



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEDNESDAY, FEBRUARY 16, 2022, AT 5:30 PM  
61750 CHOLLITA ROAD, JOSHUA TREE, CA 92252**

ON MARCH 4, 2020, CALIFORNIA GOVERNOR GAVIN NEWSOM DECLARED A STATE OF EMERGENCY IN CALIFORNIA AS A RESULT OF THE COVID-19 PANDEMIC, FOR WHICH STATE AND SAN BERNARDINO COUNTY PUBLIC HEALTH OFFICIALS HAVE CONTINUED TO RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING. PURSUANT TO GOVERNMENT CODE SECTION 54953, AND CORRESPONDING FINDINGS OF THE BOARD THAT CURRENTLY REMAIN IN EFFECT, **THERE WILL BE NO PUBLIC LOCATION FOR THIS MEETING** AND MEMBERS OF THE BOARD OF DIRECTORS AND PUBLIC MAY ATTEND THIS MEETING BY TELEPHONE OR VIDEO CONFERENCE.

To join by Zoom please click the below link:

<https://us02web.zoom.us/j/89820274955?pwd=QWFCZE1RQTdvNGF2RzlkTkxobmt1dz09>

Or you may join by phone at 1-253-215-8782, Meeting ID: 898 2027 4955 Passcode: 757384

**AGENDA**

1. **CALL TO ORDER -**
2. **PLEDGE OF ALLEGIANCE -**
3. **DETERMINATION OF A QUORUM (ROLLCALL) -**
4. **APPROVAL OF AGENDA -**
5. **STATE OF EMERGENCY FINDINGS – GOVT. CODE § 54953(e)** – The Board shall, by majority vote, determine whether the conditions justifying the adoption of District Resolution No. 21-1035 on October 6, 2021, remain in effect, such that the Board will renew its findings in Resolution No. 21-1035 for an additional 30 days. Such conditions include that (1) the State of Emergency declared by California Governor Newsom on March 4, 2020, relative to the COVID-19 Emergency, remains in effect; and (2) State or Local Health Officials continue to recommend or impose measures to promote social distancing in connection with such Emergency, and/or due to existing rate of community transmission and the small meeting space available to the District for in-person attendance, the provision of a unrestricted physical location for the District’s meetings would present imminent risks to the health and safety of attendees. **Recommended Motion: That the Board of Directors renew its findings set forth in Resolution No. 21-1035 for additional 30 days.**
6. **PUBLIC COMMENT** – This is the time set aside for public comment on any District related matter, whether appearing on the agenda or not. At the discretion of the Board President, however, comments on a particular agendized item may be deferred until that item is heard. Please state your name and limit your comments to 3 minutes.
7. **CONSENT CALENDAR** – Matters on the Consent Calendar are considered routine in nature and will be enacted in a single motion without discussion. Any Board member or member of the public may request that an item be removed from the Consent Calendar and acted on separately.

Pages 4-16

- December Check Register (reviewed by the Finance Committee on February 9, 2022)

Pages 17-19

- Draft Minutes February 2, 2022

Pages 20-26

8. **EVAPORATIVE COOLER STUDY** – Tony Walters, Conservation Specialist, Mojave Desert Resource Conservation District – Recommend that the Board of Directors receive for information only.

Pages 27

9. **BY-DIVISION BOUNDARY ADJUSTMENT UPDATE (GOVT. CODE § 22000 ET SEQ)** – General Counsel Hoskinson – Recommend that the Board of Directors receive for information only.

Pages 28-29

10. **SADDLEBACK PIPELINE & DESIGN PROJECT RECAP** – Director Anne Roman – Recommend that the Board of Directors receive for information only.

11. **DIRECTOR REPORTS/COMMENTS**–

- Kathleen Radnich, Public Information Consultant –
- Mojave Water Agency (MWA) Technical Advisory Committee (TAC) – February 3, 2022, at 10:00 a.m. - Director Jarlsberg
- Finance Committee – February 9, 2022 – President Floen & Director Unger
- Water Resources & Operations Committee – February 9, 2022, at 10:30 a.m. – Director Doolittle & Director Jarlsberg
- Morongo Basin Pipeline Commission – February 9, 2022, at 2:00 p.m. – President Floen
- Mojave Water Agency Board of Directors Meeting – February 10, 2022, at 10:30 a.m. – Director Delph

12. **FUTURE DIRECTOR MEETINGS** –

- Mojave Water Agency Board of Directors Meeting – February 24, 2022, at 10:30 a.m. – Director Doolittle
- JBWD Legislative & Public Information Committee – March 2, 2022, at 9:30 a.m. – Director Unger, Director Jarlsberg, & Kathleen Radnich, Public Information Consultant
- JBWD Board of Directors Meeting – March 2, 2022, at 5:30 p.m. – All Directors
- Citizens Advisory Council Meeting – March 8, 2022, at 6:00 p.m. – Chairperson David Carrillo
- JBWD Finance Committee – March 9, 2022, at 9:00 a.m. – President Floen & Director Unger
- JBWD Water Resources & Operations Committee – March 9, 2022, at 10:30 a.m. - Vice President Doolittle & Director Jarlsberg

13. **CLOSED SESSION - CONFERENCE WITH REAL PROPERTY NEGOTIATORS - (Govt. Code § 54956.8) - Property:** Sunset Road, Joshua Tree, CA 92252 (San Bernardino County Assessor Parcel No. 0603-231-14-0000). **Agency negotiator:** Sarah Johnson, Acting General Manager. **Negotiating parties:** Desert Art Studios LLC. **Under negotiation:** Price and terms of payment.

**RETURN TO OPEN SESSSION** –

**REPORT ON CLOSED SESSION** -

14. **ADJOURNMENT** –

INFORMATION

The public is invited to comment on any item on the agenda during discussion of that item. Members of the public wishing to attend the meeting that require other reasonable modifications or accommodation to facilitate such attendance should contact Beverly Krushat at 760-974-0072 or bkrushat@jbwd.com as soon as feasible before the meeting to make such request.

Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Joshua Basin Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board are available online at [jbwd.com](http://jbwd.com) for public inspection, or in the District's office, 61750 Chollita Road, Joshua Tree, CA 92252 ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available at the reception desk of the District Office and on-line at [jbwd.com](http://jbwd.com) during business hours at the same time as they are distributed to the Board members.

Disability-related accommodations: The Joshua Basin Water District Board of Directors meeting room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.) please contact Ms. Krushat at the District Office at (760) 974-0072 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in alternative format upon written request to Ms. Krushat in the District Office, at least seventy-two (72) hours prior to the scheduled meeting.

