	0.00	54.00	
1337540823	Invoice	03/27/2024	MEDICAL FSA USE	0.00	54.00	
321978042	Invoice	03/27/2024	MEDICAL FSA USE	0.00	15.00	
000248	PAYCHEX	03/29/2024	Manual	0.00	376.23	950086
2024032701	Invoice	03/29/2024	PAYROLL PROCESSING FEE - 3/29/24	0.00	376.23	
013940	PAYLOCITY	03/20/2024	Manual	0.00	105.00	950083
INV1943248	Invoice	03/22/2024	PAYROLL PROCESSING FEE - 03/2024	0.00	105.00	
013940	PAYLOCITY	03/22/2024	Manual	0.00	202.47	950084
011002726799357	Invoice	03/22/2024	MEDICAL FSA USE	0.00	202.47	

Bank Code PR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	12	9	0.00	2,368.01
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	12	9	0.00	2,368.01

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	12	9	0.00	2,368.01
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	12	9	0.00	2,368.01

Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	3/2024	2,368.01
			2,368.01

**JOSHUA BASIN WATER DISTRICT
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
04-00078-006	GLAK PROPERTIES LLC	3/6/2024	Refund	468.95	Check #: 66125
13-00359-013	MEROLA, MATTHEW P	3/6/2024	Refund	253.25	Check #: 66126
53-00023-011	DROBNACK, ANGELA	3/6/2024	Refund	403.75	Check #: 66127
07-00127-021	A.I.M. RENTAL PROPERTIES	3/20/2024	Refund	226.61	Check #: 66161
10-00291-000	LOUIS C MULVANEY IRREVOCABLE TR -EST OF	3/20/2024	Refund	71.21	Check #: 66162
11-00232-007	ANDERSON, CYNTHIA ANDERSON AND RICHARD	3/20/2024	Refund	198.72	Check #: 66163
11-00365-010	ROADRUNNER REALTY INC	3/20/2024	Refund	6.16	Check #: 66164
53-00161-010	GENSTONE INC	3/20/2024	Refund	224.05	Check #: 66165
56-00155-013	MILLIE G HOLDINGS LLC	3/20/2024	Refund	56.16	Check #: 66166
63-00175-000	RAMPANT RESOURCES LLC	3/20/2024	Refund	43.07	Check #: 66167
				<u>1,951.93</u>	

JOSHUA BASIN WATER
 DISTRICT
 PO BOX 675
 Joshua Tree, CA 922520675

Pay Adjustments Report
 02/10/2024 - 03/22/2024

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>	
513	Doolittle, Stacy	02/14/2024	OTHER MEETING - UNPAID Note: Manager Meetups - second meeting on the same day as WRO Committee unpaid 100/504//10050				
		02/14/2024	WATER RESOURCES & OPS COMMITTEE - PAID 100/504//10050	1.0000	\$173.63		
		02/21/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63		
		02/22/2024	OTHER MEETING - PAID Note: District Tour 100/504//10050	1.0000	\$173.63		
		02/28/2024	TRAINING - PAID Note: CSDA BUDGET PREP FOR SPECIAL DISTRICTS VIRTUAL WORKSHOP 100/504//10050	1.0000	\$173.63		
		02/29/2024	TRAINING - PAID Note: CSDA Budget Prep for Special Districts - Day Two 100/504//10050	1.0000	\$173.63		
		03/13/2024	WATER RESOURCES & OPS COMMITTEE - PAID 100/504//10050	1.0000	\$173.63		
		03/14/2024	MWA MEETING - PAID 100/504//10050	1.0000	\$173.63		
		03/18/2024	ASBCSD DINNER - PAID 100/504//10050	1.0000	\$173.63		
		03/20/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63		
					Totals:	\$1,562.67	\$0.00
					Employee Total:	\$1,562.67	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
516	Fick, David	02/14/2024	FINANCE COMMITTEE MEETING - PAID 100/504//10050	1.0000	\$173.63	
		02/21/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		02/29/2024	OTHER MEETING - PAID Note: DISTRICT TOUR 100/504//10050	1.0000	\$173.63	
		03/06/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		03/18/2024	ASBCSD DINNER - PAID 100/504//10050	1.0000	\$173.63	
		03/20/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
				Totals:	\$1,041.78	\$0.00
				Employee Total:	\$1,041.78	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
511	Floen, Thomas	02/14/2024	FINANCE COMMITTEE MEETING - PAID 100/504//10050	1.0000	\$173.63	
		02/14/2024	OTHER MEETING - UNPAID Note: Manager Meetups - second meeting on the same day as Finance Committee unpaid 100/504//10050			
		02/21/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		02/21/2024	MWA MEETING - UNPAID Note: Second meeting on 2/21/24 - MWA meeting unpaid 100/504//10050			
		03/06/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		03/13/2024	FINANCE COMMITTEE MEETING - PAID 100/504//10050	1.0000	\$173.63	
		03/13/2024	OTHER MEETING - UNPAID Note: MWA - Morongo Basin Pipeline Commission Meeting. Second meeting attended on 03.13.24, unpaid. 100/504//10050			
		03/20/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
				Totals:	\$868.15	\$0.00
				Employee Total:	\$868.15	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
512	Jarlsberg, Jane	02/14/2024	WATER RESOURCES & OPS COMMITTEE - PAID Note: Jane attended remotely 100/504//10050	1.0000	\$173.63	
		03/06/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		03/20/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
515	Short, Tyler	02/21/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		02/29/2024	OTHER MEETING - PAID Note: DISTRICT TOUR 100/504//10050	1.0000	\$173.63	
		03/06/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
		03/13/2024	FINANCE COMMITTEE MEETING - PAID 100/504//10050	1.0000	\$173.63	
		03/13/2024	WRO COMMITTEE MEETING - UNPAID Note: Second meeting attended on 03.13.24, unpaid. 100/504//10050			
		03/20/2024	JBWD BOARD MEETING - PAID 100/504//10050	1.0000	\$173.63	
Totals:					\$868.15	\$0.00
Employee Total:					\$868.15	

