

JOSHUA BASIN WATER DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES  
APRIL 26, 2023

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – President Floen called the board meeting to order at 11:47 am.
2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS.  
No requests were received.
3. DETERMINATION OF A QUORUM – President Floen, Vice President Doolittle, Director Jarlsberg, Director Short,  
STAFF PRESENT –  
Director of Finance, Anne Roman, Director of Administration, David Shook, Interim Director of Operations, Sarah Johnson, General Manager, Lisa Thompson, Executive Assistant.  
  
CITIZENS ADVISORY COUNCIL PRESENT – Glen Harris  
  
CONSULTANTS PRESENT –  
Jeff Hoskinson, Legal Counsel
4. APPROVAL OF AGENDA –  
1<sup>st</sup> - Jarlsberg  
2<sup>nd</sup> - Short  
4/0/0 motion carried.
5. PUBLIC COMMENT – none
6. ADMINISTER THE OATH OF OFFICE TO APPOINTED DIRECTOR DAVID FICK – President Floen administered the Oath of Office to appoint Director David Fick on the Board of Directors.
7. EMERGENCY MANAGEMENT TRAINING WORKSHOP – President Floen called to begin the Emergency Management Training Workshop at 11:51am. Gary Sturdivan was the presenter in the training. Mr. Sturdivan provided an overview of emergency types, staff, and board responsibilities. The board was informed that they are responsible to call the board president when an emergency occurs (or the VP, or next most senior member should the other not be available). The board president or most senior member will then be the primary contact to the General Manager. The board members asked many good questions regarding how they can help. Sturdivan emphasized the importance of following protocols and relying on staff, and that the board function is much the same as it is normally even during an emergency which is to help set policy and budget. Director Doolittle commented that she thought we were lucky to have cool hand cool head Sarah in charge as she would not be stressed out and would be able to handle an emergency.  
  
For information and training purposes only. No action is to be taken.  
The workshop ended at 1:51pm
8. ADJOURNMENT  
1<sup>st</sup> – Doolittle  
2<sup>nd</sup> - Short  
President Floen called the board to adjourn at 1:51pm

Respectfully submitted,



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Sarah Johnson, General Manager & Board Secretary






# Draft Minutes Special Board Meeting 04.26.23

Final Audit Report

2023-06-06

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