# Check Report

By Vendor DBA Name

Date Range: 12/01/2021 - 12/31/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP-AP Cash						
000495	**Void**	12/15/2021	Regular	0.00	0.00	63950
000495	ACCOUNTEMPS	12/01/2021	Regular	0.00	1,141.29	63898
<u>58869683</u>	Invoice	12/01/2021	TEMPORARY LABOR	0.00	657.58	
<u>58921328</u>	Invoice	12/01/2021	TEMPORARY LABOR	0.00	483.71	
000495	ACCOUNTEMPS	12/15/2021	Regular	0.00	1,288.18	63938
<u>58970709</u>	Invoice	12/15/2021	TEMPORARY LABOR	0.00	644.09	
<u>59008820</u>	Invoice	12/15/2021	TEMPORARY LABOR	0.00	644.09	
000495	ACCOUNTEMPS	12/28/2021	Regular	0.00	962.27	63977
<u>59065483</u>	Invoice	12/28/2021	TEMPORARY LABOR	0.00	641.51	
<u>59094910</u>	Invoice	12/28/2021	TEMPORARY LABOR	0.00	320.76	
000501	ACWA/JPIA	12/28/2021	Regular	0.00	23,655.99	63957
<u>0678301</u>	Invoice	12/28/2021	EE HEALTH BENEFIT & EAP JAN 22	0.00	23,655.99	
000675	AQUA-METRIC SALES COMPANY	12/01/2021	Regular	0.00	5,870.87	63904
<u>INV0085482</u>	Invoice	12/01/2021	INVENTORY	0.00	5,870.87	
000675	AQUA-METRIC SALES COMPANY	12/15/2021	Regular	0.00	12,500.73	63944
<u>INV0085637</u>	Invoice	12/15/2021	INVENTORY	0.00	12,500.73	
013019	ARBORIST SERVICES	12/01/2021	Regular	0.00	775.00	63891
<u>9084</u>	Invoice	12/01/2021	DEMO GARDN/BUILD MAINT THRU 11/15/21	0.00	775.00	
013019	ARBORIST SERVICES	12/28/2021	Regular	0.00	775.00	63971
<u>9088</u>	Invoice	12/28/2021	DEMO GARDN/BUILD MAINT THRU 12/15/21	0.00	775.00	
001630	AT&T MOBILITY	12/15/2021	Manual	0.00	2,922.09	901868
<u>829480028X1205...</u>	Invoice	12/15/2021	COMMUNICATIONS - NOV 21	0.00	2,922.09	
013863	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	12/28/2021	Regular	0.00	4,074.11	63958
<u>638899</u>	Invoice	12/28/2021	LABOR LEGAL SERVICES THRU 11/30/21	0.00	847.35	
<u>638901</u>	Invoice	12/28/2021	LEGAL SERVICES THRU 11/30/21	0.00	3,226.76	
000214	BABCOCK LABORATORIES, INC.	12/01/2021	Regular	0.00	798.00	63878
<u>CK11205-2287</u>	Invoice	12/01/2021	HDMC WWTP - SAMPLING	0.00	327.60	
<u>CK11729-2287</u>	Invoice	12/01/2021	HDMC WWTP - SAMPLING	0.00	470.40	
000214	BABCOCK LABORATORIES, INC.	12/15/2021	Regular	0.00	2,076.90	63922
<u>CK10111-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	102.00	
<u>CK10824-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	102.00	
<u>CK11795-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	40.00	
<u>CK11800-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	102.00	
<u>CL10133-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	252.00	
<u>CL10313-2287</u>	Invoice	12/15/2021	HDMC WWTP - SAMPLING	0.00	327.60	
<u>CL10682-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	51.00	
<u>CL10684-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	126.00	
<u>CL10685-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	68.00	
<u>CL10689-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	102.00	
<u>CL10938-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	327.60	
<u>CL10957-2287</u>	Invoice	12/15/2021	SAMPLING	0.00	476.70	
000214	BABCOCK LABORATORIES, INC.	12/28/2021	Regular	0.00	1,246.30	63959
<u>CL11203-2287</u>	Invoice	12/28/2021	WELL 14 4-LOG TREATMENT - SAMPLING	0.00	34.00	
<u>CL11474-2287</u>	Invoice	12/28/2021	PLAN CHECK: AUTOCAMP - SAMPLING	0.00	17.00	
<u>CL11478-2287</u>	Invoice	12/28/2021	WELL 14 4-LOG TREATMENT - SAMPLING	0.00	34.00	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">CL11626-2287</a>	Invoice	12/28/2021	SAMPLING	0.00	119.00	
<a href="#">CL11689-2287</a>	Invoice	12/28/2021	SAMPLING	0.00	448.00	
<a href="#">CL11721-2287</a>	Invoice	12/28/2021	HDMC WWTP - SAMPLING	0.00	227.85	
<a href="#">CL11949-2287</a>	Invoice	12/28/2021	HDMC WWTP - SAMPLING	0.00	366.45	
013338	BEVERLY KRUSHAT	12/28/2021	Regular	0.00	100.00	63960
<a href="#">BK122021</a>	Invoice	12/28/2021	REIMB: PERSONNEL SUPPLIES	0.00	100.00	
004110	BURRTEC WASTE & RECYCLING SVCS	12/09/2021	Regular	0.00	-430.64	901852
004110	BURRTEC WASTE & RECYCLING SVCS	12/09/2021	Manual	0.00	861.28	901867
<a href="#">BW113021</a>	Invoice	12/09/2021	TRASH REMOVAL (SHOP) - OCT & NOV 21	0.00	861.28	
004110	BURRTEC WASTE & RECYCLING SVCS	12/15/2021	Manual	0.00	459.85	901869
<a href="#">RW1221</a>	Invoice	12/15/2021	TRASH & RECYCLING (OFFICE) - DEC 21	0.00	162.03	
<a href="#">BW1221B</a>	Invoice	12/15/2021	TRASH REMOVAL (SHOP) - DEC 21	0.00	297.82	
001519	CALIFORNIA RURAL WATER ASSOCIATION	12/28/2021	Regular	0.00	1,435.00	63961
<a href="#">CRWA113021</a>	Invoice	12/28/2021	MEMBERSHIP DUES 01/22 - 01/23	0.00	1,435.00	
001517	CalPERS	12/21/2021	Manual	0.00	13,924.63	901874
<a href="#">PPF 11-19-21</a>	Invoice	12/21/2021	PAY PERIOD ENDING 11/19/21	0.00	13,924.63	
013909	CARTEGRAPH SYSTEMS LLC	12/28/2021	Regular	0.00	11,561.75	63975
<a href="#">BDQ002965</a>	Invoice	12/28/2021	SEMS & APP RENEWAL THRU 12/31/22	0.00	11,561.75	
001555	CENTRATEL LLC	12/15/2021	Regular	0.00	652.13	63923
<a href="#">211202252101</a>	Invoice	12/15/2021	DISPATCH SERVICES - NOV 21	0.00	652.13	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	12/01/2021	Manual	0.00	1,612.18	901861
<a href="#">3990561-1105903</a>	Invoice	12/01/2021	EE LIFE INSURANCE - NOV 21	0.00	1,612.18	
000237	COLONIAL LIFE & ACCIDENT INSURANCE CO, INC.	12/28/2021	Manual	0.00	1,612.18	901877
<a href="#">3990561-1205041</a>	Invoice	12/28/2021	EE LIFE INSURANCE - DEC 21	0.00	1,612.18	
013373	CORE & MAIN LP	12/15/2021	Regular	0.00	692.84	63925
<a href="#">P996041</a>	Invoice	12/15/2021	TILFORD SUPPLIES	0.00	692.84	
002200	DEPT OF THE INTERIOR-BLM	12/01/2021	Regular	0.00	16,719.24	63881
<a href="#">2022008972</a>	Invoice	12/01/2021	RIGHT OF WAY RENTAL - 2022	0.00	16,719.24	
002565	DUDEK AND ASSOCIATES, INC	12/01/2021	Regular	0.00	1,485.00	63882
<a href="#">202108838</a>	Invoice	12/01/2021	ENG SERV: HDMC WWTP THRU 10/29/21	0.00	1,485.00	
002565	DUDEK AND ASSOCIATES, INC	12/28/2021	Regular	0.00	990.00	63962
<a href="#">202109778</a>	Invoice	12/28/2021	ENG SERV: HDMC WWTP THRU 11/26/21	0.00	990.00	
VEN01466	FEDAK & BROWN LLP	12/28/2021	Regular	0.00	2,245.00	63963
<a href="#">FB122421</a>	Invoice	12/28/2021	FINANCIAL AUDIT 20/21 - DEC 21	0.00	2,245.00	
000156	FORSHOCK	12/01/2021	Regular	0.00	243.00	63892
<a href="#">2100120</a>	Invoice	12/01/2021	MONTHLY SCADA MONITORING - DEC 21	0.00	38.00	
<a href="#">2100121</a>	Invoice	12/01/2021	MONTHLY SCADA MONITORING - DEC 21	0.00	205.00	
000156	FORSHOCK	12/28/2021	Regular	0.00	6,176.23	63973
<a href="#">2100129</a>	Invoice	12/28/2021	WELL 14 4-LOG TREATMENT REPAIRS	0.00	6,176.23	
013222	FRONTIER COMMUNICATIONS INC.	12/01/2021	Regular	0.00	2,674.08	63883
<a href="#">CAFLN03301121</a>	Invoice	12/01/2021	DAMAGE CLAIM #CAFLN03301121	0.00	2,674.08	
013222	FRONTIER COMMUNICATIONS INC.	12/15/2021	Regular	0.00	205.47	63926
<a href="#">FC1221</a>	Invoice	12/15/2021	HDMC WWTP - TELEPHONE	0.00	205.47	
000058	GARDA CL WEST, INC.	12/01/2021	Regular	0.00	530.45	63884
<a href="#">10667051</a>	Invoice	12/01/2021	COURIER FEES - DEC 21	0.00	530.45	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
004018	HACH COMPANY	12/28/2021	Regular	0.00	2,184.36	63964
<u>12779807</u>	Invoice	12/28/2021	PUMPING PLANT SUPPLIES	0.00	1,715.71	