Pay Adjustment Summary

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
OTHER MEETING - UNPAID			
WATER RESOURCES & OPS COMMITTEE - PAID	3.0000	\$520.89	
JBWD BOARD MEETING - PAID	13.0000	\$2,257.19	
OTHER MEETING - PAID	3.0000	\$520.89	
TRAINING - PAID	2.0000	\$347.26	
MWA MEETING - PAID	1.0000	\$173.63	
ASBCSD DINNER - PAID	2.0000	\$347.26	
FINANCE COMMITTEE MEETING - PAID	4.0000	\$694.52	
MWA MEETING - UNPAID			
WRO COMMITTEE MEETING - UNPAID			

Grand Totals:	\$4,861.64	\$0.00
Grand Total:	\$4,861.64	



Special Board of Directors Meeting Staff Report

MEETING DATE: **MAY 15, 2024**
PRESENTED BY: **GENERAL MANAGER JOHNSON, DIRECTOR OF FINANCE ROMAN, DIRECTOR OF OPERATIONS NAZARIO, AND DIRECTOR OF ADMIN SHOOK**
TOPIC: **BUDGET WORKSHOP #2: 23/24 REVISED CAPITAL BUDGET AND 24/25 PROPOSED CAPITAL BUDGET AND PROJECT PRESENTATIONS**
RECOMMENDATION: **Review, revise, and recommend approval at a future meeting.**

ANALYSIS:

Today, we continue our revamped budget process with another engaging workshop, this time to delve into the District's priority Capital needs. So far, we have discussed the District's Revised 23/24 and Proposed 24/25 Operating expenses (May 1st). Subsequently, on May 8th, Staff gave a presentation highlighting upcoming fiscal year Operating and Capital projects at the Water Resources & Operations (WRO) meeting and received feedback that has been incorporated today. Finally, on June 5th, the comprehensive budget will be presented to the board for adoption consideration.

Throughout this interactive process, our aim is to review, revise, and refine both the 23/24 Revised Operating and Capital budgets and the 24/25 Proposed Operating and Capital budgets. We anticipate submitting the budgets for adoption in June 2024, fostering collaboration and ensuring an informative journey for all involved.

23/24 CAPITAL COSTS - REVISED:

Capital project budgets were reduced by \$1,175,985 due to advancing budgets forward to 24/25, transferring the Belmont early inventory purchase budget to the upcoming project phase, and the recommendation of removing AMI due to unfavorable propagation study outcomes and other concerns. The total capital budget is \$1,754,015 for 23/24.

24/25 OPERATING EXPENSE PROJECTS (included in \$9,122,534 Operating Budget):

Operating expense projects amount to at \$1,240,251 (**included in \$9,122,534 Operating Budget**) including the following major items:

Operations:

- \$776,525 budget to obtain 1,300 AF of recharge water, including 500 AF currently banked.

- The \$40k rehab of the Recharge ponds is included.
- \$30k Tank and Reservoir budget maintenance increase.
- \$10,000 bulk purchase (inventory) of oil for vehicle maintenance is included.

Finance/Admin:

- Incode Purchasing module implementation is included for \$3,150 (implementation) and \$3,076 (annual subscription).
- Asset Panda asset tracking implementation at \$3,500 annual subscription.
- Continued prepayment of CalPERS Additional Discretionary Payment for the fourth year (an extra \$46k), on track to save over \$142k in interest in paying down our *current* Unfunded Accrued Liability (UAL) over an accelerated 15 years.

Reports & Studies:

- The previously halted Codification of Records project resumes at a reduced cost of \$5k.
- Cost Allocation Plan \$16.5k
- Three state-mandated water reports \$37.5k
- Capital Improvement Plan \$250k
- Strategic Plan \$25k

24/25 CAPITAL PROJECTS:

The total Capital Budget is projected at \$3,281,300 for 24/25. Major capital projects for 24/25 include:

Operations:

- Meter replacements at \$350k
- Continued work on the D1-1 Booster station and E2-1 reservoir, \$456k.
- Building to house inventory and equipment \$320k.
- Front-loader (Skip loader) \$140k.
- A1 road rehab \$66k
- Emergency water pump \$40k
- Three emergency booster pumps (inventory) \$23k
- The Chromium 6 project has a \$200k start up budget included.

Admin:

- Continued work on the Administration Building Exterior Refresh at \$50k.

CIRP:

- For CIRP, the design and installation of the pipeline for Belmont Phase 2, design work for Belmont Phase 3, along with pre-ordering of inventory for 25/26 work are included. Total of \$1.6 million.

STRATEGIC PLAN ITEM: 2.2 Develop an annual budget for Board approval.

FISCAL IMPACT:

BOTTOM LINE FOR 23/24

Before funding \$2.76 million in reserves, the District anticipates \$2,258,601 in Net Revenues (a surplus). After Capital costs, the District anticipates Net Revenues (a surplus) of \$504,586.