<u>12785142</u>	Invoice	12/28/2021	PUMPING PLANT SUPPLIES	0.00	468.65	
013802	HASA, INC.	12/28/2021	Regular	0.00	582.38	63965
<u>790379</u>	Invoice	12/28/2021	WATER TREATMENT EXPENSE	0.00	582.38	
004152	HI-DESERT STAR	12/15/2021	Regular	0.00	200.00	63927
<u>40115</u>	Invoice	12/15/2021	ADV: WATER CONSERVATION MEDIA	0.00	200.00	
004195	HOME DEPOT CREDIT SERVICES	12/28/2021	Regular	0.00	2,202.13	63966
<u>HD1121</u>	Invoice	12/15/2021	WELL 14 4-LOG/TILFORD/SHOP SUPPLIES	0.00	2,202.13	
004195	HOME DEPOT CREDIT SERVICES	12/28/2021	Regular	0.00	-2,202.13	63966
004195	HOME DEPOT CREDIT SERVICES	12/15/2021	Manual	0.00	2,202.13	901873
<u>HD1121-1</u>	Invoice	12/15/2021	WELL 14 4-LOG/TILFORD/SHOP SUPPLIES	0.00	2,202.13	
000025	ICMA RC	12/31/2021	Manual	0.00	5,475.00	901878
<u>ICMARC1221</u>	Invoice	12/31/2021	457 REMITTANCE - DEC 21	0.00	5,475.00	
013365	IMAGE SOURCE	12/01/2021	Regular	0.00	139.97	63880
<u>25AR1366854</u>	Invoice	12/01/2021	OFFICE EXPENSE 10/30/21 - 11/29/21	0.00	139.97	
013365	IMAGE SOURCE	12/15/2021	Regular	0.00	29.25	63924
<u>25AR1369398</u>	Invoice	12/15/2021	SHOP EXPENSE 11/01/21 - 11/30/21	0.00	29.25	
013797	INFOSEND, INC.	12/01/2021	Regular	0.00	3,107.24	63886
<u>201099</u>	Invoice	12/01/2021	PRINT & MAIL WATER BILL - OCT 21	0.00	3,107.24	
013797	INFOSEND, INC.	12/28/2021	Regular	0.00	3,104.86	63967
<u>202868</u>	Invoice	12/28/2021	PRINT & MAIL WATER BILL - NOV 21	0.00	3,104.86	
004720	INLAND WATER WORKS	12/01/2021	Regular	0.00	1,416.74	63887
<u>51049833.003</u>	Invoice	12/01/2021	SMALL TOOLS - DISTRIBUTION	0.00	568.45	
<u>51050796.001</u>	Invoice	12/01/2021	TILFORD SUPPLIES	0.00	399.54	
<u>51050990.001</u>	Invoice	12/01/2021	TRACTOR MAINTENANCE SUPPLIES	0.00	448.75	
004720	INLAND WATER WORKS	12/15/2021	Regular	0.00	991.30	63928
<u>51049046.003</u>	Invoice	12/15/2021	PUMPING PLANT SUPPLIES	0.00	991.30	
004720	INLAND WATER WORKS	12/28/2021	Regular	0.00	4,783.39	63968
<u>51050983.001</u>	Invoice	12/28/2021	TRACTOR MAINTENANCE SUPPLIES	0.00	2,841.95	
<u>51051966.001</u>	Invoice	12/28/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,244.51	
<u>51051995.001</u>	Invoice	12/28/2021	SMALL TOOLS - PRODUCTION	0.00	696.93	
009054	KATHLEEN J. RADNICH	12/01/2021	Regular	0.00	1,084.00	63888
<u>21-1114-1</u>	Invoice	12/01/2021	PUBLIC RELATIONS SERVICES	0.00	619.50	
<u>21-1121-1</u>	Invoice	12/01/2021	PUBLIC RELATIONS SERVICES	0.00	464.50	
009054	KATHLEEN J. RADNICH	12/15/2021	Regular	0.00	2,102.50	63929
<u>21-1128-1</u>	Invoice	12/15/2021	PUBLIC RELATIONS SERVICES	0.00	464.50	
<u>21-1205-1</u>	Invoice	12/15/2021	PUBLIC RELATIONS SERVICES	0.00	871.50	
<u>21-1212-1</u>	Invoice	12/15/2021	PUBLIC RELATIONS SERVICES	0.00	766.50	
009054	KATHLEEN J. RADNICH	12/28/2021	Regular	0.00	934.50	63969
<u>21-1219-1</u>	Invoice	12/28/2021	PUBLIC RELATIONS SERVICES	0.00	504.00	
<u>21-1226-1</u>	Invoice	12/28/2021	PUBLIC RELATIONS SERVICES	0.00	430.50	
000134	KENNEDY/JENKS CONSULTANTS, INC.	12/28/2021	Regular	0.00	2,987.50	63970
<u>151578</u>	Invoice	12/28/2021	2020 URBAN WTR MGMT THRU 11/26/21	0.00	2,987.50	
013804	L.O. LYNCH QUALITY WELLS AND PUMPS, INC.	12/08/2021	Regular	0.00	102,999.00	63921
<u>18349</u>	Invoice	12/08/2021	WELL 14 4-LOG TREATMENT	0.00	102,999.00	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	12/01/2021	Regular	0.00	2,256.80	63889
<a href="#">37-49-11475</a>	Invoice	12/01/2021	TEMPORARY LABOR	0.00	1,289.60	
<a href="#">37-49-11512</a>	Invoice	12/01/2021	TEMPORARY LABOR	0.00	967.20	
013920	LF STAFFING SERVICES INC DBA LABOR FINDERS	12/15/2021	Regular	0.00	2,579.20	63930
<a href="#">37-49-11557</a>	Invoice	12/15/2021	TEMPORARY LABOR	0.00	1,289.60	
<a href="#">37-49-11598</a>	Invoice	12/15/2021	TEMPORARY LABOR	0.00	1,289.60	
010633	LISA THOMPSON	12/01/2021	Regular	0.00	702.34	63890
<a href="#">1T052621</a>	Invoice	12/01/2021	EDUCATION REIMBURSEMENT	0.00	539.34	
<a href="#">1T072921</a>	Invoice	12/01/2021	EDUCATION REIMBURSEMENT	0.00	163.00	
006507	McMASTER-CARR SUPPLY COMPANY	12/15/2021	Regular	0.00	1,691.94	63931
<a href="#">68912495</a>	Invoice	12/15/2021	SMALL TOOLS/WELL 14 4-LOG SUPPLIES	0.00	487.06	
<a href="#">69009464</a>	Invoice	12/15/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	992.38	
<a href="#">69066738</a>	Invoice	12/15/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	115.60	
<a href="#">69147452</a>	Invoice	12/15/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	96.90	
006507	McMASTER-CARR SUPPLY COMPANY	12/28/2021	Regular	0.00	1,622.26	63972
<a href="#">69893435</a>	Invoice	12/28/2021	WELL 14 4-LOG & PUMPING PLANT SUPPLIES	0.00	1,622.26	
000233	NAPA AUTO PARTS	12/15/2021	Regular	0.00	1,241.55	63949
<a href="#">383103</a>	Invoice	12/15/2021	VEHICLE MAINTENANCE: V43	0.00	145.26	
<a href="#">384837</a>	Invoice	12/15/2021	DUMP TRUCK SUPPLIES: E1DT	0.00	24.68	
<a href="#">384859</a>	Invoice	12/15/2021	VEHICLE MAINTENANCE: V37	0.00	46.04	
<a href="#">384966</a>	Invoice	12/15/2021	VEHICLE MAINTENANCE: V40	0.00	107.74	
<a href="#">385001</a>	Invoice	12/15/2021	VEHICLE MAINTENANCE	0.00	423.24	
<a href="#">385747</a>	Invoice	12/15/2021	SMALL TOOLS - DISTRIBUTION	0.00	239.14	
<a href="#">386960</a>	Invoice	12/15/2021	VEHICLE MAINTENANCE: V33 & V41	0.00	36.19	
<a href="#">386973</a>	Invoice	12/15/2021	VEHICLE MAINTENANCE: V33	0.00	219.26	
003930	NBS	12/01/2021	Regular	0.00	1,295.00	63894
<a href="#">1021000160</a>	Invoice	12/01/2021	CMM ADMIN- ANNUAL REPORTING	0.00	1,295.00	
003930	NBS	12/28/2021	Regular	0.00	6,805.65	63974
<a href="#">1221000273</a>	Invoice	12/28/2021	CMM ADMIN FEES - 1ST QTR 22	0.00	2,105.00	
<a href="#">1221000274</a>	Invoice	12/28/2021	STANDBY ADMIN FEES - 1ST QTR 22	0.00	4,700.65	
000070	ONLINE INFORMATION SERVICES, INC.	12/15/2021	Regular	0.00	249.03	63932
<a href="#">1098489</a>	Invoice	12/15/2021	ID VERIF. SERV. THRU 11/30/21	0.00	249.03	
013004	PAOLO FICARA	12/01/2021	Regular	0.00	500.00	63895
<a href="#">PF120121</a>	Invoice	12/01/2021	PARCEL RENTAL: 0606-321-31 - DEC 2021	0.00	500.00	
013004	PAOLO FICARA	12/15/2021	Regular	0.00	500.00	63933
<a href="#">PF010122</a>	Invoice	12/15/2021	PARCEL RENTAL: 0606-321-31 - JAN 2022	0.00	500.00	
013207	PARCELQUEST	12/01/2021	Regular	0.00	1,199.00	63879
<a href="#">8583-12-2021</a>	Invoice	12/01/2021	PARCEL INFO DATABASE 1/21/22-1/20/23	0.00	1,199.00	
VEN01533	PAYMENTUS GROUP INC.	12/17/2021	Manual	0.00	4,357.90	901890
<a href="#">INV-15-117495</a>	Invoice	12/17/2021	CREDIT CARD PROCESSING FEE - NOV 21	0.00	4,357.90	
008415	PRUDENTIAL OVERALL SUPPLY	12/01/2021	Regular	0.00	177.08	63896
<a href="#">23241731</a>	Invoice	12/01/2021	SHOP EXPENSE	0.00	109.97	
<a href="#">23241733</a>	Invoice	12/01/2021	SHOP EXPENSE	0.00	67.11	
008415	PRUDENTIAL OVERALL SUPPLY	12/15/2021	Regular	0.00	238.09	63934
<a href="#">23248290</a>	Invoice	12/15/2021	SHOP EXPENSE	0.00	170.98	
<a href="#">23248292</a>	Invoice	12/15/2021	SHOP EXPENSE	0.00	67.11	
008415	PRUDENTIAL OVERALL SUPPLY	12/28/2021	Regular	0.00	177.08	63976
<a href="#">23255147</a>	Invoice	12/28/2021	SHOP EXPENSE	0.00	109.97	
<a href="#">23255148</a>	Invoice	12/28/2021	SHOP EXPENSE	0.00	67.11	



Check Report

Date Range: 12/01/2021 - 12/31/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
013938	PURA AQUA, INC.	12/15/2021	Regular	0.00	2,357.15	63935
<u>13158</u>	Invoice	12/15/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	2,357.15	
013361	QUINN COMPANY	12/15/2021	Regular	0.00	7,743.94	63936
<u>WOG00012066</u>	Invoice	12/15/2021	GENERATOR 1 ANNUAL MAINTENANCE	0.00	1,011.21	
<u>WOG00012067</u>	Invoice	12/15/2021	GENERATOR 2 ANNUAL MAINTENANCE	0.00	953.24	
<u>WOG00012068</u>	Invoice	12/15/2021	GENERATOR 3 ANNUAL MAINTENANCE	0.00	1,627.70	
<u>WOG00012069</u>	Invoice	12/15/2021	GENERATOR 4 ANNUAL MAINTENANCE	0.00	1,561.27	
<u>WOG00012070</u>	Invoice	12/15/2021	GENERATOR 5 ANNUAL MAINTENANCE	0.00	910.37	
<u>WOG00012071</u>	Invoice	12/15/2021	GENERATOR 6 ANNUAL MAINTENANCE	0.00	809.77	
<u>WOG00012072</u>	Invoice	12/15/2021	GENERATOR 7 ANNUAL MAINTENANCE	0.00	870.38	
009065	RDO EQUIPMENT COMPANY	12/15/2021	Regular	0.00	597.95	63937
<u>W2737245</u>	Invoice	12/15/2021	TRACTOR MAINT: E71	0.00	597.95	
<u>W2739245</u>	Invoice	12/15/2021	TRACTOR MAINTENANCE SUPPLIES	0.00	562.80	
<u>W2739A45</u>	Credit Memo	12/15/2021	CREDIT: TRACTOR MAINTENANCE SUPPLIES	0.00	-562.80	
013782	RENE'S AQUATICS	12/01/2021	Regular	0.00	700.00	63897
<u>RA111621</u>	Invoice	12/01/2021	CPR & AED TRAINING	0.00	700.00	
000091	SAN BERNARDINO COUNTY RECORDER	12/01/2021	Regular	0.00	280.00	63920
<u>58112421</u>	Invoice	12/01/2021	RELEASE OF LIENS	0.00	280.00	
000091	SAN BERNARDINO COUNTY RECORDER	12/28/2021	Regular	0.00	20.00	63978
<u>58121621</u>	Invoice	12/28/2021	RELEASE OF LIENS	0.00	20.00	
013831	SATMODO LLC	12/01/2021	Regular	0.00	151.86	63899
<u>182496</u>	Invoice	12/01/2021	EMERGENCY SATELLITE PHONES - DEC 21	0.00	151.86	
013820	SC FUELS	12/01/2021	Regular	0.00	4,866.98	63900
<u>2003066-IN</u>	Invoice	12/01/2021	FUEL FOR VEHICLES	0.00	4,866.98	
013820	SC FUELS	12/15/2021	Regular	0.00	4,903.84	63939
<u>2017496-IN</u>	Invoice	12/15/2021	FUEL FOR VEHICLES	0.00	4,903.84	
013833	SERVICEMASTER 360 PREMIER CLEANING	12/01/2021	Regular	0.00	997.65	63901
<u>182447</u>	Invoice	12/01/2021	JANITORIAL SERVICES - DEC 21	0.00	997.65	
009898	SOCALGAS	12/21/2021	Manual	0.00	722.79	901875
<u>GAS1121</u>	Invoice	12/21/2021	HEAT FOR SHOP - THRU 11/17/21	0.00	136.83	
<u>GAS1221</u>	Invoice	12/21/2021	HEAT FOR SHOP - THRU 12/17/21	0.00	585.96	
009880	SOUTHERN CALIFORNIA EDISON CO	12/15/2021	Manual	0.00	1,923.19	901871
<u>SCE1121</u>	Invoice	12/15/2021	POWER TO BLDGS & GEN - NOV 21	0.00	1,923.19	
VEN01020	SOUTHWEST NETWORKS, INC.	12/15/2021	Regular	0.00	15,416.25	63940
<u>21-11093</u>	Invoice	12/15/2021	SUPPLEMENTAL IT (AMC) - THRU 11/30/21	0.00	641.25	
<u>21-120065C</u>	Invoice	12/15/2021	OFFICE 365 MONTHLY MAINT - JAN 22	0.00	738.00	
<u>21-120245C</u>	Invoice	12/15/2021	IT SERVICES - 1/22 - 3/22	0.00	14,037.00	
009920	STANDARD INSURANCE CO	12/01/2021	Regular	0.00	1,364.16	63902
<u>ST1221</u>	Invoice	12/01/2021	EE LIFE INSURANCE - DEC 21	0.00	1,364.16	
009920	STANDARD INSURANCE CO	12/28/2021	Regular	0.00	1,616.63	63979
<u>STU122</u>	Invoice	12/28/2021	EE LIFE INSURANCE - JAN 22	0.00	1,616.63	
009980	SWRCB FEES	12/15/2021	Regular	0.00	23,783.00	63942
<u>WD-0191595</u>	Invoice	12/15/2021	HDMC ANN'L DSCHRG PERMIT 7/1/21-6/30/22	0.00	23,783.00	
009980	SWRCB FEES	12/15/2021	Regular	0.00	3,326.00	63943
<u>WD-0193219</u>	Invoice	12/15/2021	ANN'L DISCHARGE PERMIT 7/01/21-6/30/22	0.00	3,326.00	
013936	TESS ELECTRIC	12/01/2021	Regular	0.00	1,274.87	63893
<u>1006</u>	Invoice	12/01/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	1,274.87	