BOTTOM LINE FOR 24/25

Before funding the \$2.783 in reserves designated in the rate study, the District anticipates \$1,694,166 in Net Revenues (a surplus). After Capital costs, the District anticipates a reserve drawdown of \$1,587,134.

RESERVE FUND IMPACTS

With the funding provided to and used from the reserve funds in 23/24 and 24/25, the District's reserves are projected to decrease by \$1,082,548 to \$17,390,334 by 6/30/25. Operating and Cash Flow reserves are projected to cover six months of Operating expenses, as required by the Reserve Policy.

BUDGET SUMMARY

23/24 ORIGINAL, REVISED & 24/25 PROPOSED
Prepared by A. Roman 04/22/24, Updated 05/07/24

OVERVIEW

- The 2023 rate study assumes a 4% Operating increase for 24/25; Proposed increase is 6.6%.
- California Construction Cost Index was at 9.4% as of December 2023; Capital budget includes a 12% increase.

- Pre-ordering of 25/26 inventory in the amount of \$650k is included in Capital budget.
- Reserves at 6/30/25 are projected to cover six months of Operating expenses, as required by Reserve Policy.

SUMMARY

	ORIGINAL 23/24	REVISED 23/24	PROPOSED 24/25	ORIG 23/24 VS. PROP 24/25 INCR(DECR) \$	ORIG 23/24 VS. PROP 24/25 INCR(DECR) %
--	-------------------	------------------	-------------------	---	--

OPERATING BUDGET

REVENUES	10,334,513	10,758,051	10,816,700	482,188	4.7%
LESS: EXPENSES	8,558,855	8,499,449	9,122,534	563,679	6.6%
NET REVENUES	1,775,658	2,258,601	1,694,166	(81,491)	-4.6%

FROM THIS NET REVENUE, THE RATE STUDY DESIGNATES TO RESERVES > 2,760,000 2,783,000 <REQUIRES MEETING ALL BUDGET TARGETS.

CAPITAL BUDGET

EXPENSES	2,930,000	1,754,015	3,281,300	351,300	12.0%
----------	-----------	-----------	-----------	---------	-------

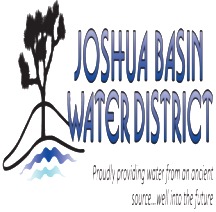
COMBINED BUDGET

OPERATING REVENUES	10,334,513	10,758,051	10,816,700	482,188	4.7%
LESS: COMBINED EXPENSES	11,488,855	10,253,465	12,403,834	914,979	8.0%
TOTAL (DRAWDOWN)	(1,154,342)	504,586	(1,587,134)	(432,791)	37.5%

TWO-YEAR (DRAWDOWN) > (1,082,548)

RESERVE USE & BALANCE PROJECTIONS

	BEGINNING RESERVES AT 04/07/24	FUNDING PER RATE STUDY 23/24	(USE)/NET REV 23/24	FUNDING PER RATE STUDY 24/25	(USE)/NET REV 24/25	PROJECTED ENDING RESERVES AT 6/30/25	TARGET BALANCE per RESERVE POLICY
BUILDING REPL.	96,441	-	-	-	-	96,441	200,000
STUDIES & REPORTS REPL. -Expense	310,803	200,000	(72,000)	208,000	(300,000)	346,803	100,000
EQUIPMENT & TECHNOLOGY REPL.	270,559	375,000	(397,000)	390,000	(36,300)	602,259	500,000
METER REPL.	1,232,993	185,000	(250,000)	185,000	(350,000)	1,002,993	N/A
CAPITAL RESERVE	3,175,257	2,000,000	(1,035,015)	2,000,000	(2,595,000)	3,545,242	N/A
EMERGENCY CAPITAL	2,395,166	-	-	-	-	2,395,166	2,000,000.00
CASH FLOW	3,966,838	(2,760,000)	2,258,601	(2,783,000)	1,694,166	2,376,605	2,280,633
DECR CASH FLOW / INCR OPERATING	-	-	-	-	(95,972)	(95,972)	-
OPERATING	2,139,714	-	-	-	95,972	2,235,686	2,280,633
RESTRICTED (Capacity funds, CMM)	4,885,111	-	-	-	-	4,885,111	Varies
TOTAL	18,472,882	-	504,586	-	(1,587,134)	17,390,334	
PROJECTED COMBINED TOTAL (DRAWDOWN) FOR 23/24 and 24/25			504,586	PLUS	(1,587,134)	(1,082,548)	



Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
Program: 70 - ** CAPITAL - OPERATIONS **				
01-70-7-70-20014-JC	CP #A20014: METER REPLACEMENT PROGRAM 2...	250,000.00	250,000.00	350,000.00
01-70-7-70-22202-RL	CP #A22202: D1-1 BOOSTER STN UPGRADE	240,000.00	240,000.00	96,000.00
01-70-7-70-22203-RL	CP #A22203: E2-1 RESERVOIR UPGRADE	110,000.00	70,000.00	360,000.00
01-70-7-70-22217-FLD	CP #A22217: INVENTORY/EQUIP BUILDING	140,000.00	15,000.00	320,000.00
01-70-7-70-23201-CRP	CP #A23201: VACUUM/EXCAVATOR	95,000.00	72,390.51	0.00
01-70-7-70-23202-CRP	CP #A23202: CONCRETE MIXER	8,000.00	7,578.18	0.00
01-70-7-70-23204-JC	CP #A23204: 4 REPL TRUCKS	240,000.00	277,293.28	0.00
01-70-7-70-23205-RL	CP# A23205: CANTILEVER AUTO GATES @ 3 LOC	60,000.00	60,000.00	0.00
01-70-7-70-23206-RL	CP #A23206: WELL 14 INJECT UPGR & MIOX CL2 ...	50,000.00	50,000.00	0.00
01-70-7-70-23207-DWR	CP #A23207: AMI METER CONVERSION	200,000.00	0.00	0.00
01-70-7-70-23208-DWR	CP #A23208: TIRE CHANGER REPLACEMENT	12,000.00	12,000.00	0.00
01-70-7-70-23209-DWR	CP #A23209: 2-WAY RADIOS - VEHICLES	35,000.00	35,000.00	0.00
01-70-7-70-24200-JC	CP #A24200: SHOP AIR COMPRESSOR (REPL)	0.00	0.00	9,000.00
01-70-7-70-24201-RL	CP #A24201: D1-1 SCADA/SECURITY UPGRADE	0.00	0.00	14,800.00
01-70-7-70-24202-RL	CP #A24202: 3 EMGCY BOOSTER PUMPS K-1,H,J (...)	0.00	0.00	23,000.00
01-70-7-70-24203-DWR	CP #A24203: NEW PLOTTER	0.00	0.00	12,500.00
01-70-7-70-24205-JC	CP #A24205: JD 210P SKIPLOADER (NEW)	0.00	0.00	140,000.00
01-70-7-70-24206-RL	CP #A24206: EMERGENCY WATER PUMP	0.00	0.00	40,000.00
01-70-7-70-24207-CRP	CP #A24207: A1 ROAD REHAB	0.00	0.00	66,000.00
01-70-7-70-71850-GM	CP #A71850: CHROMIUM 6 START-UP COSTS	0.00	0.00	200,000.00
Total Program: 70 - ** CAPITAL - OPERATIONS **:		1,440,000.00	1,089,261.97	1,631,300.00
Program: 74 - ** CAPITAL - ADMINISTRATION **				
01-74-7-70-21204-DOA	CP #A21204: KEYLESS ENTRY	45,000.00	0.00	0.00
01-74-7-70-22219-DOA	CP #A22219: EXTERIOR BLDG REFRESH	50,000.00	25,000.00	50,000.00
01-74-7-70-23210-DOA	CP #A23210: FILE SERVER REPLACEMENT	15,000.00	15,000.00	0.00
Total Program: 74 - ** CAPITAL - ADMINISTRATION **:		110,000.00	40,000.00	50,000.00
Program: 80 - ** CAPITAL - CIRP TOP PRIORITIES **				
01-80-7-70-22209-CRP	CP #A22209: TILFORD PH2 DESIGN/SURVEY	80,000.00	80,000.00	0.00
01-80-7-70-22211-CRP	CP #A22211: TILFORD PH2 INSTALL	650,000.00	349,753.35	0.00
01-80-7-70-22227-CRP	CP #A22227: BELMONT DESIGN/SURVEY	150,000.00	150,000.00	0.00
01-80-7-70-23001-CRP	CP #A23001:JT SALOON/DIVISION ST MAINLINE ...	0.00	45,000.00	0.00
01-80-7-70-23203-CRP	CP #A23203: BELMONT PH2 (INVENTORY PRE-O...	500,000.00	0.00	0.00
01-80-7-70-24204-CRP	CP #A24204: BELMONT PH2 PIPE INSTALL	0.00	0.00	900,000.00
01-80-7-70-24208-CRP	CP #A24208: BELMONT PH3 DESIGN/SURVEY	0.00	0.00	50,000.00
01-80-7-70-24209-CRP	CP #A24209:BELMONT PH3 INVENTORY PRE-OR...	0.00	0.00	650,000.00
Total Program: 80 - ** CAPITAL - CIRP TOP PRIORITIES **:		1,380,000.00	624,753.35	1,600,000.00
Report Total:		2,930,000.00	1,754,015.32	3,281,300.00

MAJOR RESERVE USAGE DETAIL, ESTIMATED

Prepared by A. Roman 04/22/24, Updated 05/07/24

	23/24 REVISED				24/25			
	REPORTS	EQ/TCH	MTR RPLC	CAPITAL	REPORTS	EQ/TCH	MTR RPLC	CAPITAL
BEGINNING RESERVE BALANCE	310,803	270,559	1,232,993	3,175,257	438,803	248,559	1,167,993	4,140,242
PLUS NEW FUNDING ANTICIPATED	200,000	375,000	185,000	2,000,000	208,000	390,000	185,000	2,000,000
<u>OPERATING USAGE</u>								
Hazard Mitigation Plan	25,000							
Ann'l Water Supply Assess (AWSA)	12,000				12,500			
Ann'l Water Loss Report	10,000				12,500			
Capital Improvent Plan (CIP)					250,000			
Strategic Plan	25,000				25,000			
<u>CAPITAL USAGE</u>								
Vacuum/Excavator		95,000						
4 Repl. Trucks		240,000						
Tire Changer		12,000						
File Servers		15,000						
Two-Way Radios		35,000						
Meter Replacement			250,000				350,000	
Shop Air Compressor						9,000		
D-1-1 SCADA Upgrade						14,800		
Plotter						12,500		
All Other Capital				1,035,015				2,595,000
LESS USAGE DETAILED ABOVE	72,000	397,000	250,000	1,035,015	300,000	36,300	350,000	2,595,000
ENDING RESERVE BALANCE @ FYE	438,803	248,559	1,167,993	4,140,242	346,803	602,259	1,002,993	3,545,242