Check Report

Date Range: 12/01/2021 - 12/31/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000510	TIME WARNER CABLE	12/01/2021	Manual	0.00	358.96	901860
<u>0008970112221</u>	Invoice	12/01/2021	SCADA INTERNET - DEC 21	0.00	358.96	
013196	TPX COMMUNICATIONS	12/28/2021	Regular	0.00	-639.68	63980
013196	TPX COMMUNICATIONS	12/28/2021	Regular	0.00	639.68	63980
<u>150435023-0</u>	Invoice	12/15/2021	TELEPHONE (OFFICE) - DEC 21	0.00	639.68	
013196	TPX COMMUNICATIONS	12/15/2021	Manual	0.00	639.68	901872
<u>150435023-01</u>	Invoice	12/15/2021	TELEPHONE (OFFICE) - DEC 21	0.00	639.68	
010690	TYLER TECHNOLOGIES	12/01/2021	Regular	0.00	275.63	63905
<u>025-357863</u>	Invoice	12/01/2021	INCODE FINANCIAL ANNUAL FEES	0.00	275.63	
010690	TYLER TECHNOLOGIES	12/15/2021	Regular	0.00	10,454.61	63945
<u>025-359025</u>	Invoice	12/15/2021	ANN'L MAINT:OUTPT DRCTR 2/1/22-6/30/22	0.00	475.42	
<u>025-359335</u>	Invoice	12/15/2021	SUPPRT ACCT MNGR MAINT 1/1/21-12/31/21	0.00	5,000.00	
<u>025-359356</u>	Invoice	12/15/2021	SUPPRT ACCT MNGR MAINT 1/1/22-12/31/22	0.00	5,250.00	
<u>025-359880</u>	Credit Memo	12/15/2021	CREDIT:INCODE FINANCIALS ANNUAL FEES	0.00	-137.81	
<u>025-359881</u>	Credit Memo	12/15/2021	INCODE CRM (API) MAINT - 8/1/21 - 7/31/22	0.00	-133.00	
CC-BEV	U.S. BANK CORPORATE	12/01/2021	Manual	0.00	3,544.42	901864
<u>US1121</u>	Invoice	12/01/2021	PHONE/INTRNT NOV 21/BLDG MAINT/OFFICE	0.00	3,544.42	
CC-MARK	U.S. BANK CORPORATE	12/01/2021	Manual	0.00	27,602.10	901865
<u>US1121</u>	Invoice	12/01/2021	CMPTX EQUIP/OFFICE SUPPLY/VEHCL MAINT	0.00	27,602.10	
CC-ANNE	U.S. BANK CORPORATE	12/01/2021	Manual	0.00	691.75	901862
<u>US1121</u>	Invoice	12/01/2021	EE TRAINING/OFFICE SUPPLY/SUBSCRIPTION	0.00	691.75	
CC-SARAH	U.S. BANK CORPORATE	12/01/2021	Manual	0.00	1,692.11	901866
<u>US1121</u>	Invoice	12/15/2021	EE RECRUITMENT EXP/PERSONNEL SUPPLIES	0.00	1,692.11	
CC-JIM	U.S. BANK CORPORATE	12/01/2021	Manual	0.00	2,532.75	901863
<u>US1121</u>	Invoice	12/01/2021	TRCTR RPR:E71/VEHICLE MAINT/BUSINSS EXP	0.00	2,532.75	
000013	U.S. POSTAL SERVICE	12/15/2021	Regular	0.00	350.00	63946
<u>PO1221</u>	Invoice	12/15/2021	PO BOX THROUGH 12/31/22	0.00	350.00	
000023	ULTIMATE MOTORS, INC.	12/15/2021	Regular	0.00	90.00	63947
<u>42964</u>	Invoice	12/15/2021	VEHICLE REPAIRS: V27	0.00	45.00	
<u>42965</u>	Invoice	12/15/2021	VEHICLE REPAIRS: V31	0.00	45.00	
010850	UNDERGROUND SERVICE ALERT	12/01/2021	Regular	0.00	95.80	63906
<u>1120210342</u>	Invoice	12/01/2021	TICKET DELIVERY SERVICE - NOV 21	0.00	95.80	
010900	USABLUBOOK	12/01/2021	Regular	0.00	13,463.80	63885
<u>790813</u>	Invoice	12/01/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	6,731.90	
<u>790815</u>	Invoice	12/01/2021	WELL 14 4-LOG TREATMENT SUPPLIES	0.00	6,731.90	
011101	VAGABOND WELDING SUPPLY	12/01/2021	Regular	0.00	69.60	63903
<u>115418</u>	Invoice	12/01/2021	SHOP EXPENSE	0.00	69.60	
011101	VAGABOND WELDING SUPPLY	12/15/2021	Regular	0.00	10.00	63941
<u>115290-1</u>	Invoice	12/15/2021	SHOP EXPENSE	0.00	10.00	
000327	WATER QUALITY SPECIALISTS	12/01/2021	Regular	0.00	3,500.00	63907
<u>7598</u>	Invoice	12/01/2021	HDMC WWTP: OPERATION & MAINT.NOV 21	0.00	3,500.00	
013809	WEST COAST CIVIL, INC.	12/15/2021	Regular	0.00	2,300.00	63948
<u>2111-208</u>	Invoice	12/15/2021	ENG: D-1-1 BOOSTER STATION DESIGN	0.00	2,300.00	
011615	WESTERN EXTERMINATOR CO.	12/01/2021	Regular	0.00	37.05	63908
<u>9417350</u>	Invoice	12/01/2021	PEST CONTROL SERVICES - SHOP	0.00	37.05	
011615	WESTERN EXTERMINATOR CO.	12/28/2021	Regular	0.00	37.05	63981

Check Report

Date Range: 12/01/2021 - 12/31/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>3053062</u>	Invoice	12/28/2021	PEST CONTROL SERVICES - SHOP	0.00	37.05	
013359	XEROX FINANCIAL SERVICES	12/01/2021	Manual	0.00	225.12	901859
<u>2943458</u>	Invoice	12/01/2021	SHOP EXPENSE 11/27/21 - 12/26/21	0.00	225.12	
013359	XEROX FINANCIAL SERVICES	12/15/2021	Manual	0.00	397.60	901870
<u>2962425</u>	Invoice	12/15/2021	OFFICE EXPENSE 11/30/21 - 12/29/21	0.00	397.60	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	151	86	0.00	351,682.47
Manual Checks	22	20	0.00	73,757.71
Voided Checks	0	4	0.00	-3,272.45
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>173</b>	<b>110</b>	<b>0.00</b>	<b>422,167.73</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	151	86	0.00	351,682.47
Manual Checks	22	20	0.00	73,757.71
Voided Checks	0	4	0.00	-3,272.45
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>173</b>	<b>110</b>	<b>0.00</b>	<b>422,167.73</b>

### Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	12/2021	422,167.73
			<b>422,167.73</b>



Joshua Basin Water District

# Check Report

By Vendor DBA Name

Date Range: 12/01/2021 - 12/31/2021

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: PR-Payroll Account</b>						
000248	PAYCHEX	12/10/2021	Manual	0.00	397.08	950013
<u>350773</u>	Invoice	12/10/2021	PAYROLL PROCESSING FEE	0.00	397.08	
000248	PAYCHEX	12/20/2021	Manual	0.00	153.90	950014
<u>1866543</u>	Invoice	12/20/2021	TIME & LABOR ONLINE USAGE FEE	0.00	153.90	
000248	PAYCHEX	12/24/2021	Manual	0.00	422.13	950015
<u>350874</u>	Invoice	12/24/2021	PAYROLL PROCESSING FEE	0.00	422.13	

**Bank Code PR Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	3	3	0.00	973.11
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>3</b>	<b>3</b>	<b>0.00</b>	<b>973.11</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	3	3	0.00	973.11
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	973.11

### Fund Summary

Fund	Name	Period	Amount
01	GENERAL FUND	12/2021	973.11
			973.11

**JOSHUA BASIN WATER DISTRICT  
UTILITY REFUND REGISTER**

<u>Account Number</u>	<u>Name</u>	<u>Date</u>	<u>Type</u>	<u>Amount</u>	
04-00062-001	RODRIQUEZ, DAVID	12/1/2021	Refund	87.42	Check #: 63909
05-00106-017	HMVJT LP	12/1/2021	Refund	174.54	Check #: 63910
13-00385-000	RAUSCHENBERG, NEIL C	12/1/2021	Refund	101.53	Check #: 63911
53-00076-005	WHIPPLE, LAWANDA S	12/1/2021	Refund	54.38	Check #: 63912
63-00129-000	PHILLIPS, MICHAEL & LYNETTE	12/1/2021	Refund	5.01	Check #: 63913
03-00039-005	COMPTON, ROBERT C	12/1/2021	Refund	50	Check #: 63914
06-00116-005	STICKLES, SPENCER	12/1/2021	Refund	0.2	Check #: 63915
13-00142-002	MCGOWAN, RYAN & KIM	12/1/2021	Refund	12.15	Check #: 63916
54-00064-009	SLOTTA, RYAN P	12/1/2021	Refund	103.08	Check #: 63917
58-00254-000	BRESSLER, ADAM L	12/1/2021	Refund	219.98	Check #: 63918
64-99271-000	VANCE CORPORATION	12/1/2021	Refund	315.44	Check #: 63919
05-00035-003	JOHN M & ETHEL L HOUSLEY TRUST	12/15/2021	Refund	219.08	Check #: 63951
13-00229-011	GOMEZ, CARLOS A	12/15/2021	Refund	237.63	Check #: 63952
13-00387-000	RAUSCHENBERG, NEIL C	12/15/2021	Refund	203.24	Check #: 63954
55-00193-001	AZAMI, MOHAMMAD HASSAN SAMADI	12/15/2021	Refund	198.02	Check #: 63953
55-00239-010	DEBORAH A HUSBY TRUST 3/9/99	12/15/2021	Refund	163.72	Check #: 63955
64-99268-000	DOROUGH, RYAN D	12/15/2021	Refund	1862.16	Check #: 63956
10-00103-011	HALL, KATHRYN L	12/28/2021	Refund	142.19	Check #: 63982
10-00416-006	POTTER, RAND P	12/28/2021	Refund	17.6	Check #: 63983
50-00068-023	MADISON, MARY E	12/28/2021	Refund	36.17	Check #: 63984
52-00133-001	DECOTTES, GEORGE JR.	12/28/2021	Refund	10.09	Check #: 63985
53-00083-014	DRAKOU, SOFIA	12/28/2021	Refund	168.82	Check #: 63986
55-00115-002	SMITH, THEO	12/28/2021	Refund	124.86	Check #: 63987
63-00059-011	KUPFERSCHMID, KENDRA	12/28/2021	Refund	126.43	Check #: 63988
				<u><b>4,633.74</b></u>	



JOSHUA BASIN WATER  
 DISTRICT  
 PO BOX 675  
 JOSHUA TREE, CA 92252

DIRECTOR PAY  
 11/20/2021 - 12/17/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10513	Doolittle, Stacy	12/02/2021	Director Training Note: ACWA FALL CONFERENCE 2021 1/DIR/504/		\$520.89	
		12/02/2021	Director Training Note: ACWA FALL CONFERENCE 2021 1/DIR/504/		\$303.83	
		12/15/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$998.35	\$0.00
Employee Total:					\$998.35	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10511	Floen, Thomas	12/08/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		12/09/2021	Director Pay Note: MWA BOARD MEETING 1/DIR/504/	1.0000	\$173.63	
		12/15/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$520.89	\$0.00
Employee Total:					\$520.89	

DIRECTOR PAY  
11/20/2021 - 12/17/2021

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10512	Jarlsberg, Jane	12/02/2021	Director Training Note: ACWA FALL CONFERENCE 2021 1/DIR/504/		\$868.15	
		12/02/2021	Director Training Note: ACWA FALL CONFERENCE 2021 1/DIR/504/		\$200.35	
		12/15/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$1,242.13	\$0.00
Employee Total:					\$1,242.13	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10505	Reynolds, Michael	12/15/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$173.63	\$0.00
Employee Total:					\$173.63	

<u>Employee Number</u>	<u>Employee Name</u>	<u>Date</u>	<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
10509	Unger, Rebecca	12/02/2021	Director Training Note: ACWA FALL CONFERENCE 2021 1/DIR/504/		\$868.15	
		12/08/2021	Director Pay Note: FINANCE COMMITTEE 1/DIR/504/	1.0000	\$173.63	
		12/15/2021	Director Pay Note: BOARD OF DIRECTORS MEETING 1/DIR/504/	1.0000	\$173.63	
Totals:					\$1,215.41	\$0.00
Employee Total:					\$1,215.41	

**Pay Adjustment Summary**

<u>Type</u>	<u>Units</u>	<u>Additions</u>	<u>Deductions</u>
Director Training		\$2,761.37	
Director Pay	8.0000	\$1,389.04	

Grand Totals:	\$4,150.41	\$0.00
Grand Total:	\$4,150.41	

JOSHUA BASIN WATER DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
WEDNESDAY, FEBRUARY 2, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the meeting to order at 5:30 p.m. via teleconference.