FOR REFERENCE

CAPITAL PROJECTS ARE PARTIALLY
FUNDED BY NET REVENUES FROM
THE OPERATING BUDGET



Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
Revenue				
Program: 39 - ** OPERATING REVENUES **				
01-39-41010-FI	METERED WATER SALES	4,455,000.00	4,252,722.00	4,570,280.00
01-39-41012-FI	ALLOW FOR CAAP/BILLING ADJ	-11,137.50	-11,137.50	-12,000.00
01-39-41015-FI	BASIC FEES	2,731,000.00	2,763,000.00	2,882,000.00
01-39-41016-FI	BASIC FEES - LOCKED/PULLED	399,000.00	399,000.00	419,000.00
01-39-41030-FI	PRIVATE FIRE PROTECTION SERV.	34,000.00	42,311.00	38,000.00
01-39-41040-FI	SPECIAL SERVICES REVENUE	170,000.00	228,010.00	170,000.00
	Total Program: 39 - ** OPERATING REVENUES **:	7,777,862.50	7,673,905.50	8,067,280.00
Program: 40 - ** NON-OPERATING REVENUES **				
01-40-41045-FI	HDMC WWTP OPERATIONS REIMB REVENUE	208,000.00	208,000.00	213,000.00
01-40-41046-FI	HDMC WWTP OVERHEAD/FEES REIMB REVENUE	46,800.00	46,800.00	47,925.00
01-40-42100-FI	STANDBY REVENUE-CURRENT	1,200,000.00	1,200,000.00	1,200,000.00
01-40-43000-FI	PROPERTY TAX REVENUE	685,000.00	938,000.00	850,000.00
01-40-43020-FI	ASSESSMENT REVENUE - CMM	202,850.00	202,850.00	203,495.00
01-40-46121-FI	GRANT REVENUE - LOCAL (MWA)	0.00	18,000.00	18,000.00
01-40-47000-FI	MISCELLANEOUS REVENUE	20,000.00	150,000.00	25,000.00
01-40-47002-FI	INTEREST REVENUE	194,000.00	320,495.00	192,000.00
	Total Program: 40 - ** NON-OPERATING REVENUES **:	2,556,650.00	3,084,145.00	2,749,420.00
	Total Revenue:	10,334,512.50	10,758,050.50	10,816,700.00
Expense				
Program: 01 - ** PRODUCTION **				
01-01-5-01-01118-FI	PRODUCTION SALARY (incl STBY,CLBK)	447,940.00	447,940.00	440,032.00
01-01-5-01-02205-RL	WATER TREATMENT EXPENSE	20,000.00	20,000.00	32,000.00
01-01-5-01-02210-RL	SMALL TOOLS - PRODUCTION	10,000.00	10,000.00	10,000.00
01-01-5-01-03102-RL	WATER RECHARGE PURCHASE	685,300.00	685,300.00	776,525.00
01-01-5-01-03108-RL	RECHARGE MAINT/REPAIR	0.00	0.00	40,000.00
01-01-5-01-03111-D/P	EQUIPMENT RENTAL	15,000.00	15,000.00	5,000.00
01-01-5-01-03115-RL	PUMPING PLANT REPAIR & MAINT.	50,000.00	50,000.00	50,000.00
01-01-5-01-03120-RL	TANK & RESERVOIR MAINTENANCE	30,000.00	30,000.00	60,000.00
01-01-5-01-03207-RL	GENERATOR (ALL) REPAIR & MAINTENANCE	25,000.00	25,000.00	35,000.00
01-01-5-01-04004-RL	LABORATORY SERVICES	20,000.00	20,000.00	20,000.00
01-01-5-01-06105-RL	POWER FOR PUMPING (ELECTRIC)	340,000.00	600,000.00	600,000.00
01-01-5-01-06501-RL	TELEMETRY / SCADA EXPENSE	5,000.00	5,000.00	10,000.00
01-01-5-01-07002-GM	RIGHT OF WAY (ACCESS)	25,000.00	25,000.00	25,000.00
01-01-5-01-98001-FI	EE BENEFITS ALLOCATED	323,426.35	321,377.48	327,075.56
01-01-5-01-98002-FI	FIELD EXPENSES ALLOCATED	158,227.10	150,635.60	144,124.00
	Total Program: 01 - ** PRODUCTION **:	2,154,893.45	2,405,253.08	2,574,756.56
Program: 02 - ** DISTRIBUTION **				
01-02-5-02-01130-FI	DISTRIBUTION SALARY (incl STBY,CLBK)	561,614.00	561,614.00	558,830.00
01-02-5-02-02211-JC	SMALL TOOLS - DISTRIBUTION	12,833.00	12,833.00	10,000.00
01-02-5-02-02920-FI	INVENTORY-OVER & SHORT	45,000.00	30,000.00	30,000.00
01-02-5-02-03106-JC	MAINLINE AND LEAK REPAIR	120,000.00	80,000.00	80,000.00
01-02-5-02-03206-JC	TRACTOR REPAIR / MAINT. (NON-CIRP)	14,000.00	14,000.00	14,000.00
01-02-5-02-04005-JC	UTILITY LOCATING (DIG ALERT)	14,000.00	12,000.00	12,000.00
01-02-5-02-98001-FI	EE BENEFITS ALLOCATED	405,808.54	403,237.78	415,034.13
01-02-5-02-98002-FI	FIELD EXPENSES ALLOCATED	198,440.42	188,919.55	182,995.40
	Total Program: 02 - ** DISTRIBUTION **:	1,371,695.96	1,302,604.33	1,302,859.53
Program: 03 - ** CUSTOMER SERVICE **				
01-03-5-03-01107-FI	FIELD SALARY - CUSTOMER SERVICE	63,288.00	63,288.00	63,886.00