DETERMINATION OF A QUORUM – President Floen asked for a rollcall and the following Directors are present: Vice President Doolittle, Director Jarlsberg, and Director Unger are in attendance via teleconference.

ADMINISTER THE OATH OF OFFICE TO APPOINTED DIRECTOR BARBARA DELPH – President Floen administered the Oath of Office to Director Barbara Delph. This was followed by congratulations the Board Directors, and the CAC members that were present.

STAFF PRESENT –Sarah Johnson, Acting General Manager, Anne Roman, Director of Finance, Autumn Rich, Accounting Supervisor, Brandon Warner, CIRP Supervisor, and Beverly Krushat, Executive Assistant, are in attendance via teleconference.

CONSULTANTS PRESENT – Kathleen Radnich, Public Information Consultant and Jeff Hoskinson, Legal Counsel.

APPROVAL OF AGENDA –

MSC<sup>1</sup> (Delph/Doolittle) 5/0/0 motion carried to approve the Agenda of February 2, 2022.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

STATE OF EMERGENCY FINDINGS – GOV'T CODE §54953(e) – The Board of Directors voted unanimously to extend the State of Emergency Findings for another 30 days.

MSC<sup>1</sup> (Unger/Jarlsberg) 5/0/0 motion carried to extend the State of Emergency Findings for another 30 days.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

PUBLIC COMMENT – Frank Coate, Vice Chair, Citizens Advisory Council (CAC), welcomed Director Delph to the Board of Directors. David Carrillo, Chairperson, Citizens Advisory Council (CAC), also welcomed Director Delph to the Board of Directors.

CONSENT CALENDAR –

MSC<sup>1</sup> (Unger/Floen) 5/0/0 motion carried to approve the Consent Calendar.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

STANDING COMMITTEE ASSIGNMENTS – President Floen stated that the Standing Committee Assignments will remain the same, listed below:

- Finance Committee– President Floen and Director Unger
- Legislative & Public Information Committee – Director Jarlsberg & Director Unger
- Water Resources & Operations Committee – Director Doolittle & Director Jarlsberg

ADHOC Committees are as follows:

- New Admin Building – Director Delph & Director Doolittle
- New GM Search – President Floen & Director Delph

CITIZENS ADVISORY COUNCIL (CAC) APPOINTMENT – The Board of Directors received and accepted Mr. Glen Harris’s application to be a member of the Citizens Advisory Council.

MSC<sup>1</sup> (Unger/Delph) 5/0/0 motion carried to appoint Mr. Glen Harris to the Citizens Advisory Council (CAC).

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

APPROVE THE APPOINTMENT OF ACTING GENERAL MANAGER SARAH JOHNSON AS BOARD SECRETARY PER SECTION 4.08 – The Board of Directors voted unanimously Acting General Manager as Board secretary.

MSC<sup>1</sup> (Doolittle/Unger) 5/0/0 motion carried to appoint Acting General Manager Sarah Johnson as Board Secretary.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

CHANGE OF LAIF AUTHORIZATION FOR TRANSFER OF FUNDS – Director Anne Roman gave the staff report and stated that Resolution No. 21-1038 provides authority to file a “Revised Authorization for Transfer of Funds” with LAIF. Former General Manager Ban will be removed as an authorized transaction initiator and Acting General Manager Johnson will be added as a long-term option under her Director of Administration title.

MSC<sup>1</sup> (Jarlsberg/Delph) 5/0/0 motion carried to approve Resolution No. 21-1038 to provide authority to file a revised “Authorization for Transfer of Funds” with LAIF.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

RATE & FEE COMPETITIVE BIDDING CONSIDERATION OF EXCEPTION – Director Anne Roman gave the staff report and requested that the Board of Directors approve the exception to the Bidding Policy and provide authority to enter into an agreement between Joshua Basin Water District and Bartle Wells Associates to provide Rate & Fee Study services. Staff recommends making an exception to the competitive bidding process and soliciting a bid only from our prior Rate Study consultant, Bartle Wells Associates (BWA). This was followed by a brief Q&A period with the Board of Directors. This was followed by comments and questions from the Board of Directors. Director Delph suggested that the Board vote to forego the RFP process and work with Bartle Wells Associates for the Rate Study.

Public Comment – Frank Coate stated that Bartle Wells is a good company and feels they will do a good job for the District.

MSC<sup>1</sup> (Unger/Delph) 5/0/0 motion carried to approve the exception to the Bidding Policy and to enter into an agreement between the Joshua Basin Water District and Bartle Wells Associates to provide Rate & Fee Study services.

Ayes: Delph, Doolittle, Floen, Jarlsberg, and Unger  
Noes: None  
Absent: None  
Abstain: None

**DIRECTOR MEETING REPORTS** – Kathleen Radnich, Public Information Consultant reported on 2022 pending classes, grant updates and the Farmer’s Market theme for February is “Careers in Water”, and the “Low Income Assistance Program”. This was followed by Director Unger and Director Jarlsberg commenting on the meetings they attended. Chairperson Carrillo gave a report on the last CAC meeting and commented that Frank Coate was voted in as the new Vice Chairperson of the CAC.

**FUTURE DIRECTOR MEETINGS** – President Floen read off the list of the upcoming meetings.

**RECESS** – At approximately 6:36 p.m. the Board members took a short recess before they began the Closed Session.

**CLOSED SESSION** – At approximately 6:48 p.m. the Board members returned from a short recess and met in Closed Session on Item 16 of the Agenda.

**RETURN TO OPEN SESSION** – At approximately 8:14 p.m. the Board returned to Open Session and Jeff Hoskinson, Legal Counsel report the Board met in Closed Session on items 16(A) and 16(B) and took no reportable action in Closed Session. A recommendation was made on item 16(B) for consideration to temporarily increase the salary of Acting General Manager Sarah Johnson to the amount of \$210,000 per year, which is the salary of the former General Manager, for the duration of her service as Acting General Manager, with such increase retroactive to December 23, 2021.

**MSC<sup>1</sup> (Unger/Jarlsberg) 5/0/0** motion carried to approve the temporary increase in salary of Acting General Manager Sarah Johnson to \$210,000 retroactive to December 23, 2021.

**Ayes:** Delph, Doolittle, Floen, Jarlsberg, and Unger

**Noes:** None

**Absent:** None

**Abstain:** None

**ADJOURNMENT** – The Board of Directors adjourned the meeting at 8:16 p.m.

# EVAPORATIVE COOLER STUDY

Tony Walters  
Conservation Specialist  
Mojave Desert Resource Conservation District



# PURPOSE

- ◉ To quantify the consumptive use of evaporative coolers.
- ◉ Determine a daily water use average.
- ◉ Many households rely upon the use of evaporative coolers as the sole source of cooling in the summer.



# METHODS USED

- ◉ With the help of Joshua Basin Water 31 total participants were located to take part in the study.
- ◉ Participants were from: Apple Valley, Joshua Tree, Lucerne Valley, and Phelan.
- ◉ Evaporative Coolers were inspected to ensure they were working and not leaking.
- ◉ IPERL I2S1FLXX  $\frac{3}{4}$  inch water meters were installed and reduced to  $\frac{1}{4}$  inch to accommodate the coolers water line.