* Operating Budget

For Fiscal: 2023-2024 Period Ending: 03/31/2024

Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
01-03-5-03-01114-FI	OFFICE SALARY - CUSTOMER SERV.	305,660.00	305,660.00	317,489.00
01-03-5-03-02210-D/P	SMALL TOOLS - FIELD TECH	0.00	0.00	5,000.00
01-03-5-03-03107-JC	METER SERVICE REPAIR (INTERNAL & CUST)	30,000.00	30,000.00	30,000.00
01-03-5-03-05201-JC	METER READING EQUIPMENT & EXPENSE	5,000.00	6,000.00	7,500.00
01-03-5-03-07000-DOA	MISC UTILITY ADJUSTMENTS	3,000.00	1,000.00	1,000.00
01-03-5-03-07004-DOA	LOW INCOME ASSISTANCE (UNITED WAY)	6,650.00	6,650.00	6,650.00
01-03-5-03-07010-DOF	BAD DEBT	60,000.00	115,000.00	50,000.00
01-03-5-03-07015-DOA	CUSTOMER SERVICE - OTHER (Bill print,Courier)	34,150.00	34,150.00	28,000.00
01-03-5-03-98001-FI	EE BENEFITS ALLOCATED	266,470.77	264,782.70	283,422.05
01-03-5-03-98002-FI	FIELD EXPENSES ALLOCATED	22,377.21	21,303.58	20,934.80
01-03-5-03-98003-FI	OFFICE EXPENSE ALLOCATED	98,084.30	89,870.02	87,157.65
Total Program: 03 - ** CUSTOMER SERVICE **:		894,680.28	937,704.30	901,039.50
Program: 04 - ** ADMINISTRATION **				
01-04-5-04-01108-FI	ADMINISTRATION SALARY	477,622.00	477,622.00	514,270.00
01-04-5-04-01121-FI	DIRECTORS SALARY	31,253.40	31,253.40	41,020.09
01-04-5-04-01210-GM	DIRECTOR TRAINING/TRAVEL	20,000.00	20,000.00	20,000.00
01-04-5-04-04007-GM	LEGISLATIVE ADVOCACY	12,000.00	12,000.00	10,000.00
01-04-5-04-07008-GM	BUSINESS EXPENSE	6,000.00	6,000.00	9,500.00
01-04-5-04-07014-GM	PUBLIC INFORMATION	75,000.00	75,000.00	75,000.00
01-04-5-04-07016-GM	MEMBERSHIP, DUES & SUBSCRIPT (NOT SOFTW...	60,000.00	50,000.00	50,000.00
01-04-5-04-07020-GM	WATER CONSERVATION EXPENSE	21,000.00	18,000.00	18,000.00
01-04-5-04-07025-GM	LEGAL SERVICES - NON-PERSONNEL	55,000.00	50,000.00	50,000.00
01-04-5-04-07050-GM	GRANT WRITING - NON-PROJECT	0.00	0.00	50,000.00
01-04-5-04-07218-CRP	SAFETY EXPENSE (EQUIP & SUPPLIES)	18,000.00	12,000.00	12,000.00
01-04-5-04-07219-GM	EMERGENCY PREPAREDNESS	22,000.00	22,000.00	15,000.00
01-04-5-04-07401-GMH	PROPERTY, AUTO, GL INSURANCE & RISK MGMT	141,100.00	141,100.00	169,320.00
01-04-5-04-98001-FI	EE BENEFITS ALLOCATED	344,988.11	342,802.64	382,022.53
01-04-5-04-98003-FI	OFFICE EXPENSE ALLOCATED	153,249.09	140,414.92	141,201.90
01-04-5-05-02305-DWR	MAPS/DRAFTING SUPPLIES	5,000.00	5,000.00	5,000.00
01-04-5-05-04008-GM	ENGINEERING CONTRACT SERVICES	30,000.00	10,000.00	30,000.00
Total Program: 04 - ** ADMINISTRATION **:		1,472,212.60	1,413,192.96	1,592,334.52
Program: 06 - ** FINANCE **				
01-06-5-06-01101-FI	FINANCE SALARY	406,027.00	406,027.00	405,593.00
01-06-5-06-04009-DOF	ACCOUNTING/AUDIT SERVICES	73,050.00	60,500.00	60,460.00
01-06-5-06-07001-DOF	FINANCE - OTHER (P/R Proc, Bank fees)	35,180.00	31,000.00	32,000.00
01-06-5-06-98001-FI	EE BENEFITS ALLOCATED	293,117.85	291,260.98	301,448.13
01-06-5-06-98003-FI	OFFICE EXPENSE ALLOCATED	130,263.76	119,354.55	111,342.00
Total Program: 06 - ** FINANCE **:		937,638.61	908,142.53	910,843.13
Program: 07 - ** HUMAN RESOURCES **				
01-07-5-07-01102-FI	PERSONNEL SALARY	78,680.00	78,680.00	79,405.00
01-07-5-07-01105-GMH	AWARDS SALARY	2,500.00	5,000.00	10,000.00
01-07-5-07-01215-GMH	EMPLOYEE TRAINING	30,000.00	36,000.00	32,000.00
01-07-5-07-01217-GMH	EMPLOYEE EDUCATION	10,000.00	10,000.00	7,500.00
01-07-5-07-01905-GMH	EMPLOYMENT RECRUITING EXPENSE	8,500.00	5,000.00	5,000.00
01-07-5-07-01910-GMH	LABOR LEGAL FEES	30,000.00	17,500.00	20,000.00
01-07-5-07-01915-GMH	PERSONNEL - OTHER	2,000.00	3,000.00	3,500.00
01-07-5-07-01920-GMH	AWARDS GIFTS	2,500.00	0.00	0.00
01-07-5-07-98001-FI	EE BENEFITS ALLOCATED	56,752.17	56,392.65	59,073.41
01-07-5-07-98003-FI	OFFICE EXPENSE ALLOCATED	25,222.85	23,110.51	21,798.45
Total Program: 07 - ** HUMAN RESOURCES **:		246,155.02	234,683.16	238,276.86
Program: 09 - ** BONDS, LOANS & STANDBY **				
01-09-5-09-08115-FI	CMM PRINCIPLE	116,000.00	116,000.00	122,000.00
01-09-5-09-08130-FI	(CIRP) MUNICIPAL FINANCE LOAN PRINCIPLE	176,801.71	176,801.71	183,608.57
01-09-5-09-08215-FI	INTEREST EXPENSE - CMM	86,850.00	86,850.00	81,495.00
01-09-5-09-08220-FI	(CIRP) MUNICIPAL FINANCE LOAN INTEREST EXP...	91,089.19	91,089.19	84,282.33
01-09-5-09-08320-FI	GENERAL TAX COLLECTION CHARGE	4,725.00	6,000.00	6,000.00