# METHODS

- ⦿ Meters were installed and readings were taken at the start and finish.
- ⦿ Participants were instructed to monitor and report any leaks and not to remove the meters.
- ⦿ Participants also reported days the cooler was not used; vacations, smoke, etc.



# DATA

Customer	Location	Type	Days in Use	Final Reading ft <sup>3</sup>	Gallons used	Daily Average
01	Apple Valley	WM	101	812.223	6075	60
02	Joshua Tree	WM	71	435.444	3257	45
03	Apple Valley	WM	101	882.526	6601	65
04	Joshua Tree	DD	71	432.994	3228	45
05	Joshua Tree	DD	71	458.569	3430	48
06	Lucerne Valley	WM	42	225.614	1687	40
07	Lucerne Valley	WM	92	654.705	4897	53
08	Joshua Tree	DD	71	733.482	5486	77
09	Joshua Tree	DD	71	409.586	3063	43
10	Joshua Tree	DD	71	679.257	5080	71
11	Joshua Tree	DD	71	425.095	3179	44
12	Joshua Tree	WM	71	580.372	4341	61
13	Apple Valley	WM	101	784.316	5866	58
14	Joshua Tree	DD	71	472.085	3531	49
15	Lucerne Valley	DD	92	405.382	3031	32
16	Joshua Tree	WM	71	445.367	3331	47
17	Lucerne Valley	WM	92	822.300	6150	67
18	Lucerne Valley	DD	92	440.866	3297	35
19	Joshua Tree	WM	71	676.328	5058	71
20	Joshua Tree	WM	71	620.751	4643	65
21	Apple Valley	WM	101	570.842	4269	42
22	Joshua Tree	DD	85	610.744	4568	53
23	Joshua Tree	DD	85	656.244	4908	58
24	Phelan	WM	89	702.361	5253	59
26	Phelan	WM	89	691.235	5170	58
27	Phelan	WM	74	587.373	4393	59
				<b>Total Daily Average 52 GPD</b>		

# DATA

- Data shows an overall daily average of 52 gallons.
- Data show large differences in daily use.

08	Joshua Tree	DD	71	733.482	5486	77
09	Joshua Tree	DD	71	409.586	3063	43

- Both 8 and 9 are apartments use the same cooler and same size area to cool. One had a daily use of 77 gallons and the other 43 gallons. Why?

# CONCLUSION

- ⦿ Data shows many variables exist. Further research is need to explain and eliminate.
- ⦿ More refined studies could be done tracking both the coolers electrical and water use.
- ⦿ Data does give a snap shot of evaporative cooler water use.
- ⦿ Questions?



**JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA ITEM STAFF REPORT**

**Regular Meeting of the Board of Directors**

**DATE: February 16, 2022**

**REPORT TO:** Board of Directors  
**PREPARED BY:** Jeff Hoskinson, General Counsel  
**TOPIC:** **BY-DIVISION/DISTRICT BASED ELECTIONS  
UPDATE**

**RECOMMENDATION:** Recommend that the Board of Directors receive for information only.

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**ANALYSIS:** The District is required by Water Code Section 30733(d) to adjust the boundaries of its By-Division voter districts after each federal decennial census, provided that the population in its existing boundaries deviates by more than 10 percent. In making such adjustments, if necessary, the District is required to adjust the boundaries of its divisions so that, as far as practicable, the divisions are equal in population and in compliance with specified provisions of Federal law. In adjusting such boundaries, the Board should give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the division. The District is required to complete such adjustments by April 17, 2022, pursuant to Elections Code Section 22000.1(b).

Based on a prior internal analysis, indications were that the District would be required to adjust its boundaries due to a more than 10 percent deviation between its By-Division district population totals. In January 2022, the Board hired a demographer, Cooperative Strategies, to confirm that the adjustments were necessary, and based on such results, initiate the process of preparing new maps.

General Counsel Hoskinson will provide a brief update on those findings, and summary of the steps that will follow over the next few meetings.

**STRATEGIC PLAN ITEM:** 2.0 Meet regulatory requirements for water, wastewater, financial, and administrative functions.

**FISCAL IMPACT:**

**JOSHUA BASIN WATER DISTRICT  
MEETING AGENDA ITEM STAFF REPORT**

**Board of Directors**

**DATE: February 16, 2022**

**REPORT TO:** Board of Directors  
**PREPARED BY:** Anne Roman, Director of Finance  
**TOPIC:** **SADDLEBACK PIPELINE & DESIGN PROJECT RECAP**  
**RECOMMENDATION:** Receive report for information only.

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**ANALYSIS:** The District’s in-house first Capital Improvement Replacement Program (CIRP) project, the Saddleback Pipeline replacement project of 22,300 linear feet, was completed near the end of fiscal year 20/21.

The original budget set by the Budget Manager in fiscal year 18/19 was \$867,791 for 21,500 LF. During subsequent “mid-term” budget reviews over the duration of the project, this budget was increased, largely due to material cost increases, footage increases, and COVID delays. Some significant costs that seemingly were not considered in the original budget included the cost of depreciation of the specialized CIRP equipment.

By 20/21, the total revised budget had risen to \$1,121,929. Total project costs excluding internal overhead, amounted to \$1,102,703, resulting in the project coming in \$20,227 under the revised budget. By applying the final-known linear footage (LF) of 22,300, the “per LF” cost amounted to \$50.31.

Overhead, a re-allocation of pre-existing internal costs, is generally not considered in budgeting or the budget versus actual comparison. Additional costs from Labor overhead and General overhead attributed to the project amounted to \$198,545, for a capital asset/total job cost of \$1,300,248.

Detail and explanation of expenses are as follows:

EXPENSES:	ACTUAL
MISC. VENDORS \$	159,158.94
LABOR: \$	330,988.42
INVENTORY: \$	410,976.45
VEH/EQUIPMENT USE: \$	200,578.72
<b>TOTAL EXPENSE: \$</b>	<b>1,101,702.53</b>
BUDGET: \$	1,121,929.09
<b>OVER/UNDER BUDGET: \$</b>	<b>20,226.56</b>
<b>OVERHEAD:</b>	
LABOR \$ 330,988.42 @	50.00% \$ 165,494.21
GENERAL \$ 1,101,702.53 @	3.00% \$ 33,051.08
<b>TOTAL OH: \$</b>	<b>198,545.29</b>
<b>TOTAL JOB: \$</b>	<b>1,300,247.82</b>

Included in the total project costs of \$1,300,248 are:

- outside costs from vendors
- approximately \$30k in unexpected slurry work required by the County.
- our inventory usage

- labor costs of Operations employees who attributed time to the project
- vehicle/equipment use based on CIRP equipment depreciation costs for the project duration.
- labor overhead, which re-allocates the existing cost of benefits based on the attributed labor cost.
- general overhead, which re-allocates existing costs such as facilities maintenance, administrative support, etc. from the general district costs to the project.

For the related **Saddleback Design** project, the original budget was \$75,000 with final costs of \$97,150 including O/H of \$2,830 for an over budget variance of \$22,150. The cause of the variance is unknown.

**STRATEGIC PLAN  
ITEM:**

Goal 1.0 Maintain and enhance the operational efficiency and reliability of the District's water resources and infrastructure.

1.1 Continuously Update District Facilities - AGM OPS

1.2 Update and Implement the District's Capital Improvement and Replacement Plan

1.2.1 Design - Saddleback Water Main Replacement Project

1.2.3 Construction - Saddleback Water Main Replacement Project

**FISCAL IMPACT:**

N/A