* Operating Budget

For Fiscal: 2023-2024 Period Ending: 03/31/2024

Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
01-09-5-09-08325-FI	ADMINISTRATION - CMM	12,600.00	12,600.00	13,000.00
01-09-5-09-08330-DOF	STANDBY ADMINISTRATION	59,516.00	22,572.75	23,838.57
Total Program: 09 - ** BONDS, LOANS & STANDBY **:		547,581.90	511,913.65	514,224.47
Program: 10 - ** REPORTS, STUDIES, & PLANS **				
01-10-5-10-19001-DOF	#A21201: 2022 RATE & FEE STUDY	10,000.00	0.00	0.00
01-10-5-10-19002-GM	#A22216 (CIP) CAPITAL IMPROV PLAN UPDATE (E...	250,000.00	0.00	250,000.00
01-10-5-10-19003-GM	#A22229/#E23001 ANN'L WATER SUPPLY ASSESS ..	12,000.00	12,000.00	12,500.00
01-10-5-10-19004-GM	#E23002 2023 STRATEGIC PLAN	50,000.00	25,000.00	25,000.00
01-10-5-10-19005-GM	#E23003 2023 HAZARD MITIGATION PLAN	38,000.00	42,500.00	0.00
01-10-5-10-19007-GM	#E23004: ANN'L WATER LOSS REPORT - CY 2022	10,000.00	10,000.00	0.00
01-10-5-10-24200-GM	#E24200: CODIFICATION OF RECORDS	0.00	8,000.00	5,000.00
01-10-5-10-24201-GM	#E24201: URBAN WATER USE OBJ (ANN'L WATER...	0.00	0.00	12,500.00
01-10-5-10-24202-DOF	#E24202: COST ALLOCATION PLAN	0.00	0.00	16,500.00
01-10-5-10-24203-GM	#E24203: ANN'L WATER LOSS AUDIT	0.00	0.00	12,500.00
Total Program: 10 - ** REPORTS, STUDIES, & PLANS **:		370,000.00	97,500.00	334,000.00
Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP)				
01-12-5-12-01212-FI	CIRP: COMPENSATED LEAVE	69,346.00	69,346.00	85,477.00
01-12-5-12-02213-CRP	CIRP: SMALL TOOLS/MISC. EXP.	12,833.00	12,833.00	12,833.00
01-12-5-12-02213-FI	CIRP: SALARY (excl STBY,CLBK)	475,793.00	475,793.00	558,469.00
01-12-5-12-05010-CRP	CIRP: VEHICLE/EQUIP EXPENSE (TRACTORS & TR...	27,000.00	27,000.00	27,000.00
01-12-5-12-98001-FI	EE BENEFITS ALLOCATED	343,564.21	341,387.77	403,740.70
01-12-5-12-98002-FI	FIELD EXPENSES ALLOCATED	168,075.27	160,011.27	177,945.80
01-12-5-12-98777-FI	CIRP: SALARY CLEARING (PROJ SALARY)	-404,424.05	-312,925.04	-418,851.75
01-12-5-12-98779-FI	CIRP: BENEFITS CLEARING (PROJ BENEFITS)	-292,990.53	-292,990.53	-305,414.72
Total Program: 12 - ** CAPITAL IMPROVEMENT REPLACEMENT PROGRAM (CIRP):		399,196.90	480,455.47	541,199.03
Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **				
01-20-5-20-03101-DWR	HDMC: OTHER	68,000.00	68,000.00	68,000.00
01-20-5-20-04100-DWR	HDMC: CONTRACTED OPERATION EXP	120,000.00	120,000.00	120,000.00
01-20-5-20-06100-DWR	HDMC: PUMPING POWER	20,000.00	20,000.00	25,000.00
Total Program: 20 - ** HDMC TREATMENT PLANT (Reimbursable) **:		208,000.00	208,000.00	213,000.00
Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **				
01-51-5-51-01211-FI	COMPENSATED LEAVE	348,654.00	348,654.00	374,323.00
01-51-5-51-01216-FI	CAFETERIA PLAN EXPENSE	793,193.00	793,193.00	839,181.00
01-51-5-51-01220-FI	GROUP HEALTH & LIFE INSURANCE EXPENSE	38,278.00	38,278.00	28,129.00
01-51-5-51-01225-FI	WORKERS COMPENSATION INSURANCE	110,701.00	110,701.00	118,122.00
01-51-5-51-01230-FI	RETIREMENT: PERS Classic 2%@55	359,168.00	359,168.00	409,844.00
01-51-5-51-01231-FI	RETIREMENT: PERS Tier 2 2%@62	91,824.00	91,824.00	106,376.01
01-51-5-51-01232-FI	RETIREMENT: PERS - TEMP	3,600.00	0.00	1,996.50
01-51-5-51-01233-FI	RETIREMENT - 457 CONTRIBUTION	34,600.00	30,000.00	30,000.00
01-51-5-51-01250-GMH	MISC. BENEFITS: WELLNESS	9,686.00	5,000.00	7,500.00
01-51-5-51-01305-FI	PAYROLL TAXES	244,424.00	244,424.00	256,345.00
01-51-5-51-98000-FI	ALLOCATED EXPENSES - BENEFITS	-2,034,128.00	-2,021,242.00	-2,171,816.51
Total Program: 51 - ** BENEFITS ALLOCATED TO DEPTS **:		0.00	0.00	0.00
Program: 52 - ** FIELD ALLOCATED TO DEPTS **				
01-52-5-52-01240-D/P	UNIFORMS (FIELD)	17,120.00	17,120.00	17,000.00
01-52-5-52-02206-D/P	SHOP EXPENSE - COMBINED	20,000.00	30,000.00	30,000.00
01-52-5-52-02209-DWR	SHOP OFFICE SUPPLIES	20,000.00	10,000.00	10,000.00
01-52-5-52-02210-D/P	SMALL TOOLS - MECHANIC	0.00	0.00	7,500.00
01-52-5-52-03905-D/P	BUILDING REPAIR/MAINT-SHOP/SITE	29,000.00	29,000.00	29,000.00
01-52-5-52-04015-CRP	OPS: SOFTWARE	122,500.00	110,000.00	110,000.00
01-52-5-52-04016-DOA	OPS: COMP SUPPORT (IT SERVICES)	37,500.00	48,750.00	60,000.00
01-52-5-52-04018-DOA	OPS: COMP EQUIP & EQUIP MAINT	10,000.00	10,000.00	22,500.00
01-52-5-52-05005-D/P	FUEL-VEHICLES	120,000.00	95,000.00	120,000.00
01-52-5-52-05010-D/P	AUTO EXPENSE - FIELD	35,000.00	35,000.00	45,000.00
01-52-5-52-06305-DOA	COMMUNICATIONS-MOBILE	30,000.00	30,000.00	30,000.00
01-52-5-52-07009-D/P	REGULATORY-PERMITS, FEES, CERTS	106,000.00	106,000.00	45,000.00

* Operating Budget

For Fiscal: 2023-2024 Period Ending: 03/31/2024

Account Number	Account Name	2023-2024 23-24	2023-2024 23-24 REV PROJ	2024-2025 24-25 PROP PROJ
01-52-5-52-98000-FI	ALLOCATED EXPENSES - FIELD	-547,120.00	-520,870.00	-526,000.00
Total Program: 52 - ** FIELD ALLOCATED TO DEPTS **:		0.00	0.00	0.00
Program: 53 - ** OFFICE ALLOCATED TO DEPTS **				
01-53-5-53-01405-GMH	TEMPORARY LABOR - OFFICE	15,000.00	15,000.00	5,000.00
01-53-5-53-02105-DOA	OFFICE SUPPLIES	38,820.00	30,000.00	30,000.00
01-53-5-53-02107-DOA	ADMIN: COMP EQUIP & EQUIP MAINT	35,000.00	35,000.00	22,500.00
01-53-5-53-02110-DOA	POSTAGE	33,500.00	33,500.00	33,500.00
01-53-5-53-03906-DOA	BUILDING REPAIR/MAINT - OFFICE	40,000.00	35,000.00	35,000.00
01-53-5-53-04010-DOA	ADMIN: COMP SUPPORT (IT SERVICES)	60,000.00	48,750.00	60,000.00
01-53-5-53-04015-DOA	ADMIN: SOFTWARE	110,000.00	110,000.00	110,000.00
01-53-5-53-05010-DOA	AUTO EXPENSE - OFFICE	3,500.00	2,500.00	2,500.00
01-53-5-53-06205-DOA	TELEPHONE AND UTILITIES	71,000.00	63,000.00	63,000.00
01-53-5-53-98000-FI	ALLOCATED EXPENSES - OFFICE	-406,820.00	-372,750.00	-361,500.00
Total Program: 53 - ** OFFICE ALLOCATED TO DEPTS **:		0.00	0.00	0.00
Program: 60 - ** CAPITAL O/H CLEARING **				
01-60-6-60-61001-FI	OVERHEAD - PRODUCTION TOTAL (5380/90)	-7,200.00	0.00	0.00
01-60-6-60-61002-FI	OVERHEAD - DISTRIBUTION TOTAL (5380/90)	-15,000.00	0.00	0.00
01-60-6-60-61005-FI	OVERHEAD - CIRP (5380/90)	-21,000.00	0.00	0.00
Total Program: 60 - ** CAPITAL O/H CLEARING **:		-43,200.00	0.00	0.00
Total Expense:		8,558,854.72	8,499,449.48	9,122,533.60
Report Total:		1,775,657.78	2,258,601.02	1,694,166.40